

MEETING DATE CHANGED

POKEGAMA GOLF COURSE BOARD MEETING

WEDNESDAY, FEBRUARY 22, 2017

8:00 am

***Conference Room 2B
420 North Pokegama Avenue***

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been *Moved to Wednesday, February 22, 2017*

The meeting will be held in Conference Room 2B, Grand Rapids City Hall, 420 North Pokegama Avenue, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy

Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 January 17, 2017
 8:00 AM

Present: Kelly Kirwin, Larry O'Brien, Brad Gallop, Pat Pollard, Todd Roth

Absent: None

Staff: Bob Cahill Director of Golf
 Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Brad Gallop made a motion to accept the minutes of the December 20, 2016 Board meeting. Todd Roth seconded the motion. The motion passed.
- III. Consideration of monthly bills: Todd Roth made a motion to approve the bill list. Kelly Kirwin seconded the motion. The motion passed. Brad Gallop made a motion to approve one additional bill of \$10.00 to Itasca County. Kelly Kirwin seconded the motion. The motion passed.

ROBERT CAHILL	180.44
CHAMBER OF COMMERCE	340.00
CITY OF COHASSET	331.97
DELTA DENTAL OF MINNESOTA	66.25
GRAND RAPIDS CITY PAYROLL	10,397.96
GRAND RAPIDS STATE BANK	60.14
L&M SUPPLY	19.21
MINES AND PINES	618.00
MINNESOTA REVENUE	124.99
NARDINI FIRE EQUIPMENT CO. INC	213.75
NEXTERA COMMUNICATIONS LLC	3.93
POKEGAMA ELECTRIC INC	67.00
P.U.C.	942.96
STEVE ROSS DBA ROSS GOLF	4,166.67
TDS Metrocom	202.23
TWINCITIESGOLF.COM	300.00
UNUM LIFE INSURANCE CO OF AMER	4.10
VANTIV INTEGRATED PAYMENTS	31.66
VERIZON WIRELESS	95.07
WASTE MANAGEMENT	274.39
 TOTAL ALL VENDORS:	 18,440.72

IV. Visitors: None

- V. Grounds Superintendent: Steve Ross reported. Steve presented a cost projection to fix the problem sand trap on #7. Sand would be removed. A liner would be installed. New sand would be added. The cost would be between \$5,000 and \$6,000. There was considerable discussion relating to repairing #7 and doing work on the remaining sand traps. Pat Pollard noted that a liner was donated that may be able to be used and thereby save some money. Brad Gallop made a motion to approve spending up to \$12,000 to repair the sand trap on #7 and also do work on other sand traps. Kelly Kirwin seconded the motion. The motion passed. Work on the sand traps other than #7 will be as weather and time allows and will be prioritized based on need.

- VI. Concessions: No report
- VII. Director of Golf: Bob Cahill reported. Financials for the 2016 year were discussed in detail. Bob noted that the Operating Income (Loss) statement showed a positive \$8,288, which was considerably lower than previous years. In order to be able to replace equipment on a long-term basis the golf course needs to be able to increase our operating balance by either increasing revenue or decreasing expenses or both. Discussion ensued relating to increases fees, promoting increased membership and rounds played, and decreasing expenses. Bob will bring back additional data for further discussion in February.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Brad Gallop made a motion to adjourn the meeting. Todd Roth seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 21, 2017

DATE: 02/15/2017
 TIME: 15:21:19
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/21/2017

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0300200	CDW GOVERNMENT INC	488.73
0308100	CHAMBER OF COMMERCE	340.00
1815711	STEVE ROSS DBA ROSS GOLF	4,166.67
2018230	PLACKNER TREE CARE INC	293.91

TOTAL UNPAID TO BE APPROVED IN THE SUM OF \$ 5,289.31

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0205640	LEAGUE OF MN CITIES INS TRUST	2,369.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	3,131.00
0315329	CITY OF COHASSET	393.94
0405447	DELTA DENTAL OF MINNESOTA	94.90
0718010	CITY OF GRAND RAPIDS	494.60
0718015	GRAND RAPIDS CITY PAYROLL	8,131.39
0718070	GRAND RAPIDS STATE BANK	4,000.00
0920059	ITASCA COUNTY SHERIFFS DEPT	10.00
1309335	MINNESOTA REVENUE	20.71
1309375	MINNESOTA UNEMPLOYMENT COMP FD	880.00
1405850	NEXTERA COMMUNICATIONS LLC	3.93
1621130	P.U.C.	1,057.39
2000490	TDS Metrocom	204.48
2114750	UNUM LIFE INSURANCE CO OF AMER	4.10
2201535	VANTIV INTEGRATED PAYMENTS	31.66
2205637	VERIZON WIRELESS	94.96
2301700	WASTE MANAGEMENT	274.39

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 21,196.45

TOTAL ALL DEPARTMENTS 26,485.76