

## **POKEGAMA GOLF COURSE BOARD MEETING**

**TUESDAY, AUGUST 21, 2018  
7:00 am**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board will be held on Tuesday, August 21, 2018 at 7:00 am. at the Pokegama Golf Course Clubhouse, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors: Abby Ox Marketing
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

**Copies to:**

Golf Course Board  
Lynn DeGrio  
City Clerk  
File Copy  
Finance Director  
Bob Cahill  
City Administrator  
City Council

GRAND RAPIDS GOLF COURSE BOARD  
REGULAR MONTHLY MEETING  
July 17, 2018  
7:00 AM

Present: Larry O'Brien, Kelly Kirwin, Todd Roth, Brad Gallop

Absent: Pat Pollard

Staff: Bob Cahill Director of Golf  
Steve Ross Grounds Superintendent

- I. Kelly Kirwin called the meeting to order.
- II. Brad Gallop made a motion to accept the minutes of the June 20, 2018 Board meeting. Todd Roth seconded the motion. The motion passed.
- III. Consideration of monthly bills: Todd Roth made a motion to approve the bill list. Brad Gallop seconded the motion. The motion passed. Brad Gallop made a motion to approve an additional bill to pay Fidely Drilling \$1,245.64. Todd Roth seconded the motion. The motion passed.

ABBY OX	600.00
ACHESON TIRE INC	106.88
AMERIPRIDE SERVICES INC	79.39
BUNES SEPTIC SERVICE INC	1,565.00
BURGGRAF'S ACE HARDWARE	474.24
CENTRAL LANDSCAPE SUPPLY INC	120.93
CITY OF COHASSET	87.47
COLE HARDWARE INC	86.39
DAVIS OIL INC	2,094.08
EQUIPMENT SERVICES INC	114.00
GOLF MINNESOTA	195.00
GRAND RAPIDS CITY PAYROLL	43,374.97
GRAND RAPIDS GREENHOUSE	211.68
GRAND RAPIDS STATE BANK	5,844.34
L&M SUPPLY	75.64
MINNESOTA REVENUE	8,706.47
MINNESOTA TORO	181.20
NORTHERN AIR PLUMBING	590.95
OPERATING ENGINEERS LOCAL #49	2,804.00
PLACKNER TREE CARE INC	507.66
PLAISTED COMPANIES INC	1,182.05
PRESTO PRINT OF GRAND RAPIDS	174.00
P.U.C.	2,471.37
NORTHERN MN WATER COND DBA	46.70
RAPID RENTAL INC	550.00
ROSS GOLF COURSE	4,334.58
SEPTIC CHECK	260.00
SIM SUPPLY INC	117.82
STOKES PRINTING & OFFICE	72.69
TDS Metrocom	184.29
THE TESSMAN COMPANY	1,331.99
TRU NORTH ELECTRIC LLC	300.00
TWINCITIESGOLF.COM INC	200.00
UNUM LIFE INSURANCE CO OF AMER	2.05
VERIZON WIRELESS	63.72
WASTE MANAGEMENT OF MN INC	359.38
DAVID HENDRICKSON	370.14
TOTAL ALL VENDORS:	79,841.07

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. Work continues on #14 green. A lightning strike between #1 and #9 fairways did considerable damage to the irrigation system and the maintenance building. Repairs have been made and an insurance claim is pending. Steve will get an estimate to upgrade the controlling boxes on the course. After reevaluating, the shelters will not need repairs this summer. Addition of new trees will be evaluated this fall.
- VI. Concessions: No report
- VII. Director of Golf: Bob Cahill reported. Financials continue to look quite good. Lots of events going on during July. The promotion for free range balls on Sunday AM is going well. The youth golf program continues to be a great success.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Brad Gallop made a motion to adjourn the meeting. Todd Roth seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - AUGUST 21, 2018

DATE: 08/15/2018  
 TIME: 13:16:56  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/21/2018

VENDOR #	NAME	AMOUNT DUE
-----		
POKEGAMA GOLF COURSE		
0102125	ABBY OX	600.00
0113233	AMERIPRIDE SERVICES INC	79.39
0118663	ARROWHEAD TRANSIT	500.00
0212553	BLOOMERS GARDEN CENTER	89.83
0221525	BUNES SEPTIC SERVICE INC	1,783.00
0221650	BURGGRAF'S ACE HARDWARE	443.97
0305510	CENTRAL LANDSCAPE SUPPLY INC	395.97
0315455	COLE HARDWARE INC	84.43
0401804	DAVIS OIL INC	2,155.26
0501310	EAGLE RIDGE GOLF COURSE	1,215.20
0605192	FIDELDY BROS. WELL DRILLING	600.00
0701650	GARTNER REFRIGERATION CO	558.97
0718010	CITY OF GRAND RAPIDS	1,584.00
0718032	GRAND RAPIDS GREENHOUSE	9.29
0718555	GROOMS YARD SERVICES	400.00
1200500	L&M SUPPLY	106.65
1309355	MINNESOTA TORO	3,135.82
1415487	NORTHERN LAKES WINDOW CLEANING	299.24
1415544	NORTHLAND PORTABLES	208.76
1506265	NORTHERN OFFICE OUTFITTER INC	374.01
1801530	NORTHERN MN WATER COND DBA	159.83
1801550	RAPID GARAGE DOOR COMPANY INC	189.00
1801610	RAPIDS PLUMBING & HEATING INC	576.00
1801612	RAPID RENTAL INC	510.00
1815711	ROSS GOLF COURSE	4,334.58
1905665	SERVPRO	2,438.98
1909510	SIM SUPPLY INC	382.63
1920555	STOKES PRINTING & OFFICE	707.34
2005700	THE TESSMAN COMPANY	672.69
2018680	TRU NORTH ELECTRIC LLC	568.69

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 25,163.53

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0315329	CITY OF COHASSET	80.16
0605192	FIDELDY BROS. WELL DRILLING	1,245.64
0718015	GRAND RAPIDS CITY PAYROLL	27,359.58
1309265	MN DEPT OF LABOR & INDUSTRY	20.00
1309335	MINNESOTA REVENUE	5,426.99
1309375	MINNESOTA UNEMPLOYMENT COMP FD	3,336.00
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
1621130	P.U.C.	5,458.73
2000490	TDS Metrocom	185.65
2205637	VERIZON WIRELESS	63.62

DATE: 08/15/2018  
 TIME: 13:16:56  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 08/21/2018

VENDOR #	NAME	AMOUNT DUE
-----		
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
2301700	WASTE MANAGEMENT OF MN INC	274.39
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$ 44,852.76
TOTAL ALL DEPARTMENTS		70,016.29

**CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE**

**Statement of Income and Expenses**

**JULY 31, 2018 TO JULY 31, 2014**

	<u>YTD THROUGH 7/31/2018</u>	<u>YTD THROUGH 7/31/2017</u>	<u>YTD THROUGH 7/31/2016</u>	<u>YTD THROUGH 7/31/2015</u>	<u>YTD THROUGH 7/31/2014</u>
Operating Revenues:					
Season Passes	\$ 174,880	\$ 168,522	\$ 175,225	\$ 172,231	\$ 157,482
Green Fees	137,990	135,985	125,540	139,340	127,966
Ancillaries	<u>96,842</u>	<u>92,007</u>	<u>85,241</u>	<u>92,769</u>	<u>93,886</u>
Total Operating Revenues	<u>409,713</u>	<u>396,513</u>	<u>386,006</u>	<u>404,340</u>	<u>379,334</u>
Operating Expenses:					
Personnel	131,796	151,230	148,262	135,797	126,514
Materials and Supplies	30,827	34,154	33,129	53,144	36,223
Other Services & Charges	<u>131,360</u>	<u>141,282</u>	<u>126,292</u>	<u>109,346</u>	<u>94,808</u>
Total Operating Expenses	<u>293,983</u>	<u>326,666</u>	<u>307,683</u>	<u>298,287</u>	<u>257,545</u>
OPERATING INCOME (LOSS)	<u>115,729</u>	<u>69,847</u>	<u>78,323</u>	<u>106,053</u>	<u>121,790</u>
Nonoperating Revenues	9,139	3,903	2,113	6,408	2,671
Concessionaire Lease	8,000	8,000	8,000	8,000	8,000
Operating Transfer In					
Clubhs/Park Prj Fundraising Exps					
Sales Tax Repayment					
Debt Principal Payment	(13,725)	(13,589)	(13,454)	(31,221)	(30,912)
Depreciation	<u>(71,480)</u>	<u>(62,640)</u>	<u>(60,454)</u>	<u>(60,184)</u>	<u>(51,223)</u>
NET INCOME (LOSS)	<u>\$ 47,664</u>	<u>\$ 5,521</u>	<u>\$ 14,528</u>	<u>\$ 29,056</u>	<u>\$ 50,325</u>

**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES  
For the Period Ended July 31, 2018  
With Comparative Actual Amounts for the Period Ended July 31, 2017**

	2018	2018		% OF BUDGET	2017 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
<b>Operating Revenues</b>					
Season Passes	\$ 181,500	\$ 174,880	\$ (6,620)	96%	\$ 168,522
Green Fees	259,000	137,990	(121,010)	53%	135,985
Ancillary	141,000	96,842	(44,158)	69%	92,007
Total Revenues	<u>581,500</u>	<u>409,713</u>	<u>(171,787)</u>	70%	<u>396,513</u>
<b>Operating Expenses</b>					
Personnel	275,553	131,796	(143,757)	48%	151,230
Materials and Supplies	39,979	30,827	(9,152)	77%	34,154
Other Services & Charges	219,732	131,360	(88,372)	60%	141,282
Total Expenses	<u>535,264</u>	<u>293,983</u>	<u>(241,281)</u>	55%	<u>326,666</u>
<b>OPERATING INCOME (LOSS)</b>	<u>46,236</u>	<u>115,729</u>	<u>69,493</u>		<u>69,847</u>
Nonoperating Revenues	7,700	9,139	1,439	119%	3,903
Concessionaire Lease	18,000	8,000	(10,000)	44%	8,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(13,725)	(13,725)	0	100%	(13,589)
Depreciation	(122,000)	(71,480)	50,520	59%	(62,640)
<b>NET INCOME</b>	<u>\$ (63,789)</u>	<u>\$ 47,664</u>	<u>\$ 111,453</u>		<u>\$ 5,521</u>

DATE: 08/15/2018  
 TIME: 14:43:54  
 GL470005.WOW

CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 7 PERIODS ENDING JULY 31, 2018

PAGE: 1  
 F-YR: 18

FUND: POKEGAMA GOLF COURSE						
ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>REVENUES</b>						
<b>CHARGES FOR SERVICES</b>						
613-00-34-00-1000	FAMILY PASS	1,039.00	66,196.00	63,000.00	105.0	59,340.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	64.00	2,664.00	3,000.00	88.8	2,600.00
613-00-34-00-1100	SINGLE PASS	679.00	69,179.00	78,000.00	88.6	73,708.25
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	3,989.00	3,500.00	113.9	3,289.00
613-00-34-00-1200	JUNIOR PASS	149.00	5,908.00	6,000.00	98.4	4,554.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	1,934.04	14,981.26	16,500.00	90.7	14,130.56
613-00-34-00-1250	PCC GOLF FEES	297.53	904.51	0.00	100.0	174.24
613-00-34-00-1600	WD 18 HOLE	5,952.00	12,608.00	24,000.00	52.5	12,509.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	7,710.00	0.00	100.0	7,718.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	75,000.00	0.0	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	2,565.00	4,389.00	14,000.00	31.3	5,510.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	3,426.26	12,910.26	0.00	100.0	15,357.76
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	13,236.12	21,183.46	0.00	100.0	644.84
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	800.00	1,104.00	0.00	100.0	1,984.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	76.00	218.50	0.00	100.0	95.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	660.00	1,078.00	0.00	100.0	594.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	2,640.00	7,620.00	12,000.00	63.5	6,750.00
613-00-34-00-1975	SENIOR GREEN FEES	8,185.60	16,825.16	0.00	100.0	12,404.76
613-00-34-00-2000	WD 2ND NINE	78.00	117.00	0.00	100.0	286.00
613-00-34-00-2100	WD TWILIGHT	972.00	2,292.00	0.00	100.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	2,680.19	45,000.00	5.9	16,339.08
613-00-34-00-2110	WE 18 HOLE	17,772.00	31,772.64	60,000.00	52.9	35,119.80
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	646.00	1,387.00	0.00	100.0	1,634.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	46.00	78.50	0.00	100.0	126.50
613-00-34-00-2115	WE 2ND NINE GREEN FEE	30.00	30.00	0.00	100.0	150.00
613-00-34-00-2120	WE 9 HOLE	7,083.00	10,579.00	21,000.00	50.3	12,075.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	345.00	900.00	0.00	100.0	540.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	533.02	0.00	100.0	4,677.59
613-00-34-00-2124	WE TWILIGHT	100.00	120.00	0.00	100.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	266.00	950.00	8,000.00	11.8	1,295.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00



DATE: 08/15/2018  
 TIME: 14:43:54  
 GL470005.WOW

CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL  
 FOR 7 PERIODS ENDING JULY 31, 2018

PAGE: 2  
 F-YR: 18

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>REVENUES</b>						
<b>CHARGES FOR SERVICES</b>						
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	86.25	221.25	500.00	44.2	303.75
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	0.00	6,539.00	7,000.00	93.4	5,550.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	4,144.00	4,500.00	92.0	4,250.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	0.00	396.00	0.00	100.0	100.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	49.00	884.00	0.00	100.0	1,000.00
613-00-34-00-2400	SMALL BUCKET	851.76	2,213.64	3,000.00	73.7	1,832.60
613-00-34-00-2450	MEDIUM BUCKET	796.62	1,868.13	2,500.00	74.7	1,469.52
613-00-34-00-2500	LARGE BUCKET	2,318.70	4,932.15	7,500.00	65.7	4,661.91
613-00-34-00-2600	CART 9 HOLE	3,045.52	5,427.20	29,000.00	18.7	5,170.62
613-00-34-00-2625	CART HALF 9 HOLE	5,020.00	12,637.31	0.00	100.0	12,598.65
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	35.00	85.00	0.00	100.0	100.00
613-00-34-00-2700	CART 18 HOLE	5,849.04	11,717.44	62,000.00	18.8	8,369.04
613-00-34-00-2725	CART HALF 18 HOLE	11,600.00	23,980.00	0.00	100.0	26,154.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	20.00	70.00	0.00	100.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	1,021.44	2,529.28	0.00	100.0	2,152.32
613-00-34-00-2800	MISCEL CART RENTAL	154.00	581.00	0.00	100.0	378.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	598.00	3,290.00	4,000.00	82.2	3,600.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	14,833.00	30,000.00	49.4	13,490.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	489.00	10,680.00	0.00	100.0	9,900.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	655.75	1,776.71	2,500.00	71.0	1,826.24
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>101,631.63</b>	<b>409,712.61</b>	<b>581,500.00</b>	<b>70.4</b>	<b>396,513.03</b>
<b>TOTAL CHARGES FOR SERVICES</b>		<b>101,631.63</b>	<b>409,712.61</b>	<b>581,500.00</b>	<b>70.4</b>	<b>396,513.03</b>
<b>MISCELLANEOUS REVENUE</b>						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	PRO SHOP RENT	0.00	2,673.00	0.00	100.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	187.12	200.00	93.5	187.12
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	8,000.00	18,000.00	44.4	8,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	500.00	2,000.00	25.0	500.00

DATE: 08/15/2018  
 TIME: 14:43:55  
 GL470005.WOW

CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL  
 FOR 7 PERIODS ENDING JULY 31, 2018

PAGE: 3  
 F-YR: 18

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>REVENUES</b>						
<b>MISCELLANEOUS REVENUE</b>						
613-00-37-00-3800	CAM RENT	0.00	2,316.34	5,000.00	46.3	1,851.81
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	1,000.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	174.55	243.78	500.00	48.7	364.52
<b>TOTAL</b>		<b>2,174.55</b>	<b>13,920.24</b>	<b>25,700.00</b>	<b>54.1</b>	<b>11,903.45</b>
<b>TOTAL MISCELLANEOUS REVENUE</b>		<b>2,174.55</b>	<b>13,920.24</b>	<b>25,700.00</b>	<b>54.1</b>	<b>11,903.45</b>
<b>OTHER FINANCING SOURCES</b>						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	3,218.80	3,218.80	0.00	100.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
<b>TOTAL</b>		<b>3,218.80</b>	<b>3,218.80</b>	<b>0.00</b>	<b>100.0</b>	<b>0.00</b>
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>3,218.80</b>	<b>3,218.80</b>	<b>0.00</b>	<b>100.0</b>	<b>0.00</b>
<b>TOTAL REVENUES:</b>		<b>107,024.98</b>	<b>426,851.65</b>	<b>607,200.00</b>	<b>70.2</b>	<b>408,416.48</b>

<b>EXPENSES</b>						
<b>GENERAL ADMINISTRATION</b>						
<b>PERSONNEL</b>						
613-00-50-10-1010	SALARY-FULLTIME	5,523.20	38,662.40	100,634.00	38.4	54,459.33
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	20,810.62	54,710.74	105,000.00	52.1	57,483.01
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	565.65	1,136.18	750.00	151.4	648.45
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	934.66	4,617.83	12,163.00	37.9	5,585.95
613-00-50-10-1220	FICA	1,655.35	5,772.80	12,548.00	46.0	6,642.16
613-00-50-10-1250	MEDICARE	387.13	1,350.05	2,935.00	45.9	1,553.43
613-00-50-10-1310	HEALTH INSURANCE	1,402.00	11,660.00	29,820.00	39.1	18,883.95
613-00-50-10-1330	LIFE INSURANCE	2.05	14.35	43.00	33.3	28.70
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	406.15
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	12,332.00	7,000.00	176.1	3,960.00
613-00-50-10-1510	WORKERS COMPENSATION	241.11	1,539.77	2,910.00	52.9	1,578.80

DATE: 08/15/2018  
 TIME: 14:43:55  
 GL470005.WOW

CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL  
 FOR 7 PERIODS ENDING JULY 31, 2018

PAGE: 4  
 F-YR: 18

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
TOTAL PERSONNEL		31,521.77	131,796.12	275,553.00	47.8	151,229.93
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	442.93	873.67	1,000.00	87.3	1,017.92
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	0.00	749.86	1,000.00	74.9	776.02
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	416.25	500.00	83.2	0.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	1,002.49	0.00	(100.0)	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	887.00	2,000.00	44.3	1,677.57
613-00-50-20-2100	OPERATING SUPPLIES	1,850.38	2,838.64	7,000.00	40.5	5,940.60
613-00-50-20-2120	MOTOR FUELS	2,155.26	7,403.89	9,500.00	77.9	6,697.86
613-00-50-20-2130	LUBRICANTS	0.00	197.39	324.50	60.8	148.63
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	207.18	4,685.91	5,048.00	92.8	5,089.62
613-00-50-20-2180	SAFETY SUPPLIES	0.00	411.44	500.00	82.2	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	8.50
613-00-50-20-2210	EQUIPMENT PARTS	1,267.46	6,006.80	7,000.00	85.8	6,256.21
613-00-50-20-2285	TURF MAINTENANCE	0.00	2,239.47	4,000.00	55.9	3,591.17
613-00-50-20-2290	FLOWERS	485.80	3,074.42	2,000.00	153.7	2,950.10
613-00-50-20-2400	SMALL TOOLS	0.00	40.04	106.50	37.5	0.00
TOTAL SUPPLIES & MATERIALS		6,409.01	30,827.27	39,979.00	77.1	34,154.20
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	1,584.00	1,584.00	15,000.00	10.5	1,584.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	1,006.67
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	79.39	158.78	500.00	31.7	307.56
613-00-50-30-3090	JANITORIAL SERVICE	149.62	448.86	1,500.00	29.9	758.80
613-00-50-30-3100	OTHER CONTRACTED SERVICE	5,244.58	31,802.10	50,000.00	63.6	30,331.69
613-00-50-30-3210	TELEPHONE	249.27	1,951.17	4,000.00	48.7	2,283.10
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	853.23	500.00	170.6	0.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	16.82
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	3,310.63
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	16.00	100.0	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	200.00	4,961.06	2,000.00	248.0	1,608.78
613-00-50-30-3610	GENERAL INSURANCE	658.00	4,606.00	7,200.00	63.9	4,968.88
613-00-50-30-3810	ELECTRICITY	2,941.42	13,605.49	20,000.00	68.0	13,255.56
613-00-50-30-3840	GARBAGE REMOVAL	274.39	1,034.30	2,000.00	51.7	1,125.41
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	1,614.00	6,582.98	2,500.00	263.3	1,771.97
613-00-50-30-3860	HEAT-NATURAL GAS	80.16	1,795.51	2,500.00	71.8	1,659.48
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	6,171.23	7,500.00	82.2	5,932.75
613-00-50-30-4010	BUILDING MAINT/REPAIR	1,606.44	1,606.44	2,000.00	80.3	539.78

DATE: 08/15/2018  
 TIME: 14:43:55  
 GL470005.WOW

CITY OF GRAND RAPIDS  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL  
 FOR 7 PERIODS ENDING JULY 31, 2018

PAGE: 5  
 P-YR: 18

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<b>EXPENSES</b>						
<b>GENERAL ADMINISTRATION</b>						
<b>OTHER SERVICES &amp; CHARGES</b>						
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	1,194.86	500.00	238.9	578.72
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	1,798.74	3,514.68	1,500.00	234.3	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	396.89	4,323.12	3,000.00	144.1	2,201.83
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	558.97	943.97	3,000.00	31.4	1,598.14
613-00-50-30-4080	FERTILIZER/CHEMICALS	303.53	21,525.46	32,000.00	67.2	20,281.71
613-00-50-30-4085	TREE MAINTENANCE	0.00	507.66	2,000.00	25.3	3,510.85
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	950.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	900.00	0.0	900.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,755.00
613-00-50-30-4320	MC/VISA BANK CHARGES	2,419.88	7,825.55	13,000.00	60.1	8,281.90
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.01	0.04	0.00	(100.0)	25.07
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	3,014.75	3,000.00	100.4	2,886.25
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,311.00	4,000.00	82.7	3,955.00
613-00-50-30-4350	4TH OF JULY EXPENSES	708.76	708.76	900.00	78.7	204.49
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,725.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	0.00	0.00	0.0	18,918.02
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	30,779.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	5,512.74	1,137.00	484.8	1,273.06
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	10,211.68	71,480.12	122,000.00	58.5	62,640.37
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	3,500.00	0.0	3,500.00
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>31,079.73</b>	<b>202,839.86</b>	<b>355,457.00</b>	<b>57.0</b>	<b>203,922.29</b>
<b>TOTAL GENERAL ADMINISTRATION</b>		<b>69,010.51</b>	<b>365,463.25</b>	<b>670,989.00</b>	<b>54.4</b>	<b>389,306.42</b>
<b>TOTAL EXPENSES:</b>		<b>69,010.51</b>	<b>365,463.25</b>	<b>670,989.00</b>	<b>54.4</b>	<b>389,306.42</b>
<b>TOTAL FUND REVENUES</b>						
<b>TOTAL FUND REVENUES</b>		<b>107,024.98</b>	<b>426,851.65</b>	<b>607,200.00</b>	<b>70.2</b>	<b>408,416.48</b>
<b>TOTAL FUND EXPENSES</b>						
<b>TOTAL FUND EXPENSES</b>		<b>69,010.51</b>	<b>365,463.25</b>	<b>670,989.00</b>	<b>54.4</b>	<b>389,306.42</b>
<b>FUND SURPLUS (DEFICIT)</b>						
<b>FUND SURPLUS (DEFICIT)</b>		<b>38,014.47</b>	<b>61,388.40</b>	<b>(63,789.00)</b>	<b>(96.2)</b>	<b>19,110.06</b>

DATE: 08/15/2018  
 TIME: 14:45:02  
 ID: GL450000.WOW

CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

PAGE: 1  
 F-YR: 18

FUND: POKEGAMA GOLF COURSE  
 FOR 7 PERIODS ENDING JULY 31, 2018

ACCOUNT #	DESCRIPTION	BALANCE 01/01/18	NET DEBITS	NET CREDITS	BALANCE 07/31/18
<b>ASSETS</b>					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	115,363.97	115,363.97	0.00
613-00-00-00-1010	CASH	99,443.57	434,912.89	355,713.22	178,643.24
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	6,251.76	49,072.93	33,734.76	21,589.93
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	1,356.58	1,356.58	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	6,088.14	0.00	6,088.14	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,794.36	6,293.77	4,500.59
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	890,666.09	0.00	0.00	890,666.09
613-00-00-00-1621	ACCUMULATED DEPR	(1,385,929.77)	0.00	71,480.12	(1,457,409.89)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	47,273.59	32,393.63	14,879.96
<b>TOTAL</b>		<b>2,782,511.51</b>	<b>658,774.32</b>	<b>622,424.19</b>	<b>2,818,861.64</b>
<b>TOTAL ASSETS</b>		<b>2,782,511.51</b>	<b>658,774.32</b>	<b>622,424.19</b>	<b>2,818,861.64</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
613-00-00-00-2020	ACCOUNTS PAYABLE	5,361.51	354,659.14	363,865.83	14,568.20
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	113,717.17	13,724.56	0.00	99,992.61
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	772.00	0.00	0.00	772.00
613-00-00-00-2150	ACCRUED INTEREST	569.00	0.00	0.00	569.00

DATE: 08/15/2018  
 TIME: 14:45:02  
 ID: GL450000.WOW

CITY OF GRAND RAPIDS  
 DETAILED BALANCE SHEET

PAGE: 2  
 F-YR: 18

FUND: POKEGAMA GOLF COURSE  
 FOR 7 PERIODS ENDING JULY 31, 2018

ACCOUNT #	DESCRIPTION	BALANCE 01/01/18	NET DEBITS	NET CREDITS	BALANCE 07/31/18
<b>LIABILITIES</b>					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	5,941.64	5,941.64	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	8,854.00	0.00	0.00	8,854.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	11,587.84	11,587.84	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	2,516.81	4,107.30	1,590.49
613-00-00-00-2290	LEASE PAYABLE	111,967.60	26,403.46	0.00	85,564.14
613-00-00-00-2510	SALES TAX PAYABLE	0.00	21,237.72	28,179.81	6,942.09
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>258,770.76</b>	<b>436,071.17</b>	<b>396,152.94</b>	<b>218,852.53</b>
<b>TOTAL LIABILITIES</b>		<b>258,770.76</b>	<b>436,071.17</b>	<b>396,152.94</b>	<b>218,852.53</b>
<b>FUND EQUITY</b>					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	32,393.63	47,273.59	14,879.96
613-00-00-00-3010	NET ASSETS	2,523,740.75	0.00	0.00	2,523,740.75
<b>TOTAL</b>		<b>2,523,740.75</b>	<b>32,393.63</b>	<b>47,273.59</b>	<b>2,538,620.71</b>
	<b>FUND SURPLUS (DEFICIT)</b>	<b>0.00</b>	<b>0.00</b>	<b>61,388.40</b>	<b>61,388.40</b>
<b>TOTAL FUND EQUITY</b>		<b>2,523,740.75</b>	<b>32,393.63</b>	<b>108,661.99</b>	<b>2,600,009.11</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>2,782,511.51</b>	<b>468,464.80</b>	<b>504,814.93</b>	<b>2,818,861.64</b>