

POKEGAMA GOLF COURSE BOARD MEETING

**TUESDAY, November 15, 2016
8:00 am**

***Pokegama Golf Course Clubhouse
3910 Golf Course Road***

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for **Tuesday, November 15, 2016 at 8:00 am.** Pokegama Golf Course Clubhouse, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes October 18, 2016
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business 2017 Golf Course Operating Budget
2017 Golf Course Capital Improvement Budget
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:
Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
October 18, 2016
7:00 AM

Present: Kelly Kirwin, Larry O'Brien, Brad Gallop, Pat Pollard

Absent: Todd Roth

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the September 20, 2016 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Brad Gallop seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	64.82
BLUE CROSS & BLUE SHIELD OF MN	2,003.00
BURGGRAF'S ACE HARDWARE INC	118.48
ROBERT CAHILL	968.66
CITY OF COHASSET	176.63
CONE CONSTRUCTION INC	5,372.50
DAVIS OIL	1,113.93
DELTA DENTAL OF MINNESOTA	123.55
GRAND RAPIDS CITY PAYROLL	25,024.34
GRAND RAPIDS STATE BANK	2,685.49
KELLER FENCE COMPANY	29.50
L&M SUPPLY	53.16
MN DEPT OF NAT'L RESOURCES	273.03
MINNESOTA REVENUE	6,256.61
MINNESOTA TORO	874.17
UNIVERSITY OF MINNESOTA	140.00
NEXTERA COMMUNICATIONS LLC	3.93
NAPA SUPPLY OF GRAND RAPIDS	77.42
NORTHERN AIR PLUMBING	192.25
NORTHERN LAKES WINDOW CLEANING	149.62
PLAISTED COMPANIES INC	1,280.04
POKEGAMA ELECTRIC INC	219.55
P.U.C.	2,854.02
RAPID RENTAL	300.00
STEVE ROSS DBA ROSS GOLF	4,166.67
STOKES PRINTING & OFFICE	15.80
TDS Metrocom	324.74
THE TESSMAN COMPANY	7,329.00
TURFWERKS	703.61
TWINCITIESGOLF.COM	300.00
UNUM LIFE INSURANCE CO OF AMER	4.10
VANTIV INTEGRATED PAYMENTS	31.66
VERIZON WIRELESS	120.47
VISIT GRAND RAPIDS INC	360.00
WASTE MANAGEMENT	264.09
 TOTAL ALL VENDORS:	 63,974.84

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. Aerification of tee boxes, greens, and fairways is complete. Concrete work has been done and was done on aerification day so no golfer disturbance occurred. There was discussion of future equipment needs and the Board will take the matter up again after the budget is complete and the rest of the annual revenue is in. Winter mold treatment will be applied later this week followed by a dormant fertilizer. Costs estimates for repair of the # 7 greenside bunker will be presented at the November meeting. Carts will be stored next week sometime.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. 2017 budget was discussed and will be ready for November approval.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 15, 2016

DATE: 11/10/2016
 TIME: 11:32:06
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/15/2016

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0113233	AMERIPRIDE LINEN & APPAREL	79.17
0118655	ARROWHEAD INSIDER, LLC	429.00
0221525	BUNES SEPTIC SERVICE INC	2,044.50
0825204	HYDROBLAST DEGREASING INC	499.00
1415030	NAPA SUPPLY OF GRAND RAPIDS	27.89
1721105	QUALITY REFRIGERATION & HTG	128.50
1801530	NORTHERN MN WATER COND DBA	86.30
1801612	RAPID RENTAL	157.47
1815711	STEVE ROSS DBA ROSS GOLF	4,166.63
2021646	TURFWERKS	117.56

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 7,736.02

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0212750	BLUE CROSS & BLUE SHIELD OF MN	2,003.00
0315329	CITY OF COHASSET	158.58
0405447	DELTA DENTAL OF MINNESOTA	123.55
0718015	GRAND RAPIDS CITY PAYROLL	21,493.41
0718070	GRAND RAPIDS STATE BANK	2,186.36
1309335	MINNESOTA REVENUE	3,576.72
1405850	NEXTERA COMMUNICATIONS LLC	3.93
1621130	P.U.C.	2,788.62
2000490	TDS Metrocom	188.71
2114750	UNUM LIFE INSURANCE CO OF AMER	4.10
2201535	VANTIV INTEGRATED PAYMENTS	31.66
2205637	VERIZON WIRELESS	95.93
2301700	WASTE MANAGEMENT	264.09

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 32,918.66

TOTAL ALL DEPARTMENTS 40,654.68

DATE: 11/10/2016
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2016

PAGE: 1
 F-YR: 16

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	60,556.97	69,000.00	87.7	66,391.24
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	2,800.00	3,500.00	80.0	2,800.00
613-00-34-00-1100	SINGLE PASS	0.00	80,033.07	70,000.00	114.3	66,558.99
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	3,887.00	4,500.00	86.3	4,485.00
613-00-34-00-1200	JUNIOR PASS	0.00	5,643.00	8,000.00	70.5	7,623.01
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	476.00	14,647.00	20,000.00	73.2	19,004.67
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	0.00	20,672.00	25,000.00	82.6	23,490.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	5,308.00	20,729.00	0.00	100.0	17,080.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	3,543.20	78,000.00	4.5	4,921.92
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	7,712.00	12,000.00	64.2	11,970.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	1,964.00	25,194.50	0.00	100.0	29,424.50
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	207.11	0.00	100.0	9.20
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	16.00	3,199.00	0.00	100.0	3,975.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	399.00	0.00	100.0	513.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	1,474.00	13,000.00	11.3	1,408.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	30.00	9,225.00	0.00	100.0	11,325.00
613-00-34-00-1975	SENIOR GREEN FEES	57.00	20,630.46	0.00	100.0	21,128.83
613-00-34-00-2000	WD 2ND NINE	0.00	207.00	0.00	100.0	192.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	1,992.67	22,953.63	35,000.00	65.5	18,089.26
613-00-34-00-2110	WE 18 HOLE	0.00	49,742.00	60,000.00	82.9	54,237.83
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	3,534.00	0.00	100.0	2,922.50
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	366.50	0.00	100.0	550.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	270.00	0.00	100.0	182.00

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 FOR 10 PERIODS ENDING OCTOBER 31, 2016

PAGE: 2
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FUND: POKEGAMA GOLF COURSE
 DEPT:

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CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	0.00	18,101.00	21,000.00	86.1	19,679.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	491.05	0.00	100.0	678.98
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	13,896.10	0.00	100.0	15,908.66
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	3,955.00	0.00	100.0	1,050.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	6,000.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	3.75	543.75	1,000.00	54.3	877.50
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	5,420.00	7,600.00	71.3	5,665.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	3,660.00	2,400.00	152.5	2,400.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	300.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,350.00	0.00	100.0	1,550.00
613-00-34-00-2400	SMALL BUCKET	44.88	2,778.82	3,300.00	84.2	3,283.72
613-00-34-00-2450	MEDIUM BUCKET	37.44	2,892.24	3,200.00	90.3	3,173.04
613-00-34-00-2500	LARGE BUCKET	72.93	6,743.22	8,000.00	84.2	8,117.67
613-00-34-00-2600	CART 9 HOLE	54.00	7,254.00	30,000.00	24.1	8,892.00
613-00-34-00-2625	CART HALF 9 HOLE	324.00	20,750.60	0.00	100.0	20,988.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	20.00	125.00	0.00	100.0	10.00
613-00-34-00-2700	CART 18 HOLE	216.00	17,337.51	61,000.00	28.4	17,931.39
613-00-34-00-2725	CART HALF 18 HOLE	1,098.00	43,860.00	0.00	100.0	40,428.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	2,500.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	3,927.68	0.00	100.0	4,462.72
613-00-34-00-2800	MISCEL CART RENTAL	9.36	602.25	0.00	100.0	488.07
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	2,700.00	3,000.00	90.0	2,620.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	13,070.00	27,505.00	47.5	10,404.25
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	10,771.05	0.00	100.0	12,150.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	77.05	2,297.84	2,500.00	91.9	2,436.07

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CHARGES FOR SERVICES						
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		11,801.08	540,452.55	574,505.00	94.0	554,276.02
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	93.56	500.00	18.7	187.12
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	14,000.00	18,000.00	77.7	16,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	1,000.00	2,000.00	50.0	2,500.00
613-00-37-00-3800	CAM RENT	0.00	4,205.19	5,000.00	84.1	4,795.73
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	500.00	0.0	664.36
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	343.99	889.09	500.00	177.8	936.45
TOTAL		2,343.99	20,187.84	26,500.00	76.1	25,083.66
TOTAL REVENUES: MISCELLANEOUS REVENUE		2,343.99	20,187.84	26,500.00	76.1	25,083.66
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	331.01
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	3,000.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	0.00	0.00	0.0	3,331.01

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ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	3,331.01
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	8,267.70	82,447.16	98,740.00	83.4	78,597.36
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	1,000.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	10,546.72	107,579.15	81,149.00	132.5	94,629.08
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	268.84	3,611.29	750.00	481.5	2,923.65
613-00-50-10-1050	CONTRACTED SERVICE	0.00	1,200.00	0.00	(100.0)	0.00
613-00-50-10-1210	PERA	1,008.93	10,175.01	7,480.00	136.0	7,929.53
613-00-50-10-1220	FICA	1,135.65	11,513.19	11,262.00	102.2	10,459.77
613-00-50-10-1250	MEDICARE	265.57	2,692.57	2,634.00	102.2	2,446.22
613-00-50-10-1310	HEALTH INSURANCE	1,686.02	20,990.12	24,441.00	85.8	17,838.20
613-00-50-10-1330	LIFE INSURANCE	4.10	34.85	43.00	81.0	41.00
613-00-50-10-1335	DENTAL INSURANCE	62.39	562.74	591.00	95.2	455.21
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,248.06	7,000.00	74.9	3,811.09
613-00-50-10-1510	WORKERS COMPENSATION	201.35	2,115.50	4,500.00	47.0	2,900.70
TOTAL PERSONNEL		23,447.27	248,169.64	241,340.00	102.8	222,031.81
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	0.00	524.90	1,000.00	52.4	1,047.85
613-00-50-20-2020	COPY SUPPLIES	0.00	324.86	0.00	(100.0)	0.00
613-00-50-20-2030	PRINTING & BINDING	0.00	791.64	1,000.00	79.1	1,520.49
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	481.00	500.00	96.2	1,474.91
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	2,500.00	0.0	1,031.29
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	3,958.66	5,000.00	79.1	9,543.67
613-00-50-20-2100	OPERATING SUPPLIES	86.30	3,473.99	9,000.00	38.5	8,515.94
613-00-50-20-2120	MOTOR FUELS	1,113.93	8,891.29	12,000.00	74.0	8,846.10
613-00-50-20-2130	LUBRICANTS	0.00	324.53	300.00	108.1	243.24
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	23.34	5,047.96	0.00	(100.0)	4,397.66
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	199.88
613-00-50-20-2210	EQUIPMENT PARTS	324.24	15,625.10	22,000.00	71.0	19,113.81
613-00-50-20-2285	TURF MAINTENANCE	0.00	4,050.84	5,000.00	81.0	7,293.73

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 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	0.00	2,924.93	2,000.00	146.2	3,841.28
613-00-50-20-2400	SMALL TOOLS	0.00	106.86	100.00	106.8	112.18
TOTAL SUPPLIES & MATERIALS		1,547.81	46,526.56	60,900.00	76.3	67,182.03
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,584.00	13,875.00	11.4	1,233.40
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	267.18	500.00	53.4	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	79.17	538.85	500.00	107.7	598.23
613-00-50-30-3090	JANITORIAL SERVICE	0.00	2,059.24	2,000.00	102.9	1,878.73
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,174.14	43,574.17	50,000.00	87.1	27,401.00
613-00-50-30-3210	TELEPHONE	288.57	4,409.81	4,000.00	110.2	4,450.31
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	17.28
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	140.00	668.52	500.00	133.7	313.50
613-00-50-30-3260	PROMOTIONS	0.00	1,145.00	0.00	(100.0)	0.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	0.00	(100.0)	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	729.00	2,730.95	1,500.00	182.0	1,969.94
613-00-50-30-3610	GENERAL INSURANCE	733.40	7,334.00	7,200.00	101.8	5,960.90
613-00-50-30-3810	ELECTRICITY	0.00	17,083.56	19,000.00	89.9	19,477.83
613-00-50-30-3840	GARBAGE REMOVAL	264.09	2,145.49	2,000.00	107.2	2,195.74
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	1,229.50	2,816.50	2,000.00	140.8	1,599.50
613-00-50-30-3860	HEAT-NATURAL GAS	158.58	1,885.02	4,000.00	47.1	2,427.57
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	9,485.44	6,500.00	145.9	6,850.37
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	7,671.44	2,000.00	383.5	3,255.23
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	103.73	0.00	(100.0)	0.00
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	3,908.33	0.00	(100.0)	148.46
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	4,345.92	500.00	869.1	1,185.78
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	2,145.04	3,000.00	71.5	2,932.36
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	28,315.93	35,000.00	80.9	34,243.17
613-00-50-30-4085	TREE MAINTENANCE	0.00	2,137.50	3,000.00	71.2	1,293.19
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	5,372.50	0.00	(100.0)	404.46

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2016

PAGE: 6
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FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	1,500.00	0.0	1,906.94
613-00-50-30-4155	WINTER STORAGE	0.00	1,520.00	1,500.00	101.3	1,480.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,810.47	15,196.10	13,000.00	116.8	14,700.56
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(0.03)	22.73	0.00	(100.0)	188.48
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	273.03	358.03	0.00	(100.0)	575.16
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	2,737.75	2,500.00	109.5	2,727.75
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,915.00	3,900.00	100.3	3,909.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	799.19	900.00	88.7	892.89
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,454.00	0.0	0.00
613-00-50-30-4390	RESTROOMS-EXP-NON-CAPITALIZED	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	1,407.60	1,408.00	99.9	1,719.82
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,983.10	87,403.24	99,000.00	88.2	84,516.55
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	3,500.00	0.0	3,500.00
TOTAL OTHER SERVICES & CHARGES		18,863.02	265,103.76	298,737.00	88.7	235,954.10
TOTAL EXPENSES: GENERAL ADMINISTRATION		43,858.10	559,799.96	600,977.00	93.1	525,167.94
TOTAL EXPENSES:		43,858.10	559,799.96	600,977.00	93.1	525,167.94
TOTAL FUND REVENUES		14,145.07	560,640.39	601,005.00	93.2	582,690.69
TOTAL FUND EXPENSES		43,858.10	559,799.96	600,977.00	93.1	525,167.94
FUND SURPLUS (DEFICIT)		(29,713.03)	840.43	28.00	3001.5	57,522.75

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 1
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FUND: POKEGAMA GOLF COURSE
 FOR 10 PERIODS ENDING OCTOBER 31, 2016

ACCOUNT #	DESCRIPTION	BALANCE 01/01/16	NET DEBITS	NET CREDITS	BALANCE 10/31/16
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	220,499.44	220,499.44	0.00
613-00-00-00-1010	CASH	234,026.33	602,847.41	642,916.35	193,957.39
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	4,475.69	41,768.20	44,877.06	1,366.83
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	41.81	41.81	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	1,800.20	760.00	1,800.20	760.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	11,217.00	9,347.50	1,869.50
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	703,269.06	121,500.09	22,500.00	802,269.15
613-00-00-00-1621	ACCUMULATED DEPR	(1,246,099.39)	0.00	87,403.24	(1,333,502.63)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	1,001,961.55	48,753.79	953,207.76
TOTAL		2,863,463.61	2,000,595.50	1,078,139.39	3,785,919.72
TOTAL ASSETS		2,863,463.61	2,000,595.50	1,078,139.39	3,785,919.72

LIABILITIES AND FUND EQUITY
LIABILITIES

613-00-00-00-2020	ACCOUNTS PAYABLE	4,389.29	622,276.97	615,302.90	(2,584.78)
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	140,759.97	13,454.13	0.00	127,305.84
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	4,089.00	0.00	0.00	4,089.00
613-00-00-00-2150	ACCRUED INTEREST	704.00	0.00	0.00	704.00

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 2
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FUND: POKEGAMA GOLF COURSE
 FOR 10 PERIODS ENDING OCTOBER 31, 2016

ACCOUNT #	DESCRIPTION	BALANCE 01/01/16	NET DEBITS	NET CREDITS	BALANCE 10/31/16
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,481.07	2,481.07	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	7,324.00	0.00	0.00	7,324.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	10,117.89	10,117.89	495.00	495.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	8,360.57	8,494.62	134.05
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	36,221.65	37,027.68	806.03
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		169,865.22	692,912.28	661,320.20	138,273.14
TOTAL LIABILITIES		169,865.22	692,912.28	661,320.20	138,273.14
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	48,753.79	1,001,961.55	953,207.76
613-00-00-00-3010	NET ASSETS	2,693,598.39	0.00	0.00	2,693,598.39
TOTAL		2,693,598.39	48,753.79	1,001,961.55	3,646,806.15
FUND SURPLUS (DEFICIT)		0.00	0.00	840.43	840.43
TOTAL FUND EQUITY		2,693,598.39	48,753.79	1,002,801.98	3,647,646.58
TOTAL LIABILITIES AND FUND EQUITY		2,863,463.61	741,666.07	1,664,122.18	3,785,919.72

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
OCTOBER 31, 2016 TO OCTOBER 31, 2012

	<u>YTD THROUGH 10/31/2016</u>	<u>YTD THROUGH 10/31/2015</u>	<u>YTD THROUGH 10/31/2014</u>	<u>YTD THROUGH 10/31/2013</u>	<u>YTD THROUGH 10/31/2012</u>
Operating Revenues:					
Season Passes	\$ 178,297	\$ 176,778	\$ 162,133	\$ 158,516	\$ 183,641
Green Fees	226,502	238,736	223,670	193,985	215,225
Ancillaries	<u>135,654</u>	<u>138,762</u>	<u>140,568</u>	<u>133,823</u>	<u>126,236</u>
Total Operating Revenues	<u>540,453</u>	<u>554,276</u>	<u>526,371</u>	<u>486,324</u>	<u>525,103</u>
Operating Expenses:					
Personnel	248,170	222,032	206,551	193,792	197,793
Materials and Supplies	46,527	67,182	50,162	59,565	60,135
Other Services & Charges	<u>177,701</u>	<u>151,438</u>	<u>135,668</u>	<u>148,230</u>	<u>178,050</u>
Total Operating Expenses	<u>472,397</u>	<u>440,651</u>	<u>392,381</u>	<u>401,587</u>	<u>435,979</u>
OPERATING INCOME (LOSS)	<u>68,056</u>	<u>113,625</u>	<u>133,990</u>	<u>84,737</u>	<u>89,124</u>
Nonoperating Revenues	6,188	9,415	6,788	6,811	6,549
Concessionaire Lease	14,000	16,000	14,000	16,000	14,000
Operating Transfer In	-	-	-	-	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	-
Sales Tax Repayment	-	-	-	-	(12,297)
Debt Principal Payment	(13,454)	(31,221)	(30,912)	(30,606)	(30,303)
Depreciation	<u>(87,403)</u>	<u>(84,517)</u>	<u>(82,062)</u>	<u>(72,904)</u>	<u>(72,033)</u>
NET INCOME (LOSS)	<u>\$ (12,614)</u>	<u>\$ 23,301</u>	<u>\$ 41,804</u>	<u>\$ 4,038</u>	<u>\$ (4,960)</u>

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended October 31, 2016
With Comparative Actual Amounts for the Period Ended October 31, 2015**

	2016	2016		% OF BUDGET	2015
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		ACTUAL
Operating Revenues					
Season Passes	\$ 185,000	\$ 178,297	\$ (6,703)	96%	\$ 176,778
Green Fees	250,000	226,502	(23,498)	91%	238,736
Ancillary	139,505	135,654	(3,851)	97%	138,762
Total Revenues	<u>574,505</u>	<u>540,453</u>	<u>(34,052)</u>	94%	<u>554,276</u>
Operating Expenses					
Personnel	241,340	248,170	6,830	103%	222,032
Materials and Supplies	60,900	46,527	(14,373)	76%	67,182
Other Services & Charges	186,283	177,701	(8,582)	95%	151,438
Total Expenses	<u>488,523</u>	<u>472,397</u>	<u>(16,126)</u>	97%	<u>440,651</u>
OPERATING INCOME (LOSS)	<u>85,982</u>	<u>68,056</u>	<u>(17,926)</u>		<u>113,625</u>
Nonoperating Revenues	8,500	6,188	(2,312)	73%	9,415
Concessionaire Lease	18,000	14,000	(4,000)	78%	16,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(13,454)	(13,454)	(0)	100%	(31,221)
Depreciation	(99,000)	(87,403)	11,597	88%	(84,517)
NET INCOME	<u>\$ 28</u>	<u>\$ (12,614)</u>	<u>\$ (12,642)</u>		<u>\$ 23,301</u>