## **CITY OF GRAND RAPIDS**

## NOTICE OF MEETING PLANNING COMMISSION



## **Meeting Agenda Full Detail**

Thursday, March 4, 2021

4:00 PM

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

## **Planning Commission**

COUNCIL CHAMBERS CITY HALL - 420 N. Pokegama Ave. Grand Rapids, MN 55744

## Call To Order

## Call of Roll

Setting of Agenda - This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Commissioners present.

## **Approval of Minutes**

21-1702 Approve the minutes of the February 4, 2021, 4:00 pm regular meeting.

Attachments: February 4, 2021 Planning Commission Mtg. Minutes

## General Business

21-1705 Consider a recommendation to the City Council regarding the vacation of platted street

and alley right-of-way within Grand Rapids First Division.

Attachments: Itasca Co. Vacation Request: Staff Report, R-O-W Considerations & Staff Comr

Itasca County Vacation: Area Map & GR 1St Div. Plat

Itasca Co. Vacation Request: Application
Concept Site Plan-Building Elevations

21-1703 Consider a recommendation to the City Council regarding the vacation of a public utility

easement acquired by the City of Grand Rapids in July of 2002 through recorded

document number A543974.

Attachments: Lonson Holdings Easement Vacation: Staff Report & Map

Staff Review Committee Comments
Easement Vacation Considerations

Lonson Holdings Easement Vacation: Application/Petition

## **Public Input**

Individuals may address the Planning Commission about any non public hearing item or any item not included on the Regular Meeting Agenda. Speakers are requested to come to the podium, state their name and address for the record and limit their remarks to three (3) minutes.

## Miscellaneous\Updates

## Adjourn

NEXT REGULAR PLANNING COMMISSION MEETING IS SCHEDULED FOR: Thursday, April 1st, 2021



## CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #: 21-1702 Version: 1 Name: Approve the minutes of the February 4, 2021, 4:00

pm regular meeting.

Type:MinutesStatus:Approval of MinutesFile created:2/22/2021In control:Planning Commission

On agenda: 3/4/2021 Final action:

Title: Approve the minutes of the February 4, 2021, 4:00 pm regular meeting.

Sponsors:

Indexes:

Code sections:

Attachments: February 4, 2021 Planning Commission Mtg. Minutes

Date Ver. Action By Action Result

Approve the minutes of the February 4, 2021, 4:00 pm regular meeting.

## **Background Information:**

See attached meeting minutes.

## Staff Recommendation:

Approve the minutes of the February 4, 2021, 4:00 pm regular meeting.



## CITY OF GRAND RAPIDS

NOTICE OF MEETING PLANNING COMMISSION

## Minutes - Final Planning Commission

DRAFT

COUNCIL CHAMBERS
CITY HALL - 420 N. Pokegama Ave.
Grand Rapids, MN 55744

Thursday, February 4, 2021

4:00 PM

**Council Chambers** 

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

Call To Order

Call of Roll

Present 6 - Commissioner Susan Lynch, Chairperson Molly MacGregor, Vice Chair
 Patrick Goggin, Commissioner Mark Gothard, Commissioner Ted Hubbes,

and Commissioner Betsy Johnson

Absent 1 - Commissioner Lester Kachinske

Setting of Agenda - This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Commissioners present.

Motion by Commissioner Johnson, second by Commissioner Lynch to approve the agenda as presented: The following roll call vote was taken: Yea: Johnson, Hubbes, Gothard, Goggin, Lynch, MacGregor. Nay: none: motion passed unanimously.

## **Approval of Minutes**

Approve the minutes of the November 5, 2020, 4:00 pm regular meeting.

Motion by Commissioner Goggin, second by Commissioner Johnson to approve the minutes from the November 5, 2020 regular meeting. The following roll call vote was taken: Yea: Lynch, Goggin, Gothard, Hubbes, Johnson, MacGregor. Nay: None, motion passed unanimously.

## **General Business**

Consider a recommendation to the City Council regarding the rezoning of a 0.60 acre parcel of land from LB (Limited Business) to GB (General Business).

Community Development Specialist Trast provided the background information.

Mr. Lewis Kellin, filed an application for a Zoning Map Amendment with the City on January 4, 2021. The application requests the City's consideration of the rezoning of

the following described property from its current LB (Limited Business) designation to that of GB (General Business):

LOTS 1 - 7, AND LOT 8 LESS S 2' THEREOF, ALL IN BLK 24, GRAND RAPIDS FIRST DIVISION, ITASCA COUNTY, MINNESOTA

The petition submitted by Mr. Kellin, involves a 0.60 acre lot, generally located in the southwest corner of the 5th Street N and 6th Avenue NE intersection (see map #1). Map #1 illustrates the subject property in relation to the existing zoning in the area: GB (General Business) adjacent to the southwest, south and east, LB (Limited Business) to the direct west and north, and R-2 (One-Two Family Residential) to the northeast.

Currently, the subject property (423 6th Avenue NE) contains a 6,523 sq. ft. building, previously occupied by the Faith Baptist Church, which has been vacant for the past several years, a 576 sq. ft. garage building and a gravel parking area.

The Zoning Map Amendment, if approved, would facilitate the conversion of the subject building and property by the Kellin's into "CoHaus Collective Workspace", a community & membership driven workspace/meeting space (uses permitted within the LB & GB zoning district, but restricts the building GFA (gross floor area) to 3,000 and 5,000 sq. ft. respectfully, in the LB zoning district).

Motion by Commissioner Johnson, second by Commissioner Goggin that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to approve the Zoning Map Amendment, as petitioned by Mr. Lewis Kellin, described within the Staff Report and as shown in the maps presented here today, from LB (Limited Business) to GB (General Business);

With the following considerations:

- Will the change affect the character of neighborhoods?
   Why/Why not? No, it is surrounded by other commercial buildings.
- Would the change foster economic growth in the community?
   Why/Why not? Yes, it will foster growth by taking a vacant building and putting it back on the tax rolls as well as helping new business get started.
- 3. Would the proposed change be in keeping with the spirit and intent of the ordinance?

Why/Why not? Yes, it will be used as commercial which is the intent.

- 4. Would the change be in the best interest of the general public? Why/Why not? Yes, it will take a vacant building and make it a usable gathering place for the community and it will also bring it into ADA compliance.
- 5. Would the change be consistent with the Comprehensive Plan? Why/Why not? Yes, it fits well and will revitalize a vacant building.

The following roll call vote was taken: Yea: Lynch, Goggin, Gothard, Hubbes, Johnson, MacGregor. Nay: None, motion passed unanimously.

## **Public Input**

## Miscellaneous\Updates

Commissioner Lynch's term is up the beginning of March, staff and City Attorney Sterle thanked her for her years of service on the Planning Commission. Mr. Trast noted there will be a vacancy on the Planning Commission if anyone is interested they should contact the Administration Department at City Hall.

## Adjourn

There being no further business the meeting adjourned at 4:40 p.m.



## CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #: 21-1705 Version: 1 Name: Consider a recommendation to the City Council

regarding the vacation of platted street and alley

right-of-way within Grand Rapids First Division.

Type: Agenda Item Status: General Business

File created: 2/25/2021 In control: Planning Commission

On agenda: 3/4/2021 Final action:

Title: Consider a recommendation to the City Council regarding the vacation of platted street and alley right-

of-way within Grand Rapids First Division.

Sponsors:

Indexes:

Code sections:

Attachments: <u>Itasca Co. Vacation Request: Staff Report, R-O-W Considerations & Staff Comments</u>

Itasca County Vacation: Area Map & GR 1St Div. Plat

Itasca Co. Vacation Request: Application
Concept Site Plan-Building Elevations

Date Ver. Action By Action Result

Consider a recommendation to the City Council regarding the vacation of platted street and alley right-of-way within Grand Rapids First Division.

## **Background Information:**

See attached Staff Report and Background Information.

## **Staff Recommendation:**

Consider a recommendation to the City Council regarding the vacation of platted street and alley right-of-way within Grand Rapids First Division.



## Planning Commission Staff Report

Agenda Item #2	Community Development Date: 3/4/21 Department
Statement of Issue:	Consider a recommendation to the City Council regarding the vacation of platted street and alley right-of-way within Grand Rapids First Division.
Background:	Itasca County submitted a valid petition, on January 21, 2021 requesting the vacation of the following described <u>public right-of-ways</u> :
	That part of Sleeper Avenue (First Avenue NE), according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies southerly of the easterly extension of the north line of Lot 1, Block 29 of said plat, and northerly of a line defined between the Minnesota Department of Transportation monuments B2 and B3 as shown on the Minnesota Department of Transportation Right of Way Plat No. 31-131 on file and of record in the Office of the Itasca County Recorder;  AND,  That part of the north — south alley located within Block 29, according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies between Lots 4 through 21 inclusive.
	Itasca County has acquired properties within Block 29, Grand Rapids First Division, with the exception of City Hall, for a planned expansion of the Itasca County Court House. Properties include: Grand Rapids Fire Hall, the former Northprint Building, Vanity Cleaners, and the former Judy Garland Museum building. For the westward expansion of the Court House to proceed, Itasca County has petitioned the vacation of the portion of 1st Avenue NE lying between the Fire Hall and Vanity Cleaners, as well as the majority of the N/S alley lying with Block 29 (between the Northprint Building and the Fire Hall parking area and former Judy Garland Museum building).
	Upon approval, the vacation would allow for the removal of buildings from Block 29 (exception – City Hall) and the expansion to the west, over 1st Avenue NE and the N/S alley, of the Court House (new jail & receiving area, new court facilities, widened sidewalk along 4 <sup>th</sup> Street, and an improved public entry), as depicted on the attached schematic design concept drawings.
	As described in the attached email correspondence, the Engineering/Public Works Department and the Fire Department support the petitioned vacation. Travis Cole, Fire Chief, noted that two existing fire hydrants will be

impacted with the project, and requested review of the utility plan, showing their relocation. It should be noted that members of the County's project design team, County Staff, architects, civil and electrical engineers have been meeting and communicating regularly with City Staff, Grand Rapids Public Utilities Staff, and MNDOT Staff regarding utility infrastructure relocation, rerouting, and necessary improvements in the impacted area. Additionally, Community Development Department staff requested of the review committee, to consider the impacts on the City initiated vacation of the remaining 75 ft. of the platted (N/S) Alley within Block 29, as the area is between two parcels owned by the City (west- City Hall and east sideparking area for Police Department). There were no concerns or objections regarding the petitioned right-of-way vacation from the remaining members of the staff review committee which consists of the Engineering/Public Works Department, Community Development Department, Fire Department, Police Department, and the Grand Rapids Public Utilities Commission. Minnesota Statutes 412.851 governs the procedures for vacating right-ofway (or a portion of) in a statutory city. Generally speaking, under this statue the City Council has the authority to vacate public right-of-way on its own motion or through a petition of the majority of the land owners. The petition presented by the County represents 100% participation of adjacent land owners, and therefore is valid. Considerations: When considering the vacation of public right-of-way, the Planning Commission must make findings of fact based on the attached list of considerations. Staff recommends that the Planning Commissioners visit the site, review the **Recommendation:** comments submitted by the Review Committee, and review the relevant sections of the Comprehensive Plan. Prior to making a recommendation to the City Council to approve/not approve the vacations, the Planning Commission should make specific findings to support its recommendation and reference those specific findings in their motion to either approve or not approve the right-of-way vacation. **Required Action:** Pass a motion forwarding a recommendation to the City Council for approval or non-approval of the proposed public right-of-way. Example Motion: Motion by \_\_\_\_\_, second by \_\_\_\_\_ that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to (approve) (not approve) the vacation of public

right-of-way described as:
That part of Sleeper Avenue (First Avenue NE), according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies southerly of the easterly extension of the north line of Lot 1, Block 29 of said plat, and northerly of a line defined between the Minnesota Department of Transportation monuments B2 and B3 as shown on the Minnesota Department of Transportation Right of Way Plat No. 31-131 on file and of record in the Office of the Itasca County Recorder;
AND,
That part of the north — south alley located within Block 29, according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies between Lots 4 through 21 inclusive.
And additionally if deemed appropriate: the City initiated vacation of the remaining 75' of the platted (N/S) Alley located within Block 29, according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies between Lots 1-3 and 22-24.
Contingent on the following stipulation(s):
•
<ul> <li>Site Map</li> <li>Public Vacation Application/Petition</li> <li>Staff Review Committee Comments</li> <li>List of the Planning Commissions Vacation Considerations</li> </ul>

## **PLANNING COMMISSION**

Considerations

## **RIGHT-OF-WAY VACATIONS**

1. Is the right-of-way needed for traffic purposes? Why/Why not?
2. Is the right-of-way needed for pedestrian purposes? Why/Why not?
3. Is the right-of-way needed for utility purposes? Why/Why not?
4. Would vacating the right-of-way place additional land on the tax rolls? Why/Why not?
5. Would vacating the right-of-way facilitate economic development in the City? Why/Why not?

## **Eric Trast**

From: Matt Wegwerth, PE

Sent: Wednesday, February 3, 2021 2:23 PM

To: Eric Trast
Cc: Rob Mattei

**Subject:** Petitioned vacation - Itasca County

Eric,

Engineering / Public Works have no objection to the requested vacation for the expansion of the County Courthouse.

## Matt Wegwerth, PE

Public Works Director / City Engineer City of Grand Rapids 420 North Pokegama Avenue Grand Rapids, MN 55744-2662

Office: 218-326-7625 Mobile: 218-244-1987 Fax: 218-326-7621

## **Eric Trast**

From:

Travis Cole

Sent:

Wednesday, February 3, 2021 8:13 AM

To: Cc: Rob Mattei

Subject:

Eric Trast Itasca County Petitioned vacation

Rob,

The fire department would support the vacation request with the only comment being, two fire hydrants will be impacted on 1<sup>st</sup> Ave. I would just note that with the vacation and possible impact on fire hydrants, we are able to review utility plan and look to relocate them on the north side of NE 4<sup>th</sup> Street.

## **Travis Cole**

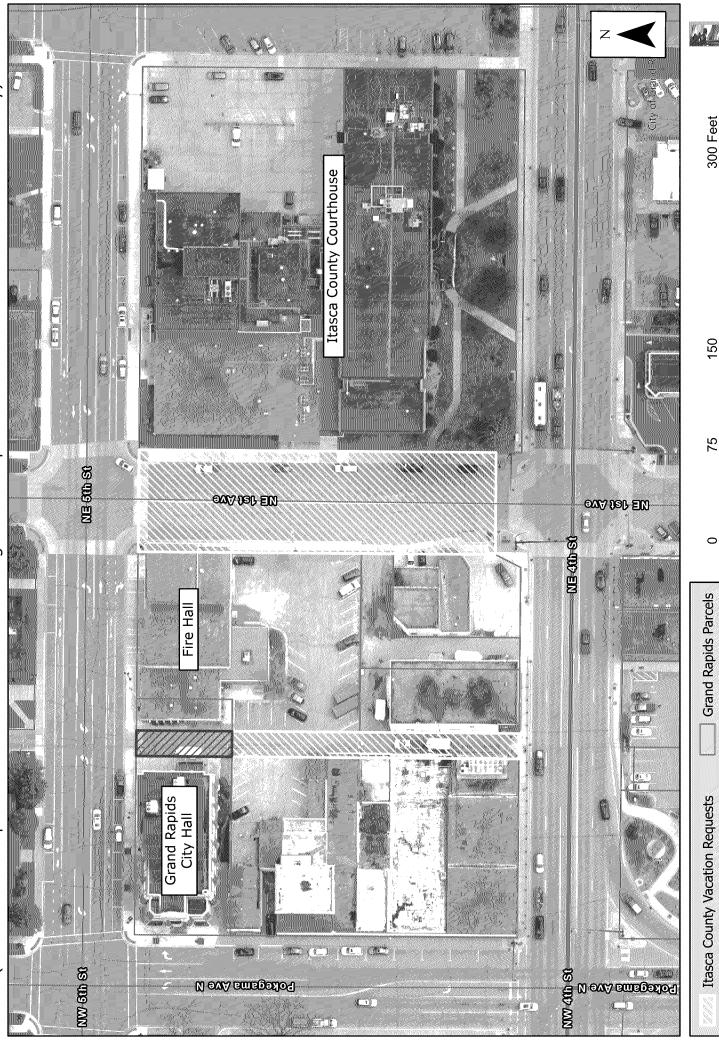
Fire Chief City of Grand Rapids 420 North Pokegama Avenue Grand Rapids, MN 55744-2662

**Office:** 218-326-7639 **Mobile:** 218-360-9702

Fax:

# **Itasca County Vacation Request**

(1st Ave NE -Sleeper Ave & the South 225 feet along with an expansion of the North 75 feet of Block 29 Alley)



Consideration for Vacation Expansion

# DIVISION FIR ST rapids CRAND

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Public Vacation Application Community Development Department 420 North Pokegama Ave. Grand Rapids, MN 55744 Tel. (218) 326-7601 Fax (218) 326-7621 Web Site: www.cityofgrandrapidsmn.com

General Information	C IR			984	Samonalianama (m	
Itasca County			_	City of Grand Rapids	<b>3</b>	
Name of Applicant 123 NE 4th St	overvannensensensensensensensensensensensensen			Name of Owner (If of 420 N Pokegama Av		nt)
Address Grand Rapids	MN	55744		Address Grand Rapids	MN	55744
City (218) 327-7363	State	Zip		City (218) 326-7601	State	Zip
Business Telephone/e-	mail address	1888AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA		Business Telephone/g	e-mail address	
Please check which of to Street Vacation		ou are applying I Alley Vacation		☐ Easement Vacation	n	
Grand Rapids 5 <sup>th</sup> Division NE 1st Avenue between	on). Attach an e en State Hwy 2 rand Rapids Fire	exhibit and/or to the South a ehall/Vanity C	r electronic file if and NE 5th Stree	le, the North-South alley a the legal description is le at to the North Between th est. Also request to vaca	engthy ne Itasca County (	Courthouse
application is accurate the subject property by purposes of processing	and complete and public officers, public officers, evaluating, and	nd includes al employees, a	II required informand agents of the	1/20/	d that I consent to shing to view the s	entry upon
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Date Received 121 24	22   Certified Com	iplete 1/23/3	Office Use O 환자 Fee Pa	nly tsos ==		
Does the boundary of the	requested vacatio	ın terminate at	or abut a public wa	ater body: 🛘 Yes 💆	<b>No</b>	
Planning Commission Reco	mmendation		Approved	Denied	Meeting Date	3/4/21
City Council Action			Approved	Denied	Meeting Date	<u>3/22 21</u>
Summary of Special Condit	tions of Approval:	Order of the State				
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Required Submitta	<b>5</b> a		
■ Application Fee - \$!	705.00 *1	■ Location Map	☐ Petition for Vacation
☐ Proof of Ownership	– (a copy of a proper	y tax statement or deed wi	Il suffice)
public hearing notice in preparation of documents	n the Grand Rapids He ents. It is the policy o costs incurred by the	erald Review, and for a sma f the City of Grand Rapids t	nd notices to adjacent properties, publication of the fill portion of staff time for case review and to require applicants for land use approvals to If upon applications, so that these costs are not borne
Planning Commission	and City Council will co	ase answer the following que onsider these questions and dation on the proposed rezo	estion (attach additional pages if needed). The responses, and other issues (see attached list) in oning.
consider	ed by the Planning Cor	mmission and City Council t	is best interest. Please refer to the factors being hat are listed on the final page of this application. and staff (to include multiple departments:
Sheriff's Of	ice, Court staff, Pro	pation, County Administr	ation/Assessors/Auditor-Treasurer/Environ-
mental Serv	rices/Recorder/Surv	eying and Mapping/Infor	mation Systems/County Engineer/etc.) is
important to	the vitality of the do	owntown business activit	у.
Additional Instructi	nne"		
Prior to submitting you Director of Community	r Petition for Vacation Development. This n	neeting is intended to ensur	for one or more preliminary meetings with the re that the proposed application is complete, to es and, if applicable, the scope of the required
Findings for Approv			
		recommendation, and the C he following list of consider	City Council, in support of its action will make rations:
<ul> <li>Is the street r</li> </ul>	ight-of-way needed fo	r traffic purposes?	
Is the street r	ight-of-way needed fo	r pedestrian purposes?	
<ul> <li>Is the street r</li> </ul>	ight-of-way needed fo	r utility purposes?	
<ul><li>Would vacatir</li></ul>	g the street right-of-v	ay place additional land on	the tax rolls?
<ul><li>Would vacatir</li></ul>	g the street right-of-v	ay facilitate economic deve	elopment in the City?
		of-way is adjacent to a pub Minnesota Department of I	lic water (lake or river), the City will also give Natural Resources.

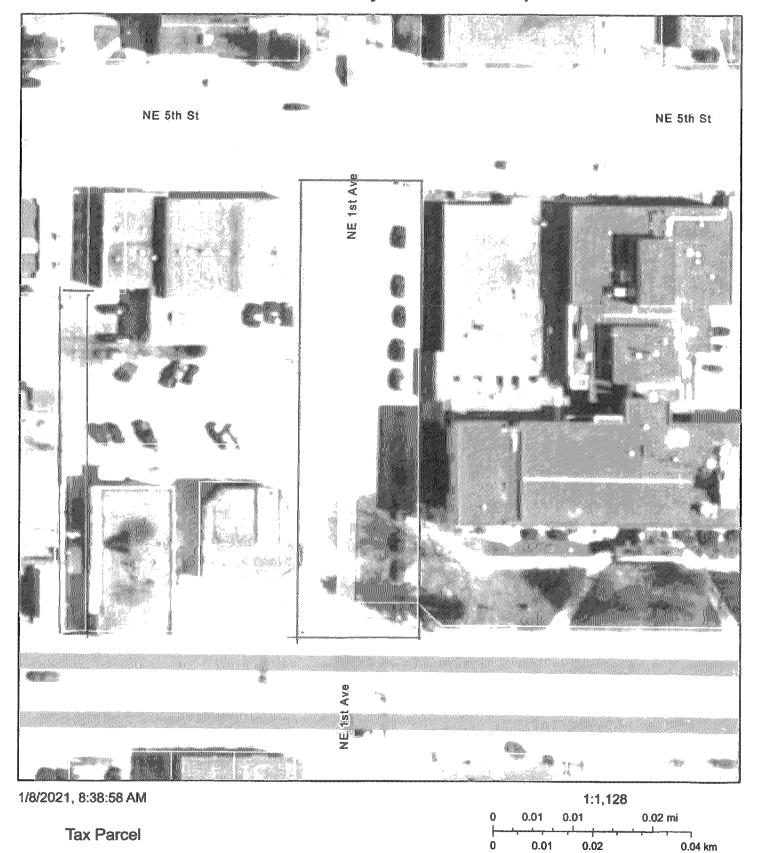
City of Grand Rapids Public Vacation Application

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED** 

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

ETITION FOR VACATION RAND RAPIDS.	N OF (PART OF)	(9	Street/Alley/Easement) in the city o
o the City Council of Gra	nd Rapids, Minnesota:		
he undersigned, a major	ity of the owners of property	as set forth opposit	e their respective names, abutting
Π	(Street/Alley/Easement	), respectfully petiti	on the City Council to vacate the aforesaid
part of)	(Street/	/Alley/Easement).	
lames (If not owner, des	scribe nature of the interest in	this property)	Description of Property
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eceived on the	day of, 20		
	City Clerk		

## Itasca County GIS Web Map



Itaeca County

LOT 12, BLK 41 IN PUBLIC ROADS WILL					BL 0CK 28	(	CATED	AV) Y	3774			T.E. PAR. 21			X E E		
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That part of Sleeper Avenue (First Avenue NE), according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies southerly of the easterly extension of the north line of Lot 1, Block 29 of said plat, and northerly of a line defined between the Minnesota Department of Transportation monuments B2 and B3 as shown on the Minnesota Department of Transportation Right of Way Plat No. 31-131 on file and of record in the Office of the Itasca County Recorder.

## **ALSO**

That part of the north — south alley located within Block 29, according to the plat of Grand Rapids First Division, on file and of record in the Office of the Itasca County Recorder, that lies between Lots 4 through 21 inclusive.

# LEGEND:

Denotes 1/2 inch iron monument set, marked "JPJ ENG 21401" Denotes iron monument found Denotes sanitary manhole Denotes power pole 0 0 Ø

Denotes manhole type unknown **(b)** 3 

Denotes storm manhole

Denotes catch basin

Denotes guard post

Denotes fire hydrant Denotes water valve

φ X

Denotes sign

Denotes gas meter

**©** AC ш

Denotes air conditioning unit

Denotes electric box

Denotes telephone box

Denotes sanitary clean out **⊡** % ర్టం

Denotes water curb stop

Denotes traffic signal Denotes light pole ☆ ②¥ ஹ □

Denotes electric manhole Denotes hand hole <u>@</u>

Denotes guy wire

Denotes sanitary sewer line

Denotes storm sewer line Denotes water line \ \ |

Denotes overhead electric line

| % |

Denotes underground telephone line Denotes underground electric line | | | | 5 |

Denotes underground gas line

- ng -

Denotes bituminous surface Denotes concrete surface

# PROPERTY DESCRIPTION:

That part of Lots 1, 2, and 3, Block 29, GRAND RAPIDS FIRST DIVISION, according to the recorded plat thereof, Itasca County, Minnesota, lying east of the west 25.00 feet of said Lots 1, 2 and 3. Part of PID = 91-415-2910.

Lots 4, 5, 6 and 7, Block 29, GRAND RAPIDS FIRST DIVISION, according to the recorded plat thereof, Itasca County, Minnesota. Part of PID = 91-415-2910.

5670 Miller Trunk Hwy Duluth, MN 55811 (218) 720-6219

www.jpjeng.com

JPJ ENGINEERING, INC 425 Grant Street Hibbing, MN 55746 (218) 262-5528

Site Development

Land Surveying

Engineering

The west 50.00 feet of Lots 8, 9, 10, 11 and 12, Block 29, GRAND RAPIDS FIRST DIVISION, according to the recorded plat thereof, Itasca County, Minnesota. PID = 91-415-2920.

The east 90.00 feet of Lot 8, and the east 25.00 feet of the west 75.00 feet of Lots 9, 10, 11 and 12, both in Block 22, GRAND RAPIDS FIRST DIVISION, according to the recorded plat thereof, Tlassac County, Minnesota. PID = 91-415-2393.

and

The east 65.00 feet of Lots 9, 10, 11 and 12, Block 29, GRAND RAPIDS FIRST DIVISION, according to the accorded plat thereof, Issac Zounty, Minnesota, EXCEPT the right of way for State Trunk Highway No. 2, PID = 91.415-2940.

Lots 13, 14, 15, 16, 17, 18, 19, 20 and 21, Block 29, GRAND RAPIDS FIRST DIVISION, according to the recorded plat thereof, Itasca County, Minnesota. PID = 91 - 415 - 2950.

# SURVEYOR NOTES

Drientation of the bearing system is based on the north line of Lot 1, Block 29, GRAND RAPIDS FIRST DIVISION, to have a bearing of  $S\,89^\circ88'4''$  E.

JPJ Engineering has made no investigation or independent search for easements of record, encumbrances, restrictive coverants, ownership title evidence, or any other facts that an accurate and current this search may disclose.

All elevations are based on NAVD88, contour interval is one foot. Benchmark: Top of MNDOT control point IGA MNDT elevation = 1285/77. Benchmark: Top of my more former of Lot I, Block 29, GRAND RAPIDS FIRST DIVISION elevation = 1289/75.

Parcel Identification Numbers for this property are 91-415-2910, 91-415-2920, 91-415-2930, 91-415-2940 and 91-415-2950.

Area of this property is 98,426 square feet or 2.2596 acres  $\pm$ .

# CERTIFICATION:

We hereby certify that this is a true and correct representation of a survey of the boundaries of the land above described and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land.

Signed this 24th (a) of September, 2020 for JPJ Engineering, Inc. PLS License Number 21401 Randy M. Morton my

Revised: October 7, 2020 add topography for Block 28. Revised: October 20, 2020 add temporary easement. Revised: November 9, 2020 Lots 1-3, Block 29 boundary.

## CERTIFICATE OF SURVEY

E E RMM DESIGNED BY: SURVEY BY: DRAWN BY:

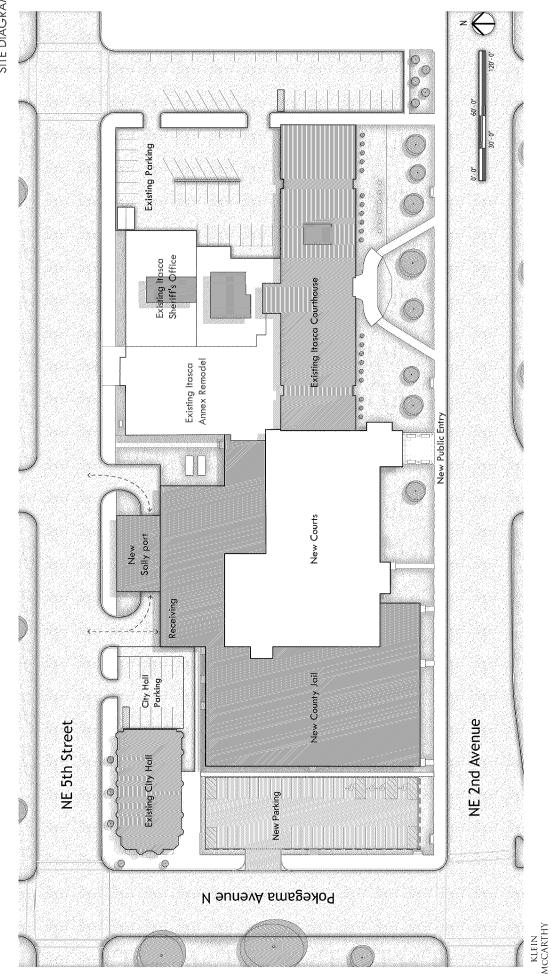
APPROVED BY: RMM DATE: 9/24/2020

20-784

1 OF 2

Part of Block 29, GRAND RAPIDS FIRST DIVISION, Itasca County, Minnesota. 18 Fifth Street NE, Grand Rapids, Minnesota 55744 For: Klein McCarthy Architects

G:/Wein McCarthy Architects/20-784 Itasca County Jail/dwg/700/20-784 COS.dwg 11/9/2020 11:31 PM



ARCHITECTS

952.908.9990

ITASCA COUNTY JAIL AND COURTS 12-3-20



ARCHITECTS KLEIN MCCARTHY

952.908.9990 www.kleinmccarthy.



ARCHITECTS KLEIN MCCARTHY

952.908.9990

Itasca County Jail and Courts Remodel and Addition February 16, 2021



## CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #: 21-1703 Version: 1 Name: Consider a recommendation to the City Council

regarding the vacation of a public utility easement acquired by the City of Grand Rapids in July of 2002

through recorded document number A543974.

Type: Agenda Item Status: General Business

File created: 2/22/2021 In control: Planning Commission

On agenda: 3/4/2021 Final action:

Title: Consider a recommendation to the City Council regarding the vacation of a public utility easement

acquired by the City of Grand Rapids in July of 2002 through recorded document number A543974.

Sponsors:

Indexes:

Code sections:

Attachments: Lonson Holdings Easement Vacation:Staff Report & Map

Staff Review Committee Comments
Easement Vacation Considerations

Lonson Holdings Easement Vacation: Application/Petition

Date Ver. Action By Action Result

Consider a recommendation to the City Council regarding the vacation of a public utility easement acquired by the City of Grand Rapids in July of 2002 through recorded document number A543974.

## **Background Information:**

See attached Staff Report and Background Information.

## **Staff Recommendation:**

Consider a recommendation to the City Council regarding the vacation of a public utility easement acquired by the City of Grand Rapids in July of 2002 through recorded document number A543974.



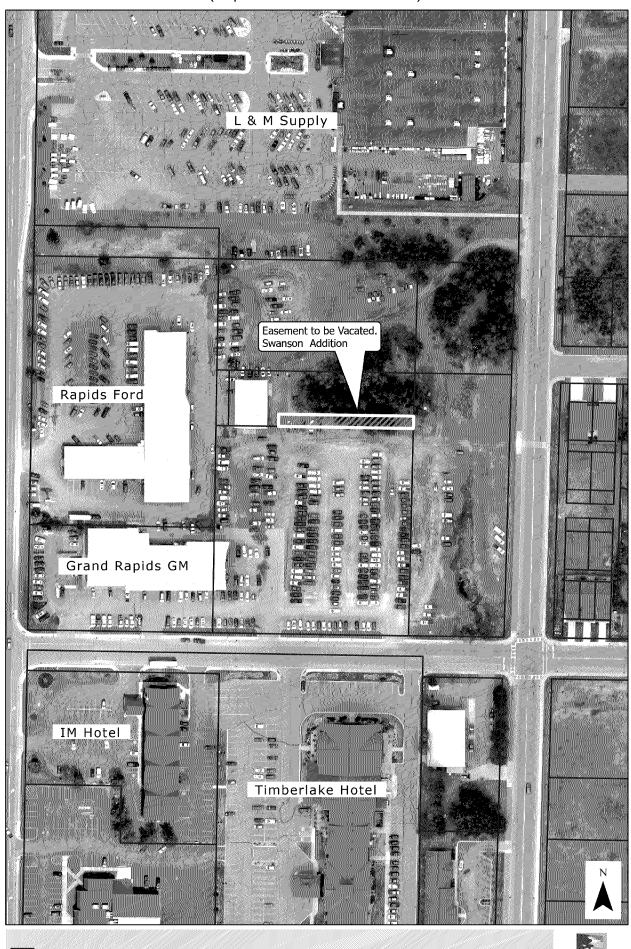
## Planning Commission Staff Report

ITS IN MINNESOFAS NATUR	
Agenda Item # 3	Community Development Date: 3/4/2021 Department
Statement of Issue:	Consider a recommendation to the City Council regarding the vacation of a public utility easement acquired by the City of Grand Rapids in July of 2002 through recorded document number A543974.
Background:	Lonson Holdings, LLC. submitted a valid petition on February 10, 2021 requesting the vacation of the following described <u>public utility easement</u> :
	A permanent utility easement in the south 20' of Outlot A of Block 1 of the Swanson Addition beginning 100' east of the west lot line ending 450' east of the west lot line adjacent to 17 <sup>th</sup> St. SE., Itasca County, Minnesota
	The utility easement is located in the rear vehicle storage/parking area at Grand Rapids GM (1610 S Pokegama Ave), and to date, has not been used for the placement of storm water infrastructure. (see attached location map)
	As stated within the attached Public Vacation Application, the request made by the property owner, would remove an unused easement/encumbrance from the property, thus allowing for future development to take place.
	There were no concerns or objections expressed, regarding the petitioned easement vacation, from the staff review committee which consists of: Engineering/Public Works Department, Community Development Department, Fire Department, Police Department, and the Grand Rapids Public Utilities Commission.
	Minnesota Statutes 412.851 governs the procedures for vacating public infrastructure and easements in a statutory city. Generally speaking, under this statue the City Council has the authority to vacate public right-of-way or easements on its own motion or through a petition of the majority of the land owners. The petition presented by Lonson Holdings, LLC. represents 100% participation of adjacent land owners, and therefore is valid.
Considerations:	When considering the vacation of public easements, the Planning Commission must make findings of fact based on the attached list of considerations.
Recommendation:	Staff recommends that the Planning Commissioners visit the site, review the comments submitted by the Review Committee, and review the relevant sections of the Comprehensive Plan.
	Prior to making a recommendation to the City Council to approve/not

	approve the easement vacation, the Planning Commission should make specific findings to support its recommendation and reference those specific findings in their motion to either approve or not approve the public utility easement vacation.
Required Action:	Pass a motion forwarding a recommendation to the City Council for approval or non-approval of the requested public utility easement vacation.  Example Motion:
	Motion by, second by that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to (approve) (not approve) the vacation of a public utility, acquired by the City of Grand Rapids in recorded document number A543974 and described as:
	A permanent utility easement in the south 20' of Outlot A of Block 1 of the Swanson Addition beginning 100' east of the west lot line adjacent to 17 <sup>th</sup> St. SE, Itasca County, Minnesota
	Contingent on the following stipulation(s)/recommendations:   ——————————————————————————————————
Attachments:	<ul> <li>Site Map</li> <li>Public Vacation Application/Petition</li> <li>List of the Planning Commissions Vacation Considerations</li> </ul>

## **Public Easement Vacation Consideration**

(acquired storm water easement)



Grand Rapids Parcels
Proposed Vacated Easement Location
Easement

0 75 150 300 Feet



## **Eric Trast**

From: Matt Wegwerth, PE

Sent: Tuesday, February 16, 2021 7:43 AM

To: Rob Mattei
Cc: Eric Trast

**Subject:** Lonson Holdings, LLC Petitioned Vacation

Rob,

Engineering / Public Works has no objections to the petitioned vacation.

Thanks

## Matt Wegwerth, PE

Public Works Director / City Engineer City of Grand Rapids 420 North Pokegama Avenue Grand Rapids, MN 55744-2662

**Office:** 218-326-7625 **Mobile:** 218-244-1987 **Fax:** 218-326-7621

## **Eric Trast**

From:

Travis Cole

Sent:

Tuesday, February 16, 2021 2:59 PM

To: Cc: Rob Mattei Eric Trast

Subject:

Lonson Holdings, LLC Petitioned Vacation

## Rob and/or Eric,

I have reviewed the petition of vacation of a public utility easement for Lonson Holdings, LLC which will allow for future development of the site and the fire department has no issues or concerns.

## **Travis Cole**

Fire Chief City of Grand Rapids 420 North Pokegama Avenue Grand Rapids, MN 55744-2662

**Office:** 218-326-7639 **Mobile:** 218-360-9702

Fax:

## **PLANNING COMMISSION**

Considerations

## **EASEMENT VACATIONS**

1.	Is the easement needed for traffic purposes?
	Why/Why not?
2.	Is the easement needed for pedestrian purposes?
	Why/Why not?
3.	Is the easement needed for utility purposes?
	Why/Why not?
4.	Would vacating the easement place additional land on the tax rolls?
	Why/Why not?
	Would vacating the easement facilitate economic development in the
Cit	Why/Why not?



Public Vacation Application Community Development Department 420 North Pokegama Ave. Grand Rapids, MN 55744 Tel. (218) 326-7601 Fax (218) 326-7621 Web Site: www.cityofgrandrapidsmn.com

General Information:							
Lonson Holdings	, LLC			N/A			
Name of Applicant 2627 13th Avenue	e East			Name of Owne	r (If other	than applicant)	
Address Hibbing	MN	55746		Address			alakan kang pengangan
City 11onson@yahoo.co	State om	Zip		City		State	Zip
Business Telephone/ <u>e-ma</u>	<u>il address</u>			Business Telep	hone/ <u>e-m</u> a	ail address	
Please check which of the ☐ Street Vacation		e applying for: y Vacation		<b>✗</b> Easement Va	acation		
Provide a legal description Grand Rapids 5 <sup>th</sup> Division) Permanent utilit	. Attach an exhi	oit and/or electro	nic file if the	e legal descriptio	n is length	ıy	
Swanson Addition							
450 feet ease of					eet SE	. Recorded	
with Itasca Cour	ity Recorde	r as Docume	nt No. A	1343974.			forbital and construction of the construction
nankitainissesseensseessestä kirjainisti kainasesseessesse							
I(we) certify that, to the bapplication is accurate and the subject property by pupurposes of processing, evaluation of the subject processing of processing.	I complete and ir ibic officers, emp valuating, and de	icludes all require lloyees, and agen	ed informations of the Cit	on and submitta y of Grand Rapi	ls, and tha ds wishing	t I consent to e to view the site	ntry upon
Signature(s) of Applicant(s)	) Lance Los Member	nson		Z.Q. Date	202	,(	
Signature(s) of Owner(s)-	(If other than app	olicant)		Date			
Date Received 210 2021	Certified Complete	allo a a	Use Only Fee Paid_	4 sos=			
Does the boundary of the req	uested vacation ter	minate at or abut a	public water	body: ☐ Yes	Ç¥∕No		
Planning Commission Recomm	nendation	Approv	red	Denied		Meeting Date	42021
City Council Action		Approv	/ed	Denied		Meeting Date	
Summary of Special Condition	s of Approval:				***************************************		
430444444444444444444444444444444444444		,			***************************************		

## **Required Submittals:**

XX Application Fee - \$505.00 \*1

XX Location Map

☑ Petition for Vacation

XXI Proof of Ownership – (a copy of a property tax statement or deed will suffice)

\*\*IThe application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.

**Justification of Proposed Vacation:** Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

**1.** Explain why the proposed vacation would be in the public's best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

The easement is for construction and maintenance of a storm sewer system. No part of the City of Grand Rapids storm sewer system is located within any part of the easement. The City does not need the easement. Vacation of this non-necessary easement will remove an encumbrance from the subject property which will facilitate economic development in the future.

## **Additional Instructions:**

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Director of Community Development. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

## **Findings for Approval:**

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right—of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

## INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

## **Petition for Vacation**

PETITION FOR VACATION OF A	Perma (MANNIXXIX) Utility		STREETYMXKY/EXS	ZZWZWZ) IN THE	CITY OF
To the City Council of Grand Ra The undersigned, a majority of		cot forth appacit	to their respective p	aman nkuthin	
Permanent	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				oresaid
		KWKWKKELKKI	,		
Names / not owner, describe LONSON HOLDINGS, LL		nis property)	Description of Pro	operty	
By: Lance Lonson Me	mber mber		Fee owner o abutting the vacated.		
				W31/4313131313131313131313131313131313131	*****
		***************************************			
Received on thec	day of, 20				
	City Clerk				

This petition must be signed by at least **FIFTY PERCENT (50%)** of the property owners, or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).

OFFICE OF THE COUNTY RECORDER ITASCA COUNTY, MINNESOTA

Doc. No. A 543974

Certified filed and recorded on 08/08/2002 at 4:00 pm

Jean E. Bengston, Itasca County Recorder

by C Deputy



## **PERMANENT EASEMENT**

THIS PERMANENT EASEMENT, made this 1515 day of 1644, 2002 by and between Swanson Motors, of the City of Grand Rapids, County of Itasca, State of Minnesota, party of the first part; and the City of Grand Rapids, a municipal corporation, of the State of Minnesota, party of the second part

## WITNESSETH

That the party of the first part, being the owner of the premises hereinafter described, for and in consideration of the sum of \$1.00 and other valuable consideration, to them in hand paid, the receipt whereof is hereby acknowledged, do hereby grant, convey and warrant unto the said party of the second part, it's successors and assigns, a Permanent Easement to construct, maintain and repair a storm sewer system on the real property in the County of Itasca, State of Minnesota, described as follows:

A permanent utility easement in the south 20' of Outlot A of Block 1 of the Swanson Addition beginning 100' east of the west lot line and ending 450' east of the west lot line adjacent to 17th St. SE.

Together with the right of the party of the second part, its successors and assigns, to enter upon the premises for the purpose of excavating and disrupting the surface, managing vegetation, and doing all things necessary and expedient for the proper installation, replacement, maintenance, operation and control of any and all facilities which the party of the second part may cause to be located on the easement premises.

The permanent easement hereby created and granted shall continue for so long as the easement premises shall be used for the purposes herein provided.

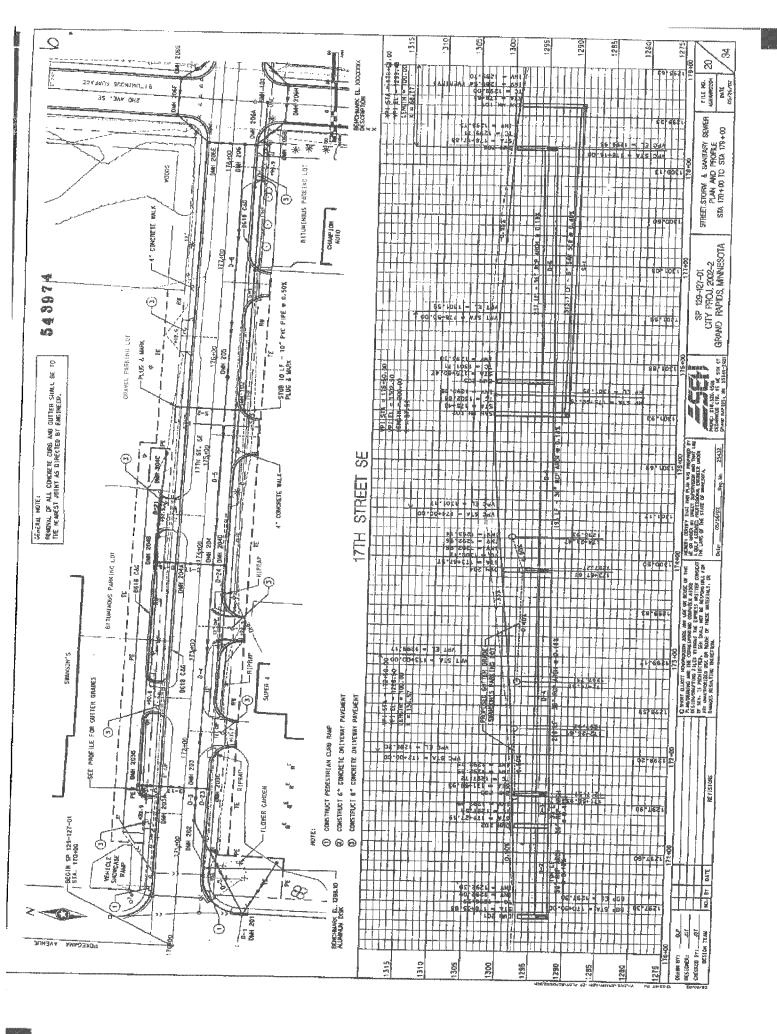
IN WITNESS WHEREOF, the party of the first part has signed this Permanent Easement the day and year first above written.

t .	
,	SUMEN MESES
	BY: RS PRES
	BY:
	hade SAUGE
STATE OF MINNESOTA )	www.winter.com
) ss.   Public - N	MINIMUGE: 4
COUNTY OF HOLY A	ne en e
On this 15th day of July, 2002, before me a notar	y public within and for said County, personally
appeared to be the first to me known to t	be the person(s) described in and who executed
the foregoing instrument, and acknowledged that they executed the same as their free act and deed	
( name (No) At lots	

543974 .

This instrument drafted by:

Tom Pagel, P.E. Grand Rapids City Engineer



91-582-0112 ITASCA COUNTY, MINNESOTA CERTIFIED, FILED, AND No Delinquent Taxos and Transfer Entered This 28th Day of January 20 21 **RECORDED ON** 1/28/2021 2:58:30 PM Jeffrey T, Walker County Auditor/Treasurer By 1-17 11/1000 **REC FEES: 46.00** Deputy Auditor/Treasurer NICOLLE ZUEHLKE CERTIFICATE OF REAL ESTATE VALUE FILED JEFFREY I. WALKER, AUDITOR/TREASURER ITASCA COUNTY RECORDER NZ RECORDED ELECTRONICALLY (Top 3 Inches Reserved for Recording Data) LIMITED WARRANTY DEED Minnesota Uniform Conveyancing Blanks Form 10.2.9 (2013) **Business Entity to Business Entity** 1210663 eCRV number: DEED TAX DUE: \$ 4455 00 **DATE: January 11, 2021** FOR VALUABLE CONSIDERATION, HILLIGOSS PARTNERSHIP, a partnership under the laws of Minnesota ("Grantor"), hereby conveys and quitclaims to LONSON HOLDINGS, LLC, a limited liability company under the laws of Minnesota ("Grantee"), real property in Itasca County, Minnesota, legally described as follows: SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN Check here if part or all of the described real property is Registered (Torrens) together with all hereditaments and appurtenances belonging thereto. This Deed conveys after-acquired title. Grantor warrants that Grantor has not done or suffered anything to encumber the property, EXCEPT: SEE EXHIBIT B ATTACHED HERETO AND INCORPORATED HEREIN Check applicable box: ☑ The Seller certifies that the Seller does not know of any wells on the described real property. ☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate STATE DEED TAX REC. #84125 \$ 4.455.00 PAID 01/28/2021 Amount Date Jeffrey T. Walker, Itagra Co. Auditor/Treas By One TM NCA Dep

A000748654

**OFFICE OF THE COUNTY RECORDER** 

91-028-3106 91-028-3107

91-704-0200

Grantor

HILLIGOSS PARTNERSHIP

Managing Partner

State of Minnesota, County of\_

U, 2021, by Cynthia Hilligoss, as Managing Partner of Hilligoss Partnership, This instrument was acknowledged before me on January \_ a Minnesota partnership, on behalf of the partnership.





THIS INSTRUMENT WAS DRAFTED BY: (insert name and address)

Stinson LLP (jmk) 50 South Sixth Street, Suite 2600 Minneapolis, MN 55402

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO: (insert legal name and residential or business address of Grantee)

Lonson Holdings, LLC

(eignature of notarial officer)

Title (and Rank): My commission expires:

1610 South Pokegama Avenue PO PS > 528
Grand Rapids, MN 55744 Hibio my 55746

**Notary Public** 

(month/day/year)

## **EXHIBIT A**

## **Legal Description**

That parcel of land within the Northeast Quarter of the Southwest Quarter, Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows: Commencing at a point on the easterly right of way line of U.S. Highway No. 169, 1126.00 feet south of the north line of said Northeast Quarter of the Southwest Quarter, the point of beginning of the tract to be described; thence easterly parallel to the North line of the said Northeast Quarter of the Southwest Quarter a distance of 300.00 feet; thence Southerly parallel to the West line of said Northeast Quarter of the Southwest Quarter to the Northerly right of way line of 17th Street; thence Westerly along said Northerly right of way line of 17th Street to its intersection with the Easterly right of way line of U.S. Highway No. 169 to the point of beginning.

## And

That part of the Northeast Quarter of the Southwest Quarter, Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows: Commencing at the Northwest corner of said Northeast Quarter of the Southwest Quarter; thence North 89 degrees 45 minutes 26 seconds East, assumed bearing along the North line of said Northeast Quarter of the Southwest Quarter, a distance of 50 feet to the Easterly right of way line of Minnesota Trunk Highway No. 169; thence South 0 degrees 11 minutes 00 seconds East, 690.00 feet along said right of way line; thence North 89 degrees 45 minutes 26 seconds East, 300.00 feet; thence South 0 degrees 11 minutes 00 seconds East, 336.13 feet to the point of beginning of the tract to be described; thence North 89 degrees 45 minutes 26 seconds East 319.30 feet; thence South 0 degrees 30 minutes 17 seconds West 270.06 feet to the Northerly right of way line of 17th Street Southeast; thence South 89 degrees 44 minutes 27 seconds West 316.06 feet along said right of way line; thence North 0 degrees 11 minutes 00 seconds West 270.13 feet to the point of beginning.

## And

That part of the Northeast Quarter of the Southwest Quarter, Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows: Commencing at the Northwest corner of said Northeast Quarter of the Southwest Quarter; thence North 89 degrees 45 minutes 26 seconds East, assumed bearing along the North line of said Northeast Quarter of the Southwest Quarter, a distance of 50 feet to the Easterly right of way line of Minnesota Trunk Highway No. 169; thence South 0 degrees 11 minutes 00 seconds East, 690.00 feet along said right of way line; thence North 89 degrees 45 minutes 26 seconds East, 300.00 feet; thence South 0 degrees 11 minutes 00 seconds East, 270.13 feet to the point of beginning of the tract to be described; thence continue South 0 degrees 11 minutes 00 seconds East, 66.00 feet; thence North 89 degrees 45 minutes 26 seconds East 319.30 feet; thence North 0 degrees 30 minutes 17 seconds East 66.01 feet; thence South 89 degrees 45 minutes 26 seconds West 320.10 feet to the point of beginning.

## And

Outlot A, Plat of Swanson Addition, less and except the Westerly 20 feet thereof.

## **AND**

Lot 1, Block 1, Jones Addition, Grand Rapids City, EXCEPT the North 180 feet thereof.

All in Itasca County, Minnesota

**Abstract Property** 

## **EXHIBIT B**

## **Permitted Encumbrances**

- 1. Minerals of whatsoever kind, subsurface and surface substances, including but not limited to coal, lignite, oil, gas, uranium, clay, rock, sand and gravel in, on, under and that may be produced from the land, together with all rights, privileges and immunities relating thereto, whether or not appearing in the Public Records.
- 2. Real estate taxes and special assessments due and payable in 2021 and thereafter, a lien not yet due and payable.
- 3. Drainage and utility easements and covenants regarding Park Buffer one as contained in the plat of Jones Addition.
- 4. Agreement defining general utility easement recorded May 25, 1990 as Document No. 412909.
- 5. Subdivision Agreement recorded March 26, 1996 as Document No. 469552.
- 6. Permanent easement for utility purposes recorded August 8, 2002 as Document No. 543974.
- 7. City/Land Owner Agreement (Subdivision Agreement) recorded August 29, 1991 as Document No. 424000.

