

POKEGAMA GOLF COURSE BOARD MEETING

RESCHEDULED - FRIDAY, SEPTEMBER 21, 2018

7:00 am

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board has been rescheduled to Friday, September 21, 2018 at 7:00 am. **at the Pokegama Golf Course Clubhouse**, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

POKEGAMA GOLF COURSE BOARD MEETING

**TUESDAY, SEPTEMBER 18, 2018
7:00 am**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Pokegama Golf Course Board will be moved to Tuesday, September 18, 2018 at 7:00 am. **at the Pokegama Golf Course Clubhouse**, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
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Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 August 21, 2018
 7:00 AM

Present: Larry O'Brien, Kelly Kirwin, Brad Gallop, Pat Pollard

Absent: Todd Roth

Staff: Bob Cahill Director of Golf
 Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Brad Gallop made a motion to accept the minutes of the July 17, 2018 Board meeting. Kelly Kirwin seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Brad Gallop seconded the motion. The motion passed.

ABBY OX	600.00
AMERIPRIDE SERVICES INC	79.39
ARROWHEAD TRANSIT	500.00
BLOOMERS GARDEN CENTER	89.83
BUNES SEPTIC SERVICE INC	1,783.00
BURGGRAF'S ACE HARDWARE	443.97
CENTRAL LANDSCAPE SUPPLY INC	395.97
CITY OF COHASSET	80.16
COLE HARDWARE INC	84.43
DAVIS OIL INC	2,155.26
EAGLE RIDGE GOLF COURSE	1,215.20
FIDELDY BROS. WELL DRILLING	1,845.64
GARTNER REFRIGERATION CO	558.97
CITY OF GRAND RAPIDS	1,584.00
GRAND RAPIDS CITY PAYROLL	27,359.58
GRAND RAPIDS GREENHOUSE	9.29
GROOMS YARD SERVICES	400.00
L&M SUPPLY	106.65
MN DEPT OF LABOR & INDUSTRY	20.00
MINNESOTA REVENUE	5,426.99
MINNESOTA TORO	3,135.82
MINNESOTA UNEMPLOYMENT COMP FD	3,336.00
NORTHERN LAKES WINDOW CLEANING	299.24
NORTHLAND PORTABLES	208.76
NORTHERN OFFICE OUTFITTER INC	374.01
OPERATING ENGINEERS LOCAL #49	1,402.00
P.U.C.	5,458.73
NORTHERN MN WATER COND DBA	159.83
RAPID GARAGE DOOR COMPANY INC	189.00
RAPIDS PLUMBING & HEATING INC	576.00
RAPID RENTAL INC	510.00
ROSS GOLF COURSE	4,334.58
SERVPRO	2,438.98
SIM SUPPLY INC	382.63
STOKES PRINTING & OFFICE	707.34
TDS Metrocom	185.65
THE TESSMAN COMPANY	672.69
TRU NORTH ELECTRIC LLC	568.69
VERIZON WIRELESS	63.62

WASTE MANAGEMENT OF MN INC

274.39

TOTAL ALL VENDORS:

70,016.29

IV. Visitors: Abby Ox from Abby Ox Marketing

V. Grounds Superintendent: Steve Ross reported. Work continues on #14 green. The green has been taken out of service, which has allowed the green to heal better. An update was provided on the irrigation system that was damaged by the lightning strike. Brad Gallop made a motion to obtain permission from the City Council to move ahead with expending the resources to fix the problem caused by the lightning strike. Kelly Kirwin seconded the motion. The motion passed.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. Plans for promoting the purchase of 2019 season passes and receiving free golf after September 1 were discussed as well as promoting late September golf at a reduced rate.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Brad Gallop made a motion to adjourn the meeting. Kelly Kirwin seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DATE: 09/13/2018
 TIME: 12:13:26
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/18/2018

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0102125	ABBY OX	740.00
0113233	AMERIPRIDE SERVICES INC	84.57
0221650	BURGGRAF'S ACE HARDWARE	190.02
0308100	CHAMBER OF COMMERCE	400.00
0315455	COLE HARDWARE INC	266.95
0401804	DAVIS OIL INC	2,431.63
0514200	ESC SYSTEMS SOUND & LIFE SAFE	384.75
0609457	FILTHY CLEAN INC	290.00
0801836	HAWKINSON SAND & GRAVEL	537.70
1200500	L&M SUPPLY	18.96
1205700	GREGORY J. LESSMAN DBA	277.92
1309355	MINNESOTA TORO	2,452.35
1315625	MOR GOLF AND UTILITY	427.57
1415487	NORTHERN LAKES WINDOW CLEANING	149.62
1618235	PRESTO PRINT OF GRAND RAPIDS	31.27
1801530	NORTHERN MN WATER COND DBA	46.70
1815711	ROSS GOLF COURSE	4,334.58
1905600	SEPTIC CHECK	3,423.17
1920056	STANGEL STUMP GRINDING	726.75
1920555	STOKES PRINTING & OFFICE	73.88

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 17,288.39

CHECKS ISSUED-PRIOR APPROVAL

0315329	CITY OF COHASSET	80.90
0718015	GRAND RAPIDS CITY PAYROLL	41,319.02
1309335	MINNESOTA REVENUE	6,959.22
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
1621130	P.U.C.	3,115.51
2000490	TDS Metrocom	185.48
2205637	VERIZON WIRELESS	63.62
2301700	WASTE MANAGEMENT OF MN INC	274.39

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 53,400.14

TOTAL ALL DEPARTMENTS 70,688.53

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended August 31, 2018
With Comparative Actual Amounts for the Period Ended August 31, 2017**

	2018	2018		% OF BUDGET	2017 ACTUAL
	BUDGET	ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 181,500	\$ 175,388	\$ (6,112)	97%	\$ 169,846
Green Fees	259,000	193,814	(65,186)	75%	184,560
Ancillary	141,000	124,936	(16,064)	89%	116,060
Total Revenues	581,500	494,138	(87,362)	85%	470,465
Operating Expenses					
Personnel	275,553	175,898	(99,655)	64%	183,998
Materials and Supplies	39,979	35,486	(4,493)	89%	36,885
Other Services & Charges	219,732	147,838	(71,894)	67%	155,774
Total Expenses	535,264	359,223	(176,041)	67%	376,657
OPERATING INCOME (LOSS)	46,236	134,915	88,679		93,808
Nonoperating Revenues	7,700	13,462	5,762	175%	6,283
Concessionaire Lease	18,000	12,000	(6,000)	67%	10,000
Operating Transfer In	-	-	-	0%	-
Sales Tax Repayment	-	-	-	0%	-
Debt Principal Payment	(13,725)	(13,725)	0	100%	(13,589)
Depreciation	(122,000)	(81,691)	40,309	67%	(76,542)
NET INCOME	\$ (63,789)	\$ 64,962	\$ 128,751		\$ 19,961

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE

**Statement of Income and Expenses
AUGUST 31, 2018 TO AUGUST 31, 2014**

	<u>YTD THROUGH 8/31/2018</u>	<u>YTD THROUGH 8/31/2017</u>	<u>YTD THROUGH 8/31/2016</u>	<u>YTD THROUGH 8/31/2015</u>	<u>YTD THROUGH 8/31/2014</u>
Operating Revenues:					
Season Passes	\$ 175,388	\$ 169,846	\$ 175,900	\$ 174,240	\$ 159,120
Green Fees	193,814	184,560	185,369	196,945	183,613
Ancillaries	<u>124,936</u>	<u>116,060</u>	<u>115,729</u>	<u>119,770</u>	<u>125,545</u>
Total Operating Revenues	<u>494,138</u>	<u>470,465</u>	<u>476,998</u>	<u>490,954</u>	<u>468,278</u>
Operating Expenses:					
Personnel	175,898	183,998	181,305	165,463	154,444
Materials and Supplies	35,486	36,885	41,546	60,886	42,516
Other Services & Charges	<u>147,838</u>	<u>155,774</u>	<u>141,017</u>	<u>117,745</u>	<u>105,724</u>
Total Operating Expenses	<u>359,223</u>	<u>376,657</u>	<u>363,868</u>	<u>344,093</u>	<u>302,685</u>
OPERATING INCOME (LOSS)	<u>134,915</u>	<u>93,808</u>	<u>113,130</u>	<u>146,861</u>	<u>165,593</u>
Nonoperating Revenues	13,462	6,283	3,887	6,908	3,530
Concessionaire Lease	12,000	10,000	12,000	10,000	10,000
Operating Transfer In					
Clubhs/Park Prj Fundraising Exps					
Sales Tax Repayment					
Debt Principal Payment	(13,725)	(13,589)	(13,454)	(31,221)	(30,912)
Depreciation	<u>(81,691)</u>	<u>(76,542)</u>	<u>(69,437)</u>	<u>(68,274)</u>	<u>(65,452)</u>
NET INCOME (LOSS)	<u>\$ 64,962</u>	<u>\$ 19,961</u>	<u>\$ 46,126</u>	<u>\$ 64,274</u>	<u>\$ 82,759</u>

DATE: 09/13/2018
 TIME: 13:11:30
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2018

PAGE: 1
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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	66,196.00	63,000.00	105.0	59,340.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	256.00	2,920.00	3,000.00	97.3	2,600.00
613-00-34-00-1100	SINGLE PASS	0.00	69,179.00	78,000.00	88.6	74,357.25
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	3,989.00	3,500.00	113.9	3,289.00
613-00-34-00-1200	JUNIOR PASS	0.00	5,908.00	6,000.00	98.4	4,554.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	252.00	15,233.26	16,500.00	92.3	14,805.56
613-00-34-00-1250	PCC GOLF FEES	387.17	1,291.68	0.00	100.0	321.40
613-00-34-00-1600	WD 18 HOLE	7,744.00	20,352.00	24,000.00	84.8	19,330.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	20.00	7,730.00	0.00	100.0	7,718.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	75,000.00	0.0	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	2,261.00	6,650.00	14,000.00	47.5	8,113.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	2,098.00	15,008.26	0.00	100.0	18,201.76
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	14,532.23	35,715.69	0.00	100.0	664.84
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	624.00	1,728.00	0.00	100.0	2,432.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	161.50	380.00	0.00	100.0	152.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	682.00	1,760.00	0.00	100.0	1,056.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	2,847.63	10,467.63	12,000.00	87.2	9,240.00
613-00-34-00-1975	SENIOR GREEN FEES	7,012.45	23,837.61	0.00	100.0	19,950.47
613-00-34-00-2000	WD 2ND NINE	13.00	130.00	0.00	100.0	338.00
613-00-34-00-2100	WD TWILIGHT	588.00	2,880.00	0.00	100.0	1,480.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	2,680.19	45,000.00	5.9	20,624.57
613-00-34-00-2110	WE 18 HOLE	12,472.97	44,245.61	60,000.00	73.7	45,177.80
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	399.00	1,786.00	0.00	100.0	2,622.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	11.50	90.00	0.00	100.0	207.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	60.00	90.00	0.00	100.0	150.00
613-00-34-00-2120	WE 9 HOLE	2,990.00	13,569.00	21,000.00	64.6	15,824.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	315.00	1,215.00	0.00	100.0	788.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	533.02	0.00	100.0	8,663.79
613-00-34-00-2124	WE TWILIGHT	72.00	192.00	0.00	100.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	532.00	1,482.00	8,000.00	18.5	1,505.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00

DATE: 09/13/2018
 TIME: 13:11:30
 GL470005.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2018

PAGE: 2
 F-YR: 18

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
FUND: POKEGAMA GOLF COURSE						
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	71.25	292.50	500.00	58.5	386.25
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	0.00	6,539.00	7,000.00	93.4	5,550.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	4,144.00	4,500.00	92.0	4,250.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	0.00	396.00	0.00	100.0	100.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	0.00	884.00	0.00	100.0	1,000.00
613-00-34-00-2400	SMALL BUCKET	772.20	2,985.84	3,000.00	99.5	2,468.40
613-00-34-00-2450	MEDIUM BUCKET	510.51	2,378.64	2,500.00	95.1	1,970.28
613-00-34-00-2500	LARGE BUCKET	1,408.25	6,340.40	7,500.00	84.5	6,047.58
613-00-34-00-2600	CART 9 HOLE	2,080.00	7,507.20	29,000.00	25.8	6,124.62
613-00-34-00-2625	CART HALF 9 HOLE	4,634.24	17,271.55	0.00	100.0	17,675.37
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	20.00	105.00	0.00	100.0	130.00
613-00-34-00-2700	CART 18 HOLE	5,132.00	16,849.44	62,000.00	27.1	11,465.04
613-00-34-00-2725	CART HALF 18 HOLE	11,554.91	35,534.91	0.00	100.0	36,721.97
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	70.00	0.00	100.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	1,252.48	3,781.76	0.00	100.0	3,793.92
613-00-34-00-2800	MISCEL CART RENTAL	154.00	735.00	0.00	100.0	378.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	0.00	3,290.00	4,000.00	82.2	3,600.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	14,833.00	30,000.00	49.4	13,490.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	10,680.00	0.00	100.0	9,450.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	503.87	2,280.58	2,500.00	91.2	2,358.35
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		84,425.16	494,137.77	581,500.00	84.9	470,465.22
TOTAL CHARGES FOR SERVICES		84,425.16	494,137.77	581,500.00	84.9	470,465.22
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	PRO SHOP RENT	1,336.50	4,009.50	0.00	100.0	0.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	187.12	200.00	93.5	187.12
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	4,000.00	12,000.00	18,000.00	66.6	10,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	500.00	2,000.00	25.0	2,000.00

DATE: 09/13/2018
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2018

PAGE: 3
 F-YR: 18

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
MISCELLANEOUS REVENUE						
613-00-37-00-3800	CAM RENT	2,091.95	4,408.29	5,000.00	88.1	2,731.12
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	1,000.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	243.78	500.00	48.7	364.52
TOTAL		7,428.45	21,348.69	25,700.00	83.0	16,282.76
TOTAL MISCELLANEOUS REVENUE		7,428.45	21,348.69	25,700.00	83.0	16,282.76
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	895.00	895.00	0.00	100.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	3,218.80	0.00	100.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		895.00	4,113.80	0.00	100.0	0.00
TOTAL OTHER FINANCING SOURCES		895.00	4,113.80	0.00	100.0	0.00
TOTAL REVENUES:		92,748.61	519,600.26	607,200.00	85.5	486,747.98
EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	8,284.80	46,947.20	100,634.00	46.6	62,975.05
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	28,987.34	83,698.08	105,000.00	79.7	76,161.96
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	1,489.19	2,625.37	750.00	350.0	988.20
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1210	PERA	753.06	5,370.89	12,163.00	44.1	6,665.31
613-00-50-10-1220	FICA	2,384.63	8,157.43	12,548.00	65.0	8,299.94
613-00-50-10-1250	MEDICARE	557.65	1,907.70	2,935.00	64.9	1,941.20
613-00-50-10-1310	HEALTH INSURANCE	1,402.00	13,062.00	29,820.00	43.8	20,728.65
613-00-50-10-1330	LIFE INSURANCE	2.05	16.40	43.00	38.1	32.80
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	468.54
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	12,332.00	7,000.00	176.1	3,960.00
613-00-50-10-1510	WORKERS COMPENSATION	241.11	1,780.88	2,910.00	61.1	1,776.20

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2018

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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
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TOTAL PERSONNEL		44,101.83	175,897.95	275,553.00	63.8	183,997.85
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SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	313.09	1,186.76	1,000.00	118.6	1,204.10
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	31.27	781.13	1,000.00	78.1	776.02
613-00-50-20-2060	COMPUTER SUPPLIES	374.01	790.26	500.00	158.0	0.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	1,002.49	0.00	(100.0)	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	887.00	2,000.00	44.3	1,677.57
613-00-50-20-2100	OPERATING SUPPLIES	513.62	3,352.26	7,000.00	47.8	6,499.84
613-00-50-20-2120	MOTOR FUELS	1,008.96	8,412.85	9,500.00	88.5	7,697.20
613-00-50-20-2130	LUBRICANTS	0.00	197.39	324.50	60.8	148.63
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	450.66	5,136.57	5,048.00	101.7	5,291.32
613-00-50-20-2180	SAFETY SUPPLIES	0.00	411.44	500.00	82.2	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	8.50
613-00-50-20-2210	EQUIPMENT PARTS	1,429.84	7,436.64	7,000.00	106.2	7,040.57
613-00-50-20-2285	TURF MAINTENANCE	537.70	2,777.17	4,000.00	69.4	3,591.17
613-00-50-20-2290	FLOWERS	0.00	3,074.42	2,000.00	153.7	2,950.10
613-00-50-20-2400	SMALL TOOLS	0.00	40.04	106.50	37.5	0.00
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TOTAL SUPPLIES & MATERIALS		4,659.15	35,486.42	39,979.00	88.7	36,885.02
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OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,584.00	15,000.00	10.5	1,584.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	1,000.00	0.0	1,006.67
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	163.96	322.74	500.00	64.5	495.30
613-00-50-30-3090	JANITORIAL SERVICE	439.62	888.48	1,500.00	59.2	908.42
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,334.58	36,136.68	50,000.00	72.2	34,838.36
613-00-50-30-3210	TELEPHONE	249.10	2,217.40	4,000.00	55.4	2,615.99
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	853.23	500.00	170.6	0.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	16.82
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	3,310.63
613-00-50-30-3340	AUTO LICENSES	0.00	16.00	16.00	100.0	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	600.00	5,561.06	2,000.00	278.0	1,608.78
613-00-50-30-3610	GENERAL INSURANCE	658.00	5,264.00	7,200.00	73.1	5,678.72
613-00-50-30-3810	ELECTRICITY	0.00	13,605.49	20,000.00	68.0	15,951.74
613-00-50-30-3840	GARBAGE REMOVAL	274.39	1,308.69	2,000.00	65.4	1,484.80
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	1,408.13	10,751.15	2,500.00	430.0	1,771.97
613-00-50-30-3860	HEAT-NATURAL GAS	80.90	1,876.41	2,500.00	75.0	1,740.29
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	6,363.60	7,500.00	84.8	5,932.75
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	1,606.44	2,000.00	80.3	539.78

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 8 PERIODS ENDING AUGUST 31, 2018

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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	1,194.86	500.00	238.9	578.72
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	3,514.68	1,500.00	234.3	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	4,323.12	3,000.00	144.1	2,739.96
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	650.73	1,594.70	3,000.00	53.1	2,859.49
613-00-50-30-4080	FERTILIZER/CHEMICALS	369.16	21,894.62	32,000.00	68.4	20,350.05
613-00-50-30-4085	TREE MAINTENANCE	726.75	1,234.41	2,000.00	61.7	3,510.85
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.0	950.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	900.00	0.0	900.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,755.00
613-00-50-30-4320	MC/VISA BANK CHARGES	3,533.78	11,359.33	13,000.00	87.3	11,863.04
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(0.03)	0.01	0.00	(100.0)	25.05
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	20.00	3,034.75	3,000.00	101.1	2,906.25
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,311.00	4,000.00	82.7	3,955.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	708.76	900.00	78.7	204.49
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,725.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	0.00	0.00	0.0	18,918.02
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	30,779.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	5,512.74	1,137.00	484.8	1,273.06
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	10,211.34	81,691.46	122,000.00	66.9	76,541.58
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	3,500.00	0.0	3,500.00
TOTAL OTHER SERVICES & CHARGES		23,720.41	229,529.81	355,457.00	64.5	232,315.58
TOTAL GENERAL ADMINISTRATION		72,481.39	440,914.18	670,989.00	65.7	453,198.45
TOTAL EXPENSES:		72,481.39	440,914.18	670,989.00	65.7	453,198.45
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TOTAL FUND REVENUES		92,748.61	519,600.26	607,200.00	85.5	486,747.98
TOTAL FUND EXPENSES		72,481.39	440,914.18	670,989.00	65.7	453,198.45
FUND SURPLUS (DEFICIT)		20,267.22	78,686.08	(63,789.00)	(123.3)	33,549.53

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CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

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FUND: POKEGAMA GOLF COURSE
 FOR 8 PERIODS ENDING AUGUST 31, 2018

ACCOUNT #	DESCRIPTION	BALANCE 01/01/18	NET DEBITS	NET CREDITS	BALANCE 08/31/18
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	158,442.61	158,442.61	0.00
613-00-00-00-1010	CASH	99,443.57	547,847.77	439,316.01	207,975.33
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	6,251.76	50,909.04	40,647.28	16,513.52
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	1,356.58	1,356.58	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	6,088.14	592.38	6,088.14	592.38
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,794.36	7,192.88	3,601.48
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	890,666.09	0.00	0.00	890,666.09
613-00-00-00-1621	ACCUMULATED DEPR	(1,385,929.77)	0.00	81,691.46	(1,467,621.23)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	47,273.59	34,834.50	12,439.09
TOTAL		2,782,511.51	817,216.33	769,569.46	2,830,158.38
TOTAL ASSETS		2,782,511.51	817,216.33	769,569.46	2,830,158.38
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	5,361.51	434,829.65	432,877.41	3,409.27
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	113,717.17	13,724.56	0.00	99,992.61
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	772.00	0.00	0.00	772.00
613-00-00-00-2150	ACCRUED INTEREST	569.00	0.00	0.00	569.00

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CITY OF GRAND RAPIDS
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FUND: POKEGAMA GOLF COURSE
 FOR 8 PERIODS ENDING AUGUST 31, 2018

ACCOUNT #	DESCRIPTION	BALANCE 01/01/18	NET DEBITS	NET CREDITS	BALANCE 08/31/18
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	5,941.64	5,941.64	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	8,854.00	0.00	0.00	8,854.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	11,587.84	11,587.84	9,807.90	9,807.90
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	4,107.30	4,661.25	553.95
613-00-00-00-2290	LEASE PAYABLE	111,967.60	26,403.46	0.00	85,564.14
613-00-00-00-2510	SALES TAX PAYABLE	0.00	28,179.81	33,949.40	5,769.59
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		258,770.76	524,774.26	481,295.96	215,292.46
TOTAL LIABILITIES		258,770.76	524,774.26	481,295.96	215,292.46
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	34,834.50	47,273.59	12,439.09
613-00-00-00-3010	NET ASSETS	2,523,740.75	0.00	0.00	2,523,740.75
TOTAL		2,523,740.75	34,834.50	47,273.59	2,536,179.84
	FUND SURPLUS (DEFICIT)	0.00	0.00	78,686.08	78,686.08
TOTAL FUND EQUITY		2,523,740.75	34,834.50	125,959.67	2,614,865.92
TOTAL LIABILITIES AND FUND EQUITY		2,782,511.51	559,608.76	607,255.63	2,830,158.38