

POKEGAMA GOLF COURSE BOARD MEETING

TUESDAY, AUGUST 18, 2015

POKEGAMA GOLF COURSE (3910 GOLF COURSE ROAD)

7:00 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, August 18, 2015 at 7:00 am.** at the Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
July 21, 2015
7:30 AM

Present: Pat Pollard, Dan Richter, Larry O'Brien, Brad Gallop

Absent: Josh Solem

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Dan Richter made a motion to accept the minutes of the June 16, 2015 Board meeting. Larry O'Brien seconded the motion. The motion passed.
- III. Consideration of monthly bills: Dan Richter made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed.

ACHESON TIRE COMPANY INC	216.00
AMERIPRIDE LINEN &	123.93
BLUE CROSS & BLUE SHIELD OF MN	1,584.50
BURGGRAF'S ACE HARDWARE INC	955.49
CDW GOVERNMENT INC	102.32
ROBERT CAHILL	80.00
CENTRAL LANDSCAPE SUPPLY INC	386.08
CLUB CAR LLC	324.34
CITY OF COHASSET	84.79
COLE HARDWARE INC	54.13
DAVIS OIL	2,191.73
DELTA DENTAL OF MINNESOTA	117.70
ELEMENT PAYMENT SERVICES	31.66
ESC SYSTEMS	384.75
CITY OF GRAND RAPIDS	28.52
GRAND RAPIDS CITY PAYROLL	27,035.15
GRAND RAPIDS GREENHOUSE	2,107.63
GRAND RAPIDS STATE BANK	2,178.00
HAWKINSON SAND & GRAVEL	897.72
L&M SUPPLY	243.62
LATVALA LUMBER COMPANY INC.	1,893.94
GREGORY J. LESSMAN DBA	282.69
LINCOLN REPUBLIC INSURANCE CO	4.10
MINNESOTA REVENUE	6,282.63
MINNESOTA TORO	3,245.28
NEXTERA COMMUNICATIONS LLC	4.15
NORTHERN SAFETY & INDUSTRIAL	135.86
NORTHLAND PORTABLES	192.89
PIPELINE SUPPLY INC	64.19
PLAISTED COMPANIES INC	1,378.85
POKEGAMA ELECTRIC INC	128.00
P.U.C. 116,888.36	2,299.59
NORTHERN MN WATER COND DBA	129.02
RAPIDS PLUMBING & HEATING INC	822.35
RAPID RENTAL	406.94
WILLIAM J SCHWARTZ & SON'S	361.24
SIM SUPPLY INC	202.23
STOKES PRINTING COMPANY	127.18

TDS Metrocom	317.43
TWINCITIESGOLF.COM	225.00
VERIZON WIRELESS	95.03
WASTE MANAGEMENT	259.42
TOTAL ALL VENDORS:	57,986.07

IV. Visitors: Mike Reynolds

V. Grounds Superintendent: Steve Ross reported. The turn around circle on tee box #17 is being worked on. Sod has been placed and markers are currently being used to restrict cart travel. Fairways are being aerified and sprayed. Work continues on the new bathroom. Walls have been painted and the floor will be painted. Signs have been installed and trim work will be done. Landscaping is in progress. Mike Reynolds attended the meeting to explain possibilities for the upcoming well and irrigation plan. A tour of possible well and pump house sites was taken. Brad Gallop made a motion to remove the vegetation from the dry pond at the #13 tee box and test fill with water. Dan Richter seconded the motion. The motion passed. If the dry pond holds water for a reasonable time, the pond could serve as a secondary source of water for the future irrigation system.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. A meeting with Janelle Bastian, Tom Pagel, and Bob will occur to discuss issues regarding tent weddings at the golf course. Bob will present possibilities for a new Pokegama Golf Course sign at the next meeting.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Dan Richter made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - AUGUST 18, 2015

DATE: 08/11/2015
 TIME: 13:52:10
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/18/2015

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0103325	ACHESON TIRE COMPANY INC	192.38
0113233	AMERIPRIDE LINEN & APPAREL	69.39
0212553	BLOOMERS GARDEN CENTER	1,127.01
0221650	BURGGRAF'S ACE HARDWARE INC	297.61
0315455	COLE HARDWARE INC	21.04
0401804	DAVIS OIL	2,131.51
0501295	EAGLE ONE GOLF PRODUCTS	450.36
0718010	CITY OF GRAND RAPIDS	4,733.40
0718195	GREAT ENGRAVINGS	336.23
0718555	GROOMS YARD SERVICES	265.00
0801835	HAWKINSON REDI-MIX	474.79
0920120	ITASCA UTILITIES INC	137.40
1200500	L&M SUPPLY	187.34
1309355	MINNESOTA TORO	285.49
1315725	THE MOTOR SHOP	75.00
1415487	NORTHERN LAKES WINDOW CLEANING	149.62
1618235	PRESTO PRINT	337.43
1801530	NORTHERN MN WATER COND DBA	65.28
1801612	RAPID RENTAL	600.00
1909510	SIM SUPPLY INC	113.91
1920555	STOKES PRINTING COMPANY	84.04
2005700	THE TESSMAN COMPANY	1,375.87

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 13,510.10

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0212750	BLUE CROSS & BLUE SHIELD OF MN	1,584.50
0301656	JAMES V. CARLSON DBA	200.00
0315329	CITY OF COHASSET	80.16
0405447	DELTA DENTAL OF MINNESOTA	117.70
0512230	ELEMENT PAYMENT SERVICES	31.66
0718015	GRAND RAPIDS CITY PAYROLL	27,687.75
0718070	GRAND RAPIDS STATE BANK	5,404.61
1309335	MINNESOTA REVENUE	5,536.55
1405850	NEXTERA COMMUNICATIONS LLC	4.15
1621130	P.U.C.	2,955.76
2205637	VERIZON WIRELESS	95.41
2209665	VISA	595.78
2301700	WASTE MANAGEMENT	38.33

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 44,332.36

TOTAL ALL DEPARTMENTS 57,842.46

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended July 31, 2015
With Comparative Actual Amounts for the Period Ended July 31, 2014**

	2015	2015		% OF BUDGET	2014 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 165,700	\$ 172,231	\$ 6,531	104%	\$ 157,482
Green Fees	241,500	139,340	(102,160)	58%	127,966
Ancillary	146,300	92,769	(53,531)	63%	93,886
Total Revenues	553,500	404,340	(149,160)	73%	379,334
Operating Expenses					
Personnel	228,639	135,797	(92,842)	59%	126,514
Materials and Supplies	53,050	53,097	47	100%	36,223
Other Services & Charges	170,070	108,105	(61,965)	64%	94,808
Total Expenses	451,759	297,000	(154,759)	66%	257,545
OPERATING INCOME (LOSS)	101,741	107,340	5,599		121,790
Nonoperating Revenues	6,500	6,408	(92)	99%	2,671
Concessionaire Lease	18,000	8,000	(10,000)	44%	8,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(31,221)	(31,221)	(0)	100%	(30,912)
Depreciation	(95,000)	(60,184)	(34,816)	63%	(51,223)
NET INCOME	\$ 20	\$ 30,343	\$ 30,323		\$ 50,325

FUND: POKEGAMA GOLF COURSE
 FOR 7 PERIODS ENDING JULY 31, 2015

ACCOUNT #	DESCRIPTION	BALANCE 01/01/15	NET DEBITS	NET CREDITS	BALANCE 07/31/15
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	117,984.99	117,984.99	0.00
613-00-00-00-1010	CASH	172,418.21	456,268.52	352,454.08	276,232.65
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(2,547.96)	3,000.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00	0.00	3,556.96
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	5,046.28	1,510.15	5,429.96	1,126.47
613-00-00-00-1175	PLEDGE RECEIVABLE	18,499.74	0.00	0.00	18,499.74
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(14,883.16)	0.00	0.00	(14,883.16)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	1,615.42	1,615.42	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	2,845.68	0.00	2,845.68	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,362.61	6,044.92	4,317.69
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	705,949.06	0.00	0.00	705,949.06
613-00-00-00-1621	ACCUMULATED DEPR	(1,148,012.43)	0.00	60,183.85	(1,208,196.28)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	886.54	0.00	1,465,002.51
613-00-00-00-1640	OTHER IMPROVEMENTS	816,385.26	0.00	0.00	816,385.26
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	77,413.77	59,485.88	17,927.89
TOTAL		2,894,854.33	669,042.00	606,044.78	2,957,851.55
TOTAL ASSETS		2,894,854.33	669,042.00	606,044.78	2,957,851.55

LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	2,793.38	333,377.03	345,846.46	15,262.81
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	171,981.23	31,221.26	0.00	140,759.97
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	4,031.00	0.00	0.00	4,031.00
613-00-00-00-2150	ACCRUED INTEREST	875.00	0.00	0.00	875.00

FUND: POKEGAMA GOLF COURSE
 FOR 7 PERIODS ENDING JULY 31, 2015

ACCOUNT #	DESCRIPTION	BALANCE 01/01/15	NET DEBITS	NET CREDITS	BALANCE 07/31/15
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,191.94	2,191.94	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	6,646.00	0.00	0.00	6,646.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	5,986.10	5,986.10	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.10	2,948.90	3,800.62	851.82
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	21,361.56	27,944.73	6,583.17
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		194,504.75	397,086.79	377,591.81	175,009.77
TOTAL LIABILITIES					
		194,504.75	397,086.79	377,591.81	175,009.77
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	59,485.88	77,413.77	17,927.89
613-00-00-00-3010	NET ASSETS	2,700,349.58	0.00	0.00	2,700,349.58
TOTAL		2,700,349.58	59,485.88	77,413.77	2,718,277.47
	FUND SURPLUS (DEFICIT)	0.00	0.00	64,564.31	64,564.31
TOTAL FUND EQUITY		2,700,349.58	59,485.88	141,978.08	2,782,841.78
TOTAL LIABILITIES AND FUND EQUITY					
		2,894,854.33	456,572.67	519,569.89	2,957,851.55

DATE: 08/12/2015
 TIME: 08:55:48
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2015

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	326.00	65,446.24	60,000.00	109.0	56,884.36
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	2,800.00	3,500.00	80.0	3,200.00
613-00-34-00-1100	SINGLE PASS	1,857.00	65,320.99	66,000.00	98.9	65,586.11
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	4,186.00	4,000.00	104.6	3,141.13
613-00-34-00-1200	JUNIOR PASS	594.00	7,623.01	5,500.00	138.6	5,413.79
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	2,760.00	17,114.67	18,000.00	95.0	14,734.00
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	9,300.00	15,420.00	50,000.00	30.8	17,165.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	11,920.00	0.00	100.0	5,752.50
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	3,870.00	7,812.00	35,000.00	22.3	6,300.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	3,734.50	20,594.00	0.00	100.0	12,644.50
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	3.20	9.20	0.00	100.0	351.50
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	1,440.00	2,280.00	0.00	100.0	3,030.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	180.00	279.00	0.00	100.0	666.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	242.00	704.00	13,000.00	5.4	880.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	3,435.00	7,860.00	0.00	100.0	6,585.00
613-00-34-00-1975	SENIOR GREEN FEES	6,148.78	11,287.18	0.00	100.0	10,485.82
613-00-34-00-2000	WD 2ND NINE	60.00	72.00	0.00	100.0	12.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	8,558.34	11,011.68	37,000.00	29.7	15,535.20
613-00-34-00-2110	WE 18 HOLE	17,220.00	32,917.50	55,000.00	59.8	28,420.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	472.50	1,715.00	0.00	100.0	2,082.50
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	88.00	286.00	0.00	100.0	429.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	65.00	91.00	0.00	100.0	195.00

DATE: 08/12/2015
 TIME: 08:55:48
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2015

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	6,974.00	13,123.00	18,000.00	72.9	9,904.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	440.47	608.83	0.00	100.0	687.47
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	439.83	0.00	100.0	6,675.49
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	490.00	910.00	0.00	100.0	60.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	13,500.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	105.00
613-00-34-00-2146	PULL CART RENTAL	307.50	607.50	1,000.00	60.7	487.50
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	350.00	5,490.00	7,500.00	73.2	5,853.74
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	2,400.00	1,200.00	200.0	1,170.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	99.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	100.00	1,550.00	0.00	100.0	1,400.00
613-00-34-00-2400	SMALL BUCKET	792.88	2,135.54	2,300.00	92.8	1,436.14
613-00-34-00-2450	MEDIUM BUCKET	739.44	2,087.28	3,000.00	69.5	1,859.35
613-00-34-00-2500	LARGE BUCKET	1,772.76	5,368.77	8,000.00	67.1	5,019.75
613-00-34-00-2600	CART 9 HOLE	2,808.00	6,156.00	32,000.00	19.2	6,102.00
613-00-34-00-2625	CART HALF 9 HOLE	6,012.00	14,157.00	0.00	100.0	13,127.56
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	0.00	0.00	0.0	25.00
613-00-34-00-2700	CART 18 HOLE	4,932.00	9,360.00	70,000.00	13.3	10,518.00
613-00-34-00-2725	CART HALF 18 HOLE	11,664.00	24,030.00	0.00	100.0	25,783.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	30.00	40.00	0.00	100.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	826.88	2,371.20	0.00	100.0	2,779.09
613-00-34-00-2800	MISCEL CART RENTAL	0.00	258.06	0.00	100.0	549.78
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	2,020.00	14,000.00	14.4	2,700.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	10,404.25	14,000.00	74.3	10,828.32
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	450.00	12,150.00	0.00	100.0	11,236.00
613-00-34-00-3450	SOFT SPIKE	0.00	0.00	0.00	0.0	0.00

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 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2015

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	469.84	1,623.22	2,000.00	81.1	1,434.75
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		99,514.09	404,339.95	553,500.00	73.0	379,334.35
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	46.78	187.12	500.00	37.4	233.90
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	8,000.00	18,000.00	44.4	8,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	1,500.00	2,000.00	0.00	100.0	500.00
613-00-37-00-3800	CAM RENT	1,533.88	2,739.44	5,000.00	54.7	1,376.12
613-00-37-00-3900	MISCEL REVENUE	0.00	664.36	500.00	132.8	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	363.81	485.96	500.00	97.1	561.10
TOTAL		5,444.47	14,076.88	24,500.00	57.4	10,671.12
TOTAL REVENUES: MISCELLANEOUS REVENUE		5,444.47	14,076.88	24,500.00	57.4	10,671.12
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	331.01	0.00	100.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.56
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	3,000.00	0.00	100.0	1,716.69
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	3,331.01	0.00	100.0	1,717.25

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FUND: POKEGAMA GOLF COURSE
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ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL

TOTAL REVENUES: OTHER FINANCING SOURCES		0.00	3,331.01	0.00	100.0	1,717.25

GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	7,815.50	51,243.12	91,934.00	55.7	50,836.30
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	1,000.00	0.0	384.66
613-00-50-10-1030	SALARY-PARTTIME	16,397.87	51,286.71	79,170.00	64.7	41,323.14
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	725.40	813.60	750.00	108.4	1,410.33
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	893.92	4,933.21	6,970.00	70.7	4,448.74
613-00-50-10-1220	FICA	1,503.44	6,091.72	10,717.00	56.8	5,540.85
613-00-50-10-1250	MEDICARE	351.62	1,424.69	2,506.00	56.8	1,295.85
613-00-50-10-1310	HEALTH INSURANCE	1,333.74	13,962.36	21,757.00	64.1	13,559.20
613-00-50-10-1330	LIFE INSURANCE	4.10	28.70	43.00	66.7	28.70
613-00-50-10-1335	DENTAL INSURANCE	59.46	305.95	542.00	56.4	297.50
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	3,609.00	7,000.00	51.5	4,644.00
613-00-50-10-1510	WORKERS COMPENSATION	267.47	2,098.29	4,500.00	46.6	2,745.06

TOTAL PERSONNEL		29,352.52	135,797.35	228,639.00	59.3	126,514.33

SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	84.04	766.95	1,000.00	76.6	565.68
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	577.08
613-00-50-20-2030	PRINTING & BINDING	0.00	1,520.49	1,000.00	152.0	2,518.99
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	1,474.91	250.00	589.9	364.59
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	1,697.88	3,000.00	56.5	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	450.36	9,228.15	5,000.00	184.5	2,573.71
613-00-50-20-2100	OPERATING SUPPLIES	424.66	5,860.65	9,000.00	65.1	5,874.32
613-00-50-20-2120	MOTOR FUELS	2,027.16	5,893.34	12,000.00	49.1	7,545.12
613-00-50-20-2130	LUBRICANTS	104.35	162.04	300.00	54.0	329.40
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	1,356.74	4,004.93	0.00	(100.0)	892.09
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	535.83
613-00-50-20-2210	EQUIPMENT PARTS	2,298.21	15,525.79	15,000.00	103.5	11,391.14
613-00-50-20-2285	TURF MAINTENANCE	392.11	3,696.82	4,000.00	92.4	661.33

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 FOR 7 PERIODS ENDING JULY 31, 2015

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	771.19	3,264.90	2,000.00	163.2	2,393.36
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	0.00	0.0	0.00
TOTAL SUPPLIES & MATERIALS		7,908.82	53,096.85	53,050.00	100.0	36,222.64
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	1,233.40	1,233.40	13,500.00	9.1	1,121.28
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	71.44	329.20	500.00	65.8	289.30
613-00-50-30-3090	JANITORIAL SERVICE	149.62	1,376.43	1,500.00	91.7	1,573.77
613-00-50-30-3100	OTHER CONTRACTED SERVICE	300.00	18,326.00	35,000.00	52.3	18,462.50
613-00-50-30-3210	TELEPHONE	104.92	2,795.83	4,000.00	69.8	2,907.15
613-00-50-30-3220	POSTAGE	0.00	17.28	0.00	(100.0)	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	500.00	0.0	275.56
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	574.96
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	0.00	0.0	16.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	0.00	1,264.00	2,500.00	50.5	1,437.64
613-00-50-30-3610	GENERAL INSURANCE	596.09	4,172.63	8,000.00	52.1	4,546.50
613-00-50-30-3810	ELECTRICITY	2,955.76	12,339.87	19,000.00	64.9	9,983.80
613-00-50-30-3840	GARBAGE REMOVAL	264.09	1,332.84	1,500.00	88.8	737.53
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	330.00	1,500.00	22.0	160.00
613-00-50-30-3860	HEAT-NATURAL GAS	80.16	2,104.14	4,000.00	52.6	3,356.13
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	6,013.19	3,000.00	200.4	6,331.09
613-00-50-30-4010	BUILDING MAINT/REPAIR	714.28	3,037.23	1,000.00	303.7	729.04
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	148.46	0.00	(100.0)	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	75.00	618.16	2,000.00	30.9	2,964.13
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	137.40	2,277.17	2,000.00	113.8	2,162.04
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	27,432.60	35,000.00	78.3	19,596.35
613-00-50-30-4085	TREE MAINTENANCE	0.00	1,293.19	5,000.00	25.8	1,381.92
613-00-50-30-4090	COURSE IMPROVEMENTS	228.71	404.46	0.00	(100.0)	0.00

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FUND: POREGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	300.00	406.94	1,200.00	33.9	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,480.00	1,500.00	98.6	1,404.00
613-00-50-30-4320	MC/VISA BANK CHARGES	2,734.10	8,335.73	12,000.00	69.4	5,678.06
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(0.03)	(13.98)	0.00	(100.0)	(7.46)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	90.00	250.00	36.0	90.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	1,639.00	2,500.00	65.5	3,098.35
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,909.00	3,900.00	100.2	3,909.00
613-00-50-30-4350	4TH OF JULY EXPENSES	192.89	192.89	500.00	38.5	0.00
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	18,079.00	0.0	0.00
613-00-50-30-4390	RESTROOMS-EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	14,862.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	1,719.82	2,000.00	85.9	2,028.93
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,191.02	60,183.85	95,000.00	63.3	51,223.37
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	3,500.00	3,500.00	3,500.00	100.0	0.00
TOTAL OTHER SERVICES & CHARGES						
		21,828.85	168,289.33	296,291.00	56.7	146,030.94
TOTAL EXPENSES: GENERAL ADMINISTRATION						
		59,090.19	357,183.53	577,980.00	61.7	308,767.91
TOTAL EXPENSES:						
		59,090.19	357,183.53	577,980.00	61.7	308,767.91
TOTAL FUND REVENUES						
		104,958.56	421,747.84	578,000.00	72.9	391,722.72
TOTAL FUND EXPENSES						
		59,090.19	357,183.53	577,980.00	61.7	308,767.91
FUND SURPLUS (DEFICIT)						
		45,868.37	64,564.31	20.00	2821.5	82,954.81

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE

Statement of Income and Expenses

JULY 31, 2015 TO JULY 31, 2011

	<u>YTD THROUGH 7/31/2015</u>	<u>YTD THROUGH 7/31/2014</u>	<u>YTD THROUGH 7/31/2013</u>	<u>YTD THROUGH 7/31/2012</u>	<u>YTD THROUGH 7/31/2011</u>
Operating Revenues:					
Season Passes	\$ 172,231	\$ 157,482	\$ 155,934	\$ 180,312	\$ 190,309
Green Fees	139,340	127,966	110,103	126,429	108,960
Ancillaries	<u>92,769</u>	<u>93,886</u>	<u>78,099</u>	<u>83,879</u>	<u>85,035</u>
Total Operating Revenues	<u>404,340</u>	<u>379,334</u>	<u>344,136</u>	<u>390,620</u>	<u>384,303</u>
Operating Expenses:					
Personnel	135,797	126,514	125,748	130,191	130,753
Materials and Supplies	53,097	36,223	45,931	38,890	45,817
Other Services & Charges	<u>108,105</u>	<u>94,808</u>	<u>106,757</u>	<u>108,301</u>	<u>107,291</u>
Total Operating Expenses	<u>297,000</u>	<u>257,545</u>	<u>278,436</u>	<u>277,382</u>	<u>283,860</u>
OPERATING INCOME (LOSS)	<u>107,340</u>	<u>121,790</u>	<u>65,700</u>	<u>113,238</u>	<u>100,443</u>
Nonoperating Revenues	6,408	2,671	3,007	2,661	1,891
Concessionaire Lease	8,000	8,000	7,000	8,000	8,000
Operating Transfer In			-	-	-
Clubhs/Park Prj Fundraising Exps			-	-	-
Sales Tax Repayment			-	(12,297)	(12,297)
Debt Principal Payment	(31,221)	(30,912)	(30,606)	(30,303)	(13,742)
Depreciation	<u>(60,184)</u>	<u>(51,223)</u>	<u>(51,171)</u>	<u>(49,409)</u>	<u>(43,426)</u>
NET INCOME (LOSS)	<u>\$ 30,343</u>	<u>\$ 50,325</u>	<u>\$ (6,070)</u>	<u>\$ 31,890</u>	<u>\$ 40,869</u>