

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
Tuesday, January 18, 2011
AT CITY HALL, CONFERENCE ROOM 2B
GRAND RAPIDS, MINNESOTA
8:00 A.M.

NOTICE IS HEREBY GIVEN, that a Regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, January 18, 2011 at 8:00 a.m.** at City Hall, Conference Room 2B, Grand Rapids, MN, 55744.

- I. Call to Order
- II. Approval of Minutes for December 21, 2010 regular meeting
- III. Consideration of Monthly Bills
- IV. Visitors
- V. Grounds Superintendent Report
- VI. Concessions
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
December 21, 2010
8:00 AM

Present: Jeff Ericson, Larry O'Brien, Kelly Hain, Pat Pollard

Absent: None

Staff : Bob Cahill Director of Golf
Stewart Bastian Concessionaire

I. The meeting was called to order by Pat Pollard, Chair.

II. Jeff Ericson made a motion to accept the minutes of the November 16, 2010 Board meeting. Larry O'Brien seconded the motion. The motion passed.

III. Consideration of Monthly Bills

Kelly Hain made a motion to approve the bill list.

AMERIPRIDE LINEN & APPAREL	46.84
BLUE CROSS & BLUE SHIELD OF MN	850.00
ROBERT CAHILL	238.81
CITY OF COHASSET	173.62
DELTA DENTAL OF MINNESOTA	97.10
CITY OF GRAND RAPIDS	39.81
GRAND RAPIDS CITY PAYROLL	13,779.42
GRAND RAPIDS STATE BANK 1	356.99
L&M SUPPLY	143.71
MN DEPT OF NAT'L RESOURCES	242.00
MINNESOTA SALES & USE TAX	866.32
PAUL BUNYAN TELEPHONE	122.05
PIONEER MUTUAL LIFE INS CO	2.05
P.U.C.	981.48
QUALITY REFRIGERATION & HTG	82.85
RUSSELL'S CARPET SERVICE	1,225.00
RUTTGER'S SUGAR LAKE LODGE	8,500.00
TDS Metrocom	175.80
VERIZON WIRELESS	38.09
TOTAL ALL VENDORS:	27,961.94

Jeff Ericson seconded the motion. The motion was passed.

IV. Visitors: None

V. Grounds Superintendent –Steve Ross was not present and there was no report

VI. Concessions Report – Stewart Bastian reported on various events that were hosted at the clubhouse

VII. Director of Golf – Bob Cahill reported that he had attended a marketing workshop and will be working on a revised website and new marketing strategies

VIII. Old Business – Larry O'Brien presented some revisions to the concessionaire contract for 2011 including alternations in the payment schedule relating to timing but not amount, some reductions in utility payments and increases in cable payments with a net reduction for the concessionaire, and snow removal clarification language. Larry O'Brien made a motion to approve contract revisions as presented and Jeff Ericson seconded the motion. The motion passed and the recommendation will go to the City Council for final approval.

IX. New Business – Jeff Ericson made a motion modify the contract with Rutgers Sugar Lake Lodge to provide course maintenance. The only change for 2011 would be an increase of \$500 for the year. Larry O'Brien seconded the motion. The motion passed and the recommendation will go to the City Council for final approval.

X. Correspondence and Open Discussion – None

XI. Kelly Hain made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - JANUARY 18, 2011

DATE: 01/13/11
 TIME: 13:57:15

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/18/11

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0308100	CHAMBER OF COMMERCE	330.00
0718010	CITY OF GRAND RAPIDS	225.00
1200500	L&M SUPPLY	23.26
1309113	MINNESOTA DEPT OF AGRICULTURE	10.00
1401650	NARDINI FIRE EQUIPMENT CO. INC	154.20
1415377	NORTHERN BUSINESS PRODUCTS INC	26.71
1615423	POKEGAMA ELECTRIC INC	415.00
1920240	STERLE LAW OFFICE	780.00
1920555	STOKES PRINTING COMPANY	16.91
2023351	TWINCITIESGOLF.COM	225.00
2114365	UNITED STATES GOLF ASSOCIATION	110.00
	TOTAL	2,316.08
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0212750	BLUE CROSS & BLUE SHIELD OF MN	883.50
0301328	ROBERT CAHILL	612.00
0315329	CITY OF COHASSET	401.30
0718015	GRAND RAPIDS CITY PAYROLL	5,089.73
1309335	MINNESOTA SALES & USE TAX	237.18
1601750	PAUL BUNYAN TELEPHONE	122.05
1621130	P.U.C.	1,028.95
2000490	TDS Metrocom	169.65
2205637	VERIZON WIRELESS	46.88
	TOTAL PRIOR APPROVAL	8,591.24
	TOTAL ALL DEPARTMENTS	10,907.32

DATE: 01/13/2011
 TIME: 15:28:00
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 12 PERIODS ENDING DECEMBER 31, 2010

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	73,997.11	72,520.00	102.0	72,520.49
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	3,040.00	4,370.00	69.5	4,370.00
613-00-34-00-1100	SINGLE PASS	0.00	75,847.68	79,643.00	95.2	79,643.25
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	3,260.00	3,520.00	92.6	3,520.00
613-00-34-00-1200	JUNIOR PASS	0.00	9,652.60	7,970.00	121.1	7,969.50
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	0.00	10,048.35	9,515.00	105.6	9,515.20
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	0.00	19,379.00	37,796.00	51.2	19,701.70
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	8,785.00	0.00	100.0	9,380.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	25,533.00	8,272.00	308.6	9,136.75
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	9,306.00	29,558.00	31.4	9,332.89
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	0.00	12,040.50	0.00	100.0	18,848.56
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	8.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	6,840.00	0.00	100.0	8,715.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	1,260.00	0.00	100.0	1,260.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	2,134.00	21,507.00	9.9	2,420.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	6,525.00	0.00	100.0	9,135.00
613-00-34-00-1975	SENIOR GREEN FEES	0.00	11,488.36	0.00	100.0	6,862.72
613-00-34-00-2000	WD 2ND NINE	0.00	180.00	0.00	100.0	108.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	20,421.23	0.00	100.0	15,448.94
613-00-34-00-2110	WE 18 HOLE	0.00	44,761.50	49,056.00	91.2	41,479.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	32.00	0.00	100.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	6,650.00	0.00	100.0	7,577.50
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	693.00	0.00	100.0	616.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	247.00	0.00	100.0	248.00

CITY OF GRAND RAPIDS
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MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
FOR 12 PERIODS ENDING DECEMBER 31, 2010

DATE: 01/13/2011
TIME: 15:28:00
GL470005.WOW

FUND: POKEGAMA GOLF COURSE
DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
613-00-34-00-2120	WE 9 HOLE	0.00	17,193.00	18,886.00	91.0	16,111.60
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	1,830.40	0.00	100.0	1,910.24
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	10,066.55	22,500.00	44.7	6,734.48
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	350.00	10,000.00	3.5	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	15.00	0.00	100.0	168.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	5,195.74	0.00	100.0	9,733.18
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	2,896.27	0.00	100.0	140.73
613-00-34-00-2146	PULL CART RENTAL	0.00	783.75	724.00	108.2	723.75
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	640.00	800.00	80.0	800.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	4,640.00	5,440.00	85.9	5,440.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	4,162.51	6,000.00	69.3	3,600.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	400.00	0.00	100.0	400.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,800.47	0.00	100.0	2,000.00
613-00-34-00-2400	SMALL BUCKET	0.00	1,435.53	1,501.00	95.6	1,501.30
613-00-34-00-2450	MEDIUM BUCKET	0.00	2,551.26	2,843.00	89.7	2,843.50
613-00-34-00-2500	LARGE BUCKET	0.00	5,592.90	6,546.00	85.4	6,546.20
613-00-34-00-2600	CART 9 HOLE	0.00	9,941.00	21,891.00	45.4	6,055.08
613-00-34-00-2625	CART HALF 9 HOLE	0.00	12,750.54	0.00	100.0	15,778.60
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	45.00	0.00	100.0	105.00
613-00-34-00-2700	CART 18 HOLE	0.00	22,335.31	65,178.00	34.2	16,585.02
613-00-34-00-2725	CART HALF 18 HOLE	0.00	44,164.03	0.00	100.0	48,478.58
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	30.00	0.00	100.0	210.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	2,944.05	0.00	100.0	3,088.67
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.0	422.10
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,729.00	2,795.00	133.4	2,373.00
613-00-34-00-3200	POWER CART RENTAL	0.00	18,333.00	21,049.00	87.0	21,049.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART-GAS & ELECTRIC	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.0	0.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 12 PERIODS ENDING DECEMBER 31, 2010

PAGE: 3
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	0.00	1,423.33	1,074.00	132.5	1,083.97
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	527,369.97	510,914.00	103.2	511,698.50
MISCELLANEOUS REVENUE						
613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2250	ADVERTISING	0.00	0.00	1,000.00	0.0	30.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	150.00	0.00	100.0	1,400.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	350.00	0.00	100.0	350.00
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	1,500.00	10,500.00	10,000.00	105.0	3,000.00
613-00-37-00-3700	PEPSI CART REIMBURSEMENT	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3800	CAM RENT	0.00	4,218.13	0.00	100.0	0.00
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3900	MISCEL REVENUE	15.09	140.09	0.00	100.0	351.45
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	66.09	1,000.00	6.6	11,692.03
TOTAL		1,515.09	15,424.31	12,000.00	128.5	16,823.48
TOTAL REVENUES: MISCELLANEOUS REVENUE		1,515.09	15,424.31	12,000.00	128.5	16,823.48
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	50,000.00	0.00	100.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	61,827.01	0.00	100.0	0.00
613-00-39-00-4700	CAPITAL CONTRIBUTIONS-ST/MN	0.00	32,745.00	0.00	100.0	455,140.04
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	2,803.13	77,521.67	0.00	100.0	381,068.27
613-00-39-00-5030	OPERATING TRANSFER IN	317,300.00	317,300.00	0.00	100.0	175,000.00
TOTAL		320,103.13	539,393.68	0.00	100.0	1,011,208.31

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
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 FOR 12 PERIODS ENDING DECEMBER 31, 2010

PAGE: 4
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FUND: POKEGAMA GOLF COURSE
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ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES						
		320,103.13	539,393.68	0.00	100.0	1,011,208.31
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	8,020.61	84,909.13	83,479.00	101.7	83,960.90
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	1,403.67	1,000.00	140.3	1,245.70
613-00-50-10-1030	SALARY-PARTTIME	0.00	78,479.99	73,542.00	106.7	72,461.48
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	0.00	1,614.47	750.00	215.2	357.39
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	648.00	0.0	432.00
613-00-50-10-1210	PERA	561.45	8,406.57	5,914.00	142.1	6,234.72
613-00-50-10-1220	FICA	456.87	9,969.10	9,844.00	101.2	9,426.13
613-00-50-10-1250	MEDICARE	106.86	2,331.65	2,302.00	101.2	2,204.58
613-00-50-10-1310	HEALTH INSURANCE	598.93	14,746.24	18,341.00	80.4	19,342.54
613-00-50-10-1330	LIFE INSURANCE	2.05	41.00	162.00	25.3	169.40
613-00-50-10-1335	DENTAL INSURANCE	25.10	541.20	418.00	129.4	378.85
613-00-50-10-1345	OPEB	0.00	0.00	1,616.00	0.0	1,558.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	4,542.00	9,500.00	47.8	9,923.44
613-00-50-10-1510	WORKERS COMPENSATION	0.00	2,825.53	3,200.00	88.2	2,496.91
TOTAL PERSONNEL						
		9,771.87	209,810.55	210,716.00	99.5	210,192.04
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	445.45	1,459.71	900.00	162.1	880.16
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	100.00	0.0	34.56
613-00-50-20-2030	PRINTING & BINDING	0.00	816.52	1,000.00	81.6	674.02
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	100.00	0.0	47.87
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	2,670.81	2,000.00	133.5	750.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	3,568.44	750.00	475.7	517.60
613-00-50-20-2100	OPERATING SUPPLIES	23.26	10,560.94	7,500.00	140.8	7,047.32
613-00-50-20-2120	MOTOR FUELS	0.00	7,854.16	10,000.00	78.5	7,521.25
613-00-50-20-2130	LUBRICANTS	0.00	118.20	100.00	118.2	0.00
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	1,265.09	1,300.00	97.3	1,233.78
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	325.37
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	0.00	15,035.73	10,000.00	150.3	9,866.58
613-00-50-20-2285	TURF MAINTENANCE	0.00	3,433.32	5,000.00	68.6	4,440.04

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
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 FOR 12 PERIODS ENDING DECEMBER 31, 2010

PAGE: 5
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FUND: POKEGAMA GOLF COURSE
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ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	0.00	2,142.52	2,000.00	107.1	2,122.22
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.0	0.00
TOTAL SUPPLIES & MATERIALS		468.71	48,925.44	41,250.00	118.6	35,460.77
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	6,000.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	13,376.68	12,000.00	111.4	13,735.48
613-00-50-30-3040	LEGAL SERVICES	780.00	1,267.50	2,000.00	63.3	2,567.50
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	0.00	486.55	600.00	81.0	666.95
613-00-50-30-3090	JANITORIAL SERVICE	0.00	0.00	300.00	0.0	202.79
613-00-50-30-3100	OTHER CONTRACTED SERVICE	8,500.00	34,226.50	35,000.00	97.7	34,149.10
613-00-50-30-3210	TELEPHONE	241.43	2,974.59	3,500.00	84.9	3,806.83
613-00-50-30-3220	POSTAGE	0.00	0.00	500.00	0.0	1,280.28
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	299.00	628.66	1,000.00	62.8	328.20
613-00-50-30-3260	PROMOTIONS	0.00	339.28	750.00	45.2	620.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	2,000.00	0.0	547.00
613-00-50-30-3340	AUTO LICENSES	0.00	14.50	0.00	(100.0)	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	225.00	3,726.82	3,500.00	106.4	4,121.60
613-00-50-30-3610	GENERAL INSURANCE	(2,333.00)	7,700.00	28,000.00	27.5	19,185.00
613-00-50-30-3810	ELECTRICITY	1,028.95	15,009.21	7,000.00	214.4	9,732.71
613-00-50-30-3840	GARBAGE REMOVAL	0.00	1,272.54	4,000.00	31.8	2,878.68
613-00-50-30-3845	CABLE	122.05	1,318.88	750.00	175.8	645.69
613-00-50-30-3850	SEPTIC/SEWER	0.00	1,175.00	1,000.00	117.5	1,000.00
613-00-50-30-3860	HEAT-NATURAL GAS	401.30	3,126.92	6,000.00	52.1	6,798.22
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	1,968.99	1,000.00	196.8	1,600.40
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	5,639.11	500.00	1127.8	353.65
613-00-50-30-4020	COMPUTER MAINTENANCE	225.00	2,000.00	1,500.00	133.3	1,562.50
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	1,161.92	500.00	232.3	763.84
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	415.00	2,658.23	1,000.00	265.8	3,018.05
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	27,997.59	32,000.00	(100.0)	30,941.05
613-00-50-30-4085	TREE MAINTENANCE	0.00	1,571.06	0.00	87.4	1,784.81
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	950.00	1,800.00	52.7	1,731.55
613-00-50-30-4155	WINTER STORAGE	0.00	1,500.00	1,600.00	93.7	0.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 12 PERIODS ENDING DECEMBER 31, 2010

PAGE: 6
 F-YR: 10

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4200	CLUBHOUSE/PARK PRJT EXPENSES	0.00	510.25	0.00	(100.0)	14,922.29
613-00-50-30-4320	MC/VISA BANK CHARGES	62.72	12,344.83	10,000.00	123.4	11,100.93
613-00-50-30-4323	MISCELLANEOUS	0.00	115.00	0.00	(100.0)	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.27	0.00	(100.0)	0.11
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	242.00	308.91	100.00	308.9	399.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	1,776.26	1,000.00	177.6	811.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	2,745.00	2,700.00	101.6	2,619.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	671.00	750.00	89.4	671.00
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	12,297.00	0.0	0.00
613-00-50-30-4390	CLUBHOUSE EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.0	46,580.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	392.30
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	5,676.76	35,855.12	40,000.00	89.6	15,165.04
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	14,217.37
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	0.00	0.0	3,500.00
TOTAL OTHER SERVICES & CHARGES						
		15,886.21	186,417.17	220,647.00	84.4	254,399.92
TOTAL EXPENSES: GENERAL ADMINISTRATION						
		26,126.79	445,153.16	472,613.00	94.1	500,052.73
		26,126.79	445,153.16	472,613.00	94.1	500,052.73
TOTAL EXPENSES:						
		321,618.22	1,082,187.96	522,914.00	206.9	1,539,730.29
TOTAL FUND REVENUES						
		26,126.79	445,153.16	472,613.00	94.1	500,052.73
TOTAL FUND EXPENSES						
		295,491.43	637,034.80	50,301.00	1266.4	1,039,677.56
FUND SURPLUS (DEFICIT)						

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE
 FOR 12 PERIODS ENDING DECEMBER 31, 2010

ACCOUNT #	DESCRIPTION	BALANCE 01/01/10	NET DEBITS	NET CREDITS	BALANCE 12/31/10
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	187,602.67	187,602.67	0.00
613-00-00-00-1010	CASH	37,882.72	1,966,221.62	1,837,928.38	166,175.96
613-00-00-00-1013	CASH-CAPITAL PROJECTS	241,726.86	749,509.11	1,130,258.86	(139,022.89)
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	34,956.00	0.00	0.00	34,956.00
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	4,194.04	0.00	4,194.04	0.00
613-00-00-00-1175	PLEDGE RECEIVABLE	219,514.46	0.00	1,489.50	218,024.96
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(10,975.72)	0.00	0.00	(10,975.72)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	37,885.04	0.00	37,885.04	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	633.14	2,266.54	633.14	2,266.54
613-00-00-00-1551	PREPAID INSURANCE	0.00	0.00	0.00	0.00
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	862,762.38	89,220.13	3,377.75	948,604.76
613-00-00-00-1620	EQT/MACHINERY/FURN/FIX	454,633.33	53,618.91	0.00	508,252.24
613-00-00-00-1621	ACCUMULATED DEPR	(756,823.78)	16,368.03	52,223.15	(792,678.90)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	110,132.90	1,264,253.18	0.00	1,374,386.08
613-00-00-00-1640	OTHER IMPROVEMENTS	238,520.44	485,574.87	0.00	724,095.31
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	697,815.27	734,201.53	1,432,016.80	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	283,164.04	310,295.07	593,459.11	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	537,336.96	536,137.59	1,199.37
TOTAL		2,456,021.12	6,396,468.62	5,817,206.03	3,035,283.71
TOTAL ASSETS		2,456,021.12	6,396,468.62	5,817,206.03	3,035,283.71
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	46,602.54	1,685,145.67	1,641,848.07	3,304.94
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	177,757.13	177,757.13	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	36,891.24	12,297.08	207,000.00	231,594.16
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,556.00	0.00	0.00	3,556.00
613-00-00-00-2150	ACCRUED INTEREST	0.00	0.00	0.00	0.00

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE
 FOR 12 PERIODS ENDING DECEMBER 31, 2010

ACCOUNT #	DESCRIPTION	BALANCE 01/01/10	NET DEBITS	NET CREDITS	BALANCE 12/31/10
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	985.71	985.71	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	3,174.00	0.00	0.00	3,174.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	38,186.66	39,676.16	8,042.10	6,552.60
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,313.24	1,313.24	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	36,169.45	36,169.45	0.00
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		307,153.28	1,953,344.44	1,894,372.86	248,181.70
TOTAL LIABILITIES		307,153.28	1,953,344.44	1,894,372.86	248,181.70
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	536,137.59	537,336.96	1,199.37
613-00-00-00-3010	NET ASSETS	2,148,867.84	0.00	0.00	2,148,867.84
TOTAL		2,148,867.84	536,137.59	537,336.96	2,150,067.21
TOTAL FUND EQUITY		2,148,867.84	536,137.59	537,336.96	2,150,067.21
FUND SURPLUS (DEFICIT)		0.00	0.00	637,034.80	637,034.80
TOTAL LIABILITIES AND FUND EQUITY		2,456,021.12	2,489,482.03	3,068,744.62	3,035,283.71

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended December 31, 2010
With Comparative Actual Amounts for the Period Ended December 31, 2009**

PRELIMINARY	2010		2010		2009
	BUDGET	ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	
Operating Revenues					
Season Passes	\$ 189,738	\$ 185,289	\$ (4,449)	98%	\$ 187,377
Green Fees	197,575	213,823	16,248	108%	195,078
Ancillary	123,601	128,259	4,658	104%	129,244
Total Revenues	510,914	527,371	16,457	103%	511,699
Operating Expenses					
Personnel	210,716	209,811	(905)	100%	206,063
Materials and Supplies	41,250	48,925	7,675	119%	35,406
Other Services & Charges	168,350	150,053	(18,297)	89%	165,487
Total Expenses	420,316	408,789	(11,527)	97%	406,956
OPERATING INCOME (LOSS)	90,598	118,582	27,984		104,743
Nonoperating Revenues	2,000	706	(1,294)	35%	9,882
Concessionaire Lease	10,000	14,718	4,718	147%	3,000
Operating Transfer In	-	-	-	0%	-
Clubhouse/Park Prj Fundraising Exps	-	(510)	(510)	0%	(14,922)
Sales Tax Repayment	(12,297)	(12,297)	-	100%	(12,297)
Debt Principal Payment	-	-	-	0%	(27,000)
Depreciation	(40,000)	(35,855)	(4,145)	90%	(16,195)
NET INCOME	\$ 50,301	\$ 85,344	35,043		\$ 47,211

Project Revenue to date:

Capital Contributions-ST/MN	487,885
Capital Contributions-Fundraiser	405,261
Capital Contribution-Blandin Grant	50,000
City Contribution	492,300
City Loan	207,000
Interest Income	9,302
Sale of Land	289,220
Total Project Revenue to date	\$ 1,940,968

Project Costs to date:

Clubhouse/Park Const in Prg Expenditures	1,453,672
Water/Sewer Const in Prg Expenditures	486,730
Total Project Costs to date	\$ 1,940,402