

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION  
CITY HALL CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVE.

DATE: DECEMBER 28, 2011

TIME: 4:00 P.M.

ACTION

Est. Times

4:00 CALL TO ORDER:

CALL OF ROLL:

	Present	Absent
Commissioner Wartchow, Chair	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Dowell	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Freeman, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Hain	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Hall	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Learmont	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Mundt, Sec'y. /Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Sanderson	<input type="checkbox"/>	<input type="checkbox"/>

MEETING PROTOCOL POLICY:

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

SETTING OF REGULAR AGENDA:

This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.

APPROVAL OF MINUTES: NOVEMBER 30, 2011 regular meeting

CORRESPONDENCE:

PUBLIC COMMENT:

APPROVE PAYMENT OF BILLS:

1. Expenditure for ADA Brochures
2. League of MN Human Rights commissions annual dues.

OLD BUSINESS:

- Update on Blandin Grant – Handicap Accessibility – Chair Wartchow

NEW BUSINESS:

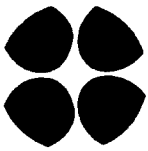
- Fill Sue Lehto's vacant position.

REPORTS ON CALLS AND INQUIRIES:

PENDING COMPLAINTS:

OTHER:

ADJOURNMENT:



**CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION  
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Commissioner Mundt, Sec'y. /Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Sanderson	<input type="checkbox"/>	<input type="checkbox"/>

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2. League of MN Human Rights commissions annual dues.

OLD BUSINESS:

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NEW BUSINESS:

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REPORTS ON CALLS AND INQUIRIES:

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OTHER:

ADJOURNMENT:

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION  
CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVENUE  
WEDNESDAY, NOVEMBER 30, 2011 – 4:00 P.M.

**CALL TO ORDER:** Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Wednesday, November 30, 2011, at 4:00 p.m.

**CALL OF ROLL:** On a Call of Roll, the following members were present: Commissioners: Dowell, Hall, Learmont and Sanderson. Absent: Commissioners Hain, Freeman, Mundt and Wartchow.

As both Chair and Vice Chair were absent, Commission members made the following motion to appoint Commissioner Sanderson as Temporary Chair:

**MOTION BY COMMISSIONER HALL, SECOND BY COMMISSIONER LEARMONT TO APPOINT COMMISSIONER BARB SANDERSON TO ACT AS TEMPORARY CHAIR IN THE ABSENCE OF THE CHAIR AND VICE CHAIR. The following voted in favor thereof: Hall, Learmont, Dowell and Sanderson. Opposed: None, motion carried.**

1. **CALL TO ORDER:** The meeting was called to order by Temporary Chair Sanderson at 4:00 p.m.

2. **SETTING OF REGULAR AGENDA:**

**MOTION BY COMMISSIONER LEARMONT, SECOND BY COMMISSIONER HALL TO APPROVE THE AGENDA AS PRESENTED. The following voted in favor thereof: Learmont, Hall, Dowell and Sanderson. Opposed: None, motion passed.**

3. **APPROVAL OF MINUTES:** October 26, 2011 regular meeting

Commissioner Hall noted she was present in the call of roll rather than Commissioner Hain. Therefore, the following motion was made:

**MOTION BY COMMISSIONER DOWELL, SECOND BY COMMISSIONER LEARMONT TO APPROVE THE MINUTES OF OCTOBER 26, 2011 WITH THE CORRECTION IN THE CALL OF ROLL CORRECTED TO READ COMMISSIONER HALL PRESENT RATHER THAN COMMISSIONER HAIN. The following voted in favor thereof: Dowell, Learmont, Hall and Sanderson. Opposed: None, motion passed.**

4. **CORRESPONDENCE:** Nothing to report.

5. **PUBLIC COMMENT:** Nothing to report.

6. **OLD BUSINESS:**

a. Accessibility Project Grant Monies.

Human Resources Director Lynn DeGrio arranged for Mike Rice, Building Inspector to put together an ADA educational pamphlet to be handed out to any business remodel project or any new businesses who come in for a permit. All will be printed and invoiced by December 31, 2011.

Commissioner Sanderson will ask Chair Wartchow to write the final follow up letter to Blandin regarding the grant.

b. Hate/Bias Crime Response Plan Follow Up.

Commissioners approved of the City of Grand Rapids Hate and Bias Crime Response Plan. Commissioner Sanderson will write a cover letter to Chief of Police Jim Denny and copy the City Administrator Shawn Gillen. The letter will ask Chief Denny to review the plan and then the Human Rights Commission will set up a meeting.

c. Lobbying – 2012 Constitutional Amendment – ACC Meeting Report.

Commissioner Sanderson reported on the college meeting to set up a panel to discuss the pros and cons of the amendment. ICC stated they will cover expenses. The Human Rights Commission has been asked to co-sponsor the event with Commissioner Sanderson facilitating the discussion. Suggested panelists were: Human Rights Commissioner, judge (viewpoint from law aspect), OutFront Minnesota or new committee, ministers pro and con and possibly American Indian perspective. After discussion, a motion was made to co-sponsor the event:

**MOTION BY COMMISSIONER HALL, SECOND BY COMMISSIONER DOWELL TO CO-SPONSOR WITH ICC FOR THE UPCOMING PANELIST DISCUSSION CONCERNING THE 2012 CONSTITUTIONAL AMENDMENT. The following voted in favor thereof: Hall, Dowell, Learmont and Sanderson. Opposed: None, motion passed.**

d. Historical Trauma Report on November 2 Meeting.

Commissioners Sanderson and Freeman attended the meeting November 2, 2011. Commissioner Sanderson stated the group was still in the talking stages. Question asked for consideration at that meeting, what can this group do that no one else has done? Next meeting will be held Friday, December 9 in Deer River from 3:00-6:00 p.m.; location to be determined. All Commissioners interested are invited to attend.

7. **NEW BUSINESS:**

a. Request from MN Department of Human Rights.

Commissioners were not aware of any annual report which the MN Department of Human Rights were requesting if they had one. Commissioners also discussed changes within the MN Department of Human Rights and concerns with quality in handling cases more quickly with only four intake officers. A special meeting could be arranged with the MN Department of Human Rights.

8. **REPORTS ON CALLS AND INQUIRIES:** Nothing to report.

9. **PENDING COMPLAINTS:** Nothing to report.

The next regularly scheduled meeting will be December 28, 2011 at 4:00 p.m. unless otherwise noted.

10. **ADJOURN:**

There being no further business the following motion was made to adjourn the meeting:

**MOTION BY COMMISSIONER LEARMONT, SECOND BY COMMISSIONER HALL TO ADJOURN THE MEETING AT 4:35 P.M. The following voted in favor thereof: Learmont, Hall, Dowell, and Sanderson. Opposed: None, motion passed.**

Respectfully submitted,

Dawn Schaefer, Recorder

CITY OF GRAND RAPIDS  
420 N POKEGAMA AVE  
GRAND RAPIDS MN 55744-2662  
PHONE NUMBER (218)326-7600  
FAX NUMBER (218)326-7608

N/A PSEUDO VENDOR  
*KBS Design Co.*  
*29511 Mactavish; PO Box 53*  
*Grand Rapids, MN 55744*

DELIVER TO:  
ADMINISTRATION DEPARTMENT  
420 N POKEGAMA AVE  
GRAND RAPIDS MN 55744  
PHONE: 218-326-7600 FAX: 218-326-7608

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P U R C H A S E O R D E R  
=====

P.O. NUMBER: 101556  
P.O. DATE: 12/13/2011  
P.O. AMT: \$1,931.89  
VENDOR NUMBER: 1  
REQ. NUMBER:

ATTENTION:  
LYNN DEGRIO - HUM RTS COM

DESCRIPTION	ACCOUNT #	HOURS/QTY	COST/UNIT	AMOUNT
ADA BROCHURES	101-10-01-30-4350	1.00000	1,931.8900	1,931.89
				=====
				\$1,931.89

ID #41-6005201 ST ID #8022490

E.O.E.\A.A.

REQUESTED  
BY: DAWN SCHAEFER

APPROVED  
BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS**  
 4100 Lakeview Avenue North, Robbinsdale, MN 55422 Telephone (763) 5351051



12/1/2011

Human Rights Commission  
 City of Grand Rapids  
 420 N. Pokegama Ave.  
 Grand Rapids, MN 55744

Board of Directors:

- Sam Abdullai, Shoreview
- Ada Alden, Vice President, Plymouth
- Carol Bannister, Lake Elmo
- Beth Burrows, New Ulm
- Cameron Cegelska, St. Paul
- Larry Clark, Honorary, Red Wing
- Judy Dirks, Northfield
- Anne Dykstra, President, Golden Valley
- Libby Fairchild, Chaska
- Dave Gallus, Mille Lacs
- Georgette Gray, Robbinsdale
- Marion Helland, Secretary, Golden Valley
- Louisa Hext, Minneapolis
- Bob Johnson, Fergus Falls
- Ellen Kehr, Albert Lea
- Virginia Klevorn, Plymouth
- Elizabeth Knight, Brooklyn Park
- Idelle Sue Longman, Edina
- Theima McKenzie, Treasurer, Roseville
- James Otteson, Owatonna
- Sonja Peterson, Minneapolis
- Evelyn Staus, Brooklyn Park
- Tish Woods, New Brighton
- Nancy Haugdahl, Financial Coordinator
- Judy Reinehr, Librarian

## Dues Statement

Due Date	3/1/2012
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Member Commissions:

- Albert Lea
- Anoka
- Arden Hills
- Austin
- Bemidji
- Brooklyn Park
- Chaska
- Cottage Grove
- Crow Wing County
- Crystal
- Duluth
- Eden Prairie
- Edina
- Fairmont
- Falcon Heights
- Fergus Falls
- Forest Lake
- Grand Rapids
- Golden Valley
- Hibbing
- Hopkins
- Isanti County
- Maplewood
- Marshall
- Mille Lacs Area
- Minneapolis
- Montgomery
- Moorhead
- Morris
- New Brighton
- New Hope
- New Ulm
- Northfield
- Olmsted County
- Owatonna
- Paynesville
- Plymouth
- Red Wing
- Robbinsdale
- Roseville
- St Cloud
- St Louis Park
- St Paul
- Shoreview
- Stillwater
- Virginia
- Waseca
- Winona

Description	Population
Membership Dues for 1/1/2012 to 12/31/2012 Based on the 2000 Census Count per League of Minnesota Cities Dues are assessed at \$5.25 per 1,000 population rounded to the nearest 1,000. Minimum \$55.00, Maximum \$380.00.	7,764

Make checks out to League of MN Human Rights Commission.

Mail to:  
 League of MN Human Rights Commission  
 c/o NH Books LLC  
 1377 Grace Dr  
 Eagan, MN 55123

<b>Total</b>	<b>\$55.00</b>
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