

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, July 16, 2019 at 7:00 am. *Pokegama Golf Course Clubhouse*, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:
Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
June 18, 2019
7:00 AM

Present: Larry O'Brien, John Bauer, Brad Gallop, Pat Pollard

Absent: Kelly Kirwin

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. John Bauer made a motion to accept the minutes of the May 21, 2019 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Brad Gallop made a motion to approve the bill list. John Bauer seconded the motion. The motion passed. Brad Gallop made a motion to approve an additional bill for \$216.42 to RC Rental. John Bauer seconded the motion. The motion passed.

AMERICAN BANK	1,403.73
AMERIPRIDE SERVICES INC	108.64
ANDERSON GLASS	263.00
BLOOMERS GARDEN CENTER	1,316.38
BURGGRAF'S ACE HARDWARE	504.88
CITY OF COHASSET	414.46
COLE HARDWARE INC	90.29
DAVIS OIL INC	2,323.82
ECK DESIGN LLC	2,160.00
FORUM COMMUNICATIONS COMPANY	25.00
GARTNER REFRIGERATION CO	578.50
GOLF MINNESOTA	195.00
CITY OF GRAND RAPIDS	17,156.03
GRAND RAPIDS CITY PAYROLL	19,858.58
GRAND RAPIDS GREENHOUSE	2,561.17
GRAND RAPIDS HERALD REVIEW	48.00
L&M SUPPLY	1,313.89
MIDWAY REPAIR	188.62
MINNESOTA REVENUE	5,697.44
MINNESOTA TORO	155.91
NARDINI FIRE EQUIPMENT CO INC	263.36
NEXTERA COMMUNICATIONS LLC	7.55
NAPA SUPPLY OF GRAND RAPIDS	1,496.64
OPERATING ENGINEERS LOCAL #49	1,402.00
P.U.C.	3,596.78
NORTHERN MN WATER COND DBA	24.85
ROSS GOLF COURSE	4,421.28
SEPTIC CHECK	500.00
STOKES PRINTING & OFFICE	79.43
TCF EQUIPMENT FINANCE 0	30,779.03
TDS Metrocom	251.17
TREASURE BAY PRINTING	45.96
UNUM LIFE INSURANCE CO OF AMER	2.05
VISA	2,633.49
WW THOMPSON CONCRETE PRODUCTS	108.80
WASTE MANAGEMENT OF MN INC	463.17
TOTAL ALL VENDORS:	102,438.90

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. The new greens roller is being used now at least twice a week and soon will be every Monday, Wednesday, and Friday. Several trees have been removed and stumps have been ground. The new irrigation controllers will be installed as soon as scheduling permits. The course is in great shape following very cool weather.
- VI. Concessions: No report.
- VII. Director of Golf: Bob Cahill reported. The loan from the city for the irrigation controllers has been approved and the approval for purchase should occur Monday. Starters are now in place as needed. Several recent events were a success and more events soon to come.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: John Bauer made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

POKEGAMA GOLF COURSE BILL LIST - JULY 16, 2019

DATE: 07/11/2019
 TIME: 08:52:34
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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/16/2019

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0113233	AMERIPRIDE SERVICES INC	120.80
0114900	ANYWAY YOU WANT IT MOVING &	340.00
0221650	BURGGRAF'S ACE HARDWARE	322.10
0301328	ROBERT CAHILL	480.00
0315455	COLE HARDWARE INC	183.76
0401804	DAVIS OIL INC	2,251.02
0514200	ESC SYSTEMS SOUND & LIFE SAFE	384.75
0609457	FILTHY CLEAN INC	309.94
0715448	GOLF ASSOCIATES SCORECARD CO	806.46
0718555	GROOMS YARD SERVICES	400.00
1200500	L&M SUPPLY	79.66
1309355	MINNESOTA TORO	703.95
1309495	MINUTEMAN PRESS	113.65
1315625	MOR GOLF AND UTILITY	237.39
1415487	NORTHERN LAKES WINDOW CLEANING	160.31
1612050	PLAISTED COMPANIES INC	1,629.86
1618235	PRESTO PRINT OF GRAND RAPIDS	135.73
1801530	NORTHERN MN WATER COND DBA	54.90
1815711	ROSS GOLF COURSE	4,421.28
1920056	STANGEL STUMP GRINDING	876.38
1920555	STOKES PRINTING & OFFICE	760.81
2023351	TWINCITIESGOLF.COM INC	750.00
T000413	RICK MCDONALD	999.28
T001428	ROB LEPAK	1,387.24

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 17,909.27

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	293.97
0113216	AMERICAN BANK	1,733.41
0718015	GRAND RAPIDS CITY PAYROLL	28,783.22
1309335	MINNESOTA REVENUE	7,023.45
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
1800140	RC RENTALS LLC	216.42
2000490	TDS Metrocom	183.74
2114750	UNUM LIFE INSURANCE CO OF AMER	2.05
2301700	WASTE MANAGEMENT OF MN INC	463.17

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 40,101.43

TOTAL ALL DEPARTMENTS 58,010.70

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended June 30, 2019
With Comparative Actual Amounts for the Period Ended June 30, 2018**

	2019 BUDGET	2019		% OF BUDGET	2018 ACTUAL
		ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 179,000	\$ 168,503	\$ (10,497)	94%	\$ 170,966
Green Fees	272,071	74,934	(197,138)	28%	72,207
Ancillary	150,500	66,159	(84,341)	44%	64,908
Total Revenues	601,571	309,596	(291,975)	51%	308,081
Operating Expenses					
Personnel	245,876	96,692	(149,184)	39%	100,274
Materials and Supplies	44,132	31,652	(12,480)	72%	24,418
Other Services & Charges	239,470	103,111	(136,359)	43%	110,492
Total Expenses	529,478	231,455	(298,023)	44%	235,184
OPERATING INCOME (LOSS)	72,093	78,141	6,048		72,897
Nonoperating Revenues	13,000	3,519	(9,481)	27%	5,746
Concessionaire Lease	18,000	6,000	(12,000)	33%	6,000
Operating Transfer In	-	-	-	0%	-
Debt Principal Payment	(13,862)	(13,862)	0	100%	(13,725)
Depreciation	(104,000)	(53,809)	50,191	52%	(61,268)
NET INCOME	\$ (14,769)	\$ 19,989	34,758		\$ 9,649

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE

Statement of Income and Expenses

JUNE 30, 2019 TO JUNE 30, 2015

	YTD THROUGH <u>6/30/2019</u>	YTD THROUGH <u>6/30/2018</u>	YTD THROUGH <u>6/30/2017</u>	YTD THROUGH <u>6/30/2016</u>	YTD THROUGH <u>6/30/2015</u>
Operating Revenues:					
Season Passes	\$ 168,503	\$ 170,966	\$ 161,793	\$ 169,923	\$ 166,244
Green Fees	74,934	72,207	72,853	68,989	76,618
Ancillary	<u>66,159</u>	<u>64,908</u>	<u>57,869</u>	<u>57,403</u>	<u>61,964</u>
Total Operating Revenues	<u>309,596</u>	<u>308,081</u>	<u>292,515</u>	<u>296,314</u>	<u>304,826</u>
Operating Expenses:					
Personnel	96,692	100,274	117,577	116,039	106,445
Materials and Supplies	31,652	24,418	27,527	25,392	45,188
Other Services & Charges	<u>103,111</u>	<u>110,492</u>	<u>118,161</u>	<u>108,011</u>	<u>94,468</u>
Total Operating Expenses	<u>231,455</u>	<u>235,184</u>	<u>263,265</u>	<u>249,442</u>	<u>246,101</u>
OPERATING INCOME (LOSS)	<u>78,141</u>	<u>72,897</u>	<u>29,249</u>	<u>46,872</u>	<u>58,725</u>
Nonoperating Revenues	3,519	5,746	2,443	1,777	2,963
Concessionaire Lease	6,000	6,000	6,000	8,000	6,000
Operating Transfer In	-	-	-	-	-
Debt Principal Payment	(13,862)	(13,725)	(13,589)	(13,454)	(31,221)
Depreciation	<u>(53,809)</u>	<u>(61,268)</u>	<u>(53,505)</u>	<u>(51,471)</u>	<u>(51,993)</u>
NET INCOME (LOSS)	<u>\$ 19,989</u>	<u>\$ 9,649</u>	<u>\$ (29,401)</u>	<u>\$ (8,276)</u>	<u>\$ (15,525)</u>

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2019

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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
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REVENUES
 CHARGES FOR SERVICES

613-00-34-00-1000	FAMILY PASS	2,078.00	63,379.00	67,000.00	94.5	65,157.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	760.00	2,352.00	3,000.00	78.4	2,600.00
613-00-34-00-1100	SINGLE PASS	4,187.16	68,513.16	70,000.00	97.8	68,500.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	2,892.00	4,000.00	72.3	3,989.00
613-00-34-00-1200	JUNIOR PASS	596.00	5,662.00	6,000.00	94.3	5,759.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	3,822.14	11,123.00	16,500.00	67.4	13,047.22
613-00-34-00-1250	PCC GOLF FEES	492.83	1,451.42	2,000.00	72.5	606.98
613-00-34-00-1600	WD 18 HOLE	3,290.00	4,410.00	24,000.00	18.3	6,656.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	5,012.00	0.00	100.0	7,710.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	1,190.00	86,571.00	1.3	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	1,050.00	1,659.00	9,000.00	18.4	1,824.00
613-00-34-00-1700	WD 9 HOLE	1,517.00	8,651.00	0.00	100.0	9,484.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	32.00	32.00	0.00	100.0	7,947.34
613-00-34-00-1800	SPECIAL PLAY	315.00	717.50	0.00	100.0	304.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	126.00	147.00	0.00	100.0	142.50
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	345.00	460.00	0.00	100.0	418.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	2,432.00	3,168.00	0.00	100.0	4,980.00
613-00-34-00-1975	SENIOR GREEN FEES	7,010.20	8,780.80	0.00	100.0	8,639.56
613-00-34-00-2000	WD 2ND NINE	45.00	45.00	0.00	100.0	39.00
613-00-34-00-2100	WD TWILIGHT	1,608.99	1,872.99	0.00	100.0	1,320.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	11,337.42	13,877.11	46,000.00	30.1	2,680.19
613-00-34-00-2110	WE 18 HOLE	9,028.50	14,137.50	55,000.00	25.7	14,000.64
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	429.00	526.50	0.00	100.0	741.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	32.50
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	15.00	0.00	100.0	0.00
613-00-34-00-2120	WE 9 HOLE	3,048.00	4,200.00	18,000.00	23.3	3,496.00
613-00-34-00-2121	WE OUTTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	445.48	752.64	0.00	100.0	555.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	1,141.46	1,141.46	0.00	100.0	533.02
613-00-34-00-2124	WE TWILIGHT	1,386.00	1,806.00	0.00	100.0	20.00
613-00-34-00-2125	WD LODGING 18 HOLE	2,332.00	2,332.00	0.00	100.0	684.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2019

ACCOUNT NUMBER	DESCRIPTION	FUND: POKEGAMA GOLF COURSE		FISCAL YEAR		FISCAL YEAR		PRIOR YEAR-TO-DATE ACTUAL
		ACTUAL	JUNE	ACTUAL	TO-DATE	BUDGET	COLLECTED/EXPENDED	
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.00	6,000.00	0.00	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.00	14,000.00	0.00	0.00
613-00-34-00-2146	PUBL CART RENTAL	33.75	0.00	86.25	0.00	500.00	17.2	135.00
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	653.85	0.00	7,618.85	0.00	8,000.00	95.2	6,539.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	518.00	0.00	5,439.00	0.00	4,500.00	120.8	4,144.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	0.00	0.00	495.00	0.00	0.00	100.0	396.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	192.63	0.00	1,029.00	0.00	0.00	100.0	835.00
613-00-34-00-2400	SMALL BUCKET	692.64	0.00	1,282.32	0.00	3,500.00	36.6	1,361.88
613-00-34-00-2450	MEDIUM BUCKET	577.83	0.00	1,015.41	0.00	3,000.00	33.8	1,071.51
613-00-34-00-2600	LARGE BUCKET	1,447.55	0.00	2,954.05	0.00	7,000.00	42.2	2,613.45
613-00-34-00-2625	CART 9 HOLE	1,396.16	0.00	2,200.40	0.00	35,000.00	6.2	2,381.68
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	20.00	0.00	4,780.00	0.00	0.00	100.0	7,617.31
613-00-34-00-2700	CART TRAIL FEE 9 HOLES	2,614.20	0.00	4,620.66	0.00	65,000.00	7.1	5,868.40
613-00-34-00-2725	CART HALF 18 HOLE	8,480.00	0.00	12,000.00	0.00	0.00	100.0	12,380.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.00	0.00	0.00	50.00
613-00-34-00-2775	SENIOR LEAGUE CART	707.40	0.00	930.10	0.00	0.00	100.0	1,507.84
613-00-34-00-2800	MISCEL CART RENTAL	77.22	0.00	77.22	0.00	0.00	100.0	427.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	299.00	0.00	1,495.00	0.00	3,500.00	42.7	2,692.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	0.00	14,991.00	0.00	0.00	100.0	14,833.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	978.00	0.00	17,115.00	0.00	29,000.00	59.0	10,191.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	581.38	0.00	1,125.61	0.00	2,000.00	56.2	1,120.96
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		81,334.79	0.00	309,595.95	0.00	601,571.00	51.4	308,080.98
TOTAL CHARGES FOR SERVICES		81,334.79		309,595.95		601,571.00	51.4	308,080.98
MISCELLANEOUS REVENUE								
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-37-00-2270	PRO SHOP RENT	0.00	0.00	1,358.37	0.00	5,300.00	25.6	2,673.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	0.00	467.80	0.00	200.00	233.9	187.12
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	0.00	6,000.00	0.00	18,000.00	33.3	6,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	0.00	0.00	2,000.00	0.00	500.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2019

FUND: POKEGAMA GOLF COURSE
 ACCOUNT NUMBER DESCRIPTION ACTUAL JUNE FISCAL YEAR-TO-DATE ACTUAL FISCAL YEAR BUDGET COLLECTED/EXPENDED % PRIOR YEAR-TO-DATE ACTUAL

REVENUES
 MISCELLANEOUS REVENUE

613-00-37-00-3800	CAM RENT	976.20	1,610.26	5,000.00	32.2	2,316.34
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	82.64	500.00	16.5	69.23
TOTAL		2,976.20	9,519.07	31,000.00	30.7	11,745.69
TOTAL MISCELLANEOUS REVENUE		2,976.20	9,519.07	31,000.00	30.7	11,745.69

OTHER FINANCING SOURCES

613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	0.00	0.00	0.0	0.00
TOTAL OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	0.00

TOTAL REVENUES: 84,310.99 319,115.02 632,571.00 50.4 319,826.67

EXPENSES
 GENERAL ADMINISTRATION

613-00-50-10-1010	SALARY-FULLTIME	5,632.93	33,515.91	73,228.00	45.7	33,139.20
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	19,594.61	35,887.67	115,000.00	31.2	33,900.12
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	806.97	1,231.55	1,500.00	82.1	570.53
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	800.00	0.0	0.00
613-00-50-10-1210	PERA	396.95	3,197.39	9,333.00	34.2	3,683.17
613-00-50-10-1220	FICA	1,601.77	4,311.20	11,763.00	36.6	4,117.45
613-00-50-10-1250	MEDICARE	374.61	1,008.26	2,751.00	36.6	962.92
613-00-50-10-1310	HEALTH INSURANCE	1,402.00	10,412.00	17,833.00	58.3	10,258.00
613-00-50-10-1330	LIFE INSURANCE	2.05	12.30	25.00	49.2	12.30
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1345	OPFB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	6,211.70	9,000.00	69.0	12,332.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2019

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	FISCAL YEAR-TO-DATE		FISCAL YEAR BUDGET		% COLLECTED/EXPENDED		PRIOR YEAR-TO-DATE ACTUAL
		ACTUAL	JUNE	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL

EXPENSES
 GENERAL ADMINISTRATION
 PERSONNEL

613-00-50-10-1510	WORKERS COMPENSATION	150.68		904.08	2,893.00	31.2		1,298.66
TOTAL PERSONNEL		29,962.57		96,692.06	245,876.00	39.3		100,274.35

SUPPLIES & MATERIALS

613-00-50-20-2010	OFFICE SUPPLIES	389.76		559.54	1,200.00	46.6		430.74
613-00-50-20-2020	COPY SUPPLIES	0.00		0.00	0.00	0.0		0.00
613-00-50-20-2030	PRINTING & BINDING	920.11		2,091.86	1,000.00	209.1		749.86
613-00-50-20-2060	COMPUTER SUPPLIES	0.00		0.00	500.00	0.0		416.25
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00		0.00	0.00	0.0		1,002.49
613-00-50-20-2090	INVENTORIAL SUPPLIES	108.80		2,234.54	2,000.00	111.7		887.00
613-00-50-20-2100	OPERATING SUPPLIES	600.10		2,079.60	5,000.00	41.5		988.26
613-00-50-20-2120	MOTOR FUELS	2,251.02		4,772.66	11,000.00	43.3		5,248.63
613-00-50-20-2130	LUBRICANTS	166.61		968.84	325.00	298.1		197.39
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	406.20		4,534.81	5,500.00	82.4		4,478.73
613-00-50-20-2180	SAFETY SUPPLIES	0.00		282.39	500.00	56.4		411.44
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00		0.00	0.00	0.0		0.00
613-00-50-20-2210	EQUIPMENT PARTS	2,632.18		9,936.39	10,000.00	99.3		4,739.34
613-00-50-20-2285	TURF MAINTENANCE	1,629.86		1,629.86	4,000.00	40.7		2,239.47
613-00-50-20-2290	FLOWERS	2,561.17		2,561.17	3,000.00	85.3		2,588.62
613-00-50-20-2400	SMALL TOOLS	0.00		0.00	107.00	0.0		40.04
TOTAL SUPPLIES & MATERIALS		11,665.81		31,651.66	44,132.00	71.7		24,418.26

OTHER SERVICES & CHARGES

613-00-50-30-3000	PROFESSIONAL SERVICES	0.00		0.00	4,000.00	0.0		0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00		0.00	10,875.00	0.0		0.00
613-00-50-30-3040	LEGAL SERVICES	0.00		0.00	0.00	0.0		0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00		0.00	500.00	0.0		0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	108.64		304.55	500.00	60.9		79.39
613-00-50-30-3090	JANITORIAL SERVICE	470.25		619.87	1,200.00	51.6		299.24
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,761.28		26,867.62	53,500.00	50.2		26,557.52
613-00-50-30-3210	TELEPHONE	85.17		1,891.88	3,000.00	63.0		1,701.90
613-00-50-30-3220	POSTAGE	0.00		111.80	0.00	(100.0)		0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00		0.00	1,000.00	0.0		853.23
613-00-50-30-3260	PROMOTIONS	0.00		0.00	0.00	0.0		0.00
613-00-50-30-3265	SNAG EXPENSES	0.00		0.00	0.00	0.0		0.00
613-00-50-30-3340	AUTO LICENSES	0.00		0.00	16.00	0.0		16.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	0.00		2,068.00	4,000.00	51.7		4,761.06
613-00-50-30-3610	GENERAL INSURANCE	687.00		4,122.00	8,000.00	51.5		3,948.00
613-00-50-30-3810	ELECTRICITY	0.00		7,977.15	22,000.00	36.2		10,664.07
613-00-50-30-3840	GARBAGE REMOVAL	463.17		1,431.08	1,800.00	79.5		759.91

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2019

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ACCOUNT NUMBER	DESCRIPTION	FUND: POKEGAMA GOLF COURSE		FISCAL YEAR		COLLECTED/ EXPENDED	PRIOR F-YR
		JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	BUDGET	%		
EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.00	0.00	0.00
613-00-50-30-3860	SEPTIC/SEWER	0.00	500.00	7,000.00	7.1	4,968.98	
613-00-50-30-3860	HEAT-NATURAL GAS	0.00	1,791.04	2,700.00	66.3	1,715.35	
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	6,031.02	7,500.00	80.4	6,171.23	
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	267.33	2,000.00	13.3	0.00	
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	889.20	1,000.00	88.9	1,194.86	
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	0.00	2,500.00	0.0	1,715.94	
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	188.62	3,000.00	6.2	3,926.23	
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	94.88	3,000.00	3.1	385.00	
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	18,823.50	32,000.00	58.8	21,221.93	
613-00-50-30-4085	TREE MAINTENANCE	876.38	3,918.04	7,500.00	52.2	507.66	
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	7,570.96	10,000.00	75.7	0.00	
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,800.00	
613-00-50-30-4320	MC/VISA BANK CHARGES	1,744.80	4,349.46	10,000.00	43.4	5,405.67	
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-4325	CASH SHORT AND OVER	35.25	35.21	0.00	(100.0)	0.03	
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	3,563.00	3,000.00	118.7	3,014.75	
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-4340	PROPERTY TAX	0.00	3,551.00	3,500.00	101.4	3,311.00	
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	800.00	0.0	0.00	
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	0.00	13,862.00	0.0	0.00	
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	27,435.00	0.0	0.00	
613-00-50-30-5000	INTEREST EXPENSE	4,343.69	4,343.69	4,344.00	99.9	5,512.74	
613-00-50-30-5010	INTEREST EXP-EDPT	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-5600	DEPRECIATION EXPENSE	8,379.44	53,809.22	104,000.00	51.7	61,268.44	
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00	
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	0.00	0.0	0.00	
TOTAL OTHER SERVICES & CHARGES		21,955.07	156,920.12	357,332.00	43.9	171,760.13	
TOTAL GENERAL ADMINISTRATION		63,583.45	285,263.84	647,340.00	44.0	296,452.74	
TOTAL EXPENSES:		63,583.45	285,263.84	647,340.00	44.0	296,452.74	
TOTAL FUND REVENUES							
		84,310.99	319,115.02	632,571.00	50.4	319,826.67	
TOTAL FUND EXPENSES							
		63,583.45	285,263.84	647,340.00	44.0	296,452.74	
FUND SURPLUS (DEFICIT)							
		20,727.54	33,851.18	(14,769.00)	(229.2)	23,373.93	

FUND: POKEGAMA GOLF COURSE
 FOR 6 PERIODS ENDING JUNE 30, 2019

ACCOUNT #	DESCRIPTION	BALANCE 01/01/19	NET DEBITS	NET CREDITS	BALANCE 06/30/19
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	85,056.26	85,056.26	0.00
613-00-00-00-1010	CASH	174,516.72	303,732.28	317,347.06	160,901.94
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLANK FOUNDED-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	13,901.20	37,702.00	26,411.32	25,191.88
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	6,331.01	0.00	6,331.01	0.00
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,053.22	5,026.08	5,027.14
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	882,616.67	12,691.41	0.00	895,308.08
613-00-00-00-1621	ACCUMULATED DEPR	(1,500,385.84)	0.00	53,809.22	(1,554,195.06)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	0.00	0.00	826,370.05
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BIDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INTFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	58,540.67	31,812.83	26,727.84
TOTAL		2,742,971.48	507,775.84	525,793.78	2,724,953.54
TOTAL ASSETS					
		2,742,971.48	507,775.84	525,793.78	2,724,953.54
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	13,525.92	314,305.02	304,101.58	3,322.48
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2125	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2140	ADVANCE FROM OTHER FUND	99,992.61	13,861.80	0.00	86,130.81
613-00-00-00-2150	COMPENSATED ABSENCES PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2150	ACCRUED INTEREST	500.00	0.00	0.00	500.00

FUND: POKEGAMA GOLF COURSE
 FOR 6 PERIODS ENDING JUNE 30, 2019

ACCOUNT #	DESCRIPTION	BALANCE 01/01/19	NET DEBITS	NET CREDITS	BALANCE 06/30/19
LIABILITIES					
613-00-00-00-2160	ACCURUED WAGES PAYABLE	5,528.90	5,528.90	0.00	0.00
613-00-00-00-2166	OPER LIABILITY	0.00	0.00	0.00	0.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	28,703.36	28,703.36	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	4,367.77	6,034.82	1,667.05
613-00-00-00-2290	LEASE PAYABLE	85,564.14	27,435.27	0.00	58,128.87
613-00-00-00-2510	SALES TAX PAYABLE	0.00	15,668.43	21,137.19	5,468.76
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		233,814.93	409,870.55	331,273.59	155,217.97
TOTAL LIABILITIES					
		233,814.93	409,870.55	331,273.59	155,217.97
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	31,812.83	58,540.67	26,727.84
613-00-00-00-3010	NET ASSETS	2,509,156.55	0.00	0.00	2,509,156.55
TOTAL		2,509,156.55	31,812.83	58,540.67	2,535,884.39
		0.00	0.00	33,851.18	33,851.18
				92,391.85	2,569,735.57
TOTAL FUND EQUITY		2,509,156.55	31,812.83	92,391.85	2,569,735.57
TOTAL LIABILITIES AND FUND EQUITY					
		2,742,971.48	441,683.38	423,665.44	2,724,953.54