

**CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION
CITY HALL, CONFERENCE ROOM 2B, 420 N. POKEGAMA AVE.**

DATE: OCTOBER 31, 2018

TIME: 4:00 P.M.

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

4:00 CALL TO ORDER:

CALL OF ROLL:

Commissioner Hall
Commissioner Ensley-Vice Chair
Commissioner Learmont
Commissioner Friesen
Commissioner Noyce

Commissioner Weidendorf
Commissioner Olynick
Commissioner Moren-Chair
Commissioner Schirber

SETTING OF REGULAR AGENDA:

This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.

PRESENTATION:

APPROVAL OF MINUTES: September 26, 2018 Regular Meeting

FINANCIALS:

- Discuss budget balance & needs before December 31
- Review expenses and consider payment of costs related to Indigenous People's Day.

PUBLIC COMMENT/ACCOLADES:

CIRCLE OF HEALING UPDATE:

BIG VIEW UPDATE:

OLD BUSINESS:

- Discuss Indigenous People's Day – 2018 Wrap up/debrief & intent for 2019
- Schools Committee Update
- Green Card Voices – final plans & publicity needs
- Final plans and publicity for Advocates for Human Rights visit – November 14

NEW BUSINESS:

CALLS/COMPLAINTS/INQUIRIES:

ADJOURNMENT:

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B, Grand Rapids City Hall, Grand Rapids, Minnesota, on Wednesday, September 26, 2018 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners Frieda Hall, Deanna Ensley, Doug Learmont, Melissa Weidendorf, Alice Moren, and John Schirber.

Absent: Lea Friesen, Karen Noyce, and Bryan Olynick.

Others: None.

CALL TO ORDER Commissioner Moren called the meeting to order at 4:00 pm.

SETTING AGENDA

Motion by Commissioner Learmont, second by Commissioner Schirber to approve the agenda as presented. Motion passed by unanimous vote.

APPROVAL OF MINUTES August 29, 2018 Regular Meeting

Motion by Commissioner Hall, second by Commissioner Schirber to approve minutes for August 29, 2018 as presented. Motion passed by unanimous vote.

FINANCIALS

Requesting that encumbered funds be noted on financials.

Motion by Commissioner Learmont, second by Commissioner Schirber to approve the financials as presented. Motion passed by unanimous vote.

PUBLIC COMMENT/ACCOLADES

Commissioner Schirber highlights visit by MN State and their compliment to ICC on efforts towards increasing diversity on campus.

CIRCLE OF HEALING

- Working with Renee Gurneau about getting the movie “Dodging Bullets” for a showing in Grand Rapids. No set plans at this time.
- Home Grown Teachers initiative – classes have begun. Update will be provided next at meeting.

BIG VIEW UPDATE

“Knife Skills,” highlights individuals who have been incarcerated, their challenges re-entering society following release and a new program to help them succeed. This is a community engagement event to be held at the Blandin Foundation on October 3, 2018 at 11:00 AM.

OLD BUSINESS

- **Discuss Indigenous People's Day:** Sage Davis has advised the committee that she is no longer available to build profiles on individuals for this event. With the limited time available, Becky LaPlant, and Commissioners Ensley and Hall will put together profiles on three notable Native Americans, and move forward with having picture panels created. The prior approved expenditure of \$1,800.00 for Sage Davis' services will be unencumbered and returned to available funds in the commission budget. Advertising will be done on the City of Grand Rapids website, community reader board, and the Herald Review. Street banners are also up and Commissioner Weidendorf will speak with KAXE to schedule a possible interview to promote the event.
- **Schools Committee Update:** Commissioner Schirber states that there has been no meeting scheduled to date.
- **Green Card Voices:** Commissioner Moren submits an invoice received in the amount of \$1,000 for exhibit rental. Concerns are expressed over pre-paying for the service and rental display prior to receipt. Clerk Gibeau will follow up with the finance department on procedure.
- **Advocates for Human Rights:** Still in process of scheduling meeting. Will provide update at next meeting.
- **Human Rights annual budget:** The budget for the City has been set for 2019. Moving forward, the Commission can submit a request for an increase their budget with a detailed outline for programming and expenses intended for use in 2020. This will need to be submitted to the City Administrator no later than May of 2019. This issue will be on the agenda under old business until completion of 2020 budget proposal.

NEW BUSINESS

- **Review of proposed Municipal Code update:** Reviewed redlined version of Division 6-Human Rights Commission, noting corrections. This will be forwarded to City Attorney Chad Sterle and City Administrator Pagel for review, then brought to the City Council for consideration.

Motion by Commissioner Learmont, second by Commissioner Ensley to forward proposed amendments of Division 6 – Human Rights Commission of the Grand Rapids Municipal Code to the City Council with a recommendation for adoption. Motion passed by unanimous vote.

- **Review of proposed By-Laws amendments:** Discussed proposed changes and noted minor changes/corrections. Article Twelve, addressing member attendance requirements, is reviewed and it is determined that in the event a Commissioner is absent on a regular basis, the Chair will make contact to discuss options. All members will be provided with relevant information as to the function and responsibilities of the Commission. If the Commission feels a member should be removed due to attendance issues, this will be handled by City Administration.

Motion by Commissioner Weidendorf, second by Commissioner Hall to forward proposed amendments of Human Rights By-Laws to the City Council with a recommendation for adoption. Motion passed by unanimous vote.

- **Review meeting dates:** The official City calendar for 2019 is in the development process. The December 2019 meeting for Human Rights falls on Christmas Day and needs to be cancelled or rescheduled.

Motion by Commission Weidendorf, second by Commissioner Schirber to reschedule the December 2019 Human Rights meeting to December 18, 2019. Motion passed by unanimous vote.

CALLS/COMPLAINTS/INQUIRIES:

- None.

With no other business, Commissioner Moren adjourned the meeting at 5:25 p.m.

Respectfully submitted:

Kimberly Gibeau, City Clerk

The next regular meeting is October 31, 2018.

**CITY OF GRAND RAPIDS
HUMAN RIGHTS COMMISSION**

SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES

	<u>Actual 9/31/2018</u>
Human Rights Budgeted Expenditures	\$ 5,000
One Crisis Away Campaign Feb18	500
Speaker Sponsors ICC Conference Mar18	500
Green Card Voices (Encumbered)	2,000
	-
	-
	<u>-</u>
	<u>-</u>
Balance Available	\$ 2,000

Big Picture Unlimited, Inc.

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Invoice

BILL TO

Grand Rapids Human Rights
Commission

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2684	10/02/2018	\$400.00	10/17/2018	15 Days	

ACTIVITY	QTY	RATE	AMOUNT
Conduct photo shoot on September 26th at the homes of Jim Merhar and Joan Bibeau. Capture images of Jim and Joan in various settings. Edit, process, and retouch images. Upload low-res proofs to Dropbox. Finalize selects and upload high-res final files.	1	400.00	400.00

BALANCE DUE

\$400.00



509 NW 5th Street
Grand Rapids, MN 55744

PHOTO EXPRESS

INVOICE

Invoice Date:	10/26/2018
Invoice #:	1000-1160

Bill To:
City of Grand Rapids A/P Human Rights Commission 420 North Pokegama Ave Grand Rapids, MN 55744

RECEIVED
OCT 26 2018
CITY OF GRAND RAPIDS

P.O. Number:	Due Date:
	10/26/2018

Date	Description	Hours/Qty	Amount
10/1/2018	2 - 16X22	2	69.90T
10/26/2018	1 - 16 X22	1	34.95T
10/26/2018		1	45.00T
	Non Tax		0.00

Thank you for your order!	Total	\$149.85
	Payments/Credits	\$0.00
	Balance Due	\$149.85

Phone #	Fax:	E-Mail	Web Site
(218) 326-1133	(218) 326-1128	keith@arrowembroidery.com	www.arrowembroidery.com