

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, April 16, 2019 at 7:30 am. **Pokegama Golf Course Clubhouse**, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:
Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
March 19, 2019
7:00 AM

Present: Larry O'Brien, Kelly Kirwin, John Bauer

Absent: Brad Gallop, Pat Pollard

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Kelly Kirwin called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the February 19, 2019 Board meeting. John Bauer seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. John Bauer seconded the motion. The motion passed. John Bauer made a motion to approve an additional bill for \$4,000.00 to Eck Designs. Kelly Kirwin seconded the motion. The motion passed.

LEAGUE OF MN CITIES INS TRUST	8,245.00
BURGGRAF'S ACE HARDWARE	236.75
CITY OF COHASSET	487.10
GOLFNOW G1 LLC	1,000.00
GRAND RAPIDS CITY PAYROLL	6,471.02
L&M SUPPLY	96.18
MINNESOTA REVENUE	423.51
MINNESOTA TORO	12,691.41
MOR GOLF AND UTILITY	298.64
NEXTERA COMMUNICATIONS LLC	2.63
OPERATING ENGINEERS LOCAL #49	1,402.00
P.U.C.	3,021.25
ROSS GOLF COURSE	4,421.28
TDS Metrocom	251.70
UNUM LIFE INSURANCE CO OF AMER	2.05
VERIZON WIRELESS	63.92
TOTAL ALL VENDORS:	39,114.44

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. Projects planned for this spring and summer include; brushing the hill side on #18, additional brushing on the east side of #14 green, planting bare root trees in numerous places, and building up short tee boxes. Steve will bring in some estimates for repair work on the maintenance building.

VI. Concessions: No report.

VII. Director of Golf: Bob Cahill reported. The new on-line booking system was explained. New hole signs will be purchased and installed. License plate grant money will be used to purchase a large crocodile inflatable for use in youth golf promotions. A junior golf club lease program was explained.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. John Bauer seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DATE: 04/10/2019
 TIME: 11:58:31
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/16/2019

VENDOR #	NAME	AMOUNT DUE
0221650	BURGGRAF'S ACE HARDWARE	797.35
0315455	COLE HARDWARE INC	13.34
0401804	DAVIS OIL INC	173.59
0700016	GPS TECHNOLOGIES INC	4,950.00
0718060	GRAND RAPIDS HERALD REVIEW	50.00
0920060	ITASCA COUNTY TREASURER	3,686.00
1200500	L&M SUPPLY	622.38
1309200	MINNESOTA GOLF ASSOCIATION INC	180.00
1309355	MINNESOTA TORO	4,232.59
1309495	MINUTEMAN PRESS	44.89
1415495	NORTHERN SAFETY & INDUSTRIAL	282.39
1801530	NORTHERN MN WATER COND DBA	34.95
1815711	ROSS GOLF COURSE	4,421.28
1920555	STOKES PRINTING & OFFICE	115.28
2023351	TWINCITIESGOLF.COM INC	750.00
2114365	UNITED STATES GOLF ASSOCIATION	150.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 20,504.04
PRIOR APPROVAL		
0315329	CITY OF COHASSET	352.37
0718015	GRAND RAPIDS CITY PAYROLL	8,701.40
0718070	GRAND RAPIDS STATE BANK	325.76
1309335	MINNESOTA REVENUE	170.10
1405850	NEXTERA COMMUNICATIONS LLC	2.64
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
2000490	TDS Metrocom	249.96
2114750	UNUM LIFE INSURANCE CO OF AMER	2.05
2205637	VERIZON WIRELESS	63.92
2209665	VISA	484.70
2301700	WASTE MANAGEMENT OF MN INC	176.90
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$ 11,931.80
TOTAL ALL DEPARTMENTS		32,435.84

FUND: POKEGAMA GOLF COURSE
 FOR 3 PERIODS ENDING MARCH 31, 2019

ACCOUNT #	DESCRIPTION	BALANCE 01/01/19	NET DEBITS	NET CREDITS	BALANCE 03/31/19
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	26,855.69	26,855.69	0.00
613-00-00-00-1010	CASH	174,516.72	19,562.63	93,265.64	100,813.71
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLIND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	13,901.20	11,602.33	7,446.23	18,057.30
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	6,331.01	0.00	6,331.01	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,053.22	2,513.04	7,540.18
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	882,616.67	12,691.41	0.00	895,308.08
613-00-00-00-1621	ACCUMULATED DEPR	(1,500,385.84)	0.00	0.00	(1,528,950.45)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	52,516.16	5,421.27	47,094.89
TOTAL		2,742,971.48	133,281.44	170,397.49	2,705,855.43
TOTAL ASSETS		2,742,971.48	133,281.44	170,397.49	2,705,855.43
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	13,525.92	93,251.52	75,628.69	(4,096.91)
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	99,992.61	0.00	0.00	99,992.61
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2150	ACCRUED INTEREST	500.00	0.00	0.00	500.00

FUND: POKEGAMA GOLF COURSE
 FOR 3 PERIODS ENDING MARCH 31, 2019

ACCOUNT #	DESCRIPTION	BALANCE 01/01/19	NET DEBITS	NET CREDITS	BALANCE 03/31/19
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	5,528.90	5,528.90	0.00	0.00
613-00-00-00-2166	OPBB LIABILITY	0.00	0.00	0.00	0.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	28,703.36	28,703.36	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	1,064.12	0.00	261.60
613-00-00-00-2290	LEASE PAYABLE	85,564.14	0.00	0.00	85,564.14
613-00-00-00-2510	SALES TAX PAYABLE	0.00	525.11	3,179.05	2,653.94
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		233,814.93	129,073.01	80,133.46	184,875.38
TOTAL LIABILITIES					
TOTAL		233,814.93	129,073.01	80,133.46	184,875.38
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	5,421.27	52,516.16	47,094.89
613-00-00-00-3010	NET ASSETS	2,509,156.55	0.00	0.00	2,509,156.55
TOTAL		2,509,156.55	5,421.27	52,516.16	2,556,251.44
	FUND SURPLUS (DEFICIT)	0.00	35,271.39	0.00	(35,271.39)
TOTAL FUND EQUITY		2,509,156.55	40,692.66	52,516.16	2,520,980.05
TOTAL LIABILITIES AND FUND EQUITY					
TOTAL		2,742,971.48	169,765.67	132,649.62	2,705,855.43

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended March 31, 2019
With Comparative Actual Amounts for the Period Ended March 31, 2018**

	2019 BUDGET	2019		% OF BUDGET	2018 ACTUAL
		ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 179,000	\$ 35,356	\$(143,644)	20%	\$ 31,986
Green Fees	272,071	270	(271,801)	0%	76
Ancillary	150,500	10,672	(139,828)	7%	7,083
Total Revenues	601,571	46,298	(555,273)	8%	39,145
Operating Expenses					
Personnel	245,876	27,991	(217,885)	11%	37,630
Materials and Supplies	44,132	1,883	(42,249)	4%	5,572
Other Services & Charges	239,470	24,816	(214,654)	10%	30,964
Total Expenses	529,478	54,690	(474,788)	10%	74,166
OPERATING INCOME (LOSS)	72,093	(8,392)	(80,485)		(35,021)
Nonoperating Revenues	13,000	1,685	(11,315)	13%	1,630
Concessionaire Lease	18,000	-	(18,000)	0%	-
Operating Transfer In	-	-	-	0%	-
Debt Principal Payment	(13,862)	-	13,862	0%	-
Depreciation	(104,000)	(28,565)	75,435	27%	(30,490)
NET INCOME	\$ (14,769)	\$ (35,271)	(20,502)		\$ (63,882)

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
MARCH 31, 2019 TO MARCH 31, 2015

	YTD THROUGH 3/31/2019	YTD THROUGH 3/31/2018	YTD THROUGH 3/31/2017	YTD THROUGH 3/31/2016	YTD THROUGH 3/31/2015
Operating Revenues:					
Season Passes	\$ 35,356	\$ 31,986	\$ 37,608	\$ 85,126	\$ 21,742
Green Fees	270	76	252	-	1,000
Ancillaries	10,672	7,083	8,380	15,134	2,810
Total Operating Revenues	46,298	39,145	46,240	100,260	25,552
Operating Expenses:					
Personnel	27,991	37,630	40,541	29,236	31,466
Materials and Supplies	1,883	5,572	4,911	5,066	4,526
Other Services & Charges	24,816	30,964	30,028	32,549	16,290
Total Operating Expenses	54,690	74,166	75,480	66,851	52,282
OPERATING INCOME (LOSS)	(8,392)	(35,021)	(29,240)	33,409	(26,730)
Nonoperating Revenues	1,685	1,630	47	126	148
Concessionaire Lease	-	-	-	2,000	-
Clubhs/Park Prj Fundraising Exps	-	-	-	-	-
Depreciation	(28,565)	(30,490)	(26,427)	(24,370)	(26,016)
NET INCOME (LOSS)	\$ (35,271)	\$ (63,882)	\$ (55,620)	\$ 11,165	\$ (52,599)

DATE: 04/10/2019
 TIME: 13:56:54
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 3 PERIODS ENDING MARCH 31, 2019

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 F-YR: 19

FUND: POKEGAMA GOLF COURSE
 REVENUES
 CHARGES FOR SERVICES

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
613-00-34-00-1000	FAMILY PASS	14,546.00	17,663.00	67,000.00	26.3	18,452.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	0.00	3,000.00	0.0	0.00
613-00-34-00-1100	SINGLE PASS	12,322.00	15,038.00	70,000.00	21.4	9,486.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	399.00	399.00	4,000.00	9.9	0.00
613-00-34-00-1200	JUNIOR PASS	745.00	745.00	6,000.00	12.4	0.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	1,438.00
613-00-34-00-1230	MULTI-PLAY PASS	0.00	0.00	16,500.00	0.0	0.00
613-00-34-00-1250	PCC GOLF FEES	302.27	581.47	2,000.00	29.0	168.99
613-00-34-00-1600	WD 18 HOLE	0.00	0.00	24,000.00	0.0	0.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	86,571.00	0.0	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	0.00	9,000.00	0.0	0.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	0.00	13,500.00	0.0	0.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1975	SENIOR GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2000	WD 2ND NINE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2100	WD TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	269.52	269.52	46,000.00	0.5	0.00
613-00-34-00-2110	WE 18 HOLE	0.00	0.00	55,000.00	0.0	76.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2120	WE 9 HOLE	0.00	0.00	18,000.00	0.0	0.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2124	WE TWILIGHT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
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REVENUES
 CHARGES FOR SERVICES

613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	6,000.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	14,000.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	0.00	0.00	500.00	0.0	0.00
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	597.00	796.00	8,000.00	9.9	1,180.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	518.00	518.00	4,500.00	11.5	1,036.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	99.00	99.00	0.00	100.0	0.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	49.00	98.00	0.00	100.0	394.00
613-00-34-00-2400	SMALL BUCKET	0.00	0.00	3,500.00	0.0	0.00
613-00-34-00-2450	MEDIUM BUCKET	0.00	0.00	3,000.00	0.0	0.00
613-00-34-00-2500	LARGE BUCKET	0.00	0.00	7,000.00	0.0	0.00
613-00-34-00-2600	CART 9 HOLE	0.00	0.00	35,000.00	0.0	0.00
613-00-34-00-2625	CART HALF 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2700	CART 18 HOLE	0.00	0.00	65,000.00	0.0	0.00
613-00-34-00-2725	CART HALF 18 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2800	MISCEL CART RENTAL	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	0.00	0.00	3,500.00	0.0	300.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	6,312.00	7,101.00	0.00	100.0	4,655.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	2,445.00	2,934.00	29,000.00	10.1	1,917.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	19.05	55.93	2,000.00	2.7	41.84
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00

TOTAL 38,622.84 46,297.92 601,571.00 7.6 39,144.83
 TOTAL CHARGES FOR SERVICES 38,622.84 46,297.92 601,571.00 7.6 39,144.83

MISCELLANEOUS REVENUE

613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	PRO SHOP RENT	1,358.37	1,358.37	5,300.00	25.6	1,336.50
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	0.00	200.00	0.0	0.00
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	0.00	18,000.00	0.0	0.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	2,000.00	0.0	0.00

CITY OF GRAND RAPIDS
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 3 PERIODS ENDING MARCH 31, 2019

ACCOUNT NUMBER DESCRIPTION FUND: POKEGAMA GOLF COURSE MARCH ACTUAL FISCAL YEAR-TO-DATE ACTUAL FISCAL YEAR BUDGET COLLECTED/EXPENDED % YEAR-TO-DATE ACTUAL PRIOR YEAR-TO-DATE ACTUAL

REVENUES
 MISCELLANEOUS REVENUE

613-00-37-00-3800	CAM RENT	326.54	326.54	5,000.00	0.00	6.5	293.82
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	0.00	500.00	0.00	0.0	0.00

TOTAL 1,684.91 1,684.91 31,000.00 5.4 1,630.32
 TOTAL MISCELLANEOUS REVENUE 1,684.91 1,684.91 31,000.00 5.4 1,630.32

OTHER FINANCING SOURCES

613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDDRAISER	0.00	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.00	0.0	0.00

TOTAL 0.00 0.00 0.00 0.0 0.00
 TOTAL OTHER FINANCING SOURCES 0.00 0.00 0.00 0.0 0.00

TOTAL REVENUES: 40,307.75 47,982.83 632,571.00 7.5 40,775.15

EXPENSES

GENERAL ADMINISTRATION

PERSONNEL

613-00-50-10-1010	SALARY-FULLTIME	8,449.39	16,617.14	73,228.00	22.6	16,569.60
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	1,936.95	1,936.95	115,000.00	1.6	2,448.00
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	1,500.00	0.0	0.00
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	800.00	0.0	0.00
613-00-50-10-1210	PERA	778.98	1,391.56	9,333.00	14.9	1,426.32
613-00-50-10-1220	FICA	625.35	1,119.35	11,763.00	9.5	1,141.90
613-00-50-10-1250	MEDICARE	146.25	261.79	2,751.00	9.5	267.04
613-00-50-10-1310	HEALTH INSURANCE	1,402.00	6,206.00	17,833.00	34.8	6,052.00
613-00-50-10-1330	LIFE INSURANCE	2.05	6.15	25.00	24.6	6.15
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	0.00	9,000.00	0.0	8,996.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 3 PERIODS ENDING MARCH 31, 2019

PAGE: 4
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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
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EXPENSES

GENERAL ADMINISTRATION
 PERSONNEL

613-00-50-10-1510 WORKERS COMPENSATION

150.68	452.04	2,893.00	15.6	723.33	
TOTAL PERSONNEL	13,491.65	27,990.98	245,876.00	11.3	37,630.34

SUPPLIES & MATERIALS

613-00-50-20-2010 OFFICE SUPPLIES

613-00-50-20-2020 COPY SUPPLIES

613-00-50-20-2030 PRINTING & BINDING

613-00-50-20-2060 COMPUTER SUPPLIES

613-00-50-20-2075 ASSETS BETWEEN \$700-2,499

613-00-50-20-2090 INVENTORIAL SUPPLIES

613-00-50-20-2100 OPERATING SUPPLIES

613-00-50-20-2120 MOTOR FUELS

613-00-50-20-2130 LUBRICANTS

613-00-50-20-2150 MAINT/EQUIPMENT SUPPLIES

613-00-50-20-2180 SAFETY SUPPLIES

613-00-50-20-2190 OTHER SUPPLIES/MATERIALS

613-00-50-20-2210 EQUIPMENT PARTS

613-00-50-20-2285 TURF MAINTENANCE

613-00-50-20-2290 FLOWERS

613-00-50-20-2400 SMALL TOOLS

0.00	0.00	0.00	0.0	99.22	
0.00	0.00	0.00	0.0	0.00	
0.00	262.38	1,000.00	26.2	48.07	
0.00	0.00	500.00	0.0	75.35	
0.00	0.00	0.00	0.0	1,002.49	
0.00	0.00	2,000.00	0.0	673.30	
34.95	34.95	5,000.00	0.6	23.00	
0.00	0.00	11,000.00	0.0	0.00	
654.05	654.05	325.00	201.2	197.39	
631.57	631.57	5,500.00	11.4	812.46	
282.39	282.39	500.00	56.4	0.00	
0.00	0.00	0.00	0.0	0.00	
17.36	17.36	10,000.00	0.1	1,543.30	
0.00	0.00	4,000.00	0.0	1,057.42	
0.00	0.00	3,000.00	0.0	0.00	
0.00	0.00	107.00	0.0	40.04	
TOTAL SUPPLIES & MATERIALS	1,620.32	1,882.70	44,132.00	4.2	5,572.04

OTHER SERVICES & CHARGES

613-00-50-30-3000 PROFESSIONAL SERVICES

613-00-50-30-3010 AUDITING/ACCOUNTING SERVICES

613-00-50-30-3040 LEGAL SERVICES

613-00-50-30-3060 EXTERMINATOR SERVICE

613-00-50-30-3070 LAUNDRY/SOIL MATS

613-00-50-30-3090 JANITORIAL SERVICE

613-00-50-30-3100 OTHER CONTRACTED SERVICE

613-00-50-30-3210 TELEPHONE

613-00-50-30-3220 POSTAGE

613-00-50-30-3230 SEMINAR/MEETINGS/SCHOOL

613-00-50-30-3260 PROMOTIONS

613-00-50-30-3265 SNAG EXPENSES

613-00-50-30-3340 AUTO LICENSES

613-00-50-30-3510 PUBLISHING & ADVERTISING

613-00-50-30-3610 GENERAL INSURANCE

613-00-50-30-3810 ELECTRICITY

613-00-50-30-3840 GARBAGE REMOVAL

0.00	0.00	4,000.00	0.0	0.00
0.00	0.00	10,875.00	0.0	0.00
0.00	0.00	0.00	0.0	0.00
0.00	0.00	500.00	0.0	0.00
0.00	0.00	500.00	0.0	0.00
0.00	0.00	1,200.00	0.0	0.00
4,421.28	13,263.78	53,500.00	24.7	13,003.74
261.70	941.77	3,000.00	31.3	898.23
0.00	0.00	0.00	0.0	0.00
0.00	0.00	1,000.00	0.0	853.23
0.00	0.00	0.00	0.0	0.00
0.00	0.00	0.00	0.0	0.00
0.00	0.00	0.00	0.0	0.00
0.00	0.00	16.00	0.0	16.00
50.00	800.00	4,000.00	20.0	2,493.06
687.00	2,061.00	8,000.00	25.7	1,974.00
0.00	3,021.25	22,000.00	13.7	4,341.17
176.90	176.90	1,800.00	9.8	0.00

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CITY OF GRAND RAPIDS
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 3 PERIODS ENDING MARCH 31, 2019

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	MARCH		FISCAL YEAR-TO-DATE		FISCAL YEAR BUDGET		% COLLECTED/EXPENDED		PRIOR YEAR-TO-DATE	
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	EXPENDED	EXPENDED	ACTUAL	ACTUAL
EXPENSES											
GENERAL ADMINISTRATION											
OTHER SERVICES & CHARGES											
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.00	7,000.00	0.00	0.0	0.0	0.00	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	0.00	0.00	0.00	7,000.00	0.00	0.0	0.0	445.00	0.00
613-00-50-30-3860	HEAT-NATURAL GAS	352.37	1,376.58	1,376.58	1,192.38	2,700.00	50.9	2.5	2.5	1,192.38	44.2
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	192.38	192.38	421.35	7,500.00	0.0	0.0	0.0	421.35	5.6
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	0.00	0.00	0.00	2,000.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00	1,000.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	0.00	0.00	0.00	2,500.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	0.00	0.00	0.00	3,000.00	0.0	0.0	0.0	2,218.19	73.9
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	0.00	0.00	0.00	3,000.00	0.0	0.0	0.0	85.00	2.8
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	0.00	0.00	0.00	32,000.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4085	TREE MAINTENANCE	0.00	0.00	0.00	0.00	7,500.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	0.00	0.00	0.00	10,000.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	0.00	0.00	10,000.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	0.00	0.00	0.00	1,800.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4320	MC/VISA BANK CHARGES	218.04	391.27	391.27	421.84	10,000.00	3.9	0.0	0.0	421.84	4.2
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	324.00	2,591.00	2,591.00	2,600.75	3,000.00	86.3	0.0	0.0	2,600.75	86.7
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	0.00	0.00	0.00	3,500.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	0.00	0.00	0.00	800.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	0.00	0.00	13,862.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.00	27,435.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	4,344.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	9,192.43	28,564.61	28,564.61	30,490.47	104,000.00	27.4	0.0	0.0	30,490.47	29.3
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.0	0.0	0.0	0.00	0.00
TOTAL OTHER SERVICES & CHARGES											
TOTAL GENERAL ADMINISTRATION		15,683.72	53,380.54	53,380.54	61,454.41	357,332.00	14.9	0.0	0.0	61,454.41	17.2
TOTAL GENERAL ADMINISTRATION		30,795.69	83,254.22	83,254.22	104,656.79	647,340.00	12.8	0.0	0.0	104,656.79	15.2
TOTAL EXPENSES:											
TOTAL EXPENSES:		30,795.69	83,254.22	83,254.22	104,656.79	647,340.00	12.8	0.0	0.0	104,656.79	15.2

TOTAL FUND REVENUES 40,307.75 47,982.83 632,571.00 7.5 40,775.15
 TOTAL FUND EXPENSES 30,795.69 83,254.22 647,340.00 12.8 104,656.79
 FUND SURPLUS (DEFICIT) 9,512.06 (35,271.39) (14,769.00) 238.8 (63,881.64)