

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
Tuesday, October 18, 2011
At Pokegama Golf Course Clubhouse
GRAND RAPIDS, MINNESOTA
7:30 A.M.

NOTICE IS HEREBY GIVEN, that a Regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, October 18, 2011 at 7:30 a.m.** at Pokegama Golf Course Clubhouse, Grand Rapids, MN, 55744.

- I. Call to Order
- II. Approval of Minutes for September 20, 2011 regular meeting
- III. Consideration of Monthly Bills
- IV. Visitors
- V. Grounds Superintendent Report
- VI. Concessions
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 September 20, 2011
 7:00 AM

Present: Larry O'Brien, Pat Pollard, Steve Forneris, Jeff Ericson

Absent: Kelly Hain

Staff : Bob Cahill Director of Golf
 Stewart Bastian Concessionaire
 Steve Ross Grounds Superintendent

- I. The meeting was called to order by Pat Pollard.
- II. Steve Forneris made a motion to accept the minutes of the August 16, 2011 Board meeting. Jeff Ericson seconded the motion. The motion passed. Steve Forneris made a motion to accept the minutes of the August 25, 2011 Special Board meeting. Pat Pollard seconded the motion. The motion passed.
- III. Consideration of Monthly Bills

Jeff Ericson made a motion to approve the bill list.

AMERIPRIDE LINEN & APPAREL	45.12
BLUE CROSS & BLUE SHIELD OF MN	2,474.00
BURGGRAF'S ACE HARDWARE INC	248.96
CDW GOVERNMENT INC	154.97
ROBERT CAHILL	1,418.00
CHAMBER OF COMMERCE	460.00
CITY OF COHASSET	75.00
COLE HARDWARE INC	358.58
DELTA DENTAL OF MINNESOTA	101.45
EDWARDS OIL INC	2,855.07
GALLS, AN ARAMARK COMPANY	91.25
CITY OF GRAND RAPIDS	225.00
GRAND RAPIDS CITY PAYROLL	26,114.83
GRAND RAPIDS NEWSPAPERS INC	214.50
GRAND RAPIDS STATE BANK	2,145.89
HOPKINS ELECTRIC	761.00
ITASCA COUNTY RESORT & TOURISM	100.00
L&M SUPPLY	108.90
MINNESOTA SALES & USE TAX	6,041.02
MINNESOTA TORO	439.56
NORTHERN LAKES WINDOW CLEANING	133.59
NORTHERN SAFETY CO. INC.	87.49
PIONEER MUTUAL LIFE INS CO	4.10
P.U.C.	2,481.10
QUALITY REFRIGERATION & HTG	110.50
NORTHERN MN WATER COND DBA	22.80
MICHAEL RUSSELL	535.00
SIM SUPPLY INC	41.70
STOKES PRINTING COMPANY	52.22
TDS Metrocom	243.11
TESSMAN SEED COMPANY	593.16

TROUMBLY BROTHERS INC	418.95
TURFWERKS	201.34
VERIZON WIRELESS	73.14
WASTE MANAGEMENT	250.09
TOTAL ALL VENDORS:	49,681.39

Steve Forneris seconded the motion. The motion was passed. Steve Forneris made a motion to pay an additional bill to Northern Minnesota Window Washing for window cleaning completed, total \$144.28. Pat Pollard seconded the motion. The motion was passed.

IV. Visitors: None

V. Grounds Superintendent – Steve Ross reported. Most all of the brush clearing along #18 has been completed. A flat area along the shoreline will be prepared this fall for future storage of docks beginning the fall of 2012. Brush, trees, and branches have been removed along #3 and #11 to expand the tee box use. Greens aerification will begin next Monday with fairway aerification and snow mold treatment to follow in later. Approximately 5 larger trees will be spaded in on #7 and #10 and about 10 trees will be hand planted at various other sites yet this fall.

VI. Concessions Report – Stewart Bastian reported. Research is being done regarding the moving of the current beer cooler. Many positive comments were heard from the participants of the recent Grand Itasca Foundation golf event regarding the meals served.

VII. Director of Golf – Bob Cahill reported. Business continues to be good. The most recent positive event was the Northern Lakes Golf Association who came with approximately 145 golfers. A discussion was held regarding replacement of the two docks. Larry and Bob will meet prior to the October meeting and work on the 2012 budget.

VIII. Old Business – None

IX. New Business – None

X. Correspondence and Open Discussion – None

XI. Jeff Ericson made a motion to adjourn the meeting. Steve Forneris seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - OCTOBER 18, 2011

DATE: 10/12/2011
 TIME: 14:57:56
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/18/2011

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0113233	AMERIPRIDE LINEN & APPAREL	59.53
0221650	BURGGRAF'S ACE HARDWARE INC	90.56
0315455	COLE HARDWARE INC	39.30
0409146	BRAD DICK	200.00
0504825	EDWARDS OIL INC	3,163.15
0718010	CITY OF GRAND RAPIDS	3,570.39
0718195	GREAT ENGRAVINGS	53.44
1200500	L&M SUPPLY	180.56
1300082	M & R ENTERPRISES	1,127.30
1309355	MINNESOTA TORO	1,175.55
1415487	NORTHERN LAKES WINDOW CLEANING	133.59
1415493	NORTHERN POWER PRODUCTS	214.93
1415495	NORTHERN SAFETY CO. INC.	115.92
1612050	PLAISTED COMPANIES INC	1,171.41
1721105	QUALITY REFRIGERATION & HTG	212.50
1801530	NORTHERN MN WATER COND DBA	107.57
1801610	RAPIDS PLUMBING & HEATING INC	342.50
1801614	RAPIDS SUPPLY INC	300.00
1821725	RUTTGER'S SUGAR LAKE LODGE	8,625.00
2005700	TESSMAN SEED COMPANY	10,367.42
2021650	TURF AND TREE INC	342.00
2023351	TWINCITIESGOLF.COM	225.00
	TOTAL	31,817.62
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0301328	ROBERT CAHILL	30.00
0315329	CITY OF COHASSET	84.63
0405447	DELTA DENTAL OF MINNESOTA	101.45
0718015	GRAND RAPIDS CITY PAYROLL	22,377.95
1309266	MN DEPT OF LABOR & INDUSTRY	20.00
1309335	MINNESOTA SALES & USE TAX	5,375.00
1415487	NORTHERN LAKES WINDOW CLEANING	144.28
1609557	PIONEER MUTUAL LIFE INS CO	4.10
1621130	P.U.C.	2,495.39
2000490	TDS Metrocom	240.65
2301700	WASTE MANAGEMENT	250.09
	TOTAL PRIOR APPROVAL	31,123.54
	TOTAL ALL DEPARTMENTS	62,941.16

DATE: 10/12/2011
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2011

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	COLLECTED/EXPENDED %	PRIOR YEAR-TO-DATE ACTUAL	
						BUDGET	ACTUAL
CHARGES FOR SERVICES							
613-00-34-00-1000	FAMILY PASS	0.00	71,056.46	74,000.00	96.0	73,997.11	0.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	4,560.00	3,000.00	152.0	3,040.00	0.00
613-00-34-00-1100	SINGLE PASS	589.00	75,717.96	75,000.00	100.9	75,270.18	0.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1150	YOUNG ADULT PASS	160.00	4,480.00	3,500.00	128.0	3,260.00	0.00
613-00-34-00-1200	JUNIOR PASS	99.00	8,946.77	9,000.00	99.4	9,256.60	0.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1230	MULTI-PLAY PASS	0.00	17,549.36	10,000.00	175.4	10,048.35	0.00
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1600	WD 18 HOLE	2,280.00	20,467.13	38,000.00	53.8	19,379.00	0.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	0.00	0.00	0.0	4,045.00	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	6,506.16	29,415.37	25,000.00	117.6	25,533.00	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1700	WD 9 HOLE	882.00	8,172.00	30,000.00	27.2	9,306.00	0.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	544.00	6,697.00	0.00	100.0	9,756.50	0.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	16.00	16.00	0.00	100.0	0.00	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	525.00	7,005.00	0.00	100.0	6,840.00	0.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	144.00	936.00	0.00	100.0	1,260.00	0.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	1,668.96	2,856.96	10,000.00	28.5	2,134.00	0.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	705.00	7,455.00	0.00	100.0	6,495.00	0.00
613-00-34-00-1975	SENIOR GREEN FEES	780.00	7,382.00	0.00	100.0	11,488.36	0.00
613-00-34-00-2000	WD 2ND NINE	12.00	108.00	0.00	100.0	156.00	0.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	224.40	11,370.97	0.00	100.0	20,421.23	0.00
613-00-34-00-2110	WE 18 HOLE	5,600.00	41,107.50	50,000.00	82.2	44,761.50	0.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	32.00	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	857.50	7,525.00	0.00	100.0	6,650.00	0.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	88.00	902.00	0.00	100.0	693.00	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	351.00	0.00	100.0	247.00	0.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2011

PAGE: 2
 F-YR: 11

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	YEAR-TO-DATE ACTUAL	PRIOR ACTUAL
613-00-34-00-2120	WE 9 HOLE	2,886.00	16,691.00	19,000.00	87.8	17,193.00	0.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00	1,830.40
613-00-34-00-2122	WE COUPLES GOLF	0.00	0.00	0.00	0.0	0.00	8,662.55
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	2,220.31	12,324.62	29,000.00	42.4	0.00	350.00
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.3	15.00	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	30.00	10,000.00	0.0	0.00	15.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	2,153.88	0.00	100.0	467.84	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	2,896.27	768.75
613-00-34-00-2146	FULL CART RENTAL	52.50	522.20	800.00	65.2	0.00	0.00
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	600.00	0.0	640.00	0.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	5,440.00	5,400.00	100.7	4,480.00	0.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	225.00	2,994.47	6,000.00	49.9	4,162.51	0.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	400.00	0.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,900.00	0.00	100.0	1,750.00	0.00
613-00-34-00-2400	SMALL BUCKET	215.82	1,595.76	1,400.00	113.9	1,428.99	0.00
613-00-34-00-2450	MEDIUM BUCKET	307.33	2,845.96	2,400.00	118.5	2,483.90	0.00
613-00-34-00-2500	LARGE BUCKET	432.60	6,113.05	5,500.00	111.1	5,520.80	0.00
613-00-34-00-2600	CART 9 HOLE	848.00	7,936.00	22,000.00	36.0	9,685.00	0.00
613-00-34-00-2625	CART HALF 9 HOLE	1,643.00	14,983.95	0.00	100.0	12,534.54	0.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	20.00	60.00	0.00	100.0	45.00	0.00
613-00-34-00-2700	CART 18 HOLE	5,411.85	23,955.85	65,000.00	36.8	22,079.31	0.00
613-00-34-00-2725	CART HALF 18 HOLE	6,704.00	42,099.56	0.00	100.0	43,396.03	0.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	20.00	170.00	0.00	100.0	30.00	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	126.00	3,822.27	0.00	100.0	2,944.05	0.00
613-00-34-00-2800	MISCEL CART RENTAL	46.90	581.56	0.00	100.0	0.00	0.00
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,051.00	3,800.00	80.2	3,729.00	0.00
613-00-34-00-3200	POWER CART RENTAL	0.00	20,100.20	18,000.00	111.6	18,333.00	0.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-3400	CART-GAS & ELECTRIC	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.0	0.00	0.00

CHARGES FOR SERVICES

DATE: 10/12/2011
 TIME: 16:12:41
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2011

PAGE: 3
 F-YR: 11

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	190.52	1,358.93	1,200.00	113.2	1,331.89
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		43,030.85	505,107.74	517,600.00	97.5	511,227.66
MISCELLANEOUS REVENUE						
613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	150.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	350.00
613-00-37-00-2390	LOCKER RENTAL	0.00	935.60	0.00	100.0	0.00
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	12,000.00	18,000.00	66.6	6,000.00
613-00-37-00-3700	PEPSI CART REIMBURSEMENT	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3800	CAM RENT	0.00	1,996.64	4,750.00	42.0	0.00
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	1,932.72	1,932.72	0.00	100.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	309.83	1,000.00	30.9	66.09
TOTAL		3,932.72	17,174.79	23,750.00	72.3	6,566.09
TOTAL REVENUES:	MISCELLANEOUS REVENUE	3,932.72	17,174.79	23,750.00	72.3	6,566.09
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	50,000.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	60,758.76
613-00-39-00-4700	CAPITAL CONTRIBUTIONS-ST/MN	0.00	0.00	0.00	0.0	32,745.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	6,130.97	39,492.27	0.00	100.0	63,814.92
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00

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 FOR 9 PERIODS ENDING SEPTEMBER 30, 2011

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL
TOTAL		6,130.97	39,492.27	0.00	100.0	207,318.68	207,318.68
TOTAL REVENUES:	OTHER FINANCING SOURCES	6,130.97	39,492.27	0.00	100.0	207,318.68	207,318.68
GENERAL ADMINISTRATION							
PERSONNEL							
613-00-50-10-1010	SALARY-FULLTIME	7,185.08	64,447.77	86,317.00	74.6	62,676.67	62,676.67
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	114.64	1,006.29	1,000.00	100.6	1,032.66	1,032.66
613-00-50-10-1030	SALARY-PARTTIME	12,449.79	73,169.86	72,792.00	100.5	68,677.94	68,677.94
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	252.79	2,147.18	750.00	286.2	1,131.19	1,131.19
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	648.00	0.0	0.00	0.00
613-00-50-10-1210	PERA	871.94	6,530.68	6,331.00	103.1	6,476.28	6,476.28
613-00-50-10-1220	FICA	1,218.71	8,537.90	9,974.00	85.6	8,026.89	8,026.89
613-00-50-10-1250	MEDICARE	285.00	1,996.74	2,331.00	85.6	1,877.39	1,877.39
613-00-50-10-1310	HEALTH INSURANCE	1,041.26	14,878.25	17,940.00	82.9	12,823.91	12,823.91
613-00-50-10-1330	LIFE INSURANCE	4.10	32.80	43.00	76.2	30.75	30.75
613-00-50-10-1335	DENTAL INSURANCE	51.29	436.53	495.00	88.1	417.90	417.90
613-00-50-10-1345	OPEB	0.00	0.00	1,700.00	0.0	0.00	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	4,787.00	9,500.00	50.3	4,542.00	4,542.00
613-00-50-10-1510	WORKERS COMPENSATION	0.00	3,467.71	3,200.00	108.3	2,825.53	2,825.53
TOTAL PERSONNEL		23,474.60	181,438.71	213,021.00	85.1	170,539.11	170,539.11
SUPPLIES & MATERIALS							
613-00-50-20-2010	OFFICE SUPPLIES	0.00	634.28	900.00	70.4	976.08	976.08
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	100.00	0.0	0.00	0.00
613-00-50-20-2030	PRINTING & BINDING	0.00	345.31	1,000.00	34.5	816.52	816.52
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	106.13	100.00	106.1	100.00	100.00
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	3,782.31	2,000.00	189.1	2,670.81	2,670.81
613-00-50-20-2090	INVENTORIAL SUPPLIES	53.44	8,049.37	750.00	1073.2	3,472.33	3,472.33
613-00-50-20-2100	OPERATING SUPPLIES	215.22	7,045.44	7,500.00	93.9	10,474.23	10,474.23
613-00-50-20-2120	MOTOR FUELS	3,163.15	12,695.53	10,000.00	126.9	7,854.16	7,854.16
613-00-50-20-2130	LUBRICANTS	0.00	0.00	100.00	0.0	118.20	118.20
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	1,197.47	1,300.00	92.1	1,265.09	1,265.09
613-00-50-20-2180	SAFETY SUPPLIES	0.00	174.22	500.00	34.8	0.00	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00	0.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2011

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
613-00-50-20-2210	EQUIPMENT PARTS	1,722.36	11,099.28	10,000.00	110.9	14,965.75	14,965.75
613-00-50-20-2285	TURF MAINTENANCE	1,171.41	11,036.89	5,000.00	220.7	3,433.32	3,433.32
613-00-50-20-2290	FLOWERS	0.00	4,083.25	2,000.00	204.1	2,142.52	2,142.52
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.0	0.00	0.00
TOTAL SUPPLIES & MATERIALS		6,325.58	60,249.48	41,250.00	146.0	48,189.01	48,189.01
OTHER SERVICES & CHARGES							
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	195.00	6,000.00	3.2	0.00	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,001.68	13,735.00	7.2	1,001.68	1,001.68
613-00-50-30-3040	LEGAL SERVICES	0.00	552.50	2,000.00	27.6	487.50	487.50
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	315.28	0.00	(100.0)	0.00	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	59.53	197.01	600.00	32.8	393.28	393.28
613-00-50-30-3090	JANITORIAL SERVICE	144.28	1,133.24	300.00	377.7	0.00	0.00
613-00-50-30-3100	OTHER CONTRACTED SERVICE	8,925.00	26,559.75	37,000.00	71.7	25,726.50	25,726.50
613-00-50-30-3210	TELEPHONE	307.06	2,496.60	3,500.00	71.3	2,232.02	2,232.02
613-00-50-30-3220	POSTAGE	0.00	0.00	500.00	0.0	0.00	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	283.00	1,000.00	28.3	329.66	329.66
613-00-50-30-3260	PROMOTIONS	0.00	0.00	750.00	0.0	339.28	339.28
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	2,000.00	0.0	0.00	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	0.00	0.0	14.50	14.50
613-00-50-30-3510	PUBLISHING & ADVERTISING	258.36	3,103.10	3,500.00	88.6	3,501.82	3,501.82
613-00-50-30-3610	GENERAL INSURANCE	0.00	17,447.00	29,000.00	60.1	10,033.00	10,033.00
613-00-50-30-3810	ELECTRICITY	2,495.39	14,433.80	16,000.00	90.2	11,399.63	11,399.63
613-00-50-30-3840	GARBAGE REMOVAL	250.09	1,527.09	2,000.00	76.3	1,022.45	1,022.45
613-00-50-30-3845	CABLE	0.00	46.73	1,500.00	3.1	949.41	949.41
613-00-50-30-3850	SEPTIC/SEWER	0.00	0.00	1,000.00	0.0	730.00	730.00
613-00-50-30-3860	HEAT-NATURAL GAS	84.63	2,326.63	6,000.00	38.7	2,432.56	2,432.56
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	1,311.50	1,500.00	87.4	1,814.79	1,814.79
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	2,628.40	500.00	525.6	3,494.99	3,494.99
613-00-50-30-4020	COMPUTER MAINTENANCE	379.97	2,176.59	1,500.00	145.1	1,775.00	1,775.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	63.85	18,422.70	500.00	3684.5	1,161.92	1,161.92
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	3,498.90	1,000.00	349.8	2,160.38	2,160.38
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	10,499.67	33,000.00	31.8	27,997.59	27,997.59
613-00-50-30-4085	TREE MAINTENANCE	10,367.42	11,808.68	0.00	(100.0)	1,571.06	1,571.06

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2011

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	1,800.00	0.0	950.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,400.00	1,600.00	87.5	1,500.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,896.91	11,378.35	10,000.00	113.7	10,883.56
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	115.00
613-00-50-30-4325	CASH SHORT AND OVER	0.04	(1.80)	0.00	(100.0)	(0.01)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	10.00	400.00	2.5	66.91
613-00-50-30-4330	DUES & SUBSCRIPTIONS	20.00	1,891.00	1,000.00	189.1	1,776.26
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	4,091.00	2,700.00	151.5	2,745.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	671.00	750.00	89.4	671.00
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	12,297.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	15,000.00	0.0	0.00
613-00-50-30-4390	CLUBHOUSE EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	850.68	0.00	(100.0)	0.00
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	7,446.58	57,244.07	65,000.00	88.0	18,822.04
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	3,500.00	3,500.00	3,500.00	100.0	0.00
TOTAL OTHER SERVICES & CHARGES						
		36,199.11	202,999.15	278,432.00	72.9	138,098.78
TOTAL EXPENSES: GENERAL ADMINISTRATION						
		65,999.29	444,687.34	532,703.00	83.4	356,826.90
TOTAL EXPENSES:						
		65,999.29	444,687.34	532,703.00	83.4	356,826.90
TOTAL FUND REVENUES						
		53,094.54	561,774.80	541,350.00	103.7	725,112.43
TOTAL FUND EXPENSES						
		(12,904.75)	117,087.46	8,647.00	1354.0	368,285.53
FUND SURPLUS (DEFICIT)						

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended September 30, 2011
With Comparative Actual Amounts for the Period Ended September 30, 2010**

	2011	2011		% OF BUDGET	2010 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 186,500	\$ 190,744	\$ 4,244	102%	\$ 184,155
Green Fees	211,000	182,967	(28,033)	87%	200,612
Ancillary	120,100	131,397	11,297	109%	126,461
Total Revenues	<u>517,600</u>	<u>505,108</u>	<u>(12,492)</u>	98%	<u>511,228</u>
Operating Expenses					
Personnel	213,021	181,439	(31,582)	85%	170,539
Materials and Supplies	41,250	60,250	19,000	146%	48,189
Other Services & Charges	187,393	145,755	(41,638)	78%	119,277
Total Expenses	<u>441,664</u>	<u>387,444</u>	<u>(54,220)</u>	88%	<u>338,005</u>
OPERATING INCOME (LOSS)	<u>75,936</u>	<u>117,664</u>	<u>41,728</u>		<u>173,223</u>
Nonoperating Revenues	5,750	5,175	(575)	90%	566
Concessionaire Lease	18,000	12,000	(6,000)	67%	6,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	(12,297)	(12,297)	-	100%	(12,297)
Debt Principal Payment	(13,742)	(13,742)	-	100%	-
Depreciation	(65,000)	(57,244)	(7,756)	88%	(18,822)
NET INCOME	<u>\$ 8,647</u>	<u>\$ 51,556</u>	<u>42,909</u>		<u>\$ 148,670</u>

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
SEPTEMBER 30, 2011 TO SEPTEMBER 30, 2007

	<u>YTD THROUGH 9/30/2011</u>	<u>YTD THROUGH 9/30/2010</u>	<u>YTD THROUGH 9/30/2009</u>	<u>YTD THROUGH 9/30/2008</u>	<u>YTD THROUGH 9/30/2007</u>
Operating Revenues:					
Season Passes	\$ 190,744	\$ 184,155	\$ 187,377	\$ 170,464	\$ 183,515
Green Fees	182,967	200,612	183,596	174,369	184,680
Ancillaries	<u>131,397</u>	<u>126,461</u>	<u>129,090</u>	<u>124,370</u>	<u>110,087</u>
Total Operating Revenues	<u>505,108</u>	<u>511,228</u>	<u>500,063</u>	<u>469,203</u>	<u>478,282</u>
Operating Expenses:					
Personnel	181,439	170,539	168,155	168,804	208,954
Materials and Supplies	60,250	48,189	34,734	48,049	41,392
Other Services & Charges	<u>145,755</u>	<u>119,277</u>	<u>133,601</u>	<u>136,421</u>	<u>137,046</u>
Total Operating Expenses	<u>387,444</u>	<u>338,005</u>	<u>336,490</u>	<u>353,274</u>	<u>387,392</u>
OPERATING INCOME (LOSS)	<u>117,664</u>	<u>173,223</u>	<u>163,573</u>	<u>115,929</u>	<u>90,890</u>
Nonoperating Revenues	5,175	566	3,926	8,473	14,160
Concessionaire Lease	12,000	6,000	3,000	3,000	3,000
Operating Transfer In	-	-	-	20,422	27,722
Clubhs/Park Prj Fundraising Exps	-	-	(13,678)	-	-
Sales Tax Repayment	(12,297)	(12,297)	(12,297)	(12,297)	(12,297)
Debt Principal Payment	(13,742)	-	(27,000)	(26,000)	(25,000)
Depreciation	<u>(57,244)</u>	<u>(18,822)</u>	<u>(14,581)</u>	<u>(28,384)</u>	<u>(33,257)</u>
NET INCOME (LOSS)	<u>\$ 51,556</u>	<u>\$ 148,670</u>	<u>\$ 102,943</u>	<u>\$ 81,143</u>	<u>\$ 65,218</u>