

## POKEGAMA GOLF COURSE BOARD MEETING

Meeting changed to WEDNESDAY, NOVEMBER 22, 2017

7:00 am

*Pokegama Golf Course  
3910 Golf Course Road*

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board has been scheduled for Wednesday, November 22, 2017 at 7:00 am. Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business - Budget Discussion
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

**Copies to:**  
Golf Course Board  
Lynn DeGrio  
City Clerk  
File Copy  
Finance Director  
Bob Cahill  
City Administrator  
City Council

GRAND RAPIDS GOLF COURSE BOARD  
REGULAR MONTHLY MEETING  
October 17, 2017  
7:00 AM

Present: Larry O'Brien, Pat Pollard, Todd Roth, Brad Gallop, Kelly Kirwin

Absent: None

Staff: Bob Cahill Director of Golf  
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Todd Roth made a motion to accept the minutes of the September 19, 2017 Board meeting. Kelly Kirwin seconded the motion. The motion passed.
- III. Consideration of monthly bills: Brad Gallop made a motion to approve the bill list. Todd Roth seconded the motion. The motion passed. Brad Gallop made a motion to approve three additional bills. Bill 1 - Hawkinson \$13,230.00, Bill 2 - M & R Enterprises \$1,115.00, Bill 3 - M & R Enterprises \$271.46 Kelly Kirwin seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	73.91
BLUE CROSS & BLUE SHIELD OF MN	2,191.50
CITY OF COHASSET	88.52
DAVIS OIL	2,125.92
DELTA DENTAL OF MINNESOTA	123.55
CITY OF GRAND RAPIDS	1,894.50
GRAND RAPIDS CITY PAYROLL	24,678.35
GRAND RAPIDS STATE BANK	2,419.40
L&M SUPPLY	100.44
MINNESOTA REVENUE	5,229.38
MOR GOLF AND UTILITY	953.25
NEXTERA COMMUNICATIONS LLC	3.93
PLAISTED COMPANIES INC	1,006.31
PRECISION SMALL ENGINE CO INC	120.21
NORTHERN MN WATER COND DBA	38.65
RAPID RENTAL	297.50
STEVE ROSS DBA ROSS GOLF	4,166.67
SIM SUPPLY INC	67.14
TDS Metrocom	211.11
THE TESSMAN COMPANY	7,668.19
TRU NORTH ELECTRIC LLC	149.90
TWINCITIESGOLF.COM	300.00
UNUM LIFE INSURANCE CO OF AMER	4.10
VANTIV INTEGRATED PAYMENTS	31.66
VERIZON WIRELESS	95.33
WASTE MANAGEMENT	359.39
<b>TOTAL ALL VENDORS:</b>	<b>54,398.81</b>

- IV. Visitors: Becky LaPlant and Jessica Hartshorn representing the Human Rights Commission

- V. Grounds Superintendent: Steve Ross reported. Winter mold spray will be applied to the fairways in the next few days. Greens will be treated and covered just before the first snow. Carts will be stored sometime next week. Plagemann Landscaping has visited the course and will provide and estimate of costs for forward tee boxes. Docks will be removed over the next week or so. Steve will continue to work with Pat Pollard on reinforcing the uprights on the two shelters.
- VI. Concessions: Renewal of the contract with the concessionaire was discussed. Concerns and ideas for improved Food and Beverage service will be sent to Bob Cahill. Ideas and concerns will be summarized and presented to the Bastians at a future committee or Board meeting.
- VII. Director of Golf: Bob Cahill reported. A proposed budget was presented. Discussion took place regarding primarily ways to increase the revenue budget. Fee increases for single and family passes, junior passes, annual cart rental, and range balls costs were discussed and should be finalized at a special Board meeting to be scheduled for November 1<sup>st</sup>. Brad Gallop made a motion to approve the preliminary budget as presented. Todd Roth seconded the motion. The motion passed.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Todd Roth made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

GRAND RAPIDS GOLF COURSE BOARD  
SPECIAL MEETING  
November 1, 2017  
7:00 AM

Present: Kelly Kirwin, Larry O'Brien, Brad Gallop, Pat Pollard, Todd Roth

Absent: None

Staff: Bob Cahill Director of Golf

- I. Pat Pollard called the meeting to order.
- II. Visitors: None
- III. Discussions that took place relating proposed 2018 membership rates and fees. Changes in membership fees and green fees will be discussed again and voted on at the regular November meeting. Todd Roth made a motion to authorize the \$200 payment to each of the starter / ranger employees. Kelly Kirwin seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 22, 2017

DATE: 11/15/2017  
 TIME: 08:23:28  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/21/2017

VENDOR #	NAME	AMOUNT DUE
-----		
POKEGAMA GOLF COURSE		
0103325	ACHESON TIRE COMPANY INC	21.38
0609457	FILTHY CLEAN INC	309.94
0701650	GARTNER REFRIGERATION CO	188.00
1205700	GREGORY J. LESSMAN DBA	308.93
1309039	MIDWAY REPAIR	472.54
1801530	NORTHERN MN WATER COND DBA	24.75
1815711	STEVE ROSS DBA ROSS GOLF	4,166.63
1920555	STOKES PRINTING & OFFICE	30.93
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 5,523.10

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0212750	BLUE CROSS & BLUE SHIELD OF MN	2,191.50
0315329	CITY OF COHASSET	152.98
0405447	DELTA DENTAL OF MINNESOTA	123.55
0718015	GRAND RAPIDS CITY PAYROLL	21,138.09
0718070	GRAND RAPIDS STATE BANK	1,727.00
0801825	HAWKINSON CONSTRUCTION CO INC	13,230.00
1300082	M & R ENTERPRISES	1,386.46
1309280	MN DEPT OF NAT'L RESOURCES-OMB	284.13
1309335	MINNESOTA REVENUE	3,487.77
1405850	NEXTERA COMMUNICATIONS LLC	3.93
1621130	P.U.C.	2,751.81
2000490	TDS Metrocom	206.88
2114750	UNUM LIFE INSURANCE CO OF AMER	4.10
2201535	VANTIV INTEGRATED PAYMENTS	31.66
2301700	WASTE MANAGEMENT	274.39

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 46,994.25

TOTAL ALL DEPARTMENTS 52,517.35

## CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE

### Statement of Income and Expenses OCTOBER 31, 2017 TO OCTOBER 31, 2013

	<u>YTD THROUGH 10/31/2017</u>	<u>YTD THROUGH 10/31/2016</u>	<u>YTD THROUGH 10/31/2015</u>	<u>YTD THROUGH 10/31/2014</u>	<u>YTD THROUGH 10/31/2013</u>
<b>Operating Revenues:</b>					
Season Passes	\$ 170,609	\$ 178,297	\$ 176,778	\$ 162,133	\$ 158,516
Green Fees	231,389	226,502	238,736	223,670	193,985
Ancillaries	<u>133,621</u>	<u>135,654</u>	<u>138,762</u>	<u>140,568</u>	<u>133,823</u>
Total Operating Revenues	<u>535,618</u>	<u>540,453</u>	<u>554,276</u>	<u>526,371</u>	<u>486,324</u>
<b>Operating Expenses:</b>					
Personnel	249,531	248,170	222,032	206,551	193,792
Materials and Supplies	42,789	46,542	67,182	50,162	59,565
Other Services & Charges	<u>200,571</u>	<u>179,176</u>	<u>151,438</u>	<u>135,668</u>	<u>148,230</u>
Total Operating Expenses	<u>492,891</u>	<u>473,888</u>	<u>440,651</u>	<u>392,381</u>	<u>401,587</u>
<b>OPERATING INCOME (LOSS)</b>	<u>42,727</u>	<u>66,564</u>	<u>113,625</u>	<u>133,990</u>	<u>84,737</u>
Nonoperating Revenues	9,278	6,188	9,415	6,788	6,811
Concessionaire Lease	14,000	14,000	16,000	14,000	16,000
Operating Transfer In	-	-	-	-	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	-
Sales Tax Repayment	-	-	-	-	-
Debt Principal Payment	(13,589)	(13,454)	(31,221)	(30,912)	(30,606)
Depreciation	<u>(99,578)</u>	<u>(87,403)</u>	<u>(84,517)</u>	<u>(82,062)</u>	<u>(72,904)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ (47,161)</u>	<u>\$ (14,105)</u>	<u>\$ 23,301</u>	<u>\$ 41,804</u>	<u>\$ 4,038</u>

**CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE**  
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DATE: 11/15/2017  
 TIME: 11:28:13  
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CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 10 PERIODS ENDING OCTOBER 31, 2017

PAGE: 1  
 F-YR: 17

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	989.00	60,329.00	61,000.00	98.9	60,556.97
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	2,600.00	3,500.00	74.2	2,800.00
613-00-34-00-1100	SINGLE PASS	(649.00)	73,708.25	80,000.00	92.1	80,033.07
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	3,289.00	4,500.00	73.0	3,887.00
613-00-34-00-1200	JUNIOR PASS	0.00	4,554.00	8,000.00	56.9	5,643.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	0.00	15,228.56	20,000.00	76.1	14,647.00
613-00-34-00-1250	PCC GOLF FEES	118.66	544.83	0.00	100.0	0.00
613-00-34-00-1600	WD 18 HOLE	60.00	20,842.00	25,000.00	83.3	20,672.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	4,576.00	16,378.00	0.00	100.0	20,729.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	1,207.44	78,000.00	1.5	3,543.20
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	9,120.00	12,000.00	76.0	7,712.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	2,726.00	23,165.76	0.00	100.0	25,194.50
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	674.84	0.00	100.0	207.11
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	64.00	2,672.00	0.00	100.0	3,199.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	19.00	228.00	0.00	100.0	399.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	1,276.00	13,000.00	9.8	1,474.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	30.00	9,495.00	0.00	100.0	9,225.00
613-00-34-00-1975	SENIOR GREEN FEES	421.00	23,509.22	0.00	100.0	20,630.46
613-00-34-00-2000	WD 2ND NINE	0.00	338.00	0.00	100.0	207.00
613-00-34-00-2100	WD TWILIGHT	40.00	2,160.00	0.00	100.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	509.98	23,279.67	35,000.00	66.5	22,953.63
613-00-34-00-2110	WE 18 HOLE	0.00	52,409.30	60,000.00	87.3	49,742.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	190.00	3,116.00	0.00	100.0	3,534.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	207.00	0.00	100.0	366.50
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	165.00	0.00	100.0	270.00



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 FOR 10 PERIODS ENDING OCTOBER 31, 2017

PAGE: 2  
 F-YR: 17

FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-2120	WE 9 HOLE	0.00	17,687.00	21,000.00	84.2	18,101.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	788.00	0.00	100.0	491.05
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	3,246.88	19,018.25	0.00	100.0	13,896.10
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	2,415.00	0.00	100.0	3,955.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	692.55	692.55	6,000.00	11.5	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	3.75	401.25	1,000.00	40.1	543.75
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	DRIVING RANGE PASS	0.00	5,550.00	7,600.00	73.0	5,420.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	4,250.00	2,400.00	177.0	3,660.00
613-00-34-00-2352	STUDENT DRIVING RANGE	0.00	100.00	0.00	100.0	300.00
613-00-34-00-2354	JUNIOR DRIVING RANGE	0.00	1,000.00	0.00	100.0	1,350.00
613-00-34-00-2400	SMALL BUCKET	97.24	2,913.46	3,300.00	88.2	2,778.82
613-00-34-00-2450	MEDIUM BUCKET	60.84	2,325.96	3,200.00	72.6	2,892.24
613-00-34-00-2500	LARGE BUCKET	140.25	6,776.88	8,000.00	84.7	6,743.22
613-00-34-00-2600	CART 9 HOLE	36.00	6,584.70	30,000.00	21.9	7,254.00
613-00-34-00-2625	CART HALF 9 HOLE	144.00	19,700.37	0.00	100.0	20,750.60
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	130.00	0.00	100.0	125.00
613-00-34-00-2700	CART 18 HOLE	326.84	14,410.02	61,000.00	23.6	17,337.51
613-00-34-00-2725	CART HALF 18 HOLE	648.00	46,549.97	0.00	100.0	43,860.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	4,134.40	0.00	100.0	3,927.68
613-00-34-00-2800	MISCEL CART RENTAL	0.00	434.00	0.00	100.0	602.25
613-00-34-00-2900	PERSONAL CART RENTAL	0.00	3,600.00	3,000.00	120.0	2,700.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	13,490.00	27,505.00	49.0	13,070.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	9,450.00	0.00	100.0	10,771.05
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	93.11	2,719.71	2,500.00	108.7	2,297.84

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CITY OF GRAND RAPIDS  
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 FOR 10 PERIODS ENDING OCTOBER 31, 2017

PAGE: 3  
 F-YR: 17

FUND: POKEGAMA GOLF COURSE  
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ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>CHARGES FOR SERVICES</b>						
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>14,584.10</b>	<b>535,618.39</b>	<b>576,505.00</b>	<b>92.9</b>	<b>540,452.55</b>
<b>MISCELLANEOUS REVENUE</b>						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	T-SIGN SPONSORSHIPS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	46.78	233.90	500.00	46.7	93.56
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	14,000.00	18,000.00	77.7	14,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	2,000.00	2,000.00	100.0	1,000.00
613-00-37-00-3800	CAM RENT	0.00	4,734.37	5,000.00	94.6	4,205.19
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	500.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	1,000.00	0.00	100.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	364.52	500.00	72.9	889.09
<b>TOTAL</b>		<b>46.78</b>	<b>22,332.79</b>	<b>26,500.00</b>	<b>84.2</b>	<b>20,187.84</b>
<b>TOTAL REVENUES: MISCELLANEOUS REVENUE</b>		<b>46.78</b>	<b>22,332.79</b>	<b>26,500.00</b>	<b>84.2</b>	<b>20,187.84</b>
<b>OTHER FINANCING SOURCES</b>						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	945.19	945.19	0.00	100.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>945.19</b>	<b>945.19</b>	<b>0.00</b>	<b>100.0</b>	<b>0.00</b>

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CITY OF GRAND RAPIDS  
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 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 10 PERIODS ENDING OCTOBER 31, 2017

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES		945.19	945.19	0.00	100.0	0.00
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	8,515.70	84,264.32	99,638.00	84.5	82,447.16
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	1,000.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	10,245.34	108,160.96	87,010.00	124.3	107,579.15
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	92.93	1,391.41	750.00	185.5	3,611.29
613-00-50-10-1050	CONTRACTED SERVICE	1,400.00	1,400.00	800.00	175.0	1,200.00
613-00-50-10-1210	PERA	902.69	9,138.36	9,193.00	99.4	10,175.01
613-00-50-10-1220	FICA	1,119.57	11,505.35	11,681.00	98.4	11,513.19
613-00-50-10-1250	MEDICARE	261.86	2,690.87	2,732.00	98.4	2,692.57
613-00-50-10-1310	HEALTH INSURANCE	1,844.70	24,244.65	26,098.00	92.8	20,990.12
613-00-50-10-1330	LIFE INSURANCE	4.10	41.00	43.00	95.3	34.85
613-00-50-10-1335	DENTAL INSURANCE	62.39	562.74	602.00	93.4	562.74
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	3,960.00	7,000.00	56.5	5,248.06
613-00-50-10-1510	WORKERS COMPENSATION	197.40	2,171.00	2,910.00	74.6	2,115.50
TOTAL PERSONNEL		24,646.68	249,530.66	251,207.00	99.3	248,169.64
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	30.93	1,235.03	1,000.00	123.5	524.90
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	324.86
613-00-50-20-2030	PRINTING & BINDING	0.00	776.02	1,000.00	77.6	791.64
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	500.00	0.0	481.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	2,500.00	0.0	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	1,677.57	5,000.00	33.5	3,958.66
613-00-50-20-2100	OPERATING SUPPLIES	24.75	6,955.16	9,000.00	77.2	3,489.84
613-00-50-20-2120	MOTOR FUELS	1,212.23	10,498.81	9,000.00	116.6	8,891.29
613-00-50-20-2130	LUBRICANTS	0.00	148.63	300.00	49.5	324.53
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	0.00	5,427.56	5,000.00	108.5	5,047.96
613-00-50-20-2180	SAFETY SUPPLIES	0.00	0.00	500.00	0.0	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	8.50	0.00	(100.0)	0.00
613-00-50-20-2210	EQUIPMENT PARTS	263.87	8,514.57	17,000.00	50.0	15,625.10
613-00-50-20-2285	TURF MAINTENANCE	0.00	4,597.48	5,000.00	91.9	4,050.84

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CITY OF GRAND RAPIDS  
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 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 10 PERIODS ENDING OCTOBER 31, 2017

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	0.00	2,950.10	2,000.00	147.5	2,924.93
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	100.00	0.0	106.86
TOTAL SUPPLIES & MATERIALS		1,531.78	42,789.43	57,900.00	73.9	46,542.41
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,584.00	13,875.00	11.4	1,584.00
613-00-50-30-3040	LEGAL SERVICES	0.00	1,006.67	1,000.00	100.6	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	267.18
613-00-50-30-3070	LAUNDRY/SOIL MATS	0.00	569.21	500.00	113.8	538.85
613-00-50-30-3090	JANITORIAL SERVICE	0.00	1,367.98	2,000.00	68.3	2,059.24
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,166.67	43,469.20	50,000.00	86.9	43,574.17
613-00-50-30-3210	TELEPHONE	306.18	3,253.87	4,000.00	81.3	4,429.65
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	500.00	0.0	668.52
613-00-50-30-3260	PROMOTIONS	0.00	16.82	0.00	(100.0)	1,145.00
613-00-50-30-3265	SNAG EXPENSES	0.00	3,310.63	0.00	(100.0)	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	0.00	0.0	16.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	1,330.50	2,939.28	1,500.00	195.9	2,730.95
613-00-50-30-3610	GENERAL INSURANCE	709.84	7,098.40	7,200.00	98.5	7,334.00
613-00-50-30-3810	ELECTRICITY	0.00	18,703.55	18,000.00	103.9	18,539.57
613-00-50-30-3840	GARBAGE REMOVAL	274.39	2,118.58	2,000.00	105.9	2,145.49
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	1,771.97	2,000.00	88.5	2,816.50
613-00-50-30-3860	HEAT-NATURAL GAS	152.98	1,981.79	3,000.00	66.0	1,885.02
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	7,911.75	6,500.00	121.7	9,485.44
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	539.78	2,000.00	26.9	7,671.44
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	578.72	0.00	(100.0)	103.73
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	271.46	0.00	(100.0)	3,908.33
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	3,377.35	500.00	675.4	4,345.92
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	188.00	3,197.39	3,000.00	106.5	2,145.04
613-00-50-30-4080	FERTILIZER/CHEMICALS	7,668.19	28,018.24	32,000.00	87.5	28,315.93
613-00-50-30-4085	TREE MAINTENANCE	0.00	3,510.85	3,000.00	117.0	2,137.50
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	14,180.00	0.00	(100.0)	5,372.50

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 FOR 10 PERIODS ENDING OCTOBER 31, 2017

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FUND: POKEGAMA GOLF COURSE  
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	900.00	1,500.00	60.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,755.00	1,500.00	117.0	1,520.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,758.66	16,072.76	13,000.00	123.6	15,196.10
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(0.06)	24.99	0.00	(100.0)	22.73
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	284.13	284.13	0.00	(100.0)	358.03
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	2,906.25	2,500.00	116.2	2,737.75
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,955.00	3,900.00	101.4	3,915.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	204.49	900.00	22.7	799.19
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,454.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	18,918.02	0.00	(100.0)	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	1,273.06	1,408.00	90.4	1,407.60
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	11,518.04	99,577.64	99,000.00	100.5	87,403.24
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	3,500.00	3,500.00	100.0	0.00
TOTAL OTHER SERVICES & CHARGES		28,357.52	300,148.83	293,737.00	102.1	266,579.61
TOTAL EXPENSES: GENERAL ADMINISTRATION		54,535.98	592,468.92	602,844.00	98.2	561,291.66
TOTAL EXPENSES:		54,535.98	592,468.92	602,844.00	98.2	561,291.66
TOTAL FUND REVENUES		15,576.07	558,896.37	603,005.00	92.6	560,640.39
TOTAL FUND EXPENSES		54,535.98	592,468.92	602,844.00	98.2	561,291.66
FUND SURPLUS (DEFICIT)		(38,959.91)	(33,572.55)	161.00	(852.5)	(651.27)

FUND: POKEGAMA GOLF COURSE  
 FOR 10 PERIODS ENDING OCTOBER 31, 2017

ACCOUNT #	DESCRIPTION	BALANCE 01/01/17	NET DEBITS	NET CREDITS	BALANCE 10/31/17
<b>ASSETS</b>					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	220,129.76	220,129.76	0.00
613-00-00-00-1010	CASH	146,179.18	619,154.85	616,253.33	149,080.70
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	4,459.27	48,678.09	51,369.90	1,767.46
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	610.54	513.41	97.13
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	4,997.02	592.37	4,997.02	592.37
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,887.00	9,072.40	1,814.60
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	802,269.15	162,540.95	79,894.01	884,916.09
613-00-00-00-1621	ACCUMULATED DEPR	(1,351,375.44)	79,894.01	99,577.64	(1,371,059.07)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	49,045.37	44,204.50	4,840.87
<b>TOTAL</b>		<b>2,772,520.90</b>	<b>1,191,532.94</b>	<b>1,126,011.97</b>	<b>2,838,041.87</b>
<b>TOTAL ASSETS</b>		<b>2,772,520.90</b>	<b>1,191,532.94</b>	<b>1,126,011.97</b>	<b>2,838,041.87</b>

**LIABILITIES AND FUND EQUITY**

<b>LIABILITIES</b>					
613-00-00-00-2020	ACCOUNTS PAYABLE	3,948.77	589,987.31	582,348.87	(3,689.67)
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	127,305.84	13,588.67	0.00	113,717.17
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	3,797.00	0.00	0.00	3,797.00
613-00-00-00-2150	ACCRUED INTEREST	637.00	0.00	0.00	637.00

CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE  
 FOR 10 PERIODS ENDING OCTOBER 31, 2017

ACCOUNT #	DESCRIPTION	BALANCE 01/01/17	NET DEBITS	NET CREDITS	BALANCE 10/31/17
<b>LIABILITIES</b>					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,828.51	2,828.51	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	7,816.00	0.00	0.00	7,816.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	1,188.62	1,188.62	6,485.20	6,485.20
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	8,563.09	8,563.09	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	31,029.03	142,996.63	111,967.60
613-00-00-00-2510	SALES TAX PAYABLE	0.00	35,829.51	36,873.60	1,044.09
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>147,521.74</b>	<b>683,014.74</b>	<b>777,267.39</b>	<b>241,774.39</b>
<b>TOTAL LIABILITIES</b>		<b>147,521.74</b>	<b>683,014.74</b>	<b>777,267.39</b>	<b>241,774.39</b>
<b>FUND EQUITY</b>					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	44,204.50	49,045.37	4,840.87
613-00-00-00-3010	NET ASSETS	2,624,999.16	0.00	0.00	2,624,999.16
<b>TOTAL</b>		<b>2,624,999.16</b>	<b>44,204.50</b>	<b>49,045.37</b>	<b>2,629,840.03</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>0.00</b>	<b>33,572.55</b>	<b>0.00</b>	<b>(33,572.55)</b>
<b>TOTAL FUND EQUITY</b>		<b>2,624,999.16</b>	<b>77,777.05</b>	<b>49,045.37</b>	<b>2,596,267.48</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>2,772,520.90</b>	<b>760,791.79</b>	<b>826,312.76</b>	<b>2,838,041.87</b>