Library Board Meeting Agenda

Grand Rapids Area Library August 14, 2019 5:00 P.M.

Call to order

Roll call

Public comment (if anyone wishes to address the Board)

Approval of agenda

Minutes - approval of July minutes

Communications

Letter from Jim Weikum to Itasca County Board of Commissioners

Apportionment letter from Itasca County to Arrowhead Library System

MDE letter accepting 2018 annual report

Letter to Commissioner DeNucci from Barb Sanderson

Letter to Commissioner Tinquist from Roberta Palen

Thank you to REF desk staff

Financial Report (Roll Call Vote Required)

Approve financial reports and payment of bills as listed in Board packet.

Staff Reports

Summary of Library Director's report to the Board.

Old Business

Advocacy updates from Board members

New Business

Consent Agenda (Roll Call Vote Required)

Any item on the consent agenda shall be removed for consideration by request of any Board member or member of the public and put on the regular agenda for discussion and consideration.

- 1. Approve payment of late bills
- 2. Approve contracts and payment to presenters
- 3. Approve Resolution 2019-10 Accepting Donations

\$2,720.00 from Grand Rapids Area Library Foundation for Saturday Story Time Jan-May \$357.66 from Grand Rapids Area Library Foundation for Rapids Reads \$1,000.00 from Wabana Township for Library services \$180.00 from Friends of the Grand Rapids Area Library for recycling (Q2) \$250.00 from Arrowhead Library System – 'Mini Grant'

Regular Agenda

- 1. Provide input to Get Fit Itasca regarding interpretive signs
- 2. Discuss Board recruitment / strategic planning
- 3. Discuss 2020 budget

Adjourn

Grand Rapids Area Library Board Regular Board Meeting

July 10, 2019 Meeting

Call to Order: The monthly board meeting was called to order at 5:00 by Dennis Jerome.

Roll Call:

Members Present: Sue Zeige, Lisa Tabbert, Randy McCarty, Jean MacDonell, Deb Kee,

and Cyndy Martin.

Members Absent: Max Peters and Richard Thouin

Staff Present: Will Richter

Public Comment:

A. Approval of Agenda: A motion was made to approve the agenda by Jean MacDonell and was seconded by Lisa Tabbert, the motion was passed unanimously.

B. Minutes: A motion was made to approve June minutes by Deb Kee and was seconded by Cyndy Martin, the motion was passed unanimously.

C. Communications

D. Financial Report

- a. A motion was made to approve the financial reports and payment of bills as listed by Deb Kee a second was made by Sue Zeige. On a roll call vote the motion was passed unanimously.
- b. The financial reports are attached on pages 2 and 3.

DATE: 07/03/2019 CIME: 10:55:52 D: AP443000.CGR

CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/10/2019

	VENDOR #	**************************************	AMOUNT DUE
PUBLI	C LIBRARY		
		AMAZON.COM AMERIPRIDE SERVICES INC ARROWHEAD LIBRARY SYSTEM BAKER & TAYLOR LLC BLACKSTONE PUBLISHING BUSY BEES QUALITY CLNG SVC INC COLE HARDWARE INC DEMCO INC GARTNER REFRIGERATION CO INVEST EARLY PROJECT MINITEX NETWORK SERVICES COMPANY NORTHERN BUSINESS PRODUCTS INC PERSONNEL DYNAMICS LLC RECORDED BOOKS INC MICHAEL RUSSELL SCHWARTZ REDI-MIX INC	
	0113100	AMAZON.COM	197.55
	0113233	AMERIPRIDE SERVICES INC	85.74
	0118660	ARROWHEAD LIBRARY SYSTEM	150.92
	0201428	BAKER & TAYLOR LLC	494.04
	0212124	BLACKSTONE PUBLISHING	35.82
	0221700	BUSY BEES QUALITY CLNG SVC INC	1,700.00
	0315455	COLE HARDWARE INC	1.70
	0405500	DEMCO INC	70.23
	0701650	GARTNER REFRIGERATION CO	247.8€
	0914800	INVEST EARLY PROJECT	4,800.00
	1309525	MINITEX	1,685.00
	1405725	NETWORK SERVICES COMPANY	117.83
	1415377	NORTHERN BUSINESS PRODUCTS INC	338.23
	1605665	PERSONNEL DYNAMICS LLC	400.38
	1805150	RECORDED BOOKS INC	560.25
	1821700	MICHAEL RUSSELL	1,987.7€
	1903341	SCHWARTZ REDI-MIX INC	375.00
	2018680	TRU NORTH ELECTRIC LLC	80.00
	2114356	UNIQUE MANAGEMENT SERVICES	134.25
	2315630	WOODS READER	24.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 13,486.56

JHECKS ISSUED-PRIOR APPROVAL PRIOR APPROVAL

OF	APPROVAL		
	0100053	AT&T MOBILITY	395.38
	0605191	FIDELITY SECURITY LIFE INS CO	6.57
	0718015	GRAND RAPIDS CITY PAYROLL	39,609.25
	0815553	NICOLE WICKMAN HOOPS	75.00
	1301146	MARCO TECHNOLOGIES, LLC	120.43
	1301300	DIANA RAE MAGNER	125.00
	1309199	MINNESOTA ENERGY RESOURCES	220.98
	1309335	MINNESOTA REVENUE	54.83
	1321650	DEIRDRE HOWARD MURNANE	75.00
	1405850	NEXTERA COMMUNICATIONS LLC	86.52
	1415032	TOOT IS MODERALD	28 01
	1516220	OPERATING ENGINEERS LOCAL #49	14,020.00
	1621130	P.U.C.	2,951.63
	1913347	KATIE ELIZABETH SMITH	125.00
	2114750	UNUM LIFE INSURANCE CO OF AMER	20.50
	2209665	VISA	72.00
	2301700	OPERATING ENGINEERS LOCAL #49 P.U.C. KATIE ELIZABETH SMITH UNUM LIFE INSURANCE CO OF AMER VISA WASTE MANAGEMENT OF MN INC	289.56
	2301728	AMANDA JEAN WATKINS	250.00
		The second secon	

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 58,572.6

DATE: 07/03/2019 CIME: 10:59:01 (D: AP442000.WOW

CITY OF GRAND RAPIDS VENDOR SUMMARY REPORT

PAGE:

72,059.17

INVOICES DUE ON/BEFORE 07/10/2019 INVOICES IN BATCH LB0710

			PAID THIS	
	VENDOR #	NAME	FISCAL YEAR	AMOUNT DUE

	0100053	AT&T MOBILITY	17,739.84	395.38
	0113100	AMAZON, COM	2,077.65	
	0113233	AMERIPRIDE SERVICES INC	3,269.61	85.74
	0118660	ARROWHEAD LIBRARY SYSTEM	1,180.62	150.92
		BAKER & TAYLOR LLC	8,840.45	494.04
		BLACKSTONE PUBLISHING	881.95	35.82
	0221700	BUSY BEES QUALITY CLNG SVC INC	19,368.00	1,700.00
	0315455	COLE HARDWARE INC	4,370.21	1.70 70.23
	0405500	DEMCO INC	13,329.78	70.23
	0605191	FIDELITY SECURITY LIFE INS CO	531.39	6.57
	0701650	GARTNER REFRIGERATION CO	15,848.47	247.86 39,609.25
		GRAND RAPIDS CITY PAYROLL	3,381,183.15	39,609.25
	0815553	NICOLE WICKMAN HOOPS	75.00	75.00
	0914800	INVEST EARLY PROJECT	3,360.00	4,800.00
	1301146	MARCO TECHNOLOGIES, LLC	6,796.75	120.43
	1301300	DIANA RAE MAGNER	125.00	125.00
	1309199	MINNESOTA ENERGY RESOURCES	26,597.74	220.98
	1309335	MINNESOTA REVENUE	24,495.68	54.81
	1309525	MINITEX	0.00	1,685.00
	1321650	DEIRDRE HOWARD MURNANE	75.00	75.00
	1405725	NETWORK SERVICES COMPANY	7,995.04	117.83
	1405850	NEXTERA COMMUNICATIONS LLC	2,706.66	86.52
	1415032	JODI R NORLUND	75.00	75.00
	1415377	NORTHERN BUSINESS PRODUCTS INC		338.23
	1516220	OPERATING ENGINEERS LOCAL #49	628,614.00	14,020.00
	1605665	PERSONNEL DYNAMICS LLC	12.851.29	400.38
	1621130	P.U.C.	236,765.78	2,951.61
	1805150	P.U.C. RECORDED BOOKS INC MICHAEL RUSSELL SCHWARTZ REDI-MIX INC	3,299.20	560.25
	1821700	MICHAEL RUSSELL	405.00	1,987.76
	1903341	SCHWARTZ REDI-MIX INC	0.00	375.00
	1913347	KATIE ELIZABETH SMITH	125.00	125.00
	2018680	TRU NORTH ELECTRIC LLC	11,156,57	80.00
	2114356	UNIQUE MANAGEMENT SERVICES	11,156.57 796.55	134.25
		UNUM LIFE INSURANCE CO OF AMER	1,536.68	20.50
	2209665	VISA	34,832,93	
	2301700	WASTE MANAGEMENT OF MN INC	18,617.32	289.56
	2301728	AMANDA JEAN WATKINS	250.00	250.00
		WOODS READER	0.00	24.00
13				

TOTAL ALL VENDORS:

E. Staff Reports:

- a. Summary of Library Director's report to the board.
- b. Will pointed out Tracy's report, which showed over 1000 enrolled in summer reading program.
- c. Statistic comments—lag in winter, but above checkouts and circulation compared to last year. eBooks aren't recognized in monthly circulation, is shown in yearly report to the state.
- d. Meetings with local clubs have been very beneficial and appreciated. There continues to be more invitations to local meetings.
- e. Library management—city is doing new comp plan. Working on being accurately represented in cities comp plan.
 - Facilities—reading bar was carpeted, working on heating issues (rebuild and new unit prices are virtually the same), new carpet in entryway.
- f. Playground update—public works doesn't have man power to do anything this fall. People feel it should be on East end near parking lot. Should look like it was intentionally meant to be there, and not an add-on.
- g. Dennis Jerome raised the question on how to let the public know about the Library Board. The report to the community now lists board information.

F. Old Business:

G. New Business:

Consent Agenda: Any item on the consent agenda will be pulled from the consent agenda and moved to the regular agenda on request of any board member or public. A motion was made to approve the consent agenda as submitted by Jean MacDonnell, a second was made by Deb Kee. On a roll call vote the motion was passed unanimously.

- 1. Approve payment of late bills
- 2. Approve contracts and payment to presenters
 - a. Heidi Amouta--\$75.00 for Yoga on the Lawn, 8/3/2019
 - b. Laurie Antonson--\$75.00 for Yoga on the Lawn, 8/17/2019
- 3. Approve Resolution 2019-10 Accepting Donations
 - a. \$9,768.46 from Grand Rapids Area Library Foundation, Teen Space Project

Regular Agenda:

- 1. Set annual non-resident library card fee per section 10.1 (Borrower Criteria) of the General Policies as adopted by the Library Board
 - a. The board policies defined three conditions, 1. Resident of Arrowhead area 2. MN resident with another library's card 3. Individuals who pay non-resident fee set by library board

- b. Very few out of state per year, need to have basis covered because of hot topic issue at libraries. Library board must set annual fee. A Grand Rapids resident pays roughly \$59 in taxes to the library.
- c. They won't be issued a new library card; they will be using their home state library card that they will load in our library.
- d. Randy McCarty made a motion to set out-of-state borrower library card fees at \$50 and was seconded by Dennis Jerome. On a roll call vote the motion was passed unanimously.
- e. As adopted by the board, the out-of-state borrower library fee is going to be set at \$50.

2. Discuss 2020 Library Budget

- a. Will has not received materials yet, may receive by the end of the week. It is most likely going to look like last years. There may not be much adjustment, however on revenue side in regard to passports may have to balance out.
- b. August 29th, 2019 is the date for the budget to be set.
- 3. Discuss ALS/GRAL request to Itasca County
 - a. Will expected to have ALS/GRAL request by now. Once it is finished, the request will be brought to the county as well as the maps created.

Adjourn: The monthly board meeting was adjourned at 5:36 by Dennis Jerome.



Arrowhead Library System

5528 Emerald Ave. • Mt. Iron, MN 55768-2069 • 218-741-3840 • www.alslib.info

July 16, 2019

Itasca County Board of Commissioners c/o Mr. Brett Skyles, County Administrator 123 Northeast 4th Street Grand Rapids MN 55744-2681

Dear Mr. Skyles:

The Arrowhead Library System (ALS) and the Grand Rapids Area Library have had a successful partnership in providing library services to Itasca County residents since 1987. Funding from Itasca County has been a critical component of delivering services, although having that funding frozen for close to ten years has placed a strain on the abilities of both organizations to respond adequately to service needs. As the County prepares its 2020 budget, our agencies are submitting the following 2020 funding request based on current levels of usage and the increasing demands for service from library users.

This year, Itasca County is again providing \$342,709 for library services, which amounts to \$7.56 per county resident. In 2018, the portion going to the Grand Rapids Area Library was \$131,961. As the Board is aware, the current level of support is the minimum amount required to under Minnesota Statute and is nearly \$53,000 less than was provided in 2010. For 2020, we are respectfully requesting a funding total of \$412,709 – an increase of less than \$2 per capita. Based on recent trends in how the funds are divided between ALS and the Library, we estimate that roughly \$27,500 of that increase would go to the Library in 2020.

The ALS-Library distribution formula is based on the Library providing service to several towns and townships immediately surrounding Grand Rapids, usage data indicates that the Library is used by residents from every corner of the county. The Grand Rapids Area Library is one of the busiest libraries in northern Minnesota. In turn, funds received by ALS are also used to benefit library users throughout the entire county, as well as all six public libraries located in Itasca County. This partnership ensures that quality library services are available throughout the county for all residents.

While Itasca County financial support has now remained unchanged since 2012, the cost or providing services have steadily increased. The current level of support does not cover the cost of providing direct services to Itasca County residents. ALS currently provide direct services to communities across Itasca County using the Bookmobile. Current stops include Spring Lake, Bowstring, Talmoon, Effie, Bigfork, Balsam, Deer River, Taconite, Goodland, Pengilly, Nashwauk, Cloverdale, and Togo. County residents also use the Mail-A-Book service that provide library materials delivered via the US Postal Service. Many library users rely heavily on the ALS-provided downloadable e-book and audiobook service to expand their reading options while avoiding lengthy trips to a local library. The demand for this "digital" content continues to grow at about 20% each year, which is simply not sustainable without increased funding.

Included with this letter is some additional documentation relating to the level and extent of usage of the Grand Rapids Area Library by county residents. Staff from ALS and the Grand Rapids Area Library would welcome an opportunity to discuss this request with the County Board or its representatives. While the 2020 request represents a large increase, compared with the 2010 level of support it is far less dramatic. It would seem prudent to also discuss a process for determining future funding adjustments to avoid larger, one-time increases. We look forward to that conversation.

Sincerely,

Jim Weikum Executive Director

pc: Will Richter, Director, Grand Rapids Area Library Shari Fisher, Assistant Director, ALS

Enclosures

JEFFREY T. WALKER

ITASCA COUNTY AUDITOR/TREASURER

ITASCA COUNTY COURTHOUSE 123 NE 4^{TH} ST. GRAND RAPIDS, MINNESOTA 55744 OFFICE 218-327-2860



July 25, 2019

Mr. Jim Weikum Director - Arrowhead Library System 5528 Emerald Avenue Mountain Iron, MN 55768-2069

Dear Mr. Weikum:

The apportionment for June 2019 includes the following totals:

Arbo Township	\$ 4,051.83
Blackberry Township	4,729.28
Feeley Township	2,613.44
Harris Township	13,698.92
Sago Township	1,392.91
Spang Township	941.11
Wabana Township	4,532.59
City of Bass Brook/Cohasset	42,706.77
City of LaPrairie	2,192.05
City of Warba	472.16

TOTAL

cc: Marcia Anderson Grand Rapids Library 140 Northeast 2nd Street Grand Rapids MN 55744

cc: Shirley Miller City of Grand Rapids 420 North Pokegama Avenue Grand Rapids MN 55744

Sincerely,

\$77,331.06

JEFF WALKER, Auditor/Treasurer

By:_



July, 2019

Grand Rapids Area Library 140 NE 2nd Street Grand Rapids, MN 55744

Dear Board President:

Minnesota Statutes 134.13 requires the board of a public library to submit an annual report to the Department of Education no later than April 1 each year. State Library Services appreciates your timely submission and accepts the library's report for 2018.

The information and performance measures in the Minnesota Public Library Report are used to assess and improve public library services by decision makers and other stakeholders at the federal, state and local levels.

Public libraries remain popular community assets throughout the state. In 2018, there were more than 3.8 million registered public library customers—seven out of ten Minnesotans. Minnesota libraries owned almost 23 million items for loan to customers. Customers borrowed or downloaded those items 52 million times. Customers went online during 11.3 million library computer and wireless sessions. Libraries sponsored 72,239 programs that attracted more than 1.6 million diverse individuals of all ages. Public library use was greater in 2018 than any prior year.

Report data for all Minnesota public libraries is accessible from the State Library Services Statistics page (https://education.mn.gov/MDE/dse/Lib/sls/stat/) on the Minnesota Department of Education website. 2018 annual reports will be added in July.

Thank you for your library's contribution.

Sincerely,

Joe Manion

Joseph Manion

Library Development and Services Specialist 651-582-8640 | joe.manion@state.mn.us

Minnesota Department of Education 1500 Highway 36 West, Roseville, MN 55113 education.mn.gov

Barb Sanderson



Commissioner Ben DeNucci
County Courthouse

July 30, 2019 Itasca

Dear Commissioner DeNucci,

First of all, I want to thank you most sincerely for the financial and personal support the Itasca County Board made to the construction of the new public library in 2000. As co-chair of the building committee and the grant writer for the project, I met with commissioners at that time to request county support. Commissioners did not immediately know where they could find funds but after some research came up with a generous grant to help us complete the project. The library we enjoy today would not be the community information center it is without county support almost two decades ago.

Since that time, the residents of every region of Itasca County have made this beautiful library the success it is. The library serves information and technology needs as well as being an important site for community engagement and services to children and families of all economic backgrounds. It is also a showcase that has brought considerable pride and economic promotion to Itasca County from all across the state.

As you know the library is requesting an increase in funding from the county for services provided to our 20,000 county residents who are library cardholders, most of whom live outside the city of Grand Rapids. I encourage you to support that increase. As a county taxpayer, I believe that our county can do much better than provide a minimum contribution to maintain library services and that increases in funding need to be part of the county budget process each year.

Thank you again for past and future support for our library.

Cordially,

Barb Sanderson

Barb Sanderson

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Commissioner Davin Tinquist Itasca County Courthouse 123 NE 4th St. Grand Rapids, MN 55744

Dear Mr. Tinquist:

On Sunday, July 28, Mr. Will Richter's library column asked users of the library to write to the County Board of Commissioners concerning an increase in the county's contribution to the Grand Rapids Area Library. As a relative newcomer to this area, I was appalled that the amount of the contribution has not increased in over 8 years.

I am a retired librarian, having worked primarily in large academic and large public libraries. This letter addresses the modern concept of the public library as a "service agency". We no longer staff the library with a scowling librarian at the reference desk who tells users not to talk in the library. Especially with the advent of the Internet, any library can provide services to users that we only dreamed of in the past.

For example, people are often in quest of forms – current and prior year tax forms, applications for jobs, applications for scholarships, applications for social service assistance. The list goes on. People also need to know names and addresses and phone numbers of government agencies. Many of these individuals are not proficient users of the Internet; librarians do instruction in computer use to help users find the information they need.

We also find information not often asked for – the text of laws and regulations (both state and national) are readily available on the Internet. There are websites that show which libraries in the state own a copy of a book not available locally. Librarians can help users request that the book be sent directly to the Grand Rapids library.

And children? I'm often in the GRAL. On the days when there is a Story Hour, young children come in to the library, literally running from their mothers to reach the children's section. They sing a short song, listen to a story, and then on some occasions run to a meeting room where there is an activity to participate in. GRAL offers excellent story hours to excited children! Hopefully they will grow up, remain in the Rapids area---and, fondly remembering Story Hour---will become excited taxpayers willing to pay increased taxes to support their library.

From time to time I use other libraries in the Arrowhead Library System. I can honestly say that the best book selection in done at GRAL. The librarians here choose a wider variety of non-fiction than in other libraries. In addition to history and current events, there seem to be more

books on self-help, solving family problems, inter-generational conflict, etc. There is something for everyone here!

In closing, I would urge the County Commissioners to increase their support of GRAL. We need to continue to support this important library which provides services not only to Rapids residents, but also to many of us in nearby communities. Our library staff (librarians, clerks, and volunteers) and friendly and welcoming. They work hard to provide many services to us. We need to make certain that they have the proper tools (books, magazines/newspapers, and the Internet) to answer all of our questions. And, of course, we need to have sufficient funds to pay good salaries to help us keep our well-trained staff.

Sincerely,

(Ms.) Roberta R. Palen

I recently found myself without a job. While I was in library, you guys showed knowledge and kindness to me and my computer ignorance. Amy, the thinks you helped me with 2 weeks ago, led directly to my being hired. Thanks to all of you: John, Will and Amy.

Bell Whither

LIBRARY FINANCIALS

- 1. Schedule of Changes in Revenue, Expenditures, and Fund Balance
- 2. Revenue and Expenditures YTD
- 3. Detail Revenue and Expense Report
- 4. Bill List Summary
- 5. Detail Bill List
- 6. Alphabetical Bill List

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY

SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE FOR THE SEVEN MONTHS ENDING JULY 31, 2019 With Comparative Totals for July 31, 2018

•		,,		Percent
	2018	2019	2019	of
	Actual	Actual	Budget	Budget
Fund Balance 1/1/XX:				
Cash Flow	429,619	430,264	430,264	
Compensated Absences	40,717	41:263	41,263	
Emergency/unanticipated Expenditures	44,574	47,641	47,641	
Major Equipment Replacement	-	1:::::::: <u>-</u> :	-	
		.::::::::::::::::::::::::::::::::::::::	- 100	
TOTAL FUND BALANCE 1/1/XX	514,910	5.19;168.	519,168	
Revenues:				
Taxes	404.045			
	401,315	395,946	702,687	56%
Intergovernmental	-	206	133,282	0%
Charges for Services Fines & Forfeits	32,143	28,696	45,600	63%
	6,851	6;790	12,000	57%
Blandin Grant		· · · · · · · · · · · · · · · · · · ·	-	0%
GR Library Foundation	5,100	12;846.	8,000	161%
Miscellaneous	36,917	24,125	14,500	166%
Other Sources-Insurance Recovery	-	: · · · · · · · · · · · · · · · · · · ·	-	0%
Other Sources-Fund Balance Usage	-			0%
TOTAL REVENUES	482,326	∴.468;6D8·	916,069	51%
F				
Expenditures:				
Personnel	366,291	365;384	687,432	53%
Supplies/Materials	49,803	56,068	87,700	64%
Other Services/Charges	81,908	79;41.0.	140,937	56%
GRACF Library Foundation	-	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	-	0%
Blandin Grant				0%
TOTAL EXPENDITURES	498,002	500,861	916,069	55%
ODEDATING GUDDI HE (DETICITE)				
OPERATING SURPLUS (DEFICIT)	(15,677)	(32,252)	-	
Gr Rapids Library Foundation Captl Grant	_		_ 1	0%
Capital Outlay	4,408	::::::8;521	_	0%
	1,100		-	0 70
Fund Balance 7/31/XX				
Cash Flow	409,535	389,491	430,264	
Compensated Absences	40,717	41,263	41,263	
Emergency/unanticipated Expenditures	44,574	47,641	47,641	
Major Equipment Replacement			77,041	
TOTAL FUND BALANCE 7/31/XX	\$ 494,826	\$ 478,395	\$ 519,168	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$32,280 as of 12/31/18. This endowment is not available for current operations.

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES YEAR TO DATE THROUGH JULY 31, 2019

Account Number	Account Description		2019 Budget		Year to Date	Percent
211-00-31-00-0100	CURRENT	\$	702,687	\$	338,426	of Budget 48%
211-00-31-00-0200	DELINQUENT	Φ	102,001	Φ	938	
211-00-31-00-4055	FISCAL DISPARITIES		-		56,582	0% 0%
211-00-33-00-4250	STATE OF MINNESOTA		-		206	0%
211-00-33-00-6300	LIBRARY CONTRACTS		128,000		200	0%
211-00-34-00-7960	ALS CROSS-OVERS		5,282		F 202	
211-00-34-00-7970	PHOTO COPIES		2,200		5,282	100%
211-00-34-00-7975	INTERNET				2,028	92%
211-00-34-00-7980	LIBRARY FEES-PROCTORING		3,500		1,712	49%
211-00-34-00-7982	PASSPORT PROCESSING FEE		600		260	43%
211-00-34-00-7990	FAX MACHINE USE		38,500		18,305	48%
211-00-35-00-1030	LIBRARY FINES		800		1,109	139%
211-00-33-00-1030			12,000		6,790	57%
211-00-37-00-2310	DONATIONS MEMORIAL POOLS		1,500		16,453	1097%
211-00-37-00-2320	DONATIONS CHILDRENG LIBRARY		1,000		295	30%
211-00-37-00-2337	DONATIONS-CHILDRENS LIBRARY		1,000		-	0%
211-00-37-00-2365	DONATION-LIBRARY PROGRAMS		200		-	0%
	ENDOWMENT FUND INCOME		1,300		1,343	103%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN		8,000		12,846	161%
211-00-37-00-2375	MEETING ROOM RECEIPTS		4,500		2,555	57%
211-00-37-00-2450	MISCELLANEOUS		2,000		1,733	87%
211-00-37-00-5100	INVESTMENT INCOME		3,000		1,746	58%
			916,069		468,608	51%
211-00-39-00-5500	FUND BALANCE USAGE		-		-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT		-		-	0%
211-00-75-10-1010	SALARY-FULL TIME		442,059		234,789	53%
211-00-75-10-1030	SALARY-PARTTIME		22,803		12,125	53%
211-00-75-10-1050	CONTRACTED SERVICES		7,000		5,656	81%
211-00-75-10-1210	PERA		34,865		17,661	51%
211-00-75-10-1220	FICA		28,821		14,535	50%
211-00-75-10-1250	MEDICARE		6,740		3,400	50%
211-00-75-10-1310	HEALTH INSURANCE		142,668		75,708	53%
211-00-75-10-1330	LIFE INSURANCE		221		142	64%
211-00-75-10-1510	WORKERS COMPENSATION		2,255		1,367	61%
211-00-75-20-2010	OFFICE SUPPLIES		7,000		4,230	60%
211-00-75-20-2020	COPY SUPPLIES		1,400		637	45%
211-00-75-20-2030	PRINTING/BINDING		900		811	90%
211-00-75-20-2060	COMPUTER SUPPLIES		2,600		2,727	105%
211-00-75-20-2070	COMPUTER INVENTORY		2,500		3,502	140%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999		5,900		10,850	184%
211-00-75-20-2090	INVENTORIAL SUPPLIES		1,000		826	83%
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS		500		132	26%
211-00-75-20-2100	OPERATING SUPPLIES		2,000		820	41%
211-00-75-20-2110	BOOKS					
211-00-75-20-2120	AUDIONISUAL		44,000		22,987	52%
211-00-75-20-2120	NEWSPAPERS		9,000		5,812	65%
211-00-75-20-2140	PERIODICALS		1,400		1,055	75%
211-00-75-20-2140			7,000		78	1%
	MAINTENANCE TOOLS/SUPPLIES		2,500		1,602	64%
211-00-75-30-3000	PROFESSIONAL SERVICES		500		395	79%
211-00-75-30-3010	ACCOUNTING SERVICES		900		1,131	126%
211-00-75-30-3070	LAUNDRY		650		611	94%
211-00-75-30-3090	JANITORIAL SERVICES		20,400		11,900	58%
211-00-75-30-3100	OTHER CONTRACTED SERVICES		6,000		17,085	285%
211-00-75-30-3210	TELEPHONE		6,000		3,105	52%
211-00-75-30-3220	POSTAGE/FREIGHT		3,000		1,949	65%

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES YEAR TO DATE THROUGH JULY 31, 2019

Account Number	Account Description	2019 Budget	Year to Date	Perce of Bud	
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	500	80		16%
211-00-75-30-3255	STAFF TRAINING	500	128		26%
211-00-75-30-3260	COMMUNITY ED PROMOTION	300	205		68%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	931		47%
211-00-75-30-3510	PUBLISHING & ADVERTISING	300	458		153%
211-00-75-30-3610	GENERAL INSURANCE	9,000	5,082		56%
211-00-75-30-3810	ELECTRICITY	30,000	16,310		54%
211-00-75-30-3840	GARBAGE REMOVAL	3,600	2,615		73%
211-00-75-30-3860	HEAT-NATURAL GAS	4,000	2,191		55%
211-00-75-30-4000	MAINTENANCE CONTRACTS	8,000	4,765		60%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	4,732		32%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	328		33%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	854		9%
211-00-75-30-4030	ONLINE SERVICES	3,000	1,862		62%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	9,000	1,771		20%
211-00-75-30-4100	EQUIPMENT LEASES	1,440	843		59%
211-00-75-30-4330	DUES & SUBCRIPTIONS	300	-		0%
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	100	80		80%
211-00-75-30-4900	TRANSFER TO RESERVE	6,447	_		0%
211-00-75-50-5500	EQPT/MACH/FURN/FIX	-	7,708		0%
211-00-75-50-5900	BUILDING/BLDG IMPROV	-	813		0%
	TOTAL EXPENDITURES	916,069	509,381		56%
	SURPLUS REVENUES/(EXPENDITURES)	_	(40,773)		

CITY OF GRAND RAPIDS

DETAILED REVENUE & EXPENSE REPORT

MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES

FOR 7 PERIODS ENDING

JULY 31, 2019

PAGE: F-YR:

FUND: PUBLIC LIBRARY

			TARREST TO				
ACCOUNT	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED CO BALANCE	% COLL/ EXP.
REVENUES TAXES							1
211-00-31-00-0100 211-00-31-00-0200 211-00-31-00-0210 211-00-31-00-4055 211-00-31-00-9100	00 CURRENT 00 DELINQUENT 10 ANNEXATION 55 FISCAL DISPARITIES 00 PENALTIES & INTEREST-DELINQUEN	00000	702,687.00	8,425. 937. 6,581.	00000	364,261.24 (937.83) 0.00 (56,581.91)	48 100 100
TOTAL TOTAL TAXES		00.0	702,687.00	395,945.50	00.0	306,741.50	56
INTERGOVERNMENTAL	AL.						
211-00-33-00-0210 211-00-33-00-4025 211-00-33-00-4060 211-00-33-00-4250 211-00-33-00-6310	10 ANNEXATION 25 MARKET VALUE HOMESTEAD CREDIT 50 SUPPLEMENTAL AID 50 STATE OF MINNESOTA 10 LIBRARY CONTRACTS	000000	0.00 0.	200000000000000000000000000000000000000	000000	0.00 0.00 0.00 (206.09) 128,000.00	100
TOTAL TOTAL INTERGOVERNMENTAL CHARGES FOR SERVICES	GOVERNMENTAL SERVICES	00.0	128,000.00	206.09	00000	7,793	00
211-00-34-00-7960 211-00-34-00-7970		0.00	5,282.00	5,282.00	00.0	0.00	100
211-00-34-00-7975 211-00-34-00-7980 211-00-34-00-7982		283.67 80.00 3,535.00	3,500.00	1,712.33 260.00 18,305.00	00.0	1,787.67 340.00 20,195.00	4 4 4 8 8
211-00-34-00-7983	35 FOSIAGE REIMBURSEMENIS-IESIS 90 FAX MACHINE USE	302.93	800.00	1,108.58	0.00	0.00 (308.58)	139
TOTAL TOTAL CHARGES FOR	DR SERVICES	4,483.33	50,882.00	99	00.0	185	26

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YID ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING
JULY 31, 2019

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PAGE: F-YR:

FUND: PUBLIC LIBRARY

	FOND: FOBD.	FUBLIC LIBRARI				
ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED O BALANCE	% COLL/ EXP.
REVENUES FINES & FORFEITS				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
211-00-35-00-1030 LIBRARY FINES	910.60	12,000.00	6	00.0	5,210.26	57
TOTAL TOTAL FINES & FORFEITS	910.60	12,000.00	6,789.74	00.0	5,210.26	57
MISCELLANEOUS REVENUE						
	1,180.00	1,500.00	16,452.54	00.0	(14.952.54)	1097
211-00-37-00-2320 DONATIONS-MEMORIAL BOOKS	0.00	1,000.00	295.00	00.00	705.00	30
	00.00	1,000.00	0.00	00.00	1,000.00	0
	00.0	200.002	0.00	00.00	200.00	0
	3,077.66	8,000.00	12.846.12	00.00	(43.25)	103
	00.00			00.00	0.00	0
	377.50	4,500.00	2,554.60	0.00	1,945.40	57
211-00-37-00-2420 BLANDIN GRANTS	0.00	00.00	00.0	00.00	00.00	0
211-00-37-00-2421 MIRC GRANI			0	00.00	00.00	0
	232.33	2,000.00	1,733.11	00.00	266.89	8.7
	00.0	0.00	00.00	00.00	00.00	0
	0 . 0	0.0	0.0	00.00	00.00	0
	1,516.79	3,000.00	1,746.16	00.0	1,253.84	28
	7	2,500	36,970.78	0.00	(14,470.78)	164
IOIAL MISCELLANEOUS REVENUE	6,384.28	22,500.00	36,970.78	0.00	(14,470.78)	164
OTHER SOURCES						
INSURANCE RECOVERY	00.00	0.00	0.00	00.00	00.0	C
SALES OF GENL FIXED	00.0	00.00	00.00	0.00	0	0
211-00-39-00-5030 OFERATING TRANSFERS IN	0.00	00.0	00.00	00.00	00.00	0
ZII-UU-39-UU-350U FUND BALANCE USAGE	00.0	00.0	00.0	00.0	00.00	0
TOTAL TOTAL COMPOSE	00.00	0.00	00.0	00.0	00.0	0
TOTAL CINER SCONCES	00.0	00.0	00.00	00.00	00.00	0

CITY OF GRAND RAPIDS DETAILED REVENUE & EXPENSE REPORT MONTH & YID ACTUAL WITH OUTSTANDING ENCUMBRANCES FOR 7 PERIODS ENDING JULY 31, 2019

PAGE: F-YR:

	FUND: PUBL	PUBLIC LIBRARY				
ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	LLECTED/ CUMBERED ALANCE	% COLL/ EXP.
TOTAL REVENUES:	11,778.21	916,069.00	468,608.46	00.0	447,460.54	51
EXPENSES GENERAL ADMINISTRATION						
211-00-75-00-7200 OPERATING TRANSFER OUT	00.0		00.0	0.	0	0
TOTAL	00.0	00.0	00.0	00.0	00.0	0
PERSONNEL						
	33,347.55	442,059.00	234,788.93	613.55	206,656.52	53
211-00-75-10-1020 SALARY-FULLTIME/OVERTIME	L	(,	0.00		0
211-00-75-10-1030 SALARY-PARTTIME	1,754.40	22,803.00	12,125.36	0.00	10,677.64	53
	0.00	0.00	0.00	00.00	0.00	0 6
	2,586.63	34,865.00	17.661.18		17, 203, 82	7 6
	2,125.52	28,821.00	14,535.49	00.00	14,285.51	20
	497.12	6,740.00	3,399.51	0.00	3,340.49	50
	14,020.00	142,668.00	75,708.00	00.00	00.096,99	53
	23.50	221.00	142.40	00.00	78.60	64
DENTAL	00.0	00.0	00.0	00.00	00.00	0
	0.49	00.00	0.45	00.00	(0.45)	100
UNEMPLOY	00.00			00.00	00.00	0
211-00-75-10-1510 WORKERS COMPENSATION	54.68	2,255.00	1,366.76	00.00	888.24	61
TOTAL PERSONNEL	54,664.43	43	365,383.62	613.55	321,434.83	53
OFFIC	235.04	7,000.00	4,229.75	00.00	2,770.25	09
	247.58	1,400.00	636.56	00.00	763.44	45
	00.00	900.00	811.41	00.00	88.59	06
BINDINGS	00.00	00.00	0.00	00.00	00.00	0
	708.79	2,600.00	2,726.63	00.00	(126.63)	105
	00.00	2,500.00	3	00.0	(1,002.08)	140
211-00-75-20-2075 ASSET'S BETWEEN \$700-\$4999	00.00	5,900.00	50	0.00	(4,950.16)	184
	00.0	T,000.00	825.93	00.0	174.07	83

PAGE: F-YR:

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YID ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING
JULY 31, 2019

FUND: PUBLIC LIBRARY

		FISCAL	FISCAL		UNCOLLECTED	o)c
ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	YEAR BUDGET	YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	0	COLL/ EXP.
EXPENSES			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		-
GENERAL ADMINISTRATION SUPPLIES & MATERIALS						
VOLUNTEER		500.00	131.94	00.00	368.06	26
	289.7	2,000.00	819.63	280.80	66	55
	24.6	0	5.5	51.6	,061	54
	284.59	0	812	00.00	3,187.73	65
	0	1,400.00	4	00.00	345.04	75
PERIODICALS	0.0	0	∞	0.	6,922.00	1
	9.	0	•	291.52	69.909	92
	°.	•	00.0	00.00	00.00	0
211-00-75-20-2210 EQUIPMENT PARTS	00.0	00.0		00.00	00.00	0
TOTAL SUPPLIES & MATERIALS			56,067.66	1,523.94	30,108.40	99
OTHER SERVICES & CHARGES						
211-00-75-30-3000 PROFESSIONAL SERVICES	00.0	500.00	394.85	00.00	105.15	79
211-00-75-30-3010 ACCOUNTING SERVICES	1,131.25	00.006	31 2		362 5	
211-00-75-30-3040 LEGAL	0	0	0		70011	7
211-00-75-30-3070 LAUNDRY	85.74		610.88	. 10	. 10	σ
211-00-75-30-3090 JANITORIAL SERVICES	1,700.00	0.00	0	0.0	0	0 00
211-00-75-30-3100 OTHER CONTRACTED SERVICES		000	085	0	,335.0	289
	20	,000,	-44	0.0	2,895.45	2
	369.30	3,000.00	9		0	65
	00.0	500.00	80.16	00.00	419.84	16
	00.0	0.00	127.60	00.00	372.40	26
COMMUNITY ED	0	00	205.00	00.00	95.00	89
	143.20	°.	930.80	00.00	1,069.20	47
	00.0	0.0	00.0	00.00	00.00	0
	0	0	458.00	00.0	(158.00)	153
	726.00	0,000,6	,082.0	00.00	3,918.00	26
	0.0	0.000,	,30	00.0	13,690.49	54
	180.00	,600.0	2,614.80	180.00	805.20	7.8
	00.00	0.000,	,190.9	00.0	1,809.04	52
	0.0	∞	65	00.00	3,234.62	09
	75.00	000'	31.5		4.	32
211-00-75-30-4015 GROUNDS MAINTENANCE	00.00	1,000.00	327.50	00.00	672.50	33

CITY OF GRAND RAPIDS DETAILED REVENUE & EXPENSE REPORT MONTH & YID ACTUAL WITH OUTSTANDING ENCUMBRANCES FOR 7 PERIODS ENDING JULY 31, 2019

PAGE: F-YR:

	FUND: PUB	PUBLIC LIBRARY				
ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING	UNCOLLECTED/ UNENCUMBERED CC BALANCE	% COLL/ EXP.
BXPBNSES						1
GENERAL ADMINISTRATION OTHER SERVICES & CHARGES						
	00.00	9,000.00	854.17	00.00	8,145.83	6
	00.00	00.00	0.00	00.00	0.0	0
	0.0	3,000.00	1,861.87	00.00	1,138.13	62
	247.86	,000	1,771.44	00.00	7,228.56	20
EQUIPMENT	120.43	1,440.00	843.01	0.	596.99	59
	00.00	00.00	00.00	00.00	00.00	0
	00.0	00.0	00.00	00.00	00.00	0
	00.0	00.00	00.0	00.00	00.00	0
	00.0	00	00.0	00.00	300.00	0
	00.00	100.00		00.00	19.72	80
GRANDNET COSTS	00.00	00.0			00.00	0
	00.00	00.0	00.00	00.00	0.00	0
FACILITY	00.00	00.0	00.0	0.00	0.00	0
211-00-75-30-4900 TRANSFER TO RESERVE	00.0	47	0.00	00.00	,447.	0
TOTAL OTHER SERVICES & CHARGES	5,999.12	140,937.00	79,409.51	1,589.83	59,937.66	57
	00.0	00.00	7,708.07	00.00	(7,708.07)	100
211-00-75-50-5900 BUILDING/BLDG IMPROV	00.0	00.0	31	00.0	312.5	100
TOTAL CAPITAL OUTLAY	0.00		8,520.57	00.0	(8,520.57)	100
TOTAL GENERAL ADMINISTRATION	66,014.64	916,069.00	509,381.36	3,727.32	402,960.32	26
BLANDIN GRANT						
211-00-95-00-5720 BLND GRANT-CONTRACT SERVICES	00.0	00.00	0.00	00.00	00.0	0
	00.00	00.00	00.00	0.00	00.00	0
	00.0	00.00	00.00	00.00	00.00	0
	00.0	00.0	00.00	00.00	00.00	0
	00.00	00.0	00.0	00.00	00.00	0
	0	0	00.0		00.00	0
211-00-95-00-5760 BLANDIN GRNT-SMALL GRANTS	00.0	00.00	00.0	00.0	0.00	0
TOTAL	00.0	0.00	00.0	00.0	00.0	0

CITY OF GRAND RAPIDS DETAILED REVENUE & EXPENSE REPORT MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES FOR 7 PERIODS ENDING JULY 31, 2019

PAGE: F-YR:

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ % UNENCUMBERED COLL/ BALANCE EXP.	% COLL/ EXP.
TOTAL BLANDIN GRANT TOTAL EXPENSES:	0.00	0.00	0.00	3,727.32	402,960.32	56
TOTAL FUND REVENUES TOTAL FUND EXPENSES FUND SURPLUS (DEFICIT)	11,778.21 66,014.64 (54,236.43)	916,069.00 916,069.00 0.00	468,608.46 509,381.36 (40,772.90)	3,727.32	447,460.54 402,960.32	51
TOTAL ALL FUND REVENUES TOTAL ALL FUND EXPENSES ALL FUND SURPLUS (DEFICIT)	11,778.21 66,014.64 (54,236.43)	916,069.00 916,069.00 0.00	468,608.46 509,381.36 (40,772.90)	3,727.32	447,460.54	51

DATE: 08/09/2019 ME: 08:47:56 AP443000.CGR

VENDOR # NAME

CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT PAGE:

AMOUNT DUE

INVOICES DUE ON/BEFORE 08/14/2019

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
2 obbit o bibling	AMAZON.COM AMERIPRIDE SERVICES INC ANDERSON GLASS ARROWHEAD LIBRARY SYSTEM BAKER & TAYLOR LLC BLACKSTONE PUBLISHING BUSY BEES QUALITY CLNG SVC INC COLE HARDWARE INC DEER RIVER HIRED HANDS INC CITY OF GRAND RAPIDS INVEST EARLY PROJECT MN STATE RETIREMENT SYSTEM NETWORK SERVICES COMPANY NORTHERN BUSINESS PRODUCTS INC PERSONNEL DYNAMICS LLC RAPIDS PLUMBING & HEATING INC RECORDED BOOKS INC SIM SUPPLY INC STOKES PRINTING & OFFICE TREASURE BAY PRINTING UNIQUE MANAGEMENT SERVICES VIKING ELECTRIC SUPPLY INC	
0113100	AMAZON.COM	184.85
0113233	AMERIPRIDE SERVICES INC	57.16
0114200	ANDERSON GLASS	75.00
0118660	ARROWHEAD LIBRARY SYSTEM	69.25
0201428	BAKER & TAYLOR LLC	3,938.89
0212124	BLACKSTONE PUBLISHING	239.99
0221700	BUSY BEES QUALITY CLNG SVC INC	1,700.00
0315455	COLE HARDWARE INC	32.95
0405223	DEER RIVER HIRED HANDS INC	180.00
0/18010	TIMESE FARIN PROJECT	1,131.25
1309332	MN CTATE DETERMENT CYCTEM	640.00
1405725	METWORK SERVICES COMPANY	209 70
1415377	NORTHERN BUSINESS DEODIECTS INC	945 83
1605665	PERSONNEL DYNAMICS LLC	646 49
1801610	RAPIDS PLUMBING & HEATING INC	23.85
1805150	RECORDED BOOKS INC	7.95
1909510	SIM SUPPLY INC	125.28
1920555	STOKES PRINTING & OFFICE	87.96
2018225	TREASURE BAY PRINTING	6.50
2114356	UNIQUE MANAGEMENT SERVICES	143.20
2209421	VIKING ELECTRIC SUPPLY INC	280.80
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	
		7/
CHECKS ISSUED DRIVE	ADDDOMAL	
CHECKS ISSUED-PRIOR PRIOR APPROVAL		
0605191	FIDELITY SECURITY LIEF INC CO	6 57
0718015	FIDELITY SECURITY LIFE INS CO GRAND RAPIDS CITY PAYROLL LINCOLN NATIONAL LIFE	39 697 67
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	278.05
1301300	DIANA RAE MAGNER	125.00
1309199	LINCOLN NATIONAL LIFE MARCO TECHNOLOGIES, LLC DIANA RAE MAGNER MINNESOTA ENERGY RESOURCES MINNESOTA REVENUE NEXTERA COMMUNICATIONS LLC OPERATING ENGINEERS LOCAL #49	139.23
1309335	MINNESOTA REVENUE	74.29
1405850	NEXTERA COMMUNICATIONS LLC	74.50 11,216.00
1516220	OPERATING ENGINEERS LOCAL #49	11,216.00
1601/50	PAUL BUNYAN COMMUNICATIONS	491.68
1621130		3,001.13
	KATIE ELIZABETH SMITH	250.00
2209665	VISA	433.20
2301728	AMANDA JEAN WATKINS	375.00
	HEIDI BETH HENRIKSEN AMOUTA KATHRYN THIES	75.00
T001190	JENNA JUSTINE JOY HASS	75.00 75.00
1001171	CCAN TOO BUILDED ANNAC	75.00
	TOTAL PRIOR APPROVAL ALLOWED IN TEH SUM OF	: \$ 56,465.32

TOTAL PRIOR APPROVAL ALLOWED IN TEH SUM OF: \$ 56,465.32

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

PAGE:

INVOICES DUE ON/BEFORE 08/14/2019

			NO TOO CENTONIE	ON THE OWN TO 11/2010			
INVOICE # VENDOR #	INVOICE	ITEM #	DESCRIPTION	ACCOUNT # P.O.	*	PROJECT DUE DATE	ITEM AMT
0113100 AMAZON.COM		l 			 		1 1 1 1 1 1 1 1 1 1 1
445785468767-L	07/11/19	01	2 DVDS/AUTH#1053	211-00-75-20-2120 19002337	2337	08/14/19	36.65
				AUDIO/VISUAL	II	INVOICE TOTAL:	36.65
669946379387-L	07/09/19	01	1 BOOK/AUTH#1028	211-00-75-20-2110 19002337	2337	08/14/19	12.59
				POOR .	II	INVOICE TOTAL:	12.59
679598795794-L	07/03/19	01	12 BOOKS/AUTH#1169	211-00-75-20-2110 19002337	2337	08/14/19	124.80
				DOON	NI.	INVOICE TOTAL:	124.80
757959546897-L	06/29/19	01	1 BOOK/AUTH#1016	211-00-75-20-2110 19002317	2317	08/14/19	10.81
				POOP	IN	INVOICE TOTAL: VENDOR TOTAL:	10.81
0113233 AMERIPRIDE	SERVICES INC	υ					
3501394122-L	07/16/19	0.1	MAT CLASSIC CLTD/C#41-513	211-00-75-30-3070 19002192	2192	08/14/19	28.58
				LACINDRI	NI	INVOICE TOTAL:	28.58
3501399608-L	07/30/19	01	MAT CLASSIC CLTD/C#41-513	211-00-75-30-3070 19002329	329	08/14/19	28.58
				LAONDKI	IN	INVOICE TOTAL: VENDOR TOTAL:	28.58
T000624 HEIDI BETH	BETH HENRIKSEN AMOUTA	MOUT	ď				
I	08/05/19	01	YOGA PROGRAM 8/3/19	999-99-00-00-1000		08/14/19	75.00
					IN	INVOICE TOTAL: VENDOR TOTAL:	75.00

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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		INVOICES DUE ON/B	ON/BEFORE 08/14/2019		
INVOICE # VENDOR #	INVOICE IT. DATE #	ITEM # DESCRIPTION	ACCOUNT # P.O. #	PROJECT DUE DATE	ITEM AMT
0114200 ANDERSON GL	GLASS				
I048257-L	07/02/19 0	01 ADJUSTED CLOSERS, DOOR	211-00-75-30-4010 19002315 BUILDING MAINT/REPAIRS	08/14/19 INVOICE TOTAL:	75.00
0118660 ARROWHEAD LIBRARY	IBRARY SYSTEM			FH	75.00
14566-L	06/30/19 0	01 OVERDUE NOTICES - JUNE 2019		08/14/19	29.25
	0	02 LOST BOOK	OFFICE SUPPLIES 211-00-75-30-4545 19002313 INTERLIBRARY LOAN CHARGES		40.00
				INVOICE TOTAL: VENDOR TOTAL:	69.25
0201428 BAKER & TAY	TAYLOR LLC				
2034636071-L	06/28/19 01	1 8 BOOKS/CUST#L411199	211-00-75-20-2110 19002063	08/14/19	103.38
				INVOICE TOTAL:	103.38
2034640898-L	06/28/19 01	1 13 BOOKS/CUST#L025981	211-00-75-20-2110 19002063	08/14/19	175.92
				INVOICE TOTAL:	175.92
2034642332-L	06/28/19 01	1 71 BOOKS/CUST#L025981	211-00-75-20-2110 19002063	08/14/19	672.32
				INVOICE TOTAL:	672.32
2034644457-L	07/05/19 01	1 3 BOOKS/CUST#L025981	211-00-75-20-2110 19002446 BOOKS	08/14/19	23.34
				INVOICE TOTAL:	23.34
2034649096-L	07/05/19 01	1 39 BOOKS/CUST#L025981	211-00-75-20-2110 19002446 BOOKS	08/14/19	536.54
				INVOICE TOTAL:	536.54

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INVOICES DUE ON/BEFORE 08/14/2019

			INVOICES DUE ON/BEFORE	FORE 08/14/2019				
INVOICE # VENDOR #	INVOICE I DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT DUE	DATE	ITEM AMT
0201428 BAKER & TAY	TAYLOR LLC							
2034649323-L	07/08/19 (01	73 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446	/80	08/14/19	771.69
				DOG P. S.		INVOICE TOTAL:		771.69
2034663736-L	07/10/19 (01	23 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446	/80	08/14/19	295.32
				DOON		INVOICE TOTAL:		295.32
2034667546-L	07/15/19 (01	16 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446	/80	08/14/19	209.71
				DOON O		INVOICE TOTAL:		209.71
2034670709-L	07/15/19 (01	12 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446	/80	08/14/19	170.54
						INVOICE TOTAL:		170.54
2034677509-L	07/17/19 (01	7 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446	/80	08/14/19	103.03
						INVOICE TOTAL:		103.03
2034687342-L	07/24/19 (01	5 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446	/80	08/14/19	74.36
						INVOICE TOTAL:	·	74.36
2034688259-L	07/24/19 (01	49 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446	/80	08/14/19	556.45
						INVOICE TOTAL:		556.45
2034693234-L	07/30/19	01	7 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446	/80	08/14/19	85.27
						INVOICE TOTAL:		85.27
2034695776-L	07/29/19 0	01	11 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446	/80	08/14/19	161.02
						INVOICE TOTAL: VENDOR TOTAL:		161.02

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			INVOICES DUE ON/BEFORE	FORE 08/14/2019				
INVOICE # VENDOR #	INVOICE I DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124 BLACKSTONE	E PUBLISHING							
1129641-L	07/29/19	01	3 BOCD CUST ID 101678	211-00-75-20-2120 1 AUDIO/VISUAL	19002438		08/14/19	139.99
						INVOICE TO	TOTAL:	139.99
1130155-L	07/31/19	01	2 BOCD CUST ID 101678	211-00-75-20-2120 1 AUDIO/VISUAL	19002438		08/14/19	100.00
						INVOICE TOTAL: VENDOR TOTAL:	OTAL: FAL:	100.00
0221700 BUSY BEES	QUALITY CLNG	SVC	INC					
6141-L	07/24/19	01	LIBR JUL CLEANING SERVICE	211-00-75-30-3090 19002267 JANITORIAL SERVICES	.9002267		08/14/19	1,700.00
						INVOICE TOTAL: VENDOR TOTAL:)TAL:	1,700.00
0315455 COLE HARDWARE INC	ARE INC							
2306060-L	07/11/19	01	PLUNGER/C#GRPUBLIC	211-00-75-20-2150 19002200 MAINTENANCE TOOLS/SUPPLIES	-2150 19002200 TOOLS/SUPPLIES		08/14/19	23.97
						INVOICE TO	TOTAL:	23.97
2307125-L	07/24/19	01	FLUOR BULBS 4W-6" #GRPUBLIC	211-00-75-20-2100 19002259 OPERATING SUPPLIES	9002259		08/14/19	8 6 . 8
						INVOICE TOTAL: VENDOR TOTAL:	TAL:	8.98
0605191 FIDELITY SI	SECURITY LIFE	INS	00					
П	07/29/19	01	LIBR AUG VISION INS PREM	999-99-00-00-1000 HOLDING ACCOUNT			08/14/19	6.57
						INVOICE TOTAL: VENDOR TOTAL:	TAL: AL:	6.57
0718010 CITY OF GR	GRAND RAPIDS							

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 08/14/2019

V V		INVOICES DUE ON/BEFORE U8/14/2019	EFORE 08/14/2019		
INVOICE VENDOR #	# INVOICE ITEM DATE #	1 DESCRIPTION	ACCOUNT # P.O. #	PROJECT DUE DATE	ITEM AMT
0718010	CITY OF GRAND RAPIDS				
19/263-L	L 07/11/19 01	2018 AUDIT FEE/GRPUBLIBR	211-00-75-30-3010 19002133	08/14/19	1,131.25
			ACCOUNTING SERVICES	INVOICE TOTAL: VENDOR TOTAL:	1,131.25
0718015	GRAND RAPIDS CITY PAYROLL				
н	07/19/19 01	LIBR 7/19/19 PAYROLL	999-99-00-00-1000	08/14/19	19,848.84
	02	LIBR 7/5/19 PAYROLL	HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT		19,848.83
				INVOICE TOTAL: VENDOR TOTAL:	39,697.67
T001191	JENNA JUSTINE JOY HASS				
ī	07/22/19 01	YOGA PROGRAM 7/20/19	999-99-00-00-1000 HOLDING ACCOUNT	08/14/19	75.00
				INVOICE TOTAL: VENDOR TOTAL:	75.00
0914800	INVEST EARLY PROJECT				
2982-L	06/30/19 01	JUNE STORY TIME CUST 1-1020	211-00-75-30-3100 19002321	08/14/19	640.00
				INVOICE TOTAL: VENDOR TOTAL:	640.00
1209516	LINCOLN NATIONAL LIFE				
IJ	08/05/19 01	AUG SUPP LIFE INS PREM	999-99-00-00-1000	08/14/19	39.00
	02	JUL SUPP LIFE INS PREM	999-99-00-00-1000		39.00
				INVOICE TOTAL: VENDOR TOTAL:	78.00

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		INVOICES DUE ON/BEFORE US/14/2019	3FORE U8/14/2019		
INVOICE # VENDOR #	INVOICE ITEM DATE #	DESCRIPTION	ACCOUNT # P.O. #	PROJECT DUE DATE II	ITEM AMT
1301300 DIANA R	DIANA RAE MAGNER				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
п	07/29/19 01	BEAUTIFUL BLOSSOMS PROG 7/26	999-99-00-00-1000	08/14/19	125.00
			HOLDING ACCOUNT	INVOICE TOTAL: VENDOR TOTAL:	125.00
1301146 MARCO T	MARCO TECHNOLOGIES, LLC				
L	07/22/19 01	LIBR JUL COPIER LEASE	999-99-00-00-1000	08/14/19	120.43
	02	MAR-JUN LIB OVERAGE CLR/BW	#OLDING ACCOON! 999-99-00-00-1000 HOLDING ACCOUNT		157.62
				INVOICE TOTAL: VENDOR TOTAL:	278.05
0405223 DEER RI	RIVER HIRED HANDS INC				
504393-L	07/01/19 01	LIBR 3RDQTR RECYCLING/C#11022	211-00-75-30-3840 19002159 GARBAGE REMOVAL	08/14/19	180.00
				INVOICE TOTAL: VENDOR TOTAL:	180.00
1309199 MINNESO	MINNESOTA ENERGY RESOURCES				
Г	07/15/19 01	LIBR JUN NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT	08/14/19	139.23
				INVOICE TOTAL: VENDOR TOTAL:	139.23
1309335 MINNESO	MINNESOTA REVENUE				
н	07/20/19 01	LIBR JUN SALES TAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT	08/14/19	74.29
				INVOICE TOTAL: VENDOR TOTAL:	74.29

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ITEM AMT		613.55	613.55 613.55	16.	38.33	38.33	25.15	24.21	49.36	20.47	20.47	58.08	58.08	67.42	67.42	42.42	42.42	33.62	33.62
PROJECT DUE DATE		08/14/19	INVOICE TOTAL: VENDOR TOTAL:		08/14/19	INVOICE TOTAL:	08/14/19		INVOICE TOTAL:	08/14/19	INVOICE TOTAL:	08/14/19	INVOICE TOTAL:	08/14/19	INVOICE TOTAL:	08/14/19	INVOICE TOTAL:	08/14/19	INVOICE TOTAL: VENDOR TOTAL:
ACCOUNT # P.O. # 1		211-00-75-10-1010 19002212	SALAKI-FULL IIME		211-00-75-20-2150 19002078		211-00-75-20-2150 19002078			211-00-75-20-2150 19002232	MAINIENANCE 100LS/SUPPLIES	211-00-75-20-2150 19002232		211-00-75-20-2150 19002275		211-00-75-20-2150 19002275		211-00-75-20-2150 19002394	
DESCRIPTION		W RICHTER EXCESS FTO			FOAMING DISF AERO/C#7895-4		ACID FREE BATHCINR	MILD FOAM SOAP/#7895-4		30X37 NAT 10MIC 20 GAL/#7895-4		WHT 2PLY/C#7895-4		ODOR DEFENSE CLEAN AIR		KLEENEX WHT 2PLY/C#7895-4		KITCHEN ROLL TOWEL/C#7895-4	
INVOICE ITEM DATE #	STATE RETIREMENT SYSTEM	UL 07/07/19 01		NETWORK SERVICES COMPANY	07/01/19 01		07/01/19 01	02		07/16/19 01		07/16/19 01		07/22/19 01		07/22/19 01		07/30/19 01	
INVOICE # VENDOR #	1309332 MN STATE F	W.RICHTER/EXC/FTOJUL 07/07/19		1405725 NETWORK SE	597556-L		599591-L			601216-L		603281-L		603282-L		605107-L		605108-L	

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1405850 NEXTERA COMMUNICATIONS	IUNICATIONS	LIC						1
1	07/15/19	01	LIB JUN LNG DST/JUL LINE CHG	999-99-00-00-1000			08/14/19	74.50
						INVOICE TOTAL VENDOR TOTAL:	TOTAL:	74.50
1415377 NORTHERN BUSINESS PRODUCTS	INESS PROD	UCTS	INC					
417241-L	07/09/19	01	ROLL THERMAL 3 1/8 X 230/#7789	211-00-75-20-2060	19002367		08/14/19	38.99
						INVOICE 1	TOTAL:	38.99
419432-L	07/03/19	01	PAPER RL, THRM, WHT/#7789	211-00-75-20-2060 COMPITED STEELS	19002367		08/14/19	34.89
						INVOICE 1	TOTAL:	34.89
422203-L	07/10/19	01	CLEANER, MRPHYOIL, WPE, 12CT	211-00-75-20-2010 :	19002367		08/14/19	120.99
		02	LABEL, MAIL, LSR, .5X1.75, WHT	75-20-2010	19002367			71.98
						INVOICE 1	TOTAL:	192.97
424267-1-L	07/18/19	01	MARKER, SHARPIE, FN, RET, BK	10	19002367		08/14/19	26.77
				OFFICE SOFFIES		INVOICE 1	TOTAL:	26.77
424267-L	07/17/19	01	PAPER, 8.5X11, FIREWX, GRD	0-75-20-2020	19002367		08/14/19	66.9
		02	PAPER, MULT, 8.5X11, 20#, BLU	211-00-75-20-2020 1	19002367			66.9
		03	PAPER, COPY, 8.5X11, WE 20#	020	19002367			37.99
		0.4	TONER, HP410A, LJ CART, CYN	060	19002367			120.99
						INVOICE	TOTAL:	172.96

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INVOICE # VENDOR #		INVOICE	ITEM #	1 DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1415377 NO	RTHERN BU	NORTHERN BUSINESS PRODUCTS	DUCTS	NIC					
426102-L		07/24/19	01	TAPE, COR, DRYLINE, GRP	0	19002367		08/14/19	7.33
			02	PAPER, COPY, 8.5X11, WE 20#	020	19002367			37.99
			03	TONER, HP 410A LJ CART, BK		19002367			91.99
			04	TONER, HP410A, LJ CART, CYN	SUPPLIES -20-2060	19002367			120.99
			0.5	TONER, HP 410A, LJ, CART, MG	COMPUTER SUPPLIES 211-00-75-20-2060 COMPUTER SUPPLIES	19002367			120.99
							INVOICE TO	TOTAL:	379.29
426458-L		07/25/19	01	TONER, HP 410A LJ CART, BK	211-00-75-20-2060	19002367		08/14/19	91.99
							INVOICE TO	TOTAL:	91.99
428019-L		07/31/19	01	PAD, STAMP, #1, MICROPORE, RED	211-00-75-20-2010 JOFFICE SUPPLIES	19002367		08/14/19	7.97
							INVOICE TOTAL: VENDOR TOTAL:	TOTAL:	7.97
1516220 OP	OPERATING E	ENGINEERS LOCAL		#49					
IJ		07/08/19	01	LIBR AUG HLTH INS PREMIUM	999-99-00-00-1000 HOLDING ACCOUNT			08/14/19	11,216.00
							INVOICE TOTAL: VENDOR TOTAL:	OTAL: TAL:	11,216.00
1601750 PA	PAUL BUNYAN	N COMMUNICATIONS	IONS						
н		08/05/19	01	LIBR AUG SERVICES	999-99-00-00-1000			08/14/19	245.84
			02	LIBR JUL SERVICES	HOLDING ACCOUNT				245.84
							INVOICE TOTAL: VENDOR TOTAL:	OTAL: FAL:	491.68

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INVOICES DUE ON/BEFORE 08/14/2019

			INVOICES DOE ON E	ON DEFORE 00/14/2019				
INVOICE # VENDOR #	INVOICE	ITEM #	DESCRIPTION	ACCOUNT # P	P.O. #	PROJECT	DUE DATE	ITEM AMT
1	1	1						
1603665 PERSONN	PERSONNEL DINAMICS LLC)						
47722-L	06/29/19	01	R LOOMIS/4HRS@18.23 WK 6/29	211-00-75-10-1050 19002335	0002335		08/14/19	72.92
				CONTRACTED SERVICES		INVOICE T	TOTAL:	72.92
47765-L	07/06/19	01	RLOOMIS/6.5HRS@18.23 WK 7/6	211-00-75-10-1050 19	19002336		08/14/19	118.50
		02	J BEHM/13 HRS@18.23 WK 6/29	211-00-75-10-1050 19002336	002336			236.99
				CONIMACIED SERVICES		INVOICE T	TOTAL:	355.49
47805-L	07/13/19	01	H VANCE/4 HRS@13.50 WK 7/13	211-00-75-10-1050 19002336	0002336		08/14/19	54.00
				CONIKACIED SEKVICES		INVOICE T	TOTAL:	54.00
47885-L	07/27/19	01	APETERSON/9HRS@18.23 WK 7/27	211-00-75-10-1050 19002336	002336		08/14/19	82.04
		02	APETERSON/9HRS@18.23 WK 6/22	211-00-75-10-1050 19002336	002336			82.04
						INVOICE T VENDOR TO	TOTAL:	164.08
1621130 P.U.C.								
н	07/15/19	01	LIB JUN ELEC/WTR & SWR				08/14/19	2,966.59
		02	LIB IRRIG JUN WTR	HOLDING ACCOUNT 999-99-00-00-1000				15.24
		03	LIB PUMPHOUSE JUN WTR/SWR	999-99-00-00-1000				19.30
				nonna account		INVOICE T	TOTAL:	3,001.13
1801610 RAPIDS	PLUMBING & HEATING		INC					
15446-L	06/19/19	01	AERATORS FOR LIBR LAV FAUCETS	211-00-75-30-4010 19002296	0002296		08/14/19	23.85
				CIPALITATES DATAFIA	24	INVOICE T	TOTAL:	23.85

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			TINOTOES DOE ON D	ON/ BEFORE 00/ 14/ 2019		
INVOICE # VENDOR #	INVOICE IT	EM	DESCRIPTION	ACCOUNT # P.O. #	PROJECT DUE DATE	ITEM AMT
1805150 RECORDED BOOKS INC	OKS INC					
76240761-L	07/02/19 0	01 1	1 CD/CUST#1409920	211-00-75-20-2120 19002320	08/14/19	7.95
				A0510/V150AL	INVOICE TOTAL: VENDOR TOTAL:	7.95
1909510 SIM SUPPLY	INC					
389563-L	07/11/19 0	01 1	PLEATED AIR FILTER/#LIBRARY	211-00-75-20-2150 19002122 MAINTENANCE TOOLS/STIDDITES	08/14/19	125.28
					INVOICE TOTAL: VENDOR TOTAL:	125.28 125.28
1913347 KATIE ELIZABETH	BETH SMITH					
П	07/22/19 0	01 F	HONORARIUM 7/15/19	999-99-00-00-1000	08/14/19	125.00
	0	02 н	HONORARIUM 7/22/19	HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT		125.00
					INVOICE TOTAL: VENDOR TOTAL:	250.00
1920555 STOKES PRINTING	TING & OFFICE					
115281-L	07/02/19 03	01 3	3/8" THERMAL ROLLS/GRPUBLIB	211-00-75-20-2060 19002314 COMPUTER SUPPLIES	08/14/19	87.96
					INVOICE TOTAL: VENDOR TOTAL:	87.96
T001190 KATHRYN THIES	ES					
н	07/08/19 0	01 Y	YOGA PROGRAM 7/6/19	999-99-00-00-1000 HOLDING ACCOUNT	08/14/19	75.00
					INVOICE TOTAL: VENDOR TOTAL:	75.00

DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW

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			INVOICES DUE ON/BEFORE 08/14/2019	SEFORE 08/14/2019			
INVOICE # VENDOR #	INVOICE I DATE	ITEM #	DESCRIPTION	ACCOUNT # P.O. #	PROJECT DUE	DATE	ITEM AMT
2018225 TREASURE BAY	AY PRINTING						
270544-L	08/02/19	01	DRILL PAPER/GRPUBLIBR	1	08/14/19	4/19	6.50
. R				OFFICE SUPPLIES	INVOICE TOTAL: VENDOR TOTAL:		6.50
2114356 UNIQUE MANAGEMENT	AGEMENT SERVICES	ICES					
556619-L	07/31/19	01	JULY PLACEMENTS	1	08/14/19	4/19	152.15
		02	CREDIT FOR ACCTS CLOSED	PROFESSIONAL SERV-COLLECTI 211-00-75-30-3300 19002395 PDOFESSIONAL SERV-COLLECTI			-8.95
					INVOICE TOTAL: VENDOR TOTAL:		143.20
2209421 VIKING ELECTRIC	SUPPLY	INC					
S002770729.001-L	07/16/19	01	32W-48" T8 BIPIN/C#V27287	211-00-75-20-2100 19002201 OPERATING SUPPLIES	08/14/19	1/19	280.80
					INVOICE TOTAL: VENDOR TOTAL:		280.80
2209665 VISA							
н	07/15/19	0.1	LIBR USPS PRIORITY MAIL	999-99-00-00-1000	08/14/19	4/19	433.20
				HOLDING ACCOUNT	INVOICE TOTAL: VENDOR TOTAL:		433.20
2301728 AMANDA JEAN WATKINS	WATKINS						
П	07/15/19	01	HONORARIUM 7/11/19	999-99-00-00-1000	08/14/19	4/19	125.00
		05	HONORARIUM 7/17/19	HOLDING ACCOUNT HOLDING ACCOUNT			125.00

DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW

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P.O. # PROJECT DUE DATE ITEM AMT		08/14/19 125.00	INVOICE TOTAL: 375.00 VENDOR TOTAL: 375.00
ACCOUNT #		999-99-00-00-1000 HOLDING ACCOUNT	
DESCRIPTION		07/15/19 03 HONORARIUM 7/18/19	
INVOICE ITEM DATE #		/15/19 03	
INVOICE # IN	301728 AMANDA JEAN	Т 02	

375.00

67,905.77

TOTAL ALL INVOICES:

'E: 08/09/2019 IME: 09:08:38 ID: AP442000.WOW

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0113100	AMAZON.COM	2,275.20	184.85
0113100	AMAZON.COM AMERIPRIDE SERVICES INC	4,192.01	57.16
	AMERITATION GLASS	14,215.42	75.00
0114200 0118660	ARROWHEAD LIBRARY SYSTEM	1,331.54	69.25
0201428	BAKER & TAYLOR LLC	9,334.49	3,938.89
0201428	BLACKSTONE PUBLISHING	917.77	239.99
0212124	BUSY BEES QUALITY CLNG SVC INC		1,700.00
0315455	COLE HARDWARE INC	5,062.86	32.95
0405223		1,110.00	180.00
	FIDELITY SECURITY LIFE INS CO		6.57
0718010		36,535.15	
0718015	GRAND RAPIDS CITY PAYROLL	4,166,853.03	39,697.67
0914800	INVEST EARLY PROJECT	8,160.00	640.00
1209516	LINCOLN NATIONAL LIFE	11,481.20	78.00
1301146	MARCO TECHNOLOGIES, LLC	8,365.51	278.05
1301146	DIANA RAE MAGNER	250.00	125.00
1301300	MINNESOTA ENERGY RESOURCES	27,877.08	139.23
1309332	MN STATE RETIREMENT SYSTEM	36,133.28	613.55
1309335	MINNESOTA REVENUE	30,169.70	74.29
1405725		8,398.96	309.70
1405725		3,152.79	74.50
1415377			945.83
1516220			11,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	4,145.49	491.68
1605665	PERSONNEL DYNAMICS LLC	13,761.97	646.49
1621130	P.U.C.	261,874.02	3,001.13
1801610	RAPIDS PLUMBING & HEATING INC	7,005.85	23.85
1805150	RECORDED BOOKS INC	3,859.45	7.95
1909510	SIM SUPPLY INC	348.01	125.28
	KATIE ELIZABETH SMITH	375.00	250.00
	STOKES PRINTING & OFFICE	1,649.89	87.96
2018225	TREASURE BAY PRINTING	854.13	6.50
2114356		930.80	143.20
2209421		5,700.02	280.80
2209665	VISA	44,524.60	433.20
2301728	AMANDA JEAN WATKINS	625.00	375.00
T000624		75.00	75.00
T001190		75.00	75.00
T001191		75.00	75.00
			67 DOE 77
		TOTAL ALL VENDORS:	67,905.77

GRAL Director's Report

AUGUST 2019

ADVOCACY

- -Request to Itasca County submitted 7/16.
- -Community challenges affecting GRAL's request; impact ISD 318 levy (realization); need for new jail (\$15 million / Law enforcement center \$65 million (anxiety); mediation between Itasca County and State of Minnesota regarding continuation of IM Care (uncertainty).
- -Blackberry Township 7/15.
- -I sent a letter to all townships visited to date about our Itasca County request.
- -Library Foundation

Pledge of \$8,000 for 2020 Saturday Story Time.

-Arbo Township 8/5. Commissioner Snyder present.

UPCOMING

- -Guest speaker at OWLS 8/28.
- -Guest speaker at AAUW 9/16.

LIBRARY MANAGEMENT

- -GRAL is the recipient of a \$250 Mini-Grant from Arrowhead Library System! We are going to put it toward the Reading Bar project. The Library Foundation will cover the remaining balance.
- -The Tall Timber Days book sale was a hit. A big 'Thank you' to all who helped. The sale raised \$7,467.23 (net) to be split between the Friends and the Foundation. Special kudos to Kathy McCarty from the Foundation and Mary Jo Wimmer from the Friends to working together to make it a success. Judy Peterson coordinated the volunteers a vital job. On the staff side, Nicole has worked behind the scenes to help everything run smoothly.
- -2020 Budget

The 2020 budgeting process is under way. A summary of key budget elements:

Revenue: The City of Grand Rapids is not increasing its contribution from last year. Itasca County continues to fund at the state certified minimum. Based on YTD collections, I project a \$7,000 decline in passport processing fee revenue. The main reason for this downward revision is the new availability of REAL ID in Minnesota. I plan to retain the entire \$5,282 ALS Cross-overs payment.

Expenditure: Personnel costs show a modest increase this year due to staff turnover, but account for 75% of expenditures. The remaining 25% is allocated to two categories: Supplies / Materials and Services / Charges. Distribution among individual line items show small changes based on YTD spending and actual expenditure from the past three years. The cut in the Books line item offsets decreased revenue (projected). Cutting the book budget is regrettable. In 2019 GRAL will spend 4.4% of the overall budget on books – our membership agreement with ALS provides a guideline of 19%; public library best practices urge at least 10%. There is nothing remaining for Fund Balance Payback.

Future challenges: caulking/sealing (\$17,800) and exterior washing/sealing (\$30,000). UPM has notified PUC it will greatly reduce the volume of heated wastewater it discharges. This limits the ability of the Energy Center to heat the Library and our expenditure on Natural Gas will increase dramatically. Actual pre Energy Center spending on Natural Gas range from \$12,985 (2010) to \$23,005 (2008). See discussion of north wall issues below.

FACILITIES MAINTAINANCE / SPACE

- -Thank you to Public Works for transporting 40+ tables from the IRA Civic Center to the Central Square Mall (and back) for the book sale.
- -Public Works is on deck to hose down the front entry and remove the dead and dying evergreen shrubs from the east side of the building.
- -The north facing masonry wall in the Children's department is leaking during heavy rains. Two masonry contractors (including the original builder) have made site visits. Estimates forthcoming.
- -The proposed emergency exit (20,000) in Children's was included in the City Capital Improvement Plan (CIP). Other needs caulking/sealing (17,800) and exterior washing/sealing (30,000) are listed as Library maintenance items.
- -There is an increase this summer in criminal activity along the river front. KAXE was burglarized recently and Library staff have contacted GRPD on several occasions to report suspicious activity. We are monitoring the situation.

END OF REPORT

Assistant Director Report August 2019

Teens

The teen photo contest finished in July. There were 3 participants. Sarah K. received 1st and 2nd places. She submitted the photos titled "Reflecting Change" and "Blue Bliss". Kayla J. finished in 3rd place. Her photo was titled "MN 169". The photos are displayed on the kiosk near the circulation desk.

Teen Summer Reading ran June and July. Teens could keep track of pages read and earn prizes at different levels. 500 pages earned a dip into the prize bag. 1000 pages earned a free book. 2000 pages earned a Target gift card. There were 18 that read to 500 pages. There were 15 that read to 1000 and 11 teens turned in for 2000 pages.

In July, I held a board games program titled "Games Galore". I waited at a table in the teen area. No one showed for a little while and then 1 teen arrived! We played a few games of cribbage and Uno.

Operations

Nicole made a great display in the giant window that looks into the back staff area. She used the summer reading theme "It's Showtime at Your Library" and made the window look like a movie theatre entrance. She made posters with all the teen summer events.

The display table near the entrance features our pedometers which we received from Get Fit Itasca as a result of a partnership with the organization. The pedometers check out for 1 month and have been quite popular.

For 4 Tuesdays in July, the Reif Center hosted the Indie Film Series. The library purchases the DVD from Recorded Books and each movie comes with 1 public showing license. Program Committee members (and me) preview the movies in the spring and decide which films would be good to show. The film series in the past has been 8-10 films throughout the summer, but this year it was only 4.

Needing Help@Your Library

Tracy Kampa, Children's Library

It's time to talk money. Library funding is complex, but please, stick with me, this is important. In a nutshell, your library is supported by both the City of Grand Rapids and Itasca County. (We were surprised to find out that many patrons thought the library also received ongoing support from the Blandin Foundation. It does not.) Both the city and the county have state mandated minimums that they are obligated to provide for library support. Without this support, the library would not exist. The City of Grand Rapids supports the library at a rate that is 79% greater than their minimum. (And they simply can't continue to increase their support.) Itasca County provides support at their legally obligated minimum and no more. This amount has not increased in over 8 years.

The Grand Rapids Area Library (GRAL), in partnership with the Arrowhead Library System, is asking for an increase in library support from the Itasca County Board of Commissioners. But, you ask, why should the county pay more than they have to? (Excellent question!)

First, and most obvious, there is no percentage increase built into the formula that the state uses to determine minimum funding levels. (If you are interested in reading the statutes pertaining to Minimum Levels of Maintenance, just stop in!) Simply put, everything we do, from purchasing books, to providing programs, to keeping the lights on and the rain out of the building, costs more than it did eight years ago.

But inflation is not the most compelling reason for Itasca County to consider increasing their library support. Indeed, most of our card holders from GRAL come from outside Grand Rapids. 39% of our circulation comes from city residents and 10% is Interlibrary Loan from throughout our region. The other 51% comes from residents of Itasca County who are relying heavily on the City of Grand Rapids to provide library services. There are about 20,000 library card holders in Itasca County, most from outside the Grand Rapids city limits. And, boy, do these patrons use our library! GRAL is the second busiest library in the Arrowhead Library System, second only to Duluth. Out of the over 250,000 items checked out in Itasca County last year, 75% were checked out of the Grand Rapids Area Library. You also may be surprised to know that we average, over the course of a year, over 50 visitors per hour at GRAL.

While all of those numbers are important, here is my bottom line: I do what I do, every day, for the young people of Itasca County. I help kids from Swan River, and Bigfork, and Ball Club. I talk to families who come to town once a week or once a month, ending their errands with a trip to the library to load up on the dozens of books they will go through until their next visit. When I look ahead, I am worried about not being here for these

kids. Cutting our services will be our next, necessary, step, if our funding picture does not improve. So, where do we cut?

Do we open later, and miss those patrons who just dropped their kids off at school and need to come and talk about their reluctant reader? Do we lock the doors to those patrons who are coming in to read the paper, or those who have scheduled a morning meeting at the library? Do we close earlier and miss the kids coming from sports practice or cut off those families who might work shift work? Do we close on Saturday? That would not only completely eliminate a very important Story Time, but it would mean many families could not use the library at all. These are agonizing decisions.

Can we cut expenses? Already we have eliminated a staff position, and have taken on passport services, which brings in some critically important funds. Already, we have staff coming in on their day off to cover a desk during lunch. Already, we have a roster of over 80 volunteers who contribute more than 3500 hours to the library each year. The reality is, though, that libraries are not now, nor ever were intended to be, moneymaking institutions. We question our expenses at every turn, but the fact that we need money to keep the library going is irrefutable.

We have so many patrons who rely on our services! Looking up, I count 19 patrons in the Children's Area alone. This is where they get their books, their movies, their passports, their copies made. Here is where they send their faxes, and hold their meetings. This is where they come to a program to learn, or to be entertained. This is where it is warm in the winter and cool in the summer. This is where you are welcome, whatever your reason for being here. This is where you can find the stories of our lives, the stories that you pass on to your children. This is your library.

So many of our patrons, especially the children, don't have a voice. Today, please, speak for them. I'm asking that you contact the Itasca County Board of Commissioners (if you need contact information, we have it for you at the library, or it is available online) and just let them know that you believe your library is worth it. That 8 years is too long to go without an increase in funding. Ask them to, please, see beyond the minimum and really look at what is happening in this building. I had over 1,000 kids sign up for summer reading this year! Think of what that looks like...a thousand children! Please, be a voice for them. Maybe we can change the conversation from what we have to do, to what we can do.

This Week at Your Library

Tuesday, August 13 at 6:00 join Rose Arrowsmith DeCoux for a storytelling adventure! Hear how Tatterhood battles a band of trolls, Manka solves impossible riddles, and Vasalisa dares to knock at the witch's door. Daring heroines reclaim fairytales as fierce, funny, and feminine. Program is intended for youth ages 7-12, but appropriate and enjoyable for teens, mixed age audiences and adults. Stories will likely be too long for kids younger than 6.

Saturday, August 17 at 9:00 it's time for Yoga on the Lawn with Laurie Antonson! Start the morning with yoga postures that help reduce stress, increase strength, flexibility, and balance. Bring a yoga mat or beach towel and a water bottle. For all ages!

Saturday, August 17 at 10:15 and 11:15 it's time for Saturday Story Time! Join ECFE teachers in the Story Circle for books and songs, then move to the Community Room for a snack, a craft, and a time to play and visit. Families may earn one Baby Steps coupon for attending this Story Time.

Will Richter

From: Tracy Kampa

Sent: Tuesday, July 30, 2019 3:44 PM

To: Library
Subject: We Did It!

Total number of summer reading participants for 2019: **1,112**! (We blew past that magical 4 digit mark with room to spare!) All sorts of records were set this summer. (Including all-time highest Monday Book Time attendees with 87, yesterday,...which EXACTLY matched the number of participants in Lego club today...cue the Twilight Zone theme song.) I'm not going to think about trying to surpass that number next year, because I'm tired. But, for comparison purposes, the summer I came back to the library, about 10 or eleven years ago, we had around 325 kids in summer reading. The steady increase over the years has <u>everything</u> to do with each of you. <u>Thank you</u> for encouraging kids, welcoming, families, and making this a pretty darn nice place to be.

Tracy and Dion

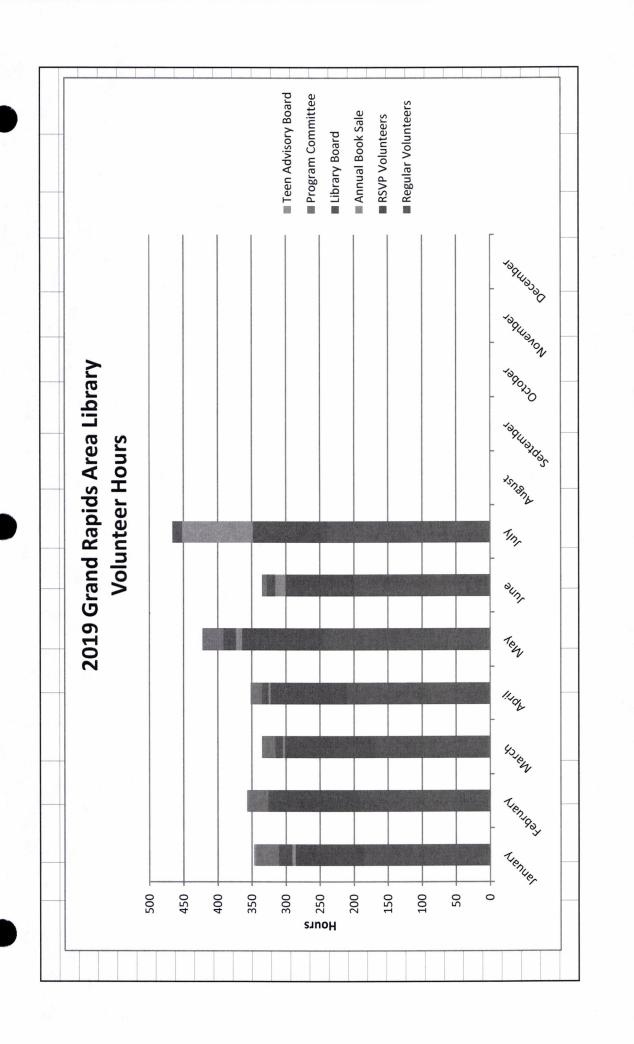
Tracy Kampa

Children's Librarian Grand Rapids Area Library 140 NE 2nd Street Grand Rapids, MN 55744-2662

Office: 218-327-8822 **Fax:** 218-326-7644

CIRCULATION Check-outs Total Circulation Returns	THIS MONTH 13,982 16,049 16,048	YTD 81,994 95,457 93,436	YTD 2018 79,527 91,794 90,747			Jul-19
New cards	071	10/	1		Door count	2018
TECHNICAL PROCESSES	THIS MONTH	YTD	YTD 2018		12231	11959
Books cataloged and processed	720	4,050	4,186		72714	75143
Withdrawn copies	1/2	3,675	3,151			
REFERENCE	THIS MONTH	YTD	YTD 2018			
transactions	1,184	6,175	6,772			
tests proctored	18	06	40			
computer help over 5 minutes	91	656	/09			
Passports	/6 SECCIONS	679 HOLIRS	SNOISSES OLA	YTD HOLIES	YTD 2018 2018 YTD HOURS	
Pharos sessions ***	1,205	818	7,573	5,319	7,603	
onciosos soxodo noli	174		1 355		የተ	
VOLUNTEERS	PEOPLE 58	HOURS 348.00		YTD HOURS 2238.50		
MEETING ROOM	GROUPS 47		YTD GROUPS			
	•					
PROGRAMS & TOURS	PROGRAMS	PEOPLE	YTD PROGRAMS YTD PEOPLE		YTD 2018 peo	
BOOK TIME	5	277	36	880		
SATURDAY STORY TIME	80	118	20	1,017	52 1,118	
CLASS VISITS	0	0	53	1,557		
NON SCHOOL GROUPS	0	0	0	0		
CHILDREN'S PROGRAMS	16	647	48	1,671	-	
TEEN PROGRAMS	က	22	15	122		
Total Youth Programs	32	1,064	202	5,247	Ω.	
Total Adult Programs	7	213	36	887	31 631	
BOOKINGS & ARRANGEMENTS	HRS THIS MONTH	HRS YTD	YTD 2018			
TOTALS		09	62			

						201) Vol	2019 Volunteer Report	Repor							
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	L										Te	Teen				
:	× ;	Regular	3		:		Annı	Annual Book	Program	ram	Adv	Advisory	Friends of the		- - - -	*****
Months	0 7	Volunteers	# XSV	KSVP Volunteers	LIDrar # Vol	Library Board	10/1#	Sale	# Vol Hours	T,	907	Board	LIDrary	2	# Vol	Hours
January	33	185.25				9.5		5	10	5		-		$\overline{}$	70	
February	38				· ∞	14.5			6	29		2	8	25.5		
March	32		11		9	11	3	3	7	19.5	0				59	301.5
April	39	210.75	12	111.75	9	9.5	3		7	16.5	0		6	26	9/	322.5
May	42	244.5	13	119.5	7	18.5	9	Ē	7	30.5	0		9	17	81	364
June	36	200.5	11	1 99.75	9	12.5	5	15	3	7	0		6	18	70	300.25
July	32	239.25	13	108.75	7	14	9	104	0		0		0	7	58	348
August															0	0
September															0	0
October															0	0
November															0	0
December															0	0
Total	252	1439.25	84	1 794.25	47	99.5	28	139	43	136	5	5	32	86.5	491	2238.5
* Perulas ARVD Volunteers who also serve on a sommittee will show in both columns but NOT double counted in total	I/VS P	Volunte	are who	avras osle c	20	nmittee	vill cho	w in hoth	columns	TON TING	double	Colinte	d in tota			
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						35										
															No.	



RESOLUTION NO. 2019-11 A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

\$2,720.00 from Grand Rapids Area Library Foundation for Saturday Story Time Jan-May \$357.66 from Grand Rapids Area Library Foundation for Rapids Reads \$1,000.00 from Wabana Township for Library services \$180.00 from Friends of the Grand Rapids Area Library for recycling (Q2) \$250.00 from Arrowhead Library System – 'Mini Grant'

Adopted this 14th day of August, 2019

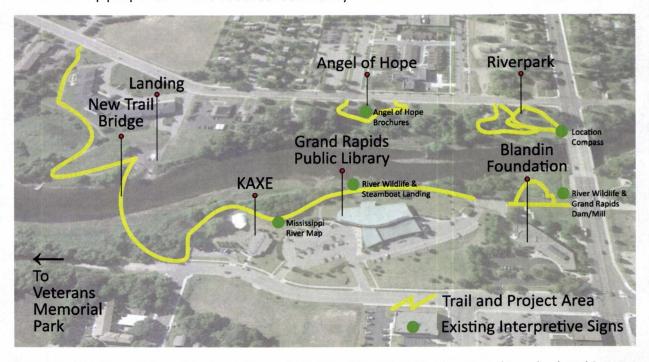
	Dennis Jerome, President
Jean MacDonell, Secretary	
Board member in favor thereof:	seconded the foregoing resolution and the following voted
And the following voted against same: And the following abstained: Whereby the resolution was declared duly pas	esed and adopted.

Engagement for Riverfront Interpretive Signage Project

Introduction

Get Fit Itasca is working with the City of Grand Rapids and community partners to develop interpretive signage along the riverfront trail near the library. Interpretive signs help guests interpret something (like a place, vegetation, or work of art) by providing background information about it. There are two motivations to develop interpretive signage in this area:

- 1. to encourage people to visit and use the riverfront trail, and
- 2. to help people learn more about our community and the riverfront area.



Request: We are meeting with you today to share that this project is going on and to ask what things should be showcased on interpretive signs. We are asking the same questions to multiple groups in town. We won't be able to include all the ideas we collect, but we hope the information on the final set of signs will bring heightened interest to the riverfront. We also hope to hear your thoughts about how the trails in the riverfront area can better serve Grand Rapids residents.

Questions

What things visible from the trail might be interesting for people to learn more about?

What "hidden gems" (something no longer there or something people might not recognize) along the trail could we call attention to?

Follow-up: Do you want to call attention to these "hidden gems"?

How can the trail system in the riverfront area better serve Grand Rapids residents?

Follow-up (if needed): Should additional connections be made?

What else do you want to share?

Visit GR Input

- Add more artwork and showcase it planning a mapping project and downtown artwalk for 2020
 - Try and get artwork from Ken Steel?
- Talk with historical society about old county courthouse, fur trading post, and steamboat landing namesake
- History of dam and before it was built
- Add more bike racks, signage to promote walking/biking, add paved path east of ped bridge with lights and benches

Blandin Foundation Input

- Pick a theme for the signs, consider the ones already there, and set your budget
- Get native artist to recreate landscape before the dam and buildings, not sure if any photos exist
 - The Anishannabe lived here and the Dakota, this area was populated before the town
 - May need to sit with elders and create the language for the history that isn't written down
- Definitely dual language signs needed
- Try a three panel sign (before dam, building of dam, and present use of land)
- River life uses of transportation and food, this was the thoroughfare section
 - o 10' waterfall where second dam is located now
 - Flooding of the wild rice paddies
 - Why this area is liveable and such a good area
 - Longest rapids north of the cities
- History on the treaty of washington 1855, extinguished in 1864 for the pokegama band of oilbwe
- A timeline along the river
- Expand river trail for a story trail length (lots of signs in small section as it is)
- Itasca Lake was not counted as the Headwaters of the River? Maybe Leech Lake?
- Connection to mural Blandin Foundation is putting on their west wall

Arts and Culture Commission Input - Russell has notes

Trails Task Force Input

- Distance/wayfinding signs people like to walk loops
- Little libraries along the trail with informational activities and books to go with them
 - Seasonal info/activities?
- History of the river
 - Dual language signs
 - Output of the unit of the u
 - Sawdust/shavings piled in current parking lot next to Wayne's automotive

- Steamboat landing was on Library side since they flooded the river enough for them to finally be able to land there
- o Info on the old hospital and its significance
- Revolving artist showcases along trail theme to them each year, seasonally?
- Signage to parks and local businesses nearby
- Add more accessibility along steamboat landing road/driveway or ways down to the riverfront for wheelchairs
- Connection to the North Country trail that will be going through this section
 - History
 - Signage

Economic Development Authority Input
GR City Council Input
Library Board Input
Parks and Rec Board Input
Planning Commission Input
Historical Society Input
Forest History Center Input
KAXE Input
Rotary Club Input
Downtown Business Association Input
Tribal Input
North Country Trail Input (connected with at TTF meeting)
Public Input - online survey and Sept 10 open forum at Library 3-7p

Others?

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY

ACTUAL 2015-2018 EXPENDITURES, 2019 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	YTD ACTUAL 6/30/2019	PROPOSED 2020 BUDGET
REVENUES							
Taxes Current	\$ 530,305	\$ 542,057	\$ 569,504	\$ 589,054	\$ 702,687	\$ -	\$ 702,687
	1,335	4,013	\$ 509,504 5,745	2,901	\$ 702,007	Ψ -	Ψ 102,001
Delinquent			51,725	61,320	_	- 03	
Fiscal Disparities Total Taxes	39,917 571,557	<u>45,367</u> 591,438	626,974	653,275	702,687		702,687
Total Taxes	571,557	391,436	020,974	055,275	702,007		702,007
Intergovernmental							
Supplemental Aid	36,122	36,327	36,789	37,441	-	10.	
State of Minnesota	49	_	_	10,020	-	<u>-</u>	
Library Contracts	128,168	129,117	132,011	131,961	128,000	-	128,000
Total Intergovernmental	164,338	165,445	168,800	179,422	128,000		128,000
Charges for Services				5.000	<i>-</i> 000		E 000
ALS Cross-overs	5,282	5,282	5,282	5,282	5,282	-	5,282
Photo Copies	1,932	2,402	2,706	3,149	2,200	-	2,400
Internet	3,522	3,531	3,784	3,442	3,500	-	3,300
Library Fees-Proctoring	700	315	565	540	600	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	400
Passport Processing Fee	3,025	26,350	26,300	36,815	38,500		31,500
Fax Machine Use	129	714	908	1,219	800		1,000
Total Charges for Services	14,591	38,594	39,545	50,447	50,882		43,882
s and Forfeits							
Library Fines	12,695	12,298	12,432	11,309	12,000		12,000
Total Fines and Forfeits	12,695	12,298	12,432	11,309	12,000		12,000
Total Times and Totale	12,000	12,200	12,102	11,000			
Miscellaneous Revenue							
Donations	22,852	157,716	3,304	15,688	1,500	-	1,500
Memorial Books	3,314	995	-	985	1,000		1,000
Donations-Children's Library	2,134	2,853	1,774	1,181	1,000	1814	1,000
Donations-Library Programs	200	650	180	-	200	(a)	734.
Endowment Fund Income	(414)	1,881	4,680	(1,915)	1,300	-	1,300
Donations-ADA Project	-	-	-	4,000	-	-	
Grand Rapids Lib Foundation	22,698	24,334	20,939	13,225	8,000	- 2	8,000
Meeting Room Receipts	4,312	3,860	4,358	4,140	4,500	· .	4,500
Blandin Grants	_	-	-	-	_	-	
MIRC	-	-	-	-	-	-	
Miscellaneous	8,531	4,524	3,049	1,674	2,000	-	2,000
Energy Rebates	-	1,140	-	450	-	-	10.000
Investment Income	2,865	2,789	3,415	4,092	3,000	_	3,000
Total Miscellaneous Revenue	66,492	200,743	41,698	43,520	22,500		22,300
045-27-0-2-2-2-2							
Other Sources			0.057				
Insurance Recovery	-	-	3,057	-	-		* - 13
Operating Transfer - In	-	4,142	-	-	-	92	
Fund Balance Usage							-
Total Revenues	829,674	1,012,660	892,505	937,973	916,069		908,869
The same of the sa							



EXPENSES

Sealor Pull time	Operating Transfer Out							
Salary-Full time overtime	Personnel							
Salary-Full time overtime 25,722 22,109 29,400 25,278 22,803 24,494 Salary-Part Time 25,722 22,109 29,400 25,278 22,803 24,494 Salary-Part time overtime 25,724 31,865 32,306 33,828 34,865	alary-Full time	390,436	404,327	407,393	431,071	442,059	-	441,521
Salary-Part time overtime		-		-	-	-	- 1	1
Salary-Part time overtime		25,722		29,400	25,278	22,803		24,494
Contracted Services		_	-	-	-	_		5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
FICA		5,543	13,195	12,144	8,384	7,000		
Medicare	PERA	31,243	31,865	32,306	33,828	34,865	- a	34,951
Health Insurance	FICA	24,371	25,034	25,648	27,966	28,821		
Life Insurance	Medicare	5,700	5,855	5,998	6,540	6,740	404	
Dental Insurance	Health Insurance	63,417	73,619	74,948	133,360	142,668		
Worker's Comp	Life Insurance	221	213	228	243	221		221
Vorker's Comp	Dental Insurance	1,638	1,490	1,423	-	-	-1	_
Supplies and materials	Unemployment	-	-	-	-	-	<u>-</u>	-
Supplies and materials Office Supplies Office Supplies Services and Charges Professional Services Professional	Worker's Comp	2,322	2,142	2,668	2,140	2,255		2,628
Office Supplies 8,017 5,945 6,105 8,679 7,000 - 7,500 Copy Supplies 1,382 1,310 1,413 1,178 1,400 - 1,400 Printing/binding 808 1,207 770 773 900 - 1,000 Bindings - - - - - 3,000 Computer Inventory 5,421 3,762 1,466 2,696 2,500 - 3,000 Assets between 700 and 4999 - 4,142 - 10,804 5,900 - 3,000 Inventorial Supplies Equip>700 5,985 1,412 784 2,164 1,000 - 1,000 Inventorial Supplies & Mat 423 508 489 663 500 - 576 Operating Supplies & Mat 423 508 489 663 500 - 576 Operating Supplies 1,620 413 1,192 1,567 2,000 - 2,000 Books 44,307 40,265 46,719 42,533 44,000 - 3,000	Total Personnel	550,613	580,032	592,158	668,810	687,432		690,643
Office Supplies 8,017 5,945 6,105 8,679 7,000 - 7,500 Copy Supplies 1,382 1,310 1,413 1,178 1,400 - 1,400 Printing/binding 808 1,207 770 773 900 - 1,000 Bindings - - - - - 3,000 Computer Inventory 5,421 3,762 1,466 2,696 2,500 - 3,000 Assets between 700 and 4999 - 4,142 - 10,804 5,900 - 3,000 Inventorial Supplies Equip>700 5,985 1,412 784 2,164 1,000 - 1,000 Inventorial Supplies & Mat 423 508 489 663 500 - 576 Operating Supplies & Mat 423 508 489 663 500 - 576 Operating Supplies 1,620 413 1,192 1,567 2,000 - 2,000 Books 44,307 40,265 46,719 42,533 44,000 - 3,000	Supplies and materials							
Copy Supplies		8.017	5.945	6.105	8.679	7,000		7,500
Printing/binding 808						1,400	<u>-</u>	1,400
Bindings					773	900	- 7	1,000
Computer Supplies 2,192 2,818 2,391 4,567 2,600 - 3,000 Computer Inventory 5,421 3,762 1,466 2,500 - 3,000 Assets between 700 and 4999 - 4,142 - 10,804 5,900 - 4,000 Inventorial Supplies Equip 1,466 2,500 - 2,500 - 3,000 Assets between 700 and 4999 - 4,142 - 10,804 5,900 - 4,000 Inventorial Supplies Equip 1,000 - 1,000 - 1,000 - 1,000 - 1,000 - 1,000 - 1,000 Occasional Supplies Mat 423 508 489 663 500 - 576 Operating Supplies Mat 423 508 489 663 500 - 2,000 Books 44,307 40,265 46,719 42,533 44,000 - 39,000 Occasional Molio/Nisual 8,362 7,679 13,627 8,174 9,000 - 9,000 Occasional Molio/Nisual 8,362 7,679 13,627 8,174 9,000 - 9,000 Occasional Molio/Nisual 8,362 7,679 13,627 8,174 9,000 - 1,500 Periodicals 6,838 6,836 6,206 6,2075 7,000 - 7,000 Occasional Moliorials - 1,500 Periodicals 6,838 6,836 6,206 6,2075 7,000 - 7,000 Occasional Maintenance Tools/Supplies 3,473 2,879 2,933 3,241 2,500 - 2,500 Occasional Maintenance Tools/Supplies Materials		-	_	-	-	-	-	
Computer Inventory		2,192	2,818	2,391	4,567	2,600	1	3,000
Assets between 700 and 4999					2,696	2,500		3,000
Volunteer Prgm Supplies & Mat		_		-	10,804	5,900	- *	4,000
Volunteer Prgm Supplies & Mat 423 508 489 663 500 - 576 Operating Supplies 1,620 613 1,192 1,567 2,000 - 2,000 Books 44,307 40,265 46,719 42,533 44,000 - 39,000 Newspapers 1,671 2,515 2,399 2,525 1,400 - 1,500 Periodicals 6,838 6,836 6,206 6,275 7,000 - 7,000 Maintenance Tools/Supplies 3,473 2,879 2,933 3,241 2,500 - 2,500 Other Supplies/Materials - </td <td>Inventorial Supplies Equip<700</td> <td>5,985</td> <td>1,412</td> <td>784</td> <td>2,164</td> <td>1,000</td> <td>- 1</td> <td></td>	Inventorial Supplies Equip<700	5,985	1,412	784	2,164	1,000	- 1	
Books		423	508	489	663	500	- 1	
Books		1,620	613	1,192	1,567	2,000		
Newspapers		44,307	40,265	46,719	42,533	44,000	-	39,000
Periodicals	ludio/Visual	8,362	7,679	13,627	8,174	9,000		
Maintenance Tools/Supplies 3,473 2,879 2,933 3,241 2,500 - 2,500 Other Supplies/Materials -	Newspapers	1,671	2,515	2,399	2,525			
Other Supplies/Materials - <td>Periodicals</td> <td>6,838</td> <td>6,836</td> <td>6,206</td> <td></td> <td></td> <td></td> <td></td>	Periodicals	6,838	6,836	6,206				
Equipment/Parts -	Maintenance Tools/Supplies	3,473	2,879	2,933	3,241	2,500		2,500
Volunteer Coordinator Materials 90,499 81,891 86,493 95,839 87,700 - 82,476 Services and Charges Professional Services - 394 395 7,085 500 - 500 Accounting Services 722 880 880 1,100 900 - 1,200 Legal -		-	-	-	-	-		
Total supplies and materials 90,499 81,891 86,493 95,839 87,700 - 82,476 Services and Charges Professional Services - 394 395 7,085 500 - 500 Accounting Services 722 880 880 1,100 900 - 1,200 Legal - </td <td></td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td></td> <td></td>		-	-	-	-	-		
Services and Charges Professional Services - 394 395 7,085 500 - 500 Accounting Services 722 880 880 1,100 900 - 1,200 Legal - - - - - - - Laundry 557 610 657 709 650 - 750 Janitorial Services 20,400 20,400 20,400 20,400 20,400 - 20,400 Other Contracted Services 12,751 12,229 17,690 13,448 6,000 - 6,000 Telephone 6,042 5,297 5,293 5,280 6,000 - 6,000 Postage/Freight 86 3,988 3,055 2,967 3,000 - 3,000 Seminar/Meetings/School - 350 846 523 500 - Staff Training - 376 235 - 500 - Community	- XII 3 (4) 1 (4)					-		
Professional Services - 394 395 7,085 500 - 500 Accounting Services 722 880 880 1,100 900 - 1,200 Legal - - - - - - - - Laundry 557 610 657 709 650 - 750 Janitorial Services 20,400 20,400 20,400 20,400 20,400 - 20,400 Other Contracted Services 12,751 12,229 17,690 13,448 6,000 - 6,000 Telephone 6,042 5,297 5,293 5,280 6,000 - 6,000 Postage/Freight 86 3,988 3,055 2,967 3,000 - 3,000 Staff Training - 376 235 - 500 - Staff Promotion 289 251 379 295 300 - Professional Service-Collections </td <td>Total supplies and materials</td> <td>90,499</td> <td>81,891</td> <td>86,493</td> <td>95,839</td> <td>87,700</td> <td></td> <td>82,476</td>	Total supplies and materials	90,499	81,891	86,493	95,839	87,700		82,476
Accounting Services 722 880 880 1,100 900 - 1,200 Legal -	Services and Charges							
Legal - <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>		-						
Laundry 557 610 657 709 650 - 750 Janitorial Services 20,400 20,400 20,400 20,400 20,400 - 20,400 Other Contracted Services 12,751 12,229 17,690 13,448 6,000 - 6,000 Telephone 6,042 5,297 5,293 5,280 6,000 - 6,000 Postage/Freight 86 3,988 3,055 2,967 3,000 - 3,000 Seminar/Meetings/School - 350 846 523 500 - Staff Training - 376 235 - 500 - Community Ed/Promotion 289 251 379 295 300 - Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - - 60 - - - Publishing a		722	880	880	1,100	900		1,200
Janitorial Services 20,400 20,400 20,400 20,400 20,400 - 20,400 Other Contracted Services 12,751 12,229 17,690 13,448 6,000 - 6,000 Telephone 6,042 5,297 5,293 5,280 6,000 - 6,000 Postage/Freight 86 3,988 3,055 2,967 3,000 - 3,000 Seminar/Meetings/School - 350 846 523 500 - Staff Training - 376 235 - 500 - Community Ed/Promotion 289 251 379 295 300 - Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - 60 - - - Publishing and Advertising 264 557 1,526 1,213 300 - 9,000 Genera		557	610	657	709	650		750
Other Contracted Services 12,751 12,229 17,690 13,448 6,000 - 6,000 Telephone 6,042 5,297 5,293 5,280 6,000 - 6,000 Postage/Freight 86 3,988 3,055 2,967 3,000 - 3,000 Seminar/Meetings/School - 350 846 523 500 - Staff Training - 376 235 - 500 - Community Ed/Promotion 289 251 379 295 300 - Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - 60 - - - Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity								
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Seminar/Meetings/School - 350 846 523 500 - Staff Training - 376 235 - 500 - Community Ed/Promotion 289 251 379 295 300 - Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - 60 - - - Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 aintenance Contrac								
Staff Training - 376 235 - 500 - Community Ed/Promotion 289 251 379 295 300 - Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - 60 - - - Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 aintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500 <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>		-						
Community Ed/Promotion 289 251 379 295 300 - Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - 60 - - - Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 aintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500		_			-			
Professional Service-Collections 2,029 2,032 1,862 1,638 2,000 - 2,000 Auto Mileage/travel - - - 60 - - Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 aintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500		289			295			
Auto Mileage/travel - - - 60 - - Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 Iaintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500								2.000
Publishing and Advertising 264 557 1,526 1,213 300 - 600 General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 Iaintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500		-	-	,002		-,		
General Insurance 7,184 5,151 8,056 8,508 9,000 - 9,000 Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 Iaintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500		264	557	1.526		300	- ·	600
Electricity 30,020 30,228 31,817 33,701 30,000 - 30,000 Garbage Removal 3,230 3,576 4,011 4,153 3,600 - 4,000 Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 laintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500								9,000
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Heat-Natural Gas 3,594 4,175 3,779 2,939 4,000 - 4,700 laintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500	Salah and a salah a sa							
laintenance Contracts 7,754 8,972 9,215 9,843 8,000 - 9,500							-	
							-	9,500
	Building Maintenance/Repairs				16,234	15,000		15,000

Grounds Maintenance	462	11,430	2,134	1,312	1,000	-	1,000
Computer Maintenance/Repairs	9,096	8,575	8,540	8,174	9,000		9,000
n-line Services	1,791	2,774	2,957	2,564	3,000	-	3,500
eneral Equip Maint/Repair	11,568	9,643	12,168	4,952	9,000	<u>-</u>	8,000
Equipment Leases	1,092	804	804	1,869	1,440	-	1,500
Miscellaneous	-	·	-	-	-	-	
Dues & Subscriptions	110	130	88	30	300	-	
Interlibrary Loan Charges	-	78	185	28	100	102	100
Endowment Fund Expenditures		155,690	-	The state of the s	-	<u>-</u>	A NEW YORK
Fund Balance Payback	-	-			6,447	-	
Total Other Services	133,146	315,449	182,605	149,025	140,937		135,750
Capital Outlay							
Equipment/Mach/Furn/Fixture	55,944	11,729	-	-	-	- 17 17 1 1 5 2	
Building/Bldg Improvements	_	-	-	20,041	-	5.0° <u>-</u>	•
Total Capital Outlay	55,944	11,729		20,041			<u> </u>
GRAND TOTAL	830,202	989,101	861,255	933,715	916,069		908,869
REVENUE/(EXPENDITURES)	\$ (529)	\$ 23,559	\$ 31,250	\$ 4,258	\$ -	\$ -	\$ -
,	+ (020)		7 3.1,200	- 1,1			-

RESOLUTION NO. 2019-11 A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

\$2,720.00 from Grand Rapids Area Library Foundation for Saturday Story Time Jan-May \$357.66 from Grand Rapids Area Library Foundation for Rapids Reads \$1,000.00 from Wabana Township for Library services \$180.00 from Friends of the Grand Rapids Area Library for recycling (Q2) \$250.00 from Arrowhead Library System – 'Mini Grant'

Adopted this 14th day of August, 2019

Dennis Jerome, President

Jean MacDonell, Secretary

Board member in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.

Library Board Meeting Agenda

Grand Rapids Area Library August 14, 2019 5:00 P.M.

Call to order

Roll call

Public comment (if anyone wishes to address the Board)

Approval of agenda

Minutes – approval of July minutes

Communications

Letter from Jim Weikum to Itasca County Board of Commissioners

Apportionment letter from Itasca County to Arrowhead Library System

MDE letter accepting 2018 annual report

Letter to Commissioner DeNucci from Barb Sanderson

Letter to Commissioner Tinguist from Roberta Palen

Thank you to REF desk staff

Financial Report (Roll Call Vote Required)

Approve financial reports and payment of bills as listed in Board packet.

Staff Reports

Summary of Library Director's report to the Board.

Old Business

Advocacy updates from Board members

New Business

Consent Agenda (Roll Call Vote Required)

Any item on the consent agenda shall be removed for consideration by request of any Board member or member of the public and put on the regular agenda for discussion and consideration.

- 1. Approve payment of late bills
- 2. Approve contracts and payment to presenters
- 3. Approve Resolution 2019-10 Accepting Donations

\$2,720.00 from Grand Rapids Area Library Foundation for Saturday Story Time Jan-May \$357.66 from Grand Rapids Area Library Foundation for Rapids Reads \$1,000.00 from Wabana Township for Library services \$180.00 from Friends of the Grand Rapids Area Library for recycling (Q2)

\$250.00 from Arrowhead Library System - 'Mini Grant'

Regular Agenda

- 1. Provide input to Get Fit Itasca regarding interpretive signs
- 2. Discuss Board recruitment / strategic planning
- 3. Discuss 2020 budget

Adjourn

Grand Rapids Area Library Board Regular Board Meeting

July 10, 2019 Meeting

Call to Order: The monthly board meeting was called to order at 5:00 by Dennis Jerome.

Roll Call:

Members Present: Sue Zeige, Lisa Tabbert, Randy McCarty, Jean MacDonell, Deb Kee,

and Cyndy Martin.

Members Absent: Max Peters and Richard Thouin

Staff Present: Will Richter

Public Comment:

A. Approval of Agenda: A motion was made to approve the agenda by Jean MacDonell and was seconded by Lisa Tabbert, the motion was passed unanimously.

B. Minutes: A motion was made to approve June minutes by Deb Kee and was seconded by Cyndy Martin, the motion was passed unanimously.

C. Communications

D. Financial Report

- a. A motion was made to approve the financial reports and payment of bills as listed by Deb Kee a second was made by Sue Zeige. On a roll call vote the motion was passed unanimously.
- b. The financial reports are attached on pages 2 and 3.

D: AP443000.CGR

CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUB ON/BEFORE 07/10/2019

VENDOR #	NAME	AMOUNT DUI
OBLIC LINKARY	自身を しゅうし アントリア 神・神経神経神経神経神経神経神経・・大神神神の神神とと、 神神神神・	20 0V 20 V 1 V 1 V 1 V 1 V 1 V 1 V 1 V 1 V 1 V
0113100	AMAZON.COM AMERIPRIDE SERVICES INC ARROWHEAD LIBRARY SYSTEM BAKER & TAYLOR LLC BLACKSTONE PUBLISHING BUSY BEES QUALITY CLNG SVC INC COLE HARDWARE INC DEMCO INC GARTNER REPRIDERATION CO INVEST EARLY PROJECT MINITEX NETWORK SERVICES COMPANY NORTHERN BUSINESS PRODUCTS INC PERSONNEL DYNAMICS LLC RECORDED BOOKS INC MICHAEL RUSSELL SCHWARTZ REDI-MIX INC TRU NORTH BLECTRIC LLC UNIQUE MANAGEMENT SERVICES WOODS READER	
0113233	AMERICATOR CROUTERS THE	197.5
0118660	ARROWHRAD L'EDADY CYCTOM	85.74
0201428	BAKER A TAVIOR TUC	150.9
0212124	BLACKSTONE PURTISHING	474.04
022:700	BUSY BRES QUALITY CING SUC THE	30.6
9315455	COLE HARDWARE INC	4,700.00
0405500	DEMCO INC	# A A
0701650	GANTNER REFRIGERATION CO	74.6. 24.2 0x
0914800	INVEST EARLY PROJECT	4 900 01
1309525	MINITEX	1 485 01
1405725	NETWORK SERVICES COMPANY	117 A:
1415377	MORTHERN BUSINESS PRODUCTS INC	110 0:
1605665	PERSONNEL DYNAMICS LLC	400 Tr
1805150	RECORDED BOOKS INC	10 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
1821700	MICHAEL RUSSELL	1 997 77
190334:	SCHWARTZ REDI-MIX INC	375.00
5018680	TRU NORTH BLECTRIC LLC	80.00
2114356	CHIQUE MANAGEMENT SERVICES	134.25
2315630	WOODS READER	24.00
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	
HECKS ISSUED - PRIOR	ADDUOVAT	
0100053	ATET MORTLITY	***
0605191	PIDELITY ARCHRITY LIPP ING CA	345.31
07180:5	GRAND RAPIDS CITY PAYROLL	6.0
0815553	NICOLE WICKMAN HOOPS	33,003.4:
1301146	MARCO TECHNOLOGIES LLC	10.00
1301300	DIANA RAB MAGNER	16V.4
1309199	ATET MOBILITY FIDELITY SECURITY LIFE INS CO GRAND RAPIDS CITY PAYROLL NICOLE WICKMAN HOOPS MARCO TECHNOLOGIES, LLC DIANA RAE MAGNER MINNESOTA ENERGY RESOURCES MINNESOTA REVENUE DEIRDRE HOWARD MURNANE NEXTERA COMMUNICATIONS LLC JODI R NORLUND	220 01
1309335	MINNESOTA REVENUE	## V. 3 (
1321650	DETRORE HOWARD MURNANE	74.07
1405850	NEXTERA COMMUNICATIONS LLC	98.51
1415032	JODI R NORLUND	74.01
3216330	OPERATING ENGINEERS LOCAL \$49	14.020.ci
1621:30	F.U.C. KATIE BLIZABETH SMITH	2.951.6
1913347	KATTE BLIZABETH SMITH	125.01
2114750	UNUM LIFE INSURANCE CO OF AMER	20.51
2209665	VISA	72.00
43V1700	MASTE MANAGEMENT OF MN INC	289.5
230 % 728	JODI R NORLUND OPERATING ENGINEERS LOCAL \$49 F.U.C. KATIE BLIZABETH SMITH UNUM LIFE INSURANCE CO OF AMER VISA HASTE MANAGEMENT OF MN INC AMANDA JEAN WATKINS	250.0

TOTAL PRIOR APPROVAL ALLOWED IN THE SIM OF: \$ 58,572.6

PAGE: 1

PATE: 07/03/2019 TRME: 10:59:01

CITY OF GRAND RAPIDS VENDOR SUMMARY REPORT

(D: AP442000 WOW

INVOICES DUE ON/BEFORE 07/10/2019 INVOICES IN BATCH LB0710

No designed a designed of the		PAID THIS	
VENDOR 6	NAME	FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY		
0113100	AMAZON . COM	17,739.84	395.38
0143233	AMERIPRIDE SERVICES INC	2,077.65	197.55
01:8660	ARROWHEAD LIBRARY SYSTEM	3,269.61 1,180.62	85.74
	BAKER & TAYLOR LLC	8,840.45	15C.92
0212124	BLACKSTONE PUBLISHING		494.04
0221700	BUSY BEES QUALITY CLNG SVC INC	881.95	35.82
	COLE HARDWARE INC		1,700.00
0405500	ORMCO INC	4,370.21	70.23
0605191	PIDELITY SECURITY LIFE INS CO	13,329.78	
45 376 6 5 5 5 5 5		531.39 15,848.47	6.57
0719015	GRAND RAPIDS CITY PAYROLL	15,040.47	247.96
C815533	NICOLE WICKMAN HOOPS	3,301,183.15	39,609.25
3914800	INVEST BARLY PROJECT	75.00	75.00
		3,360.0C	
1301303	MARCO TECHNOLOGIES, LLC DIANA RAK MAGNER	6,796.75	120.43
1309193	MINNESOTA ENERGY RESOURCES	125.00 26.597.74	125.00
	MINNESCTA REVENUE	24,495.68	220.98
	MINITRX		54.81
1321650	DEIRDRE HOWARD MURNAME	0.00 75.00	54.81 1,685.00
	NETWORK SERVICES COMPANY		******
	NEXTERA COMMUNICATIONS LLC	7,995.04 2,706.66	717.83 86.52
1415032	JODI R KORLUND	75.00	
1415377	NORTHERN BUSINESS PRODUCTS INC	6.139.44	75.00
	OPERATING ENGINEERS LOCAL #49	628.614.00	338.23
1605665	PERSONNEL DYNAMICS LLC	•	14,020.00
1621130	P.U.C.	12,051.29 236.765.78	400.38 2.951.61
1805150	RECORDED BOOKS INC	3,299.20	4,331.0. 560.25
	MICHAEL RUSSELL	4C5.00	1.987.76
	SCHWARTZ REDI-MIX INC	0.00	,
	KATIS ELIZABETH SMITH	125.00	375.00
	TRU NORTH BLECTRIC LAC	125.00	125.00 #0.00
2114356	UNIQUE MANAGEMENT SERVICES	796.55	134.25
	UNUM LIFE INSURANCE CO OF AMER	790.53 1.536.68	20.5u
	VISA	34.832.93	20.50 72.00
	WASTE MANAGEMENT OF MN INC	18,617.32	
	AMANDA JEAN WATKINS	250.00	289.56
	WOODS READER		250.00
	and the state that the state of the state o	0.00	24.00

TOTAL ALL VENDORS:

72.059.17

E. Staff Reports:

- a. Summary of Library Director's report to the board.
- b. Will pointed out Tracy's report, which showed over 1000 enrolled in summer reading program.
- c. Statistic comments—lag in winter, but above checkouts and circulation compared to last year. eBooks aren't recognized in monthly circulation, is shown in yearly report to the state.
- d. Meetings with local clubs have been very beneficial and appreciated. There continues to be more invitations to local meetings.
- e. Library management—city is doing new comp plan. Working on being accurately represented in cities comp plan.
 - Facilities—reading bar was carpeted, working on heating issues (rebuild and new unit prices are virtually the same), new carpet in entryway.
- f. Playground update—public works doesn't have man power to do anything this fall. People feel it should be on East end near parking lot. Should look like it was intentionally meant to be there, and not an add-on.
- g. Dennis Jerome raised the question on how to let the public know about the Library Board. The report to the community now lists board information.

F. Old Business:

G. New Business:

Consent Agenda: Any item on the consent agenda will be pulled from the consent agenda and moved to the regular agenda on request of any board member or public. A motion was made to approve the consent agenda as submitted by Jean MacDonnell, a second was made by Deb Kee. On a roll call vote the motion was passed unanimously.

- 1. Approve payment of late bills
- 2. Approve contracts and payment to presenters
 - a. Heidi Amouta--\$75.00 for Yoga on the Lawn, 8/3/2019
 - b. Laurie Antonson--\$75.00 for Yoga on the Lawn, 8/17/2019
- 3. Approve Resolution 2019-10 Accepting Donations
 - a. \$9,768.46 from Grand Rapids Area Library Foundation, Teen Space Project

Regular Agenda:

- 1. Set annual non-resident library card fee per section 10.1 (Borrower Criteria) of the General Policies as adopted by the Library Board
 - a. The board policies defined three conditions, 1. Resident of Arrowhead area 2. MN resident with another library's card 3. Individuals who pay non-resident fee set by library board

- b. Very few out of state per year, need to have basis covered because of hot topic issue at libraries. Library board must set annual fee. A Grand Rapids resident pays roughly \$59 in taxes to the library.
- c. They won't be issued a new library card; they will be using their home state library card that they will load in our library.
- d. Randy McCarty made a motion to set out-of-state borrower library card fees at \$50 and was seconded by Dennis Jerome. On a roll call vote the motion was passed unanimously.
- e. As adopted by the board, the out-of-state borrower library fee is going to be set at \$50.

2. Discuss 2020 Library Budget

- a. Will has not received materials yet, may receive by the end of the week. It is most likely going to look like last years. There may not be much adjustment, however on revenue side in regard to passports may have to balance out.
- b. August 29th, 2019 is the date for the budget to be set.
- 3. Discuss ALS/GRAL request to Itasca County
 - a. Will expected to have ALS/GRAL request by now. Once it is finished, the request will be brought to the county as well as the maps created.

Adjourn: The monthly board meeting was adjourned at 5:36 by Dennis Jerome.



Arrowhead Library System

5528 Emerald Ave. • Mt. Iron, MN 55768-2069 • 218-741-3840 • www.alslib.info

July 16, 2019

Itasca County Board of Commissioners c/o Mr. Brett Skyles, County Administrator 123 Northeast 4th Street Grand Rapids MN 55744-2681

Dear Mr. Skyles:

The Arrowhead Library System (ALS) and the Grand Rapids Area Library have had a successful partnership in providing library services to Itasca County residents since 1987. Funding from Itasca County has been a critical component of delivering services, although having that funding frozen for close to ten years has placed a strain on the abilities of both organizations to respond adequately to service needs. As the County prepares its 2020 budget, our agencies are submitting the following 2020 funding request based on current levels of usage and the increasing demands for service from library users.

This year, Itasca County is again providing \$342,709 for library services, which amounts to \$7.56 per county resident. In 2018, the portion going to the Grand Rapids Area Library was \$131,961. As the Board is aware, the current level of support is the minimum amount required to under Minnesota Statute and is nearly \$53,000 less than was provided in 2010. For 2020, we are respectfully requesting a funding total of \$412,709 – an increase of less than \$2 per capita. Based on recent trends in how the funds are divided between ALS and the Library, we estimate that roughly \$27,500 of that increase would go to the Library in 2020.

The ALS-Library distribution formula is based on the Library providing service to several towns and townships immediately surrounding Grand Rapids, usage data indicates that the Library is used by residents from every corner of the county. The Grand Rapids Area Library is one of the busiest libraries in northern Minnesota. In turn, funds received by ALS are also used to benefit library users throughout the entire county, as well as all six public libraries located in Itasca County. This partnership ensures that quality library services are available throughout the county for all residents.

While Itasca County financial support has now remained unchanged since 2012, the cost or providing services have steadily increased. The current level of support does not cover the cost of providing direct services to Itasca County residents. ALS currently provide direct services to communities across Itasca County using the Bookmobile. Current stops include Spring Lake, Bowstring, Talmoon, Effie, Bigfork, Balsam, Deer River, Taconite, Goodland, Pengilly, Nashwauk, Cloverdale, and Togo. County residents also use the Mail-A-Book service that provide library materials delivered via the US Postal Service. Many library users rely heavily on the ALS-provided downloadable e-book and audiobook service to expand their reading options while avoiding lengthy trips to a local library. The demand for this "digital" content continues to grow at about 20% each year, which is simply not sustainable without increased funding.

Included with this letter is some additional documentation relating to the level and extent of usage of the Grand Rapids Area Library by county residents. Staff from ALS and the Grand Rapids Area Library would welcome an opportunity to discuss this request with the County Board or its representatives. While the 2020 request represents a large increase, compared with the 2010 level of support it is far less dramatic. It would seem prudent to also discuss a process for determining future funding adjustments to avoid larger, one-time increases. We look forward to that conversation.

Sincerely,

Jim Weikum
Executive Director

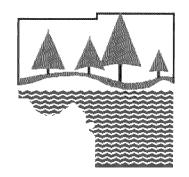
pc: Will Richter, Director, Grand Rapids Area Library Shari Fisher, Assistant Director, ALS

Enclosures

JEFFREY T. WALKER

ITASCA COUNTY AUDITOR/TREASURER

ITASCA COUNTY COURTHOUSE 123 NE 4^{TH} ST. GRAND RAPIDS, MINNESOTA 55744 OFFICE 218-327-2860



July 25, 2019

Mr. Jim Weikum Director - Arrowhead Library System 5528 Emerald Avenue Mountain Iron, MN 55768-2069

Dear Mr. Weikum:

The apportionment for June 2019 includes the following totals:

Arbo Township	\$ 4,051.83
Blackberry Township	4,729.28
Feeley Township	2,613.44
Harris Township	13,698.92
Sago Township	1,392.91
Spang Township	941.11
Wabana Township	4,532.59
City of Bass Brook/Cohasset	42,706.77
City of LaPrairie	2,192.05
City of Warba	472.16

TOTAL

cc: Marcia Anderson Grand Rapids Library 140 Northeast 2nd Street Grand Rapids MN 55744

cc: Shirley Miller
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids MN 55744

Sincerely,

\$77,331.06

JEFF WALKER, Auditor/Treasurer

By:



July, 2019

Grand Rapids Area Library 140 NE 2nd Street Grand Rapids, MN 55744

Dear Board President:

Minnesota Statutes 134.13 requires the board of a public library to submit an annual report to the Department of Education no later than April 1 each year. State Library Services appreciates your timely submission and accepts the library's report for 2018.

The information and performance measures in the Minnesota Public Library Report are used to assess and improve public library services by decision makers and other stakeholders at the federal, state and local levels.

Public libraries remain popular community assets throughout the state. In 2018, there were more than 3.8 million registered public library customers—seven out of ten Minnesotans. Minnesota libraries owned almost 23 million items for loan to customers. Customers borrowed or downloaded those items 52 million times. Customers went online during 11.3 million library computer and wireless sessions. Libraries sponsored 72,239 programs that attracted more than 1.6 million diverse individuals of all ages. Public library use was greater in 2018 than any prior year.

Report data for all Minnesota public libraries is accessible from the State Library Services Statistics page (https://education.mn.gov/MDE/dse/Lib/sls/stat/) on the Minnesota Department of Education website. 2018 annual reports will be added in July.

Thank you for your library's contribution.

Sincerely,

Joe Manion

Joseph Manion

Library Development and Services Specialist 651-582-8640 | joe.manion@state.mn.us

Minnesota Department of Education 1500 Highway 36 West, Roseville, MN 55113 education.mn.gov

Barb Sanderson



Commissioner Ben DeNucci County Courthouse July 30, 2019 Itasca

Dear Commissioner DeNucci,

First of all, I want to thank you most sincerely for the financial and personal support the Itasca County Board made to the construction of the new public library in 2000. As co-chair of the building committee and the grant writer for the project, I met with commissioners at that time to request county support. Commissioners did not immediately know where they could find funds but after some research came up with a generous grant to help us complete the project. The library we enjoy today would not be the community information center it is without county support almost two decades ago.

Since that time, the residents of every region of Itasca County have made this beautiful library the success it is. The library serves information and technology needs as well as being an important site for community engagement and services to children and families of all economic backgrounds. It is also a showcase that has brought considerable pride and economic promotion to Itasca County from all across the state.

As you know the library is requesting an increase in funding from the county for services provided to our 20,000 county residents who are library cardholders, most of whom live outside the city of Grand Rapids. I encourage you to support that increase. As a county taxpayer, I believe that our county can do much better than provide a minimum contribution to maintain library services and that increases in funding need to be part of the county budget process each year.

Thank you again for past and future support for our library.

Cordially,

Barb Sanderson

Barb Sanderson

Commissioner Davin Tinquist Itasca County Courthouse 123 NE 4th St. Grand Rapids, MN 55744

Dear Mr. Tinquist:

On Sunday, July 28, Mr. Will Richter's library column asked users of the library to write to the County Board of Commissioners concerning an increase in the county's contribution to the Grand Rapids Area Library. As a relative newcomer to this area, I was appalled that the amount of the contribution has not increased in over 8 years.

I am a retired librarian, having worked primarily in large academic and large public libraries. This letter addresses the modern concept of the public library as a "service agency". We no longer staff the library with a scowling librarian at the reference desk who tells users not to talk in the library. Especially with the advent of the Internet, any library can provide services to users that we only dreamed of in the past.

For example, people are often in quest of forms – current and prior year tax forms, applications for jobs, applications for scholarships, applications for social service assistance. The list goes on. People also need to know names and addresses and phone numbers of government agencies. Many of these individuals are not proficient users of the Internet; librarians do instruction in computer use to help users find the information they need.

We also find information not often asked for – the text of laws and regulations (both state and national) are readily available on the Internet. There are websites that show which libraries in the state own a copy of a book not available locally. Librarians can help users request that the book be sent directly to the Grand Rapids library.

And children? I'm often in the GRAL. On the days when there is a Story Hour, young children come in to the library, literally running from their mothers to reach the children's section. They sing a short song, listen to a story, and then on some occasions run to a meeting room where there is an activity to participate in. GRAL offers excellent story hours to excited children! Hopefully they will grow up, remain in the Rapids area---and, fondly remembering Story Hour---will become excited taxpayers willing to pay increased taxes to support their library.

From time to time I use other libraries in the Arrowhead Library System. I can honestly say that the best book selection in done at GRAL. The librarians here choose a wider variety of non-fiction than in other libraries. In addition to history and current events, there seem to be more

books on self-help, solving family problems, inter-generational conflict, etc. There is something for everyone here!

In closing, I would urge the County Commissioners to increase their support of GRAL. We need to continue to support this important library which provides services not only to Rapids residents, but also to many of us in nearby communities. Our library staff (librarians, clerks, and volunteers) and friendly and welcoming. They work hard to provide many services to us. We need to make certain that they have the proper tools (books, magazines/newspapers, and the Internet) to answer all of our questions. And, of course, we need to have sufficient funds to pay good salaries to help us keep our well-trained staff.

Sincerely,

(Ms.) Roberta R. Palen

I recently found myself without a job. While I was in library, you guys showed knowledge and kindness to me and my computer ignorance. Amy, the thinks you helped me with 2 weeks ago, led directly to my being hired. Thanks to all of you: John, Will and Amy.

Bell Whither

LIBRARY FINANCIALS

- 1. Schedule of Changes in Revenue, Expenditures, and Fund Balance
- 2. Revenue and Expenditures YTD
- 3. Detail Revenue and Expense Report
- 4. Bill List Summary
- 5. Detail Bill List
- 6. Alphabetical Bill List

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY

SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE FOR THE SEVEN MONTHS ENDING JULY 31, 2019 With Comparative Totals for July 31, 2018

·		-		Percent
	2018	2019	2019	of
	Actual	Actual	Budget	Budget
Fund Balance 1/1/XX:		entimentaminantaminantaminantaminatami	***************************************	
Cash Flow	429,619	430,264	430,264	
Compensated Absences	40,717	41,263	41,263	
Emergency/unanticipated Expenditures	44,574	47,641	47,641	
Major Equipment Replacement		: : : · · · · · · · · · · · · · · · ·		
wajor Equipment Replacement			**************************************	
TOTAL FUND BALANCE 1/1/XX	514,910	519,168	519,168	
TOTAL TOND BALANCE ITMAX	314,310		313,100	
### COMMITTEE TO THE PROPERTY OF THE PROPERTY				50:1442.m.kt.israenistaikkaanaanistaikka
Revenues:				
	404 045	205.040	700.007	EC0/
Taxes	401,315	395,946	702,687	56%
Intergovernmental	-	206	133,282	0%
Charges for Services	32,143	28,696	45,600	63%
Fines & Forfeits	6,851	6;790	12,000	57%
Blandin Grant	_		•	0%
GR Library Foundation	5,100	12,846	8,000	161%
Miscellaneous	36,917	24,125	14,500	166%
Other Sources-Insurance Recovery	-		-	0%
Other Sources-Fund Balance Usage				0%
TOTAL REVENUES	482,326		916,069	51%
Expenditures:		* : : : : : : : : : :		
Personnel	366,291	365;384	687,432	53%
Supplies/Materials	49,803	56,068	87,700	64%
Other Services/Charges	81,908	79,410.	140,937	56%
GRACF Library Foundation	-	: : : : : : : : : <u>:</u> .	_	0%
Blandin Grant	_	· · · · · · · · · · · · · · · · · · ·		0%
TOTAL EXPENDITURES	498,002	500,861	916,069	55%
				0070
OPERATING SURPLUS (DEFICIT)	(15,677)	(32,252)	_	
or Electing cold 200 (DEI 1011)	(10,017)	(52,202)		
Gr Rapids Library Foundation Captl Grant				0%
Capital Outlay	- 4,408	8,521	-	0%
Capital Outlay	4,406	0,521	-	0 70
			ann ann an ann ann ann ann ann ann ann	**************************************
Fund Delenes 7/04/WV				
Fund Balance 7/31/XX	100 505		400.004	
Cash Flow	409,535	389,491	430,264	
Compensated Absences	40,717	41;263	41,263	
Emergency/unanticipated Expenditures	44,574	47,641	47,641	
Major Equipment Replacement				
TOTAL FUND BALANCE 7/31/XX	\$ 494,826	\$ 478,395	<u>\$ 519,168</u>	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$32,280 as of 12/31/18. This endowment is not available for current operations.

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES YEAR TO DATE THROUGH JULY 31, 2019

Account Number	Account Description	2019 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 702,687		48%
211-00-31-00-0200	DELINQUENT	ψ , σ <u>2,</u> σσ.	938	0%
211-00-31-00-4055	FISCAL DISPARITIES		56,582	0%
211-00-33-00-4250	STATE OF MINNESOTA	_	206	0%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000		0%
211-00-34-00-7960	ALS CROSS-OVERS	5,282	5,282	100%
211-00-34-00-7970	PHOTO COPIES	2,200	2,028	92%
211-00-34-00-7975	INTERNET	3,500	1,712	49%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	600	260	43%
211-00-34-00-7982	PASSPORT PROCESSING FEE	38,500	18,305	48%
211-00-34-00-7990	FAX MACHINE USE	800	1,109	139%
211-00-35-00-1030	LIBRARY FINES	12,000	6,790	57%
211-00-37-00-2310	DONATIONS	1,500	16,453	1097%
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	1,000	295	30%
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	1,000		0%
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	200	-	0%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,343	103%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	8,000	12,846	161%
211-00-37-00-2375	MEETING ROOM RECEIPTS	4,500	2,555	57%
211-00-37-00-2450	MISCELLANEOUS	2,000	1,733	87%
211-00-37-00-5100	INVESTMENT INCOME	3,000	1,746	58%
		916,069	468,608	51%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	442,059	234,789	53%
211-00-75-10-1030	SALARY-PARTTIME	22,803	12,125	53%
211-00-75-10-1050	CONTRACTED SERVICES	7,000	5,656	81%
211-00-75-10-1210	PERA	34,865	17,661	51%
211-00-75-10-1220	FICA	28,821	14,535	50%
211-00-75-10-1250	MEDICARE	6,740	3,400	50%
211-00-75-10-1310	HEALTH INSURANCE	142,668	75,708	53%
211-00-75-10-1330	LIFE INSURANCE	221	142	64%
211-00-75-10-1510	WORKERS COMPENSATION	2,255	1,367	61%
211-00-75-20-2010	OFFICE SUPPLIES	7,000	4,230	60%
211-00-75-20-2020	COPY SUPPLIES	1,400	637	45%
211-00-75-20-2030	PRINTING/BINDING	900	811	90%
211-00-75-20-2060	COMPUTER SUPPLIES	2,600	2,727	105%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	3,502	140%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	5,900	10,850	184%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	826	83%
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	500	132	26%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	820	41%
211-00-75-20-2110	BOOKS	44,000	22,987	52%
211-00-75-20-2120	AUDIO/VISUAL	9,000	5,812	65%
211-00-75-20-2130	NEWSPAPERS	1,400	1,055	75%
211-00-75-20-2140	PERIODICALS	7,000	78	1%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	2,500	1,602	64%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	395	79%
211-00-75-30-3010	ACCOUNTING SERVICES	900	1,131	126%
211-00-75-30-3070	LAUNDRY	650	611	94%
211-00-75-30-3090	JANITORIAL SERVICES	20,400	11,900	58%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	6,000	17,085	285%
211-00-75-30-3210	TELEPHONE	6,000	3,105	52%
211-00-75-30-3220	POSTAGE/FREIGHT	3,000	1,949	65%

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES YEAR TO DATE THROUGH JULY 31, 2019

		2019	Year to	Percent
Account Number	Account Description	Budget	Date	of Budget
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	500	80	16%
211-00-75-30-3255	STAFF TRAINING	500	128	26%
211-00-75-30-3260	COMMUNITY ED PROMOTION	300	205	68%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	931	47%
211-00-75-30-3510	PUBLISHING & ADVERTISING	300	458	153%
211-00-75-30-3610	GENERAL INSURANCE	9,000	5,082	56%
211-00-75-30-3810	ELECTRICITY	30,000	16,310	54%
211-00-75-30-3840	GARBAGE REMOVAL	3,600	2,615	73%
211-00-75-30-3860	HEAT-NATURAL GAS	4,000	2,191	55%
211-00-75-30-4000	MAINTENANCE CONTRACTS	8,000	4,765	60%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	4,732	32%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	328	33%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	854	9%
211-00-75-30-4030	ONLINE SERVICES	3,000	1,862	62%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	9,000	1,771	20%
211-00-75-30-4100	EQUIPMENT LEASES	1,440	843	59%
211-00-75-30-4330	DUES & SUBCRIPTIONS	300	-	0%
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	100	80	80%
211-00-75-30-4900	TRANSFER TO RESERVE	6,447	-	0%
211-00-75-50-5500	EQPT/MACH/FURN/FIX	_	7,708	0%
211-00-75-50-5900	BUILDING/BLDG IMPROV	-	813	0%
	TOTAL EXPENDITURES	916,069	509,381	56%
	SURPLUS REVENUES/(EXPENDITURES)	_	(40,773)	

CITY OF GRAND RAPIDS

DATE: 08/09/2019 TIME: 12:32:18 ID: GL470004.WOW	DETA: MONTH & YTD AC FOR 7 PEI	CITY OF GRAND RAPIDS DETAILED REVENUE & EXPENSE TD ACTUAL WITH OUTSTANDING 7 PERIODS ENDING JULY		REPORT ENCUMBRANCES 31, 2019		PAGE F-YR	 6 d
	FUND:	: PUBLIC LIBRARY	RARY				
ACCOUNT NUMBER DESCRIPTION	JUL	JULY UAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	COLL/ EXP.
REVENUES							
		0.00	702,687.00	25.7	00.0	364,261.24	4. 8
211-00-31-00-0200 DELINQUENT		00.00	0.00	937.83	00.00	(937.83)	100
FISCAL DIS		00.00	00.00	. 0	00.0	(56,581.91)	100
211-00-31-00-9100 PENALTIES & INTEREST-DELINQUEN		0.00	00.0	00.0	00.0	00.0	0 !
TOTAL TOTAL TAXES		0.0.	2,687.0	95,945.5	0.0	06,741.5	56
INTERGOVERNMENTAL							
211-00-33-00-0210 ANNEXATION		00.0	00.0	00.00	00.00	0.00	0
MARKET VALUE		0.00	00.00	0.00	00.00	00.00	0
		0.00	0.00	00.00	00.0	00.0	0 0
211-00-33-00-4250 STAIE OF MINNESOIA	es oft		0.00	60.00	00.0	(80.90Z)	007
		00.00))	00.0	00.0		0
		0.00	28,000	0.	- 0	27,793.9	0
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	206.09	00.0	127,793.91	0
CHARGES FOR SERVICES							
		00.00	5,282.00	-	00.0	00.00	100
211-00-34-00-7970 PHOTO COPIES	20.00	81.73	2,200.00	2,028.44	00.0	98.	00 0
211-00-34-00-7980 I,TBRARY FRRS-PROCTORING	000	00.00	600.00		00.0	74.707.T	4 4 V u
	3, 53	35.00	38,500.00	18,305.00	00.0	20, 195, 00	48
		0.00	00.00	00.00	00.0		0
211-00-34-00-7990 FAX MACHINE USE	302	2.93	800.00	1,108.58	00.0	(308.58)	139
TOTAL TOTAL CHARGES FOR SERVICES	44 44 82 83	w w	82.0	28,696.35	00	185.65 185.65	വവ

DATE: 08/09/2019 TIME: 12:32:19 ID: GL470004.WOW	CIT DETALLED R MONTH & YTD ACTUAL FOR 7 PERIODS	Y OF GRAND RAPIDS EVENUE & EXPENSE WITH OUTSTANDING ENDING	REPORT ENCUMBRANCES 31, 2019		PAGE F-YR	 2 6
	FUND:	PUBLIC LIBRARY				
ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YBAR BUDGET	FISCAL XEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES FINES & FORFEITS						
211-00-35-00-1030 LIBRARY FINES	910	12,0	89.	00.0	5,210.26	57
TOTAL TOTAL FINES & FORFEITS	910.60	12,000.00	6,789.74	00.0	5,210.26 5,210.26 5,210.26	57
MISCELLANBOUS REVENUE						
	1,180.00	т,	52.5	٥.	(14,952.54)	1097
211-00-37-00-2320 DONATIONS-MEMORIAL BOOKS	00.00	1,000.00	295.00	00.00	705.00	30
	00000	1	. 0	. 0	200	00
	00.0	1,3		0.	(43.25)	103
	3,077.66	8,000	12,846.12	0.00	•	161
211-00-37-00-2368 DONATIONS-ADA PROJECT	00.0	L	0 4	00.0	0.0	0 [
Z11-00-37-00-Z3/S MEETING KOOM KECELFIS Z11-00-37-00-Z4Z0 BLANDIN GRANTS	0.00	0.00	0.00	00.0	1,745.40	0 0
	0.00		0	00.0		0
	232.33	2,000	1,733.11	0.00	٠	8.7
211-00-37-00-2455 ENERGY REBATES	00.0	00.0	00.00	0.	00.0	00
	,516	000'ε	,746	00.0	,253.	28 0
TOTAL	,384.2	22,500.0	6,970.7		4,470.	164
TOTAL MISCELLANEOUS REVENUE	6,384.28	22,500.00	36,970.78	00.0	(14,470.78)	164
OTHER SOURCES						
INSURANCE RECOVERY	00.0		0.	00.0		0
211-00-39-00-5010 SALES OF GENL FIXED ASSETS	00.0		00.00	00.0		0 0
	00.0	0.00	00.00	00.00	0	00
TOTAL TOTAL OTHER SOURCES	0.00	0.00	00.0	00.0	00.0	100
		ì.	1		•	

TIN TIN

PAGE: 3 F-YR: 19		OLLECTED/ % NCUMBERED COL BALANCE EX	447,460.54 51		0 00.0		,656.52 5	.64	0.00 0	03.82	ე გ	66,960.00 53	9	0 00.0	4	888.24 61	1,434.83 5	2,770.25 60	763	. 59	00.	(126.63) 105	(1,002.08) 140	
		w	00.0		0	00.0	613.55 0.00	0.00	00.0	0.00		0.00	00.00	00.0	00.0	00.0	613.55	0.00	0.	0.	00.0	00.0	00.0	
REPORT ENCUMBRANCES 31, 2019		ISCAL -TO-DATE CTUAL	468,608.46		00.0	00.0	234,788.93	12,125.36	0.00		14,535.43	, 708	142	00.00	. 0	1,366.76	365,383.62	4,229.75	o	811.41	00.0	2,726.63	3,502.08	
GRAND RAPIDS JE & EXPENSE OUTSTANDING	PUBLIC LIBRARY	FISC YEAD	916,069.00			00.0	442,059.00	22,803.00	0.00.00,7	4,	28,821.00	142,668.00	22	00.0	00.0	, 25	687,432.00	7,000.00	400.0	00.006	00.00	2,600.00	2,500.00	1
CITY OF GR DETAILED REVENUE MONTH & YTD ACTUAL WITH OU FOR 7 PERIODS ENDING	FUND: PUBLIC	JULY ACTUAL	11,778.21		0	00.0	33,347.55	1,754.40	0.00 254.54	2,586.63	2, 1255.52	14,020.00	. 71	00.00	0 0	54,68	54,664.43	235.04		00.00	00.00	708.79	0.00	
		DESCRIPTION		RATION	O OPERATING TRANSFER OUT		0 SALARY-FULL TIME 0 SALARY-FULLTIME/OVERTIME		O SALARY-PARTTIME/OVERTIME O CONTRACTED SERVICES			O MEDICAKE O HEALTH INSURANCE		DENTAL	7 VISION INSORANCE O HNEMDLOYMENT		1	IALS OPPLOE SUPPLIES	COPY SU		3 BINDINGS		O COMPUTER INVENTORY	
DATE: 08/09/2019 TIME: 12:32:19 ID: GL470004.WOW		ACCOUNT	TOTAL REVENUES:	EXPENSES GENERAL ADMINISTRATION	211-00-75-00-7200	TOTAL	PERSONNEL 211-00-75-10-1010 211-00-75-10-1020	211-00-75-10-1030	211-00-75-10-1040 211-00-75-10-1050	211-00-75-10-1210	211-00-75-10-1220	211-00-75-10-1310	211-00-75-10-1330	211-00-75-10-1335	211-00-75-10-1347	211-00-75-10-1510	TOTAL PERSONNEL	SUPPLIES & MATERIALS	211-00-75-20-2020	211-00-75-20-2030	211-00-75-20-2043	211-00-75-20-2060	211-00-75-20-2070	שניכר כר שני כר יייר

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CITY OF GRAND RAPIDS DETAILED REVENUE & EXPENSE REPORT MONTH & YID ACTUAL WITH OUTSTANDING ENCUMBRANCES FOR 7 PERIODS ENDING JULY 31, 2019

DATE: 08/09/2019 TIME: 12:32:19 ID: GL470004.WOW

FUND: PUBLIC LIBRARY

		FUND: PUBLIC LIBRAR	RARY				
ACCOUNT NUMBER DESCRIPTION		JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED CC BALANCE E	% COLL/ EXP.
XENSES					1 t t t t t t t t t t t t t t t t t t t	; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ;]]]
GENERAL ADMINISTRATION SUPPLIES & MATERIALS							····
VOLUNTEER PRGM SUP &	MATERIALS	00.0	500.00	31.9		368.06	56
211-00-75-20-2100 OPERATING SUPPLIES		89.	0.000,	819.6	φ.	90	52
0		3,124.66	00	8	51.	1.8	54
211-00-75-20-2120 AUDIO/VISUAL		84	0.000,	,812.2	٠.	,187	65
211-00-75-20-2130 NEWSPAPERS		00.0	,400.0	,054.9	٥.	345.04	75
211-00-75-20-2140 PERIODICALS		00.0	0.000,		٥.	6,922.00	
211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	PLIES	460.65	, 50	1,601.79	291.52	60.909	16
211-00-75-20-2190 OTHER SUPPLIES/MATERIALS	YI'S	00.0	00.0	00.00	٥.	00.0	0
211-00-75-20-2210 EQUIPMENT PARTS			00.0	00.0	00.0	0	0
TOTAL SUPPLIES & MATERIALS	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	5,351.09	87,700.00	56,067.66	1,523.94	30,108.40	99
r 1							
211-00-75-30-3000 PROFESSIONAL SERVICES		\circ	0.0	94.8	٥.	105.15	79
211-00-75-30-3010 ACCOUNTING SERVICES		O	0.00	ď	ς,	(1,362.50)	251
211-00-75-30-3040 LEGAL		00.00	00.0	00.00	00.0	00.0	0
211-00-75-30-3070 LAUNDRY		85.74	٥.	610.88	'n	10.54	98
211-00-75-30-3090 JANITORIAL SERVICES		\circ	,400.0	9	٥.	8,500.00	58
211-00-75-30-3100 OTHER CONTRACTED SERVICES	CES	00.006	6,000.00	17,085.00	250.00	(11,335.00)	289
211-00-75-30-3210 TELEPHONE		320.34	0.000,	0	٥.	2,895.45	52
		69.3	0.000,	, 94	٥.	0.	65
0)L	00.0	٥.	80.16	٥.	419.84	16
Ŋ		00.0	00	127.60	٥.	$^{\circ}$	56
	red	00.0	0.0	05.0	٥.	ഥ	89
	LECTIONS	ς.	٥.	30.8	٥.	•	47
211-00-75-30-3310 AUTO MILEAGE/TRAVEL		00.0	00.0	00.00	٥.	00.00	0
211-00-75-30-3510 PUBLISHING & ADVERTISING	ING	٥.	٥.	٥.	0	(158.00)	153
211-00-75-30-3610 GENERAL INSURANCE		726.00	00.000,6	,082.0	٥.	3,918.00	26
211-00-75-30-3810 ELECTRICITY		٥.	0.000,	16,309.51	٥.	13,690.49	54
211-00-75-30-3840 GARBAGE REMOVAL		٥.	0.009,	,614.8	٥.	805.20	78
211-00-75-30-3860 HEAT-NATURAL GAS		00.00	4,000.00	٤٢,	00.00	1,809.04	ญ
211-00-75-30-4000 MAINTENANCE CONTRACTS		00.0	000'	4,765.38	٥.	9	09
211-00-75-30-4010 BUILDING MAINT/REPAIRS	rn	75.00	15,000.00	31.	00.00	10,268.45	32
211-00-75-30-4015 GROUNDS MAINTENANCE		0.00	1,000.00	327.50	00.0	672.50	m ش

DATE: 08/09/2019 TIME: 12:32:19 ID: GL470004.WOW	CITY OF GRAND RAPID DETAILED REVENUE & EXPENSE MONTH & YID ACTUAL WITH OUTSTANDING FOR 7 PERIODS ENDING JULY	01	REPORT ENCUMBRANCES 31, 2019		PAGE: F-YR:	пa
	FUND: PUBLIC	C LIBRARY				
ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YBAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED C BALANCE	% COLL/ EXP.
T.						! ! !
OTHER SERVICES & CHARGES 211-00-75-30-4003 COMPUTER MAINT/REPAIR 2111-00-75-30-4004 COMPUTED INAGES	0.00	00.000,8	854.17	0.00	8,145.83	on (
ONLINE SE	00.0	9	1.861.87	00.0	0.00	ر م د
	247.86	9,000.00) [~	00.0	i ro	200
	120.43	AGN AGN	843.01	00.00	9	9
ZII-00-75-30-4150 BQULPMENT KENTAL 211-00-75-30-4200 DRPRECTATION RXPRNSR	00.0	D 0 0	00.00	00.0	00.0	0 0
	00.0	3 (C) (C)	00.0	00.0	00.0	0 0
211-00-75-30-4330 DUES & SUBCRIPTIONS	00.00	300,00	00.00	00.00	300.00	0
-30-4545	00.0	160.00	80.28	00.00	19.72	80
-4560 GRANDNET COSTS	0.00	00,0	00.0	0.00	00.0	0
211-00-75-30-4600 ENDOWMENT FOND EXPENDITURES	00.0	8 C C	00.00	00.00	00.00	00
-75-30-4900	00.0	est.		00.0	41	0
TOTAL OTHER SERVICES & CHARGES		340,937.00	79,409.51	1,589.83	59,937.66	57
CAPITAL OUTLAY 211-00-75-50-5500 EQPT/MACH/FURN/FIX 211-00-75-50-5900 BUILDING/BLDG IMPROV	0.0				70	100
TOTAL CAPITAL OUTLAY TOTAL GENERAL ADMINISTRATION	66,014.64	0.00	8,520.57 509,381.36	3,727.32	(8,520.57) 402,960.32	100
BLANDIN GRANT						
BLND GRANT-CONTRA	00.0	0.00	00.00	00.0	00.00	0
211-00-95-00-5730 BLND GRANT-BOOKS & MATERIALS	0, 0	00.0	00.00	0.00	00.0	0 (
	00.0	00.0	00.0	00.0	00.0	0 0
	0	•	0.00	00.0	0.00	0
-00-95-00-5755	0.00	0.	00.0	00.00	00.0	0
ZII-00-95-00-5760 BLANDIN GRNT-SMALL GRANTS	00.0	00.0	00.00	00.0	00.0	0 1
TOTAL	00.0	00.00	00.0	00.0		0

DATE: 08/09/2019 TIME: 12:32:19 ID: GL470004.WOW

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CITY OF GRAND RAPIDS DETAILED REVENUE & EXPENSE REPORT MONTH & YID ACTUAL WITH OUTSTANDING ENCUMBRANCES FOR 7 PERIODS ENDING JULY 31, 2019

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL XEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ % UNENCUMBERED COLL/ BALANCE EXP.	% OLL/ EXP.
TOTAL BLANDIN GRANT TOTAL EXPENSES:	3RANT:	66,014.64	916,069.00	509,381.36	3,727.32	402,960.32	26
TOTAL FUND REVENUES TOTAL FUND EXPENSES FUND SURPLUS (DEFICIT)	JES SES FICIT)	11,778.21 66,014.64 (54,236.43)	916,069.00 916,069.00 0.00	468,608.46 509,381.36 (40,772.90)	9,727.32	447,460.54 402,960.32	50 17
TOTAL ALL FUND REVENUES TOTAL ALL FUND EXPENSES ALL FUND SURPLUS (DEFICIT)	SVENUES KPENSES (DEFICIT)	11,778.21 66,014.64 (54,236.43)	916,069.00 916,069.00 0.00	468,608.46 509,381.36 (40,772.90)	3,727.32	447,460.54 402,960.32	n n

DATE: 08/09/2019 TIME: 08:47:56 CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

ID: AP443000.CGR

INVOICES DUE ON/BEFORE 08/14/2019

	INVOICES DUE ON/BEFORE 08/14/2019	
VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0113100 0113233 0114200 0118660 0201428 0212124 0221700 0315455 0405223 0718010 0914800 1309332 1405725 1415377 1605665 1801610 1805150 1909510 1920555 2018225 2114356 2209421	AMAZON.COM AMERIPRIDE SERVICES INC ANDERSON GLASS ARROWHEAD LIBRARY SYSTEM BAKER & TAYLOR LLC BLACKSTONE PUBLISHING BUSY BEES QUALITY CLNG SVC INC COLE HARDWARE INC DEER RIVER HIRED HANDS INC CITY OF GRAND RAPIDS INVEST EARLY PROJECT MN STATE RETIREMENT SYSTEM NETWORK SERVICES COMPANY NORTHERN BUSINESS PRODUCTS INC PERSONNEL DYNAMICS LLC RAPIDS PLUMBING & HEATING INC RECORDED BOOKS INC SIM SUPPLY INC STOKES PRINTING & OFFICE TREASURE BAY PRINTING UNIQUE MANAGEMENT SERVICES VIKING ELECTRIC SUPPLY INC	184.85 57.16 75.00 69.25 3,938.89 239.99 1,700.00 32.95 180.00 1,131.25 640.00 613.55 309.70 945.83 646.49 23.85 7.95 125.28 87.96 6.50 143.20 280.80
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	
CHECKS ISSUED-PRIOR PRIOR APPROVAL 0605191 0718015 1209516 1301146 1301300 1309199 1309335 1405850 1516220 1601750 1621130 1913347 2209665 2301728 T000624 T001190 T001191	FIDELITY SECURITY LIFE INS CO GRAND RAPIDS CITY PAYROLL LINCOLN NATIONAL LIFE MARCO TECHNOLOGIES, LLC DIANA RAE MAGNER MINNESOTA ENERGY RESOURCES MINNESOTA REVENUE NEXTERA COMMUNICATIONS LLC	6.57 39,697.67 78.00 278.05 125.00 139.23 74.29 74.50 11,216.00 491.68 3,001.13 250.00 433.20 375.00 75.00 75.00

TOTAL PRIOR APPROVAL ALLOWED IN TEH SUM OF: \$ 56,465.32

TOTAL ALL DEPARTMENTS

67,905.77

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CITY OF GRAND RAPIDS DETAIL BOARD REPORT

DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW

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DATE: TIME: ID:

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ITEM AMT

		DUE DATE	
		P.O. # PROJECT	
		#	
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CITY OF GRAND RAPIDS DETAIL BOARD REPORT	INVOICES DUE ON/BEFORE 08/14/2019	PTION ACCOUNT #	
		H I	
		T #	
		INVOICE ITEM DATE # DESCR	
DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW		INVOICE # VENDOR #	

0114200 ANDERSON GLASS	GLASS					
I048257-L	07/02/19	0.1	ADJUSTED CLOSERS, DOOR	211-00-75-30-4010 19002315 BUILDING MAINT/REPAIRS	08/14/19 INVOICE TOTAL: VENDOR TOTAL:	75.00
0118660 ARROWHEAD) LIBRARY SYSTEM	M				
14566-L	06/30/19	01	OVERDUE NOTICES - JUNE 2019		08/14/19	29.25
		02	LOST BOOK	OFFICE SUPPLIES 211-00-75-30-4545 19002313 INTERITEDADO 100M COARCES		40.00
				FO PN	INVOICE TOTAL: VENDOR TOTAL:	69.25
0201428 BAKER & T	TAYLOR LLC					
2034636071-L	06/28/19	0.1	8 BOOKS/CUST#L411199	211-00-75-20-2110 19002063	08/14/19	103.38
				DOCKA	INVOICE TOTAL:	103.38
2034640898-L	06/28/19	01	13 BOOKS/CUST#L025981	211-00-75-20-2110 19002063	08/14/19	175.92
				BOOKS	INVOICE TOTAL:	175.92
2034642332-L	06/28/19	0 7	71 BOOKS/CUST#L025981	211-00-75-20-2110 19002063	08/14/19	672.32
				DOCKE	INVOICE TOTAL:	672.32
2034644457-L	07/05/19	0.1	3 BOOKS/CUST#L025981	211-00-75-20-2110 19002446	08/14/19	23.34
				BOOKS	INVOICE TOTAL:	23.34
2034649096-L	07/05/19 (01	39 BOOKS/CUST#L025981	211-00-75-20-2110 19002446	08/14/19	536.54
				BOOKS	INVOICE TOTAL:	536.54

DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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			INVOICES DUE ON/BEFORE	SEFORE 08/14/2019				
INVOICE # VENDOR #	INVOICE	T T E W	DESCRIPTION	ACCOUNT #	# .0 .d	PROJECT	DUE DATE	ITEM AMT
0201428 BAKER &	& TAYLOR LLC							
2034649323-L	07/08/19	01	73 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446		08/14/19	771.69
				BOOKS		INVOICE T	rotal:	771.69
2034663736-L	07/10/19	01	23 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446		08/14/19	295.32
				DOORD		INVOICE T	TOTAL:	295.32
2034667546-L	07/15/19	01	16 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446		08/14/19	209.71
				DOOR		INVOICE T	TOTAL:	209,71
2034670709-L	07/15/19	01	12 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446		08/14/19	170.54
				000Pp		INVOICE T	TOTAL:	170.54
2034677509-L	07/17/19	01	7 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446		08/14/19	103.03
				24000		INVOICE T	TOTAL:	103.03
2034687342-L	07/24/19	01	5 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446		08/14/19	74.36
				24000		INVOICE T	TOTAL:	74.36
2034688259-L	07/24/19	0.1	49 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446		08/14/19	556.45
				DOC 0.50		INVOICE T	TOTAL:	556.45
2034693234-L	07/30/19	01	7 BOOKS/CUST#L411199	211-00-75-20-2110 1	19002446		08/14/19	85.27
				20000		INVOICE T	TOTAL:	85.27
2034695776-L	07/29/19	01	11 BOOKS/CUST#L025981	211-00-75-20-2110 1	19002446		08/14/19	161.02
						INVOICE TOTAL: VENDOR TOTAL:	OTAL: TAL:	161.02

DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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INVOICES

INVOICE # VENDOR #	INVOICE DATE	TTEM = -	DESCRIPTION	ACCOUNT #	P.O.	PROJECT	DUE DATE	ITEM AMT
0212124 BLACKSTONE	CONE PUBLISHING							
1129641-L	07/29/19	0.1	3 BOCD CUST ID 101678	211-00-75-20-2120	19002438		08/14/19	139.99
				AUDIO/VISUAL		INVOICE	TOTAL:	139.99
1130155-L	07/31/19	01	2 BOCD CUST ID 101678	211-00-75-20-2120	19002438		08/14/19	100.00
				AUDIO/VISOAL		INVOICE TO VENDOR TO	TOTAL: TOTAL:	100.00
0221700 BUSY BE	BEES QUALITY CLNG	SVC	INC					
6141-L	07/24/19	0.1	LIBR JUL CLEANING SERVICE	211-00-75-30-3090 19	19002267		08/14/19	1,700.00
					o 4	INVOICE T	TOTAL: TOTAL:	1,700.00
0315455 COLE HA	HARDWARE INC							
Z306060-L	07/11/19	0.1	PLUNGER/C#GRPUBLIC	211-00-75-20-2150 19002200	19002200		08/14/19	23.97
***************************************				MAINIENANCE TOOLS	TOOLS/SUPPLIES	INVOICE	TOTAL:	23.97
2307125-L	07/24/19	0.1	FLUOR BULBS 4W-6" #GRPUBLIC	211-00-75-20-2100 19002259	19002259		08/14/19	86.8
				OFFILING SOFFILES	o.	INVOICE TOTAL VENDOR TOTAL:	TOTAL:	8.98 32.95
0605191 FIDELIT	FIDELITY SECURITY LIFE	INS	00					
Ы	07/29/19	01	LIBR AUG VISION INS PREM	999-99-00-00-1000			08/14/19	6.57
						INVOICE TOTAL: VENDOR TOTAL:	TOTAL: TOTAL:	6.57
0718010 CITY OF	F GRAND RAPIDS							

DATE: 08/09/19 TIME: 09:09:54 ID: AP441000.WOW

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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			INVOICES DUE ON/BE	ON/BEFORE 08/14/2019				
INVOICE VENDOR #	WI	VOICE ITEM DATE #	DESCRIPTION	ACCOUNT # P.O.	# PRC	PROJECT DUE	E DATE	ITEM AMT
0718010	CITY OF GRAND RAPIDS	IDS						
19/263-1		07/11/19 01	2018 AUDIT FEE/GRPUBLIBR	211-00-75-30-3010 19002133 ACCOUNTING SERVICES	,	08/1 INVOICE TOTAL: VENDOR TOTAL:	08/14/19 TAL: AL:	1,131.25 1,131.25 1,131.25
0718015	GRAND RAPIDS CITY	CITY PAYROLL						
₽	1/10	07/19/19 01	LIBR 7/19/19 PAYROLL	999-99-00-00-1000		08	08/14/19	19,848.84
		02	LIBR 7/5/19 PAYROLL	HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT				19,848.83
					IN	INVOICE TOTAL: VENDOR TOTAL:	 	39, 697.67 39, 697.67
T001191	JENNA JUSTINE JOY HASS	Y HASS						
ы	07/2	07/22/19 01	YOGA PROGRAM 7/20/19	999-99-00-00-1000		08	08/14/19	75.00
					IVE	INVOICE TOTAL: VENDOR TOTAL:	 	75.00
0914800	INVEST EARLY PROJECT	ECT						
Z982-L	6/90	06/30/19 01	JUNE STORY TIME CUST 1-1020	211-00-75-30-3100 19002321	321	80	08/14/19	640.00
					·	INVOICE TOTAL: VENDOR TOTAL:	. :	640.00
1209516	LINCOLN NATIONAL LIFE	LIFE						v its state the energy
H	0/80	08/05/19 01	AUG SUPP LIFE INS PREM	999-99-00-00-1000		80	08/14/19	39.00
		02	JUL SUPP LIFE INS PREM	999-99-00-00-1000				39.00
					NH	INVOICE TOTAL: VENDOR TOTAL:	. :	78.00

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CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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			INVOICES DUE ON/BEFORE US/14/2019	FOKE U8/14/2019				
INVOICE # VENDOR #	INVOICE IT DATE #	ITEM # Di	DESCRIPTION	ACCOUNT #	# .O.a	PROJECT DUE	DUE DATE	ITEM AMT
1301300 DIANA R	RAE MAGNER				 			
ᆸ	07/29/19	01 B	BEAUTIFUL BLOSSOMS PROG 7/26	999-99-00-00-1000		08/1	08/14/19	125.00
				HOLDING ACCOUNT		INVOICE TOTAL: VENDOR TOTAL:		125.00 125.00
1301146 MARCO T	TECHNOLOGIES, LLC							
П	07/22/19 0	01 L	LIBR JUL COPIER LEASE	999-99-00-00-1000		08/1	08/14/19	120.43
	0	02 M2	MAR-JUN LIB OVERAGE CLR/BW	HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT				157.62
				TOPPING BOCCONI		INVOICE TOTAL: VENDOR TOTAL:		278.05
0405223 DEER RIV	RIVER HIRED HANDS I	INC						
504393-L	07/01/19 C	01 L	LIBR 3RDQTR RECYCLING/C#11022	211-00-75-30-3840 1	19002159	08/1	08/14/19	180.00
				GANDAGE NEEDVAL		INVOICE TOTAL: VENDOR TOTAL:		180.00
1309199 MINNESOTA	TA ENERGY RESOURCES	CES						
니	07/15/19 0	01 L.	LIBR JUN NTL GAS	999-99-00-00-1000		08/1	08/14/19	139.23
						INVOICE TOTAL: VENDOR TOTAL:		139.23
1309335 MINNESOTA	TA REVENUE							
ㅂ	07/20/19	01 L	LIBR JUN SALES TAX PAYABLE	999-99-00-00-1000		08/1	08/14/19	74.29
				HOLDING ACCOON!		INVOICE TOTAL: VENDOR TOTAL:		74.29

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INVOICES DUE ON/BEFORE 08/14/2019

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CITY OF GRAND RAPIDS	DETAIL BOARD REPORT
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INVOICE # VENDOR #	INVOICE I DATE	T T E M	DESCRIPTION	ACCOUNT # P	# O #	PROJECT	DUE DATE	ITEM AMT
1309332 MN STATE RET	RETIREMENT SYS	SYSTEM						
W.RICHTER/EXC/FTOJUL 07/07/19		0.1	W RICHTER EXCESS FIO)-1010	19002212		08/14/19	613.55
				SALAKY-FULL TIME		INVOICE T VENDOR TC	TOTAL: TOTAL:	613.55 613.55
1405725 NETWORK SERV	SERVICES COMPANY	λŅ						
597556-L	07/01/19	0.1	FOAMING DISF AERO/C#7895-4	211-00-75-20-2150 19002078	3002078 TEST TEST		08/14/19	38.33
					2	INVOICE	TOTAL:	38.33
599591-L	07/01/19	01	ACID FREE BATHCLNR	211-00-75-20-2150 19002078	19002078		08/14/19	25.15
		02	MILD FOAM SOAP/#7895-4	Ġ	002078 002078			24.21
					1	INVOICE I	TOTAL:	49.36
601216-L	07/16/19	01	30X37 NAT 10MIC 20 GAL/#7895-4	211-00-75-20-2150 19	19002232		08/14/19	20.47
				MAINIENANCE, 100LS/SUFFLIES	고 1 1 2 3 1	INVOICE I	TOTAL:	20.47
603281-L	07/16/19	0.1	WHT 2PLY/C#7895-4	211-00-75-20-2150 19002232	19002232		08/14/19	58.08
					0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	INVOICE I	TOTAL:	58.08
603282-L	07/22/19	01	ODOR DEFENSE CLEAN AIR	211-00-75-20-2150 19002275	3002275		08/14/19	67.42
					7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	INVOICE I	TOTAL:	67.42
605107-L	07/22/19	0.1	KLEENEX WHT 2PLY/C#7895-4	211-00-75-20-2150 19	19002275		08/14/19	42.42
				MAIN ENANCE 100ES/ SOFFULES	2 4 1 1 1 4 0	INVOICE I	TOTAL:	42.42
605108-L	07/30/19	01	KITCHEN ROLL TOWEL/C#7895-4	211-00-75-20-2150 19002394	002394		08/14/19	33.62
					7 	INVOICE T	TOTAL:	33.62

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CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE IT DATE #	I TEM	DESCRIPTION	ACCOUNT #	# O. Q.	PROJECT	DUE DATE	ITEM AMT
1405850 NEXTERA COM	NEXTERA COMMUNICATIONS LLC	LLC						99 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
니	07/15/19 (0.1	LIB JUN LNG DST/JUL LINE CHG	999-99-00-00-1000			08/14/19	74.50
				HOLDING ACCOUNT		INVOICE TO	TOTAL: TOTAL:	74.50
1415377 NORTHERN BUS	BUSINESS PRODUCTS		INC					
417241-L	07/09/19 0	0.1	ROLL THERMAL 3 1/8 X 230/#7789	1-20-2060	19002367		08/14/19	38.99
				COMPOIES SOPFILES		INVOICE TO	TOTAL:	38.99
419432-L	07/03/19 0	0.1	PAPER RL, THRM, WHT/#7789	211-00-75-20-2060 1	19002367		08/14/19	34.89
						INVOICE TO	TOTAL:	34.89
422203-L	07/10/19	01	CLEANER, MRPHYOIL, WPE, 12CT	9	19002367		08/14/19	120.99
	5	02	LABEL, MAIL, LSR, .5X1.75, WHT	5020-2010	19002367			71.98
						INVOICE TO	TOTAL:	192.97
424267-1-L	07/18/19 0	01	MARKER, SHARPIE, FN, RET, BK	211-00-75-20-2010 1	19002367		08/14/19	26.77
						INVOICE TO	TOTAL:	26.77
424267-L	07/11/19	0.1	PAPER, 8.5X11, FIREWX, GRD	10-75-20-2020	19002367		08/14/19	66.9
	5	02	PAPER, MULT, 8.5X11, 20#, BLU	COFI SUPPLIES 211-00-75-20-2020 1	19002367			66.9
	S	03	PAPER, COPY, 8.5X11, WE 20#	0-75-20-2020	19002367			37.99
	0	0.4	TONER, HP410A, LJ CART, CYN	090	19002367			120.99
						INVOICE TO	TOTAL:	172.96

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THYOCICE # INVOCE 17PM PROJECT DATE F DESCRIPTION PROJECT DATE PROJECT DESCRIPTION PROJECT DATE PROJECT DATE PROJECT DATE PROJECT DATE PROJECT DATE PROJECT DATE			INVOICES DUE ON/BEFORE 08/14/2019	EFORE 08/14/2019				
-L 07/24/19 01 TAPE, COE, DRYLINE, GRP 211-00-75-20-2010 19002367 OFFICE SUPPLIES COPY, 8.5X11, WE 20# 211-00-75-20-2020 19002367 COPY SUPPLIES COPY SUPPLIE	过 #			**	*	ROJECT	DUE DATE	ITEM AMT
-L 07/24/19 01 TAPE, COR, DRYLINE, GRP 07F16-00-75-20-2010 19002367 02 PAPER, CORY, 8.5X11, WE 20# 07F16-00-2020 19002367 03 TONER, HP 410A LJ CART, BK COMPUTER SUPPLIES 19002367 04 TONER, HP 410A LJ CART, CN COMPUTER SUPPLIES 19002367 05 TONER, HP 410A, LJ CART, MG COMPUTER SUPPLIES 19002367 10 O7/25/19 01 TONER, HP 410A LJ CART, BK COMPUTER SUPPLIES 19002367 11 -00-75-20-2060 19002367 12 COMPUTER SUPPLIES 19002367 13 TONER, HP 410A, LJ CART, MG COMPUTER SUPPLIES 19002367 14 TONER, HP 410A, LJ CART, BK COMPUTER SUPPLIES 19002367 15 TONER, HP 410A, LJ CART, BK COMPUTER SUPPLIES 19002367 16 TONER, HP 410A, LJ CART, BK COMPUTER SUPPLIES 19002367 17 TONER, HP 410A, LJ CART, BK COMPUTER SUPPLIES 19002367 18 TONER, HP 410A, LJ CAR	NORTHERN	SINESS PRODUCT			 		1] ::
OPERATE SUPPLIES OPERATOR O	426102-L			10	002367		08/14/19	7.33
DEBRATING ENGINEERS LOCAL #400 LJ CART, EM	~~~	02	PAPER, COPY, 8.5X11, WE		02367			37.99
05 TONER, HP 410A, LJ CART, CYN COMPUTER SUPPLIES 05 TONER, HP 410A, LJ, CART, NG COMPUTER SUPPLIES 11-00-75-20-2060 19002367 COMPUTER SUPPLIES INVOICE TO COMPUTER SUPPLIES		03			302367			91.99
OPERATING ENGINEERS LOCAL #49 OPERATING ENGINEERS LOCAL #49 DAVIS BRUIES OS TONER, HP 410A, LJ, CART, BK COMPUTER SUPPLIES INVOICE TO COMPUTER SUPPLIES O7/31/19 01 PAD, STAMP, #1, MICROPORE, RED O7/08/19 01 LIER AUG HITH INS PREMIUM PAUL BUNYAN COMMUNICATIONS O8/05/19 01 LIER AUG SERVICES O8/05/19 0		0.4			002367			120.99
-L 07/25/19 01 TONER, HP 410A LJ CART, BK COMPUTER SUPPLIES INVOICE TO COMPUTE SUPPLIES INVOICE TO COMPUTE SUPPLIES INVOICE TO COMPUTE SUPPLIES INVOICE SUPPLIES INVOICE SUPPLIES INVOICE TO COMPUTE SUPPLIES INVOICE SUPPLIES S		05	TONER, HP		002367			120.99
-L 07/25/19 01 TONER, HP 410A LJ CART, BK COMPUTER SUPPLIES INVOICE TO COMPUTER SUPPLIES INVOICE TO VENDOR TOTION OF LIER AUG HITH INS PREMIUM HOLDING ACCOUNT OF VENDOR TOTION OS/05/19 01 LIER AUG SERVICES 999-99-00-00-1000 VENDOR TOTION OS/05/19 01 LIER AUG SERVICES 999-99-00-00-00-1000 PENDOR TO							TOTAL:	379.29
-L 07/31/19 01 PAD, STAMP, #1, MICROPORE, RED 211-00-75-20-2010 19002367 OFFICE SUPPLIES INVOICE TO VENDOR TOTY OFFICE SUPPLIES OFFICE SUPPLIES SPOND OFFICE SPOND OFFICE SPOND OFFICE SPOND OFFI SERVICES SPOND	426458-L		TONER, HP 410A LJ	3-20-2060 SHEPT.TES	002367		08/14/19	91.99
-L 07/31/19 01 PAD, STAMP, #1, MICROPORE, RED OFFICE SUPPLIES INVOICE TO VENDOR TOTT OPERATING ENGINEERS LOCAL #49 OPERATING ENGINEERS LOCAL #49 07/08/19 01 LIBR AUG HLTH INS PREMIUM HOLDING ACCOUNT INVOICE TO VENDOR TOTT PAUL BUNYAN COMMUNICATIONS 08/05/19 01 LIBR AUG SERVICES 999-99-00-00-1000 HOLDING ACCOUNT VENDOR TOTE TOTE 1000 HOLDING ACCOUNT 1000	AAAAA						TOTAL:	91.99
OPERATING ENGINEERS LOCAL #49 O7/08/19 01 LIBR AUG HLTH INS PREMIUM 999-99-00-00-1000 HOLDING ACCOUNT INVOICE TO VENDOR TOTIVE	428019-L		PAD, STAMP, #1, MICRO		002367		08/14/19	7.97
OPERATING ENGINEERS LOCAL #49 07/08/19 01 LIBR AUG HLTH INS PREMIUM 999-99-00-00-1000 PAUL BUNYAN COMMUNICATIONS 08/05/19 01 LIBR AUG SERVICES HOLDING ACCOUNT 02 LIBR JUL SERVICES HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT 999-99-00-00-1000						E)	TOTAL:	7.97 945.83
07/08/19 01 LIBR AUG HLTH INS PREMIUM 999-99-00-00-1000 HOLDING ACCOUNT INVOICE TOTE	OPERATING	GINEERS LOCAL						
INVOICE TO VENDOR TOT V	ч		LIBR AUG HLTH INS	999-99-00-00-1000 HOLDING ACCOUNT			08/14/19	11,216.00
PAUL BUNYAN COMMUNICATIONS 999-99-00-00-1000 08/05/19 01 LIBR AUG SERVICES HOLDING ACCOUNT 999-99-00-00-1000 HOLDING ACCOUNT 1NVOICE TOWN SENDOR TOTH						INVOICE TO VENDOR TOT.	TAL: AL:	11,216.00
08/05/19 01 LIBR AUG SERVICES 999-99-00-1000 HOLDING ACCOUNT 02 LIBR JUL SERVICES 999-99-00-1000 HOLDING ACCOUNT INVOICE TO' VENDOR TOTS	PAUL		ಬ					
LIBR JUL SERVICES 999-99-00-00-1000 HOLDING ACCOUNT INVOICE VENDOR 7	н		LIBR AUG	999-99-00-00-1000			08/14/19	245.84
INVOICE VENDOR		02	LIBR JUL	999-99-00-00-1000				245.84
							TOTAL: FOTAL:	491.68

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CITY OF GRAND RAPIDS

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			INVOICES DUE ON/B	ON/BEFORE 08/14/2019				
INVOICE # VENDOR #	INVOICE DATE	H H H H H	DESCRIPTION	ACCOUNT #	P.O.	PROJECT	DUE DATE	ITEM AMT
1605665 PERSONNEL D	DYNAMICS LLC	υ			; ; ; ; ; ;	 		
47722-L	06/29/19	0	R LOOMIS/4HRS@18.23 WK 6/29	211-00-75-10-1050 19002335 CONTRACTED SERVICES	9002335	INVOICE	08/14/19 TOTAL:	72.92
47765-L	07/06/19	0 0 0 2	RLOOMIS/6.5HRS@18.23 WK 7/6 J BEHM/13 HRS@18.23 WK 6/29	211-00-75-10-1050 19002336 CONTRACTED SERVICES 211-00-75-10-1050 19002336 CONTRACTED SERVICES	19002336 ES 19002336 ES		08/14/19	118.50
20 00 00 12 13 14 14	01/61/20	C	77 WAY 600000 000000000000000000000000000000	, c	(((((INVOICE	TOTAL:	355.49
7 7 7 9 7	BT /CT / 10	-l -l	₹ 5	ZII-00-75-10-1050 1900Z336 CONTRACTED SERVICES	9002336	INVOICE 1	08/14/19 TOTAL:	54.00 54.00
47885-L	07/27/19	0	APETERSON/9HRS@18.23 WK 7/27	211-00-75-10-1050 1900233 CONTRACTED SERVICES	9002336		08/14/19	82.04
		0.2	APETERSON/9HRS@18.23 WK 6/22	0-1050 SERVIC	19002336 ES			82.04
						INVOICE T	: TOTAL: TOTAL:	164.08
1621130 P.U.C.								
ы	07/15/19	07	LIB JUN ELEC/WTR & SWR LIB IRRIG JUN WTR	999-99-00-00-1000 HOLDING ACCOUNT 999-99-00-00-1000			08/14/19	2,966.59 15.24
		03	LIB PUMPHOUSE JUN WIR/SWR			INVOICE TOTAL:	TOTAL:	19.30 3,001.13 3,001.13
1801610 RAPIDS PLUM	PLUMBING & HEATING		INC					
15446-1.	06/19/19	0.1	AERATORS FOR LIBR LAV FAUCETS	211-00-75-30-4010 19002296 BUTLDING MAINT/REPAIRS	9002296 TRS		08/14/19	23.85
						INVOICE TOTAL VENDOR TOTAL:	TOTAL:	23. 3. 8.03.03

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CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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			TINACTORY DOE ON'D	ON/ BEFORE 00/ 14/ 2019				
INVOICE # VENDOR #	INVOICE	I TEM	DESCRIPTION	ACCOUNT #	P.O.#	PROJECT	DUE DATE	ITEM AMT
805150	RECORDED BOOKS INC]
76240761-L	07/02/19	01	1 CD/CUST#1409920	211-00-75-20-2120 :	19002320	08/1 INVOICE TOTAL: VENDOR TOTAL:	08/14/19 TAL: AL:	7.95 7.95 7.95
1909510 SIM SUF	SUPPLY INC							
389563-L	07/11/19	0.1	PLEATED AIR FILTER/#LIBRARY	211-00-75-20-2150 19002122 MAINTENANCE TOOLS/SUPPLIES	9002122 SUPPLIES	08/1 INVOICE TOTAL: VENDOR TOTAL:	08/14/19 TAL: AL:	125.28 125.28 125.28
1913347 KATIE E	ELIZABETH SMITH							
ц	07/22/19	01	HONORARIUM 7/15/19 HONORARIUM 7/22/19	999-99-00-00-1000 HOLDING ACCOUNT 999-99-00-00-1000			08/14/19	125.00
				HOLDING ACCOON!		INVOICE TOTAL: VENDOR TOTAL:	TAL: AL:	250.00 250.00
1920555 STOKES	PRINTING & OFFICE	闰						
115281-L	07/02/19	0.1	3/8" THERMAL ROLLS/GRPUBLIB	211-00-75-20-2060 1 COMPUTER SUPPLIES	19002314	08/ INVOICE TOTAL VENDOR TOTAL:	08/14/19 TOTAL:	87.96 87.96 87.96
T001190 KATHRYN	THIES							
Ц	07/08/19	01	YOGA PROGRAM 7/6/19	999-99-00-00-1000 HOLDING ACCOUNT		i	08/14/19	75.00
						INVOICE TOTAL VENDOR TOTAL:	TOTAL: OTAL:	75.00

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			INVOICES DUE ON/BEFORE	FORE 08/14/2019				
INVOICE # VENDOR #	INVOICE I DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2018225 TREASURE B	BAY PRINTING				 	 		
270544-L	08/02/19	01	DRILL PAPER/GRPUBLIBR	211-00-75-20-2010 1	19002398		08/14/19	6.50
MACE IN COLUMN TO THE COLUMN T						INVOICE TO	TOTAL:	6.50
2114356 UNIQUE MAN	MANAGEMENT SERVICES	ICES						
556619-L	07/31/19	0.1	JULY PLACEMENTS		19002395		08/14/19	152,15
		02	CREDIT FOR ACCTS CLOSED	FROFESSIONAL SERV-COLLECTI 211-00-75-30-3300 19002395 PROPESSIONAL SERV-COLLECTI	3300 19002395			-8.95
					1	INVOICE TO VENDOR TOT	TOTAL:	143.20 143.20
2209421 VIKING ELEC	ELECTRIC SUPPLY	INC						
S002770729.001-L	07/16/19	0.1	32W-48" T8 BIPIN/C#V27287	211-00-75-20-2100 19002201 OPERATING SHEDELIES	9002201		08/14/19	280.80
						INVOICE TO	I TOTAL: TOTAL:	280.80 280.80
2209665 VISA								
Ц	07/15/19	01	LIBR USPS PRIORITY MAIL	999-99-00-00-1000 HOLDING ACCOUNT			08/14/19	433.20
						INVOICE TOTAL: VENDOR TOTAL:)TAL: !AL:	433.20
2301728 AMANDA JEAN	N WATKINS							
Ţ	07/15/19	01	HONORARIUM 7/11/19	999-99-00-00-1000			08/14/19	125.00
		02	HONORARIUM 7/17/19	HOLDING ACCOUNT				125.00

CITY OF GRAND RAPIDS DETAIL BOARD REPORT

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	ITEM AMT			125.00	375.00	375.00	67,905.77	
	DUE DATE			08/14/19	TOTAL:	OTAL:	TOTAL ALL INVOICES;	
	PROJECT				INVOICE TOTAL:	VENDOR TOTAL:	TOTAL AI	
	P.O. #							
INVOICES DUE ON/BEFORE 08/14/2019	ACCOUNT #			999-99-00-00-1000	HOLDING ACCOUNT			
INVOICES DUE ON	DESCRIPTION			HONORARIUM 7/18/19				
	TTEM # !			9 03				
	INVOICE ITEM DATE #	STITE WEST WINDS	CNINIUM NUMO UTNE	07/15/19 03				
	INVOICE # VENDOR #	MK 8071080	02/1002	н				

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
	·	·	
0113100	AMAZON.COM	2,275.20	184.85
0113233	AMERIPRIDE SERVICES INC	4,192.01	57.16
0114200	ANDERSON GLASS	14,215.42	
0118660	ARROWHEAD LIBRARY SYSTEM	1,331.54	69.25
0201428	BAKER & TAYLOR LLC	9,334.49	69.25 3,938.89
0212124	BLACKSTONE PUBLISHING		
0221700	BUSY BEES QUALITY CLNG SVC INC	22,268.00	1,700.00
0315455	COLE HARDWARE INC	5,062.86	32.95
0405223	DEER RIVER HIRED HANDS INC	1,110.00	
0605191		602.61	
0718010		36,535.15	
0718015		4,166,853.03	
0914800	INVEST EARLY PROJECT	8,160.00	
1209516	LINCOLN NATIONAL LIFE	11,481.20	
1301146	MARCO TECHNOLOGIES, LLC	8,365.51	278.05
1301300	DIANA RAE MAGNER	250.00	125.00
1309199	MINNESOTA ENERGY RESOURCES	27,877.08	
1309332	MN STATE RETIREMENT SYSTEM		613.55
1309335	MINNESOTA REVENUE	30,169.70	
1405725	NETWORK SERVICES COMPANY		
1405850	NEXTERA COMMUNICATIONS LLC	8,398.96	
1415377	NORTHERN BUSINESS PRODUCTS INC	3,152.79	74.50
1516220	ODEDATING ENGINEERS FRODUCTS INC	6,4//.6/	945.83
1601750	OPERATING ENGINEERS LOCAL #49 PAUL BUNYAN COMMUNICATIONS	732,588.00	11,216.00
1605665	PEDCONNEL DYNAMICS IIC	4,145.49	
	PERSONNEL DYNAMICS LLC	13,761.97	646.49
	P.U.C.	261,874.02	3,001.13
1801610	RAPIDS PLUMBING & HEATING INC	7,005.85	23.85
	RECORDED BOOKS INC	3,859.45	
	SIM SUPPLY INC	348.01	125.28
	KATIE ELIZABETH SMITH	375.00	250.00
1920555	STOKES PRINTING & OFFICE		87.96
2018225	TREASURE BAY PRINTING	854.13	6.50
2114356	UNIQUE MANAGEMENT SERVICES	930.80	143.20
2209421	VIKING ELECTRIC SUPPLY INC	5,700.02	280.80
2209665	VISA	44,524.60	433.20
2301728	AMANDA JEAN WATKINS	625.00	375.00
T000624	HEIDI BETH HENRIKSEN AMOUTA	75.00	75.00
T001190	KATHRYN THIES	75.00	75.00
T001191	JENNA JUSTINE JOY HASS	75.00	75.00
	TOTA	L ALL VENDORS:	67,905.77

GRAL Director's Report

AUGUST 2019

ADVOCACY

- -Request to Itasca County submitted 7/16.
- -Community challenges affecting GRAL's request; impact ISD 318 levy (realization); need for new jail (\$15 million / Law enforcement center \$65 million (anxiety); mediation between Itasca County and State of Minnesota regarding continuation of IM Care (uncertainty).
- -Blackberry Township 7/15.
- -I sent a letter to all townships visited to date about our Itasca County request.
- -Library Foundation

Pledge of \$8,000 for 2020 Saturday Story Time.

-Arbo Township 8/5. Commissioner Snyder present.

UPCOMING

- -Guest speaker at OWLS 8/28.
- -Guest speaker at AAUW 9/16.

LIBRARY MANAGEMENT

- -GRAL is the recipient of a \$250 Mini-Grant from Arrowhead Library System! We are going to put it toward the Reading Bar project. The Library Foundation will cover the remaining balance.
- -The Tall Timber Days book sale was a hit. A big 'Thank you' to all who helped. The sale raised \$7,467.23 (net) to be split between the Friends and the Foundation. Special kudos to Kathy McCarty from the Foundation and Mary Jo Wimmer from the Friends to working together to make it a success. Judy Peterson coordinated the volunteers a vital job. On the staff side, Nicole has worked behind the scenes to help everything run smoothly.
- -2020 Budget

The 2020 budgeting process is under way. A summary of key budget elements:

Revenue: The City of Grand Rapids is not increasing its contribution from last year. Itasca County continues to fund at the state certified minimum. Based on YTD collections, I project a \$7,000 decline in passport processing fee revenue. The main reason for this downward revision is the new availability of REAL ID in Minnesota. I plan to retain the entire \$5,282 ALS Cross-overs payment.

Expenditure: Personnel costs show a modest increase this year due to staff turnover, but account for 75% of expenditures. The remaining 25% is allocated to two categories: Supplies / Materials and Services / Charges. Distribution among individual line items show small changes based on YTD spending and actual expenditure from the past three years. The cut in the Books line item offsets decreased revenue (projected). Cutting the book budget is regrettable. In 2019 GRAL will spend 4.4% of the overall budget on books – our membership agreement with ALS provides a guideline of 19%; public library best practices urge at least 10%. There is nothing remaining for Fund Balance Payback.

Future challenges: caulking/sealing (\$17,800) and exterior washing/sealing (\$30,000). UPM has notified PUC it will greatly reduce the volume of heated wastewater it discharges. This limits the ability of the Energy Center to heat the Library and our expenditure on Natural Gas will increase dramatically. Actual pre Energy Center spending on Natural Gas range from \$12,985 (2010) to \$23,005 (2008). See discussion of north wall issues below.

FACILITIES MAINTAINANCE / SPACE

- -Thank you to Public Works for transporting 40+ tables from the IRA Civic Center to the Central Square Mall (and back) for the book sale.
- -Public Works is on deck to hose down the front entry and remove the dead and dying evergreen shrubs from the east side of the building.
- -The north facing masonry wall in the Children's department is leaking during heavy rains. Two masonry contractors (including the original builder) have made site visits. Estimates forthcoming.
- -The proposed emergency exit (20,000) in Children's was included in the City Capital Improvement Plan (CIP). Other needs caulking/sealing (17,800) and exterior washing/sealing (30,000) are listed as Library maintenance items.
- -There is an increase this summer in criminal activity along the river front. KAXE was burglarized recently and Library staff have contacted GRPD on several occasions to report suspicious activity. We are monitoring the situation.

END OF REPORT

Assistant Director Report

August 2019

Teens

The teen photo contest finished in July. There were 3 participants. Sarah K. received 1st and 2nd places. She submitted the photos titled "Reflecting Change" and "Blue Bliss". Kayla J. finished in 3rd place. Her photo was titled "MN 169". The photos are displayed on the kiosk near the circulation desk.

Teen Summer Reading ran June and July. Teens could keep track of pages read and earn prizes at different levels. 500 pages earned a dip into the prize bag. 1000 pages earned a free book. 2000 pages earned a Target gift card. There were 18 that read to 500 pages. There were 15 that read to 1000 and 11 teens turned in for 2000 pages.

In July, I held a board games program titled "Games Galore". I waited at a table in the teen area. No one showed for a little while and then 1 teen arrived! We played a few games of cribbage and Uno.

Operations

Nicole made a great display in the giant window that looks into the back staff area. She used the summer reading theme "It's Showtime at Your Library" and made the window look like a movie theatre entrance. She made posters with all the teen summer events.

The display table near the entrance features our pedometers which we received from Get Fit Itasca as a result of a partnership with the organization. The pedometers check out for 1 month and have been quite popular.

For 4 Tuesdays in July, the Reif Center hosted the Indie Film Series. The library purchases the DVD from Recorded Books and each movie comes with 1 public showing license. Program Committee members (and me) preview the movies in the spring and decide which films would be good to show. The film series in the past has been 8-10 films throughout the summer, but this year it was only 4.

Needing Help@Your Library

Tracy Kampa, Children's Library

It's time to talk money. Library funding is complex, but please, stick with me, this is important. In a nutshell, your library is supported by both the City of Grand Rapids and Itasca County. (We were surprised to find out that many patrons thought the library also received ongoing support from the Blandin Foundation. It does not.) Both the city and the county have state mandated minimums that they are obligated to provide for library support. Without this support, the library would not exist. The City of Grand Rapids supports the library at a rate that is 79% greater than their minimum. (And they simply can't continue to increase their support.) Itasca County provides support at their legally obligated minimum and no more. This amount has not increased in over 8 years.

The Grand Rapids Area Library (GRAL), in partnership with the Arrowhead Library System, is asking for an increase in library support from the Itasca County Board of Commissioners. But, you ask, why should the county pay more than they have to? (Excellent question!)

First, and most obvious, there is no percentage increase built into the formula that the state uses to determine minimum funding levels. (If you are interested in reading the statutes pertaining to Minimum Levels of Maintenance, just stop in!) Simply put, everything we do, from purchasing books, to providing programs, to keeping the lights on and the rain out of the building, costs more than it did eight years ago.

But inflation is not the most compelling reason for Itasca County to consider increasing their library support. Indeed, most of our card holders from GRAL come from outside Grand Rapids. 39% of our circulation comes from city residents and 10% is Interlibrary Loan from throughout our region. The other 51% comes from residents of Itasca County who are relying heavily on the City of Grand Rapids to provide library services. There are about 20,000 library card holders in Itasca County, most from outside the Grand Rapids city limits. And, boy, do these patrons use our library! GRAL is the second busiest library in the Arrowhead Library System, second only to Duluth. Out of the over 250,000 items checked out in Itasca County last year, 75% were checked out of the Grand Rapids Area Library. You also may be surprised to know that we average, over the course of a year, over 50 visitors per hour at GRAL.

While all of those numbers are important, here is my bottom line: I do what I do, every day, for the young people of Itasca County. I help kids from Swan River, and Bigfork, and Ball Club. I talk to families who come to town once a week or once a month, ending their errands with a trip to the library to load up on the dozens of books they will go through until their next visit. When I look ahead, I am worried about not being here for these

kids. Cutting our services will be our next, necessary, step, if our funding picture does not improve. So, where do we cut?

Do we open later, and miss those patrons who just dropped their kids off at school and need to come and talk about their reluctant reader? Do we lock the doors to those patrons who are coming in to read the paper, or those who have scheduled a morning meeting at the library? Do we close earlier and miss the kids coming from sports practice or cut off those families who might work shift work? Do we close on Saturday? That would not only completely eliminate a very important Story Time, but it would mean many families could not use the library at all. These are agonizing decisions.

Can we cut expenses? Already we have eliminated a staff position, and have taken on passport services, which brings in some critically important funds. Already, we have staff coming in on their day off to cover a desk during lunch. Already, we have a roster of over 80 volunteers who contribute more than 3500 hours to the library each year. The reality is, though, that libraries are not now, nor ever were intended to be, moneymaking institutions. We question our expenses at every turn, but the fact that we need money to keep the library going is irrefutable.

We have so many patrons who rely on our services! Looking up, I count 19 patrons in the Children's Area alone. This is where they get their books, their movies, their passports, their copies made. Here is where they send their faxes, and hold their meetings. This is where they come to a program to learn, or to be entertained. This is where it is warm in the winter and cool in the summer. This is where you are welcome, whatever your reason for being here. This is where you can find the stories of our lives, the stories that you pass on to your children. This is your library.

So many of our patrons, especially the children, don't have a voice. Today, please, speak for them. I'm asking that you contact the Itasca County Board of Commissioners (if you need contact information, we have it for you at the library, or it is available online) and just let them know that you believe your library is worth it. That 8 years is too long to go without an increase in funding. Ask them to, please, see beyond the minimum and really look at what is happening in this building. I had over 1,000 kids sign up for summer reading this year! Think of what that looks like...a thousand children! Please, be a voice for them. Maybe we can change the conversation from what we have to do, to what we can do.

Tuesday, August 13 at 6:00 join Rose Arrowsmith DeCoux for a storytelling adventure! Hear how Tatterhood battles a band of trolls, Manka solves impossible riddles, and Vasalisa dares to knock at the witch's door. Daring heroines reclaim fairytales as fierce, funny, and feminine. Program is intended for youth ages 7-12, but appropriate and enjoyable for teens, mixed age audiences and adults. Stories will likely be too long for kids younger than 6.

Saturday, August 17 at 9:00 it's time for Yoga on the Lawn with Laurie Antonson! Start the morning with yoga postures that help reduce stress, increase strength, flexibility, and balance. Bring a yoga mat or beach towel and a water bottle. For all ages!

Saturday, August 17 at 10:15 and 11:15 it's time for Saturday Story Time! Join ECFE teachers in the Story Circle for books and songs, then move to the Community Room for a snack, a craft, and a time to play and visit. Families may earn one Baby Steps coupon for attending this Story Time.

Will Richter

From: Tracy Kampa

Sent: Tuesday, July 30, 2019 3:44 PM

To: Library Subject: We Did It!

Total number of summer reading participants for 2019: **1,112**! (We blew past that magical 4 digit mark with room to spare!) All sorts of records were set this summer. (Including all-time highest Monday Book Time attendees with 87, yesterday,...which EXACTLY matched the number of participants in Lego club today...cue the Twilight Zone theme song.) I'm not going to think about trying to surpass that number next year, because I'm tired. But, for comparison purposes, the summer I came back to the library, about 10 or eleven years ago, we had around 325 kids in summer reading. The steady increase over the years has <u>everything</u> to do with each of you. <u>Thank you</u> for encouraging kids, welcoming, families, and making this a pretty darn nice place to be.

Tracy and Dion

Tracy Kampa

Children's Librarian Grand Rapids Area Library 140 NE 2nd Street Grand Rapids, MN 55744-2662

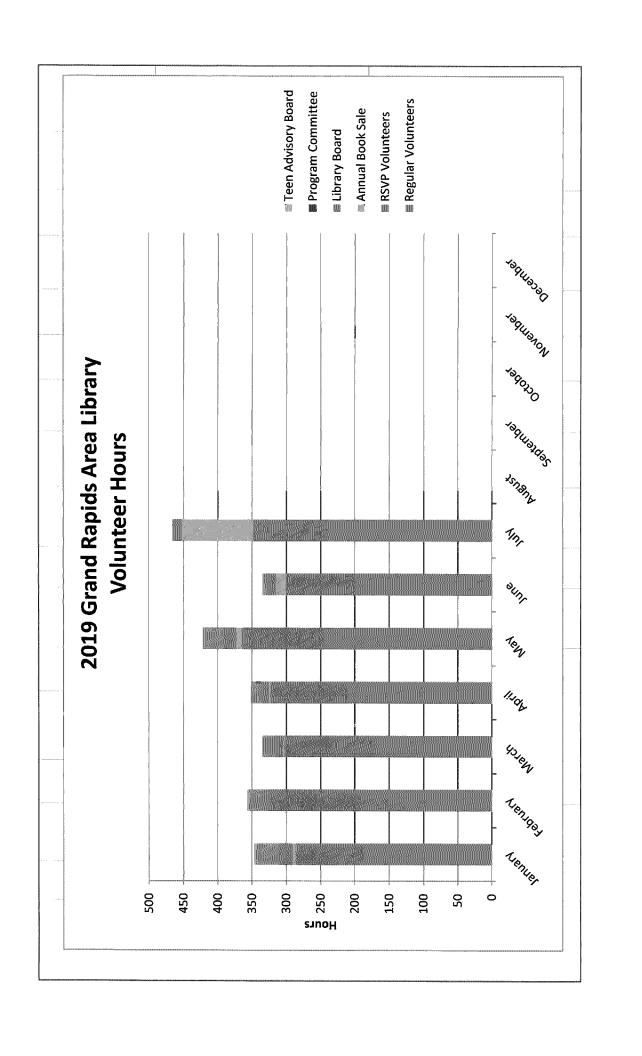
Office: 218-327-8822 **Fax:** 218-326-7644

CIRCULATION		Ş	YD 2018				Jul-19
Check-outs	13,982	81,994	79,527				
Total Circulation	16,049	95,457	91,794				
Returns	16,048	93,436	90,747				
New cards	126	761	744				
					Door count		2018
TECHNICAL PROCESSES		2	YTD 2018		12231		11959
Books cataloged and processed	720	4,050	4,186		72714		75143
Withdrawn copies	172	3,675	3,151				
REFERENCE		Ş	\$50 \$50 \$50 \$50				
transactions	2	R 175	6 770				
	t o	2 6	Z				
ומפוזים לווכנים ומחול מופטו	2 7		7				
computer help over 5 minutes	5	656	207				
Passports	26	529	999				
	SESSIONS	HOURS SAC	YTD SESSIONS	Y TO HOURS	25 OF 20 80 80 80 80 80 80 80 80 80 80 80 80 80	2018 YTO HOURS	
Pharos sessions ***	1.205	φ. 60	7.573	5,319	7.603	20.0	
		•					
Non-Pharos sessions	174		1,355		1,155		
VOLUNTEERS	PEOPLE	HOURS		YD HOURS			
	28	348.00		2238.50			
MEETING ROOM	GROUPS		YTD GROUPS				
COMMUNITY ROOM/GSR	4		920				
PROGRAMS & TOURS	PROGRAMS	PEOPLE	YTD PROGRAMS YTD PEOPLE		YTD 2018 programs	YTD 2018 people	
BOOK TIME	S	277	36	088	20	400	
SATURDAY STORY TIME	00	4 	50	Ç	52		
CLASS VISITS	0	0	S	S	60		
NON SCHOOL GROUPS	•	0	0		0		
CHILDREN'S PROGRAMS	Č	647	A 00	6	A 0	200	
TEEN PROGRAMS	~	2	ŕ	122	2	367	
Total Youth Programs	32	25.	202	5,247	8	5,072	
Total Adult Programs	Pou	22	98	887	5	600 \$200	
,							
BOOKINGS & ARRANGEMENTS	HS HS MONT	HRS YTD	YTD 2018				
	D	3	70				

2019 Volunteer Report Grand Rapids Area Library

							***************************************				Te	Teen				
	~	Regular					Annn	Annual Book	Program	ram	Advi	Advisory	Friends of the	of the	Whateners	
Months	Vol	Volunteers	RSVP \	RSVP Volunteers	- 1	Library Board	U)	Sale	Committee	ittee	Bo	Board	Library	ary	Total	Total*
	# Vol	# Vol Hours	# Vol Hours		# Vol	Hours	# Vol Hours		# Vol	Hours	# Vol	# Vol Hours # Vol	# Vol	Hours	# Vol	Hours
January	33	185.25	12	100.5	7	19.5	2	5	10	33.5	3	3			70	288.75
February	38	190.25	12	121.25	8	14.5			ō	29	2	7	∞	25.5	77	313.5
March	32	168.75	11	132.75	9	11	ĸ	m	7	19.5	0			*******	59	301.5
April	39	210.75	12	111.75	9	9.5	n	8		16.5	0		6	26	2/2	322.5
May	42	244.5	13	119.5	7	18.5	9	9		30.5	0		9	17	81	364
June	36	200.5	11	99.75	9	12.5	5	15	ĸ	7	0		6	18	70	300.25
July	32	239.25	13	108.75	7	14	9	104	0		0		0		58	348
August															0	0
September			Manual Control		America (0	0
October				***************************************	ufeteria y										0	0
November	2000				iiia maa										0	0
December															0	0
Total	252	252 1439.25	84	794.25	47	99.5	28	139	43	136	5	5	32	86.5	491	2238.5

* Regular and RSVP Volunteers who also serve on a committee will show in both columns but NOT double counted in total

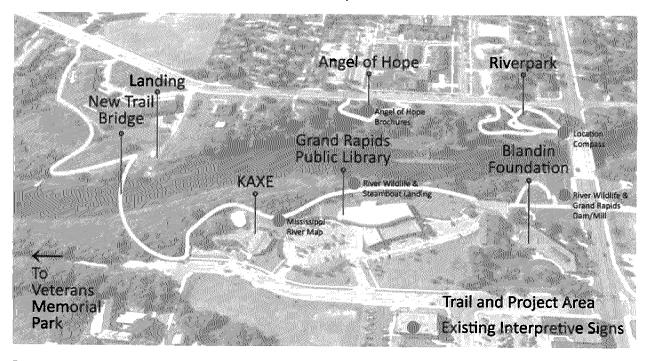


Engagement for Riverfront Interpretive Signage Project

Introduction

Get Fit Itasca is working with the City of Grand Rapids and community partners to develop interpretive signage along the riverfront trail near the library. Interpretive signs help guests interpret something (like a place, vegetation, or work of art) by providing background information about it. There are two motivations to develop interpretive signage in this area:

- 1. to encourage people to visit and use the riverfront trail, and
- 2. to help people learn more about our community and the riverfront area.



Request: We are meeting with you today to share that this project is going on and to ask what things should be showcased on interpretive signs. We are asking the same questions to multiple groups in town. We won't be able to include all the ideas we collect, but we hope the information on the final set of signs will bring heightened interest to the riverfront. We also hope to hear your thoughts about how the trails in the riverfront area can better serve Grand Rapids residents.

Questions

What things visible from the trail might be interesting for people to learn more about?

What "hidden gems" (something no longer there or something people might not recognize) along the trail could we call attention to?

Follow-up: Do you want to call attention to these "hidden gems"?

How can the trail system in the riverfront area better serve Grand Rapids residents?

Follow-up (if needed): Should additional connections be made?

What else do you want to share?

Visit GR Input

- Add more artwork and showcase it planning a mapping project and downtown artwalk for 2020
 - o Try and get artwork from Ken Steel?
- Talk with historical society about old county courthouse, fur trading post, and steamboat landing namesake
- · History of dam and before it was built
- Add more bike racks, signage to promote walking/biking, add paved path east of ped bridge with lights and benches

Blandin Foundation Input

- Pick a theme for the signs, consider the ones already there, and set your budget
- Get native artist to recreate landscape before the dam and buildings, not sure if any photos exist
 - The Anishannabe lived here and the Dakota, this area was populated before the town
 - May need to sit with elders and create the language for the history that isn't written down
- Definitely dual language signs needed
- Try a three panel sign (before dam, building of dam, and present use of land)
- River life uses of transportation and food, this was the thoroughfare section
 - 10' waterfall where second dam is located now
 - Flooding of the wild rice paddies
 - o Why this area is liveable and such a good area
 - Longest rapids north of the cities
- History on the treaty of washington 1855, extinguished in 1864 for the pokegama band of ojibwe
- A timeline along the river
- Expand river trail for a story trail length (lots of signs in small section as it is)
- Itasca Lake was not counted as the Headwaters of the River? Maybe Leech Lake?
- Connection to mural Blandin Foundation is putting on their west wall

Arts and Culture Commission Input - Russell has notes

Trails Task Force Input

- Distance/wayfinding signs people like to walk loops
- Little libraries along the trail with informational activities and books to go with them
 - Seasonal info/activities?
- History of the river
 - o Dual language signs
 - Up until 1960 was used as the town sewer?
 - Sawdust/shavings piled in current parking lot next to Wayne's automotive

- Steamboat landing was on Library side since they flooded the river enough for them to finally be able to land there
- o Info on the old hospital and its significance
- Revolving artist showcases along trail theme to them each year, seasonally?
- Signage to parks and local businesses nearby
- Add more accessibility along steamboat landing road/driveway or ways down to the riverfront for wheelchairs
- Connection to the North Country trail that will be going through this section
 - History
 - Signage

Economic Development Authority Input
GR City Council Input
Library Board Input
Parks and Rec Board Input
Planning Commission Input
Historical Society Input
Forest History Center Input
KAXE Input
Rotary Club Input
Downtown Business Association Input
Tribal Input
North Country Trail Input (connected with at TTF meeting)
Public Input - online survey and Sept 10 open forum at Library 3-7p

Others?

CITY OF GRAND RAPIDS GRAND RAPIDS AREA LIBRARY ACTUAL 2015-2018 EXPENDITURES, 2019 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET

	2015	2016	2017	2018	2019	YTD ACTUAL	PROPOSED 2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	6/30/2019	BUDGET
REVENUES						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Towns of the second
Taxes							
Current	\$ 530,305	\$ 542,057	\$ 569,504	\$ 589,054	\$ 702,687	œ	¢ 700 607
Delinquent	1,335	4,013	5,745	3 369,03 4 2,901	Φ /UZ,00/	\$ -	\$ 702,687
Fiscal Disparities	39,917	45,367	51,7 4 5	61,320	-	-	www.cale.pullularini
Total Taxes	571,557	591,438	626,974	653,275	702,687	***************************************	702,687
. Otal Taxoo	371,337	391,730	020,974	003,275	702,007	-	702,007
Intergovernmental							
Supplemental Aid	36,122	36,327	36,789	37,441	_	_	
State of Minnesota	49	55,02.	-	10,020	_	_	NIIII
Library Contracts	128,168	129,117	132,011	131,961	128,000	_	128,000
Total Intergovernmental	164,338	165,445	168,800	179,422	128,000	***************************************	128,000
		100,110			120,000	***************************************	120,000
Charges for Services							
ALS Cross-overs	5,282	5,282	5,282	5,282	5,282	_	5,282
Photo Copies	1,932	2,402	2,706	3,149	2,200	_	2,400
Internet	3,522	3,531	3,784	3,442	3,500	_	3,300
Library Fees-Proctoring	700	315	565	540	600	_	400
Passport Processing Fee	3,025	26,350	26,300	36,815	38,500	_	31,500
Fax Machine Use	129	714	908	1,219	800	_	1,000
Total Charges for Services	14,591	38,594	39,545	50,447	50,882	***************************************	43,882
		Tamana and the second s	00,040	***************************************		***************************************	
Fines and Forfeits							
Library Fines	12,695	12,298	12,432	11,309	12,000	MON	12,000
Total Fines and Forfeits	12,695	12,298	12,432	11,309	12,000		12,000
		Permitten and a second a second and a second a second and			.=,000		12,000
Miscellaneous Revenue							
Donations	22,852	157,716	3,304	15,688	1,500	_	1,500
Memorial Books	3,314	995	-	985	1,000		1,000
Donations-Children's Library	2,134	2,853	1,774	1,181	1,000		1,000
Donations-Library Programs	200	650	180	.,	200	_	
Endowment Fund Income	(414)	1,881	4,680	(1,915)	1,300	_	1,300
Donations-ADA Project	-	-	-,,,,,	4,000	.,000	_	***************************************
Grand Rapids Lib Foundation	22,698	24,334	20,939	13,225	8,000	_	8,000
Meeting Room Receipts	4,312	3,860	4,358	4,140	4,500	_	4,500
Blandin Grants	-	-	-,,,,,,	.,	.,000	_	
MIRC	_	_	_	-	_		***************************************
Miscellaneous	8,531	4,524	3,049	1,674	2,000	_	2,000
Energy Rebates	-	1,140	0,010	450	2,000	_	2,000
Investment Income	2,865	2,789	3,415	4,092	3,000	_	3,000
Total Miscellaneous Revenue	66,492	200,743	41,698	43,520	22,500	***************************************	22,300
		·····	11,000	***************************************			22,000
Other Sources							
Insurance Recovery	_	-	3,057	_	_	_	_
Operating Transfer - In	_	4,142	-	-	~	on.	-
Fund Balance Usage		.,					
•	<u></u>	-	_	-	_	-	
	**************************************	**************************************	-		***************************************		

EXPENSES

Operating Transfer Out	NODECE AND	vistorion/videlilonononininononininononininininininini					***************************************
Personnel							
Salary-Full time	390,436	404,327	407,393	431,071	442,059		441,521
Salary-Full time overtime	390,430	404,32 <i>1</i> 185	407,383	431,071	442,059	-	441,321
Salary-Part Time	25,722		20.400	25 270	22 002	-	24.404
Salary-Part Time Salary-Part time overtime	25,722	22,109	29,400	25,278	22,803	-	24,494
•	- 	42.405	10.111	0.004	7 000	-	- 9 E40
Contracted Services	5,543	13,195	12,144	8,384	7,000	-	8,510
PERA	31,243	31,865	32,306	33,828	34,865	-	34,951
FICA	24,371	25,034	25,648	27,966	28,821	-	28,893
Medicare	5,700	5,855	5,998	6,540	6,740	-	6,757
Health Insurance	63,417	73,619	74,948	133,360	142,668	-	142,668
Life Insurance	221	213	228	243	221	-	221
Dental Insurance	1,638	1,490	1,423	-	-	•	-
Unemployment	-	-	-	-	-	-	***************************************
Worker's Comp	2,322	2,142	2,668	2,140	2,255	-	2,628
Total Personnel	550,613	580,032	592,158	668,810	687,432		690,643
Supplies and materials							
Office Supplies	8,017	5,945	6,105	8,679	7,000		7,500
Copy Supplies	1,382	1,310	1,413	1,178	1,400	-	1,400
Printing/binding	808	1,207	770	773	900	_	1,000
Bindings	-	.,20,	-		-	_	
Computer Supplies	2,192	2,818	2,391	4,567	2,600		3,000
Computer Inventory	5,421	3,762	1,466	2,696	2,500	_	3,000
Assets between 700 and 4999	5,421	4,142	1,400	10,804	5,900		* 4,000
Inventorial Supplies Equip<700	5,985	1,412	- 784	2,164	1,000	_	1,000
Volunteer Prgm Supplies & Mat	423	508	489	663	500	_	576
-	1,620	613				-	2,000
Operating Supplies Books			1,192	1,567	2,000	-	
	44,307	40,265	46,719	42,533	44,000	-	39,000
Audio/Visual	8,362	7,679	13,627	8,174	9,000	***	9,000
Newspapers	1,671	2,515	2,399	2,525	1,400	-	1,500
Periodicals	6,838	6,836	6,206	6,275	7,000	-	7,000
Maintenance Tools/Supplies	3,473	2,879	2,933	3,241	2,500	-	2,500
Other Supplies/Materials	-	-	-	-	-	-	p. 10.00 10.
Equipment/Parts	ein	-	-	-	-	-	<u>ve</u>
Volunteer Coordinator Materials	***************************************		-				***************************************
Total supplies and materials	90,499	81,891	86,493	95,839	87,700	***************************************	82,476
Services and Charges							
Professional Services	-	394	395	7,085	500	-	500
Accounting Services	722	880	880	1,100	900	_	1,200
Legal	_	_	_	· -	_	_	***************************************
Laundry	557	610	657	709	650	-	750
Janitorial Services	20,400	20,400	20,400	20,400	20,400	_	20,400
Other Contracted Services	12,751	12,229	17,690	13,448	6,000	_	6,000
Telephone	6,042	5,297	5,293	5,280	6,000		6,000
Postage/Freight	86	3,988	3,055	2,967	3,000	_	3,000
Seminar/Meetings/School	-	350	846	523	500	_	
Staff Training	_	376	235	-	500	_	())
Community Ed/Promotion	289	251	379	295	300	_	***************************************
Professional Service-Collections	2,029	2,032	1,862	1,638	2,000	-	2,000
	2,029	2,032	1,002		2,000	-	2,000
Auto Mileage/travel	-	- 557	4 506	60	200	-	600
Publishing and Advertising	264	557	1,526	1,213	300	-	600
General Insurance	7,184	5,151	8,056	8,508	9,000	-	9,000
Electricity	30,020	30,228	31,817	33,701	30,000	-	30,000
Garbage Removal	3,230	3,576	4,011	4,153	3,600	_	4,000
Heat-Natural Gas	3,594	4,175	3,779	2,939	4,000	-	4,700
Maintenance Contracts	7,754	8,972	9,215	9,843	8,000	-	9,500
Building Maintenance/Repairs	14,106	26,860	45,633	16,234	15,000	-	15,000

Grounds Maintenance	462	11,430	2,134	1,312	1,000	-	1,000
Computer Maintenance/Repairs	9,096	8,575	8,540	8,174	9,000	_	9,000
On-line Services	1,791	2,774	2,957	2,564	3,000	-	3,500
General Equip Maint/Repair	11,568	9,643	12,168	4,952	9,000	-	8,000
Equipment Leases	1,092	804	804	1,869	1,440	_	1,500
Miscellaneous	-	-	_	-	-	-	
Dues & Subscriptions	110	130	88	30	300	•	
Interlibrary Loan Charges	_	78	185	28	100	-	100
Endowment Fund Expenditures		155,690	-	=	-	-	
Fund Balance Payback	-	-	-	-	6,447	_	
Total Other Services	133,146	315,449	182,605	149,025	140,937		135,750
Capital Outlay							
Equipment/Mach/Furn/Fixture	55,944	11,729	-	-	_	_	•
Building/Bldg Improvements			-	20,041	-	_	
Total Capital Outlay	55,944	11,729	-	20,041	_	-	**************************************
GRAND TOTAL	830,202	989,101	861,255	933,715	916,069		908,869
REVENUE/(EXPENDITURES)	\$ (529)	\$ 23,559	\$ 31,250	\$ 4,258	\$ -	\$ -	\$ -

RESOLUTION NO. 2019-11 A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

\$2,720.00 from Grand Rapids Area Library Foundation for Saturday Story Time Jan-May \$357.66 from Grand Rapids Area Library Foundation for Rapids Reads \$1,000.00 from Wabana Township for Library services \$180.00 from Friends of the Grand Rapids Area Library for recycling (Q2) \$250.00 from Arrowhead Library System – 'Mini Grant'

Adopted this 14th day of August, 2019

Dennis Jerome, President

Jean MacDonell, Secretary

Board member in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.