

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
Tuesday, September 18, 2012
IN CONFERENCE ROOM 2B, CITY HALL
GRAND RAPIDS, MINNESOTA
7:30 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, September 18, 2012 at 7:30 a.m.** in Conference Room 2B at City Hall, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approval of Minutes for: August 21, 2012 regular meeting
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions
- VII. Director of Golf
- VIII. Old Business:
 - a. 2013 Capital and Operations Budget
- IX. New Business:
 - a. 2013 Concessions Contract
- X. Correspondence and Open Discussion
- XI. Adjourn

Copies to:

Golf Course Board

City Council

Shawn Gillen, City Administrator

Kim Johnson-Gibeau, City Clerk

Bob Cahill, Director of Golf

Shirley Miller, Director of Finance

Lynn DeGrio, Director of Human Resources

File Copy

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
August 21, 2012
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Kelly Hain, Larry O'Brien

Absent: None

Staff: Bob Cahill – Director of Golf
Steve Ross – Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Jeff Ericson made a motion to accept the minutes of the July 17, 2012 Board meeting. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Steve Forneris made a motion to approve the bill list. Jeff Ericson seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	57.50
BLUE CROSS & BLUE SHIELD OF MN	1,202.50
BURGGRAF'S ACE HARDWARE INC	445.91
ROBERT CAHILL	80.00
CITY OF COHASSET	75.00
COLE HARDWARE INC	266.81
DELTA DENTAL OF MINNESOTA	106.40
EDWARDS OIL INC	2,772.05
ESC SYSTEMS	384.75
CITY OF GRAND RAPIDS	1,001.68
GRAND RAPIDS CITY PAYROLL	24,451.24
GRAND RAPIDS STATE BANK	1,576.38
L&M SUPPLY	85.26
MN DEPT OF LABOR & INDUSTRY	20.00
MINNESOTA SALES & USE TAX	4,807.94
MINNESOTA TORO	2,419.16
NEXTERA COMMUNICATIONS LLC	4.32
NORTHERN LAKES WINDOW CLEANING	144.28
NORTHERN SAFETY CO. INC.	73.30
PIONEER MUTUAL LIFE INS CO	4.10
PRESTO PRINT	18.76
P.U.C.	2,489.60
NORTHERN MN WATER COND DBA	255.77
RAPID SUPPLY INC	300.00
REMER IRON WORKS INC	1,394.75
SIM SUPPLY INC	60.82
STOKES PRINTING COMPANY	44.97
TDS Metrocom	239.53
TESSMAN SEED COMPANY	737.13
VERIZON WIRELESS	34.51
VISIT GRAND RAPIDS	380.00
WASTE MANAGEMENT	250.09
WILLETT GORHAM	1,056.99
TOTAL ALL VENDORS:	47,241.50

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. The greens have been vertically cut the past few weeks and will continue to be vertically cut a few more weeks. The green speed has been greatly improved. Herbicides will be applied over the next couple weeks.
- VI. Concessions: No report.
- VII. Director of Golf: Bob Cahill reported. Revenue is ahead of last year at this time. The Grand Slam was a success this past weekend. Bob and Larry will meet with the Bastians to review their contract and consider renewal. An update will be presented at the September meeting.
- VIII. Old Business: Kelly Hain made a motion to purchase a new greens aerifier pending Council approval. Jeff Ericson seconded the motion. The motion passed.
- IX. New Business: None.
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Jeff Ericson made a motion to adjourn the meeting. Steve Forneris seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

GOLF COURSE BILL LIST - SEPTEMBER 18, 2012

DATE: 09/12/2012
 TIME: 16:06:16
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/18/2012

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0103325	ACHESON TIRE COMPANY INC	138.94
0113233	AMERIPRIDE LINEN & APPAREL	53.74
0221525	BUNES SEPTIC SERVICE INC	160.00
0221650	BURGGRAF'S ACE HARDWARE INC	969.51
0315455	COLE HARDWARE INC	24.55
0504825	EDWARDS OIL INC	3,305.35
0514200	ESC SYSTEMS	235.68
0609457	FILTHY CLEAN INC	406.12
0718010	CITY OF GRAND RAPIDS	3,500.00
0815650	HORNUNG'S	97.35
1105444	KELLER FENCE COMPANY	625.00
1200500	L&M SUPPLY	136.69
1309203	MGCSA	115.00
1309355	MINNESOTA TORO	321.04
1309376	UNIVERSITY OF MINNESOTA	160.00
1415487	NORTHERN LAKES WINDOW CLEANING	144.28
1415544	NORTHLAND PORTABLES	188.61
1612050	PLAISTED COMPANIES INC	1,199.85
1618235	PRESTO PRINT	24.31
1721105	QUALITY REFRIGERATION & HTG	76.50
1801530	NORTHERN MN WATER COND DBA	86.53
1801610	RAPIDS PLUMBING & HEATING INC	208.00
1909510	SIM SUPPLY INC	79.88
1920555	STOKES PRINTING COMPANY	199.53
1921601	SUPERIOR GOLF CARS	2,511.58
T000208	ANITA FIRMAN	340.93
T000548	GENE EKLIN	280.00
	TOTAL	15,588.97
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0315329	CITY OF COHASSET	75.00
0405447	DELTA DENTAL OF MINNESOTA	106.40
0718015	GRAND RAPIDS CITY PAYROLL	26,416.57
0718070	GRAND RAPIDS STATE BANK	2,104.74
1309335	MINNESOTA SALES & USE TAX	6,077.86
1405850	NEXTERA COMMUNICATIONS LLC	2.17
1609557	PIONEER MUTUAL LIFE INS CO	4.10
1621130	P.U.C.	2,580.39
2000490	TDS Metrocom	235.43
2205637	VERIZON WIRELESS	35.04
2301700	WASTE MANAGEMENT	254.33
	TOTAL PRIOR APPROVAL	37,892.03
	TOTAL ALL DEPARTMENTS	53,481.00

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
AUGUST 31, 2012 TO AUGUST 31, 2008

	<u>YTD THROUGH 8/31/2012</u>	<u>YTD THROUGH 8/31/2011</u>	<u>YTD THROUGH 8/31/2010</u>	<u>YTD THROUGH 8/31/2009</u>	<u>YTD THROUGH 8/31/2008</u>
Operating Revenues:					
Season Passes	\$ 181,999	\$ 189,971	\$ 182,766	\$ 186,574	\$ 171,489
Green Fees	178,702	157,028	177,330	153,501	153,259
Ancillaries	113,418	115,078	111,358	113,797	110,279
Total Operating Revenues	<u>474,119</u>	<u>462,077</u>	<u>471,454</u>	<u>453,872</u>	<u>435,027</u>
Operating Expenses:					
Personnel	157,678	157,964	149,065	147,338	150,871
Materials and Supplies	50,299	53,924	41,370	29,863	47,455
Other Services & Charges	118,420	117,063	95,000	121,306	131,105
Total Operating Expenses	<u>326,397</u>	<u>328,951</u>	<u>285,435</u>	<u>298,507</u>	<u>329,431</u>
OPERATING INCOME (LOSS)	<u>147,722</u>	<u>133,126</u>	<u>186,019</u>	<u>155,365</u>	<u>105,596</u>
Nonoperating Revenues	5,080	3,243	566	3,926	7,823
Concessionaire Lease	12,000	10,000	4,500	-	-
Operating Transfer In	-	-	-	-	20,422
Clubhs/Park Prj Fundraising Exps	-	-	-	(13,418)	-
Sales Tax Repayment	(12,297)	(12,297)	(12,297)	(12,297)	(12,297)
Debt Principal Payment	(30,303)	(13,742)	-	(27,000)	(26,000)
Depreciation	(56,438)	(49,797)	(13,144)	(13,829)	(25,501)
NET INCOME (LOSS)	<u>\$ 65,764</u>	<u>\$ 70,533</u>	<u>\$ 165,644</u>	<u>\$ 92,747</u>	<u>\$ 70,043</u>

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 FOR 8 PERIODS ENDING AUGUST 31, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS	NET CREDITS	BALANCE 08/31/12
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	137,071.13	137,071.13	0.00
613-00-00-00-1010	CASH	201,854.13	562,350.32	461,203.83	303,000.62
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(81,856.45)	32,263.31	0.00	(49,593.14)
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00	0.00	3,556.96
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	7,412.74	0.00	7,412.74	0.00
613-00-00-00-1175	PLEDGE RECEIVABLE	102,488.23	0.00	0.00	102,488.23
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(5,124.41)	0.00	0.00	(5,124.41)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	191.40	181.65	9.75
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	1,115.89	0.00	1,115.89	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	0.00	0.00	0.00
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	603,194.03	35,493.66	4,574.00	634,113.69
613-00-00-00-1621	ACCUMULATED DEPR	(916,047.46)	0.00	56,438.49	(972,485.95)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,374,386.08	0.00	0.00	1,374,386.08
613-00-00-00-1640	OTHER IMPROVEMENTS	811,811.26	4,574.00	0.00	816,385.26
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	48,315.66	25,113.94	23,201.72
TOTAL		2,974,271.72	820,259.48	693,111.67	3,101,419.53
TOTAL ASSETS		2,974,271.72	820,259.48	693,111.67	3,101,419.53
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	7,230.88	413,484.58	421,713.01	15,459.31
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	276,099.60	42,600.13	0.00	233,499.47
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,100.00	0.00	0.00	3,100.00
613-00-00-00-2150	ACCRUED INTEREST	1,378.00	0.00	0.00	1,378.00

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 2
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FUND: POKEGAMA GOLF COURSE
 FOR 8 PERIODS ENDING AUGUST 31, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS	NET CREDITS	BALANCE 08/31/12
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	1,271.43	1,271.43	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	5,169.00	0.00	0.00	5,169.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	6,755.53	6,755.53	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,053.81	1,053.81	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	27,049.74	32,767.86	5,718.12
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	98.17	98.17	0.00
TOTAL		301,004.44	492,313.39	455,632.85	264,323.90
TOTAL LIABILITIES		301,004.44	492,313.39	455,632.85	264,323.90
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	25,113.94	48,315.66	23,201.72
613-00-00-00-3010	NET ASSETS	2,673,267.28	0.00	0.00	2,673,267.28
TOTAL		2,673,267.28	25,113.94	48,315.66	2,696,469.00
FUND SURPLUS (DEFICIT)		0.00	0.00	140,626.63	140,626.63
TOTAL FUND EQUITY		2,673,267.28	25,113.94	188,942.29	2,837,095.63
TOTAL LIABILITIES AND FUND EQUITY		2,974,271.72	517,427.33	644,575.14	3,101,419.53

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2012

PAGE: 1
 F-YR: 12

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	926.00	71,725.57	73,996.00	96.9	71,056.46
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	3,990.00	3,040.00	131.2	4,560.00
613-00-34-00-1100	SINGLE PASS	1,821.00	71,784.09	75,848.00	94.6	75,128.96
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	160.00	6,080.00	3,260.00	186.5	4,320.00
613-00-34-00-1200	JUNIOR PASS	0.00	6,142.35	9,653.00	63.6	8,847.77
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	270.00	14,457.72	10,048.00	143.8	17,549.36
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	4,815.00	20,955.00	35,004.00	59.8	18,187.13
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	6,370.00	0.00	100.0	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	1,642.61	17,493.11	37,201.00	47.0	22,909.21
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	3,888.00	9,864.00	25,503.00	38.6	7,290.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	2,386.00	13,513.01	0.00	100.0	6,153.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	8,659.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	1,185.00	3,795.00	0.00	100.0	6,480.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	261.00	810.00	0.00	100.0	792.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	792.00	2,508.00	0.00	100.0	1,188.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	3,000.00	7,410.00	0.00	100.0	6,750.00
613-00-34-00-1975	SENIOR GREEN FEES	4,649.65	9,837.07	0.00	100.0	6,602.00
613-00-34-00-2000	WD 2ND NINE	168.00	312.00	0.00	100.0	96.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	1,542.00	13,592.43	0.00	100.0	11,146.57
613-00-34-00-2110	WE 18 HOLE	13,965.00	43,242.50	51,412.00	84.1	35,507.50
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	16.00	0.00	100.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	1,995.00	4,861.00	0.00	100.0	6,667.50
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	110.00	549.50	0.00	100.0	814.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	78.00	234.00	0.00	100.0	351.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2012

PAGE: 2
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	3,223.00	12,914.00	19,995.00	64.5	13,805.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	631.26	1,728.31	0.00	100.0	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	7,941.03	10,133.03	25,000.00	40.5	10,104.31
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.0	30.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	(1,436.03)	9,127.00	(15.7)	2,153.88
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	146.25	528.75	784.00	67.4	469.70
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	640.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	160.00	5,053.57	6,840.00	73.8	5,440.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	2,765.01	4,163.00	66.4	2,769.47
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	100.00	1,450.00	0.00	100.0	1,900.00
613-00-34-00-2400	SMALL BUCKET	487.23	1,834.47	1,436.00	127.7	1,379.94
613-00-34-00-2450	MEDIUM BUCKET	543.09	2,366.02	2,551.00	92.7	2,538.63
613-00-34-00-2500	LARGE BUCKET	1,230.85	6,334.50	5,593.00	113.2	5,680.45
613-00-34-00-2600	CART 9 HOLE	1,598.03	7,185.68	22,737.00	31.6	7,088.00
613-00-34-00-2625	CART HALF 9 HOLE	4,520.00	14,368.00	0.00	100.0	13,340.95
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	10.00	80.00	0.00	100.0	40.00
613-00-34-00-2700	CART 18 HOLE	6,048.00	15,158.44	65,000.00	23.3	18,544.00
613-00-34-00-2725	CART HALF 18 HOLE	10,736.00	33,804.04	0.00	100.0	35,395.56
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	15.00	0.00	100.0	150.00
613-00-34-00-2775	SENIOR LEAGUE CART	2,143.74	5,314.67	0.00	100.0	3,696.27
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.0	534.66
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,390.00	3,729.00	90.9	3,051.00
613-00-34-00-3200	POWER CART RENTAL	0.00	19,691.00	18,333.00	107.4	20,100.20
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART-GAS & ELECTRIC	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.0	0.00

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 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2012

PAGE: 3
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	325.54	1,597.08	1,423.00	112.2	1,168.41
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		83,498.28	474,117.89	520,975.00	91.0	462,076.89
MISCELLANEOUS REVENUE						
613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	701.70	0.00	100.0	935.60
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	4,000.00	12,000.00	18,000.00	66.6	10,000.00
613-00-37-00-3700	PEPSI CART REIMBURSEMENT	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3800	CAM RENT	2,418.84	3,872.72	4,000.00	96.8	1,996.64
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	505.23	1,000.00	50.5	309.83
TOTAL		6,418.84	17,079.65	23,000.00	74.2	13,242.07
TOTAL REVENUES: MISCELLANEOUS REVENUE		6,418.84	17,079.65	23,000.00	74.2	13,242.07
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIBUTIONS-ST/MN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	4,524.30	32,263.31	0.00	100.0	33,361.30
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL		4,524.30	32,263.31	0.00	100.0	33,361.30
TOTAL REVENUES: OTHER FINANCING SOURCES		4,524.30	32,263.31	0.00	100.0	33,361.30
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	7,271.12	56,800.58	88,339.00	64.2	57,262.69
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	149.42	773.07	1,000.00	77.3	891.65
613-00-50-10-1030	SALARY-PARTTIME	16,011.78	62,752.86	74,277.00	84.4	60,720.07
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	495.54	1,300.74	750.00	173.4	1,894.39
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	684.51	5,069.40	8,093.00	62.6	5,658.74
613-00-50-10-1220	FICA	1,462.24	7,377.64	10,144.00	72.7	7,319.19
613-00-50-10-1250	MEDICARE	341.96	1,725.41	2,372.00	72.7	1,711.74
613-00-50-10-1310	HEALTH INSURANCE	1,012.22	12,851.92	17,329.00	74.1	13,836.99
613-00-50-10-1330	LIFE INSURANCE	4.10	26.65	43.00	61.9	28.70
613-00-50-10-1335	DENTAL INSURANCE	53.78	378.08	519.00	72.8	385.24
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,305.00	6,900.00	76.8	4,787.00
613-00-50-10-1510	WORKERS COMPENSATION	0.00	3,316.30	3,500.00	94.7	3,467.71
TOTAL PERSONNEL		27,486.67	157,677.65	215,016.00	73.3	157,964.11
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	199.53	956.12	1,460.00	65.4	634.28
613-00-50-20-2020	COPY SUPPLIES	0.00	7.21	15.00	48.0	0.00
613-00-50-20-2030	PRINTING & BINDING	24.31	709.20	817.00	86.8	345.31
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.00	0.0	106.13
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	4,402.56	2,671.00	164.8	3,782.31
613-00-50-20-2090	INVENTORIAL SUPPLIES	3,198.16	8,378.07	3,568.00	234.8	7,995.93
613-00-50-20-2100	OPERATING SUPPLIES	740.98	4,533.41	10,561.00	42.9	6,830.22
613-00-50-20-2120	MOTOR FUELS	3,305.35	12,429.14	8,000.00	155.3	9,532.38
613-00-50-20-2130	LUBRICANTS	0.00	0.00	118.00	0.0	0.00
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	20.00	209.97	1,265.00	16.5	1,197.47
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	174.22
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2210	EQUIPMENT PARTS	2,441.02	12,566.32	15,000.00	83.7	9,376.92
613-00-50-20-2285	TURF MAINTENANCE	1,479.85	4,160.67	3,433.00	121.1	9,865.48
613-00-50-20-2290	FLOWERS	0.00	1,946.16	1,500.00	129.7	4,083.25
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.0	0.00
TOTAL SUPPLIES & MATERIALS		11,409.20	50,298.83	48,908.00	102.8	53,923.90
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	195.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,001.68	13,377.00	7.4	1,001.68
613-00-50-30-3040	LEGAL SERVICES	0.00	13.00	1,268.00	1.0	552.50
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	363.37	0.00	(100.0)	315.28
613-00-50-30-3070	LAUNDRY/SOIL MATS	53.74	234.73	487.00	48.1	137.48
613-00-50-30-3090	JANITORIAL SERVICE	0.00	931.72	0.00	(100.0)	988.96
613-00-50-30-3100	OTHER CONTRACTED SERVICE	0.00	17,625.00	34,227.00	51.4	17,634.75
613-00-50-30-3210	TELEPHONE	272.50	2,407.42	3,005.00	80.1	2,249.54
613-00-50-30-3220	POSTAGE	0.00	0.00	1,005.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	731.24	629.00	116.2	283.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	339.00	0.0	0.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	15.00	106.6	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	380.00	2,825.97	3,727.00	75.8	2,844.74
613-00-50-30-3610	GENERAL INSURANCE	0.00	18,871.00	7,700.00	245.0	17,447.00
613-00-50-30-3810	ELECTRICITY	2,580.39	13,180.86	15,009.00	87.8	11,938.41
613-00-50-30-3840	GARBAGE REMOVAL	254.33	1,509.44	1,273.00	118.5	1,277.00
613-00-50-30-3845	CABLE	0.00	0.00	1,319.00	0.0	46.73
613-00-50-30-3850	SEPTIC/SEWER	0.00	591.00	1,175.00	50.2	0.00
613-00-50-30-3860	HEAT-NATURAL GAS	75.00	1,687.48	6,000.00	28.1	2,242.00
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	2,437.45	2,208.00	110.3	1,311.50
613-00-50-30-4010	BUILDING MAINT/REPAIR	416.81	2,321.36	5,639.00	41.1	2,628.40
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	1,000.00	2,000.00	50.0	1,796.62
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	1,555.22	1,162.00	133.8	18,358.85
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	237.87	13,828.06	2,658.00	520.2	3,498.90
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	12,528.71	30,000.00	41.7	10,499.67
613-00-50-30-4085	TREE MAINTENANCE	(20.30)	772.84	1,571.00	49.1	1,441.26

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	950.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,400.00	1,500.00	93.3	1,400.00
613-00-50-30-4320	MC/VISA BANK CHARGES	2,104.74	9,187.06	12,345.00	74.4	9,481.44
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	115.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.00	0.00	0.0	(1.84)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	15.00	309.00	4.8	10.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	115.00	1,611.00	1,800.00	89.5	1,871.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,446.00	2,745.00	125.5	4,091.00
613-00-50-30-4350	4TH OF JULY EXPENSES	188.61	188.61	671.00	28.1	671.00
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	12,297.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	15,000.00	0.0	0.00
613-00-50-30-4390	CLUBHOUSE EXP-NON-CAPITALIZED	0.00	0.00	510.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	18,079.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	2,638.03	0.00	(100.0)	850.68
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	7,029.12	56,438.49	66,000.00	85.5	49,797.49
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	4,000.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	3,500.00	3,500.00	3,500.00	100.0	0.00
TOTAL OTHER SERVICES & CHARGES		17,187.81	174,857.74	275,614.00	63.4	166,860.04
TOTAL EXPENSES: GENERAL ADMINISTRATION		56,083.68	382,834.22	539,538.00	70.9	378,748.05
TOTAL EXPENSES:		56,083.68	382,834.22	539,538.00	70.9	378,748.05
TOTAL FUND REVENUES		94,441.42	523,460.85	543,975.00	96.2	508,680.26
TOTAL FUND EXPENSES		56,083.68	382,834.22	539,538.00	70.9	378,748.05
FUND SURPLUS (DEFICIT)		38,357.74	140,626.63	4,437.00	3169.4	129,932.21

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended August 31, 2012**

With Comparative Actual Amounts for the Period Ended August 31, 2011

	2012	2012	OVER (UNDER)	% OF	2011
	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL
Operating Revenues					
Season Passes	\$ 187,488	\$ 181,999	\$ (5,489)	97%	\$ 189,971
Green Fees	211,901	178,702	(33,199)	84%	157,028
Ancillary	121,586	113,418	(8,168)	93%	115,078
Total Revenues	520,975	474,119	(46,856)	91%	462,077
Operating Expenses					
Personnel	215,016	157,678	(57,338)	73%	157,964
Materials and Supplies	48,908	50,299	1,391	103%	53,924
Other Services & Charges	164,238	118,420	(45,818)	72%	117,063
Total Expenses	428,162	326,397	(101,765)	76%	328,951
OPERATING INCOME (LOSS)	92,813	147,722	54,909		133,126
Nonoperating Revenues	5,000	5,080	80	102%	3,243
Concessionaire Lease	18,000	12,000	(6,000)	67%	10,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	(12,297)	(12,297)	-	100%	(12,297)
Debt Principal Payment	(33,079)	(30,303)	2,776	92%	(13,742)
Depreciation	(66,000)	(56,438)	(9,562)	86%	(49,797)
NET INCOME	\$ 4,437	\$ 65,764	61,327		\$ 70,533