

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, November 17, 2020 at 7:30 am. *Via Conference Call* to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
 - 2021 Operating Budget
 - 2021 Capital Improvements/Projects Budget
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
October 20, 2020
7:30 AM

Present: Rick McDonald, Larry O'Brien, Kelly Kirwin, Brad Gallop, John Bauer

Absent: None

Staff: Bob Cahill Director of Golf

- I. Brad Gallop called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the September 15, 2020. Rick McDonald seconded the motion. The motion passed.
- III. Consideration of monthly bills: John Bauer made a motion to approve the bills. Rick McDonald seconded the motion. The motion passed.

AT&T MOBILITY	54.47
AMERICAN BANK	5,417.28
AMERIPRIDE SERVICES INC	117.95
ANYWAY YOU WANT IT MOVING &	400.00
AUTO VALUE - GRAND RAPIDS	11.87
BURGGRAF'S ACE HARDWARE	91.74
COLE HARDWARE INC	10.67
DAKOTA FLUID POWER, INC	109.55
DAVIS OIL INC	810.24
CITY OF GRAND RAPIDS	170.00
GRAND RAPIDS CITY PAYROLL	40,244.33
GRAND RAPIDS HERALD REVIEW	50.00
HAWKINSON SAND & GRAVEL	558.85
L&M SUPPLY	645.73
MINNESOTA REVENUE	14,479.09
MINNESOTA TORO	1,124.29
NEXTERA COMMUNICATIONS LLC	15.35
NAPA SUPPLY OF GRAND RAPIDS	193.55
OPERATING ENGINEERS LOCAL #49	1,527.00
PAUL BUNYAN COMMUNICATIONS	281.78
PLAISTED COMPANIES INC	1,404.57
POKEGAMA LAWN AND SPORT	631.67
PRESTO PRINT OF GRAND RAPIDS	9.67
P.U.C.	3,131.88
R & R PRODUCTS INC	84.97
NORTHERN MN WATER COND DBA	17.40
ROSS GOLF COURSE	4,542.86
ALLEN SHEFFIELD	64.13
SIM SUPPLY INC	230.91
STOKES PRINTING & OFFICE	30.29
TDS Metrocom	130.45
THE TESSMAN COMPANY	10,695.82
TRU NORTH ELECTRIC LLC	250.67
TWINCITIESGOLF.COM INC	375.00
UNUM LIFE INSURANCE CO OF AMER	4.10
WM CORPORATE SERVICES, INC	493.69
TOTAL ALL VENDORS:	88,411.82

IV. Visitors: None

V. Grounds Superintendent: Bob Cahill reported. Chemicals are being put on the greens today after the snow removal yesterday. The bunker on #7 has been filled and shaped with sodding to take place next spring. Fairway snow mold treatments may not get done because of the snow.

VI. Concessions: Bob Cahill reported. Brad Gallop made a motion to defer to the city administrator any decisions on relief to the concessionaire for this year's contract amounts. Rick McDonald seconded the motion. The motion passed.

VII. Director of Golf: Bob Cahill reported. Financials continue to be very good and a record number of golfers took advantage of the buy 2021 membership promotion. Bob will work on the 2021 budget and modify the CIP to include cart path improvements and water fountains.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Rick McDonald made a motion to adjourn the meeting. Kelly Kirwin seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DETAILED POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 17, 2020

DATE: 11/12/20
 TIME: 09:58:07
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 11/17/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053			AT&T MOBILITY					
G	10/12/20	01	GC OCT CELL SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			11/17/20	54.47
							INVOICE TOTAL:	54.47
							VENDOR TOTAL:	54.47
0315329			CITY OF COHASSET					
G	10/12/20	01	GC SEPT NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			11/17/20	103.43
							INVOICE TOTAL:	103.43
							VENDOR TOTAL:	103.43
0401804			DAVIS OIL INC					
342585-G	10/08/20	01	209.7 GALS ULS DYED NA1993	613-00-50-20-2120 MOTOR FUELS	20203119		11/17/20	459.24
		02	STAX #POKEG GC	613-00-50-20-2120 MOTOR FUELS	20203119			31.57
							INVOICE TOTAL:	490.81
							VENDOR TOTAL:	490.81
0718015			GRAND RAPIDS CITY PAYROLL					
G	10/09/20	01	GC 10/09/20 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT			11/17/20	10,728.20
		02	GC 10/23/20 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				10,313.76
							INVOICE TOTAL:	21,041.96
							VENDOR TOTAL:	21,041.96
1300082			M & R ENTERPRISES					
650450-G	10/18/20	01	2020 WINTERIZE IRRIGATION SYM	613-00-50-30-4000 MAINTENANCE CONTRACTS	20203114		11/17/20	1,340.00
							INVOICE TOTAL:	1,340.00
							VENDOR TOTAL:	1,340.00

DETAILED POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 17, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/17/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1516220			OPERATING ENGINEERS LOCAL #49					
G	10/12/20	01	GC NOV HEALTH INS PREMIUM	999-99-00-00-1000			11/17/20	1,527.00
			HOLDING ACCOUNT					
							INVOICE TOTAL:	1,527.00
							VENDOR TOTAL:	1,527.00
1601750			PAUL BUNYAN COMMUNICATIONS					
G	11/02/20	01	GC NOV SERVICE	999-99-00-00-1000			11/17/20	140.94
			HOLDING ACCOUNT					
							INVOICE TOTAL:	140.94
							VENDOR TOTAL:	140.94
1621130			P.U.C.					
G	10/19/20	01	GC SEP UTILITIES	999-99-00-00-1000			11/17/20	2,741.07
			HOLDING ACCOUNT					
							INVOICE TOTAL:	2,741.07
							VENDOR TOTAL:	2,741.07
1801530			NORTHERN MN WATER COND DBA					
611856-G	11/01/20	01	DELIVERY CHARGE #4812	613-00-50-20-2100	20203191		11/17/20	2.50
			OPERATING SUPPLIES					
		02	WATER 5-GAL DELIVERED	613-00-50-20-2100	20203191			7.45
			OPERATING SUPPLIES					
							INVOICE TOTAL:	9.95
							VENDOR TOTAL:	9.95
1815711			ROSS GOLF COURSE					
DEC2020-G	12/01/20	01	DEC 2020 GC MNT SERV CONT	613-00-50-30-3100	20200052		11/17/20	4,542.86
			OTHER CONTRACTED SERVICE					
							INVOICE TOTAL:	4,542.86
							VENDOR TOTAL:	4,542.86

DETAILED POKEGAMA GOLF COURSE BILL LIST - NOVEMBER 17, 2020

DATE: 11/12/20
 TIME: 09:58:07
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 11/17/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
T001350			HARRY BONNEY					
G	10/26/20	01	2020 FAM REFUND -CC ERROR	999-99-00-00-1000			11/17/20	115.42
			HOLDING ACCOUNT					
								INVOICE TOTAL: 115.42
								VENDOR TOTAL: 115.42
								TOTAL ALL INVOICES: 39,630.42

DATE: 11/12/2020
 TIME: 10:01:10
 ID: AP442000.WOW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	42,494.49	54.47
0315329	CITY OF COHASSET	2,338.42	103.43
0401804	DAVIS OIL INC	65,966.28	490.81
0718015	GRAND RAPIDS CITY PAYROLL	6,017,575.32	21,041.96
1300082	M & R ENTERPRISES	1,333.29	1,340.00
1309335	MINNESOTA REVENUE	53,725.64	4,913.87
1309355	MINNESOTA TORO	25,510.55	112.24
1405850	NEXTERA COMMUNICATIONS LLC	4,430.27	15.35
1415534	NORTHLAND FIRE & SAFETY INC	0.00	960.81
1516220	OPERATING ENGINEERS LOCAL #49	1,236,058.00	1,527.00
1601750	PAUL BUNYAN COMMUNICATIONS	7,210.48	140.94
1621130	P.U.C.	331,084.57	2,741.07
1801530	NORTHERN MN WATER COND DBA	283.65	9.95
1815711	ROSS GOLF COURSE	45,534.41	4,542.86
1905600	SEPTIC CHECK	1,184.64	500.00
2000490	TDS Metrocom	6,076.24	262.67
2114750	UNUM LIFE INSURANCE CO OF AMER	2,800.71	2.05
2209665	VISA	59,593.68	434.00
2301700	WM CORPORATE SERVICES, INC	25,236.95	321.52
T001350	HARRY BONNEY	115.42	115.42
TOTAL ALL VENDORS:			39,630.42

DATE: 11/12/2020
 TIME: 10:05:01
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0401804	DAVIS OIL INC	490.81
1300082	M & R ENTERPRISES	1,340.00
1309355	MINNESOTA TORO	112.24
1415534	NORTHLAND FIRE & SAFETY INC	960.81
1801530	NORTHERN MN WATER COND DBA	9.95
1815711	ROSS GOLF COURSE	4,542.86
1905600	SEPTIC CHECK	500.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$7,956.67

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.47
0315329	CITY OF COHASSET	103.43
0718015	GRAND RAPIDS CITY PAYROLL	21,041.96
1309335	MINNESOTA REVENUE	4,913.87
1405850	NEXTERA COMMUNICATIONS LLC	15.35
1516220	OPERATING ENGINEERS LOCAL #49	1,527.00
1601750	PAUL BUNYAN COMMUNICATIONS	140.94
1621130	P.U.C.	2,741.07
2000490	TDS Metrocom	262.67
2114750	UNUM LIFE INSURANCE CO OF AMER	2.05
2209665	VISA	434.00
2301700	WM CORPORATE SERVICES, INC	321.52
T001350	HARRY BONNEY	115.42

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$31,673.75

TOTAL ALL DEPARTMENTS \$39,630.42

FUND: POKEGAMA GOLF COURSE
 FOR 10 PERIODS ENDING OCTOBER 31, 2020

ACCOUNT #	DESCRIPTION	BALANCE 01/01/20	NET DEBITS	NET CREDITS	BALANCE 10/31/20
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	213,255.92	213,255.92	0.00
613-00-00-00-1010	CASH	149,148.10	695,850.24	595,818.67	249,179.67
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1016	CASH-BLANK FOUND-ECON DEVELOP	0.00	0.00	0.00	0.00
613-00-00-00-1017	CASH-DEPOSIT APARTMENT	0.00	0.00	0.00	0.00
613-00-00-00-1150	ACCOUNTS RECEIVABLE	2,777.71	37,062.70	39,695.41	145.00
613-00-00-00-1175	PLEDGE RECEIVABLE	0.00	0.00	0.00	0.00
613-00-00-00-1176	ALLOWANCE FOR DOUBTFULL ACCNTS	0.00	0.00	0.00	0.00
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	3,585.94	3,569.74	16.20
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	5,135.23	592.37	5,135.23	592.37
613-00-00-00-1551	PREPAID INSURANCE	1,402.00	10,274.44	9,967.40	1,709.04
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	895,308.08	17,586.28	420.00	912,474.36
613-00-00-00-1621	ACCUMULATED DEPR	(1,605,979.92)	0.00	85,839.71	(1,691,819.63)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,464,115.97	0.00	0.00	1,464,115.97
613-00-00-00-1640	OTHER IMPROVEMENTS	916,798.20	0.00	0.00	916,798.20
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	0.00	0.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	49,313.14	41,418.07	7,895.07
TOTAL		2,704,211.07	1,027,521.03	995,120.15	2,736,611.95
TOTAL ASSETS					
TOTAL		2,704,211.07	1,027,521.03	995,120.15	2,736,611.95
LIABILITIES AND FUND EQUITY					
LIABILITIES					
613-00-00-00-2020	ACCOUNTS PAYABLE	8,255.85	586,061.40	576,090.93	(1,714.62)
613-00-00-00-2040	RENTAL DEPOSIT PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2100	DUE TO THIRD PARTY	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	149,801.75	26,377.75	0.00	123,424.00
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2150	ACCRUED INTEREST	897.00	0.00	0.00	897.00

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: POKEGAMA GOLF COURSE
 FOR 10 PERIODS ENDING OCTOBER 31, 2020

ACCOUNT #	DESCRIPTION	BALANCE 01/01/20	NET DEBITS	NET CREDITS	BALANCE 10/31/20
LIABILITIES					
613-00-00-00-2160	ACCRUED WAGES PAYABLE	3,876.48		0.00	0.00
613-00-00-00-2166	OPEB LIABILITY	0.00	0.00	0.00	0.00
613-00-00-00-2171	FEDERAL WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2172	STATE WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2173	FICA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2174	PERA WITHHOLDING	0.00	0.00	0.00	0.00
613-00-00-00-2220	DEFERRED REVENUE	6,761.95	6,761.95	12,792.75	12,792.75
613-00-00-00-2250	DEFERRED PLEDGES-BLANDIN GRANT	0.00	0.00	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	7,645.19	7,662.29	17.10
613-00-00-00-2290	LEASE PAYABLE	58,128.87	28,507.42	0.00	29,621.45
613-00-00-00-2510	SALES TAX PAYABLE	0.00	42,165.42	43,266.39	1,100.97
613-00-00-00-2515	LIQUOR SALES TAX PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		227,721.90	701,395.61	639,812.36	166,138.65
TOTAL LIABILITIES					
		227,721.90	701,395.61	639,812.36	166,138.65
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	41,418.07	49,313.14	7,895.07
613-00-00-00-3010	NET ASSETS	2,476,489.17	0.00	0.00	2,476,489.17
TOTAL		2,476,489.17	41,418.07	49,313.14	2,484,384.24
	FUND SURPLUS (DEFICIT)	0.00	0.00	86,089.06	86,089.06
TOTAL FUND EQUITY		2,476,489.17	41,418.07	135,402.20	2,570,473.30
TOTAL LIABILITIES AND FUND EQUITY					
		2,704,211.07	742,813.68	775,214.56	2,736,611.95

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
OCTOBER 31, 2020 TO OCTOBER 31, 2016

	YTD THROUGH <u>10/31/2020</u>	YTD THROUGH <u>10/31/2019</u>	YTD THROUGH <u>10/31/2018</u>	YTD THROUGH <u>10/31/2017</u>	YTD THROUGH <u>10/31/2016</u>
Operating Revenues:					
Season Passes	\$ 182,457	\$ 173,580	\$ 176,179	\$ 170,609	\$ 178,297
Green Fees	274,129	246,316	232,488	231,389	226,502
Ancillaries	<u>177,558</u>	<u>142,637</u>	<u>144,770</u>	<u>133,621</u>	<u>135,654</u>
Total Operating Revenues	<u>634,144</u>	<u>562,533</u>	<u>553,437</u>	<u>535,618</u>	<u>540,453</u>
Operating Expenses:					
Personnel	236,538	232,642	215,878	249,531	248,170
Materials and Supplies	36,698	53,099	45,080	42,808	46,542
Other Services & Charges	<u>198,320</u>	<u>181,264</u>	<u>185,337</u>	<u>202,467</u>	<u>179,176</u>
Total Operating Expenses	<u>471,556</u>	<u>467,005</u>	<u>446,296</u>	<u>494,805</u>	<u>473,888</u>
OPERATING INCOME (LOSS)	<u>162,589</u>	<u>95,528</u>	<u>107,141</u>	<u>40,814</u>	<u>66,564</u>
Nonoperating Revenues	9,340	13,730	14,979	9,568	6,188
Concessionaire Lease	-	14,000	14,000	14,000	14,000
Operating Transfer In	-	-	-	-	-
Debt Principal Payment	(26,378)	(40,619)	(13,725)	(13,589)	(13,454)
Depreciation	<u>(85,840)</u>	<u>(88,278)</u>	<u>(102,114)</u>	<u>(99,578)</u>	<u>(87,403)</u>
NET INCOME (LOSS)	<u>\$ 59,711</u>	<u>\$ (5,639)</u>	<u>\$ 20,281</u>	<u>\$ (48,785)</u>	<u>\$ (14,105)</u>

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2020

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL	
REVENUES							
CHARGES FOR SERVICES							
613-00-34-00-1000	FAMILY PASS	0.00	51,840.00	65,000.00	79.7	64,418.00	0.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1075	PIGGY BACK PASS	192.00	3,576.00	3,000.00	119.2	3,120.00	0.00
613-00-34-00-1100	SINGLE PASS	0.00	71,428.00	70,000.00	102.0	69,192.16	0.00
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	11,865.99	3,000.00	395.5	2,892.00	0.00
613-00-34-00-1200	JUNIOR PASS	0.00	9,858.00	6,000.00	164.3	5,811.00	0.00
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1230	MULTI-PLAY PASS	374.27	24,738.30	14,000.00	176.7	13,564.67	0.00
613-00-34-00-1250	PCC GOLF FEES	345.16	3,144.52	3,000.00	104.8	2,588.62	0.00
613-00-34-00-1600	WD 18 HOLE	0.00	33,390.00	33,000.00	101.1	21,245.00	0.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	5,356.00	14,016.00	0.00	100.0	15,337.00	0.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	2,918.00	78,000.00	3.7	2,509.76	0.00
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1700	WD 9 HOLE	0.00	17,985.00	26,000.00	69.1	8,541.00	0.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	3,270.40	19,531.64	0.00	100.0	18,594.35	0.00
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	8.80	0.00	100.0	464.93	0.00
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	17.50	1,767.50	0.00	100.0	1,942.50	0.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	115.50	0.00	100.0	430.50	0.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	0.00	2,025.00	11,500.00	17.6	1,495.00	0.00
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	0.00	2,624.00	0.00	100.0	9,728.00	0.00
613-00-34-00-1975	SENIOR GREEN FEES	110.00	33,809.47	0.00	100.0	29,702.67	0.00
613-00-34-00-2000	WD 2ND NINE	0.00	897.00	0.00	100.0	129.00	0.00
613-00-34-00-2100	WD TWILIGHT	0.00	21,411.00	0.00	100.0	7,698.99	0.00
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	4,551.56	25,171.80	55,000.00	123.7	27,596.52	0.00
613-00-34-00-2110	WE 18 HOLE	0.00	68,055.00	0.00	0.0	55,009.50	0.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	1,501.50	0.00	100.0	1,673.00	0.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	156.00	0.00	100.0	48.00	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	0.00	60.00	0.00	100.0	135.00	0.00
613-00-34-00-2120	WE 9 HOLE	0.00	22,848.00	16,000.00	142.8	15,696.00	0.00
613-00-34-00-2121	WE OUTING GREEN FEE	0.00	0.00	0.00	0.0	0.00	0.00
613-00-34-00-2122	WE COUPLES GOLF	0.00	906.87	0.00	100.0	1,667.94	0.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	355.49	46,000.00	0.7	18,288.08	0.00
613-00-34-00-2124	WE TWILIGHT	0.00	4,503.00	0.00	100.0	4,998.00	0.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	3,500.00	0.0	3,385.00	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	72.00	0.00	100.0	0.00	0.00

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH FYTD ACTUAL
 FOR 10 PERIODS ENDING OCTOBER 31, 2020

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	8,978.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	7.50	502.50	500.00	100.5	360.00
613-00-34-00-2200	PREPAID PASSES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	0.00	3,115.00	9,000.00	34.6	7,618.85
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	4,464.00	5,500.00	81.1	5,439.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	0.00	396.00	0.00	100.0	495.00
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	0.00	1,176.00	0.00	100.0	1,029.00
613-00-34-00-2400	SMALL BUCKET	121.68	4,694.04	3,500.00	134.1	3,425.76
613-00-34-00-2450	MEDIUM BUCKET	106.59	2,844.27	2,500.00	113.7	2,507.67
613-00-34-00-2500	LARGE BUCKET	202.23	10,250.02	7,300.00	140.4	7,388.40
613-00-34-00-2600	CART 9 HOLE	88.08	12,436.08	27,000.00	46.0	7,527.60
613-00-34-00-2625	CART HALF 9 HOLE	260.00	18,900.00	0.00	100.0	16,170.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	40.00	130.00	0.00	100.0	65.00
613-00-34-00-2700	CART 18 HOLE	96.13	28,044.57	65,000.00	43.1	21,632.55
613-00-34-00-2725	CART HALF 18 HOLE	840.00	59,010.00	0.00	100.0	41,706.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	110.00	0.00	100.0	0.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	2,580.70	0.00	100.0	2,737.90
613-00-34-00-2800	MISCEL CART RENTAL	0.00	140.40	0.00	100.0	147.42
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	0.00	2,990.00	1,800.00	166.1	1,794.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	10,200.00	0.00	100.0	14,991.00
613-00-34-00-3350	EMPLOYEE CART FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	19,842.00	32,000.00	62.0	17,115.00
613-00-34-00-3500	3.35% CREDIT CARD CHARGES	50.52	1,739.38	2,500.00	69.5	2,480.45
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		16,029.62	634,144.34	598,578.00	105.9	562,532.79
TOTAL CHARGES FOR SERVICES		16,029.62	634,144.34	598,578.00	105.9	562,532.79
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	2,000.00	0.00	100.0	0.00
613-00-37-00-2270	PRO SHOP RENT	2,760.60	5,521.20	5,300.00	104.1	5,433.48
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	0.00	46.78	500.00	9.3	514.58
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	0.00	0.00	18,000.00	0.0	14,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	500.00	2,000.00	25.0	500.00

CITY OF GRAND RAPIDS
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 FOR 10 PERIODS ENDING OCTOBER 31, 2020

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
MISCELLANEOUS REVENUE						
613-00-37-00-3800	CAM RENT	0.00	668.60	5,000.00	13.3	5,572.15
613-00-37-00-3900	MISCEL REVENUE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	603.61	500.00	120.7	1,710.17

TOTAL		2,760.60	9,340.19	31,300.00	29.8	27,730.38
TOTAL MISCELLANEOUS REVENUE		2,760.60	9,340.19	31,300.00	29.8	27,730.38
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIB-RESTROOM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRaiser	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00

TOTAL		0.00	0.00	0.00	0.0	0.00
TOTAL OTHER FINANCING SOURCES		0.00	0.00	0.00	0.0	0.00

TOTAL REVENUES:		18,790.22	643,484.53	629,878.00	102.1	590,263.17
EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	5,787.84	60,193.53	75,242.00	79.9	58,864.07
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1030	SALARY-PARTTIME	12,371.48	121,925.81	115,000.00	106.0	121,965.00
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	644.10	5,342.84	4,000.00	133.5	4,203.00
613-00-50-10-1050	CONTRACTED SERVICE	0.00	3,147.00	1,800.00	174.8	2,000.00
613-00-50-10-1210	PERA	815.41	7,729.51	8,894.00	86.9	7,116.95
613-00-50-10-1220	FICA	1,153.40	11,498.59	12,043.00	95.4	11,348.03
613-00-50-10-1250	MEDICARE	269.73	2,689.16	2,817.00	95.4	2,654.01
613-00-50-10-1310	HEALTH INSURANCE	1,527.00	17,020.00	20,074.00	84.7	16,020.00
613-00-50-10-1330	LIFE INSURANCE	2.05	20.50	24.00	85.4	20.50
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1345	OPEB	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	5,386.62	9,000.00	59.8	7,057.06

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1510	WORKERS COMPENSATION	163.54	1,584.40	2,000.00	79.2	1,393.80
TOTAL PERSONNEL		22,734.55	236,537.96	250,894.00	94.2	232,642.42
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	0.00	610.59	1,500.00	40.7	1,684.75
613-00-50-20-2020	COPY SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2030	PRINTING & BINDING	0.00	10.69	2,000.00	0.5	2,364.39
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	1,140.12	2,400.00	47.5	2,396.93
613-00-50-20-2100	OPERATING SUPPLIES	17.40	5,130.63	3,000.00	171.0	3,115.30
613-00-50-20-2120	MOTOR FUELS	490.81	8,451.69	11,000.00	76.8	12,249.97
613-00-50-20-2130	LUBRICANTS	0.00	421.38	1,000.00	42.1	968.84
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	263.06	4,214.32	6,500.00	64.8	6,378.23
613-00-50-20-2180	SAFETY SUPPLIES	0.00	462.97	300.00	154.3	282.39
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.0	0.00
613-00-50-20-2210	EQUIPMENT PARTS	803.72	12,205.69	15,000.00	81.3	15,473.63
613-00-50-20-2285	TURF MAINTENANCE	0.00	2,442.44	4,000.00	61.0	5,525.44
613-00-50-20-2290	FLOWERS	0.00	1,435.11	3,000.00	47.8	2,659.40
613-00-50-20-2400	SMALL TOOLS	0.00	172.06	0.00	(100.0)	0.00
TOTAL SUPPLIES & MATERIALS		1,574.99	36,697.69	49,700.00	73.8	53,099.27
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	1,674.00	11,025.00	15.1	4,629.00
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	0.00	117.56	0.00	(100.0)	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	0.00	618.35	750.00	82.4	787.75
613-00-50-30-3090	JANITORIAL SERVICE	0.00	597.99	1,200.00	49.8	1,068.73
613-00-50-30-3100	OTHER CONTRACTED SERVICE	4,542.86	46,488.60	55,000.00	84.5	45,122.74
613-00-50-30-3210	TELEPHONE	338.62	3,588.64	3,000.00	119.6	2,947.41
613-00-50-30-3220	POSTAGE	0.00	0.00	100.00	0.0	111.80
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	145.00	500.00	29.0	0.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	19.25	0.00	(100.0)	0.00
613-00-50-30-3510	PUBLISHING & ADVERTISING	375.00	2,837.60	3,000.00	94.5	3,568.00
613-00-50-30-3610	GENERAL INSURANCE	693.00	6,930.00	7,000.00	99.0	6,870.00
613-00-50-30-3810	ELECTRICITY	0.00	18,358.23	22,000.00	83.4	20,487.20
613-00-50-30-3840	GARBAGE REMOVAL	321.52	2,032.00	2,500.00	81.2	2,689.82

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
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FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	500.00	2,982.34	4,000.00	74.5	1,790.00
613-00-50-30-3860	HEAT-NATURAL GAS	206.57	2,031.54	2,700.00	75.2	2,309.38
613-00-50-30-4000	MAINTENANCE CONTRACTS	1,340.00	6,936.54	7,500.00	92.4	6,412.40
613-00-50-30-4010	BUILDING MAINT/REPAIR	0.00	776.42	2,000.00	38.8	7,749.89
613-00-50-30-4020	COMPUTER MAINTENANCE	0.00	557.50	1,000.00	55.7	889.20
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	6,632.18	1,500.00	442.1	1,184.15
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	960.81	4,643.70	3,000.00	154.7	2,242.16
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	64.13	192.98	3,000.00	6.4	1,144.02
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	35,888.77	30,000.00	119.6	26,684.62
613-00-50-30-4085	TREE MAINTENANCE	0.00	2,544.65	4,000.00	63.6	4,107.78
613-00-50-30-4090	COURSE IMPROVEMENTS	0.00	805.86	4,000.00	20.1	7,646.61
613-00-50-30-4150	EQUIPMENT RENTALS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4155	WINTER STORAGE	0.00	1,800.00	1,800.00	100.0	1,800.00
613-00-50-30-4320	MC/VISA BANK CHARGES	1,803.59	16,061.56	11,000.00	146.0	12,261.41
613-00-50-30-4323	MISCELLANEOUS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4325	CASH SHORT AND OVER	(0.49)	86.74	0.00	(100.0)	8.23
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	385.99	385.99	0.00	(100.0)	336.75
613-00-50-30-4330	DUES & SUBSCRIPTIONS	0.00	3,768.85	3,500.00	107.6	3,573.00
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	3,609.00	3,800.00	94.9	3,551.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	0.00	800.00	0.0	708.76
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	0.00	20,487.94	0.00	(100.0)	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	4,720.33	4,721.00	99.9	4,586.48
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	495.21
613-00-50-30-5600	DEPRECIATION EXPENSE	8,754.67	85,839.71	102,065.00	84.1	88,278.10
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	0.00	0.0	3,500.00
TOTAL OTHER SERVICES & CHARGES						
		20,286.27	284,159.82	296,461.00	95.8	269,541.60
TOTAL GENERAL ADMINISTRATION						
		44,595.81	557,395.47	597,055.00	93.3	555,283.29
TOTAL EXPENSES:						
		44,595.81	557,395.47	597,055.00	93.3	555,283.29
TOTAL FUND REVENUES						
		18,790.22	643,484.53	629,878.00	102.1	590,263.17
TOTAL FUND EXPENSES						
		44,595.81	557,395.47	597,055.00	93.3	555,283.29
FUND SURPLUS (DEFICIT)						
		(25,805.59)	86,089.06	32,823.00	262.2	34,979.88

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

**SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES
For the Period Ended October 31, 2020**
With Comparative Actual Amounts for the Period Ended October 31, 2019

	2020 BUDGET	2020		% OF BUDGET	2019 ACTUAL
		ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 175,500	\$ 182,457	\$ 6,957	104%	\$ 173,580
Green Fees	277,978	274,129	(3,849)	99%	246,316
Ancillary	145,100	177,558	32,458	122%	142,637
Total Revenues	598,578	634,144	35,566	106%	562,533
Operating Expenses					
Personnel	250,894	236,538	(14,356)	94%	232,642
Materials and Supplies	49,700	36,698	(13,002)	74%	53,099
Other Services & Charges	168,018	198,320	30,302	118%	181,264
Total Expenses	468,612	471,556	2,944	101%	467,005
OPERATING INCOME (LOSS)	129,966	162,589	32,623		95,528
Nonoperating Revenues	13,300	9,340	(3,960)	70%	13,730
Concessionaire Lease	18,000	-	(18,000)	0%	14,000
Operating Transfer In	-	-	-	0%	-
Debt Principal Payment	(26,378)	(26,378)	-	100%	(40,619)
Depreciation	(102,065)	(85,840)	16,225	84%	(88,278)
NET INCOME	\$ 32,823	\$ 59,711	\$ 26,888		\$ (5,639)