

NOTICE
POKEGAMA GOLF COURSE BOARD MEETING
Tuesday, February 17, 2015 – City Hall Conference Room 2B
7:30 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, February 17, 2015 at 7:30 a.m.** at the Grand Rapids City Hall Conference Room 2B, 420 North Pokegama Avenue, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
 - 1) Update on Irrigation Project
- IX. New Business
 - 1) ForeUp Reservation System
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator

City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
January 20, 2015
8:00 AM

Present: Jeff Ericson, Ron Iannelli, Dan Richter

Absent: Pat Pollard

Staff: Bob Cahill Director of Golf

- I. Jeff Ericson called the meeting to order.
- II. Dan Richter made a motion to accept the minutes of the December 16, 2014 Board meeting. Ron Iannelli seconded the motion. The motion passed.
- III. Consideration of monthly bills: Ron Iannelli made a motion to approve the bill list. Dan Richter seconded the motion. The motion passed.

BLUE CROSS & BLUE SHIELD OF MN	1,584.50
BURGGRAF'S ACE HARDWARE INC	102.91
ROBERT CAHILL	80.00
CITY OF COHASSET	357.92
DELTA DENTAL OF MINNESOTA	117.70
ELEMENT PAYMENT SERVICES	16.66
CITY OF GRAND RAPIDS	483.08
GRAND RAPIDS CITY PAYROLL	6,272.25
GRAND RAPIDS STATE BANK	4,407.85
ITASCA COUNTY SHERIFFS DEPT	10.00
LINCOLN REPUBLIC INSURANCE CO	4.10
MINNESOTA DEPT OF AGRICULTURE	15.00
MGCSA	140.00
MINNESOTA PUBLIC GOLF ASSOC	75.00
MINNESOTA REVENUE	24.02
NEXTERA COMMUNICATIONS LLC	4.15
POKEGAMA ELECTRIC INC	1,068.30
P.U.C.	923.88
STOKES PRINTING COMPANY	122.53
TDS Metrocom	312.49
TWINCITIESGOLF.COM	225.00
UNITED STATES GOLF ASSOCIATION	110.00
VERIZON WIRELESS	31.40
TOTAL ALL VENDORS:	6,488.74

IV. Visitors: None

V. Grounds Superintendent: No report.

VI. Concessions: No report.

VII. Director of Golf: Bob Cahill reported. The concessions contract with the Bastian's was extended by the City Council and the new contract will end with the 2018 season. Bob presented a proposed projects list for 2015, 2016, and 2017. The financial statements were reviewed. Project and equipment outlays during 2014 were somewhat higher than usual, but the cash balance as of December 2014 is still quite healthy at \$173,000 due to good revenues and modest operating expenses.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Dan Richter made a motion to adjourn the meeting. Ron Iannelli seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 17, 2015

DATE: 02/11/2015
 TIME: 14:27:22
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/17/2015

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
1300082	M & R ENTERPRISES	1,197.55
1618235	PRESTO PRINT	51.30
1801530	NORTHERN MN WATER COND DBA	89.00
1801610	RAPIDS PLUMBING & HEATING INC	158.00
1815711	STEVE ROSS	160.00
1920555	STOKES PRINTING COMPANY	38.56
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$1,694.41

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0205640	LEAGUE OF MN CITIES INS TRUST	3,209.61
0212750	BLUE CROSS & BLUE SHIELD OF MN	1,384.50
0315329	CITY OF COHASSET	581.81
0405447	DELTA DENTAL OF MINNESOTA	36.55
0512230	ELEMENT PAYMENT SERVICES	16.66
0718015	GRAND RAPIDS CITY PAYROLL	7,644.62
0718070	GRAND RAPIDS STATE BANK	30.92
1309375	MINNESOTA UNEMPLOYMENT COMP FD	1,203.00
1405850	NEXTERA COMMUNICATIONS LLC	8.30
1621130	P.U.C.	1,127.55
2000490	TDS Metrocom	312.37
2205637	VERIZON WIRELESS	189.12
2209665	VISA	34.73

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$15,779.74

TOTAL ALL DEPARTMENTS 17,474.15

ALPHA POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 17, 2015

DATE: 02/11/2015
 TIME: 14:58:18
 ID: AP442000.WOW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/17/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0205640	LEAGUE OF MN CITIES INS TRUST	120,902.00	3,209.61
0212750	BLUE CROSS & BLUE SHIELD OF MN	70,880.00	1,384.50
0315329	CITY OF COHASSET	939.73	581.81
0405447	DELTA DENTAL OF MINNESOTA	5,235.35	36.55
0512230	ELEMENT PAYMENT SERVICES	50.00	16.66
0718015	GRAND RAPIDS CITY PAYROLL	641,500.81	7,644.62
0718070	GRAND RAPIDS STATE BANK	6,376.11	30.92
1300082	M & R ENTERPRISES	0.00	1,197.55
1309375	MINNESOTA UNEMPLOYMENT COMP FD	2,739.66	1,203.00
1405850	NEXTERA COMMUNICATIONS LLC	947.93	8.30
1618235	PRESTO PRINT	0.00	51.30
1621130	P.U.C.	24,967.83	1,127.55
1801530	NORTHERN MN WATER COND DBA	0.00	89.00
1801610	RAPIDS PLUMBING & HEATING INC	1,333.20	158.00
1815711	STEVE ROSS	0.00	160.00
1920555	STOKES PRINTING COMPANY	291.89	38.56
2000490	TDS Metrocom	1,007.00	312.37
2205637	VERIZON WIRELESS	6,768.20	189.12
2209665	VISA	8,822.98	34.73
TOTAL ALL VENDORS:			17,474.15

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 17, 2015

DATE: 02/11/15
 TIME: 14:39:33
 ID: AP441000.A0W

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/17/2015

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0205640	02/02/15	01	GC 2015 WORK COMP INS	999-99-00-00-1000		00000000	02/17/15	3,209.61
				HOLDING ACCOUNT				
								INVOICE TOTAL: 3,209.61
								VENDOR TOTAL: 3,209.61
0212750	02/09/15	01	FEB HEALTH INS PREMIUM	999-99-00-00-1000		00000000	02/17/15	1,594.50
		02	MAR HEALTH INS PREMIUM	999-99-00-00-1000		00000000		-200.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 1,384.50
								VENDOR TOTAL: 1,384.50
0315329	02/09/15	01	GC JAN NAT'L GAS	999-99-00-00-1000		00000000	02/17/15	581.81
				HOLDING ACCOUNT				
								INVOICE TOTAL: 581.81
								VENDOR TOTAL: 581.81
0405447	02/02/15	01	GC FEB DENTAL	999-99-00-00-1000		00000000	02/17/15	36.55
				HOLDING ACCOUNT				
								INVOICE TOTAL: 36.55
								VENDOR TOTAL: 36.55
0512230	01/20/15	01	GC JAN CR CARD SWIPE FEE	999-99-00-00-1000		00000000	02/17/15	16.66
				HOLDING ACCOUNT				
								INVOICE TOTAL: 16.66
								VENDOR TOTAL: 16.66

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 17, 2015

DATE: 02/11/15
 TIME: 14:39:33
 ID: AP641000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/17/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718015	01/23/15	01	GC 1/23/15 PAYROLL	999-99-00-00-1000		00000000	02/17/15	4,915.29
		02	GC 1/09/15 PAYROLL	999-99-00-00-1000		00000000		2,729.33
				HOLDING ACCOUNT				
				HOLDING ACCOUNT				
								INVOICE TOTAL: 7,644.62
								VENDOR TOTAL: 7,644.62
0718070	01/31/15	01	GC JAN CC FEE	999-99-00-00-1000		00000000	02/17/15	30.92
				HOLDING ACCOUNT				
								INVOICE TOTAL: 30.92
								VENDOR TOTAL: 30.92
1300082	01/13/15	01	WINTERIZATION FOR IRRIGATION	613-00-50-30-4000		15000205	02/17/15	1,197.55
				MAINTENANCE CONTRACTS				
								INVOICE TOTAL: 1,197.55
								VENDOR TOTAL: 1,197.55
1309375	01/20/15	01	GC 4TH QTR 14 UNEMP COMP	999-99-00-00-1000		00000000	02/17/15	1,203.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 1,203.00
								VENDOR TOTAL: 1,203.00
1405850	02/09/15	01	GC JAN PHN SERV	999-99-00-00-1000		00000000	02/17/15	4.15
		02	GC FEB PHN SERV	999-99-00-00-1000		00000000		4.15
				HOLDING ACCOUNT				
				HOLDING ACCOUNT				
								INVOICE TOTAL: 8.30
								VENDOR TOTAL: 8.30

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 17, 2015

DATE: 02/11/15
 TIME: 14:39:33
 ID: AP441000.WCR

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/17/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1920555			STOKES PRINTING COMPANY					
107528-G	01/13/15	01	HP57	613-00-50-20-2010		15000208	02/17/15	31.09
		02	REAM OF PAPER	OFFICE SUPPLIES		15000208		4.99
		03	STAX	OFFICE SUPPLIES		15000208		2.48
						INVOICE TOTAL:		38.56
						VENDOR TOTAL:		38.56
2000490			TDS Metriocom					
G	01/20/15	01	GC JAN PHN SERV	999-99-00-00-1000		00000000	02/17/15	312.37
				HOLDING ACCOUNT		INVOICE TOTAL:		312.37
						VENDOR TOTAL:		312.37
2205637			VERIZON WIRELESS					
G	02/09/15	01	GC MAINT DEC CELL PHN	999-99-00-00-1000		00000000	02/17/15	31.02
		02	GC JAN CELL PHN	HOLDING ACCOUNT		00000000		158.10
						INVOICE TOTAL:		189.12
						VENDOR TOTAL:		189.12
2209665			VISA					
G	02/09/15	01	GC PHN CHRG & CASE	999-99-00-00-1000		00000000	02/17/15	34.73
				HOLDING ACCOUNT		INVOICE TOTAL:		34.73
						VENDOR TOTAL:		34.73
						TOTAL ALL INVOICES:		17,474.15