

**NOTICE**  
**POKEGAMA GOLF COURSE BOARD MEETING**  
**Tuesday, January 15, 2013**  
**IN CONFERENCE ROOM 2B, CITY HALL**  
**GRAND RAPIDS, MINNESOTA**  
**7:30 A.M.**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, January 15, 2013 at 7:30 a.m.** in Conference Room 2B at City Hall, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approval of Minutes for: December 18, 2012 regular meeting
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

**Copies to:**

Golf Course Board  
Lynn DeGrio  
City Clerk  
File Copy  
Finance Director  
Bob Cahill  
City Administrator  
City Council

GRAND RAPIDS GOLF COURSE BOARD  
REGULAR MONTHLY MEETING  
December 18, 2012  
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Larry O'Brien, Kelly Hain  
Absent: None  
Staff: Bob Cahill – Director of Golf

- I. Pat Pollard called the meeting to order.
- II. Jeff Ericson made a motion to accept the minutes of the November 20, 2012 Board meeting. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Steve Forneris made a motion to approve the bill list. Jeff Ericson seconded the motion. The motion passed. Jeff Ericson made a motion to approve an additional bill from Quality Refrigeration for \$200.55. Steve Forneris seconded the motion. The motion passed.

ANDERSON GLASS	79.20
BUNES SEPTIC SERVICE INC	751.31
BURGGRAF'S ACE HARDWARE INC	67.27
CITY OF COHASSET	234.20
COLE HARDWARE INC	31.14
DELTA DENTAL OF MINNESOTA	106.40
GRAND RAPIDS CITY PAYROLL	9,152.60
HYDROBLAST DEGREASING INC	425.00
L&M SUPPLY	23.50
MINNESOTA SALES & USE TAX	502.83
NARDINI FIRE EQUIPMENT CO. INC	567.34
NEXTERA COMMUNICATIONS LLC	2.16
PIONEER MUTUAL LIFE INS CO	4.10
P.U.C.	1,018.58
RUTTGER'S SUGAR LAKE LODGE	8,625.00
STERLE LAW OFFICE	32.50
TDS METROCOM	229.77
VERIZON WIRELESS	34.57
WASTE MANAGEMENT	254.33
TOTAL ALL VENDORS:	22,141.80

- IV. Visitors: None
- V. Grounds Superintendent: No Report
- VI. Concessions: No report.
- VII. Director of Golf: Bob Cahill reported. A group of interested people gathered to discuss the construction of new bathrooms on the course. The group included Dale Adams, Bob Cahill, Debby Vergin, and Janelle Bastian. The group came to consensus that the new bathrooms should include running water, septic system, electricity, potential for vending machines, a drinking fountain, and should visually fit in with the surrounding golf course. Kelly Hain made a motion to provide golf course funding. The golf course would provide matching funding, dollar for dollar not to exceed a golf course expenditure of \$30,000 i.e. total project cost not to exceed \$60,000. Steve Forneris seconded the motion. The motion passed.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Hain made a motion to adjourn the meeting. Jeff Ericson seconded the motion.  
The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - JANUARY 15, 2013

DATE: 01/09/2013  
 TIME: 08:15:05  
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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/15/2013

VENDOR #	NAME	AMOUNT DUE
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POKEGAMA GOLF COURSE		
0221525	BUNES SEPTIC SERVICE INC	372.50
0301328	ROBERT CAHILL	587.85
0308100	CHAMBER OF COMMERCE	330.00
0609457	FILTHY CLEAN INC	646.59
0718010	CITY OF GRAND RAPIDS	59.80
1309113	MINNESOTA DEPT OF AGRICULTURE	15.00
1921300	SUGAR LAKE LODGE	55.57
	TOTAL	2,067.31
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0212750	BLUE CROSS & BLUE SHIELD OF MN	1,316.50
0301328	ROBERT CAHILL	40.00
0405447	DELTA DENTAL OF MINNESOTA	111.20
0718015	GRAND RAPIDS CITY PAYROLL	5,160.84
0718070	GRAND RAPIDS STATE BANK	307.89
1309335	MINNESOTA SALES & USE TAX	33.00
1405850	NEXTERA COMMUNICATIONS LLC	2.16
1609557	PIONEER MUTUAL LIFE INS CO	4.10
1721105	QUALITY REFRIGERATION & HTG	200.55
2000490	TDS Metrocom	229.98
2205637	VERIZON WIRELESS	40.23
	TOTAL PRIOR APPROVAL	7,446.45
	TOTAL ALL DEPARTMENTS	9,513.76

**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES  
For the Period Ended December 31, 2012  
With Comparative Actual Amounts for the Period Ended December 31, 2011**

**PRELIMINARY**

	2012	2012		% OF BUDGET	2011 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
<b>Operating Revenues</b>					
Season Passes	\$ 187,488	\$ 181,892	\$ (5,596)	97%	\$ 190,858
Green Fees	211,901	218,674	6,773	103%	201,972
Ancillary	121,586	128,018	6,432	105%	132,957
<b>Total Revenues</b>	<b>520,975</b>	<b>528,584</b>	<b>7,609</b>	<b>101%</b>	<b>525,787</b>
<b>Operating Expenses</b>					
Personnel	215,016	221,027	6,011	103%	226,321
Materials and Supplies	48,908	60,257	11,349	123%	63,982
Other Services & Charges	164,238	184,868	20,630	113%	182,181
<b>Total Expenses</b>	<b>428,162</b>	<b>466,152</b>	<b>37,990</b>	<b>109%</b>	<b>472,484</b>
<b>OPERATING INCOME (LOSS)</b>	<b>92,813</b>	<b>62,432</b>	<b>(30,381)</b>		<b>53,303</b>
<b>Nonoperating Revenues</b>					
Concessionaire Lease	5,000	12,079	7,079	242%	13,411
Operating Transfer In	18,000	18,000	-	100%	18,000
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(12,297)	(12,297)	-	100%	(12,297)
Depreciation	(33,079)	(30,303)	2,776	92%	(13,742)
	(66,000)	(86,886)	20,886	132%	(77,590)
<b>NET INCOME</b>	<b>\$ 4,437</b>	<b>\$ (36,975)</b>	<b>(41,412)</b>		<b>\$ (18,915)</b>

# CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE

## Statement of Income and Expenses DECEMBER 31, 2012 TO DECEMBER 31, 2008

<b>PRELIMINARY</b>
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	<u>YTD THROUGH 12/31/2012</u>	<u>YTD THROUGH 12/31/2011</u>	<u>YTD THROUGH 12/31/2010</u>	<u>YTD THROUGH 12/31/2009</u>	<u>YTD THROUGH 12/31/2008</u>
<b>Operating Revenues:</b>					
Season Passes	\$ 181,892	\$ 190,858	\$ 185,289	\$ 187,377	\$ 170,464
Green Fees	218,674	201,972	217,389	195,078	186,030
Ancillaries	128,018	132,957	128,259	129,244	125,316
<b>Total Operating Revenues</b>	<u>528,584</u>	<u>525,787</u>	<u>530,937</u>	<u>511,699</u>	<u>481,810</u>
<b>Operating Expenses:</b>					
Personnel	221,027	226,321	214,643	210,192	208,586
Materials and Supplies	60,257	63,982	48,940	35,461	52,016
Other Services & Charges	184,868	182,181	158,868	178,733	179,444
<b>Total Operating Expenses</b>	<u>466,152</u>	<u>472,484</u>	<u>422,451</u>	<u>424,386</u>	<u>440,046</u>
<b>OPERATING INCOME (LOSS)</b>	<u>62,432</u>	<u>53,303</u>	<u>108,486</u>	<u>87,313</u>	<u>41,764</u>
<b>Nonoperating Revenues</b>					
Concessionaire Lease	12,079	13,411	706	13,823	18,450
Operating Transfer In	18,000	18,000	17,244	3,000	3,000
Clubhs/Park Prj Fundraising Exps	-	-	-	-	20,422
Clubhouse Expense not Capitalized	-	-	-	(14,922)	-
Prior Period Adj-Sales Tax	-	-	-	(46,580)	-
Debt Principal Payment	(12,297)	(12,297)	(12,297)	(12,297)	(12,297)
Depreciation	(30,303)	(13,742)	-	(27,000)	(26,000)
	<u>(86,886)</u>	<u>(77,590)</u>	<u>(35,855)</u>	<u>(15,165)</u>	<u>(37,033)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ (36,975)</u>	<u>\$ (18,915)</u>	<u>\$ 78,284</u>	<u>\$ (11,828)</u>	<u>\$ 8,306</u>

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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

PAGE: 1  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	71,384.64	73,996.00	96.4	71,056.46
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	3,990.00	3,040.00	131.2	4,560.00
613-00-34-00-1100	SINGLE PASS	0.00	71,784.09	75,848.00	94.6	75,717.96
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	6,080.00	3,260.00	186.5	4,480.00
613-00-34-00-1200	JUNIOR PASS	0.00	6,142.35	9,653.00	63.6	8,946.77
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	0.00	14,691.72	10,048.00	146.2	17,661.64
613-00-34-00-1250	SEASON PASS EXP--SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	60.00	22,725.00	35,004.00	64.9	20,497.13
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	6,370.00	0.00	100.0	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	32,158.76	37,201.00	86.4	37,521.37
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	10,854.00	25,503.00	42.5	8,172.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	0.00	14,446.01	0.00	100.0	6,727.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	16.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	8,659.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	4,215.00	0.00	100.0	7,005.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	837.00	0.00	100.0	936.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	2,596.00	0.00	100.0	2,856.96
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	7,965.00	0.00	100.0	7,455.00
613-00-34-00-1975	SENIOR GREEN FEES	0.00	10,917.07	0.00	100.0	7,382.00
613-00-34-00-2000	WD 2ND NINE	0.00	312.00	0.00	100.0	108.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	13,717.43	0.00	100.0	11,370.97
613-00-34-00-2110	WE 18 HOLE	0.00	51,012.50	51,412.00	99.2	41,167.50
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	16.00	0.00	100.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	5,071.00	0.00	100.0	7,525.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	560.50	0.00	100.0	902.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	234.00	0.00	100.0	351.00

DATE: 01/09/2013  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

PAGE: 2  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	0.00	15,488.00	19,995.00	77.4	16,691.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	1,728.31	0.00	100.0	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	13,127.45	25,000.00	52.5	12,549.62
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.0	30.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	2,909.77	4,323.51	9,127.00	47.3	12,709.78
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	0.00	611.25	784.00	77.9	548.45
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	640.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	5,053.57	6,840.00	73.8	5,440.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	2,765.01	4,163.00	66.4	2,994.47
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,450.00	0.00	100.0	1,900.00
613-00-34-00-2400	SMALL BUCKET	0.00	2,076.45	1,436.00	144.5	1,635.00
613-00-34-00-2450	MEDIUM BUCKET	0.00	2,787.02	2,551.00	109.2	2,900.69
613-00-34-00-2500	LARGE BUCKET	0.00	6,967.95	5,593.00	124.5	6,164.55
613-00-34-00-2600	CART 9 HOLE	0.00	8,001.68	22,737.00	35.1	8,048.00
613-00-34-00-2625	CART HALF 9 HOLE	0.00	16,112.00	0.00	100.0	15,207.95
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	80.00	0.00	100.0	60.00
613-00-34-00-2700	CART 18 HOLE	0.00	18,422.44	65,000.00	28.3	24,083.85
613-00-34-00-2725	CART HALF 18 HOLE	0.00	40,924.04	0.00	100.0	42,947.56
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	15.00	0.00	100.0	170.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	5,314.67	0.00	100.0	3,840.27
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.0	581.56
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,390.00	3,729.00	90.9	3,051.00
613-00-34-00-3200	POWER CART RENTAL	0.00	19,691.00	18,333.00	107.4	20,100.20
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART-GAS & ELECTRIC	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.0	0.00

DATE: 01/09/2013  
 TIME: 15:04:21  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

PAGE: 3  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>CHARGES FOR SERVICES</b>						
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	20.09	1,874.62	1,423.00	131.7	1,417.73
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>2,989.86</b>	<b>528,584.04</b>	<b>520,975.00</b>	<b>101.4</b>	<b>525,787.44</b>
<b>MISCELLANEOUS REVENUE</b>						
613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	701.70	0.00	100.0	935.60
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	18,000.00	18,000.00	100.0	18,000.00
613-00-37-00-3700	PEPSI CART REIMBURSEMENT	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3800	CAM RENT	0.00	5,018.74	4,000.00	125.4	6,607.93
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	1,869.14
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	1,932.72
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	828.47	1,000.00	82.8	2,065.06
<b>TOTAL</b>		<b>2,000.00</b>	<b>24,548.91</b>	<b>23,000.00</b>	<b>106.7</b>	<b>31,410.45</b>
<b>TOTAL REVENUES: MISCELLANEOUS REVENUE</b>		<b>2,000.00</b>	<b>24,548.91</b>	<b>23,000.00</b>	<b>106.7</b>	<b>31,410.45</b>
<b>OTHER FINANCING SOURCES</b>						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	5,530.00	0.00	100.0	0.00
613-00-39-00-4700	CAPITAL CONTRIBUTIONS-ST/MN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	2,574.31	40,922.71	0.00	100.0	6,061.62
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00

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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

PAGE: 4  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>OTHER FINANCING SOURCES</b>						
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		2,574.31	46,452.71	0.00	100.0	6,061.62
<b>TOTAL REVENUES: OTHER FINANCING SOURCES</b>		2,574.31	46,452.71	0.00	100.0	6,061.62
<b>GENERAL ADMINISTRATION</b>						
<b>PERSONNEL</b>						
613-00-50-10-1010	SALARY-FULLTIME	4,512.32	86,805.56	88,339.00	98.2	87,422.01
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	1,094.00	1,000.00	109.4	1,273.79
613-00-50-10-1030	SALARY-PARTTIME	4.10	84,507.00	74,277.00	113.7	83,834.27
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	0.00	1,901.46	750.00	253.5	2,278.47
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	327.14	7,641.82	8,093.00	94.4	8,680.77
613-00-50-10-1220	FICA	260.46	10,549.60	10,144.00	103.9	10,602.10
613-00-50-10-1250	MEDICARE	60.92	2,467.23	2,372.00	104.0	2,479.53
613-00-50-10-1310	HEALTH INSURANCE	1,043.92	16,837.36	17,329.00	97.1	17,904.16
613-00-50-10-1330	LIFE INSURANCE	0.00	34.85	43.00	81.0	43.05
613-00-50-10-1335	DENTAL INSURANCE	53.78	566.89	519.00	109.2	541.77
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	668.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,305.00	6,900.00	76.8	7,125.00
613-00-50-10-1510	WORKERS COMPENSATION	0.00	3,316.30	3,500.00	94.7	3,467.71
<b>TOTAL PERSONNEL</b>		6,262.64	221,027.07	215,016.00	102.7	226,320.63
<b>SUPPLIES &amp; MATERIALS</b>						
613-00-50-20-2010	OFFICE SUPPLIES	0.00	1,299.59	1,460.00	89.0	748.20
613-00-50-20-2020	COPY SUPPLIES	0.00	7.21	15.00	48.0	9.28
613-00-50-20-2030	PRINTING & BINDING	0.00	709.20	817.00	86.8	345.31
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.00	0.0	106.13
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	4,402.56	2,671.00	164.8	4,825.84
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	11,380.06	3,568.00	318.9	9,273.22
613-00-50-20-2100	OPERATING SUPPLIES	0.00	7,651.13	10,561.00	72.4	7,210.95
613-00-50-20-2120	MOTOR FUELS	0.00	14,065.78	8,000.00	175.8	12,695.53
613-00-50-20-2130	LUBRICANTS	0.00	0.00	118.00	0.0	0.00

DATE: 01/09/2013  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

PAGE: 5  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	209.97	1,265.00	16.5	1,197.47
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	174.22
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	0.00	13,685.56	15,000.00	91.2	12,007.73
613-00-50-20-2285	TURF MAINTENANCE	0.00	4,900.10	3,433.00	142.7	11,305.27
613-00-50-20-2290	FLOWERS	0.00	1,946.16	1,500.00	129.7	4,083.25
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.0	0.00
TOTAL SUPPLIES & MATERIALS		0.00	60,257.32	48,908.00	123.2	63,982.40
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	2,112.50
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	13,376.68	13,377.00	99.9	13,376.68
613-00-50-30-3040	LEGAL SERVICES	0.00	240.50	1,268.00	18.9	552.50
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	363.37	0.00	(100.0)	315.28
613-00-50-30-3070	LAUNDRY/SOIL MATS	0.00	349.73	487.00	71.8	245.54
613-00-50-30-3090	JANITORIAL SERVICE	0.00	931.72	0.00	(100.0)	2,228.24
613-00-50-30-3100	OTHER CONTRACTED SERVICE	8,625.00	35,175.00	34,227.00	102.7	35,184.75
613-00-50-30-3210	TELEPHONE	232.14	3,660.48	3,005.00	121.8	3,482.02
613-00-50-30-3220	POSTAGE	0.00	0.00	1,005.00	0.0	544.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	1,122.04	629.00	178.3	283.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	339.00	0.0	0.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	15.00	106.6	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	0.00	3,084.33	3,727.00	82.7	3,434.35
613-00-50-30-3610	GENERAL INSURANCE	(6,468.00)	12,403.00	7,700.00	161.0	12,429.00
613-00-50-30-3810	ELECTRICITY	0.00	18,392.16	15,009.00	122.5	18,137.71
613-00-50-30-3840	GARBAGE REMOVAL	254.33	2,272.43	1,273.00	178.5	1,958.16
613-00-50-30-3845	CABLE	0.00	0.00	1,319.00	0.0	46.73
613-00-50-30-3850	SEPTIC/SEWER	0.00	1,808.31	1,175.00	153.8	1,824.50
613-00-50-30-3860	HEAT-NATURAL GAS	0.00	2,163.25	6,000.00	36.0	3,227.16
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	4,210.04	2,208.00	190.6	2,647.02
613-00-50-30-4010	BUILDING MAINT/REPAIR	725.79	3,950.57	5,639.00	70.0	2,628.40
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	2,229.06	2,000.00	111.4	2,401.59
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	2,475.50	1,162.00	213.0	18,422.70

DATE: 01/09/2013  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

PAGE: 6  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	20,496.18	2,658.00	771.1	3,852.85
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	28,832.93	30,000.00	96.1	10,499.67
613-00-50-30-4085	TREE MAINTENANCE	0.00	772.84	1,571.00	49.1	14,451.22
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	950.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,400.00	1,500.00	93.3	1,400.00
613-00-50-30-4320	MC/VISA BANK CHARGES	97.61	12,599.76	12,345.00	102.0	13,160.66
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	115.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.00	0.00	0.0	(1.72)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	359.00	309.00	116.1	354.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	1,611.00	1,800.00	89.5	1,891.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,446.00	2,745.00	125.5	4,091.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	988.61	671.00	147.3	671.00
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	12,297.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	15,000.00	0.0	0.00
613-00-50-30-4390	CLUBHOUSE EXP-NON-CAPITALIZED	0.00	0.00	510.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	18,079.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	2,638.03	0.00	(100.0)	2,186.68
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	7,606.26	86,885.59	66,000.00	131.6	80,746.60
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	4,000.00	0.0	642.65
613-00-50-30-7200	TRANSFER OUT	0.00	3,500.00	3,500.00	100.0	3,500.00
TOTAL OTHER SERVICES & CHARGES		11,073.13	271,754.11	275,614.00	98.5	262,927.44
TOTAL EXPENSES: GENERAL ADMINISTRATION		17,335.77	553,038.50	539,538.00	102.5	553,230.47
TOTAL EXPENSES:		17,335.77	553,038.50	539,538.00	102.5	553,230.47
TOTAL FUND REVENUES		7,564.17	599,585.66	543,975.00	110.2	563,259.51
TOTAL FUND EXPENSES		17,335.77	553,038.50	539,538.00	102.5	553,230.47
FUND SURPLUS (DEFICIT)		(9,771.60)	46,547.16	4,437.00	1049.0	10,029.04

DATE: 01/09/2013  
 TIME: 15:03:16  
 ID: GL450000.WOW

CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

PAGE: 1  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS	NET CREDITS	BALANCE 12/31/12
<b>ASSETS</b>					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	196,229.90	196,229.90	0.00
613-00-00-00-1010	CASH	201,854.13	655,606.41	667,259.41	190,201.13
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(81,856.45)	40,922.71	0.00	(40,933.74)
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00	0.00	3,556.96
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	7,412.74	0.00	7,412.74	0.00
613-00-00-00-1175	PLEDGE RECEIVABLE	102,488.23	0.00	0.00	102,488.23
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(5,124.41)	0.00	0.00	(5,124.41)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	191.40	191.40	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	1,115.89	1,948.44	1,115.89	1,948.44
613-00-00-00-1551	PREPAID INSURANCE	0.00	0.00	0.00	0.00
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	603,194.03	57,098.86	4,574.00	655,718.89
613-00-00-00-1621	ACCUMULATED DEPR	(916,047.46)	0.00	86,885.59	(1,002,933.05)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,374,386.08	0.00	0.00	1,374,386.08
613-00-00-00-1640	OTHER IMPROVEMENTS	811,811.26	4,574.00	0.00	816,385.26
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	48,972.00	48,209.61	762.39
<b>TOTAL</b>		<b>2,974,271.72</b>	<b>1,005,543.72</b>	<b>1,011,878.54</b>	<b>2,967,936.90</b>
<b>TOTAL ASSETS</b>		<b>2,974,271.72</b>	<b>1,005,543.72</b>	<b>1,011,878.54</b>	<b>2,967,936.90</b>

**LIABILITIES AND FUND EQUITY**  
**LIABILITIES**

613-00-00-00-2020	ACCOUNTS PAYABLE	7,230.88	607,932.67	602,424.10	1,722.31
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	276,099.60	42,600.13	0.00	233,499.47
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,100.00	0.00	0.00	3,100.00
613-00-00-00-2150	ACCRUED INTEREST	1,378.00	0.00	0.00	1,378.00

DATE: 01/09/2013  
 TIME: 15:03:16  
 ID: GL450000.WOW

CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

PAGE: 2  
 F-YR: 12

FUND: POKEGAMA GOLF COURSE  
 FOR 12 PERIODS ENDING DECEMBER 31, 2012

ACCOUNT #	DESCRIPTION	BALANCE 01/01/12	NET DEBITS	NET CREDITS	BALANCE 12/31/12
<b>LIABILITIES</b>					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	1,271.43	1,271.43	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	5,169.00	0.00	0.00	5,169.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	6,755.53	6,755.53	2,287.12	2,287.12
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,657.24	1,657.24	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	36,304.01	36,508.18	204.17
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	98.17	98.17	0.00
<b>TOTAL</b>		<b>301,004.44</b>	<b>696,619.18</b>	<b>642,974.81</b>	<b>247,360.07</b>
<b>TOTAL LIABILITIES</b>		<b>301,004.44</b>	<b>696,619.18</b>	<b>642,974.81</b>	<b>247,360.07</b>
<b>FUND EQUITY</b>					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	48,209.61	48,972.00	762.39
613-00-00-00-3010	NET ASSETS	2,673,267.28	0.00	0.00	2,673,267.28
<b>TOTAL</b>		<b>2,673,267.28</b>	<b>48,209.61</b>	<b>48,972.00</b>	<b>2,674,029.67</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>0.00</b>	<b>0.00</b>	<b>46,547.16</b>	<b>46,547.16</b>
<b>TOTAL FUND EQUITY</b>		<b>2,673,267.28</b>	<b>48,209.61</b>	<b>95,519.16</b>	<b>2,720,576.83</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>2,974,271.72</b>	<b>744,828.79</b>	<b>738,493.97</b>	<b>2,967,936.90</b>