

**NOTICE**  
**POKEGAMA GOLF COURSE BOARD MEETING**  
**Tuesday, November 20, 2012**  
**IN CONFERENCE ROOM 2B, CITY HALL**  
**GRAND RAPIDS, MINNESOTA**  
**7:30 A.M.**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, November 20, 2012 at 7:30 a.m.** in Conference Room 2B at City Hall, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approval of Minutes for: October 16, 2012 regular meeting
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business:
- IX. New Business
  - a. Remote restrooms
- X. Correspondence and Open Discussion
- XI. Adjourn.

**Copies to:**

Golf Course Board  
Lynn DeGrio  
City Clerk  
File Copy  
Finance Director  
Bob Cahill  
City Administrator

City Council

GRAND RAPIDS GOLF COURSE BOARD  
REGULAR MONTHLY MEETING  
October 16, 2012  
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Larry O'Brien

Absent: Kelly Hain

Staff: Bob Cahill – Director of Golf

- I. Pat Pollard called the meeting to order.
- II. Steve Forneris made a motion to accept the minutes of the September 21, 2012 Board meeting. Jeff Ericson seconded the motion. The motion passed.
- III. Consideration of monthly bills: Jeff Ericson made a motion to approve the bill list. Steve Forneris seconded the motion. The motion passed.

9TH AVENUE WELDING & MACHINE	191.38
AMERIPRIDE LINEN & APPAREL	115.00
ARROWHEAD TRANSIT	800.00
BLUE CROSS & BLUE SHIELD OF MN	1,202.50
BURGGRAF'S ACE HARDWARE INC	40.20
CHAMBER OF COMMERCE	400.00
CITY OF COHASSET	81.99
DELTA DENTAL OF MINNESOTA	106.40
EAGLE RIDGE GOLF COURSE	2,075.00
CITY OF GRAND RAPIDS	32.31
GRAND RAPIDS CITY PAYROLL	21,722.29
GRAND RAPIDS STATE BANK	1,951.54
HAWKINSON SAND & GRAVEL	296.53
HOPKINS ELECTRIC	156.00
ITASCA COUNTY RESORT & TOURISM	100.00
L&M SUPPLY	199.01
M & R ENTERPRISES	1,205.25
MINNESOTA SALES & USE TAX	5,988.77
MINNESOTA TORO	22,470.23
NEXTERA COMMUNICATIONS LLC	2.17
NORTHERN LAKES WINDOW CLEANING	144.28
NORTHERN OFFICE OUTFITTER INC	256.46
PIONEER ELECTRIC, INC	178.90
PIONEER MUTUAL LIFE INS CO	4.10
P.U.C.	2,737.77
NORTHERN MN WATER COND DBA	32.34
RAPID SUPPLY INC	300.00
RUTTGER'S SUGAR LAKE LODGE	8,625.00
WILLIAM J SCHWARTZ & SON'S	76.15
SIM SUPPLY INC	88.58
STOKES PRINTING COMPANY	69.70
TDS Metrocom	240.92
TESSMAN SEED COMPANY	8,705.66
TWINCITIESGOLF.COM	225.00
VERIZON WIRELESS	34.90
VISA	2,753.84
WASTE MANAGEMENT	254.33
 TOTAL ALL VENDORS:	 83,864.50

IV. Visitors: None

V. Grounds Superintendent: Bob Cahill reported. Study continues on a variety of new types of bathrooms to replace the existing outhouses. Detail on several options will be presented at the next meeting.

VI. Concessions: Bob Cahill reported. A contract extension for the Bastians, with minor changes, was presented and discussed. Jeff Ericson made a motion to approve the contract. Steve Forneris seconded the motion. The motion passed. The new contract will be given to the Council for final approval.

VII. Director of Golf: Bob Cahill reported. Revenue continues to be strong. The greens have been aerated and the fairways are having chemicals applied. A list of capital improvements and purchases was discussed and will be presented to the Council.

VIII. Old Business: The 2013 budget was presented and discussed. Steve Forneris made a motion to approve the 2013 budget. Jeff Ericson seconded the motion. The motion passed.

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Jeff Ericson made a motion to adjourn the meeting. Steve Forneris seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 20, 2012

DATE: 11/13/2012  
 TIME: 16:56:56  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/20/2012

VENDOR #	NAME	AMOUNT DUE
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POKEGAMA GOLF COURSE		
0315455	COLE HARDWARE INC	77.37
0504825	EDWARDS OIL INC	1,636.64
0701650	GARTNER REFRIGERATION CO	550.00
0718010	CITY OF GRAND RAPIDS	13,375.00
0801535	HAMMERLUND CONSTRUCTION INC	13,250.00
1200500	L&M SUPPLY	488.72
1309280	MN DEPT OF NAT'L RESOURCES	344.00
1309388	MINNESOTA WOMEN'S GOLF ASSOC	50.00
1415030	NORD AUTO PARTS	16.88
1601150	PACE ANALYTICAL	93.50
1801530	NORTHERN MN WATER COND DBA	58.74
1903342	WILLIAM J SCHWARTZ & SON'S	347.50
1920240	STERLE LAW OFFICE	195.00
1920555	STOKES PRINTING COMPANY	17.31
	TOTAL	30,500.66
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0212750	BLUE CROSS & BLUE SHIELD OF MN	2,405.00
0301328	ROBERT CAHILL	390.80
0315329	CITY OF COHASSET	159.58
0405447	DELTA DENTAL OF MINNESOTA	106.40
0718015	GRAND RAPIDS CITY PAYROLL	23,123.04
0718070	GRAND RAPIDS STATE BANK	1,061.16
1309335	MINNESOTA SALES & USE TAX	3,014.92
1405850	NEXTERA COMMUNICATIONS LLC	2.16
1621130	P.U.C.	1,454.95
2000490	TDS Metrocom	233.70
2205637	VERIZON WIRELESS	35.24
2209665	VISA	372.64
2301700	WASTE MANAGEMENT	254.33
	TOTAL PRIOR APPROVAL	32,613.92
	TOTAL ALL DEPARTMENTS	63,114.58



DATE: 11/13/2012  
 TIME: 16:20:55  
 ID: GL450000.WOW

CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

PAGE: 1  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 FOR 10 PERIODS ENDING OCTOBER 31, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS	NET CREDITS	BALANCE 10/31/12
<b>ASSETS</b>					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	175,046.65	175,046.65	0.00
613-00-00-00-1010	CASH	201,854.13	629,155.57	593,993.55	237,016.15
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(81,856.45)	37,686.93	0.00	(44,169.52)
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00	0.00	3,556.96
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	7,412.74	0.00	7,412.74	0.00
613-00-00-00-1175	PLEDGE RECEIVABLE	102,488.23	0.00	0.00	102,488.23
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(5,124.41)	0.00	0.00	(5,124.41)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	191.40	191.40	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	1,115.89	516.64	1,115.89	516.64
613-00-00-00-1551	PREPAID INSURANCE	0.00	0.00	0.00	0.00
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	603,194.03	57,098.86	4,574.00	655,718.89
613-00-00-00-1621	ACCUMULATED DEPR	(916,047.46)	0.00	72,032.94	(988,080.40)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,374,386.08	0.00	0.00	1,374,386.08
613-00-00-00-1640	OTHER IMPROVEMENTS	811,811.26	4,574.00	0.00	816,385.26
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	48,315.66	39,518.72	8,796.94
<b>TOTAL</b>		<b>2,974,271.72</b>	<b>952,585.71</b>	<b>893,885.89</b>	<b>3,032,971.54</b>
<b>TOTAL ASSETS</b>		<b>2,974,271.72</b>	<b>952,585.71</b>	<b>893,885.89</b>	<b>3,032,971.54</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
613-00-00-00-2020	ACCOUNTS PAYABLE	7,230.88	537,837.98	561,354.19	30,747.09
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	276,099.60	42,600.13	0.00	233,499.47
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,100.00	0.00	0.00	3,100.00
613-00-00-00-2150	ACCRUED INTEREST	1,378.00	0.00	0.00	1,378.00

DATE: 11/13/2012  
 TIME: 16:20:55  
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CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

PAGE: 2  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 FOR 10 PERIODS ENDING OCTOBER 31, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS	NET CREDITS	BALANCE 10/31/12
<b>LIABILITIES</b>					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	1,271.43	1,271.43	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	5,169.00	0.00	0.00	5,169.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	6,755.53	6,755.53	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,061.72	1,069.39	7.67
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	35,768.18	36,271.01	502.83
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	98.17	98.17	0.00
<b>TOTAL</b>		<b>301,004.44</b>	<b>625,393.14</b>	<b>598,792.76</b>	<b>274,404.06</b>
<b>TOTAL LIABILITIES</b>		<b>301,004.44</b>	<b>625,393.14</b>	<b>598,792.76</b>	<b>274,404.06</b>
<b>FUND EQUITY</b>					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	39,518.72	48,315.66	8,796.94
613-00-00-00-3010	NET ASSETS	2,673,267.28	0.00	0.00	2,673,267.28
<b>TOTAL</b>		<b>2,673,267.28</b>	<b>39,518.72</b>	<b>48,315.66</b>	<b>2,682,064.22</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>0.00</b>	<b>0.00</b>	<b>76,503.26</b>	<b>76,503.26</b>
<b>TOTAL FUND EQUITY</b>		<b>2,673,267.28</b>	<b>39,518.72</b>	<b>124,818.92</b>	<b>2,758,567.48</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>2,974,271.72</b>	<b>664,911.86</b>	<b>723,611.68</b>	<b>3,032,971.54</b>

DATE: 11/13/2012  
 TIME: 16:21:35  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 10 PERIODS ENDING OCTOBER 31, 2012

PAGE: 1  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	71,384.64	73,996.00	96.4	71,056.46
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	3,990.00	3,040.00	131.2	4,560.00
613-00-34-00-1100	SINGLE PASS	0.00	71,784.09	75,848.00	94.6	75,717.96
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	6,080.00	3,260.00	186.5	4,480.00
613-00-34-00-1200	JUNIOR PASS	0.00	6,142.35	9,653.00	63.6	8,946.77
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	234.00	14,691.72	10,048.00	146.2	17,549.36
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	0.00	22,665.00	35,004.00	64.7	20,467.13
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	6,370.00	0.00	100.0	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	3,828.00	32,158.76	37,201.00	86.4	37,521.37
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	198.00	10,854.00	25,503.00	42.5	8,172.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	0.00	14,446.01	0.00	100.0	6,727.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	16.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	8,659.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	4,215.00	0.00	100.0	7,005.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	837.00	0.00	100.0	936.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	2,596.00	0.00	100.0	2,856.96
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	7,965.00	0.00	100.0	7,455.00
613-00-34-00-1975	SENIOR GREEN FEES	0.00	10,917.07	0.00	100.0	7,382.00
613-00-34-00-2000	WD 2ND NINE	0.00	312.00	0.00	100.0	108.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	125.00	13,717.43	0.00	100.0	11,370.97
613-00-34-00-2110	WE 18 HOLE	0.00	51,012.50	51,412.00	99.2	41,107.50
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	16.00	0.00	100.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	5,071.00	0.00	100.0	7,525.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	560.50	0.00	100.0	902.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	234.00	0.00	100.0	351.00



DATE: 11/13/2012  
 TIME: 16:21:35  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 10 PERIODS ENDING OCTOBER 31, 2012

PAGE: 2  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	0.00	15,488.00	19,995.00	77.4	16,691.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	1,728.31	0.00	100.0	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	13,127.45	25,000.00	52.5	12,549.62
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.0	30.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	2,369.81	933.78	9,127.00	10.2	5,199.15
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	11.25	611.25	784.00	77.9	548.45
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	640.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	5,053.57	6,840.00	73.8	5,440.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	2,765.01	4,163.00	66.4	2,994.47
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,450.00	0.00	100.0	1,900.00
613-00-34-00-2400	SMALL BUCKET	19.62	2,076.45	1,436.00	144.5	1,635.00
613-00-34-00-2450	MEDIUM BUCKET	21.05	2,787.02	2,551.00	109.2	2,900.69
613-00-34-00-2500	LARGE BUCKET	72.10	6,967.95	5,593.00	124.5	6,164.55
613-00-34-00-2600	CART 9 HOLE	64.00	8,001.68	22,737.00	35.1	8,048.00
613-00-34-00-2625	CART HALF 9 HOLES	224.00	16,112.00	0.00	100.0	15,207.95
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	80.00	0.00	100.0	60.00
613-00-34-00-2700	CART 18 HOLE	64.00	18,422.44	65,000.00	28.3	24,083.85
613-00-34-00-2725	CART HALF 18 HOLE	208.00	40,924.04	0.00	100.0	42,915.56
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	15.00	0.00	100.0	170.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	5,314.67	0.00	100.0	3,840.27
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.0	581.56
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,390.00	3,729.00	90.9	3,051.00
613-00-34-00-3200	POWER CART RENTAL	0.00	19,691.00	18,333.00	107.4	20,100.20
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART-GAS & ELECTRIC	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.0	0.00



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CITY OF GRAND RAPIDS  
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 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 10 PERIODS ENDING OCTOBER 31, 2012

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>CHARGES FOR SERVICES</b>						
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	33.02	1,842.88	1,423.00	129.5	1,416.91
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>7,471.85</b>	<b>525,102.57</b>	<b>520,975.00</b>	<b>100.7</b>	<b>518,041.71</b>
<b>MISCELLANEOUS REVENUE</b>						
613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	701.70	0.00	100.0	935.60
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	14,000.00	18,000.00	77.7	14,000.00
613-00-37-00-3700	PEPSI CART REIMBURSEMENT	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3800	CAM RENT	1,146.02	5,018.74	4,000.00	125.4	1,996.64
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	1,932.72
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	323.24	828.47	1,000.00	82.8	743.18
<b>TOTAL</b>		<b>3,469.26</b>	<b>20,548.91</b>	<b>23,000.00</b>	<b>89.3</b>	<b>19,608.14</b>
<b>TOTAL REVENUES: MISCELLANEOUS REVENUE</b>		<b>3,469.26</b>	<b>20,548.91</b>	<b>23,000.00</b>	<b>89.3</b>	<b>19,608.14</b>
<b>OTHER FINANCING SOURCES</b>						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIBUTIONS-ST/MN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	2,899.31	37,686.93	0.00	100.0	40,331.58
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL		2,899.31	37,686.93	0.00	100.0	40,331.58
TOTAL REVENUES: OTHER FINANCING SOURCES		2,899.31	37,686.93	0.00	100.0	40,331.58
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	7,282.37	71,367.06	88,339.00	80.7	71,632.85
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	268.95	1,094.00	1,000.00	109.4	1,273.79
613-00-50-10-1030	SALARY-PARTTIME	6,887.44	81,319.88	74,277.00	109.4	82,009.44
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	54.22	1,901.46	750.00	253.5	2,278.47
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	677.77	6,437.06	8,093.00	79.5	7,387.69
613-00-50-10-1220	FICA	877.32	9,446.54	10,144.00	93.1	9,534.71
613-00-50-10-1250	MEDICARE	205.16	2,209.22	2,372.00	93.1	2,229.89
613-00-50-10-1310	HEALTH INSURANCE	1,012.22	14,876.36	17,329.00	85.8	15,919.51
613-00-50-10-1330	LIFE INSURANCE	4.10	34.85	43.00	81.0	36.90
613-00-50-10-1335	DENTAL INSURANCE	53.78	485.64	519.00	93.5	487.82
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,305.00	6,900.00	76.8	4,787.00
613-00-50-10-1510	WORKERS COMPENSATION	0.00	3,316.30	3,500.00	94.7	3,467.71
TOTAL PERSONNEL		17,323.33	197,793.37	215,016.00	91.9	201,045.78
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	17.31	1,299.59	1,460.00	89.0	644.52
613-00-50-20-2020	COPY SUPPLIES	0.00	7.21	15.00	48.0	0.00
613-00-50-20-2030	PRINTING & BINDING	0.00	709.20	817.00	86.8	345.31
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.00	0.0	106.13
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	4,402.56	2,671.00	164.8	4,825.84
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	11,356.56	3,568.00	318.2	8,389.28
613-00-50-20-2100	OPERATING SUPPLIES	816.81	7,583.86	10,561.00	71.8	7,210.95
613-00-50-20-2120	MOTOR FUELS	1,636.64	14,065.78	8,000.00	175.8	12,695.53
613-00-50-20-2130	LUBRICANTS	0.00	0.00	118.00	0.0	0.00
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	209.97	1,265.00	16.5	1,197.47
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	174.22
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00

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 FOR 10 PERIODS ENDING OCTOBER 31, 2012

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2210	EQUIPMENT PARTS	16.88	13,654.42	15,000.00	91.0	12,007.73
613-00-50-20-2285	TURF MAINTENANCE	347.50	4,900.10	3,433.00	142.7	11,036.89
613-00-50-20-2290	FLOWERS	0.00	1,946.16	1,500.00	129.7	4,083.25
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.0	0.00
TOTAL SUPPLIES & MATERIALS		2,835.14	60,135.41	48,908.00	122.9	62,717.12
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	195.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	12,375.00	13,376.68	13,377.00	99.9	1,001.68
613-00-50-30-3040	LEGAL SERVICES	195.00	208.00	1,268.00	16.4	552.50
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	363.37	0.00	(100.0)	315.28
613-00-50-30-3070	LAUNDRY/SOIL MATS	57.50	349.73	487.00	71.8	245.54
613-00-50-30-3090	JANITORIAL SERVICE	0.00	931.72	0.00	(100.0)	1,133.24
613-00-50-30-3100	OTHER CONTRACTED SERVICE	0.00	26,550.00	34,227.00	77.5	26,559.75
613-00-50-30-3210	TELEPHONE	308.27	3,116.18	3,005.00	103.6	2,891.53
613-00-50-30-3220	POSTAGE	0.00	0.00	1,005.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	230.80	1,122.04	629.00	178.3	283.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	339.00	0.0	0.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	15.00	106.6	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	225.00	3,084.33	3,727.00	82.7	3,303.10
613-00-50-30-3610	GENERAL INSURANCE	0.00	18,871.00	7,700.00	245.0	17,447.00
613-00-50-30-3810	ELECTRICITY	1,454.95	17,373.58	15,009.00	115.7	16,041.38
613-00-50-30-3840	GARBAGE REMOVAL	254.33	2,018.10	1,273.00	158.5	1,958.16
613-00-50-30-3845	CABLE	0.00	0.00	1,319.00	0.0	46.73
613-00-50-30-3850	SEPTIC/SEWER	93.50	684.50	1,175.00	58.2	1,033.50
613-00-50-30-3860	HEAT-NATURAL GAS	159.58	1,929.05	6,000.00	32.1	2,463.19
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	3,642.70	2,208.00	164.9	1,311.50
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	2,599.23	5,639.00	46.0	2,628.40
613-00-50-30-4020	COMPUTER MAINTENANCE	1,000.00	2,229.06	2,000.00	111.4	2,176.59
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	550.00	2,475.50	1,162.00	213.0	18,422.70
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	13,406.00	20,496.18	2,658.00	771.1	3,403.65
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	28,832.93	30,000.00	96.1	10,499.67
613-00-50-30-4085	TREE MAINTENANCE	0.00	772.84	1,571.00	49.1	14,451.22



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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	950.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,400.00	1,500.00	93.3	1,400.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,061.16	12,232.07	12,345.00	99.0	12,714.37
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	115.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.00	0.00	0.0	(1.80)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	15.00	309.00	4.8	354.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	1,611.00	1,800.00	89.5	1,891.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,446.00	2,745.00	125.5	4,091.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	988.61	671.00	147.3	671.00
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	12,297.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	15,000.00	0.0	0.00
613-00-50-30-4390	CLUBHOUSE EXP-NON-CAPITALIZED	0.00	0.00	510.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	18,079.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	2,638.03	0.00	(100.0)	850.68
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	7,246.17	72,032.94	66,000.00	109.1	63,994.93
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	4,000.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	3,500.00	3,500.00	100.0	3,500.00
TOTAL OTHER SERVICES & CHARGES		38,617.26	248,906.37	275,614.00	90.3	217,829.49
TOTAL EXPENSES: GENERAL ADMINISTRATION		58,775.73	506,835.15	539,538.00	93.9	481,592.39
TOTAL EXPENSES:		58,775.73	506,835.15	539,538.00	93.9	481,592.39
TOTAL FUND REVENUES		13,840.42	583,338.41	543,975.00	107.2	577,981.43
TOTAL FUND EXPENSES		58,775.73	506,835.15	539,538.00	93.9	481,592.39
FUND SURPLUS (DEFICIT)		(44,935.31)	76,503.26	4,437.00	1724.2	96,389.04

**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES  
For the Period Ended October 31, 2012  
With Comparative Actual Amounts for the Period Ended October 31, 2011**

	2012	2012		% OF BUDGET	2011 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
<b>Operating Revenues</b>					
Season Passes	\$ 187,488	\$ 181,892	\$ (5,596)	97%	\$ 190,744
Green Fees	211,901	215,224	3,323	102%	194,373
Ancillary	121,586	127,986	6,400	105%	132,924
<b>Total Revenues</b>	<b>520,975</b>	<b>525,102</b>	<b>4,127</b>	<b>101%</b>	<b>518,041</b>
<b>Operating Expenses</b>					
Personnel	215,016	197,793	(17,223)	92%	201,046
Materials and Supplies	48,908	60,135	11,227	123%	62,717
Other Services & Charges	164,238	176,874	12,636	108%	153,834
<b>Total Expenses</b>	<b>428,162</b>	<b>434,802</b>	<b>6,640</b>	<b>102%</b>	<b>417,597</b>
<b>OPERATING INCOME (LOSS)</b>	<b>92,813</b>	<b>90,300</b>	<b>(2,513)</b>		<b>100,444</b>
Nonoperating Revenues	5,000	6,549	1,549	131%	5,608
Concessionaire Lease	18,000	14,000	(4,000)	78%	14,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	(12,297)	(12,297)	-	100%	(12,297)
Debt Principal Payment	(33,079)	(30,303)	2,776	92%	(13,742)
Depreciation	(66,000)	(72,033)	6,033	109%	(63,995)
<b>NET INCOME</b>	<b>\$ 4,437</b>	<b>\$ (3,784)</b>	<b>(8,221)</b>		<b>\$ 30,018</b>

**CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE**

**Statement of Income and Expenses  
OCTOBER 31, 2012 TO OCTOBER 31, 2008**

	<u>YTD THROUGH 10/31/2012</u>	<u>YTD THROUGH 10/31/2011</u>	<u>YTD THROUGH 10/31/2010</u>	<u>YTD THROUGH 10/31/2009</u>	<u>YTD THROUGH 10/31/2008</u>
Operating Revenues:					
Season Passes	\$ 181,892	\$ 190,744	\$ 185,289	\$ 187,377	\$ 170,464
Green Fees	215,224	194,373	210,372	187,020	181,836
Ancillaries	<u>127,986</u>	<u>132,924</u>	<u>128,259</u>	<u>129,235</u>	<u>125,316</u>
Total Operating Revenues	<u>525,102</u>	<u>518,041</u>	<u>523,920</u>	<u>503,632</u>	<u>477,616</u>
Operating Expenses:					
Personnel	197,793	201,046	189,600	184,205	184,928
Materials and Supplies	60,135	62,717	48,313	34,823	51,828
Other Services & Charges	<u>176,874</u>	<u>153,834</u>	<u>136,468</u>	<u>150,964</u>	<u>162,782</u>
Total Operating Expenses	<u>434,802</u>	<u>417,597</u>	<u>374,381</u>	<u>369,992</u>	<u>399,538</u>
OPERATING INCOME (LOSS)	<u>90,300</u>	<u>100,444</u>	<u>149,539</u>	<u>133,640</u>	<u>78,078</u>
Nonoperating Revenues	6,549	5,608	2,690	9,526	12,913
Concessionaire Lease	14,000	14,000	7,500	3,000	3,000
Operating Transfer In	-	-	-	-	20,422
Clubhs/Park Prj Fundraising Exps	-	-	-	(14,032)	-
Sales Tax Repayment	(12,297)	(12,297)	(12,297)	(12,297)	(12,297)
Debt Principal Payment	(30,303)	(13,742)	-	(27,000)	(26,000)
Depreciation	<u>(72,033)</u>	<u>(63,995)</u>	<u>(24,500)</u>	<u>(15,119)</u>	<u>(31,267)</u>
NET INCOME (LOSS)	<u>\$ (3,784)</u>	<u>\$ 30,018</u>	<u>\$ 122,932</u>	<u>\$ 77,718</u>	<u>\$ 44,849</u>