



**CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION
CITY HALL CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVE.
DATE: JANUARY 26, 2011
TIME: 4:00 P.M.**

Est. Times

ACTION

4:00 CALL TO ORDER:

CALL OF ROLL:

	Present	Absent
Commissioner Wartchow, Interim Chair	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Downing	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Hain	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Hall	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Learmont	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Mundt	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Sanderson	<input type="checkbox"/>	<input type="checkbox"/>

MEETING PROTOCOL POLICY:

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

WELCOME GUESTS:

SETTING OF REGULAR AGENDA:

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Councilmembers present an agenda item.

TREASURERS REPORT:

- Approval of Invoices as presented:
- Budget update:
 1. 2010 YTD
 2. 2011 Proposed

CORRESPONDENCE:

PUBLIC COMMENT:

GUEST SPEAKER: Lorraine Giles, Access Healthcare, Inc. and Door Service, Inc.

OLD BUSINESS:

- Results of request to change By-Laws – Lynn DeGrio
- Feedback from 11/17/2010 Symposium – Barb Sanderson
- Appointment of Chair
- Contact/Distribution List Update – Lynn DeGrio
- Update on Blandin Foundation grant extension request:

- Rapids Read Discussion – report back date and time at ICC for “The Latecomer” discussion - Freeman
- Blandin Foundation grant request for Community Read 2011 – plan to support new people in the community after program over

NEW BUSINESS:

- Review of By-Laws
- Discussion on election of officers: Vice-Chair, Secretary, Treasurer
- Possibly co-host viewing of film “Bullied” - Mundt

REPORTS ON CALLS AND INQUIRIES:

PENDING COMPLAINTS:

OTHER:

ADJOURNMENT:



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OTHER:

ADJOURNMENT:

**CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION
SPECIAL MEETING
CITY HALL LUNCH ROOM – 420 NORTH POKEGAMA AVENUE
WEDNESDAY, NOVEMBER 10, 2010 – 4:00 P.M.**

CALL TO ORDER: Pursuant to due notice and call thereof a special meeting of the Grand Rapids Human Rights Commission was held in the Lunch Room of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Wednesday, November 10, 2010, at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commission Vice Chair Wartchow, Commissioners: Freeman, Hall, Learmont, Mundt (arrived at 4:03 p.m.) and Sanderson. Absent: Downing and Hall

Staff: Lynn DeGrio, Human Resources Director

The meeting was called to order by Commission Vice Chair Wartchow at 4:00 p.m.

APPROVAL OF MINUTES: August 25, 2010 Regular Meeting

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER FREEMAN TO APPROVE THE MINUTES OF AUGUST 25, 2010 REGULAR MEETING AS PRESENTED. The following voted in favor thereof: Sanderson, Freeman, Hall, Learmont, and Wartchow. Opposed: None, motion carried.

2. Future Meeting Dates and Times – Propose Changing By-Laws.

Commission members discussed changing the 2011 meeting dates to monthly rather than quarterly to make scheduling easier. After discussion, the following motion was made:

MOTION BY COMMISSIONER HALL, SECOND BY COMMISSIONER LEARMONT TO REQUEST THE CITY COUNCIL CHANGE THE HUMAN RIGHTS BY-LAWS TO MEETING MONTHLY RATHER THAN QUARTERLY ON THE LAST WEDNESDAY OF THE MONTH AT 4:00 P.M. STARTING JANUARY, 2011. The following voted in favor thereof: Hall, Learmont, Freeman, Mundt, Sanderson and Wartchow. Opposed: None, motion carried.

3. Budget Update.

The 2010 Budget was originally \$2,000; there is now \$916.23 available. The Human Rights Conference is budgeted at \$200 each which will be refunded in a form of a grant.

The 2011 Budget is now under consideration by the City Council. At the November 24, 2010 regular meeting, the Commission needs to determine how to spend the remaining 2010 money.

4. Request to Co-Sponsor Symposium 11-17-2010 – Jewish Holocaust.

Commissioner Sanderson stated the Human Rights Commission has been a sponsor for many years. After a brief report the following motion was made:

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER MUNDT FOR THE GRAND RAPIDS HUMAN RIGHTS COMMISSION TO ALLOCATE \$250 FOR THE ICC SYMPOSIUM. The following voted in favor thereof: Sanderson, Mundt, Hall, Freeman, Learmont and Wartchow. Opposed: None, motion carried.

Human Resources Director Lynn DeGrio will notify all employees and an Itasca County staff member of the event.

5. 27th Annual Human Rights Day Conference & Forum 12-3-2010.

Commissioners Sanderson and Wartchow plan to attend. Commissioner Hall will be in Cuba.

MOTION BY COMMISSIONER FREEMAN SECOND BY COMMISSIONER MUNDT TO PAY FOR COMMISSIONERS SANDERSON AND WARTCHOW TO ATTEND THE 27TH ANNUAL HUMAN RIGHTS DAY CONFERENCE & FORUM ON 12-3-2010. The following voted in favor thereof: Freeman, Mundt, Hall, Learmont, Sanderson and Wartchow. Opposed: None, motion carried.

6. New Human Rights Commission Chairperson Appointment.

Discussion ensued in regard to the appointment of a new Chairperson. It was determined Commissioner Sanderson would contact Sue Lehto to see what her wishes are. Commission Vice Chair Wartchow stated he is willing to fill in for Sue Lehto until school is out if she wishes to return. Information will be brought back to the next Human Rights Commission meeting.

7. Contact/Distribution List to be Created.

The Commissioners would like to compose a list of email and mailing address to send notices of special Human Rights events using their budget dollars. Those who should be included on this distribution list include but are not limited to: ICC, County, City employees, and Chamber. The Commissioners would like:

- each member to bring a list of names and address for contact to the next meeting

- discuss at the next meeting
- create a process on how to contact

8. League of Human Rights Nomination for District 1.

This is a nonprofit organization at the State level. Commissioner Sanderson served for approximately six years in the past. This position would be a part of planning the Annual Human Rights Conference and would be required to attend meetings representing District 1. Commission Vice Chair Wartchow asked if anyone was interested; there were no nominations.

9. Handicap Accessibility Improvement Program.

Community Development Director, Rob Mattei recommended waiting until late winter to send the ADA compliance letter out. Commissioner Sanderson drafted the letter for the mass mailing in regard to the ADA compliance. The Blandin Foundation has asked for a final report due on January 11, 2011. Vice-Chair Wartchow will contact Mary Kosak, Program Officer at Blandin Foundation to ask for an extension.

10. Rapids Read Discussion.

The Human Rights Commission is a supporter/co-sponsor of the 2011 Rapids Read. Through a \$1500 grant from the State Department of Human Rights, the Commission will pay \$1,000 toward the guest speaker Kao Kalia Yang expenses, author of "The Latehomecomer" and \$500 for additional copies of the book for the public. The community event will be held mid-February through mid-March. In addition, the Human Rights Commission has been asked to host a community discussion on the book with the main emphasis on human rights issues. Commissioner Freeman will contact staff at Itasca Community College to set up a date and time to work with both students and staff.

11. Blandin Foundation Grant Final Report.

The Blandin Foundation is requesting a final report for the grant. Vice Chair Wartchow will call Mary Kosak at the Blandin Foundation to see if the Human Rights Commission may have an extension and ask if they need the request in writing. Human Resources Director DeGrio will mention a possible extension to Finance Director Miller and Assistant Finance Director Baird.

The next regularly scheduled meeting will be November 24, 2010 at 3:30 p.m. unless otherwise noted. Commission Vice Chair Wartchow and Commissioner Learmont will not be available November 24, 2010.

Vice Chair Wartchow would like to add to the next agenda, the Blandin Foundation grant request to assist the Community Read 2011 program to discuss how to come up with a plan to support new people in our community after the program is over.

ADJOURN:

There being no further business the following motion was made to adjourn the meeting:

**MOTION BY COMMISSIONER LEARMONT, SECOND BY
COMMISSIONER SANDERSON TO ADJOURN THE MEETING
AT 4:48 P.M. The following voted in favor thereof: Learmont, Sanderson,
Wartchow, Freeman, Hall and Mundt. Opposed: None, motion carried.**

Respectfully submitted,

Dawn Schaefer, Recorder

THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

100 Lakeview Avenue North, Robbinsdale, MN 55422 Telephone (763) 535-1051



12/1/2010

Board of Directors:

Sam Abdullai, Shoreview
 Ada Alden, Vice President, Plymouth
 Carol Bannister, Lake Elmo
 Beth Burrows, New Ulm
 Cameron Cegelske, St. Paul
 Larry Clark, Honorary, Red Wing
 Judy Dirks, Northfield
 Anne Dykstra, President, Golden Valley
 Libby Fairchild, Chaska
 Dave Gallus, Mille Lacs
 Georgette Gray, Robbinsdale
 Marion Helland, Secretary, Golden Valley
 Louisa Hext, Minneapolis
 Bob Johnson, Fergus Falls
 Ellen Kehr, Albert Lea
 Virginia Klevorn, Plymouth
 Elizabeth Knight, Brooklyn Park
 Idelle Sue Longman, Edina
 Thelma McKenzie, Treasurer, Roseville
 James Otteson, Owatonna
 Sonja Peterson, Minneapolis
 Evelyn Staus, Brooklyn Park
 Tish Woods, New Brighton
 Nancy Haugdahl, Financial Coordinator
 Judy Reinehr, Librarian

Human Rights Commission
 City of Grand Rapids
 420 N. Pokegama Ave.
 Grand Rapids, MN 55744

Dues Statement

Member Commissions:

Albert Lea
 Anoka
 Arden Hills
 Austin
 Bemidji
 Brooklyn Park
 Chaska
 Cottage Grove
 Crow Wing County
 Crystal
 Duluth
 Eden Prairie
 Edina
 Falmont
 Falcon Heights
 Fergus Falls
 Forest Lake
 Grand Rapids
 Golden Valley
 Hibbing
 Hopkins
 Isanti County
 Marshall
 Mille Lacs Area
 Minneapolis
 Montgomery
 Moorhead
 Morris
 New Brighton
 New Hope
 New Ulm
 Northfield
 Olmsted County
 Owatonna
 Paynesville
 Plymouth
 Red Wing
 Robbinsdale
 Roseville
 St Cloud
 St Louis Park
 St Paul
 Shoreview
 Stillwater
 Virginia
 Waseca
 Winona
 and others in formation

Due Date	1/30/2011
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Description	Population
Membership Dues for 1/1/2011 to 12/31/2011 Based on the 2000 Census Count per League of Minnesota Cities Dues are assessed at \$5.25 per 1,000 population rounded to the nearest 1,000. Minimum \$55.00, Maximum \$380.00.	7,764

Make checks out to League of MN Human Rights Commission.

Mail to:
 League of MN Human Rights Commission
 c/o NH Books LLC
 1377 Grace Dr
 Eagan, MN 55123

Total	\$55.00
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**CITY OF GRAND RAPIDS
HUMAN RIGHTS COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 30, 2010**

With Comparative Totals for the Period Ending December 31, 2009

	<u>2010 Actual</u>	<u>2010 Budget</u>	<u>Balance Available</u>	<u>2009 Actual</u>
Revenues:				
Blandin Foundation Grant	\$ 3,000	\$ -		\$ -
Donations	-	-		-
Total Revenues	<u>\$ 3,000</u>	<u>\$ -</u>		<u>\$ -</u>
Expenses:				
Brochures	\$ -	\$ -		\$ 650
Poster, Letterhead & Reprints	-	-		-
Copy Supplies	118	-		25
Video	919	-		-
Advertising	-	-		184
Dues	-	-		55
Postage	-	-		62
Seminars/Meetings/Schools	-	-		584
Speaker Expenses	350	-		1,355
Awards	-	-		-
City Staff Training	-	-		-
Contracted Services-Legal	-	-		-
Total Expenses	<u>\$ 1,387</u>	<u>\$ 2,000</u>		<u>\$ 2,915</u>
Revenues>Expenditures	<u>\$ 1,613</u>	<u>\$ (2,000)</u>	<u>\$ 3,613</u>	<u>\$ (2,915)</u>

Rapids Reads 2011:

Individuals, book clubs & organizations are invited to read this selected memoir as part of Grand Rapids Area Library first annual Rapids Reads

February 17-March 17, 2011

The Latehomecomer ***By Kao Kalia Yang***



Winner of the 2009 Minnesota Book Awards for
Creative Non-fiction and Reader's Choice

Special Events at Grand Rapids Area Library for *Rapids Reads 2011* include:

Thursday, 12:00 pm February 17th: Kick off featuring 2 documentary short films and select readings from *The Latehomecomer* by members of *The Bookwolves*.

Wednesday, 7:00 pm February 23rd: *Book discussions at Men's Reading Group and Bookwolves book groups.*

Tuesday, 7:00 pm March 1st: Concordia University professor and author, Paul Hillmer, provides historic context of events in SE Asia in the 1960-70's, U.S. involvement and the impact on Thailand, Laos and the Hmong people.

Thursday, 7:00 pm March 17th: A presentation by the author, Kao Kalia Yang.*

If your book club interested in discussing this book, contact Will Richter wrichter@arrowhead.lib.mn.us about hosting a *Rapids Reads* book discussion.

*This event is made possible with support from the Grand Rapids Human Rights Commission.