

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, December 18, 2018 at 7:30 am. at the Pokegama Golf Course Clubhouse, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:
Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
October 16, 2018
7:00 AM

Present: Larry O'Brien, Kelly Kirwin, Pat Pollard

Absent: Todd Roth, Brad Gallop

Staff: Bob Cahill Director of Golf

- I. Pat Pollard called the meeting to order.
- II. Larry O'Brien made a motion to accept the minutes of the September 21, 2018 Board meeting and September 26, 2018 Special Board meeting. Kelly Kirwin seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed. Pat Pollard made a motion to approve an extra bill payment to Abby Ox for \$400.00. Larry O'Brien seconded the motion. The motion passed.

AMERIPRIDE SERVICES INC	84.57
BURGGRAF'S ACE HARDWARE	586.12
JAMES V. CARLSON DBA	200.00
CITY OF COHASSET	93.72
COLE HARDWARE INC	208.68
DAVIS OIL INC	1,486.48
GRAND RAPIDS CITY PAYROLL	17,663.45
GRAND RAPIDS STATE BANK	8,116.53
L&M SUPPLY	235.94
MINNESOTA REVENUE	5,805.82
OPERATING ENGINEERS LOCAL #49	1,402.00
PLAISTED COMPANIES INC	1,051.78
PRESTO PRINT OF GRAND RAPIDS	32.06
NORTHERN MN WATER COND DBA	32.80
RAPID RENTAL INC	255.00
ROSS GOLF COURSE	4,334.58
STOKES PRINTING & OFFICE	32.93
TDS Metrocom	253.56
THE TESSMAN COMPANY	7,828.55
TURFWERKS	296.42
TWINCITIESGOLF.COM INC	200.00
UNUM LIFE INSURANCE CO OF AMER	2.05
VERIZON WIRELESS	63.62
WASTE MANAGEMENT OF MN INC	274.39
LARRY ROY	200.00
MARK MUTCHLER	200.00
KATHLEEN PETERMEIER	200.00
WILLARD LEROY PETERSON	200.00
JEFF FRAZIER	200.00
SCOTT ANDERSON	200.00
JEFF MELLANG	200.00
DENNIS SCHAAR	200.00
LARRY O'BRIEN	125.00
 TOTAL ALL VENDORS:	 52,266.05

- IV. Visitors: Barb Baird
- V. Grounds Superintendent: Bob Cahill reported. End of year chemicals are still being applied. New trees will not be planted this fall, but will be purchased next spring at a lower purchase price because they can be bought bare root. No greens will be covered this winter. The insurance settlement on the irrigation system damage is still being processed.
- VI. Concessions: No report
- VII. Director of Golf: Bob Cahill reported. Barb Baird attended the meeting and explained several finance issues. A cash balance policy will be considered. The purchase of a greens roller was postponed until a later date. The budget process will start soon, so that approval can take place in November. Pat Pollard made a motion to move our credit card processing from the Grand Rapids State Bank to the American Bank. Kelly Kirwin seconded the motion. The motion passed.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Larry O'Brien made a motion to adjourn the meeting. Kelly Kirwin seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DATE: 12/11/2018
 TIME: 15:27:12
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/18/2018

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0221650	BURGGRAF'S ACE HARDWARE	85.49
0701650	GARTNER REFRIGERATION CO	578.50
0718010	CITY OF GRAND RAPIDS	10,475.00
0718060	GRAND RAPIDS HERALD REVIEW	358.00
0718555	GROOMS YARD SERVICES	400.00
1200500	L&M SUPPLY	57.46
1300082	M & R ENTERPRISES	1,455.00
1309355	MINNESOTA TORO	170.31
1309495	MINUTEMAN PRESS	653.77
1401650	NARDINI FIRE EQUIPMENT CO INC	680.50
1805230	REESE RUBBER STAMP COMPANY	24.05
1815711	ROSS GOLF COURSE	4,334.58

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$19,272.66

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0315329	CITY OF COHASSET	316.78
0718015	GRAND RAPIDS CITY PAYROLL	9,825.65
1309335	MINNESOTA REVENUE	331.43
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
1621130	P.U.C.	1,295.32
2000490	TDS Metrocom	252.15
2114750	UNUM LIFE INSURANCE CO OF AMER	2.05
2205637	VERIZON WIRELESS	63.85

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF \$13,489.23

TOTAL ALL DEPARTMENTS 32,761.89