

# AGENDA

## Grand Rapids Police Community

### Advisory Board

Meeting of August 2<sup>nd</sup>, 2016

07:00 AM

Call to order

Roll Call

Approval of Minutes: June 21, 2016

Public Comment

Board Member Reports:

Old Business:

- Body Cams – Public opinion, comments
- Address meeting times and dates

New Business:

- GRPD Budget

Agenda Items:

- Review/Comment of the first ten GRPD Public programs
  - ◆ School Liaison Officer
  - ◆ Police Reserves
  - ◆ Citizens Academy
  - ◆ Teen Academy
  - ◆ Shop with a Hero
  - ◆ Vacation Check
  - ◆ Vehicle Unlock
  - ◆ Hospital Security
  - ◆ College student intern
  - ◆ Discussion of New students at ICC
  - ◆ Discussion of optional dates
  - ◆ Discuss community outreach – greater communication between committee and broader community.

Set next meeting date

Adjournment

CITY OF GRAND RAPIDS  
POLICE COMMUNITY ADVISORY BOARD  
TUESDAY, JUNE 21, 2016 – 4:00 P.M.

**CALL TO ORDER:** Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Police Community Advisory Board was held in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, June 21, 2016 at 4:00 p.m.

**CALL OF ROLL:** On a Call of Roll, the following members were present: Demuth, Braxton, Nalan, George, Burress, Spawn, Janssen. Absent: Dowell, Newstrom.

Staff Present: Steve Schaar, Scott Johnson, , Chad Sterle, Kimberly Gibeau

1. **CALL TO ORDER:** The meeting was called to order by Assistant Police Chief, Steve Schaar at 4:00 p.m.
2. **SETTING OF REGULAR AGENDA:** Additions to regular agenda:
  - Body Cameras
3. **APPROVAL OF MINUTES:** None.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**

a. Determine Board Member Terms (random draw):

In order to stagger board terms and avoid all terms expiring at the same time, members will conduct a random draw determining which members will begin with 1, 2 and 3 year terms. Terms will expire on December 31<sup>st</sup> of expiration year, so members drawing 1 year terms will be appointed for 6 months initially. If these members wish to continue at the end of 2016, they may reapply. Random draw results are as follows:

*1 Year term expiring December 31, 2016:*

- Weldon Braxton
- Tim George
- Tom Neustrom

*2 Year term expiring December 31, 2017:*

- Tanner Spawn
- Jackie Dowell
- John Nalan

*3 Year term expiring December 31, 2018:*

- Erikka Demuth
- Conley Janssen
- Charles Burress

b. Election of Officers:

After review of officers and responsibilities, the following action was taken:

**Motion by Nalan, second by George to appoint Conley Janssen as Board Chair. Motion passed by unanimous vote.**

**Motion by Burress, second by Demuth to appoint John Nalan as Board Vice-Chair. Motion passed by unanimous vote.**

**Motion by Nalan, second by Burress to appoint Erikka Demuth as Secretary. Motion passed by unanimous vote.**

c. Development & adoption of By-Laws:

Attorney Sterle reviews process of By-Law development, noting specific points such as quorums, majority votes, terms & responsibilities. At this time, Attorney Sterle also provided overview of the Open Meeting Law, distributing State Statute and legal opinion of League of Minnesota Cities for reference.

**Motion by George, second by Braxton to adopt Police Community Advisory Board By-Laws as presented and forward to Council for approval. Motion passed by unanimous vote.**

Attorney Sterle left the meeting at 4:36 PM.

d. Determine regular meeting dates/times:

Discussed several options, determining that mornings will work best for group in attendance, with initial schedule every other month.

**Motion by Demuth, second by Burress to conduct the regular meetings of the PCA Board on the first (1<sup>st</sup>) Tuesday of every other month at 7:00 AM, beginning Tuesday, August 2, 2016. Motion passed by unanimous vote.**

e. Presentation of topic: Purpose of Board/Overview of Department/Programs & Services:

Interim Police Chief, Scott Johnson, provides background on Board development. Intent is to include members of the community in strengthening the effectiveness of the Police Department.

**6. Addition:**

a. Body Cameras:

Johnson provides information including pros and cons of body cameras, and the relationship to data practice requests, public v. private information and the obligation of the Police Department to ensure confidentiality.

**7. Items for next agenda:**

- Officer involvement in community programs.

**Motion by Demuth, second by George to adjourn the meeting at 5:15 PM.**

**Motion passed by unanimous vote.**

Respectfully submitted,

*Kimberly Gibeau*

Kimberly Gibeau, City Clerk