

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
TUESDAY, APRIL 15, 2014
7:30 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for Tuesday, April 15, 2014 at 7:30 a.m. the Grand Rapids City Hall in Conference Room 2B, 420 North Pokegama Avenue, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:
Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
March 18, 2014
7:30 AM

Present: Jeff Ericson, Pat Pollard, Ron Iannelli, Steve Forneris, Dan Richter

Absent: None

Staff: Bob Cahill Director of Golf
Stewart and Janelle Bastian – Concessionaire

- I. Jeff Ericson called the meeting to order.
- II. Steve Forneris made a motion to accept the minutes of the February 18, 2014 Board meeting. Ron Iannelli seconded the motion. The motion passed.
- III. Consideration of monthly bills: Ron Iannelli made a motion to approve the bill list. Steve Forneris seconded the motion. The motion passed.

BLUE CROSS & BLUE SHIELD OF MN	1,068.00
ROBERT CAHILL	614.96
CITY OF COHASSET	848.49
COLE HARDWARE INC	22.96
DELTA DENTAL OF MINNESOTA	87.95
GPS TECHNOLOGIES INC	3,450.00
FORE RESERVATIONS DBA GOLF NOW	1,068.76
GRAND RAPIDS CITY PAYROLL	5,431.88
LINCOLN REPUBLIC INSURANCE CO	8.20
MIDWEST CAPTIONS INC	58.00
MINNESOTA REVENUE	994.07
P.U.C.	1,218.15
RUTTGER'S SUGAR LAKE LODGE	8,625.00
STOKES PRINTING COMPANY	77.01
TDS Metrocom	314.38
TWINCITIESGOLF.COM	225.00
TOTAL ALL VENDORS:	24,112.81

- IV. Visitors: None
- V. Grounds Superintendent: Bob Cahill reported. The brush pile was burned yesterday. This is done each spring just before all the snow has melted.
- VI. Concessions: Stewart Bastian reported. The restaurant will be open starting with an Easter Brunch. It will also be available for the men's league meeting if that is before Easter. Stewart and Janelle are requesting an extension of their contract beyond 2015. Bob will meet with city administration to see if that can be worked out. The Golf Board noted that they are very pleased with the current operation and would support the extension.
- VII. Director of Golf: Bob Cahill reported. The new bathroom project will start immediately after the road restrictions go off which should be late May to early June. Dan Richter noted that most the bids are in and volunteers continue to be lined up.
- VIII. Old Business:

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Steve Forneris made a motion to adjourn the meeting. Dan Richter seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - APRIL 15, 2014

DATE: 04/10/2014
 TIME: 08:50:09
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 04/15/2014

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0113233	AMERIPRIDE LINEN & APPAREL	54.42
0221650	BURGGRAF'S ACE HARDWARE INC	53.84
0300200	CDW GOVERNMENT INC	364.95
0315455	COLE HARDWARE INC	54.98
0715455	GOLF MINNESOTA	195.00
0718010	CITY OF GRAND RAPIDS	6.62
0809120	HIBBING DAILY TRIBUNE	45.00
1200500	L&M SUPPLY	345.96
1309200	MINNESOTA GOLF ASSOCIATION INC	180.00
1309355	MINNESOTA TORO	1,521.32
1415495	NORTHERN SAFETY CO. INC.	143.30
1506265	NORTHERN OFFICE OUTFITTER INC	512.96
1618235	PRESTO PRINT	286.96
1721105	QUALITY REFRIGERATION & HTG	672.70
1801530	NORTHERN MN WATER COND DBA	36.70
1909510	SIM SUPPLY INC	485.78
1920555	STOKES PRINTING COMPANY	15.80
2009295	TIGER SCORECARD	1,780.00
2023351	TWINCITIESGOLF.COM	225.00
2114365	UNITED STATES GOLF ASSOCIATION	110.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 7,091.29

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0205640	LEAGUE OF MN CITIES INS TRUST	7,794.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	3,417.00
0301328	ROBERT CAHILL	275.56
0405447	DELTA DENTAL OF MINNESOTA	87.95
0512230	ELEMENT PAYMENT SERVICES	25.00
0718015	GRAND RAPIDS CITY PAYROLL	9,182.42
0718070	GRAND RAPIDS STATE BANK	418.36
1209522	LINCOLN REPUBLIC INSURANCE CO	4.10
1309335	MINNESOTA REVENUE	2,660.15
1405850	NEXTERA COMMUNICATIONS LLC	8.06
1621130	P.U.C.	1,068.00
2000490	TDS Metrocom	312.89
2205637	VERIZON WIRELESS	31.03
2209665	VISA	338.59

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 25,623.11

TOTAL ALL DEPARTMENTS 32,714.40

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended March 31, 2014
With Comparative Actual Amounts for the Period Ended March 31, 2013**

	2014	2014		% OF	2013
	<u>BUDGET</u>	<u>ACTUAL</u>	OVER (UNDER) <u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Operating Revenues					
Season Passes	\$ 169,504	\$ 53,316	\$(116,188)	31%	\$ 16,008
Green Fees	223,404	-	(223,404)	0%	-
Ancillary	147,774	-	(147,774)	0%	-
Total Revenues	<u>540,682</u>	<u>53,316</u>	<u>(487,366)</u>	<u>10%</u>	<u>16,008</u>
Operating Expenses					
Personnel	222,740	25,544	(197,196)	11%	35,994
Materials and Supplies	58,120	4,373	(53,747)	8%	7,058
Other Services & Charges	168,473	14,467	(154,006)	9%	28,274
Total Expenses	<u>449,333</u>	<u>44,384</u>	<u>(404,949)</u>	<u>10%</u>	<u>71,326</u>
OPERATING INCOME (LOSS)	<u>91,349</u>	<u>8,932</u>	<u>(82,417)</u>		<u>(55,318)</u>
Nonoperating Revenues	8,618	163	(8,455)	2%	-
Concessionaire Lease	18,000	-	(18,000)	0%	-
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(30,912)	-	30,912	0%	-
Depreciation	(86,935)	(21,953)	(64,982)	25%	(22,009)
NET INCOME	<u>\$ 120</u>	<u>\$ (12,858)</u>	<u>(12,978)</u>		<u>\$ (77,327)</u>
Capital Contribution-Restroom		\$ -			\$ 34,288
Restroom Capital Expenditures		-			(6,049)

DATE: 04/10/2014
 TIME: 10:16:52
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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE
 FOR 3 PERIODS ENDING MARCH 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 01/01/14	NET DEBITS	NET CREDITS	BALANCE 03/31/14
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	20,081.98	20,081.98	0.00
613-00-00-00-1010	CASH	240,616.45	58,758.48	127,720.70	171,654.23
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(8,931.32)	0.00	0.00	(8,931.32)
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00	0.00	3,556.96
613-00-00-00-1016	CASH-BLIND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	13,587.41	0.00	6,827.85	6,759.56
613-00-00-00-1175	PLEDGE RECEIVABLE	29,663.10	0.00	0.00	29,663.10
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(19,763.16)	0.00	0.00	(19,763.16)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	2,071.64	0.00	2,071.64	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	11,832.96	2,958.24	8,874.72
613-00-00-00-1640	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	662,090.27	59,238.14	0.00	721,328.41
613-00-00-00-1621	ACCUMULATED DEPR	(1,079,389.19)	0.00	0.00	(1,101,341.98)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,374,386.08	0.00	0.00	1,374,386.08
613-00-00-00-1640	OTHER IMPROVEMENTS	816,385.26	0.00	0.00	816,385.26
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BIDGS	6,048.77	0.00	0.00	6,048.77
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-IMERA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	34,666.17	7,129.91	27,536.26
TOTAL		2,911,802.99	184,577.73	188,743.11	2,907,637.61
TOTAL ASSETS		2,911,802.99	184,577.73	188,743.11	2,907,637.61
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	4,881.61	123,267.53	111,502.84	(6,883.08)
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	202,893.38	0.00	0.00	202,893.38
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	4,035.00	0.00	0.00	4,035.00
613-00-00-00-2150	ACCURED INTEREST	1,045.00	0.00	0.00	1,045.00

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

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FUND: POKEGAMA GOLF COURSE
 FOR 3 PERIODS ENDING MARCH 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 01/01/14	NET DEBITS	NET CREDITS	BALANCE 03/31/14
LIABILITIES					
613-00-00-00-2160	ACCURED WAGES PAYABLE	1,845.10	1,845.10	0.00	0.00
613-00-00-00-2166	OPER LIABILITY	5,927.00	0.00	0.00	5,927.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERRA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	40,932.17	6,644.41	0.00	34,287.76
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	2,903.86	3,665.42	761.56
613-00-00-00-2515	LIQDOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		261,559.26	134,660.90	115,168.26	242,066.62
TOTAL LIABILITIES					
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	7,129.91	34,666.17	27,536.26
613-00-00-00-3010	NET ASSETS	2,650,243.73	0.00	0.00	2,650,243.73
TOTAL		2,650,243.73	7,129.91	34,666.17	2,677,779.99
	FUND SURPLUS (DEFICIT)	0.00	12,209.00	0.00	(12,209.00)
TOTAL FUND EQUITY		2,650,243.73	19,338.91	34,666.17	2,665,570.99
TOTAL LIABILITIES AND FUND EQUITY		2,911,802.99	153,999.81	149,834.43	2,907,637.61

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
MARCH 31, 2014 TO MARCH 31, 2010

	<u>YTD THROUGH 3/31/2014</u>	<u>YTD THROUGH 3/31/2013</u>	<u>YTD THROUGH 3/31/2012</u>	<u>YTD THROUGH 3/31/2011</u>	<u>YTD THROUGH 3/31/2010</u>
Operating Revenues:					
Season Passes	\$ 53,316	\$ 16,008	\$ 97,489	\$ 30,684	\$ 25,782
Green Fees	-	-	2,428	187	1,426
Ancillaries	-	-	16,648	-	3,863
	<u>53,316</u>	<u>16,008</u>	<u>116,565</u>	<u>30,871</u>	<u>31,071</u>
Operating Expenses:					
Personnel	25,544	35,994	35,421	35,471	35,571
Materials and Supplies	4,373	7,058	5,261	6,563	5,209
Other Services & Charges	14,467	28,274	25,145	39,698	24,708
	<u>44,384</u>	<u>71,326</u>	<u>65,827</u>	<u>81,732</u>	<u>65,488</u>
OPERATING INCOME (LOSS)	<u>8,932</u>	<u>(55,318)</u>	<u>50,738</u>	<u>(50,861)</u>	<u>(34,417)</u>
Nonoperating Revenues	163	-	187	47	150
Concessionaire Lease	-	-	-	-	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	(462)
Depreciation	(21,953)	(22,009)	(21,241)	(16,952)	(963)
NET INCOME (LOSS)	<u>\$ (12,858)</u>	<u>\$ (77,327)</u>	<u>\$ 29,684</u>	<u>\$ (67,766)</u>	<u>\$ (35,692)</u>

DATE: 04/10/2014
 TIME: 10:18:34
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 3 PERIODS ENDING MARCH 31, 2014

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH		FISCAL YEAR		FISCAL YEAR-TO-DATE		OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
		ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET			
REVENUES										
CHARGES FOR SERVICES										
613-00-34-00-1000	FAMILY PASS	945.00	62,000.00	22,408.42	0.00	0.00	39,591.58	36		
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1075	PIGGY BACK PASS	0.00	3,800.00	0.00	0.00	0.00	3,800.00	0		
613-00-34-00-1100	SINGLE PASS	1,845.00	66,000.00	17,627.00	0.00	0.00	48,373.00	27		
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1150	YOUNG ADULT PASS	320.00	4,000.00	960.00	0.00	0.00	3,040.00	24		
613-00-34-00-1200	JUNIOR PASS	198.00	5,525.00	396.00	0.00	0.00	5,129.00	7		
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1230	MULTI-PLAY PASS	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0		
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1600	WD 18 HOLE	0.00	28,000.00	0.00	0.00	0.00	28,000.00	0		
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	39,000.00	0.00	0.00	0.00	39,000.00	0		
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1700	WD 9 HOLE	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0		
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	11,160.00	0.00	0.00	0.00	11,160.00	0		
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-1975	SENIOR GREEN FEES	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-2000	WD 2ND NINE	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	28,744.00	0.00	0.00	0.00	28,744.00	0		
613-00-34-00-2110	WE 18 HOLE	0.00	59,000.00	0.00	0.00	0.00	59,000.00	0		
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.00	0.00	0.00	0		
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.00	0.00	0.00	0		

DATE: 04/10/2014
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 3 PERIODS ENDING MARCH 31, 2014

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH		FISCAL YEAR		FISCAL YEAR-TO-DATE		OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ DUE/NUMBERED BALANCE	COLL/ EXP.
		ACTUAL	BUDGET	ACTUAL	ACTUAL					
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2120	WE 9 HOLE	0.00	19,000.00	0.00	0.00	0.00	0.00	19,000.00	0.00	0
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2122	WE COUPLES GOLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	13,500.00	0.00	0.00	0.00	0.00	13,500.00	0.00	0
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2146	PULL CART RENTAL	0.00	525.00	0.00	0.00	0.00	0.00	525.00	0.00	0
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2300	DRIVING RANGE PASS	160.00	7,179.00	0.00	1,600.00	0.00	0.00	5,579.00	0.00	22
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	3,000.00	0.00	450.00	0.00	0.00	2,550.00	0.00	15
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2354	JUNIOR DRIVING RANGE	100.00	0.00	0.00	150.00	0.00	0.00	(150.00)	0.00	100
613-00-34-00-2400	SMALL BUCKET	0.00	1,919.00	0.00	0.00	0.00	0.00	1,919.00	0.00	0
613-00-34-00-2450	MEDIUM BUCKET	0.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0
613-00-34-00-2500	LARGE BUCKET	0.00	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00	0
613-00-34-00-2600	CART 9 HOLE	0.00	37,500.00	0.00	0.00	0.00	0.00	37,500.00	0.00	0
613-00-34-00-2625	CART HALF 9 HOLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2700	CART 18 HOLE	0.00	76,500.00	0.00	0.00	0.00	0.00	76,500.00	0.00	0
613-00-34-00-2725	CART HALF 18 HOLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	6,144.00	0.00	300.00	0.00	0.00	5,844.00	0.00	5
613-00-34-00-3200	POWER CART RENTAL	0.00	14,000.00	0.00	5,388.32	0.00	0.00	8,611.68	0.00	38
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0

REVENUES
 CHARGES FOR SERVICES

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 FOR 3 PERIODS ENDING MARCH 31, 2014

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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL		FISCAL YEAR BUDGET		FISCAL YEAR-TO-DATE ACTUAL		OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNRECORDED BALANCE	% COLL./ EXP.
		MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL					
REVENUES										
CHARGES FOR SERVICES										
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	1,292.00	0.00	4,036.00	0.00	(4,036.00)	100			
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.00	0.00	0			
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	0.00	1,686.00	0.00	0.00	1,686.00	0			
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.00	0.00	0			
TOTAL		4,860.00	540,682.00	53,315.74	0.00	487,366.26	10			
TOTAL CHARGES FOR SERVICES										
TOTAL		4,860.00	540,682.00	53,315.74	0.00	487,366.26	10			
MISCELLANEOUS REVENUE										
613-00-37-00-1240	PLANS & SPECS-1993 RENOVATION	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-2390	LOCKER RENTAL	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	18,000.00	0.00	0.00	18,000.00	0			
613-00-37-00-3700	PERST CART REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-3800	CAM RENT	162.64	5,000.00	162.64	0.00	4,837.36	3			
613-00-37-00-3850	POK GOLF&PARK PLACE DONATIONS	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-3900	MISCEL. REVENUE	0.00	3,140.00	0.00	0.00	3,140.00	0			
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.00	0.00	0			
613-00-37-00-4700	INVESTMENT INCOME	0.00	478.00	0.00	0.00	478.00	0			
TOTAL		162.64	26,638.00	162.64	0.00	26,455.36	1			
TOTAL MISCELLANEOUS REVENUE										
TOTAL		162.64	26,638.00	162.64	0.00	26,455.36	1			
OTHER FINANCING SOURCES										
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.00	0.00	0			
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00	0			
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0			
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.00	0.00	0			

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 FOR 3 PERIODS ENDING MARCH 31, 2014

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	FISCAL YEAR		FISCAL YEAR-TO-DATE		OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/EXP.
		MARCH ACTUAL	BUDGET	ACTUAL	ACTUAL			
REVENUES								
OTHER FINANCING SOURCES								
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRaiser	191.67	0.00	650.01	0.00	(650.01)	100	100
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0	0
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.00	0.00	0	0
TOTAL		191.67	0.00	650.01	0.00	(650.01)	100	100
TOTAL OTHER FINANCING SOURCES		191.67	0.00	650.01	0.00	(650.01)	100	100
TOTAL REVENUES:		5,214.31	567,300.00	54,128.39	0.00	513,171.61	10	10

EXPENSES								
GENERAL ADMINISTRATION								
PERSONNEL								
613-00-50-10-1010	SALARY-FULLTIME	6,234.62	90,903.00	16,103.85	0.00	74,799.15	18	18
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	1,000.00	0.00	0.00	1,000.00	0	0
613-00-50-10-1030	SALARY-PARTIME	0.00	76,220.00	0.00	0.00	76,220.00	0	0
613-00-50-10-1040	SALARY-PARTIME/OVERTIME	0.00	750.00	0.00	0.00	750.00	0	0
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-10-1210	PERRA	452.00	6,663.00	1,022.51	0.00	5,640.49	15	15
613-00-50-10-1220	FTCA	346.45	10,470.00	900.03	0.00	9,569.97	9	9
613-00-50-10-1250	MEDICARE	81.02	2,449.00	210.49	0.00	2,238.51	9	9
613-00-50-10-1310	HEALTH INSURANCE	851.13	19,950.00	6,216.81	0.00	13,733.19	31	31
613-00-50-10-1330	LIFE INSURANCE	4.10	43.00	12.30	0.00	30.70	29	29
613-00-50-10-1335	DENTAL INSURANCE	31.27	542.00	68.01	0.00	386.04	29	29
613-00-50-10-1345	OPRB	0.00	1,750.00	0.00	0.00	1,750.00	0	0
613-00-50-10-1420	UNEMPLOYMENT	0.00	7,000.00	0.00	0.00	7,000.00	0	0
613-00-50-10-1510	WORKERS COMPENSATION	336.58	5,000.00	1,009.74	0.00	3,990.26	20	20
TOTAL PERSONNEL		8,337.17	222,740.00	25,543.74	87.95	197,108.31	12	12

SUPPLIES & MATERIALS								
613-00-50-20-2010	OFFICE SUPPLIES	0.00	1,300.00	77.01	0.00	1,222.99	6	6
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	239.96	(239.96)	100	100
613-00-50-20-2030	PRINTING & BINDING	2,031.69	700.00	2,186.39	0.00	(1,486.39)	312	312

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		ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET			
EXPENSES										
GENERAL ADMINISTRATION										
SUPPLIES & MATERIALS										
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-50-20-2075	ASSETS BETWEEN \$700-\$2,499	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	0
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0
613-00-50-20-2100	OPERATING SUPPLIES	631.30	9,000.00	780.55	0.00	540.76	0.00	7,678.69	15	15
613-00-50-20-2120	MOTOR FUELS	0.00	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0.00	0
613-00-50-20-2130	LABRICANTS	228.81	120.00	228.81	0.00	228.81	228.81	(337.62)	381	381
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-50-20-2210	EQUIPMENT PARTS	903.43	15,000.00	1,100.48	0.00	56.16	0.00	13,843.36	8	8
613-00-50-20-2285	TURF MAINTENANCE	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	0
613-00-50-20-2290	FLOWERS	0.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		3,795.23	58,120.00	4,373.24	1,065.69	52,681.07	9			
OTHER SERVICES & CHARGES										
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	13,377.00	0.00	0.00	0.00	0.00	13,377.00	0	0
613-00-50-30-3040	LEGAL SERVICES	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0	0
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	500.00	0.00	0.00	0.00	0.00	500.00	0	0
613-00-50-30-3070	LAUNDRY/SOIL MATS	54.42	500.00	54.42	0.00	54.42	54.42	391.16	22	22
613-00-50-30-3090	JANITORIAL SERVICE	0.00	800.00	0.00	0.00	0.00	0.00	800.00	0	0
613-00-50-30-3100	OTHER CONTRACTED SERVICE	0.00	35,000.00	0.00	0.00	0.00	0.00	9,125.00	74	74
613-00-50-30-3210	TELEPHONE	316.92	3,000.00	1,081.20	0.00	71.58	0.00	1,847.22	38	38
613-00-50-30-3220	POSTAGE	0.00	500.00	0.00	0.00	0.00	0.00	500.00	0	0
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	275.56	0.00	275.56	0.00	0.00	0.00	(275.56)	100	100
613-00-50-30-3260	PROMOTIONS	0.00	0.00	574.96	0.00	0.00	0.00	(574.96)	100	100
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	16.00	0.00	0.00	0.00	(16.00)	100	100
613-00-50-30-3510	PUBLISHING & ADVERTISING	465.00	2,000.00	1,164.64	0.00	195.00	0.00	640.36	68	68
613-00-50-30-3610	GENERAL INSURANCE	649.50	10,000.00	1,948.50	0.00	0.00	0.00	8,051.50	19	19
613-00-50-30-3810	ELECTRICITY	1,068.00	19,000.00	3,476.22	0.00	0.00	0.00	15,523.78	18	18
613-00-50-30-3840	GARBAGE REMOVAL	0.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0	0

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		ACTUAL	BUDGET	ACTUAL	DATE	ENCUMBRANCES					
EXPENSES											
GENERAL ADMINISTRATION											
OTHER SERVICES & CHARGES											
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-3850	SEPTIC/SEWER	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0	0
613-00-50-30-3860	HEAT-NATURAL GAS	0.00	3,000.00	1,833.19	0.00	1,833.19	0.00	0.00	1,166.81	61	0
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	2,500.00	48.09	0.00	48.09	0.00	0.00	2,451.91	2	0
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0	0
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0	0
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	1,600.00	0.00	0.00	0.00	0.00	0.00	1,600.00	0	0
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	2,000.00	672.70	0.00	672.70	0.00	0.00	1,327.30	34	0
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	37,335.00	0.00	0.00	0.00	0.00	0.00	37,335.00	0	0
613-00-50-30-4085	TREE MAINTENANCE	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0	0
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	1,200.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0	0
613-00-50-30-4155	WINTER STORAGE	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0	0
613-00-50-30-4320	MC/VISA BANK CHARGES	422.98	12,000.00	534.79	0.00	534.79	6.62	0.00	11,458.59	5	0
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4327	PERMITS & DUES	0.00	250.00	90.00	0.00	90.00	0.00	0.00	160.00	36	0
613-00-50-30-4330	DUES & SUBSCRIPTIONS	290.00	2,675.00	2,697.35	0.00	2,697.35	180.00	0.00	(202.35)	108	0
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4340	PROPERTY TAX	0.00	3,707.00	0.00	0.00	0.00	0.00	0.00	3,707.00	0	0
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0	0
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4390	RESTROOMS-EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	17,723.00	0.00	0.00	0.00	0.00	0.00	17,723.00	0	0
613-00-50-30-5000	INTEREST EXPENSE	0.00	2,029.00	0.00	0.00	0.00	0.00	0.00	2,029.00	0	0
613-00-50-30-5010	INTEREST EXP-ROPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-5600	DEPRECIATION EXPENSE	21,952.79	86,935.00	21,952.79	0.00	21,952.79	0.00	0.00	64,982.21	25	0
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
613-00-50-30-7200	TRANSFER OUT	0.00	3,500.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0	0

TOTAL OTHER SERVICES & CHARGES 25,495.17 286,320.00 36,420.41 26,382.62 223,516.97 22

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH 6 YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 3 PERIODS ENDING MARCH 31, 2014

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	COLL/ EXP.
TOTAL GENERAL ADMINISTRATION		37,627.57	567,180.00	66,337.39	27,536.26	473,306.35	17
TOTAL EXPENSES:		37,627.57	567,180.00	66,337.39	27,536.26	473,306.35	17

TOTAL FUND REVENUES	5,214.31	567,300.00	54,128.39	0.00	513,171.61	10
TOTAL FUND EXPENSES	37,627.57	567,180.00	66,337.39	27,536.26	473,306.35	17
FUND SURPLUS (DEFICIT)	(32,413.26)	120.00	(12,209.00)			

TOTAL ALL FUND REVENUES	5,214.31	567,300.00	54,128.39	0.00	513,171.61	10
TOTAL ALL FUND EXPENSES	37,627.57	567,180.00	66,337.39	27,536.26	473,306.35	17
ALL FUND SURPLUS (DEFICIT)	(32,413.26)	120.00	(12,209.00)			