

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
Tuesday, October 16, 2012
IN CONFERENCE ROOM 2B, CITY HALL
GRAND RAPIDS, MINNESOTA
7:30 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, October 16, 2012 at 7:30 a.m.** in Conference Room 2B at City Hall, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approval of Minutes for: September 18 & 21, 2012 regular & special meetings
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business:
 - a. 2013 Budget
- IX. New Business
 - a. Long Range Irrigation
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill

City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 September 21, 2012
 7:30 AM

Present: Jeff Ericson, Steve Forneris, Kelly Hain, Larry O'Brien

Absent: Pat Pollard

Staff: Bob Cahill – Director of Golf
 Stewart Bastian – Concessionaire
 Steve Ross – Grounds Superintendent

- I. Kelly Hain called the meeting to order.
- II. Steve Forneris made a motion to accept the minutes of the August 18, 2012 Board meeting. Jeff Ericson seconded the motion. The motion passed.
- III. Consideration of monthly bills: Jeff Ericson made a motion to approve the bill list. Steve Forneris seconded the motion. The motion passed. Jeff Ericson made a motion to approve an additional bill of \$178.90 to Pioneer Electric. Steve Forneris seconded the motion. The motion passed.

ACHESON TIRE COMPANY INC	138.94
AMERIPRIDE LINEN & APPAREL	53.74
BUNES SEPTIC SERVICE INC	160.00
BURGGRAF'S ACE HARDWARE INC	969.51
CITY OF COHASSET	75.00
COLE HARDWARE INC	24.55
DELTA DENTAL OF MINNESOTA	106.40
EDWARDS OIL INC	3,305.35
ESC SYSTEMS	235.68
FILTHY CLEAN INC	406.12
CITY OF GRAND RAPIDS	3,500.00
GRAND RAPIDS CITY PAYROLL	26,416.57
GRAND RAPIDS STATE BANK	2,104.74
HORNUNG'S	97.35
KELLER FENCE COMPANY	625.00
L&M SUPPLY	136.69
MGCSA	115.00
MINNESOTA SALES & USE TAX	6,077.86
MINNESOTA TORO	321.04
UNIVERSITY OF MINNESOTA	160.00
NEXTERA COMMUNICATIONS LLC	2.17
NORTHERN LAKES WINDOW CLEANING	144.28
NORTHLAND PORTABLES	188.61
PIONEER MUTUAL LIFE INS CO	4.10
PLAISTED COMPANIES INC	1,199.85
PRESTO PRINT	24.31
P.U.C.	2,580.39
QUALITY REFRIGERATION & HTG	76.50
NORTHERN MN WATER COND DBA	86.53
RAPIDS PLUMBING & HEATING INC	208.00
SIM SUPPLY INC	79.88
STOKES PRINTING COMPANY	199.53
SUPERIOR GOLF CARS	2,511.58
TDS Metrocom	235.43
VERIZON WIRELESS	35.04
WASTE MANAGEMENT	254.33
ANITA FIRMAN	340.93
GENE EKLIN	280.00

TOTAL ALL VENDORS:

53,481.00

IV. Visitors: Debby Vergin

V. Grounds Superintendent: Steve Ross reported. The new greens aerifier was delivered this past week and will be used in the near future for the greens, tee boxes, and approaches to the greens. Steve will prepare a list of future equipment needed including a fairway aerifier.

VI. Concessions: Stewart Bastian reported. A six-foot concrete addition to the patio was discussed. Stewart will present a plan and cost estimates at a future meeting. The renewal of the concessionaire's contract was discussed and minor modifications relating to snow removal will be added. A contract extension will be voted on at the next meeting. The restaurant and bar will be open this winter as it was last winter (Thursday to Sunday).

VII. Director of Golf: Bob Cahill reported. Revenue continues to be strong. The events held over the past weekend were a great success. An on-course meeting will be held this Friday September 21st at 9:30 AM to review and plan future course needs.

VIII. Old Business: None

IX. New Business: Jeff Ericson made a motion to allow the Women's Golf Club to organize and sponsor a fundraiser with the intent to raise money to construct a new on-course rest room. Steve Forneris seconded the motion. The motion passed.

X. Correspondence and Open Discussion: None.

XI. Adjourn: Steve Forneris made a motion to adjourn the meeting. Jeff Ericson seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

Golf Board Meeting September 21, 2012

Tour of Pokegama Golf Course

Minutes: Meeting was called to order at 9:33 AM. by Kelly Hain.

Golf Board members in attendance: Kelly Hain, Steve Forneris, Jeff Ericson.

Staff in attendance: Bob Cahill, Steve Ross

The course was toured with the following recommendations to be considered for future implementation.

Items for consideration:

- Clubhouse area: Ball Dispenser with tokens to eliminate the ball box.
Concrete pad for dispenser and pull carts.
- General: Aerate approaches to all greens with greens aerator.
Get bids for topping dead branches from trees. Safety concerns as well as beautification.
Aerate and add 80/20 mix to forward tees as needed.
Local dry spots on greens- consider digging up and adding 80/20 mix to replace heavy sand base in those areas.
- #1 #1/#10 Tee. Four or five large planters to dress up the tee for Improved first impressions of the course.
Sprinkler head extension to reach blue tee if possible.
Add 3 hardwood trees on left side in opening toward # 2 tee box.
- #2 Wood flower garden is in pretty rough shape. Look into replacing with concrete block matching that around the clubhouse flower boxes.
Relocate out of place O.B. stake 120 yards from green.
- 5/14 New restrooms with running water, flush toilets and including space for concessions In same area as current shelter.
Add 3 trees on right side and 3 trees on left side of fairway in openings discussed.
- #5/7/17 Consider mowing specific areas discussed around the greens at fairway height to create a run-off effect.
- 13 Marsh/old pond area just in front of tee. Remove weeds around perimeter and replace with wildflowers.

- 14 Change greens mowing pattern on west side to expand green and create additional cupping areas
- 15 Elevate blue tee
- 16 Add 3 trees in area by green where tree was blown down this summer.

Motion by Jeff Ericson and second by Steve Forneris to adjourn the meeting at 11:15 AM. Approved.

POKEGAMA GOLF COURSE BILL LIST - OCTOBER 16, 2012

DATE: 10/10/2012
 TIME: 15:32:20
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/16/2012

VENDOR #	NAME	AMOUNT DUE
0100014	9TH AVENUE WELDING & MACHINE	191.38
0113233	AMERIPRIDE LINEN & APPAREL	115.00
0118663	ARROWHEAD TRANSIT	800.00
0221650	BURGGRAF'S ACE HARDWARE INC	40.20
0308100	CHAMBER OF COMMERCE	400.00
0501310	EAGLE RIDGE GOLF COURSE	2,075.00
0718010	CITY OF GRAND RAPIDS	32.31
0801836	HAWKINSON SAND & GRAVEL	296.53
0815605	HOPKINS ELECTRIC	156.00
0920056	ITASCA COUNTY RESORT & TOURISM	100.00
1200500	L&M SUPPLY	199.01
1300082	M & R ENTERPRISES	1,205.25
1309355	MINNESOTA TORO	22,470.23
1415487	NORTHERN LAKES WINDOW CLEANING	144.28
1506265	NORTHERN OFFICE OUTFITTER INC	256.46
1801530	NORTHERN MN WATER COND DBA	32.34
1801614	RAPID SUPPLY INC	300.00
1821725	RUTTGER'S SUGAR LAKE LODGE	8,625.00
1903342	WILLIAM J SCHWARTZ & SON'S	76.15
1909510	SIM SUPPLY INC	88.58
1920555	STOKES PRINTING COMPANY	69.70
2005700	TESSMAN SEED COMPANY	8,705.66
2023351	TWINCITIESGOLF.COM	225.00
	TOTAL	46,604.08
PRIOR APPROVAL		
0212750	BLUE CROSS & BLUE SHIELD OF MN	1,202.50
0315329	CITY OF COHASSET	81.99
0405447	DELTA DENTAL OF MINNESOTA	106.40
0718015	GRAND RAPIDS CITY PAYROLL	21,722.29
0718070	GRAND RAPIDS STATE BANK	1,951.54
1309335	MINNESOTA SALES & USE TAX	5,988.77
1405850	NEXTERA COMMUNICATIONS LLC	2.17
1609550	PIONEER ELECTRIC, INC	178.90
1609557	PIONEER MUTUAL LIFE INS CO	4.10
1621130	P.U.C.	2,737.77
2000490	TDS Metrocom	240.92
2205637	VERIZON WIRELESS	34.90
2209665	VISA	2,753.84
2301700	WASTE MANAGEMENT	254.33
	TOTAL PRIOR APPROVAL	37,260.42
	TOTAL ALL DEPARTMENTS	83,864.50

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
SEPTEMBER 30, 2012 TO SEPTEMBER 30, 2008

	<u>YTD THROUGH 9/30/2012</u>	<u>YTD THROUGH 9/30/2011</u>	<u>YTD THROUGH 9/30/2010</u>	<u>YTD THROUGH 9/30/2009</u>	<u>YTD THROUGH 9/30/2008</u>
Operating Revenues:					
Season Passes	\$ 181,658	\$ 190,744	\$ 184,155	\$ 187,377	\$ 170,464
Green Fees	208,702	182,967	200,612	183,596	174,369
Ancillaries	127,270	131,397	126,461	129,090	124,370
Total Operating Revenues	<u>517,630</u>	<u>505,108</u>	<u>511,228</u>	<u>500,063</u>	<u>469,203</u>
Operating Expenses:					
Personnel	180,470	181,439	170,539	168,155	168,804
Materials and Supplies	57,073	60,257	48,189	34,734	48,049
Other Services & Charges	142,482	147,088	119,277	133,601	136,421
Total Operating Expenses	<u>380,025</u>	<u>388,784</u>	<u>338,005</u>	<u>336,490</u>	<u>353,274</u>
OPERATING INCOME (LOSS)	<u>137,605</u>	<u>116,324</u>	<u>173,223</u>	<u>163,573</u>	<u>115,929</u>
Nonoperating Revenues	5,080	5,175	566	3,926	8,473
Concessionaire Lease	12,000	12,000	6,000	3,000	3,000
Operating Transfer In	-	-	-	-	20,422
Clubhs/Park Prj Fundraising Exps	-	-	-	(13,678)	-
Sales Tax Repayment	(12,297)	(12,297)	(12,297)	(12,297)	(12,297)
Debt Principal Payment	(30,303)	(13,742)	-	(27,000)	(26,000)
Depreciation	(64,787)	(57,244)	(18,822)	(14,581)	(28,384)
NET INCOME (LOSS)	<u>\$ 47,298</u>	<u>\$ 50,216</u>	<u>\$ 148,670</u>	<u>\$ 102,943</u>	<u>\$ 81,143</u>

DATE: 10/11/2012
 TIME: 09:57:49
 ID: GL450000.WOW

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS
ASSETS			
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	158,793.42
613-00-00-00-1010	CASH	201,854.13	614,569.66
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(81,856.45)	34,787.62
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	7,412.74	0.00
613-00-00-00-1175	PLEDGE RECEIVABLE	102,488.23	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(5,124.41)	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	191.40
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	1,115.89	466.64
613-00-00-00-1551	PREPAID INSURANCE	0.00	0.00
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	603,194.03	57,098.86
613-00-00-00-1621	ACCUMULATED DEPR	(916,047.46)	0.00
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,374,386.08	0.00
613-00-00-00-1640	OTHER IMPROVEMENTS	811,811.26	4,574.00
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	48,315.66
TOTAL		2,974,271.72	918,797.26
TOTAL ASSETS		2,974,271.72	918,797.26

LIABILITIES AND FUND EQUITY			
LIABILITIES			
613-00-00-00-2020	ACCOUNTS PAYABLE	7,230.88	466,544.12
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-FUC	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	276,099.60	42,600.13
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,100.00	0.00
613-00-00-00-2150	ACCRUED INTEREST	1,378.00	0.00

DATE: 10/11/2012
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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS
LIABILITIES			
613-00-00-00-2160	ACCRUED WAGES PAYABLE	1,271.43	1,271.43
613-00-00-00-2166	OPEB LIABILITY	5,169.00	0.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	6,755.53	6,755.53
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,053.81
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	32,767.86
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	98.17
TOTAL		301,004.44	551,091.05
TOTAL LIABILITIES			
		301,004.44	551,091.05
FUND EQUITY			
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	31,049.66
613-00-00-00-3010	NET ASSETS	2,673,267.28	0.00
TOTAL		2,673,267.28	31,049.66
	FUND SURPLUS (DEFICIT)	0.00	0.00
TOTAL FUND EQUITY		2,673,267.28	31,049.66
TOTAL LIABILITIES AND FUND EQUITY		2,974,271.72	582,140.71

DATE: 10/11/2012
 TIME: 09:58:26
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET
CHARGES FOR SERVICES				
613-00-34-00-1000	FAMILY PASS	(340.93)	71,384.64	73,996.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	3,990.00	3,040.00
613-00-34-00-1100	SINGLE PASS	0.00	71,784.09	75,848.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	6,080.00	3,260.00
613-00-34-00-1200	JUNIOR PASS	0.00	6,142.35	9,653.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00
613-00-34-00-1230	MULTI-PLAY PASS	0.00	14,457.72	10,048.00
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00
613-00-34-00-1600	WD 18 HOLE	1,710.00	22,665.00	35,004.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	6,370.00	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	10,837.65	28,330.76	37,201.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00
613-00-34-00-1700	WD 9 HOLE	792.00	10,656.00	25,503.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	933.00	14,446.01	0.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	8,659.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	420.00	4,215.00	0.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	27.00	837.00	0.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	88.00	2,596.00	0.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	555.00	7,965.00	0.00
613-00-34-00-1975	SENIOR GREEN FEES	1,080.00	10,917.07	0.00
613-00-34-00-2000	WD 2ND NINE	0.00	312.00	0.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	13,592.43	0.00
613-00-34-00-2110	WE 18 HOLE	7,770.00	51,012.50	51,412.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	16.00	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	210.00	5,071.00	0.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	11.00	560.50	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	234.00	0.00

DATE: 10/11/2012
 TIME: 09:58:26
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET
CHARGES FOR SERVICES				
613-00-34-00-2120	WE 9 HOLE	2,574.00	15,488.00	19,995.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	1,728.31	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	2,994.42	13,127.45	25,000.00
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	(1,436.03)	9,127.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00
613-00-34-00-2146	PULL CART RENTAL	71.25	600.00	784.00
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	640.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	5,053.57	6,840.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	2,765.01	4,163.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,450.00	0.00
613-00-34-00-2400	SMALL BUCKET	222.36	2,056.83	1,436.00
613-00-34-00-2450	MEDIUM BUCKET	399.95	2,765.97	2,551.00
613-00-34-00-2500	LARGE BUCKET	561.35	6,895.85	5,593.00
613-00-34-00-2600	CART 9 HOLE	752.00	7,937.68	22,737.00
613-00-34-00-2625	CART HALF 9 HOLE	1,520.00	15,868.00	0.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	80.00	0.00
613-00-34-00-2700	CART 18 HOLE	3,200.00	18,358.44	65,000.00
613-00-34-00-2725	CART HALF 18 HOLE	6,912.00	40,716.04	0.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	15.00	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	5,314.67	0.00
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,390.00	3,729.00
613-00-34-00-3200	POWER CART RENTAL	0.00	19,691.00	18,333.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00
613-00-34-00-3400	CART-GAS & ELECTRIC	0.00	0.00	0.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00

DATE: 10/11/2012
 TIME: 09:58:26
 GL470005.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET
CHARGES FOR SERVICES				
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	212.78	1,809.86	1,423.00
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00
TOTAL		43,512.83	517,630.72	520,975.00

MISCELLANEOUS REVENUE

613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	701.70	0.00
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	12,000.00	18,000.00
613-00-37-00-3700	PEPSI CART REIMBURSEMENT	0.00	0.00	0.00
613-00-37-00-3800	CAM RENT	0.00	3,872.72	4,000.00
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	505.23	1,000.00
TOTAL		0.00	17,079.65	23,000.00

TOTAL REVENUES: MISCELLANEOUS REVENUE

TOTAL	0.00	17,079.65	23,000.00
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OTHER FINANCING SOURCES

613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00
613-00-39-00-4700	CAPITAL CONTRIBUTIONS-ST/MW	0.00	0.00	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRaiser	2,524.31	34,787.62	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00

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 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET
TOTAL		2,524.31	34,787.62	0.
TOTAL REVENUES:	OTHER FINANCING SOURCES	2,524.31	34,787.62	0.
GENERAL ADMINISTRATION				
PERSONNEL				
613-00-50-10-1010	SALARY-FULLTIME	7,284.11	64,084.69	88,339.
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	51.98	825.05	1,900.
613-00-50-10-1030	SALARY-PARTTIME	11,679.58	74,432.44	74,277.
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	546.50	1,847.24	750.
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.
613-00-50-10-1210	PERA	689.89	5,759.29	8,093.
613-00-50-10-1220	FICA	1,191.58	8,569.22	10,144.
613-00-50-10-1250	MEDICARE	278.65	2,004.06	2,372.
613-00-50-10-1310	HEALTH INSURANCE	1,012.22	13,864.14	17,329.
613-00-50-10-1330	LIFE INSURANCE	4.10	30.75	43.
613-00-50-10-1335	DENTAL INSURANCE	53.78	431.86	519.
613-00-50-10-1345	OPEB	0.00	0.00	1,750.
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,305.00	6,900.
613-00-50-10-1510	WORKERS COMPENSATION	0.00	3,316.30	3,500.
TOTAL PERSONNEL		22,792.39	180,470.04	215,016.
SUPPLIES & MATERIALS				
613-00-50-20-2010	OFFICE SUPPLIES	326.16	1,282.28	1,460.
613-00-50-20-2020	COPY SUPPLIES	0.00	7.21	15.
613-00-50-20-2030	PRINTING & BINDING	0.00	709.20	817.
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	4,402.56	2,671.
613-00-50-20-2090	INVENTORIAL SUPPLIES	16.20	11,129.63	3,568.
613-00-50-20-2100	OPERATING SUPPLIES	2,226.95	6,767.05	10,561.
613-00-50-20-2120	MOTOR FUELS	0.00	12,429.14	8,000.
613-00-50-20-2130	LUBRICANTS	0.00	0.00	118.
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	209.97	1,265.
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.

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 FOR 9 PERIODS ENDING SEPTEMBER 30, 2012

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET
GENERAL ADMINISTRATION				
SUPPLIES & MATERIALS				
613-00-50-20-2210	EQUIPMENT PARTS	876.78	13,637.54	15,000.
613-00-50-20-2285	TURF MAINTENANCE	76.15	4,552.60	3,433.
613-00-50-20-2290	FLOWERS	0.00	1,946.16	1,500.
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.
TOTAL SUPPLIES & MATERIALS				
		3,522.24	57,073.34	48,908.
OTHER SERVICES & CHARGES				
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,001.68	13,377.
613-00-50-30-3040	LEGAL SERVICES	0.00	13.00	1,268.
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	363.37	0.
613-00-50-30-3070	LAUNDRY/SOIL MATS	57.50	292.23	487.
613-00-50-30-3090	JANITORIAL SERVICE	0.00	931.72	0.
613-00-50-30-3100	OTHER CONTRACTED SERVICE	8,925.00	26,550.00	34,227.
613-00-50-30-3210	TELEPHONE	278.33	2,685.75	3,005.
613-00-50-30-3220	POSTAGE	0.00	0.00	1,005.
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	160.00	891.24	629.
613-00-50-30-3260	PROMOTIONS	0.00	0.00	339.
613-00-50-30-3265	GRAND SIAM EXPENSES	0.00	0.00	0.
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	15.
613-00-50-30-3510	PUBLISHING & ADVERTISING	33.36	2,859.33	3,727.
613-00-50-30-3610	GENERAL INSURANCE	0.00	18,871.00	7,700.
613-00-50-30-3810	ELECTRICITY	0.00	13,180.86	15,009.
613-00-50-30-3840	GARBAGE REMOVAL	254.33	1,763.77	1,273.
613-00-50-30-3845	CABLE	0.00	0.00	1,319.
613-00-50-30-3850	SEPTIC/SEWER	0.00	591.00	1,175.
613-00-50-30-3860	HEAT-NATURAL GAS	81.99	1,769.47	6,000.
613-00-50-30-4000	MAINTENANCE CONTRACTS	1,205.25	3,642.70	2,208.
613-00-50-30-4010	BUILDING MAINT/REPAIR	277.87	2,599.23	5,639.
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	1,068.75	2,000.
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	370.28	1,925.50	1,162.
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	860.68	14,688.74	2,658.
613-00-50-30-4080	FERTILIZER/CHEMICALS	8,705.66	21,234.37	30,000.
613-00-50-30-4085	TREE MAINTENANCE	0.00	772.84	1,571.

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FUND: POKEGAMA GOLF COURSE
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ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET
GENERAL ADMINISTRATION				
OTHER SERVICES & CHARGES				
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	950.
613-00-50-30-4155	WINTER STORAGE	0.00	1,400.00	1,500.
613-00-50-30-4320	MC/VISA BANK CHARGES	1,951.54	11,170.91	12,345.
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	115.
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.00	0.
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.
613-00-50-30-4327	PERMITS & DUES	0.00	15.00	309.
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	1,611.00	1,800.
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.
613-00-50-30-4340	PROPERTY TAX	0.00	3,446.00	2,745.
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	988.61	671.
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	12,297.
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	15,000.
613-00-50-30-4390	CLUBHOUSE EXP-NON-CAPITALIZED	0.00	0.00	510.
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	18,079.
613-00-50-30-5000	INTEREST EXPENSE	0.00	2,638.03	0.
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.
613-00-50-30-5600	DEPRECIATION EXPENSE	8,348.28	64,786.77	66,000.
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	4,000.
613-00-50-30-7200	TRANSFER OUT	0.00	3,500.00	3,500.
TOTAL OTHER SERVICES & CHARGES				
		31,510.07	207,266.87	275,614.
TOTAL EXPENSES: GENERAL ADMINISTRATION				
		57,824.70	444,812.25	539,538.
		57,824.70	444,812.25	539,538.
TOTAL FUND REVENUES				
		46,037.14	569,497.99	543,975.
TOTAL FUND EXPENSES				
		57,824.70	444,812.25	539,538.
FUND SURPLUS (DEFICIT)				
		(11,787.56)	124,685.74	4,437.

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended September 30, 2012
With Comparative Actual Amounts for the Period Ended September 30, 2011**

	2012	2012		% OF BUDGET	2011 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 187,488	\$ 181,658	\$ (5,830)	97%	\$ 190,744
Green Fees	211,901	208,702	(3,199)	98%	182,967
Ancillary	121,586	127,270	5,684	105%	131,397
Total Revenues	520,975	517,630	(3,345)	99%	505,108
Operating Expenses					
Personnel	215,016	180,470	(34,546)	84%	181,439
Materials and Supplies	48,908	57,073	8,165	117%	60,257
Other Services & Charges	164,238	142,482	(21,756)	87%	147,088
Total Expenses	428,162	380,025	(48,137)	89%	388,784
OPERATING INCOME (LOSS)	92,813	137,605	44,792		116,324
Nonoperating Revenues	5,000	5,080	80	102%	5,175
Concessionaire Lease	18,000	12,000	(6,000)	67%	12,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	(12,297)	(12,297)	-	100%	(12,297)
Debt Principal Payment	(33,079)	(30,303)	2,776	92%	(13,742)
Depreciation	(66,000)	(64,787)	(1,213)	98%	(57,244)
NET INCOME	\$ 4,437	\$ 47,298	42,861		\$ 50,216