

Please Note – Time Change

POKEGAMA GOLF COURSE BOARD MEETING
TUESDAY, NOVEMBER 17, 2015

GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2B
420 North Pokegama Avenue, Grand Rapids MN 55744

7:00 A.M.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, November 17, 2015 at 7:00 am.** at the Grand Rapids City Hall, 420 North Pokegama Avenue, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator

City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
October 20, 2015
7:30 AM

Present: Pat Pollard, Josh Solem, Brad Gallop

Absent: Dan Richter, Larry O'Brien

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Josh Solem made a motion to accept the minutes of the September 15, 2015 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Brad Gallop made a motion to approve the bill list. Josh Solem seconded the motion. The motion passed. Josh Solem made a motion to approve an additional bill for \$450.00 to Arrowhead Insider LLC. Brad Gallop seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	64.44
BLUE CROSS & BLUE SHIELD OF MN	1,584.50
CDW GOVERNMENT INC	1,031.29
CENTRAL LANDSCAPE SUPPLY INC	586.53
CHAMBER OF COMMERCE	400.00
CLUB CAR LLC	146.66
CITY OF COHASSET	81.52
COLE HARDWARE INC	25.59
DAVIS OIL	1,282.65
DELTA DENTAL OF MINNESOTA	117.70
ELEMENT PAYMENT SERVICES	31.66
GOLFNOW RESERVATIONS	1,000.00
CITY OF GRAND RAPIDS	783.33
GRAND RAPIDS CITY PAYROLL	22,459.76
GRAND RAPIDS STATE BANK	3,567.68
GROOMS YARD SERVICES	450.00
KELLER FENCE COMPANY	610.00
L&M SUPPLY	91.16
MEDICO LIFE & HEALTH INS CO	8.20
MIDWEST GOLF CARS INC	1,500.00
MN DEPT OF NAT'L RESOURCES	485.16
MINNESOTA REVENUE	5,964.66
MINNESOTA WOMEN'S GOLF ASSOC	50.00
NEXTERA COMMUNICATIONS LLC	7.80
NAPA SUPPLY OF GRAND RAPIDS	194.16
NORTHERN LAKES WINDOW CLEANING	149.62
PLAISTED COMPANIES INC	1,306.51
P.U.C.	5,325.43
NORTHERN MN WATER COND DBA	79.59
RAPIDS PLUMBING & HEATING INC	158.00
RIVER VALLEY TURF	889.00
SIM SUPPLY INC	54.42
STOKES PRINTING COMPANY	153.12
TDS Metrocom	324.15
THE TESSMAN COMPANY	6,250.59
TRU NORTH ELECTRIC LLC	60.00
TWINCITIESGOLF.COM	225.00
VERIZON WIRELESS	94.81

WASTE MANAGEMENT

264.09

TOTAL ALL VENDORS:

57,858.78

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. Aerification is complete, leaves are mostly picked up, and septic systems are all pumped. The new restroom is winterized. Snow mold applications will occur this week. Carts will be stored on October 26th. There continues to be discussion on the DNR water source issue. Pat will coordinate a meeting with Tom Saxhaug, Tom Anzlec, Tom Pagel, and Loren Solberg to discuss possible options. We are currently looking at a \$150,000 project with no guarantees that we won't have a ground water permit suspended at some point.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. Bob discussed with the Board the idea of having an independent contractor do the supervision of grounds. Bob and Larry O'Brien will meet to put together an RFP. The course will remain open through at least October 25th and then day-by-day depending on the weather. Hood cleaners are scheduled for today in the kitchen. Ron Edminster will coordinate installation of an electric heat band on the septic line from the building to the septic tank.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Brad Gallop made a motion to adjourn the meeting. Josh Solem seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 17, 2015

DATE: 11/10/2015
 TIME: 10:54:10
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/17/2015

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0113233	AMERIPRIDE LINEN & APPAREL	70.76
0221525	BUNES SEPTIC SERVICE INC	1,269.50
0718010	CITY OF GRAND RAPIDS	1,168.56
0825204	HYDROBLAST DEGREASING INC	499.00
1801530	NORTHERN MN WATER COND DBA	31.70
2005700	THE TESSMAN COMPANY	226.58
TOTAL UNPAID TO BE APPROVED IN THE SUM OF		\$ 3,266.10

CHECKS ISSUED-PRIOR APPROVAL

PRIOR APPROVAL

0118655	ARROWHEAD INSIDER, LLC	450.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	1,584.50
0301328	ROBERT CAHILL	313.50
0315329	CITY OF COHASSET	159.71
0405447	DELTA DENTAL OF MINNESOTA	117.70
0512230	ELEMENT PAYMENT SERVICES	31.66
0718015	GRAND RAPIDS CITY PAYROLL	18,210.35
0718070	GRAND RAPIDS STATE BANK	492.61
1309335	MINNESOTA REVENUE	3,738.88
1405850	NEXTERA COMMUNICATIONS LLC	3.90
1621130	P.U.C.	1,812.53
2000490	TDS Metrocom	318.45
2205637	VERIZON WIRELESS	94.72
2301700	WASTE MANAGEMENT	264.09

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF \$ 27,592.60

TOTAL ALL DEPARTMENTS 30,858.70

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended October 31, 2015
With Comparative Actual Amounts for the Period Ended October 31, 2014**

	2015	2015		% OF BUDGET	2014 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 165,700	\$ 176,114	\$ 10,414	106%	\$ 162,133
Green Fees	241,500	238,736	(2,764)	99%	223,670
Ancillary	146,300	138,762	(7,538)	95%	140,568
Total Revenues	<u>553,500</u>	<u>553,612</u>	<u>112</u>	100%	<u>526,371</u>
Operating Expenses					
Personnel	228,639	221,830	(6,809)	97%	206,551
Materials and Supplies	53,050	67,182	14,132	127%	50,162
Other Services & Charges	170,070	151,045	(19,025)	89%	135,668
Total Expenses	<u>451,759</u>	<u>440,057</u>	<u>(11,702)</u>	97%	<u>392,381</u>
OPERATING INCOME (LOSS)	<u>101,741</u>	<u>113,555</u>	<u>11,814</u>		<u>133,990</u>
Nonoperating Revenues	6,500	9,415	2,915	145%	6,788
Concessionaire Lease	18,000	16,000	(2,000)	89%	14,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(31,221)	(31,221)	(0)	100%	(30,912)
Depreciation	(95,000)	(84,517)	(10,483)	89%	(82,062)
NET INCOME	<u>\$ 20</u>	<u>\$ 23,231</u>	<u>\$ 23,211</u>		<u>\$ 41,804</u>

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

PAGE: 1
 F-YR: 15

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL	
						ACTUAL	ACTUAL
CHARGES FOR SERVICES							
613-00-34-00-1000	FAMILY PASS	0.00	65,446.24	60,000.00	109.0	56,884.36	
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1075	PIGGY BACK PASS	0.00	2,800.00	3,500.00	80.0	3,600.00	
613-00-34-00-1100	SINGLE PASS	0.00	66,839.69	66,000.00	101.2	67,209.60	
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1150	YOUNG ADULT PASS	0.00	4,485.00	4,000.00	112.1	3,253.00	
613-00-34-00-1200	JUNIOR PASS	0.00	7,623.01	5,500.00	138.6	5,611.79	
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1230	MULTI-PLAY PASS	0.00	19,004.67	18,000.00	105.5	17,001.21	
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1600	WD 18 HOLE	0.00	23,490.00	50,000.00	46.9	26,435.00	
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	780.00	17,080.00	0.00	100.0	19,727.50	
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	3,780.00	4,921.92	20,000.00	24.6	1,048.32	
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1700	WD 9 HOLE	0.00	11,970.00	35,000.00	34.2	10,467.00	
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	2,650.00	29,424.50	0.00	100.0	23,447.00	
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-1800	SPECIAL PLAY	0.00	9.20	0.00	100.0	351.50	
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	180.00	3,975.00	0.00	100.0	4,740.00	
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	513.00	0.00	100.0	1,053.00	
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	1,408.00	13,000.00	10.8	1,518.00	
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	11,325.00	0.00	100.0	10,080.00	
613-00-34-00-1975	SENIOR GREEN FEES	948.00	21,128.83	0.00	100.0	17,416.18	
613-00-34-00-2000	WD 2ND NINE	36.00	192.00	0.00	100.0	96.00	
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	18,089.26	37,000.00	48.8	19,055.18	
613-00-34-00-2110	WE 18 HOLE	175.00	54,237.83	55,000.00	98.6	46,112.50	
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00	
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	2,922.50	0.00	100.0	3,132.50	
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	550.00	0.00	100.0	550.00	
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	182.00	0.00	100.0	247.00	

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CITY OF GRAND RAPIDS
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 FOR 10 PERIODS ENDING OCTOBER 31, 2015

PAGE: 2
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	0.00	19,679.00	18,000.00	109.3	14,953.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	678.98	0.00	100.0	799.71
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	15,908.66	0.00	100.0	17,513.78
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	1,050.00	0.00	100.0	760.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	13,500.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	4,166.93
613-00-34-00-2146	PULL CART RENTAL	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2200	PREPAID PASSES	18.75	877.50	1,000.00	87.7	870.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	5,665.00	7,500.00	75.5	5,853.74
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	2,400.00	1,200.00	200.0	1,170.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	300.00	0.00	100.0	99.00
613-00-34-00-2400	SMALL BUCKET	37.40	1,550.00	0.00	100.0	1,450.00
613-00-34-00-2450	MEDIUM BUCKET	65.52	3,283.72	2,300.00	142.7	2,214.06
613-00-34-00-2500	LARGE BUCKET	117.81	3,173.04	3,000.00	105.7	2,921.71
613-00-34-00-2600	CART 9 HOLE	36.00	8,117.67	8,000.00	101.4	7,802.31
613-00-34-00-2625	CART HALF 9 HOLE	225.00	8,892.00	32,000.00	27.7	8,334.00
613-00-34-00-2700	CART TRAIL FEE 9 HOLES	0.00	20,988.00	0.00	100.0	21,929.56
613-00-34-00-2725	CART HALF 18 HOLE	72.00	10.00	0.00	100.0	35.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	864.00	17,931.39	70,000.00	25.6	17,065.33
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	4,462.72	0.00	100.0	46,589.50
613-00-34-00-2800	MISCEL CART RENTAL	0.00	2,500.00	0.00	100.0	0.00
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	488.07	0.00	100.0	4,773.33
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	2,620.00	14,000.00	18.7	695.64
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	10,404.25	14,000.00	74.3	2,700.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	0.00	0.00	0.0	10,828.32
613-00-34-00-3450	SOFT SPIKE	0.00	12,150.00	0.00	100.0	0.00
		0.00	0.00	0.00	0.0	11,686.00
						0.00

DATE: 11/10/2015
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES							
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	92.88	2,436.07	2,000.00	121.8	2,123.72	
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00	0.00
TOTAL		10,078.36	553,611.72	553,500.00	100.0	526,371.28	

MISCELLANEOUS REVENUE

613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	187.12	500.00	37.4	233.90	
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	4,000.00	16,000.00	18,000.00	88.8	14,000.00	14,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	2,500.00	0.00	100.0	500.00	500.00
613-00-37-00-3800	CAM RENT	1,017.18	4,795.73	5,000.00	95.9	5,007.61	
613-00-37-00-3900	MISCEL REVENUE	0.00	664.36	500.00	132.8	0.00	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-4700	INVESTMENT INCOME	450.49	936.45	500.00	187.2	1,046.42	
TOTAL		5,467.67	25,083.66	24,500.00	102.3	20,787.93	
TOTAL REVENUES:	MISCELLANEOUS REVENUE	5,467.67	25,083.66	24,500.00	102.3	20,787.93	

OTHER FINANCING SOURCES

613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	331.01	0.00	100.0	0.00	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.56	
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRaiser	0.00	3,000.00	0.00	100.0	4,633.36	
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00	0.00
TOTAL		0.00	3,331.01	0.00	100.0	4,633.92	

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

PAGE: 4
 F-YR: 15

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES						
		0.00	3,331.01	0.00	100.0	4,633.92
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	11,723.24	78,597.36	91,934.00	85.4	77,786.32
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	1,000.00	0.0	542.64
613-00-50-10-1030	SALARY-PARTTIME	13,421.78	94,629.08	79,170.00	119.5	80,118.69
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	710.40	2,923.65	750.00	389.8	2,376.85
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	600.00
613-00-50-10-1210	PERA	1,236.77	7,929.53	6,970.00	113.7	7,254.15
613-00-50-10-1220	FICA	1,538.40	10,459.77	10,717.00	97.5	9,542.19
613-00-50-10-1250	MEDICARE	359.78	2,446.22	2,506.00	97.6	2,231.65
613-00-50-10-1310	HEALTH INSURANCE	1,208.36	17,838.20	21,757.00	81.9	17,216.17
613-00-50-10-1330	LIFE INSURANCE	41.00	41.00	43.00	95.3	41.00
613-00-50-10-1335	DENTAL INSURANCE	30.34	455.21	542.00	83.9	442.62
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	3,609.00	7,000.00	51.5	4,644.00
613-00-50-10-1510	WORKERS COMPENSATION	267.47	2,900.70	4,500.00	64.4	3,754.80
TOTAL PERSONNEL						
		30,500.64	221,829.72	228,639.00	97.0	206,551.08
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	22.41	1,047.85	1,000.00	104.7	825.81
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	577.08
613-00-50-20-2030	PRINTING & BINDING	0.00	1,520.49	1,000.00	152.0	2,621.59
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	1,474.91	250.00	589.9	364.59
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	2,729.17	3,000.00	90.9	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	9,543.67	5,000.00	190.8	3,067.55
613-00-50-20-2100	OPERATING SUPPLIES	79.71	8,515.94	9,000.00	94.6	7,121.67
613-00-50-20-2120	MOTOR FUELS	1,282.65	8,846.10	12,000.00	73.7	12,508.70
613-00-50-20-2130	LUBRICANTS	0.00	243.24	300.00	81.0	379.70
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	4,397.66	0.00	(100.0)	1,057.06
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	419.85
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	199.88	0.00	(100.0)	535.83
613-00-50-20-2210	EQUIPMENT PARTS	146.66	17,415.93	15,000.00	116.1	15,120.38
613-00-50-20-2285	TURF MAINTENANCE	0.00	7,293.73	4,000.00	182.3	3,169.20

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

PAGE: 5
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
613-00-50-20-2290	FLOWERS	0.00	3,841.28	2,000.00	192.0	2,393.36	2,393.36
613-00-50-20-2400	SMALL TOOLS	0.00	112.18	0.00	(100.0)	0.00	0.00
TOTAL SUPPLIES & MATERIALS		1,531.43	67,182.03	53,050.00	126.6	50,162.37	50,162.37
OTHER SERVICES & CHARGES							
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,233.40	13,500.00	9.1	1,121.28	1,121.28
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	0.00	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	325.96	325.96
613-00-50-30-3070	LAUNDRY/SOIL MATS	70.76	598.23	500.00	119.6	478.38	478.38
613-00-50-30-3090	JANITORIAL SERVICE	0.00	1,878.73	1,500.00	125.2	1,867.68	1,867.68
613-00-50-30-3100	OTHER CONTRACTED SERVICE	450.00	27,401.00	35,000.00	78.2	27,687.50	27,687.50
613-00-50-30-3210	TELEPHONE	417.07	4,421.91	4,000.00	110.5	4,166.20	4,166.20
613-00-50-30-3220	POSTAGE	0.00	17.28	0.00	(100.0)	0.00	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	313.50	313.50	500.00	62.7	395.56	395.56
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	574.96	574.96
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	0.00	0.0	16.00	16.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	675.00	1,939.00	2,500.00	77.5	2,562.64	2,562.64
613-00-50-30-3610	GENERAL INSURANCE	596.09	5,960.90	8,000.00	74.5	6,495.00	6,495.00
613-00-50-30-3810	ELECTRICITY	1,812.53	19,477.83	19,000.00	102.5	16,299.29	16,299.29
613-00-50-30-3840	GARBAGE REMOVAL	264.09	2,158.15	1,500.00	143.8	1,515.79	1,515.79
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3850	SEPTIC/SEWER	1,269.50	1,599.50	1,500.00	106.6	160.00	160.00
613-00-50-30-3860	HEAT-NATURAL GAS	159.71	2,427.57	4,000.00	60.6	3,712.44	3,712.44
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	6,850.37	3,000.00	228.3	6,519.01	6,519.01
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	3,255.23	1,000.00	325.5	729.04	729.04
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	148.46	0.00	(100.0)	0.00	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	499.00	1,117.16	2,000.00	55.8	3,605.87	3,605.87
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	2,932.36	2,000.00	146.6	2,162.04	2,162.04
613-00-50-30-4080	FERTILIZER/CHEMICALS	226.58	34,016.59	35,000.00	97.1	27,727.93	27,727.93
613-00-50-30-4085	TREE MAINTENANCE	0.00	1,293.19	5,000.00	25.8	3,163.79	3,163.79
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	404.46	0.00	(100.0)	0.00	0.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

PAGE: 6
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	1,906.94	1,200.00	158.9	1,260.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,480.00	1,500.00	98.6	1,404.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,468.78	14,700.56	12,000.00	122.5	12,112.63
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(0.03)	188.48	0.00	(100.0)	(7.52)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	485.16	575.16	250.00	230.0	383.19
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	2,727.75	2,500.00	109.1	3,098.35
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,909.00	3,900.00	100.2	3,909.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	892.89	500.00	178.5	192.89
613-00-50-30-4370	PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	18,079.00	0.0	0.00
613-00-50-30-4390	RESTROOMS-EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	14,862.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	1,719.82	2,000.00	85.9	2,028.93
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,152.50	84,516.55	95,000.00	88.9	82,061.90
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	3,500.00	3,500.00	100.0	0.00
TOTAL OTHER SERVICES & CHARGES						
		16,860.24	235,561.97	296,291.00	79.5	217,729.73
TOTAL EXPENSES: GENERAL ADMINISTRATION						
		48,892.31	524,573.72	577,980.00	90.7	474,443.18
TOTAL EXPENSES:						
		48,892.31	524,573.72	577,980.00	90.7	474,443.18
TOTAL FUND REVENUES						
		15,546.03	582,026.39	578,000.00	100.6	551,793.13
TOTAL FUND EXPENSES						
		48,892.31	524,573.72	577,980.00	90.7	474,443.18
FUND SURPLUS (DEFICIT)						
		(33,346.28)	57,452.67	20.00	7263.3	77,349.95

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
OCTOBER 31, 2015 TO OCTOBER 31, 2011

	YTD THROUGH 10/31/2015	YTD THROUGH 10/31/2014	YTD THROUGH 10/31/2013	YTD THROUGH 10/31/2012	YTD THROUGH 10/31/2011
Operating Revenues:					
Season Passes	\$ 176,114	\$ 162,133	\$ 158,516	\$ 183,641	\$ 192,945
Green Fees	238,736	223,670	193,985	215,225	194,373
Ancillaries	138,762	140,568	133,823	126,236	130,724
Total Operating Revenues	553,612	526,371	486,324	525,103	518,042
Operating Expenses:					
Personnel	221,830	206,551	193,792	197,793	201,046
Materials and Supplies	67,182	50,162	59,565	60,135	62,717
Other Services & Charges	151,045	135,668	148,230	178,050	153,835
Total Operating Expenses	440,057	392,381	401,587	435,979	417,597
OPERATING INCOME (LOSS)	113,555	133,990	84,737	89,124	100,444
Nonoperating Revenues					
Concessionaire Lease	16,000	14,000	16,000	14,000	14,000
Operating Transfer In	-	-	-	-	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	-
Sales Tax Repayment	-	-	-	(12,297)	(12,297)
Debt Principal Payment	(31,221)	(30,912)	(30,606)	(30,303)	(13,742)
Depreciation	(84,517)	(82,062)	(72,904)	(72,033)	(63,995)
NET INCOME (LOSS)	\$ 23,231	\$ 41,804	\$ 4,038	\$ (4,960)	\$ 30,018

FUND: POKEGAMA GOLF COURSE
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

ACCOUNT #	DESCRIPTION	BALANCE 01/01/15	NET DEBITS	NET CREDITS	BALANCE 10/31/15
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	199,177.55	199,177.55	0.00
613-00-00-00-1010	CASH	172,418.21	632,442.96	531,698.44	273,162.73
613-00-00-00-1013	CASH-CAPITAL PROJECTS	(2,547.96)	3,000.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,556.96	0.00	0.00	3,556.96
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	5,046.28	1,510.15	5,949.48	606.95
613-00-00-00-1175	PLEDGE RECEIVABLE	18,499.74	0.00	0.00	18,499.74
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	(14,883.16)	0.00	0.00	(14,883.16)
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	1,615.42	1,615.42	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	2,845.68	450.00	2,845.68	450.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,362.61	8,635.60	1,727.01
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	705,949.06	0.00	2,680.00	703,269.06
613-00-00-00-1621	ACCUMULATED DEPR	(1,148,012.43)	2,680.00	84,516.55	(1,229,848.98)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	886.54	886.54	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	816,385.26	9,984.79	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	85,342.49	70,151.40	15,191.09
TOTAL		2,894,854.33	947,452.51	908,156.66	2,934,150.18
TOTAL ASSETS		2,894,854.33	947,452.51	908,156.66	2,934,150.18

LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	2,793.38	506,437.52	506,679.93	3,035.79
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	171,981.23	31,221.26	0.00	140,759.97
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	4,031.00	0.00	0.00	4,031.00
613-00-00-00-2150	ACCRUED INTEREST	875.00	0.00	0.00	875.00

FUND: POKEGAMA GOLF COURSE
 FOR 10 PERIODS ENDING OCTOBER 31, 2015

ACCOUNT #	DESCRIPTION	BALANCE 01/01/15	NET DEBITS	NET CREDITS	BALANCE 10/31/15
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,191.94	2,191.94	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	6,646.00	0.00	0.00	6,646.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	5,986.10	5,986.10	4,537.93	4,537.93
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.10	4,160.86	4,745.41	584.65
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	37,464.80	38,151.30	686.50
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		194,504.75	587,462.48	554,114.57	161,156.84
TOTAL LIABILITIES					
		194,504.75	587,462.48	554,114.57	161,156.84
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	70,151.40	85,342.49	15,191.09
613-00-00-00-3010	NET ASSETS	2,700,349.58	0.00	0.00	2,700,349.58
TOTAL		2,700,349.58	70,151.40	85,342.49	2,715,540.67
	FUND SURPLUS (DEFICIT)	0.00	0.00	57,452.67	57,452.67
TOTAL FUND EQUITY		2,700,349.58	70,151.40	142,795.16	2,772,993.34
TOTAL LIABILITIES AND FUND EQUITY					
		2,894,854.33	657,613.88	696,909.73	2,934,150.18