

POKEGAMA GOLF COURSE BOARD MEETING

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Tuesday, December 15, 2020 at 7:30 am. Via Conference Call to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
- IX. New Business
- X. Correspondence and Open Discussion
- XI. Adjourn.

Copies to:

Golf Course Board
Lynn DeGrio
City Clerk
File Copy
Finance Director
Bob Cahill
City Administrator
City Council

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
November 17, 2020
7:30 AM

Present: Rick McDonald, Larry O'Brien, Kelly Kirwin, Brad Gallop, John Bauer

Absent: None

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. John Bauer made a motion to accept the minutes of the October 20, 2020. Rick McDonald seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bills. Rick McDonald seconded the motion. The motion passed.

AT&T MOBILITY	54.47
CITY OF COHASSET	103.43
DAVIS OIL INC	490.81
GRAND RAPIDS CITY PAYROLL	21,041.96
M & R ENTERPRISES	1,340.00
MINNESOTA REVENUE	4,913.87
MINNESOTA TORO	112.24
NEXTERA COMMUNICATIONS LLC	15.35
NORTHLAND FIRE & SAFETY INC	960.81
OPERATING ENGINEERS LOCAL #49	1,527.00
PAUL BUNYAN COMMUNICATIONS	140.94
P.U.C.	2,741.07
NORTHERN MN WATER COND DBA	9.95
ROSS GOLF COURSE	4,542.86
SEPTIC CHECK	500.00
TDS Metrocom	262.67
UNUM LIFE INSURANCE CO OF AMER	2.05
VISA	434.00
WM CORPORATE SERVICES, INC	321.52
HARRY BONNEY	115.42
TOTAL ALL VENDORS:	39,630.42

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. All fairways, approaches, and greens were sprayed. Did a final leaf cleanup and took down a few trees. Brush pile was burned. So far, going into the winter in good shape. Work continues on the sand trap replacement on #7.
- VI. Concessions: Bob Cahill reported. Concessionaire will pay \$4,000 in rent and all utilities for 2020.
- VII. Director of Golf: Bob Cahill reported. Financials were very good in 2020. Bob discussed the 2021 budget. Larry O'Brien made a motion to approve the 2021 operating budget. Rick McDonald seconded the motion. The motion passed. Rick McDonald made a motion to approve the CIP budget. John Bauer seconded the motion. The motion passed.
- VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Rick McDonald made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

DATE: 12/09/2020
 TIME: 13:39:40
 ID: AP442000.WOW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/15/2020
 INVOICES IN BATCH GC1215

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	46,422.57	54.53
0113216	AMERICAN BANK	0.00	2,320.58
0221650	BURGGRAF'S ACE HARDWARE	11,579.59	7.99
0301328	ROBERT CAHILL	3,582.33	3,089.10
0315329	CITY OF COHASSET	2,584.11	452.26
0401425	DAKOTA SUPPLY GROUP	8,571.90	9.66
0609457	FILTHY CLEAN INC	23,175.00	363.38
0718015	GRAND RAPIDS CITY PAYROLL	6,622,321.90	11,577.44
0718555	GROOMS YARD SERVICES	1,060.00	660.00
1309280	MN DEPT OF NAT'L RESOURCES-OMB	385.99	385.99
1309335	MINNESOTA REVENUE	55,973.45	1,129.73
1315625	MOR GOLF AND UTILITY	1,265.60	343.90
1405850	NEXTERA COMMUNICATIONS LLC	4,887.71	15.84
1516220	OPERATING ENGINEERS LOCAL #49	1,236,058.00	1,527.00
1621130	P.U.C.	372,332.04	1,682.64
1801530	NORTHERN MN WATER COND DBA	293.60	17.40
1801610	RAPIDS PLUMBING & HEATING INC	16,360.85	125.50
1815711	ROSS GOLF COURSE	50,077.27	4,679.15
2000490	TDS Metrocom	6,659.08	133.60
2114750	UNUM LIFE INSURANCE CO OF AMER	3,060.65	2.05
2301700	WM CORPORATE SERVICES, INC	25,438.77	321.52
T001352	CODY DEAN	39.35	39.35
TOTAL ALL VENDORS:			28,938.61

DETAILED POKEGAMA GOLF COURSE BILL LIST - DECEMBER 15, 2020

DATE: 12/09/20
 TIME: 13:34:27
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/15/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053	11/16/20	01	GC NOV CELL SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	54.53
							INVOICE TOTAL:	54.53
							VENDOR TOTAL:	54.53
0113216	10/31/20	01	SEP CR CARD FEES	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	1,803.59
		02	OCT CR CARD FEES	999-99-00-00-1000 HOLDING ACCOUNT				516.99
							INVOICE TOTAL:	2,320.58
							VENDOR TOTAL:	2,320.58
0221650	11/18/20	01	S-45 SARGENT KEY BLK (S)	613-00-50-20-2100 20203355 OPERATING SUPPLIES			12/15/20	3.99
344726-G		02	KEY SCHLAGE SC1 250PK	613-00-50-20-2100 20203355 OPERATING SUPPLIES				2.59
		03	HARDWARE	613-00-50-20-2100 20203355 OPERATING SUPPLIES				0.90
		04	STAX #136267	613-00-50-20-2100 20203355 OPERATING SUPPLIES				0.51
							INVOICE TOTAL:	7.99
							VENDOR TOTAL:	7.99
0301328	11/30/20	01	DUE TO GC PRO SHOP 11/30/20	613-00-00-00-2281 20203453 DUE TO PRO SHOP			12/15/20	3,089.10
2020/DUETO/PROSHOP-G							INVOICE TOTAL:	3,089.10
							VENDOR TOTAL:	3,089.10

0315329 CITY OF COHASSET

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0315329	CITY OF COHASSET							
G	11/09/20	01	GC OCT NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	206.57
		02	GC NOV NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT				245.69
								452.26
								452.26
0401425	DAKOTA SUPPLY GROUP							
S100607802.001-G	12/04/20	01	IMCOA 118PIN12 INSULATION 1-1/ BUILDING MAINT/REPAIR	613-00-50-30-4010 20203452			12/15/20	5.91
		02	IMCOA 78PIN12 INSULATION 7/8"	613-00-50-30-4010 20203452 BUILDING MAINT/REPAIR				3.75
								9.66
								9.66
0609457	FILTHY CLEAN INC							
17568-G	10/31/20	01	CARPET CLEANING DR/HALL/PRO	613-00-50-30-3090 20203246 JANITORIAL SERVICE			12/15/20	340.00
		02	STAX	613-00-50-30-3090 20203246 JANITORIAL SERVICE				23.38
								363.38
								363.38
0718015	GRAND RAPIDS CITY PAYROLL							
G	11/06/20	01	GC 11/06/20 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	6,072.50
		02	GC 11/20/20 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				5,504.94
								11,577.44
								11,577.44
0718555	GROOMS YARD SERVICES							

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/15/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718555		GROOMS YARD SERVICES						
3905-G	11/19/20	01	DOCK REMOVAL	613-00-50-30-3100	20203368		12/15/20	660.00
				OTHER CONTRACTED SERVICE				INVOICE TOTAL: 660.00
								VENDOR TOTAL: 660.00
1309280		MN DEPT OF NAT'L RESOURCES-OMB						
G	11/09/20	01	2020 WTR US MN FEE/SMR SURCH	999-99-00-00-1000			12/15/20	385.99
				HOLDING ACCOUNT				INVOICE TOTAL: 385.99
								VENDOR TOTAL: 385.99
1309335		MINNESOTA REVENUE						
G	11/20/20	01	GC OCT SALE & USE TAX	999-99-00-00-1000			12/15/20	1,129.73
				HOLDING ACCOUNT				INVOICE TOTAL: 1,129.73
								VENDOR TOTAL: 1,129.73
1315625		MOR GOLF AND UTILITY						
22108-G	11/19/20	01	FLOW IND W/COUPLER DEIONIZER	613-00-50-20-2150	20203455		12/15/20	79.59
		02	SPWS WATER DEIONIZER CARTRIDGE	MAINT/EQUIPMENT SUPPLIES				210.00
		03	SHIPPING & HANDLING	MAINT/EQUIPMENT SUPPLIES				31.44
		04	STAX #100129	MAINT/EQUIPMENT SUPPLIES				22.87
				MAINT/EQUIPMENT SUPPLIES				INVOICE TOTAL: 343.90
								VENDOR TOTAL: 343.90
1405850		NEXTERA COMMUNICATIONS LLC						
G	11/16/20	01	GC NOV PHN SERVICES	999-99-00-00-1000			12/15/20	15.84
				HOLDING ACCOUNT				INVOICE TOTAL: 15.84
								VENDOR TOTAL: 15.84

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/15/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1516220			OPERATING ENGINEERS LOCAL #49					
G	11/09/20	01	GC NOV HEALTH INS PREMIUM	999-99-00-00-1000			12/15/20	1,527.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 1,527.00
								VENDOR TOTAL: 1,527.00
1621130			P.U.C.					
G	11/16/20	01	GC OCT UTILITIES	999-99-00-00-1000			12/15/20	1,682.64
				HOLDING ACCOUNT				
								INVOICE TOTAL: 1,682.64
								VENDOR TOTAL: 1,682.64
1801530			NORTHERN MN WATER COND DBA					
611784-G	10/01/20	01	DELIVERY CHARGE	613-00-50-20-2100	20203469		12/15/20	2.50
				OPERATING SUPPLIES				
		02	WATER-5 GAL DELIVERED	613-00-50-20-2100	20203469			14.90
				OPERATING SUPPLIES				
								INVOICE TOTAL: 17.40
								VENDOR TOTAL: 17.40
1801610			RAPIDS PLUMBING & HEATING INC					
17028-G	12/07/20	01	RPLC 3/4" COPPER RECIRC-MATERL	613-00-50-30-4010	20203454		12/15/20	17.50
				BUILDING MAINT/REPAIR				
		02	LABOR HOURS	613-00-50-30-4010	20203454			108.00
				BUILDING MAINT/REPAIR				
								INVOICE TOTAL: 125.50
								VENDOR TOTAL: 125.50
1815711			ROSS GOLF COURSE					
JAN2021-G	12/15/20	01	JAN 2021 PRE-PAID MNT SERV CON	613-00-00-00-1550	20203470		12/15/20	4,679.15
				PREPAID EXPENSES				
								INVOICE TOTAL: 4,679.15
								VENDOR TOTAL: 4,679.15

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

PAGE: 5

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2000490			TDS Metrocom					
G	11/23/20	01	GC NOV PHN SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	133.60
								INVOICE TOTAL: 133.60
								VENDOR TOTAL: 133.60
2114750			UNUM LIFE INSURANCE CO OF AMER					
G	11/23/20	01	DEC LIFE INS	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	2.05
								INVOICE TOTAL: 2.05
								VENDOR TOTAL: 2.05
2301700			WM CORPORATE SERVICES, INC					
G	11/09/20	01	GC OCT SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	321.52
								INVOICE TOTAL: 321.52
								VENDOR TOTAL: 321.52
T001352			CODY DEAN					
G	11/09/20	01	GOLF PASS REFUND	999-99-00-00-1000 HOLDING ACCOUNT			12/15/20	39.35
								INVOICE TOTAL: 39.35
								VENDOR TOTAL: 39.35
								TOTAL ALL INVOICES: 28,938.61

POKEGAMA GOLF COURSE BILL LIST - DECEMBER 15, 2020

DATE: 12/09/2020
 TIME: 13:41:34
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/15/2020

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0221650	BURGGRAF'S ACE HARDWARE	7.99
0301328	ROBERT CAHILL	3,089.10
401425	DAKOTA SUPPLY GROUP	9.66
0609457	FILTHY CLEAN INC	363.38
0718555	GROOMS YARD SERVICES	660.00
1315625	MOR GOLF AND UTILITY	343.90
1801530	NORTHERN MN WATER COND DBA	17.40
1801610	RAPIDS PLUMBING & HEATING INC	125.50
1815711	ROSS GOLF COURSE	4,679.15
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$9,296.08

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.53
0113216	AMERICAN BANK	2,320.58
0315329	CITY OF COHASSET	452.26
0718015	GRAND RAPIDS CITY PAYROLL	11,577.44
1309280	MN DEPT OF NAT'L RESOURCES-OMB	385.99
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1516220	OPERATING ENGINEERS LOCAL #49	1,527.00
1621130	P.U.C.	1,682.64
2000490	TDS Metrocom	133.60
2114750	UNUM LIFE INSURANCE CO OF AMER	2.05
2301700	WM CORPORATE SERVICES, INC	321.52
T001352	CODY DEAN	39.35

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$19,642.53

TOTAL ALL DEPARTMENTS \$28,938.61