

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
Tuesday, December 18, 2012
IN CONFERENCE ROOM 2B, CITY HALL
GRAND RAPIDS, MINNESOTA
7:30 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, December 18, 2012 at 7:30 a.m.** in Conference Room 2B at City Hall, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approval of Minutes for: November 20, 2012 regular meeting
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business:
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:
Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
November 20, 2012
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Larry O'Brien, Kelly Hain

Absent: None

Staff: Bob Cahill – Director of Golf
Steve Ross – Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Jeff Ericson made a motion to accept the minutes of the October 16, 2012 Board meeting. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Steve Forneris made a motion to approve the bill list. Jeff Ericson seconded the motion. The motion passed.

BLUE CROSS & BLUE SHIELD OF MN	2,405.00
ROBERT CAHILL	390.80
CITY OF COHASSET	159.58
COLE HARDWARE INC	77.37
DELTA DENTAL OF MINNESOTA	106.40
EDWARDS OIL INC	1,636.64
GARTNER REFRIGERATION CO	550.00
CITY OF GRAND RAPIDS	13,375.00
GRAND RAPIDS CITY PAYROLL	23,123.04
GRAND RAPIDS STATE BANK	1,061.16
HAMMERLUND CONSTRUCTION INC	13,250.00
L&M SUPPLY	488.72
MN DEPT OF NAT'L RESOURCES	344.00
MINNESOTA SALES & USE TAX	3,014.92
MINNESOTA WOMEN'S GOLF ASSOC	50.00
NEXTERA COMMUNICATIONS LLC	2.16
NORD AUTO PARTS	16.88
PACE ANALYTICAL	93.50
P.U.C.	1,454.95
NORTHERN MN WATER COND DBA	58.74
WILLIAM J SCHWARTZ & SON'S	347.50
STERLE LAW OFFICE	195.00
STOKES PRINTING COMPANY	17.31
TDS METROCOM	233.70
VERIZON WIRELESS	35.24
VISA	372.64
WASTE MANAGEMENT	254.33

TOTAL ALL VENDORS: 63,114.58

- IV. Visitors: Debby Vergin
- V. Grounds Superintendent: Steve Ross reported. All preparations for winter relating to the grounds have been completed.
- VI. Concessions: No report.

- VII. Director of Golf: Bob Cahill reported. The financial report for the year was basically on budget with the exception of the cost to repair the damage done by the storm to the walkway and retaining wall. This cost was not anticipated and was \$13,250.00. The work has now been completed and has been paid for. A considerable amount of time was spent discussing the on-course bathroom situation. The existing bathrooms between hole #2 and #3, and the bathrooms between #5 and #14 are clearly in need of significant repair or replacement. The existing bathrooms are hard to maintain, keep clean, and often are quite smelly. They are definitely not up to standards consistent with the rest of the golf course. The general consensus of the Board is that one pair of toilets would suffice and that either one of the existing locations will be considered or new bathrooms could be placed near the start of hole #5 and #14. Currently three scenarios are being considered. Significant remodeling of the existing bathrooms (one or two sites) would be done and would include waterless, chemically treated toilets. Building a single complete new structure with waterless, chemically treated toilets. Building a single complete new structure with regular flush toilets, running water, and a septic system. Preliminary cost estimates range from \$25,000 to \$50,000. The women's golf association has indicated a willingness to provide significant funding toward this project if they have input into the final product. Planning, fund raising, and construction may take up to two years.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Kelly Hain made a motion to adjourn the meeting. Steve Forneris seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - DECEMBER 18, 2012

DATE: 12/11/2012
 TIME: 11:20:27
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/18/2012

VENDOR #	NAME	AMOUNT DUE
0114200	ANDERSON GLASS	79.20
0221525	BUNES SEPTIC SERVICE INC	751.31
0221650	BURGGRAF'S ACE HARDWARE INC	67.27
0315455	COLE HARDWARE INC	31.14
0825204	HYDROBLAST DEGREASING INC	425.00
1200500	L&M SUPPLY	23.50
1401650	NARDINI FIRE EQUIPMENT CO. INC	567.34
1821725	RUTTGER'S SUGAR LAKE LODGE	8,625.00
1920240	STERLE LAW OFFICE	32.50
	TOTAL	10,602.26
PRIOR APPROVAL		
0315329	CITY OF COHASSET	234.20
0405447	DELTA DENTAL OF MINNESOTA	106.40
0718015	GRAND RAPIDS CITY PAYROLL	9,152.60
1309335	MINNESOTA SALES & USE TAX	502.83
1405850	NEXTERA COMMUNICATIONS LLC	2.16
1609557	PIONEER MUTUAL LIFE INS CO	4.10
1621130	P.U.C.	1,018.58
2000490	TDS Metrocom	229.77
2205637	VERIZON WIRELESS	34.57
2301700	WASTE MANAGEMENT	254.33
	TOTAL PRIOR APPROVAL	11,539.54
	TOTAL ALL DEPARTMENTS	22,141.80