

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, August 20, 2019 at 7:00 am. *Pokegama Golf Course Clubhouse*, 3910 Golf Course Road, Grand Rapids, MN, 55744 to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
July 16, 2019
7:00 AM

Present: Larry O'Brien, Kelly Kirwin, Pat Pollard

Absent: John Bauer, Brad Gallop

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the June 18, 2019 Board meeting. Larry O'Brien seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed.

AT&T MOBILITY	293.97
AMERICAN BANK	1,733.41
AMERIPRIDE SERVICES INC	120.80
ANYWAY YOU WANT IT MOVING &	340.00
BURGGRAF'S ACE HARDWARE	322.10
ROBERT CAHILL	480.00
COLE HARDWARE INC	183.76
DAVIS OIL INC	2,251.02
ESC SYSTEMS SOUND & LIFE SAFE	384.75
FILTHY CLEAN INC	309.94
GOLF ASSOCIATES SCORECARD CO	806.46
GRAND RAPIDS CITY PAYROLL	28,783.22
GROOMS YARD SERVICES	400.00
L&M SUPPLY	79.66
MINNESOTA REVENUE	7,023.45
MINNESOTA TORO	703.95
MINUTEMAN PRESS	113.65
MOR GOLF AND UTILITY	237.39
NORTHERN LAKES WINDOW CLEANING	160.31
OPERATING ENGINEERS LOCAL #49	1,402.00
PLAISTED COMPANIES INC	1,629.86
PRESTO PRINT OF GRAND RAPIDS	135.73
RC RENTALS LLC	216.42
NORTHERN MN WATER COND DBA	54.90
ROSS GOLF COURSE	4,421.28
STANGEL STUMP GRINDING	876.38
STOKES PRINTING & OFFICE	760.81
TDS Metrocom	183.74
TWINCITIESGOLF.COM INC	750.00
UNUM LIFE INSURANCE CO OF AMER	2.05
WASTE MANAGEMENT OF MN INC	463.17
RICK MCDONALD	999.28
ROB LEPAK	1,387.24
TOTAL ALL VENDORS:	58,010.70

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. Some inconsistencies in greens speed were discussed and most of it was due to wet conditions. The new greens roller is being used every Monday, Wednesday, and Friday and verticutting is being done regularly. The new garage doors have been installed and existing staff will do some roof repair. The new irrigation controllers will be installed as soon as scheduling permits. The course is in great shape overall.

VI. Concessions: No report.

VII. Director of Golf: Bob Cahill reported. Starters are being used and working well. Business was exceptionally good the first two weeks of July. Several events are coming up in the next couple weeks.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DATE: 08/15/2019
 TIME: 09:07:23
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 08/20/2019

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0103325	ACHESON TIRE INC	123.78
0113233	AMERIPRIDE SERVICES INC	120.80
0118663	ARROWHEAD TRANSIT	500.00
0212553	BLOOMERS GARDEN CENTER	98.23
0221650	BURGGRAF'S ACE HARDWARE	1,117.07
0308100	CHAMBER OF COMMERCE	400.00
0401804	DAVIS OIL INC	3,536.95
0718010	CITY OF GRAND RAPIDS	8,129.00
0718195	GREAT ENGRAVINGS	176.34
0801836	HAWKINSON SAND & GRAVEL	75.65
1200500	L&M SUPPLY	199.46
1309355	MINNESOTA TORO	88,036.31
1315625	MOR GOLF AND UTILITY	131.11
1401650	NARDINI FIRE EQUIPMENT CO INC	189.00
1415030	NAPA SUPPLY OF GRAND RAPIDS	49.15
1415487	NORTHERN LAKES WINDOW CLEANING	299.24
1415544	NORTHLAND PORTABLES	208.76
1801530	NORTHERN MN WATER COND DBA	67.10
1801550	RAPID GARAGE DOOR COMPANY INC	6,901.00
1815711	ROSS GOLF COURSE	4,421.28
1905600	SEPTIC CHECK	1,000.00
1909510	SIM SUPPLY INC	402.50
1920555	STOKES PRINTING & OFFICE	81.78
2005700	THE TESSMAN COMPANY	618.28
2301906	WAYNES AUTOMOTIVE	619.95
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 117,502.74

CHECKS ISSUED-PRIOR APPROVAL	PRIOR APPROVAL	AMOUNT DUE
0113216	AMERICAN BANK	1,955.58
0315329	CITY OF COHASSET	179.34
0718015	GRAND RAPIDS CITY PAYROLL	52,269.98
1309265	MN DEPT OF LABOR & INDUSTRY	10.00
1309335	MINNESOTA REVENUE	5,483.91
1309375	MINNESOTA UNEMPLOYMENT COMP FD	828.80
1405850	NEXTERA COMMUNICATIONS LLC	7.49
1516220	OPERATING ENGINEERS LOCAL #49	1,402.00
1621130	P.U.C.	2,671.91
2000490	TDS Metrocom	186.58
2301700	WASTE MANAGEMENT OF MN INC	527.16

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$65,522.75

TOTAL ALL DEPARTMENTS 183,025.49

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended July 31, 2019**

With Comparative Actual Amounts for the Period Ended July 31, 2018

	2019 BUDGET	2019		% OF BUDGET	2018 ACTUAL
		ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 179,000	\$ 170,881	\$ (8,119)	95%	\$ 174,880
Green Fees	272,071	142,331	(129,740)	52%	137,086
Ancillary	150,500	98,366	(52,134)	65%	97,747
Total Revenues	601,571	411,578	(189,993)	68%	409,713
Operating Expenses					
Personnel	245,876	134,137	(111,739)	55%	131,796
Materials and Supplies	44,132	37,908	(6,224)	86%	30,827
Other Services & Charges	239,470	133,547	(105,923)	56%	134,329
Total Expenses	529,478	305,592	(223,886)	58%	296,953
OPERATING INCOME (LOSS)	72,093	105,985	33,892		112,760
Nonoperating Revenues	13,000	6,076	(6,924)	47%	9,139
Concessionaire Lease	18,000	8,000	(10,000)	44%	8,000
Operating Transfer In	-	-	-	0%	-
Debt Principal Payment	(13,862)	(13,862)	0	100%	(13,725)
Depreciation	(104,000)	(62,189)	41,811	60%	(71,480)
NET INCOME	\$ (14,769)	\$ 44,011	\$ 58,780		\$ 44,694

DATE: 08/14/2019
 TIME: 14:51:38
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2019

PAGE: 1
 F-YR: 19

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	63,379.00	67,000.00	94.5	66,196.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	352.00	2,704.00	3,000.00	90.1	2,664.00
613-00-34-00-1100	SINGLE PASS	679.00	69,192.16	70,000.00	98.8	69,179.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	2,892.00	4,000.00	72.3	3,989.00
613-00-34-00-1200	JUNIOR PASS	149.00	5,811.00	6,000.00	96.8	5,908.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	1,198.34	12,321.34	16,500.00	74.6	14,981.26
613-00-34-00-1250	PCC GOLF FEES	236.57	1,687.99	2,000.00	84.3	904.51
613-00-34-00-1600	WD 18 HOLE	8,540.00	12,950.00	24,000.00	53.9	12,608.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	5,012.00	0.00	100.0	7,710.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	1,190.00	86,571.00	1.3	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	3,249.00	4,908.00	9,000.00	54.5	4,389.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	2,648.00	11,299.00	0.00	100.0	12,910.26
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	145.96	177.96	0.00	100.0	21,183.46
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	682.50	1,400.00	0.00	100.0	1,104.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	136.50	283.50	0.00	100.0	218.50
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	460.00	920.00	13,500.00	6.8	1,078.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	3,344.00	6,512.00	0.00	100.0	7,620.00
613-00-34-00-1975	SENIOR GREEN FEES	8,916.79	17,697.59	0.00	100.0	16,825.16
613-00-34-00-2000	WD 2ND NINE	56.00	101.00	0.00	100.0	117.00
613-00-34-00-2100	WD TWILIGHT	1,794.00	3,666.99	0.00	100.0	2,292.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	7,982.22	21,859.33	46,000.00	47.5	2,680.19
613-00-34-00-2110	WE 18 HOLE	19,734.00	33,871.50	55,000.00	61.5	31,772.64
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	351.00	877.50	0.00	100.0	1,387.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	78.50
613-00-34-00-2115	WE 2ND NINE GREEN FEE	90.00	105.00	0.00	100.0	30.00
613-00-34-00-2120	WE 9 HOLE	6,312.00	10,512.00	18,000.00	58.4	10,579.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	231.17	983.81	0.00	100.0	900.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	1,141.46	0.00	100.0	533.02
613-00-34-00-2124	WE TWILIGHT	1,866.00	3,672.00	0.00	100.0	120.00
613-00-34-00-2125	WD LODGING 18 HOLE	858.00	3,190.00	0.00	100.0	950.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2019

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	6,000.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	14,000.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	168.75	255.00	500.00	51.0	221.25
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	0.00	7,618.85	8,000.00	95.2	6,539.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	5,439.00	4,500.00	120.8	4,144.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	0.00	495.00	0.00	100.0	396.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	0.00	1,029.00	0.00	100.0	884.00
613-00-34-00-2400	SMALL BUCKET	893.88	2,176.20	3,500.00	62.1	2,213.64
613-00-34-00-2450	MEDIUM BUCKET	633.93	1,649.34	3,000.00	54.9	1,868.13
613-00-34-00-2500	LARGE BUCKET	2,089.45	5,043.50	7,000.00	72.0	4,932.15
613-00-34-00-2600	CART 9 HOLE	2,404.24	4,604.64	35,000.00	13.1	5,427.20
613-00-34-00-2625	CART HALF 9 HOLE	5,360.00	10,140.00	0.00	100.0	12,637.31
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	25.00	60.00	0.00	100.0	85.00
613-00-34-00-2700	CART 18 HOLE	5,902.59	10,523.25	65,000.00	16.1	11,717.44
613-00-34-00-2725	CART HALF 18 HOLE	13,080.00	25,080.00	0.00	100.0	23,980.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	0.00	0.00	0.0	70.00
613-00-34-00-2775	SENIOR LEAGUE CART	877.70	1,807.80	0.00	100.0	2,529.28
613-00-34-00-2800	MISCEL CART RENTAL	0.00	77.22	0.00	100.0	581.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	0.00	1,495.00	3,500.00	42.7	3,290.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	14,991.00	0.00	100.0	14,833.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	17,115.00	29,000.00	59.0	10,680.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	533.98	1,659.59	2,000.00	82.9	1,776.71
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		101,981.57	411,577.52	601,571.00	68.4	409,712.61
TOTAL CHARGES FOR SERVICES		101,981.57	411,577.52	601,571.00	68.4	409,712.61
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2270	PRO SHOP RENT	0.00	1,358.37	5,300.00	25.6	2,673.00
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	467.80	200.00	233.9	187.12
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	8,000.00	18,000.00	44.4	8,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	2,000.00	0.0	500.00

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2019

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
MISCELLANEOUS REVENUE						
613-00-37-00-3800	CAM RENT	1,806.46	3,416.72	5,000.00	68.3	2,316.34
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	750.74	833.38	500.00	166.6	243.78
TOTAL		4,557.20	14,076.27	31,000.00	45.4	13,920.24
TOTAL MISCELLANEOUS REVENUE		4,557.20	14,076.27	31,000.00	45.4	13,920.24
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	3,218.80
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	0.00	0.00	0.0	3,218.80
TOTAL OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	3,218.80
TOTAL REVENUES:		106,538.77	425,653.79	632,571.00	67.2	426,851.65
EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	5,632.93	39,148.84	73,228.00	53.4	38,662.40
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	25,089.86	60,977.53	115,000.00	53.0	54,710.74
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	1,132.74	2,364.29	1,500.00	157.6	1,136.18
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	800.00	0.0	0.00
613-00-50-10-1210	PERA	897.54	4,094.93	9,333.00	43.8	4,617.83
613-00-50-10-1220	FICA	1,962.62	6,273.82	11,763.00	53.3	5,772.80
613-00-50-10-1250	MEDICARE	458.97	1,467.23	2,751.00	53.3	1,350.05
613-00-50-10-1310	HEALTH INSURANCE	1,402.00	11,814.00	17,833.00	66.2	11,660.00
613-00-50-10-1330	LIFE INSURANCE	2.05	14.35	25.00	57.4	14.35
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1345	OPEB	0.00	0.00	1,750.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	7,040.50	9,000.00	78.2	12,332.00

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2019

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1510	WORKERS COMPENSATION	37.68	941.76	2,893.00	32.5	1,539.77
TOTAL PERSONNEL		36,616.39	134,137.25	245,876.00	54.5	131,796.12
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	532.26	1,091.80	1,200.00	90.9	873.67
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	176.34	2,268.20	1,000.00	226.8	749.86
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	500.00	0.0	416.25
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	0.00	0.0	1,002.49
613-00-50-20-2090	INVENTORIAL SUPPLIES	162.39	2,396.93	2,000.00	119.8	887.00
613-00-50-20-2100	OPERATING SUPPLIES	583.93	2,663.53	5,000.00	53.2	2,838.64
613-00-50-20-2120	MOTOR FUELS	2,524.29	7,296.95	11,000.00	66.3	7,403.89
613-00-50-20-2130	LUBRICANTS	0.00	968.84	325.00	298.1	197.39
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	1,409.39	5,944.20	5,500.00	108.0	4,685.91
613-00-50-20-2180	SAFETY SUPPLIES	0.00	282.39	500.00	56.4	411.44
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	621.33	10,557.72	10,000.00	105.5	6,006.80
613-00-50-20-2285	TURF MAINTENANCE	148.67	1,778.53	4,000.00	44.4	2,239.47
613-00-50-20-2290	FLOWERS	98.23	2,659.40	3,000.00	88.6	3,074.42
613-00-50-20-2400	SMALL TOOLS	0.00	0.00	107.00	0.0	40.04
TOTAL SUPPLIES & MATERIALS		6,256.83	37,908.49	44,132.00	85.8	30,827.27
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	4,000.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	4,629.00	4,629.00	10,875.00	42.5	1,584.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	500.00	0.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	241.60	546.15	500.00	109.2	158.78
613-00-50-30-3090	JANITORIAL SERVICE	149.62	769.49	1,200.00	64.1	448.86
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,821.28	31,688.90	53,500.00	59.2	31,802.10
613-00-50-30-3210	TELEPHONE	239.14	2,146.17	3,000.00	71.5	1,968.30
613-00-50-30-3220	POSTAGE	0.00	111.80	0.00	(100.0)	0.00
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	1,000.00	0.0	853.23
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	0.00	16.00	0.0	16.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	750.00	2,818.00	4,000.00	70.4	4,961.06
613-00-50-30-3610	GENERAL INSURANCE	687.00	4,809.00	8,000.00	60.1	4,606.00
613-00-50-30-3810	ELECTRICITY	0.00	10,649.06	22,000.00	48.4	13,605.49
613-00-50-30-3840	GARBAGE REMOVAL	527.16	1,958.24	1,800.00	108.7	1,034.30

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 7 PERIODS ENDING JULY 31, 2019

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	1,000.00	1,500.00	7,000.00	21.4	9,343.02
613-00-50-30-3860	HEAT-NATURAL GAS	80.87	1,970.38	2,700.00	72.9	1,795.51
613-00-50-30-4000	MAINTENANCE CONTRACTS	381.38	6,412.40	7,500.00	85.4	6,363.60
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	7,168.33	2,000.00	358.4	1,606.44
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	889.20	1,000.00	88.9	1,194.86
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	882.87	882.87	2,500.00	35.3	3,514.68
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	78.78	267.40	3,000.00	8.9	4,323.12
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	94.88	3,000.00	3.1	943.97
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	18,823.50	32,000.00	58.8	21,525.46
613-00-50-30-4085	TREE MAINTENANCE	0.00	3,918.04	7,500.00	52.2	507.66
613-00-50-30-4090	COURSE IMPROVEMENTS	75.65	7,646.61	10,000.00	76.4	0.00
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,800.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,996.11	6,345.57	10,000.00	63.4	7,825.55
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.00	35.21	0.00	(100.0)	0.04
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	3,563.00	3,000.00	118.7	3,014.75
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,551.00	3,500.00	101.4	3,311.00
613-00-50-30-4350	4TH OF JULY EXPENSES	708.76	708.76	800.00	88.5	708.76
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	13,862.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	27,435.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	4,343.69	4,344.00	99.9	5,512.74
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,379.72	62,188.94	104,000.00	59.7	71,480.12
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	3,500.00	3,500.00	0.00	(100.0)	0.00
TOTAL OTHER SERVICES & CHARGES		29,128.94	195,735.59	357,332.00	54.7	205,809.40
TOTAL GENERAL ADMINISTRATION		72,002.16	367,781.33	647,340.00	56.8	368,432.79
TOTAL EXPENSES:		72,002.16	367,781.33	647,340.00	56.8	368,432.79
TOTAL FUND REVENUES		106,538.77	425,653.79	632,571.00	67.2	426,851.65
TOTAL FUND EXPENSES		72,002.16	367,781.33	647,340.00	56.8	368,432.79
FUND SURPLUS (DEFICIT)		34,536.61	57,872.46	(14,769.00)	(391.8)	58,418.86

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
JULY 31, 2019 TO JULY 31, 2015

	YTD THROUGH 7/31/2019	YTD THROUGH 7/31/2018	YTD THROUGH 7/31/2017	YTD THROUGH 7/31/2016	YTD THROUGH 7/31/2015
Operating Revenues:					
Season Passes	\$ 170,881	\$ 174,880	\$ 168,522	\$ 175,225	\$ 172,231
Green Fees	142,331	137,086	135,985	125,540	139,340
Ancillaries	98,366	97,747	92,007	85,241	92,769
Total Operating Revenues	<u>411,578</u>	<u>409,713</u>	<u>396,513</u>	<u>386,006</u>	<u>404,340</u>
Operating Expenses:					
Personnel	134,137	131,796	151,230	148,262	135,797
Materials and Supplies	37,908	30,827	34,154	33,129	53,144
Other Services & Charges	133,547	134,329	141,282	126,292	109,346
Total Operating Expenses	<u>305,592</u>	<u>296,953</u>	<u>326,666</u>	<u>307,683</u>	<u>298,287</u>
OPERATING INCOME (LOSS)	<u>105,985</u>	<u>112,760</u>	<u>69,847</u>	<u>78,323</u>	<u>106,053</u>
Nonoperating Revenues	6,076	9,139	3,903	2,113	6,408
Concessionaire Lease	8,000	8,000	8,000	8,000	8,000
Operating Transfer In					
Clubhs/Park Prj Fundraising Exps					
Sales Tax Repayment					
Debt Principal Payment	(13,862)	(13,725)	(13,589)	(13,454)	(31,221)
Depreciation	(62,189)	(71,480)	(62,640)	(60,454)	(60,184)
NET INCOME (LOSS)	<u>\$ 44,011</u>	<u>\$ 44,694</u>	<u>\$ 5,521</u>	<u>\$ 14,528</u>	<u>\$ 29,056</u>

FUND: POKEGAMA GOLF COURSE
 FOR 7 PERIODS ENDING JULY 31, 2019

ACCOUNT #	DESCRIPTION	BALANCE 01/01/19	NET DEBITS	NET CREDITS	BALANCE 07/31/19
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	120,230.92	120,230.92	0.00
613-00-00-00-1010	CASH	174,516.72	424,255.86	383,527.16	215,245.42
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	13,901.20	38,064.84	32,992.52	18,973.52
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	6,331.01	592.37	6,331.01	592.37
613-00-00-00-1551	PREPAID INSURANCE	0.00	10,053.22	5,863.76	4,189.46
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	882,616.67	12,691.41	0.00	895,308.08
613-00-00-00-1621	ACCUMULATED DEPR	(1,500,385.84)	0.00	62,188.94	(1,562,574.78)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	826,370.05	86,528.15	0.00	912,898.20
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	58,540.67	40,653.47	17,887.20
TOTAL		2,742,971.48	750,957.44	651,787.78	2,842,141.14
TOTAL ASSETS		2,742,971.48	750,957.44	651,787.78	2,842,141.14

LIABILITIES AND FUND EQUITY
LIABILITIES

613-00-00-00-2020	ACCOUNTS PAYABLE	13,525.92	378,529.54	470,494.36	105,490.74
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	99,992.61	13,861.80	0.00	86,130.81
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2150	ACCRUED INTEREST	500.00	0.00	0.00	500.00

FUND: POKEGAMA GOLF COURSE
 FOR 7 PERIODS ENDING JULY 31, 2019

ACCOUNT #	DESCRIPTION	BALANCE 01/01/19	NET DEBITS	NET CREDITS	BALANCE 07/31/19
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	5,528.90	5,528.90	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	0.00	0.00	0.00	0.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	28,703.36	28,703.36	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	6,034.82	6,034.82	0.00
613-00-00-00-2290	LEASE PAYABLE	85,564.14	27,435.27	0.00	58,128.87
613-00-00-00-2510	SALES TAX PAYABLE	0.00	21,290.71	28,265.22	6,974.51
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		233,814.93	481,384.40	504,794.40	257,224.93
TOTAL LIABILITIES		233,814.93	481,384.40	504,794.40	257,224.93
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	40,653.47	58,540.67	17,887.20
613-00-00-00-3010	NET ASSETS	2,509,156.55	0.00	0.00	2,509,156.55
TOTAL		2,509,156.55	40,653.47	58,540.67	2,527,043.75
FUND SURPLUS (DEFICIT)		0.00	0.00	57,872.46	57,872.46
TOTAL FUND EQUITY		2,509,156.55	40,653.47	116,413.13	2,584,916.21
TOTAL LIABILITIES AND FUND EQUITY		2,742,971.48	522,037.87	621,207.53	2,842,141.14