

POKEGAMA GOLF COURSE BOARD MEETING

**TUESDAY, August 16, 2016
7:00 am**

***Pokegama Golf Course Clubhouse
3910 Golf Course Road***

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, August 16, 2016 at 7:00 am.** Pokegama Golf Course Clubhouse, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 July 19, 2016
 7:00 AM

Present: Kelly Kirwin, Larry O'Brien, Brad Gallop

Absent: Pat Pollard, Todd Roth,

Staff: Bob Cahill Director of Golf

- I. Brad Gallop called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the June 21, 2016 Board meeting. Larry O'Brien seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	70.76
LEAGUE OF MN CITIES INS TRUST	102.00
BLOOMERS GARDEN CENTER	562.50
BLUE CROSS & BLUE SHIELD OF MN	2,003.00
BUNES SEPTIC SERVICE INC	772.00
BURGGRAF'S ACE HARDWARE INC	417.31
CITY OF COHASSET	92.61
COLE HARDWARE INC	44.83
DELTA DENTAL OF MINNESOTA	123.55
ESC SYSTEMS	384.75
GARTNER REFRIGERATION CO	578.50
GRAND RAPIDS CITY PAYROLL	29,658.17
MINNESOTA REVENUE	5,606.93
MINNESOTA TORO	1,153.97
NEXTERA COMMUNICATIONS LLC	3.94
NORTHERN LAKES WINDOW CLEANING	149.62
PRESTO PRINT	20.84
P.U.C.	2,179.25
QUALITY REFRIGERATION & HTG	510.65
NORTHERN MN WATER COND DBA	38.65
REINDERS INC	261.93
STEVE ROSS DBA ROSS GOLF	4,166.67
SIM SUPPLY INC	152.30
STOKES PRINTING & OFFICE	66.26
TDS Metrocom	321.90
THE TESSMAN COMPANY	1,813.03
TURFWERKS	641.42
UNUM LIFE INSURANCE CO OF AMER	4.10
VANTIV INTEGRATED PAYMENTS	31.66
WASTE MANAGEMENT	264.09
 TOTAL ALL VENDORS:	 52,197.19

IV. Visitors: None

- V. Grounds Superintendent: The Board discussed several items. The grounds staff may put down pavers surrounded by treated lumber near some tee boxes that will be large enough to hold the benches and ball cleaners and be placed in such a manner to prevent golf cart damage and

eliminate the need to move benches and ball cleaners to mow. Bob and Steve will submit water use information to the DNR. Bob will continue to work on the new entrance sign.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. The new snag golf program for youth is going well. Short course greens on the driving range is going good and involves 7 greens mowed 3 times a week. Increasing the number of months to pay monthly membership fees was discussed. Green fee revenue is down a little due to the weather.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - AUGUST 16, 2016

DATE: 08/10/2016
 TIME: 09:18:50
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		

0103325	ACHESON TIRE COMPANY INC	227.72
0113233	AMERIPRIDE LINEN & APPAREL	64.82
0221650	BURGGRAF'S ACE HARDWARE INC	194.75
0315455	COLE HARDWARE INC	196.84
0401804	DAVIS OIL	1,557.56
0501295	EAGLE ONE GOLF PRODUCTS	819.15
0718010	CITY OF GRAND RAPIDS	2,793.06
0815605	HOPKINS ELECTRIC	1,048.88
1200500	L&M SUPPLY	336.36
1309265	MN DEPT OF LABOR & INDUSTRY	20.00
1309355	MINNESOTA TORO	2,313.86
1415487	NORTHERN LAKES WINDOW CLEANING	149.62
1415493	NORTHERN POWER PRODUCTS	229.33
1415495	NORTHERN SAFETY & INDUSTRIAL	413.17
1415544	NORTHLAND PORTABLES	199.19
1618235	PRESTO PRINT	14.96
1801530	NORTHERN MN WATER COND DBA	71.78
1801610	RAPIDS PLUMBING & HEATING INC	105.00
1801612	RAPID RENTAL	600.00
1805345	REINDERS INC	160.17
1815711	STEVE ROSS DBA ROSS GOLF	4,166.67
1920555	STOKES PRINTING & OFFICE	127.18
2005700	THE TESSMAN COMPANY	1,284.60
2308318	WHITE IVY GRAPHIC ARTS	250.16
T000208	ANITA FIRMAN	108.73

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 17,453.56

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0212750	BLUE CROSS & BLUE SHIELD OF MN	2,003.00
0405447	DELTA DENTAL OF MINNESOTA	123.55
0718015	GRAND RAPIDS CITY PAYROLL	30,268.33
0718070	GRAND RAPIDS STATE BANK	2,231.54
1309335	MINNESOTA REVENUE	4,879.56
1309375	MINNESOTA UNEMPLOYMENT COMP FD	520.44
1405850	NEXTERA COMMUNICATIONS LLC	3.94
2000490	TDS Metrocom	324.45
2201535	VANTIV INTEGRATED PAYMENTS	31.66
2205637	VERIZON WIRELESS	95.63
2301700	WASTE MANAGEMENT	264.09

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 40,746.19

TOTAL ALL DEPARTMENTS 58,199.75

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended July 31, 2016**

With Comparative Actual Amounts for the Period Ended July 31, 2015

	2016	2016		% OF BUDGET	2015 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 185,000	\$ 175,225	\$ (9,775)	95%	\$ 172,231
Green Fees	250,000	125,540	(124,460)	50%	139,340
Ancillary	139,505	85,241	(54,264)	61%	92,769
Total Revenues	<u>574,505</u>	<u>386,006</u>	<u>(188,499)</u>	67%	<u>404,340</u>
Operating Expenses					
Personnel	241,340	148,262	(93,078)	61%	135,797
Materials and Supplies	60,900	32,329	(28,571)	53%	53,144
Other Services & Charges	186,283	119,904	(66,379)	64%	109,346
Total Expenses	<u>488,523</u>	<u>300,494</u>	<u>(188,029)</u>	62%	<u>298,287</u>
OPERATING INCOME (LOSS)	<u>85,982</u>	<u>85,512</u>	<u>(470)</u>		<u>106,053</u>
Nonoperating Revenues	8,500	1,777	(6,723)	21%	6,408
Concessionaire Lease	18,000	8,000	(10,000)	44%	8,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(13,454)	(13,454)	(0)	100%	(31,221)
Depreciation	(99,000)	(60,454)	38,546	61%	(60,184)
NET INCOME	<u>\$ 28</u>	<u>\$ 21,381</u>	<u>\$ 21,353</u>		<u>\$ 29,056</u>

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE

Statement of Income and Expenses

JULY 31, 2016 TO JULY 31, 2012

	<u>YTD THROUGH 7/31/2016</u>	<u>YTD THROUGH 7/31/2015</u>	<u>YTD THROUGH 7/31/2014</u>	<u>YTD THROUGH 7/31/2013</u>	<u>YTD THROUGH 7/31/2012</u>
Operating Revenues:					
Season Passes	\$ 175,225	\$ 172,231	\$ 157,482	\$ 155,934	\$ 180,312
Green Fees	125,540	139,340	127,966	110,103	126,429
Ancillaries	85,241	92,769	93,886	78,099	83,879
Total Operating Revenues	<u>386,006</u>	<u>404,340</u>	<u>379,334</u>	<u>344,136</u>	<u>390,620</u>
Operating Expenses:					
Personnel	148,262	135,797	126,514	125,748	130,191
Materials and Supplies	32,329	53,144	36,223	45,931	38,890
Other Services & Charges	119,904	109,346	94,808	106,757	108,301
Total Operating Expenses	<u>300,494</u>	<u>298,287</u>	<u>257,545</u>	<u>278,436</u>	<u>277,382</u>
OPERATING INCOME (LOSS)	<u>85,512</u>	<u>106,053</u>	<u>121,790</u>	<u>65,700</u>	<u>113,238</u>
Nonoperating Revenues	1,777	6,408	2,671	3,007	2,661
Concessionaire Lease	8,000	8,000	8,000	7,000	8,000
Operating Transfer In				-	-
Clubhs/Park Prj Fundraising Exps				-	-
Sales Tax Repayment				-	(12,297)
Debt Principal Payment	(13,454)	(31,221)	(30,912)	(30,606)	(30,303)
Depreciation	(60,454)	(60,184)	(51,223)	(51,171)	(49,409)
NET INCOME (LOSS)	<u>\$ 21,381</u>	<u>\$ 29,056</u>	<u>\$ 50,325</u>	<u>\$ (6,070)</u>	<u>\$ 31,890</u>

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 FOR 7 PERIODS ENDING JULY 31, 2016

ACCOUNT #	DESCRIPTION	BALANCE 01/01/16	NET DEBITS	NET CREDITS	BALANCE 07/31/16
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	127,463.85	127,463.85	0.00
613-00-00-00-1010	CASH	234,026.33	405,392.69	447,733.79	191,685.23
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	4,475.69	41,659.47	24,831.44	21,303.72
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	41.81	0.00	41.81
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	1,800.20	0.00	1,800.20	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	11,217.00	6,543.25	4,673.75
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	703,269.06	121,500.09	22,500.00	802,269.15
613-00-00-00-1621	ACCUMULATED DEPR	(1,246,099.39)	0.00	60,454.04	(1,306,553.43)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	55,134.42	31,736.25	23,398.17
TOTAL		2,863,463.61	762,409.33	723,062.82	2,902,810.12
TOTAL ASSETS		2,863,463.61	762,409.33	723,062.82	2,902,810.12

LIABILITIES AND FUND EQUITY
LIABILITIES

613-00-00-00-2020	ACCOUNTS PAYABLE	4,389.29	434,172.44	435,137.76	5,354.61
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	140,759.97	13,454.13	0.00	127,305.84
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	4,089.00	0.00	0.00	4,089.00
613-00-00-00-2150	ACCRUED INTEREST	704.00	0.00	0.00	704.00

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

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FUND: POKEGAMA GOLF COURSE
 FOR 7 PERIODS ENDING JULY 31, 2016

ACCOUNT #	DESCRIPTION	BALANCE 01/01/16	NET DEBITS	NET CREDITS	BALANCE 07/31/16
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,481.07	2,481.07	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	7,324.00	0.00	0.00	7,324.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	10,117.89	10,117.89	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	7,905.82	7,905.82	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	20,255.25	26,456.64	6,201.39
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		169,865.22	488,386.60	469,500.22	150,978.84
TOTAL LIABILITIES		169,865.22	488,386.60	469,500.22	150,978.84
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	31,736.25	55,134.42	23,398.17
613-00-00-00-3010	NET ASSETS	2,693,598.39	0.00	0.00	2,693,598.39
TOTAL		2,693,598.39	31,736.25	55,134.42	2,716,996.56
FUND SURPLUS (DEFICIT)		0.00	0.00	34,834.72	34,834.72
TOTAL FUND EQUITY		2,693,598.39	31,736.25	89,969.14	2,751,831.28
TOTAL LIABILITIES AND FUND EQUITY		2,863,463.61	520,122.85	559,469.36	2,902,810.12

DATE: 08/10/2016
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2016

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL

CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	60,556.97	69,000.00	87.7	65,446.24
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	2,800.00	3,500.00	80.0	2,800.00
613-00-34-00-1100	SINGLE PASS	1,947.00	79,384.07	70,000.00	113.4	65,320.99
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	3,887.00	4,500.00	86.3	4,186.00
613-00-34-00-1200	JUNIOR PASS	297.00	5,643.00	8,000.00	70.5	7,623.01
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	2,823.00	12,224.00	20,000.00	61.1	17,114.67
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	5,696.00	10,848.00	25,000.00	43.3	15,420.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	11,359.00	0.00	100.0	11,920.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	2,420.00	78,000.00	3.1	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	2,299.00	4,026.00	12,000.00	33.5	7,812.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	4,200.00	16,794.50	0.00	100.0	20,594.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	144.11	192.11	0.00	100.0	9.20
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	896.00	1,823.00	0.00	100.0	2,280.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	104.50	218.50	0.00	100.0	279.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	550.00	792.00	13,000.00	6.0	704.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	2,250.00	6,135.00	0.00	100.0	7,860.00
613-00-34-00-1975	SENIOR GREEN FEES	4,146.79	9,649.23	0.00	100.0	11,287.18
613-00-34-00-2000	WD 2ND NINE	65.00	90.00	0.00	100.0	72.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	7,532.37	13,232.22	35,000.00	37.8	11,011.68
613-00-34-00-2110	WE 18 HOLE	18,202.00	31,122.00	60,000.00	51.8	32,917.50
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	1,083.00	2,090.00	0.00	100.0	1,715.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	80.50	263.00	0.00	100.0	286.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	75.00	150.00	0.00	100.0	91.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2016

PAGE: 2
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	7,774.00	12,236.00	21,000.00	58.2	13,123.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	378.81	491.05	0.00	100.0	608.83
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	374.30	523.30	0.00	100.0	439.83
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	700.00	1,085.00	0.00	100.0	910.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	6,000.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	217.50	386.25	1,000.00	38.6	607.50
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	185.00	5,420.00	7,600.00	71.3	5,490.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	3,660.00	2,400.00	152.5	2,400.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	50.00	1,350.00	0.00	100.0	1,550.00
613-00-34-00-2400	SMALL BUCKET	557.26	1,705.44	3,300.00	51.6	2,135.54
613-00-34-00-2450	MEDIUM BUCKET	636.48	1,801.80	3,200.00	56.3	2,087.28
613-00-34-00-2500	LARGE BUCKET	1,380.06	4,415.07	8,000.00	55.1	5,368.77
613-00-34-00-2600	CART 9 HOLE	2,412.00	4,428.00	30,000.00	14.7	6,156.00
613-00-34-00-2625	CART HALF 9 HOLE	5,724.00	12,006.00	0.00	100.0	14,157.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	25.00	90.00	0.00	100.0	0.00
613-00-34-00-2700	CART 18 HOLE	5,040.00	8,568.00	61,000.00	14.0	9,360.00
613-00-34-00-2725	CART HALF 18 HOLE	10,602.00	22,320.00	0.00	100.0	24,030.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	40.00
613-00-34-00-2775	SENIOR LEAGUE CART	85.12	1,252.48	0.00	100.0	2,371.20
613-00-34-00-2800	MISCEL CART RENTAL	230.04	415.17	0.00	100.0	258.06
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	2,400.00	3,000.00	80.0	2,020.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	13,070.00	27,505.00	47.5	10,404.25
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	450.00	10,771.05	0.00	100.0	12,150.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	478.91	1,611.65	2,500.00	64.4	1,623.22

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 FOR 7 PERIODS ENDING JULY 31, 2016

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		89,691.75	386,005.86	574,505.00	67.1	404,339.95
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	93.56	500.00	18.7	187.12
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	8,000.00	18,000.00	44.4	8,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	2,000.00	0.0	2,000.00
613-00-37-00-3800	CAM RENT	0.00	1,473.93	5,000.00	29.4	2,739.44
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	500.00	0.0	664.36
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	209.60	500.00	41.9	485.96
TOTAL		0.00	9,777.09	26,500.00	36.8	14,076.88
TOTAL REVENUES: MISCELLANEOUS REVENUE		0.00	9,777.09	26,500.00	36.8	14,076.88
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	331.01
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	3,000.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	0.00	0.00	0.0	3,331.01

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 FOR 7 PERIODS ENDING JULY 31, 2016

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	3,331.01
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	8,267.71	53,510.21	98,740.00	54.1	51,243.12
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	1,000.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	18,113.93	55,307.64	81,149.00	68.1	51,286.71
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	589.14	1,951.23	750.00	260.1	813.60
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	1,292.90	6,142.16	7,480.00	82.1	4,933.21
613-00-50-10-1220	FICA	1,624.68	6,541.64	11,262.00	58.0	6,091.72
613-00-50-10-1250	MEDICARE	379.97	1,529.90	2,634.00	58.0	1,424.69
613-00-50-10-1310	HEALTH INSURANCE	1,686.02	16,090.55	24,441.00	65.8	13,962.36
613-00-50-10-1330	LIFE INSURANCE	4.10	22.55	43.00	52.4	28.70
613-00-50-10-1335	DENTAL INSURANCE	62.39	406.15	591.00	68.7	305.95
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,248.06	7,000.00	74.9	3,609.00
613-00-50-10-1510	WORKERS COMPENSATION	201.35	1,511.45	4,500.00	33.5	2,098.29
TOTAL PERSONNEL		32,222.19	148,261.54	241,340.00	61.4	135,797.35
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	87.10	453.19	1,000.00	45.3	766.95
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	250.16	791.64	1,000.00	79.1	1,520.49
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	481.00	500.00	96.2	1,474.91
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	2,500.00	0.0	1,697.88
613-00-50-20-2090	INVENTORIAL SUPPLIES	504.07	1,908.23	5,000.00	38.1	9,259.11
613-00-50-20-2100	OPERATING SUPPLIES	442.58	2,028.54	9,000.00	22.5	5,860.65
613-00-50-20-2120	MOTOR FUELS	1,557.56	5,027.84	12,000.00	41.8	5,893.34
613-00-50-20-2130	LUBRICANTS	0.00	282.85	300.00	94.2	162.04
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	1,145.38	4,020.76	0.00	(100.0)	4,004.93
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	2,434.19	11,981.50	22,000.00	54.4	15,541.74
613-00-50-20-2285	TURF MAINTENANCE	409.06	2,321.44	5,000.00	46.4	3,696.82

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 FOR 7 PERIODS ENDING JULY 31, 2016

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	0.00	2,924.93	2,000.00	146.2	3,264.90
613-00-50-20-2400	SMALL TOOLS	106.86	106.86	100.00	106.8	0.00
TOTAL SUPPLIES & MATERIALS		6,936.96	32,328.78	60,900.00	53.0	53,143.76
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	1,584.00	1,584.00	13,875.00	11.4	1,233.40
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	267.18	500.00	53.4	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	70.76	265.22	500.00	53.0	329.20
613-00-50-30-3090	JANITORIAL SERVICE	149.62	1,760.00	2,000.00	88.0	1,579.49
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,766.67	30,616.69	50,000.00	61.2	18,326.00
613-00-50-30-3210	TELEPHONE	425.18	3,155.56	4,000.00	78.8	3,100.25
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	17.28
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	528.52	500.00	105.7	0.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	0.00	(100.0)	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	0.00	820.00	1,500.00	54.6	1,264.00
613-00-50-30-3610	GENERAL INSURANCE	733.40	5,133.80	7,200.00	71.3	4,172.63
613-00-50-30-3810	ELECTRICITY	0.00	8,846.48	19,000.00	46.5	12,339.87
613-00-50-30-3840	GARBAGE REMOVAL	264.09	1,353.22	2,000.00	67.6	1,365.88
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	772.00	2,000.00	38.6	330.00
613-00-50-30-3860	HEAT-NATURAL GAS	0.00	1,469.65	4,000.00	36.7	2,104.14
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	7,444.69	6,500.00	114.5	6,013.19
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	7,566.44	2,000.00	378.3	3,037.23
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	103.73	0.00	(100.0)	0.00
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	343.94	3,685.83	0.00	(100.0)	148.46
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	958.88	2,574.06	500.00	514.8	618.16
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	90.00	939.74	3,000.00	31.3	2,277.17
613-00-50-30-4080	FERTILIZER/CHEMICALS	960.53	20,986.93	35,000.00	59.9	27,432.60
613-00-50-30-4085	TREE MAINTENANCE	0.00	2,137.50	3,000.00	71.2	1,293.19
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	404.46

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 FOR 7 PERIODS ENDING JULY 31, 2016

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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	1,500.00	0.0	406.94
613-00-50-30-4155	WINTER STORAGE	0.00	1,520.00	1,500.00	101.3	1,480.00
613-00-50-30-4320	MC/VISA BANK CHARGES	2,263.20	8,023.09	13,000.00	61.7	8,335.73
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	9.02	9.00	0.00	(100.0)	(13.99)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	85.00	0.00	(100.0)	90.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	2,717.75	2,500.00	108.7	1,639.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,915.00	3,900.00	100.3	3,909.00
613-00-50-30-4350	4TH OF JULY EXPENSES	199.19	199.19	900.00	22.1	892.89
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,454.00	0.0	0.00
613-00-50-30-4390	RESTROOMS-EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	1,407.60	1,408.00	99.9	1,719.82
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,983.35	60,454.04	99,000.00	61.0	60,183.85
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	3,500.00	0.0	3,500.00
TOTAL OTHER SERVICES & CHARGES		21,801.83	180,357.91	298,737.00	60.3	169,529.84
TOTAL EXPENSES: GENERAL ADMINISTRATION		60,960.98	360,948.23	600,977.00	60.0	358,470.95
TOTAL EXPENSES:		60,960.98	360,948.23	600,977.00	60.0	358,470.95
TOTAL FUND REVENUES		89,691.75	395,782.95	601,005.00	65.8	421,747.84
TOTAL FUND EXPENSES		60,960.98	360,948.23	600,977.00	60.0	358,470.95
FUND SURPLUS (DEFICIT)		28,730.77	34,834.72	28.00	4409.7	63,276.89

ALPHA POKEGAMA GOLF COURSE BILL LIST - AUGUST 16, 2016

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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/16/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0103325	ACHESON TIRE COMPANY INC	5,216.44	227.72
0113233	AMERIPRIDE LINEN & APPAREL	4,682.81	64.82
0212750	BLUE CROSS & BLUE SHIELD OF MN	371,035.50	2,003.00
0221650	BURGGRAF'S ACE HARDWARE INC	10,541.16	194.75
0315455	COLE HARDWARE INC	6,165.12	196.84
0401804	DAVIS OIL	29,678.57	1,557.56
0405447	DELTA DENTAL OF MINNESOTA	19,005.45	123.55
0501295	EAGLE ONE GOLF PRODUCTS	0.00	819.15
0718010	CITY OF GRAND RAPIDS	25,021.86	2,793.06
0718015	GRAND RAPIDS CITY PAYROLL	3,729,097.45	30,268.33
0718070	GRAND RAPIDS STATE BANK	14,092.82	2,231.54
0815605	HOPKINS ELECTRIC	3,790.00	1,048.88
1200500	L&M SUPPLY	7,001.59	336.36
1309265	MN DEPT OF LABOR & INDUSTRY	0.00	20.00
1309335	MINNESOTA REVENUE	33,347.79	4,879.56
1309355	MINNESOTA TORO	12,425.88	2,313.86
1309375	MINNESOTA UNEMPLOYMENT COMP FD	12,710.56	520.44
1405850	NEXTERA COMMUNICATIONS LLC	3,614.07	3.94
1415487	NORTHERN LAKES WINDOW CLEANING	448.86	149.62
1415493	NORTHERN POWER PRODUCTS	0.00	229.33
1415495	NORTHERN SAFETY & INDUSTRIAL	269.49	413.17
1415544	NORTHLAND PORTABLES	0.00	199.19
1618235	PRESTO PRINT	547.36	14.96
1801530	NORTHERN MN WATER COND DBA	433.73	71.78
1801610	RAPIDS PLUMBING & HEATING INC	10,349.55	105.00
1801612	RAPID RENTAL	450.00	600.00
1805345	REINDERS INC	582.64	160.17
1815711	STEVE ROSS DBA ROSS GOLF	33,333.36	4,166.67
1920555	STOKES PRINTING & OFFICE	1,960.52	127.18
2000490	TDS Metrocom	5,550.08	324.45
2005700	THE TESSMAN COMPANY	22,489.02	1,284.60
2201535	VANTIV INTEGRATED PAYMENTS	390.00	31.66
2205637	VERIZON WIRELESS	26,318.13	95.63
2301700	WASTE MANAGEMENT	16,382.91	264.09
2308318	WHITE IVY GRAPHIC ARTS	170.00	250.16
T000208	ANITA FIRMAN	0.00	108.73
TOTAL ALL VENDORS:			58,199.75