

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, July 21, 2020 at 7:30 am. *Via Conference Call* to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 June 16, 2020
 7:30 AM

Present: Rick McDonald, Larry O'Brien, Kelly Kirwin, Brad Gallop, John Bauer

Absent: None

Staff: Bob Cahill Director of Golf
 Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. Rick McDonald made a motion to accept the minutes of the May 19, 2020 meeting and the special meetings held on May 5, 2020 and June 2, 2020. Kelly Kirwin seconded the motion. The motion passed.
- III. Consideration of monthly bills: Rick McDonald made a motion to approve the bill list with the exception of the bill from American Bank. Kelly Kirwin seconded the motion. The motion passed.

AT&T MOBILITY	54.26
AMERICAN BANK	619.67
AMERIPRIDE SERVICES INC	128.91
B. BAIRD-PETTY CASH FUND	7.00
BEIER'S GREENHOUSE	619.81
BLOOMERS GARDEN CENTER	58.78
BURGGRAF'S ACE HARDWARE	761.33
CITY OF COHASSET	138.40
COLE HARDWARE INC	223.29
DAKOTA FLUID POWER, INC	85.69
DAVIS OIL INC	1,652.56
GOLF MINNESOTA	195.00
CITY OF GRAND RAPIDS	947.00
GRAND RAPIDS CITY PAYROLL	10,623.71
GRAND RAPIDS GREENHOUSE	1,435.11
L&M SUPPLY	262.77
MINNESOTA REVENUE	6,415.16
MINNESOTA TORO	115.16
MOR GOLF AND UTILITY	762.57
NEXTERA COMMUNICATIONS LLC	11.51
NAPA SUPPLY OF GRAND RAPIDS	75.42
NORTHERN LAKES WINDOW CLEANING	149.63
PAUL BUNYAN COMMUNICATIONS	229.84
PRESTO PRINT OF GRAND RAPIDS	10.69
P.U.C.	1,073.20
ROSS GOLF COURSE	4,542.86
SANDSTROM'S INC	324.51
STOKES PRINTING & OFFICE	230.29
SUPERIOR TURF SERVICES INC	2,070.23
TCF EQUIPMENT FINANCE	30,779.03
TDS Metrocom	149.39
THE TESSMAN COMPANY	1,210.43
UNUM LIFE INSURANCE CO OF AMER	2.05
DAVID HENDRICKSON	343.78
BLAKE HENRICHSEN	169.93
DAVID HROUDA	223.37
TOTAL ALL VENDORS:	66,702.34

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. Work is still being done to correct the snow mold damage to some of the fairways. Spray applications to greens and tee boxes will take place next week. The damage to greens due to the removal of ice last fall is almost gone and more work is being done on the remaining problems. Rick McDonald made a motion to recommend to the City Council the purchase of a fairway aerifier attachment. Kelly Kirwin seconded the motion. The motion passed. Rick McDonald made a motion to recommend to the City Council the purchase of a fertilizer spreader. John Bauer seconded the motion. The motion passed.

VI. Concessions: Bob Cahill reported. Inside occupancy is now open at 50% and outside seating is available for 250 people. The city will continue to work with the concessionaire on any reductions in contract payments.

VII. Director of Golf: Bob Cahill reported. The golf course continues to be busy with revenue ahead of previous years. Junior PGA occurs today on the course. Eldercircle has decided to not hold their annual event this year. The City has received some Covid-19 funding and the golf course will apply for and receive some of that funding.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Rick McDonald made a motion to adjourn the meeting. John Bauer seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DATE: 07/15/2020
 TIME: 16:12:52
 ID: AP442000.WOW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/21/2020
 INVOICES IN BATCH GC0721

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0113233	AMERIPRIDE SERVICES INC	1,914.10	126.77
0221525	BUNES SEPTIC SERVICE INC	785.00	1,011.69
0301328	ROBERT CAHILL	3,005.14	487.19
0315455	COLE HARDWARE INC	4,940.01	160.73
0401804	DAVIS OIL INC	50,797.36	2,743.49
0501310	EAGLE RIDGE GOLF COURSE	0.00	1,449.10
0514200	ESC SYSTEMS SOUND & LIFE SAFE	1,459.44	384.75
0705510	GEMPLER'S INC	0.00	102.31
1200500	L&M SUPPLY	7,984.54	414.96
1309039	MIDWAY REPAIR	252.49	248.11
1309200	MINNESOTA GOLF ASSOCIATION INC	180.00	53.71
1309355	MINNESOTA TORO	11,335.88	2,669.06
1315625	MOR GOLF AND UTILITY	762.57	240.07
1415487	NORTHERN LAKES WINDOW CLEANING	149.63	149.62
1801530	NORTHERN MN WATER COND DBA	62.50	82.00
1815711	ROSS GOLF COURSE	27,362.97	4,542.86
1905600	SEPTIC CHECK	500.00	684.64
1909510	SIM SUPPLY INC	499.43	466.96
1920555	STOKES PRINTING & OFFICE	1,685.38	89.33
2005700	THE TESSMAN COMPANY	21,689.25	721.61
2018680	TRU NORTH ELECTRIC LLC	5,325.00	100.00
2023351	TWINCITIESGOLF.COM INC	1,125.00	375.00
TOTAL ALL VENDORS:			17,303.96

FUND: POKEGAMA GOLF COURSE
 FOR 6 PERIODS ENDING JUNE 30, 2020

ACCOUNT #	DESCRIPTION	BALANCE 01/01/20	NET DEBITS	NET CREDITS	BALANCE 06/30/20
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	87,704.58	87,704.58	0.00
613-00-00-00-1010	CASH	149,148.10	343,512.78	295,837.93	196,822.95
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLAND FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	2,777.71	35,970.60	22,285.00	16,463.31
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	2,007.02	2,007.02	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	5,135.23	0.00	5,135.23	0.00
613-00-00-00-1551	PREPAID INSURANCE	1,402.00	10,274.44	6,541.24	0.00
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	895,308.08	0.00	0.00	895,308.08
613-00-00-00-1621	ACCUMULATED DEPR	(1,605,979.92)	0.00	51,784.83	(1,657,764.75)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	916,798.20	0.00	0.00	916,798.20
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	46,183.29	16,771.22	29,412.07
TOTAL		2,704,211.07	525,652.71	488,067.05	2,741,796.73
TOTAL ASSETS		2,704,211.07	525,652.71	488,067.05	2,741,796.73

LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	8,255.85	295,197.56	289,433.60	2,491.89
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	149,801.75	0.00	0.00	149,801.75
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2150	ACCRUED INTEREST	897.00	0.00	0.00	897.00

FUND: POKEGAMA GOLF COURSE
 FOR 6 PERIODS ENDING JUNE 30, 2020

ACCOUNT #	DESCRIPTION	BALANCE 01/01/20	NET DEBITS	NET CREDITS	BALANCE 06/30/20
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	3,876.48	3,876.48	0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	0.00	0.00	0.00	0.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	6,761.95	6,761.95	0.00	0.00
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	3,174.04	4,628.21	1,454.17
613-00-00-00-2290	LEASE PAYABLE	58,128.87	28,507.42	0.00	29,621.45
613-00-00-00-2510	SALES TAX PAYABLE	0.00	16,849.78	23,149.82	6,300.04
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		227,721.90	354,367.23	317,211.63	190,566.30
TOTAL LIABILITIES		227,721.90	354,367.23	317,211.63	190,566.30
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	16,771.22	46,183.29	29,412.07
613-00-00-00-3010	NET ASSETS	2,476,489.17	0.00	0.00	2,476,489.17
TOTAL		2,476,489.17	16,771.22	46,183.29	2,505,901.24
FUND SURPLUS (DEFICIT)		0.00	0.00	45,329.19	45,329.19
TOTAL FUND EQUITY		2,476,489.17	16,771.22	91,512.48	2,551,230.43
TOTAL LIABILITIES AND FUND EQUITY		2,704,211.07	371,138.45	408,724.11	2,741,796.73

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
JUNE 30, 2020 TO JUNE 30, 2016

	YTD THROUGH 6/30/2020	YTD THROUGH 6/30/2019	YTD THROUGH 6/30/2018	YTD THROUGH 6/30/2017	YTD THROUGH 6/30/2016
Operating Revenues:					
Season Passes	\$ 171,628	\$ 168,503	\$ 170,966	\$ 161,793	\$ 169,923
Green Fees	83,051	74,934	72,207	72,853	68,989
Ancillary	79,339	66,159	64,908	57,869	57,403
Total Operating Revenues	<u>334,018</u>	<u>309,596</u>	<u>308,081</u>	<u>292,515</u>	<u>296,314</u>
Operating Expenses:					
Personnel	102,067	97,521	100,274	117,577	116,039
Materials and Supplies	17,444	31,652	24,418	27,527	25,392
Other Services & Charges	123,040	113,509	110,492	118,161	108,011
Total Operating Expenses	<u>242,551</u>	<u>242,682</u>	<u>235,184</u>	<u>263,265</u>	<u>249,442</u>
OPERATING INCOME (LOSS)	<u>91,467</u>	<u>66,914</u>	<u>72,897</u>	<u>29,249</u>	<u>46,872</u>
Nonoperating Revenues	5,647	3,519	5,746	2,443	1,777
Concessionaire Lease	-	6,000	6,000	6,000	8,000
Operating Transfer In	-	-	-	-	-
Debt Principal Payment	-	(13,862)	(13,725)	(13,589)	(13,454)
Depreciation	(51,785)	(53,809)	(61,268)	(53,505)	(51,471)
NET INCOME (LOSS)	<u>\$ 45,329</u>	<u>\$ 8,762</u>	<u>\$ 9,649</u>	<u>\$ (29,401)</u>	<u>\$ (8,276)</u>

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2020

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
613-00-34-00-1000	FAMILY PASS	3,240.00	51,840.00	65,000.00	79.7	63,379.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	856.00	1,784.00	3,000.00	59.4	2,352.00
613-00-34-00-1100	SINGLE PASS	4,126.00	70,016.00	70,000.00	100.0	68,513.16
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	1,744.99	11,516.99	3,000.00	383.8	2,892.00
613-00-34-00-1200	JUNIOR PASS	636.00	9,858.00	6,000.00	164.3	5,662.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	4,753.27	17,462.40	14,000.00	124.7	11,123.00
613-00-34-00-1250	PCC GOLF FEES	318.53	1,319.70	3,000.00	43.9	1,451.42
613-00-34-00-1600	WD 18 HOLE	6,335.00	9,870.00	33,000.00	29.9	4,410.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	0.00	3,573.00	0.00	100.0	5,012.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	183.00	183.00	78,000.00	0.2	1,190.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1700	WD 9 HOLE	3,528.00	6,804.00	26,000.00	26.1	1,659.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	2,632.00	7,611.00	0.00	100.0	8,651.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	0.00	0.00	0.0	32.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	367.50	472.50	0.00	100.0	717.50
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	63.00	0.00	100.0	147.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	782.00	1,035.00	11,500.00	9.0	460.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	736.00	1,104.00	0.00	100.0	3,168.00
613-00-34-00-1975	SENIOR GREEN FEES	6,635.88	9,769.44	0.00	100.0	8,780.80
613-00-34-00-2000	WD 2ND NINE	308.00	533.00	0.00	100.0	45.00
613-00-34-00-2100	WD TWILIGHT	5,475.00	8,010.00	0.00	100.0	1,872.99
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	0.00	0.00	0.0	13,877.11
613-00-34-00-2110	WE 18 HOLE	13,182.00	22,620.00	55,000.00	41.1	14,137.50
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	409.50	526.50	0.00	100.0	526.50
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	12.00	12.00	0.00	100.0	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	30.00	30.00	0.00	100.0	15.00
613-00-34-00-2120	WE 9 HOLE	5,016.00	9,792.00	16,000.00	61.2	4,200.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	206.83	206.83	0.00	100.0	752.64
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	355.49	355.49	46,000.00	0.7	1,141.46
613-00-34-00-2124	WE TWILIGHT	72.00	480.00	0.00	100.0	1,806.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	3,500.00	0.0	2,332.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00

REVENUES
 CHARGES FOR SERVICES

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR	
						YEAR-TO-DATE ACTUAL	YEAR-TO-DATE ACTUAL
REVENUES							
CHARGES FOR SERVICES							
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	8,978.00	0.0	0.00	0.00
613-00-34-00-2146	PULL CART RENTAL	78.75	176.25	500.00	35.2	86.25	86.25
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	209.00	3,115.00	9,000.00	34.6	7,618.85	7,618.85
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	279.00	4,464.00	5,500.00	81.1	5,439.00	5,439.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	297.00	396.00	0.00	100.0	495.00	495.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	147.00	1,176.00	0.00	100.0	1,029.00	1,029.00
613-00-34-00-2400	SMALL BUCKET	1,010.88	1,591.20	3,500.00	45.4	1,282.32	1,282.32
613-00-34-00-2450	MEDIUM BUCKET	695.64	1,110.78	2,500.00	44.4	1,015.41	1,015.41
613-00-34-00-2500	LARGE BUCKET	2,254.49	3,688.78	7,300.00	50.5	2,954.05	2,954.05
613-00-34-00-2600	CART 9 HOLE	2,273.60	4,269.76	27,000.00	15.8	2,200.40	2,200.40
613-00-34-00-2625	CART HALF 9 HOLE	3,840.00	5,960.00	0.00	100.0	4,780.00	4,780.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	40.00	65.00	0.00	100.0	35.00	35.00
613-00-34-00-2700	CART TRAIL FEE 18 HOLE	5,481.95	8,318.09	65,000.00	12.7	4,620.66	4,620.66
613-00-34-00-2725	CART HALF 18 HOLE	12,060.00	18,240.00	0.00	100.0	12,000.00	12,000.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	30.00	70.00	0.00	100.0	0.00	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	432.30	903.90	0.00	100.0	930.10	930.10
613-00-34-00-2800	MISCEL CART RENTAL	21.06	21.06	0.00	100.0	77.22	77.22
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	0.00	2,990.00	1,800.00	166.1	1,495.00	1,495.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	10,200.00	0.00	100.0	14,991.00	14,991.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	525.00	19,842.00	32,000.00	62.0	17,115.00	17,115.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	370.84	572.08	2,500.00	22.8	1,125.61	1,125.61
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00	0.00
TOTAL		91,987.50	334,017.75	598,578.00	55.8	309,595.95	309,595.95
TOTAL CHARGES FOR SERVICES		91,987.50	334,017.75	598,578.00	55.8	309,595.95	309,595.95
MISCELLANEOUS REVENUE							
613-00-37-00-2250	ADVERTISING	0.00	2,000.00	0.00	100.0	0.00	0.00
613-00-37-00-2270	PRO SHOP RENT	0.00	2,760.60	5,300.00	52.0	1,358.37	1,358.37
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	46.78	500.00	9.3	467.80	467.80
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	0.00	18,000.00	0.0	6,000.00	6,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	2,000.00	0.0	0.00	0.00

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL	
						1,610.26	0.00
REVENUES							
MISCELLANEOUS REVENUE							
613-00-37-00-3800	CAM RENT	0.00	668.60	5,000.00	13.3	1,610.26	0.00
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	171.32	500.00	34.2	82.64	0.00
TOTAL MISCELLANEOUS REVENUE							
TOTAL		0.00	5,647.30	31,300.00	18.0	9,519.07	0.00
TOTAL		0.00	5,647.30	31,300.00	18.0	9,519.07	0.00
OTHER FINANCING SOURCES							
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00	0.00
TOTAL OTHER FINANCING SOURCES							
TOTAL		0.00	0.00	0.00	0.0	0.00	0.00
TOTAL		0.00	0.00	0.00	0.0	0.00	0.00
TOTAL REVENUES:							
		91,987.50	339,665.05	629,878.00	53.9	319,115.02	0.00
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
613-00-50-10-1010	SALARY-FULLTIME	5,787.84	34,148.25	75,242.00	45.3	33,515.91	0.00
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-10-1030	SALARY-PARTTIME	21,273.64	38,706.12	115,000.00	33.6	35,887.67	0.00
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	983.52	1,579.17	4,000.00	39.4	1,231.55	0.00
613-00-50-10-1050	CONTRACTED SERVICE	0.00	947.00	1,800.00	52.6	0.00	0.00
613-00-50-10-1210	PERA	897.14	3,784.62	8,894.00	42.5	3,197.39	0.00
613-00-50-10-1220	FICA	1,726.39	4,546.63	12,043.00	37.7	4,311.20	0.00
613-00-50-10-1250	MEDICARE	403.74	1,063.31	2,817.00	37.7	1,008.26	0.00
613-00-50-10-1310	HEALTH INSURANCE	1,527.00	10,912.00	20,074.00	54.3	10,412.00	0.00
613-00-50-10-1330	LIFE INSURANCE	2.05	12.30	24.00	51.2	12.30	0.00
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-10-1345	OPEB	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-10-1420	UNEMPLOYMENT	1,133.62	5,386.62	9,000.00	59.8	7,040.50	0.00

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
613-00-50-10-1510	WORKERS COMPENSATION	163.54	981.24	2,000.00	49.0	904.08	904.08
TOTAL PERSONNEL		33,898.48	102,067.26	250,894.00	40.6	97,520.86	97,520.86
SUPPLIES & MATERIALS							
613-00-50-20-2010	OFFICE SUPPLIES	319.62	372.49	1,500.00	24.8	559.54	559.54
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-20-2030	PRINTING & BINDING	10.69	10.69	2,000.00	0.5	2,091.86	2,091.86
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	371.03	2,400.00	15.4	2,234.54	2,234.54
613-00-50-20-2100	OPERATING SUPPLIES	977.66	2,440.70	3,000.00	81.3	2,079.60	2,079.60
613-00-50-20-2120	MOTOR FUELS	2,094.42	3,652.09	11,000.00	33.2	4,772.66	4,772.66
613-00-50-20-2130	LUBRICANTS	0.00	345.58	1,000.00	34.5	968.84	968.84
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	1,414.53	2,744.97	6,500.00	42.2	4,534.81	4,534.81
613-00-50-20-2180	SAFETY SUPPLIES	0.00	462.97	300.00	154.3	282.39	282.39
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-20-2210	EQUIPMENT PARTS	1,494.16	5,329.07	15,000.00	35.5	9,936.39	9,936.39
613-00-50-20-2285	TURF MAINTENANCE	0.00	252.57	4,000.00	6.3	1,629.86	1,629.86
613-00-50-20-2290	FLOWERS	1,435.11	1,435.11	3,000.00	47.8	2,561.17	2,561.17
613-00-50-20-2400	SMALL TOOLS	0.00	26.58	0.00	(100.0)	0.00	0.00
TOTAL SUPPLIES & MATERIALS		7,746.19	17,443.85	49,700.00	35.0	31,651.66	31,651.66
OTHER SERVICES & CHARGES							
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	0.00	11,025.00	0.0	0.00	0.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	128.91	128.91	750.00	17.1	304.55	304.55
613-00-50-30-3090	JANITORIAL SERVICE	149.63	149.63	1,200.00	12.4	619.87	619.87
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,542.86	27,917.16	55,000.00	50.7	26,867.62	26,867.62
613-00-50-30-3210	TELEPHONE	434.29	1,970.92	3,000.00	65.6	1,907.03	1,907.03
613-00-50-30-3220	POSTAGE	0.00	0.00	100.00	0.0	111.80	111.80
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	500.00	0.0	0.00	0.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	0.00	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	19.25	0.00	(100.0)	0.00	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	195.00	1,627.93	3,000.00	54.2	2,068.00	2,068.00
613-00-50-30-3610	GENERAL INSURANCE	693.00	4,158.00	7,000.00	59.4	4,122.00	4,122.00
613-00-50-30-3810	ELECTRICITY	0.00	6,590.56	22,000.00	29.9	10,649.06	10,649.06
613-00-50-30-3840	GARBAGE REMOVAL	187.20	573.75	2,500.00	22.9	1,431.08	1,431.08

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 6 PERIODS ENDING JUNE 30, 2020

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	1,446.33	2,231.33	4,000.00	55.7	500.00
613-00-50-30-3860	HEAT-NATURAL GAS	83.62	1,560.51	2,700.00	57.7	1,889.51
613-00-50-30-4000	MAINTENANCE CONTRACTS	0.00	4,825.66	7,500.00	64.3	6,031.02
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	294.84	2,000.00	14.7	7,168.33
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	387.50	1,000.00	38.7	889.20
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	344.76	4,084.00	1,500.00	272.2	0.00
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	3,433.80	3,000.00	114.4	188.62
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	128.85	128.85	3,000.00	4.2	806.78
613-00-50-30-4080	FERTILIZER/CHEMICALS	517.51	23,120.80	30,000.00	77.0	18,823.50
613-00-50-30-4085	TREE MAINTENANCE	619.81	619.81	4,000.00	15.4	3,918.04
613-00-50-30-4090	COURSE IMPROVEMENTS	236.23	805.86	4,000.00	20.1	7,570.96
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,800.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,841.32	6,486.99	11,000.00	58.9	4,349.46
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(1,36)	(3.54)	0.00	(100.0)	35.21
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	3,758.85	3,500.00	107.3	3,563.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,609.00	3,800.00	94.9	3,551.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	0.00	800.00	0.0	0.00
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	20,487.94	0.00	(100.0)	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	2,271.61	2,271.61	0.00	(100.0)	4,343.69
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	4,721.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	8,630.63	51,784.83	102,065.00	50.7	53,809.22
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	0.00	0.0	0.00
TOTAL OTHER SERVICES & CHARGES						
		22,450.20	174,824.75	296,461.00	58.9	167,318.55
TOTAL GENERAL ADMINISTRATION						
		64,094.87	294,335.86	597,055.00	49.2	296,491.07
TOTAL EXPENSES:						
		64,094.87	294,335.86	597,055.00	49.2	296,491.07
TOTAL FUND REVENUES						
		91,987.50	339,665.05	629,878.00	53.9	319,115.02
TOTAL FUND EXPENSES						
		64,094.87	294,335.86	597,055.00	49.2	296,491.07
FUND SURPLUS (DEFICIT)						
		27,892.63	45,329.19	32,823.00	138.1	22,623.95

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended June 30, 2020
With Comparative Actual Amounts for the Period Ended June 30, 2019**

	2020		2020		2019
	BUDGET	ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	
Operating Revenues					
Season Passes	\$ 175,500	\$ 171,628	\$ (3,872)	98%	\$ 168,503
Green Fees	277,978	83,051	(194,927)	30%	74,934
Ancillary	145,100	79,339	(65,761)	55%	66,159
Total Revenues	598,578	334,018	(264,560)	56%	309,596
Operating Expenses					
Personnel	250,894	102,067	(148,827)	41%	97,521
Materials and Supplies	49,700	17,444	(32,256)	35%	31,652
Other Services & Charges	168,018	123,040	(44,978)	73%	113,509
Total Expenses	468,612	242,551	(226,061)	52%	242,682
OPERATING INCOME (LOSS)	129,966	91,467	(38,499)		66,914
Nonoperating Revenues	13,300	5,647	(7,653)	42%	3,519
Concessionaire Lease	18,000	-	(18,000)	0%	6,000
Operating Transfer In	-	-	-	0%	-
Debt Principal Payment	(26,378)	-	26,378	0%	(13,862)
Depreciation	(102,065)	(51,785)	50,280	51%	(53,809)
NET INCOME	\$ 32,823	\$ 45,329	12,506		\$ 8,762