

**POKEGAMA GOLF COURSE BOARD MEETING**

**REGULAR MEETING, TUESDAY, MAY 16, 2017**

**7:00 am**

***Pokegama Golf Course  
3910 Golf Course Road***

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for ***Tuesday, May 16, 2017 at 7:00 am.*** Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

**Copies to:**

Golf Course Board  
Lynn DeGrio  
City Clerk  
File Copy  
Finance Director  
Bob Cahill  
City Administrator  
City Council

GRAND RAPIDS GOLF COURSE BOARD  
REGULAR MONTHLY MEETING  
April 18, 2017  
7:00 AM

Present: Larry O'Brien, Brad Gallop, Kelly Kirwin  
Absent: Todd Roth, Pat Pollard  
Staff: Bob Cahill Director of Golf  
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the March 21, 2017 Board meeting. Larry O'Brien seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed.

BLUE CROSS & BLUE SHIELD OF MN	2,191.50
BURGGRAF'S ACE HARDWARE INC	357.66
CITY OF COHASSET	418.09
DAVIS OIL	2,183.15
DELTA DENTAL OF MINNESOTA	123.55
GPS TECHNOLOGIES INC	4,950.00
GRAND RAPIDS CITY PAYROLL	10,313.20
GRAND RAPIDS HERALD REVIEW	46.00
HOT DEALS MINNESOTA	250.00
ITASCA COUNTY TREASURER	4,090.00
MINNESOTA GOLF ASSOCIATION INC	180.00
MINNESOTA REVENUE	467.44
MINNESOTA TORO	2,180.16
NEXTERA COMMUNICATIONS LLC	3.93
PRECISION SMALL ENGINE CO INC	172.39
PRESTO PRINT	277.87
P.U.C.	1,430.55
QUALITY REFRIGERATION & HTG	987.10
STEVE ROSS DBA ROSS GOLF	4,166.67
SIM SUPPLY INC	258.14
STOKES PRINTING & OFFICE	43.24
TDS Metrocom	204.33
THE TESSMAN COMPANY	30.53
PLACKNER TREE CARE INC	1,977.19
TWINCITIESGOLF.COM	300.00
VANTIV INTEGRATED PAYMENTS	31.66
VERIZON WIRELESS	94.73
VISA	472.25
WOODLAND STORAGE	1,755.00
TOTAL ALL VENDORS:	39,956.33

IV. Visitors: None

- V. Grounds Superintendent: Steve Ross reported. Greens and fairways appear to have wintered well and are in good shape for mid April. Tree removal by and general repairs to the outhouses by #3 tee box will begin soon. There was continued discussion relating to the purchase or lease of maintenance equipment. Brad and Kelly will meet with Tom Pagel to discuss options. Brad Gallop made a motion approve proceed with repairing the cart path around the practice green and out to the gated entrance, including a widening and expansion around the cart washing area not to exceed \$12,000. Kelly Kirwin seconded the motion. The motion passed.
- VI. Concessions: No report
- VII. Director of Golf: Bob Cahill reported. SNAG in the schools continues to be a success. Collected green fees has been quite good for early April.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

GRAND RAPIDS GOLF COURSE BOARD  
SPECIAL MEETING  
May 9, 2017  
7:00 AM

Present: Kelly Kirwin, Larry O'Brien, Brad Gallop, Pat Pollard, Todd Roth

Absent: None

Staff: Bob Cahill Director of Golf  
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. Visitors: None
- III. Brad Gallop made a motion to request permission from the City Council to approve the purchase of a demo unit Toro Groundsmaster 3500-D at a quoted price of \$25,892 plus tax. In addition request permission from the City Council to purchase one new Toro Greensmaster 3150-Q and two new Toro Reelmaster 3550-D's with financing to be determined. The total price of the 4 units is approximately \$150,000 including sales tax and the term of the financing would be 4-5 years. Todd Roth seconded the motion. The motion passed.
- IV. Kelly Kirwin made a motion to adjourn the meeting. Pat Pollard seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - MAY 16, 2017

DATE: 05/11/2017  
 TIME: 13:13:43  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/16/2017

VENDOR #	NAME	AMOUNT DUE
-----		
POKEGAMA GOLF COURSE		
0103325	ACHESON TIRE COMPANY INC	181.69
0113233	AMERIPRIDE LINEN & APPAREL	153.08
0221650	BURGGRAF'S ACE HARDWARE INC	215.91
0301328	ROBERT CAHILL	105.78
0315455	COLE HARDWARE INC	51.83
0801836	HAWKINSON SAND & GRAVEL	575.36
1105444	KELLER FENCE COMPANY	535.00
1200500	L&M SUPPLY	225.97
1309355	MINNESOTA TORO	20,687.18
1315625	MOR GOLF AND UTILITY	39.95
1401650	NARDINI FIRE EQUIPMENT CO. INC	211.87
1415030	NAPA SUPPLY OF GRAND RAPIDS	1,993.62
1415487	NORTHERN LAKES WINDOW CLEANING	149.62
1506265	NORTHERN OFFICE OUTFITTER INC	187.98
1618235	PRESTO PRINT	7.48
1801530	NORTHERN MN WATER COND DBA	38.65
1815711	STEVE ROSS DBA ROSS GOLF	4,166.67
1903552	SCORECARDS UNLIMITED	1,208.30
1909510	SIM SUPPLY INC	182.88
1920056	STANGEL STUMP GRINDING	1,239.75
1920555	STOKES PRINTING & OFFICE	274.33
2005700	THE TESSMAN COMPANY	17,877.95

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 50,310.85

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0212750	BLUE CROSS & BLUE SHIELD OF MN	4,383.00
0315329	CITY OF COHASSET	220.24
0405447	DELTA DENTAL OF MINNESOTA	123.55
0718015	GRAND RAPIDS CITY PAYROLL	18,378.59
0718070	GRAND RAPIDS STATE BANK	295.24
1309335	MINNESOTA REVENUE	1,370.30
1309375	MINNESOTA UNEMPLOYMENT COMP FD	3,960.00
1621130	P.U.C.	1,202.09
2000490	TDS Metrocom	205.34
2114750	UNUM LIFE INSURANCE CO OF AMER	8.20
2201535	VANTIV INTEGRATED PAYMENTS	31.66
2205637	VERIZON WIRELESS	94.71

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$30,272.92

TOTAL ALL DEPARTMENTS

80,583.77

**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES  
For the Period Ended April 30, 2017  
With Comparative Actual Amounts for the Period Ended April 30, 2016**

	2017	2017		% OF BUDGET	2016
	<u>BUDGET</u>	<u>ACTUAL</u>	OVER (UNDER) <u>BUDGET</u>		<u>ACTUAL</u>
<b>Operating Revenues</b>					
Season Passes	\$ 187,000	\$ 84,813	\$(102,187)	45%	\$ 114,975
Green Fees	250,000	11,055	(238,945)	4%	6,599
Ancillary	139,505	15,664	(123,841)	11%	24,038
<b>Total Revenues</b>	<u>576,505</u>	<u>111,532</u>	<u>(464,973)</u>	19%	<u>145,612</u>
<b>Operating Expenses</b>					
Personnel	251,207	58,836	(192,371)	23%	54,696
Materials and Supplies	57,900	9,296	(48,604)	16%	13,000
Other Services & Charges	181,283	64,052	(117,231)	35%	64,462
<b>Total Expenses</b>	<u>490,390</u>	<u>132,185</u>	<u>(358,205)</u>	27%	<u>132,157</u>
<b>OPERATING INCOME (LOSS)</b>	<u>86,115</u>	<u>(20,652)</u>	<u>(106,767)</u>		<u>13,454</u>
Nonoperating Revenues	8,500	365	(8,135)	4%	647
Concessionaire Lease	18,000	2,000	(16,000)	11%	4,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(13,454)	-	13,454	0%	-
Depreciation	(99,000)	(35,236)	63,764	36%	(32,494)
<b>NET INCOME</b>	<u>\$ 161</u>	<u>\$ (53,524)</u>	<u>(53,685)</u>		<u>\$ (14,393)</u>

**CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE**

**Statement of Income and Expenses**

**APRIL 30, 2017 TO APRIL 30, 2013**

	<u>YTD THROUGH 4/30/2017</u>	<u>YTD THROUGH 4/30/2016</u>	<u>YTD THROUGH 4/30/2015</u>	<u>YTD THROUGH 4/30/2014</u>	<u>YTD THROUGH 4/30/2013</u>
<b>Operating Revenues:</b>					
Season Passes	\$ 84,813	\$ 114,975	\$ 104,695	\$ 65,087	\$ 31,942
Green Fees	11,055	6,599	12,937	1,385	-
Ancillaries	<u>15,664</u>	<u>24,038</u>	<u>18,977</u>	<u>10,744</u>	<u>2,050</u>
<b>Total Operating Revenues</b>	<u>111,532</u>	<u>145,612</u>	<u>136,609</u>	<u>77,216</u>	<u>33,992</u>
<b>Operating Expenses:</b>					
Personnel	58,836	54,696	46,019	42,976	46,856
Materials and Supplies	9,296	13,000	23,794	13,819	12,318
Other Services & Charges	<u>64,052</u>	<u>64,462</u>	<u>60,890</u>	<u>51,063</u>	<u>33,938</u>
<b>Total Operating Expenses</b>	<u>132,185</u>	<u>132,157</u>	<u>130,703</u>	<u>107,858</u>	<u>93,112</u>
<b>OPERATING INCOME (LOSS)</b>	<u>(20,652)</u>	<u>13,454</u>	<u>5,906</u>	<u>(30,642)</u>	<u>(59,120)</u>
Nonoperating Revenues	365	647	650	676	75
Concessionaire Lease	2,000	4,000	2,000	-	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	-
Depreciation	<u>(35,236)</u>	<u>(32,494)</u>	<u>(34,688)</u>	<u>(29,271)</u>	<u>(29,345)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ (53,524)</u>	<u>\$ (14,393)</u>	<u>\$ (26,132)</u>	<u>\$ (59,236)</u>	<u>\$ (88,390)</u>

DATE: 05/11/2017  
 TIME: 13:57:09  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 4 PERIODS ENDING APRIL 30, 2017

PAGE: 1  
 F-YR: 17

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
-----						
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	15,824.00	32,637.00	61,000.00	53.5	44,723.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	1,600.00	1,600.00	3,500.00	45.7	1,200.00
613-00-34-00-1100	SINGLE PASS	21,417.00	39,774.00	80,000.00	49.7	54,722.07
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	897.00	1,196.00	4,500.00	26.5	2,392.00
613-00-34-00-1200	JUNIOR PASS	1,386.00	1,980.00	8,000.00	24.7	2,772.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	1,751.00	1,751.00	20,000.00	8.7	1,401.00
613-00-34-00-1250	SEASON PASS EXP-SUGARBROOK	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1600	WD 18 HOLE	0.00	0.00	25,000.00	0.0	0.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	5,944.00	6,016.00	0.00	100.0	3,248.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	78,000.00	0.0	480.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	0.00	12,000.00	0.0	0.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	4,718.00	4,898.00	0.00	100.0	2,843.50
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	0.00	13,000.00	0.0	0.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	0.00	0.00	0.0	15.00
613-00-34-00-1975	SENIOR GREEN FEES	128.00	128.00	0.00	100.0	0.00
613-00-34-00-2000	WD 2ND NINE	13.00	13.00	0.00	100.0	12.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	0.00	35,000.00	0.0	0.00
613-00-34-00-2110	WE 18 HOLE	0.00	0.00	60,000.00	0.0	0.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	0.00	0.00	0.0	0.00



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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 4 PERIODS ENDING APRIL 30, 2017

PAGE: 2  
 F-YR: 17

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	0.00	0.00	21,000.00	0.0	0.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	6,000.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	48.75	52.50	1,000.00	5.2	11.25
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	1,480.00	2,775.00	7,600.00	36.5	3,755.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	2,250.00	2,500.00	2,400.00	104.1	2,910.00
613-00-34-00-2352	STUDENT DRIVING RANGE	100.00	100.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	350.00	500.00	0.00	100.0	800.00
613-00-34-00-2400	SMALL BUCKET	145.86	145.86	3,300.00	4.4	153.34
613-00-34-00-2450	MEDIUM BUCKET	248.04	252.72	3,200.00	7.8	210.60
613-00-34-00-2500	LARGE BUCKET	729.30	779.79	8,000.00	9.7	746.13
613-00-34-00-2600	CART 9 HOLE	70.62	70.62	30,000.00	0.2	162.00
613-00-34-00-2625	CART HALF 9 HOLE	693.00	693.00	0.00	100.0	918.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	0.00	0.00	0.0	15.00
613-00-34-00-2700	CART 18 HOLE	37.42	37.42	61,000.00	0.0	72.00
613-00-34-00-2725	CART HALF 18 HOLE	972.00	972.00	0.00	100.0	900.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2900	PERSONAL CART RENTAL	600.00	600.00	3,000.00	20.0	1,800.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	1,420.00	6,390.00	27,505.00	23.2	10,230.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	2,250.00	5,400.00	0.00	100.0	8,521.05
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	219.16	270.43	2,500.00	10.8	298.67

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 FOR 4 PERIODS ENDING APRIL 30, 2017

PAGE: 3  
 F-YR: 17

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>CHARGES FOR SERVICES</b>						
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>65,292.15</b>	<b>111,532.34</b>	<b>576,505.00</b>	<b>19.3</b>	<b>145,611.61</b>
<b>MISCELLANEOUS REVENUE</b>						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	93.56	140.34	500.00	28.0	46.78
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	2,000.00	18,000.00	11.1	4,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	2,000.00	0.0	0.00
613-00-37-00-3800	CAM RENT	224.20	224.20	5,000.00	4.4	390.35
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	500.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	0.00	500.00	0.0	209.60
<b>TOTAL</b>		<b>2,317.76</b>	<b>2,364.54</b>	<b>26,500.00</b>	<b>8.9</b>	<b>4,646.73</b>
<b>TOTAL REVENUES: MISCELLANEOUS REVENUE</b>		<b>2,317.76</b>	<b>2,364.54</b>	<b>26,500.00</b>	<b>8.9</b>	<b>4,646.73</b>
<b>OTHER FINANCING SOURCES</b>						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>	<b>0.00</b>

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 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 4 PERIODS ENDING APRIL 30, 2017

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	0.00
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	8,515.72	28,912.21	99,638.00	29.0	28,707.10
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	1,000.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	7,774.41	8,608.41	87,010.00	9.8	6,838.45
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	750.00	0.0	186.37
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	800.00	0.0	0.00
613-00-50-10-1210	PERA	903.15	2,345.47	9,193.00	25.5	2,402.59
613-00-50-10-1220	FICA	960.63	2,135.95	11,681.00	18.2	2,031.85
613-00-50-10-1250	MEDICARE	224.68	499.55	2,732.00	18.2	475.23
613-00-50-10-1310	HEALTH INSURANCE	(346.80)	11,349.85	26,098.00	43.4	8,291.99
613-00-50-10-1330	LIFE INSURANCE	4.10	16.40	43.00	38.1	10.25
613-00-50-10-1335	DENTAL INSURANCE	62.39	218.98	602.00	36.3	218.98
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	3,960.00	7,000.00	56.5	4,727.62
613-00-50-10-1510	WORKERS COMPENSATION	197.40	789.60	2,910.00	27.1	805.40
TOTAL PERSONNEL		18,295.68	58,836.42	251,207.00	23.4	54,695.83
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	403.55	696.73	1,000.00	69.6	197.80
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	24.58	438.98	1,000.00	43.8	456.89
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	500.00	0.0	481.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	2,500.00	0.0	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	518.12	518.12	5,000.00	10.3	999.85
613-00-50-20-2100	OPERATING SUPPLIES	183.85	229.73	9,000.00	2.5	519.83
613-00-50-20-2120	MOTOR FUELS	0.00	2,183.15	9,000.00	24.2	910.83
613-00-50-20-2130	LUBRICANTS	0.00	0.00	300.00	0.0	93.12
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	1,412.89	1,511.76	5,000.00	30.2	1,824.27
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	1,841.92	3,717.56	17,000.00	21.8	5,603.69
613-00-50-20-2285	TURF MAINTENANCE	0.00	0.00	5,000.00	0.0	1,912.38

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 FOR 4 PERIODS ENDING APRIL 30, 2017

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	0.00	0.00	2,000.00	0.0	0.00
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	100.00	0.0	0.00
TOTAL SUPPLIES & MATERIALS		4,384.91	9,296.03	57,900.00	16.0	12,999.66
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	0.00	13,875.00	0.0	0.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	72.51	72.51	500.00	14.5	64.82
613-00-50-30-3090	JANITORIAL SERVICE	0.00	0.00	2,000.00	0.0	1,311.14
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,166.67	16,666.68	50,000.00	33.3	16,666.68
613-00-50-30-3210	TELEPHONE	304.27	1,276.40	4,000.00	31.9	1,790.31
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	500.00	0.0	528.52
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3265	GRAND SLAM EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	0.00	0.0	16.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	300.00	956.00	1,500.00	63.7	995.00
613-00-50-30-3610	GENERAL INSURANCE	709.84	2,839.36	7,200.00	39.4	2,933.60
613-00-50-30-3810	ELECTRICITY	0.00	4,276.66	18,000.00	23.7	4,693.33
613-00-50-30-3840	GARBAGE REMOVAL	135.00	409.39	2,000.00	20.4	425.95
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	0.00	2,000.00	0.0	0.00
613-00-50-30-3860	HEAT-NATURAL GAS	220.24	1,322.84	3,000.00	44.0	1,243.66
613-00-50-30-4000	MAINTENANCE CONTRACTS	4,950.00	4,950.00	6,500.00	76.1	3,450.00
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	0.00	2,000.00	0.0	3,200.00
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	488.73	0.00	(100.0)	0.00
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	0.00	0.00	0.0	670.01
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	0.00	500.00	0.0	800.00
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	51.83	1,038.93	3,000.00	34.6	849.74
613-00-50-30-4080	FERTILIZER/CHEMICALS	15,578.64	15,578.64	32,000.00	48.6	16,657.21
613-00-50-30-4085	TREE MAINTENANCE	0.00	2,271.10	3,000.00	75.7	2,137.50
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	0.00

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	1,500.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,755.00	1,500.00	117.0	1,520.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,205.28	1,724.70	13,000.00	13.2	2,114.70
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	25.03	25.04	0.00	(100.0)	(0.01)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	85.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	2,477.25	2,500.00	99.0	2,308.75
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	3,955.00	3,955.00	3,900.00	101.4	0.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	0.00	900.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,454.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	1,968.02	1,968.02	0.00	(100.0)	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	0.00	1,408.00	0.0	0.00
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,809.27	35,236.21	99,000.00	35.5	32,493.61
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	3,500.00	0.0	0.00
TOTAL OTHER SERVICES & CHARGES		42,451.60	99,288.46	293,737.00	33.8	96,955.52
TOTAL EXPENSES: GENERAL ADMINISTRATION		65,132.19	167,420.91	602,844.00	27.7	164,651.01
TOTAL EXPENSES:		65,132.19	167,420.91	602,844.00	27.7	164,651.01
TOTAL FUND REVENUES		67,609.91	113,896.88	603,005.00	18.8	150,258.34
TOTAL FUND EXPENSES		65,132.19	167,420.91	602,844.00	27.7	164,651.01
FUND SURPLUS (DEFICIT)		2,477.72	(53,524.03)	161.00	(3244.7)	(14,392.67)

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CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

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FUND: POKEGAMA GOLF COURSE  
 FOR 4 PERIODS ENDING APRIL 30, 2017

ACCOUNT #	DESCRIPTION	BALANCE 01/01/17	NET DEBITS	NET CREDITS	BALANCE 04/30/17
<b>ASSETS</b>					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	45,480.08	45,480.08	0.00
613-00-00-00-1010	CASH	146,179.18	114,381.03	134,706.67	125,853.54
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	4,459.27	30,968.08	17,974.31	17,453.04
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	4,997.02	0.00	4,997.02	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,887.00	3,628.96	7,258.04
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	802,269.15	0.00	0.00	802,269.15
613-00-00-00-1621	ACCUMULATED DEPR	(1,351,375.44)	0.00	35,236.21	(1,386,611.65)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	47,669.54	22,655.44	25,014.10
<b>TOTAL</b>		<b>2,772,520.90</b>	<b>249,385.73</b>	<b>264,678.69</b>	<b>2,757,227.94</b>
<b>TOTAL ASSETS</b>		<b>2,772,520.90</b>	<b>249,385.73</b>	<b>264,678.69</b>	<b>2,757,227.94</b>

**LIABILITIES AND FUND EQUITY**  
**LIABILITIES**

613-00-00-00-2020	ACCOUNTS PAYABLE	3,948.77	128,610.99	139,494.23	14,832.01
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	127,305.84	0.00	0.00	127,305.84
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,797.00	0.00	0.00	3,797.00
613-00-00-00-2150	ACCRUED INTEREST	637.00	0.00	0.00	637.00

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FUND: POKEGAMA GOLF COURSE  
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ACCOUNT #	DESCRIPTION	BALANCE 01/01/17	NET DEBITS	NET CREDITS	BALANCE 04/30/17
<b>LIABILITIES</b>					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,828.51	2,828.51	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	7,816.00	0.00	0.00	7,816.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	1,188.62	1,188.62	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,349.56	3,220.10	1,870.54
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	3,178.73	7,659.05	4,480.32
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>147,521.74</b>	<b>137,156.41</b>	<b>150,373.38</b>	<b>160,738.71</b>
<b>TOTAL LIABILITIES</b>		<b>147,521.74</b>	<b>137,156.41</b>	<b>150,373.38</b>	<b>160,738.71</b>
<b>FUND EQUITY</b>					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	22,655.44	47,669.54	25,014.10
613-00-00-00-3010	NET ASSETS	2,624,999.16	0.00	0.00	2,624,999.16
<b>TOTAL</b>		<b>2,624,999.16</b>	<b>22,655.44</b>	<b>47,669.54</b>	<b>2,650,013.26</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>0.00</b>	<b>53,524.03</b>	<b>0.00</b>	<b>(53,524.03)</b>
<b>TOTAL FUND EQUITY</b>		<b>2,624,999.16</b>	<b>76,179.47</b>	<b>47,669.54</b>	<b>2,596,489.23</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>2,772,520.90</b>	<b>213,335.88</b>	<b>198,042.92</b>	<b>2,757,227.94</b>