

## **POKEGAMA GOLF COURSE BOARD MEETING**

NOTICE IS HEREBY GIVEN, that the regular meeting of the Pokegama Golf Course Board will be held Wednesday, February 17, 2021 at 7:30 am. **Via Conference Call** to discuss the following:

- I. Call to Order
- II. Approve Minutes
- III. Consideration of Monthly Bills and Financial Statement
- IV. Visitors
- V. Grounds Superintendent
- VI. Concessions.
- VII. Director of Golf
- VIII. Old Business
  - Maintenance building maintenance
- IX. New Business
  - Concession Contract
- X. Correspondence and Open Discussion
- XI. Adjourn.

**Copies to:**

Golf Course Board  
Lynn DeGrio  
City Clerk  
File Copy  
Finance Director  
Bob Cahill  
City Administrator  
City Council

GRAND RAPIDS GOLF COURSE BOARD  
REGULAR MONTHLY MEETING  
January 19, 2021  
7:30 AM

Present: Rick McDonald, Larry O'Brien, Brad Gallop, John Bauer

Absent: Kelly Kirwin

Staff: Bob Cahill Director of Golf  
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. John Bauer made a motion to accept the minutes of the December 15, 2020. Rick McDonald seconded the motion. The motion passed.
- III. Consideration of monthly bills: Rick McDonald made a motion to approve the bills as amended. John Bauer seconded the motion. The motion passed. Rick McDonald made a motion to approve two additional bills: Northland Floors - \$240.00, Plackner Tree Care - \$5,400.00. John Bauer seconded the motion. The motion passed.

AT&T MOBILITY	54.53
AMERICAN BANK	198.66
ROBERT CAHILL	524.13
CHAMBER OF COMMERCE	350.00
CITY OF COHASSET	317.38
GARTNER REFRIGERATION CO	578.50
CITY OF GRAND RAPIDS	10,475.00
GRAND RAPIDS CITY PAYROLL	14,804.33
MINNESOTA DEPT OF AGRICULTURE	10.00
MINNESOTA REVENUE	37.71
NARDINI FIRE EQUIPMENT CO INC	704.83
NEXTERA COMMUNICATIONS LLC	15.84
OPERATING ENGINEERS LOCAL #49	1,527.00
PAUL BUNYAN COMMUNICATIONS	282.56
P.U.C.	1,185.39
SEPTIC CHECK	500.00
TDS Metrocom	126.34
TWINCITIESGOLF.COM INC	375.00
UNITED STATES GOLF ASSOCIATION	150.00
UNUM LIFE INSURANCE CO OF AMER	2.15
VIKING ELECTRIC SUPPLY INC	65.88
WM CORPORATE SERVICES, INC	117.76
<b>TOTAL ALL VENDORS:</b>	<b>32,402.99</b>

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. Plackner Tree Service removed around 70 trees on hole #15. Branches will be removed on the right side of #15 tee box this spring. Snow cover this winter is perfect.
- VI. Concessions: Bob Cahill reported. The concessionaire will be asked about interest in renewing their contract that expires at the end of 2021.

- VII. Director of Golf: Bob Cahill reported. Financials for 2020 were very good, with significant increases in our cash balance. Bob explained the proposed simulator program that would generate excess funds that would be used to benefit youth golf. John Bauer made a motion to recommend to the City Council the acceptance of the donation for two simulators. Rick McDonald seconded the motion. The motion passed
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Rick McDonald made a motion to adjourn the meeting. John Bauer seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien  
Recording Secretary

DATE: 02/10/2021  
 TIME: 11:37:23  
 ID: AP442000.WOW

CITY OF GRAND RAPIDS  
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/16/2021  
 INVOICES IN BATCH GC0216

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	3,790.93	54.53
0113216	AMERICAN BANK	0.00	142.41
0315329	CITY OF COHASSET	573.58	256.20
0315455	COLE HARDWARE INC	961.64	3.20
0715457	GOLFNOW G1 LLC	0.00	1,175.63
0718015	GRAND RAPIDS CITY PAYROLL	500,981.70	7,605.08
1309332	MN STATE RETIREMENT SYSTEM	9,274.32	2,000.00
1309335	MINNESOTA REVENUE	348.23	52.94
1405850	NEXTERA COMMUNICATIONS LLC	457.54	15.84
1415533	NORTHLAND FLOORING & DESIGN	240.00	240.00
1516220	OPERATING ENGINEERS LOCAL #49	220,428.00	1,527.00
1612040	PLACKNER TREE CARE INC	5,400.00	5,400.00
1621130	P.U.C.	36,310.05	1,246.95
1815711	ROSS GOLF COURSE	0.00	9,358.30
2000490	TDS Metrocom	574.40	123.99
2114750	UNUM LIFE INSURANCE CO OF AMER	272.62	2.15
2301700	WM CORPORATE SERVICES, INC	3,810.17	64.09
TOTAL ALL VENDORS:			29,268.31

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 16, 2021

DATE: 02/10/21  
 TIME: 11:32:43  
 ID: AP441000.WOW

CITY OF GRAND RAPIDS  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/16/2021

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053	01/19/21	01	GC JAN CELL SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	54.53
							INVOICE TOTAL:	54.53
							VENDOR TOTAL:	54.53
0113216			AMERICAN BANK					
G	01/31/21	01	DEC CR CARD FEES	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	142.41
							INVOICE TOTAL:	142.41
							VENDOR TOTAL:	142.41
0315329			CITY OF COHASSET					
G	02/08/21	01	GC JAN NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	256.20
							INVOICE TOTAL:	256.20
							VENDOR TOTAL:	256.20
0315455			COLE HARDWARE INC					
2102-013033-G	02/02/21	01	B120R-UPC REMODEL BOX 20	613-00-50-20-2100 20210255			02/16/21	2.99
		02	STAX #GRGOLFCO	613-00-50-20-2100 20210255				0.21
							INVOICE TOTAL:	3.20
							VENDOR TOTAL:	3.20
0715457			GOLFNOW G1 LLC					
INV00033996-G	02/04/21	01	18H RESERVATION SOFTWARE	613-00-50-30-4330 20210302			02/16/21	1,100.00
		02	STAX #A00000192	DUES & SUBSCRIPTIONS				75.63
				613-00-50-30-4330 20210302			INVOICE TOTAL:	1,175.63
				DUES & SUBSCRIPTIONS			VENDOR TOTAL:	1,175.63

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 16, 2021

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CITY OF GRAND RAPIDS  
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 02/16/2021

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718015			GRAND RAPIDS CITY PAYROLL					
G	01/15/21	01	GC 01/15/21 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	3,683.08
		02	GC 01/29/21 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				3,922.00
								INVOICE TOTAL: 7,605.08
								VENDOR TOTAL: 7,605.08
1309332			MN STATE RETIREMENT SYSTEM					
G	02/01/21	01	B CAHILL HCSP PER CONTRACT	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	2,000.00
								INVOICE TOTAL: 2,000.00
								VENDOR TOTAL: 2,000.00
1309335			MINNESOTA REVENUE					
G	01/20/21	01	GC DEC SALES & USE TAX	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	52.94
								INVOICE TOTAL: 52.94
								VENDOR TOTAL: 52.94
1405850			NEXTERA COMMUNICATIONS LLC					
G	01/19/21	01	GC JAN PHN SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	15.84
								INVOICE TOTAL: 15.84
								VENDOR TOTAL: 15.84
1415533			NORTHLAND FLOORING & DESIGN					
G	01/25/21	01	LABOR-PERF CARPET TILE REPAIRS	999-99-00-00-1000 HOLDING ACCOUNT			02/16/21	240.00
								INVOICE TOTAL: 240.00
								VENDOR TOTAL: 240.00

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 16, 2021

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CITY OF GRAND RAPIDS  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/16/2021

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1516220			OPERATING ENGINEERS LOCAL #49					
G	01/11/21	01	GC FEB HEALTH INS PREMIUM	999-99-00-00-1000			02/16/21	1,527.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	1,527.00
							VENDOR TOTAL:	1,527.00
1612040			PLACKNER TREE CARE INC					
G	01/25/21	01	TREE REMOVAL	999-99-00-00-1000			02/16/21	5,400.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	5,400.00
							VENDOR TOTAL:	5,400.00
1621130			P.U.C.					
G	01/19/21	01	GC DEC UTILITIES	999-99-00-00-1000			02/16/21	1,246.95
				HOLDING ACCOUNT				
							INVOICE TOTAL:	1,246.95
							VENDOR TOTAL:	1,246.95
1815711			ROSS GOLF COURSE					
FEB2021-G	02/01/21	01	FEB 2020 GC MNT SERV CONT	613-00-50-30-3100	20210202		02/16/21	4,679.15
				OTHER CONTRACTED SERVICE				
							INVOICE TOTAL:	4,679.15
MAR2021-G	03/01/21	01	MAR 2020 GC MNT SERV CONT	613-00-50-30-3100	20210202		02/16/21	4,679.15
				OTHER CONTRACTED SERVICE				
							INVOICE TOTAL:	4,679.15
							VENDOR TOTAL:	9,358.30
2000490			TDS Metrocom					
G	01/19/21	01	GC JAN PHN SERVICES	999-99-00-00-1000			02/16/21	123.99
				HOLDING ACCOUNT				
							INVOICE TOTAL:	123.99
							VENDOR TOTAL:	123.99

DETAILED POKEGAMA GOLF COURSE BILL LIST - FEBRUARY 16, 2021

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CITY OF GRAND RAPIDS  
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 02/16/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2114750			UNUM LIFE INSURANCE CO OF AMER					
G	01/25/21	01	GC FEB LIFE INS	999-99-00-00-1000			02/16/21	2.15
				HOLDING ACCOUNT				
								INVOICE TOTAL: 2.15
								VENDOR TOTAL: 2.15
2301700			WM CORPORATE SERVICES, INC					
G	01/11/21	01	GC DEC SERVICES	999-99-00-00-1000			02/16/21	64.09
				HOLDING ACCOUNT				
								INVOICE TOTAL: 64.09
								VENDOR TOTAL: 64.09
								TOTAL ALL INVOICES: 29,268.31



DATE: 02/10/2021  
 TIME: 11:39:31  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/16/2021

VENDOR #	NAME	AMOUNT DUE
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POKEGAMA GOLF COURSE		
0315455	COLE HARDWARE INC	3.20
0715457	GOLFNOW G1 LLC	1,175.63
1815711	ROSS GOLF COURSE	9,358.30
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$10,537.13

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.53
0113216	AMERICAN BANK	142.41
0315329	CITY OF COHASSET	256.20
0718015	GRAND RAPIDS CITY PAYROLL	7,605.08
1309332	MN STATE RETIREMENT SYSTEM	2,000.00
1309335	MINNESOTA REVENUE	52.94
1405850	NEXTERA COMMUNICATIONS LLC	15.84
1415533	NORTHLAND FLOORING & DESIGN	240.00
1516220	OPERATING ENGINEERS LOCAL #49	1,527.00
1612040	PLACKNER TREE CARE INC	5,400.00
1621130	P.U.C.	1,246.95
2000490	TDS Metrocom	123.99
2114750	UNUM LIFE INSURANCE CO OF AMER	2.15
2301700	WM CORPORATE SERVICES, INC	64.09

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$18,731.18

TOTAL ALL DEPARTMENTS \$29,268.31