

POKEGAMA GOLF COURSE BOARD MEETING

WEDNESDAY, JUNE 20, 2018

7:00 am

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board will be moved to *Wednesday*, June 20, 2018 at 7:00 am. *at the Pokegama Golf Course Clubhouse*, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
 - Abbey Ox Marketing
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
May 15, 2018
7:00 AM

Present: Larry O'Brien, Pat Pollard, Brad Gallop, Todd Roth

Absent: Kelly Kirwin

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Todd Roth made a motion to accept the minutes of the April 17, 2018 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Todd Roth made a motion to approve the bill list. Pat Pollard seconded the motion. The motion passed.

ABBY OX	400.00
ACHESON TIRE INC	448.88
PGA ASSOC OF AMERICAN	414.00
COLE HARDWARE INC	19.27
FORUM COMMUNICATIONS COMPANY	25.00
GRAND RAPIDS CITY PAYROLL	9,656.84
GRAND RAPIDS STATE BANK	127.95
HOPKINS ELECTRIC	180.00
HYDROBLAST DEGREASING INC	499.00
L&M SUPPLY	325.63
MIDWAY REPAIR	300.11
MINNESOTA REVENUE	1,184.73
MINNESOTA TORO	424.70
MINNESOTA UNEMPLOYMENT COMP FD	8,996.00
MINUTEMAN PRESS	165.48
MOR GOLF AND UTILITY	160.17
NARDINI FIRE EQUIPMENT CO INC	221.38
NAPA SUPPLY OF GRAND RAPIDS	96.68
NORTHERN SAFETY & INDUSTRIAL	411.44
OPERATING ENGINEERS LOCAL #49	1,402.00
P.U.C.	1,342.96
NORTHERN MN WATER COND DBA	23.00
STEVE ROSS DBA ROSS GOLF	4,440.36
STOKES PRINTING & OFFICE	97.29
TDS Metrocom	184.93
THE TESSMAN COMPANY	18,374.96
UNUM LIFE INSURANCE CO OF AMER	2.05
VERIZON WIRELESS	147.33
VISA	560.52
WOODLAND STORAGE	1,800.00
TOTAL ALL VENDORS:	52,432.66

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. Considerable winter damage has occurred on #14 green and work is ongoing to get it back in shape. Work will take place today on the depression area by the #13 tee box. Plackner will come soon to remove some trees by the #17 tee box. Overall winter damage was minimal.
- VI. Concessions: Stewart and Janelle Bastian attended the meeting and expressed their desire to extend their contract for another 3-year period. No modifications to the contract were presented. Pat Pollard made a motion to extend the contract with the Bastians for the 3-year period beginning with 2019. Brad Gallop seconded the motion. The motion passed.
- VII. Director of Golf: Bob Cahill reported. Bob gave a status report on golf in the schools and the SNAG program. Starters / rangers will be used more in the busy times this year. Groupings of six or more players will be curtailed effective immediately.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Todd Roth made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - JUNE 20, 2018

DATE: 06/12/2018
 TIME: 16:18:26
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/19/2018

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0102125	ABBY OX	800.00
0113233	AMERIPRIDE SERVICES INC	79.39
0221525	BUNES SEPTIC SERVICE INC	90.00
0221650	BURGGRAF'S ACE HARDWARE	653.52
0401804	DAVIS OIL INC	3,154.55
0701650	GARTNER REFRIGERATION CO	578.50
0718010	CITY OF GRAND RAPIDS	15,979.73
0718032	GRAND RAPIDS GREENHOUSE	2,367.65
0718060	GRAND RAPIDS HERALD REVIEW	48.00
1200500	L&M SUPPLY	424.82
1309039	MIDWAY REPAIR	159.67
1309355	MINNESOTA TORO	2,568.18
1309495	MINUTEMAN PRESS	12.83
1415030	NAPA SUPPLY OF GRAND RAPIDS	117.55
1415487	NORTHERN LAKES WINDOW CLEANING	299.24
1618235	PRESTO PRINT OF GRAND RAPIDS	240.47
1801530	NORTHERN MN WATER COND DBA	107.90
1815711	STEVE ROSS DBA ROSS GOLF	4,539.42
1909510	SIM SUPPLY INC	257.64
1920555	STOKES PRINTING & OFFICE	161.54
1921619	SUPERIOR TURF SERVICES INC	1,815.46
2000155	TCF EQUIPMENT FINANCE	30,779.03
2005700	THE TESSMAN COMPANY	2,586.81
T001189	RODNEY BLEIFUSS	475.68

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 68,297.58

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0315329	CITY OF COHASSET	435.50
0718015	GRAND RAPIDS CITY PAYROLL	17,417.67
0718070	GRAND RAPIDS STATE BANK	492.73
1309335	MINNESOTA REVENUE	4,469.52
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
1621130	P.U.C.	1,334.22
2000490	TDS Metrocom	183.31
2114750	UNUM LIFE INSURANCE CO OF AMER	2.05
2205637	VERIZON WIRELESS	67.98
2301700	WASTE MANAGEMENT	265.53

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 26,070.51

TOTAL ALL DEPARTMENTS 94,368.09

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended May 31, 2018**

With Comparative Actual Amounts for the Period Ended May 31, 2017

	2018	2018		% OF BUDGET	2017 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 181,500	\$ 159,778	\$ (21,722)	88%	\$ 140,648
Green Fees	259,000	30,255	(228,745)	12%	31,767
Ancillary	141,000	38,963	(102,037)	28%	38,151
Total Revenues	<u>581,500</u>	<u>228,996</u>	<u>(352,504)</u>	39%	<u>210,566</u>
Operating Expenses					
Personnel	275,553	67,995	(207,558)	25%	84,513
Materials and Supplies	39,979	16,311	(23,668)	41%	15,879
Other Services & Charges	219,732	80,646	(139,086)	37%	99,564
Total Expenses	<u>535,264</u>	<u>164,952</u>	<u>(370,312)</u>	31%	<u>199,956</u>
OPERATING INCOME (LOSS)	<u>46,236</u>	<u>64,044</u>	<u>17,808</u>		<u>10,610</u>
Nonoperating Revenues	7,700	3,440	(4,260)	45%	897
Concessionaire Lease	18,000	6,000	(12,000)	33%	4,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(13,725)	-	13,725	0%	-
Depreciation	(122,000)	(51,057)	70,943	42%	(44,045)
NET INCOME	<u>\$ (63,789)</u>	<u>\$ 22,427</u>	<u>86,216</u>		<u>\$ (28,539)</u>

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
MAY 31, 2018 TO MAY 31, 2014

	YTD THROUGH 5/31/2018	YTD THROUGH 5/31/2017	YTD THROUGH 5/31/2016	YTD THROUGH 5/31/2015	YTD THROUGH 5/31/2014
Operating Revenues:					
Season Passes	\$ 159,778	\$ 140,648	\$ 155,553	\$ 152,401	\$ 133,419
Green Fees	30,255	31,767	31,642	39,377	24,328
Ancillaries	38,963	38,151	37,057	35,896	32,791
Total Operating Revenues	<u>228,996</u>	<u>210,566</u>	<u>224,252</u>	<u>227,674</u>	<u>190,538</u>
Operating Expenses:					
Personnel	67,995	84,513	85,521	77,745	71,080
Materials and Supplies	16,311	15,879	17,958	32,150	19,435
Other Services & Charges	80,646	99,564	91,582	73,452	64,498
Total Operating Expenses	<u>164,952</u>	<u>199,956</u>	<u>195,061</u>	<u>183,347</u>	<u>155,013</u>
OPERATING INCOME (LOSS)	<u>64,044</u>	<u>10,610</u>	<u>29,191</u>	<u>44,327</u>	<u>35,525</u>
Nonoperating Revenues	3,440	897	694	1,646	816
Concessionaire Lease	6,000	4,000	4,000	4,000	2,000
Operating Transfer In	-	-	-	-	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	-
Depreciation	<u>(51,057)</u>	<u>(44,045)</u>	<u>(40,465)</u>	<u>(43,360)</u>	<u>(36,588)</u>
NET INCOME (LOSS)	<u>\$ 22,427</u>	<u>\$ (28,539)</u>	<u>\$ (6,581)</u>	<u>\$ 6,612</u>	<u>\$ 1,753</u>

DATE: 06/13/2018
 TIME: 13:38:18
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 5 PERIODS ENDING MAY 31, 2018

PAGE: 1
 F-YR: 18

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	23,897.00	64,118.00	63,000.00	101.7	54,395.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	1,600.00	2,000.00	3,000.00	66.6	1,800.00
613-00-34-00-1100	SINGLE PASS	30,955.00	64,476.00	78,000.00	82.6	61,191.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	1,296.00	3,989.00	3,500.00	113.9	2,990.00
613-00-34-00-1200	JUNIOR PASS	2,533.00	4,269.00	6,000.00	71.1	3,465.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	9,256.90	9,966.22	16,500.00	60.4	7,297.12
613-00-34-00-1250	PCC GOLF FEES	0.00	279.43	0.00	100.0	45.57
613-00-34-00-1600	WD 18 HOLE	960.00	960.00	24,000.00	4.0	1,709.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	6,754.00	7,710.00	0.00	100.0	7,718.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	75,000.00	0.0	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	209.00	209.00	14,000.00	1.4	1,026.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	6,846.00	7,504.00	0.00	100.0	8,704.50
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	48.00	48.00	0.00	100.0	160.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	66.00	66.00	0.00	100.0	0.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	2,085.00	2,085.00	12,000.00	17.3	2,385.00
613-00-34-00-1975	SENIOR GREEN FEES	2,982.05	3,061.60	0.00	100.0	2,981.93
613-00-34-00-2000	WD 2ND NINE	13.00	13.00	0.00	100.0	117.00
613-00-34-00-2100	WD TWILIGHT	144.00	144.00	0.00	100.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	2,259.25	2,259.25	45,000.00	5.0	0.00
613-00-34-00-2110	WE 18 HOLE	4,712.00	4,864.00	60,000.00	8.1	5,130.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	228.00	228.00	0.00	100.0	152.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	9.50	9.50	0.00	100.0	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	0.00	0.00	0.0	75.00

DATE: 06/13/2018
 TIME: 13:38:19
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 5 PERIODS ENDING MAY 31, 2018

PAGE: 2
 F-YR: 18

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
-----CHARGES FOR SERVICES-----						
613-00-34-00-2120	WE 9 HOLE	989.00	989.00	21,000.00	4.7	1,518.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	105.00	105.00	0.00	100.0	45.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	8,000.00	0.0	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	71.25	71.25	500.00	14.2	116.25
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	2,189.00	5,942.00	7,000.00	84.8	4,810.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	777.00	3,885.00	4,500.00	86.3	3,750.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	297.00	396.00	0.00	100.0	100.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	245.00	737.00	0.00	100.0	850.00
613-00-34-00-2400	SMALL BUCKET	655.20	687.96	3,000.00	22.9	497.42
613-00-34-00-2450	MEDIUM BUCKET	465.63	527.34	2,500.00	21.0	542.88
613-00-34-00-2500	LARGE BUCKET	1,021.80	1,165.90	7,500.00	15.5	1,610.07
613-00-34-00-2600	CART 9 HOLE	765.52	805.52	29,000.00	2.7	647.34
613-00-34-00-2625	CART HALF 9 HOLE	2,740.00	2,800.00	0.00	100.0	3,798.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	30.00	30.00	0.00	100.0	0.00
613-00-34-00-2700	CART 18 HOLE	1,915.49	1,915.49	62,000.00	3.0	830.84
613-00-34-00-2725	CART HALF 18 HOLE	3,660.00	3,900.00	0.00	100.0	5,022.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	729.60	790.40	0.00	100.0	279.68
613-00-34-00-2800	MISCEL CART RENTAL	56.00	56.00	0.00	100.0	14.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	897.00	2,393.00	4,000.00	59.8	2,700.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	5,523.00	13,255.00	30,000.00	44.1	12,780.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	6,357.00	9,702.00	0.00	100.0	8,550.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	465.72	583.43	2,500.00	23.3	762.64

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CHARGES FOR SERVICES						
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		126,808.91	228,996.29	581,500.00	39.3	210,566.24
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	PRO SHOP RENT	0.00	2,673.00	0.00	100.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	46.78	93.56	200.00	46.7	140.34
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	4,000.00	6,000.00	18,000.00	33.3	4,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	2,000.00	0.0	0.00
613-00-37-00-3800	CAM RENT	310.39	604.21	5,000.00	12.0	647.65
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	69.23	500.00	13.8	108.64
TOTAL		4,357.17	9,440.00	25,700.00	36.7	4,896.63
TOTAL REVENUES: MISCELLANEOUS REVENUE		4,357.17	9,440.00	25,700.00	36.7	4,896.63
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	0.00	0.00	0.0	0.00

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 DEPT:

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL REVENUES: OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	0.00
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	5,523.20	27,616.00	100,634.00	27.4	37,427.92
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	9,774.34	15,098.74	105,000.00	14.3	19,041.66
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	194.40	194.40	750.00	25.9	81.00
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	755.89	2,812.18	12,163.00	23.1	3,292.11
613-00-50-10-1220	FICA	948.11	2,598.39	12,548.00	20.7	3,266.43
613-00-50-10-1250	MEDICARE	221.73	607.66	2,935.00	20.7	763.91
613-00-50-10-1310	HEALTH INSURANCE	1,402.00	8,856.00	29,820.00	29.6	15,194.55
613-00-50-10-1330	LIFE INSURANCE	2.05	10.25	43.00	23.8	20.50
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	281.37
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	8,996.00	7,000.00	128.5	3,960.00
613-00-50-10-1510	WORKERS COMPENSATION	241.11	1,205.55	2,910.00	41.4	1,184.00
TOTAL PERSONNEL		19,062.83	67,995.17	275,553.00	24.6	84,513.45
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	75.51	278.42	1,000.00	27.8	887.94
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	385.38	575.86	1,000.00	57.5	711.89
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	416.25	500.00	83.2	0.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	1,002.49	0.00	(100.0)	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	213.70	887.00	2,000.00	44.3	1,016.13
613-00-50-20-2100	OPERATING SUPPLIES	536.59	869.57	7,000.00	12.4	1,706.31
613-00-50-20-2120	MOTOR FUELS	3,154.55	3,154.55	9,500.00	33.2	2,183.15
613-00-50-20-2130	LUBRICANTS	0.00	197.39	324.50	60.8	111.34
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	2,528.45	3,598.58	5,048.00	71.2	3,162.54
613-00-50-20-2180	SAFETY SUPPLIES	0.00	411.44	500.00	82.2	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	399.98	3,821.66	7,000.00	54.5	5,066.99
613-00-50-20-2285	TURF MAINTENANCE	0.00	1,057.42	4,000.00	26.4	1,032.99

DATE: 06/13/2018
 TIME: 13:38:19
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 5 PERIODS ENDING MAY 31, 2018

PAGE: 5
 F-YR: 18

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
SUPPLIES & MATERIALS						
613-00-50-20-2290	FLOWERS	0.00	0.00	2,000.00	0.0	0.00
613-00-50-20-2400	SMALL TOOLS	0.00	40.04	106.50	37.5	0.00
TOTAL SUPPLIES & MATERIALS		7,294.16	16,310.67	39,979.00	40.7	15,879.28
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	0.00	15,000.00	0.0	0.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	0.00	0.00	500.00	0.0	153.08
613-00-50-30-3090	JANITORIAL SERVICE	149.62	149.62	1,500.00	9.9	459.56
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,334.62	21,672.94	50,000.00	43.3	21,258.35
613-00-50-30-3210	TELEPHONE	251.29	1,419.57	4,000.00	35.4	1,622.92
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	853.23	500.00	170.6	0.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	16.00	100.0	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	848.00	3,966.06	2,000.00	198.3	1,004.00
613-00-50-30-3610	GENERAL INSURANCE	658.00	3,290.00	7,200.00	45.6	3,549.20
613-00-50-30-3810	ELECTRICITY	0.00	5,675.39	20,000.00	28.3	8,123.22
613-00-50-30-3840	GARBAGE REMOVAL	265.53	400.53	2,000.00	20.0	576.63
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	535.00	2,500.00	21.4	0.00
613-00-50-30-3860	HEAT-NATURAL GAS	114.94	1,627.88	2,500.00	65.1	1,493.99
613-00-50-30-4000	MAINTENANCE CONTRACTS	799.88	6,171.23	7,500.00	82.2	5,740.37
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	0.00	2,000.00	0.0	364.61
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	1,194.86	500.00	238.9	578.72
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	1,715.94	1,715.94	1,500.00	114.3	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	339.67	3,391.28	3,000.00	113.0	484.21
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	85.00	3,000.00	2.8	1,388.14
613-00-50-30-4080	FERTILIZER/CHEMICALS	18,374.96	18,374.96	32,000.00	57.4	17,574.32
613-00-50-30-4085	TREE MAINTENANCE	0.00	0.00	2,000.00	0.0	3,510.85
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	950.00

DATE: 06/13/2018
 TIME: 13:38:19
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 5 PERIODS ENDING MAY 31, 2018

PAGE: 6
 F-YR: 18

FUND: POKEGAMA GOLF COURSE
 DEPT:

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	900.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,755.00
613-00-50-30-4320	MC/VISA BANK CHARGES	675.19	1,981.21	13,000.00	15.2	3,601.19
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.02	0.02	0.00	(100.0)	25.05
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	414.00	3,014.75	3,000.00	100.4	2,477.25
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,311.00	4,000.00	82.7	3,955.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	0.00	900.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,725.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	0.00	0.00	0.0	18,918.02
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	30,779.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	0.00	1,137.00	0.0	0.00
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	10,211.39	51,057.29	122,000.00	41.8	44,045.17
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	3,500.00	0.0	0.00
TOTAL OTHER SERVICES & CHARGES		39,153.05	131,703.76	355,457.00	37.0	143,608.85
TOTAL EXPENSES: GENERAL ADMINISTRATION		65,510.04	216,009.60	670,989.00	32.1	244,001.58
TOTAL EXPENSES:		65,510.04	216,009.60	670,989.00	32.1	244,001.58
TOTAL FUND REVENUES		131,166.08	238,436.29	607,200.00	39.2	215,462.87
TOTAL FUND EXPENSES		65,510.04	216,009.60	670,989.00	32.1	244,001.58
FUND SURPLUS (DEFICIT)		65,656.04	22,426.69	(63,789.00)	(35.1)	(28,538.71)

DATE: 06/13/2018
 TIME: 13:39:59
 ID: GL450000.WOW

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 1
 F-YR: 18

FUND: POKEGAMA GOLF COURSE
 FOR 5 PERIODS ENDING MAY 31, 2018

ACCOUNT #	DESCRIPTION	BALANCE 01/01/18	NET DEBITS	NET CREDITS	BALANCE 05/31/18
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	58,041.34	58,041.34	0.00
613-00-00-00-1010	CASH	99,443.57	214,284.84	176,130.24	137,598.17
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	6,251.76	47,977.11	18,455.52	35,773.35
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	6,088.14	0.00	6,088.14	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,794.36	4,495.55	6,298.81
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	890,666.09	0.00	0.00	890,666.09
613-00-00-00-1621	ACCUMULATED DEPR	(1,385,929.77)	0.00	51,057.29	(1,436,987.06)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	42,814.71	12,677.22	30,137.49
TOTAL		2,782,511.51	373,912.36	326,945.30	2,829,478.57
TOTAL ASSETS		2,782,511.51	373,912.36	326,945.30	2,829,478.57
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	5,361.51	180,676.09	183,153.30	7,838.72
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	113,717.17	0.00	0.00	113,717.17
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	772.00	0.00	0.00	772.00
613-00-00-00-2150	ACCRUED INTEREST	569.00	0.00	0.00	569.00

DATE: 06/13/2018
 TIME: 13:39:59
 ID: GL450000.WOW

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

PAGE: 2
 F-YR: 18

FUND: POKEGAMA GOLF COURSE
 FOR 5 PERIODS ENDING MAY 31, 2018

ACCOUNT #	DESCRIPTION	BALANCE 01/01/18	NET DEBITS	NET CREDITS	BALANCE 05/31/18
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	5,941.64	5,941.64	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	8,854.00	0.00	0.00	8,854.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	11,587.84	11,587.84	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,750.86	2,516.81	765.95
613-00-00-00-2290	LEASE PAYABLE	111,967.60	0.00	0.00	111,967.60
613-00-00-00-2510	SALES TAX PAYABLE	0.00	7,067.15	15,756.35	8,689.20
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		258,770.76	207,023.58	201,426.46	253,173.64
TOTAL LIABILITIES		258,770.76	207,023.58	201,426.46	253,173.64
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	12,677.22	42,814.71	30,137.49
613-00-00-00-3010	NET ASSETS	2,523,740.75	0.00	0.00	2,523,740.75
TOTAL		2,523,740.75	12,677.22	42,814.71	2,553,878.24
	FUND SURPLUS (DEFICIT)	0.00	0.00	22,426.69	22,426.69
TOTAL FUND EQUITY		2,523,740.75	12,677.22	65,241.40	2,576,304.93
TOTAL LIABILITIES AND FUND EQUITY		2,782,511.51	219,700.80	266,667.86	2,829,478.57