

NOTICE
POKEGAMA GOLF COURSE BOARD SPECIAL MEETING
Tuesday, December 20, 2011
IN CONFERENCE ROOM 2B, CITY HALL
GRAND RAPIDS, MINNESOTA
8:00 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, December 20, 2011 at 8:00 a.m.** in Conference Room 2B at City Hall, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approval of Minutes for: November 15, 2011 regular meeting and
December 13, 2011 special meeting
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business:
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator

City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
November 15, 2011
7:30 AM

Present: Larry O'Brien, Pat Pollard, Steve Forneris, Jeff Ericson, Kelly Hain

Absent: None

Staff : Bob Cahill Director of Golf

- I. The meeting was called to order by Pat Pollard.
- II. Jeff Ericson made a motion to accept the minutes of the October 18, 2011 Board meeting. Steve Forneris seconded the motion. The motion passed. Steve Forneris made a motion to accept the minutes of the November 3, 2011 Special Board meeting Jeff Ericson seconded the motion. The motion passed.
- III. Consideration of Monthly Bills

Steve Forneris made a motion to approve the bill list.

AMERIPRIDE LINEN & APPAREL	48.53
BLOOMERS GARDEN CENTER	480.96
BLUE CROSS & BLUE SHIELD OF MN	2,474.00
BUNES SEPTIC SERVICE INC	1,033.50
BURGGRAF'S ACE HARDWARE INC	76.80
ROBERT CAHILL	30.00
CITY OF COHASSET	136.56
CONE CONSTRUCTION INC	1,250.00
DELTA DENTAL OF MINNESOTA	101.45
EAGLE ONE GOLF PRODUCTS	1,043.53
GRAND RAPIDS CITY PAYROLL	24,696.29
KELLER FENCE COMPANY	1,550.00
L&M SUPPLY	20.83
MN DEPT OF NAT'L RESOURCES	344.00
MINNESOTA SALES & USE TAX	2,953.24
MINNESOTA TORO	65.89
PIONEER MUTUAL LIFE INS CO	4.10
P.U.C.	1,637.20
QUALITY REFRIGERATION & HTG	111.25
NORTHERN MN WATER COND DBA	48.98
ROYS TREE SPADE SERVICE	900.00
MICHAEL RUSSELL	1,095.00
SIM SUPPLY INC	391.21
STOKES PRINTING COMPANY	10.24
SUPERIOR GOLF CARS	821.73
TDS Metrocom	239.15
VERIZON WIRELESS	72.57
WASTE MANAGEMENT	250.09
TOTAL ALL VENDORS:	41,887.10

Jeff Ericson seconded the motion. The motion was passed.

- IV. Visitors: None
- V. Grounds Superintendent – No Report
- VI. Concessions Report – No Report
- VII. Director of Golf – Bob Cahill reported. Bob informed the Board that he reported to the City Council at their previous meeting and highlighted activity at the golf course during the 2011 season. The golf course had another positive financial year and cash balances are at a multi-year high.
- VIII. Old Business – The old docks have been sold, the dumpster has been relocated, quotes are being solicited for an air handling system in the basement and that project should be completed within the next couple months, bid specs for the new docks are being reviewed by our attorney and then bids will go out soon.
- IX. New Business – None
- X. Correspondence and Open Discussion – None
- XI. Kelly Hain made a motion to adjourn the meeting. Jeff Ericson seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

GRAND RAPIDS GOLF COURSE BOARD
SPECIAL MEETING
December 13, 2011
7:30 AM

Present: Jeff Ericson, Larry O'Brien, Steve Forneris, Kelly Hain, Pat Pollard

Absent: None

Staff : Bob Cahill Director of Golf

- I. The meeting was called to order at 7:30 AM by Pat Pollard
- II. Kelly Hain made a motion to recommend to the Council the acceptance of the low bid from Remer Iron Works for new docks. Steve Forneris seconded the motion. The motion passed.
- III. Kelly Hain made a motion to recommend to the Council the acceptance of the low bid from Quality Refrigeration for a basement air conditioning unit. Jeff Ericson seconded the motion. The motion passed.
- IV. Steve Forneris made a motion to adjourn the meeting. Kelly Hain seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - DECEMBER 20, 2011

DATE: 12/13/2011
 TIME: 15:36:21
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/20/2011

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0212553	BLOOMERS GARDEN CENTER	101.53
0221525	BUNES SEPTIC SERVICE INC	591.00
0718010	CITY OF GRAND RAPIDS	12,600.00
1205110	LEASE LANDSCAPING	90.05
1401650	NARDINI FIRE EQUIPMENT CO. INC	1,129.73
1415544	NORTHLAND PORTABLES	200.00
1821700	MICHAEL RUSSELL	658.24
1821725	RUTTGER'S SUGAR LAKE LODGE	8,625.00
2308318	WHITE IVY GRAPHIC ARTS &	56.25
	TOTAL	24,051.80
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0301328	ROBERT CAHILL	60.00
0315329	CITY OF COHASSET	313.28
0405447	DELTA DENTAL OF MINNESOTA	77.90
0718015	GRAND RAPIDS CITY PAYROLL	8,230.44
0718070	GRAND RAPIDS STATE BANK	3,552.91
1309335	MINNESOTA SALES & USE TAX	885.22
1609557	PIONEER MUTUAL LIFE INS CO	2.05
1621130	P.U.C.	998.95
2000490	TDS Metrocom	228.91
2205637	VERIZON WIRELESS	40.55
2209665	VISA	919.58
2301700	WASTE MANAGEMENT	180.98
	TOTAL PRIOR APPROVAL	15,490.77
	TOTAL ALL DEPARTMENTS	39,542.57