

Library Board Meeting Agenda

City Council Chambers

September 9, 2020 5:00 P.M.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone.

Call to order

Roll call

Approval of agenda

Public comment (if anyone wishes to address the Board)

Please call 218-327-8833

Minutes – approval of March minutes

Communications

Certification of Minimum Local Support Requirement: 2021 (Grand Rapids)

Certification of Minimum Local Support Requirement: 2021 (Itasca County)

Thank you card from Georgia Bjerck

Friends & Foundation Update(s)

Financial Report (Roll Call Vote Required)

Approve financial reports and payment of bills as listed in Board packet.

Current:

September Bill List

Paid on an emergency basis:

April Bill List

May Bill List

June Bill List

July Bill List

August Bill List

Staff Reports

Summary of Library Director's report to the Board.

Old Business

New Business

Consent Agenda (Roll Call Vote Required)

Any item on the consent agenda shall be removed for consideration by request of any Board member or member of the public and put on the regular agenda for discussion and consideration.

- 1. Approve payment of late bills**
- 2. Approve contracts and payment to presenters**
- 3. Approve Resolution Accepting Donations**

Saint Paul & Minnesota Foundation \$1,354.53

Wabana Township \$1,000.00

Neal Nicolaus \$42.00 for *The Sun* magazine in memory of Joseph Gallant

ISD 318 \$200.00 refund for Children's First

Regular Agenda

1. Discuss 2021 Library Budget
2. CARES Act Q & A
3. Fine Free @ your Library

Adjourn

Grand Rapids Area Library Regular Board Meeting March 11, 2020

Call to Order: The monthly board meeting was called to order at 5:00 by Jean MacDonell.

Roll Call:

Members Present: Lisa Tabbert, Cyndy Martin, Jean MacDonell, Sheena Richards, Deborah Kee.

Members Absent: Randy McCarty, Dennis Jerome, Richard Thouin, Susan Zeige.

Staff Present: Director William Richter

Public Comment:

Agenda: A motion was made by Lisa Tabbert to approve the agenda as amended. A second was made by Cyndy Martin. The motion was passed unanimously.

Minutes: Lisa Tabbert made a motion to approve minutes from the February board meeting. A second was made by Sheena Richards. The motion was passed unanimously.

Communications:

- a. Arrowhead Library System Invoice for 2020 Automation Costs
- b. Friends and Foundation Updates

Financial Report: A motion was made to approve financial reports and payment of bills as listed by Deborah Kee. A second was made by Cyndy Martin. On a roll call vote the motion was passed unanimously.

Staff Report: Summary of Director's report to the Board.

Old Business: (None)

New Business:

Consent Agenda: Sheena Richards made a motion to approve the consent agenda, a second was made by Deborah Kee. On a roll call vote the motion was passed unanimously.

1. Approve payment of late bills

- a. (None)

2. Approve contracts and payment to presenters

- a. (None)

3. Approve Resolution Accepting Donations

- a. Susan and Kevin Hoolihan in memory of Beulah Rose Hutchens (\$50.00 – undesignated)

Regular Agenda:

a. Approve submittal of 2019 Minnesota Public Library Annual Report

Deborah Kee made the motion to approve the annual report, a second was made by Cyndy Martin. The motion was passed unanimously.

b. Discuss Equitable Funding Scenario

Adjourn: The monthly board meeting was adjourned at 5:50 p.m. by Jean MacDonell.

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 11, 2020

DATE: 03/05/2020
 TIME: 08:49:55
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/11/2020

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	256.73
0113233	AMERIPRIDE SERVICES INC	79.02
0118660	ARROWHEAD LIBRARY SYSTEM	60.36
0201428	BAKER & TAYLOR LLC	3,938.58
0212124	BLACKSTONE PUBLISHING	0.75
0305485	CENGAGE LEARNING INC	4,917.00
0315455	COLE HARDWARE INC	24.98
0405500	DEMCO INC	1,795.96
1015325	JOHNSON CONTROLS FIRE	1,087.68
1415377	NORTHERN BUSINESS PRODUCTS INC	474.39
1605665	PERSONNEL DYNAMICS LLC	1,954.51
1901535	SANDSTROM'S INC	154.90
1908570	SHOWCASES	901.36
2008551	THOMSON REUTERS - WEST	260.00
2114356	UNIQUE MANAGEMENT SERVICES	116.35
2209421	VIKING ELECTRIC SUPPLY INC	83.92

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 15,876.49

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	57.14
0605191	FIDELITY SECURITY LIFE INS CO	6.90
0718015	GRAND RAPIDS CITY PAYROLL	61,996.50
1205090	LEAGUE OF MINNESOTA CITIES	20.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	535.31
1309335	MINNESOTA REVENUE	57.47
1405850	NEXTERA COMMUNICATIONS LLC	70.54
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	245.04
1621130	P.U.C.	2,241.26
2114750	UNUM LIFE INSURANCE CO OF AMER	20.50
2209665	VISA	451.10
2301700	WM CORPORATE SERVICES, INC	117.00
2301728	AMANDA JEAN WATKINS	125.00

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$78,290.19

TOTAL ALL DEPARTMENTS \$ 94,156.68

ALPHA GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 11, 2020

DATE: 03/05/2020
 TIME: 08:54:27
 ID: AP442000.WCW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/11/2020
 INVOICES IN BATCH LB0311

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	7,167.31	57.14
0113100	AMAZON.COM	1,286.11	256.73
0113233	AMERIPRIDE SERVICES INC	1,153.08	79.02
0118660	ARROWHEAD LIBRARY SYSTEM	117.80	60.36
0201428	BAKER & TAYLOR LLC	3,448.27	3,908.58
0212124	BLACKSTONE PUBLISHING	400.00	0.75
0305485	CENGAGE LEARNING INC	0.00	4,917.00
0315455	COLE HARDWARE INC	1,422.84	24.98
0405500	DEMCO INC	577.39	1,795.96
0605191	FIDELITY SECURITY LIFE INS CO	203.67	6.90
0718015	GRAND RAPIDS CITY PAYROLL	1,308,967.74	61,996.50
1015325	JOHNSON CONTROLS FIRE	0.00	1,087.68
1205090	LEAGUE OF MINNESOTA CITIES	11,620.00	20.00
1301146	MARCO TECHNOLOGIES, LLC	1,484.55	120.43
1309199	MINNESOTA ENERGY RESOURCES	207,122.02	535.31
1309335	MINNESOTA REVENUE	4,586.22	57.47
1405850	NEXTERA COMMUNICATIONS LLC	862.52	70.54
1415377	NORTHERN BUSINESS PRODUCTS INC	1,411.90	474.39
1516220	OPERATING ENGINEERS LOCAL #49	214,826.00	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	1,041.32	245.04
1605665	PERSONNEL DYNAMICS LLC	3,580.99	1,954.51
1621130	P.U.C.	91,826.13	2,241.26
1901535	SANDSTROM'S INC	19,914.39	154.90
1908570	SHOWCASES	0.00	801.36
2008551	THOMSON REUTERS - WEST	0.00	260.00
2114356	UNIQUE MANAGEMENT SERVICES	286.40	116.35
2114750	UNUM LIFE INSURANCE CO OF AMER	780.64	20.50
2209421	VIKING ELECTRIC SUPPLY INC	2,153.49	83.92
2209665	VISA	13,519.43	451.10
2301700	WM CORPORATE SERVICES, INC	4,366.97	117.00
2301728	AMANDA JEAN WATKINS	250.00	125.00
		TOTAL ALL VENDORS:	94,156.68



State Library Services
1500 Highway 36 West
Roseville, MN 55113
v: 651-582-8791 f: 651-582-8752
jennifer.r.nelson@state.mn.us

July 2020

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2021

This is to certify the 2021 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for the city of:

Grand Rapids

The state-certified level of library support for 2021 is: **\$391,618**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.



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July 2020

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2021

This is to certify the 2021 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for:

Itasca County

The state-certified level of library support for 2021 is: **\$342,709**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support. The property in those portions of the county excluded for the purpose of determining the library levy and providing the minimum amount is as follows:

Bovey

Calumet

Coleraine

Grand Rapids

Keewatin

Marble

To an awesome staff!

Thank you so much for making the library so accessible during this COVID time! With your help, books have continually been put in the hands of both the young and the old. Thank you especially for pulling books for my grandsons, Gus and Henry. You've gone above and beyond to find books that catch their interest! Thank you! Enjoy a small treat on me.

'The most important asset of any library goes home at night—the library staff." Thomas Healy

YOU'RE THE BEST!

Georgia Bjerk

GRAL Director's Report

SEPTEMBER 2020

ADVOCACY

-Equitable Library Funding

The long term goal of our advocacy is an equitable funding scenario for the Library based on use. Last summer we presented use statistics to County Commissioners and earned a modest increase in funding based on our membership agreement with Arrowhead Library System. This year we started the conversation with the County Administrator by presenting a model showing how an equitable funding scenario impacts City and County taxes, a Library value analysis that captures the value of services provided, and a data rich summary of how Library services boost economic development in our community. This effort was stalled by the Covid-19 pandemic and the ensuing fiscal uncertainty for local units of government.

-2020 Budget Process

City of Grand Rapids

The Library Board Chair and I met with the City Council 8/31 to discuss the 2021 budget.

Itasca County

The 2020 County support for the Arrowhead Library System is \$50,000 above the mandated State minimum – our share is approximately \$19,500. I am monitoring the County budget process to see if the 2020 level carries over to 2021. The Friends of the Grand Rapids Area Library Board sent a letter of support to the County Board of Commissioners in support of maintaining the 2020 funding level.

LIBRARY MANAGEMENT

-Modified Library Services

Physical Library services were suspended 3/16-5/17 due to the Covid-19 pandemic. With the lifting of the Stay at Home Order on 5/18 physical Library services resumed at a temporary drive thru window. Drive thru hours are M-F, 12:00-6:00 pm.

-Primary election

Grand Rapids Area Library was the District 1 polling place for the 8/11 primary election.

-Friends of the Library

Tall Timber Days book sale cancelled – along with other TTD activities. Friends are working on hosting small-scale sales at Itasca Life Options on Highway 63. Update: sale is Wednesday, September 9 from 10:00 – 5:00 at Itasca Life Options.

-Library Foundation

Moving forward with new Mission and Vision statements. Thank you for funding our new Story Walk!

FACILITIES MAINTAINANCE / SPACE

-City Council approved drive thru project and Children's door project funded by CARES Act monies.

-MDI Hired Hands discontinued its recycling business in March. Itasca Life Options – Friends member Lisa Lassen is the Executive Director – has stepped in by picking up discarded books. Facilities staff are picking up other recyclables.

-Public Works staff installed a Story Walk along the walking trail behind the Library and KAXE.

-Chickadee mural by Adam Swanson installed 6/15.

-The Facilities Maintenance Manager is working on a comprehensive list of Library Capital Improvement Plan (CIP) items for the next several years. Possible items are:

Caulking (already included)

Sealing brick (already included)

North wall project (waiting for spring)

LED lighting

Electrical upgrades in Community Room (issue since 2000)

Upgrade low voltage panels

Carpet in high traffic areas

Furniture for public space – tables and chairs

Re-circ pump for hot water system

FIRE RESPONSE

-147 calls as of 8/31; 41 responses from the Library.

END OF REPORT

Assistant Director Report September 2020

Well, it sure has been a long time since I have written a board report. What a strange time this is! This report is about the virtual teen activities from the summer.

Trivia

The first activity was a 4-week trivia challenge. Each week there were 10 questions created in Google Forms and posted on Facebook around a different theme. The first week's theme was Hunger Games. The second week was books and authors. The third week was books and movies and the last week was manga. Throughout the 4 weeks there were 23 participants. Each week there was one winner who received a prize pack. Thanks to Nicole for posting the questions on Facebook!

Teens Top Ten

Starting August 14 on Facebook the promotion for the Teens Top Ten (TTT) started. Teens can read any of the 25 nominated titles and vote online at the Young Adult Library Services (YALSA) site for their favorite. Voting concludes in October. If anyone mentions TTT at the window, they get a prize.

Children's Goings-On Summer 2020 (9/2/2020)

Weird, yes. Please just pretend that I've started this out with a paragraph that used the following words: unprecedented, pandemic, Covid-19, stay-at-home, quarantine...you know the paragraph, because I'm sure you've read it a hundred times and also have probably written it as well.

When we were sent home in March, I was developing iteration 2 of our 2020 Summer Reading Program. By the time we went live the end of May, I had developed, and then trashed, iterations 2-5. This is what I finally landed on, a three-pronged approach:

1. We would continue our "Stay-Home Superhero" challenges that began in late March. New challenges were published through the end of June, 3 times a week. Challenges were published both on the Library's Facebook page, and were sent to ALL ISD 318 families through Peachjar. (Thank you ISD 318!) We ended up with 37 challenges in total. Kids can let us know which challenges they've finished, and we have charms, beads, and "brag tags" for them for each completion. While we have had many children do the challenges, few have (yet) asked for their completion necklaces. Maybe that wasn't the point for families; I'm glad we could provide some different activities for kids.
2. We would have a standard reading program. This year, however, we included everybody, from birth-adult, in our program. We developed a bingo-style card, which we labeled our "Reado" card. By the time we were done, we had sent out 1,182 Reado cards...most through the window! We had a few area businesses, notably Gaalaas Orthodontics, who also distributed Reado cards. (I think this community-based approach is one I'd like to explore more fully in a more standard year.) As a point of comparison, last year we distributed 1,112 reading logs.

Finding a way to safely distribute reading prizes was another challenge. We finally settled on a three-day event where Dion and I set up tables full of prize books. Patrons were directed to place their completed Reado cards in a box, and then use hand sanitizer before perusing the books. This approach worked well, and everybody was cooperative with our efforts. It was so very nice to see our patrons, and I was pleasantly astounded at how many people stopped by. Over the three days, we had 109 logs returned, and have had several more returned since then. Of those returned, 66 people completed their entire log, earning them a lanyard and a second free book. Most completing the entire log were kids, but there were a few adults as well. Notably, one adult said "I really enjoyed the challenges on the card. I have never really read poetry

before this challenge, and I wrote a heck of a good story about a blue crayon! I hope we can do this again this winter!” While we had 109 cards returned, most of those were kids accompanied by parents, thus, I think it is safe to say that 250 library patrons visited our outdoor tables over those three days. And, although that number is impressive, it is not our “official” number for Summer Reading 2020. That number will be the 1,182 cards that were distributed. Why the discrepancy? Because we measure “participation,” not “completion.” The only true thing we can say about the 109 cards that were turned in is that those kids had parents who were tuned in to the program, were aware of the prize dates, and they were free to get kids there on one of those days. I’m sure that there were hundreds of kids who started their cards and got a bingo, maybe dozens who filled out their entire cards, but, for one reason or another, couldn’t come for their prizes. (Of course, if they let us know, they will receive prizes, for up to about a month after the program has ended.) But the only number that is reliable is the participation number. This is the number that reflects how many people we touch, and is the number I would most like to increase. Kids can’t do the program if they don’t have the materials. In all honesty, I was impressed by how well this program worked for us this strange summer.

3. The third part of our Summer Reading Program was the procurement, and installation, of a permanent StoryWalk on library grounds. This has been stunningly well- received by our community. Every day I see families bringing lunch to the picnic tables, and then walking the StoryWalk. I’ve watched grandparents, kids, adults, bike riders, runners who jog in place while reading, adults with developmental differences and their caregivers, toddlers climbing out of strollers, kids who spend seconds at each station, children who spend minutes pouring over every word and nuance, everybody apparently enjoying a good story. We put up our second story last week, and will plan for our third in mid to late September. My great appreciation goes to the Library Foundation, who paid for the ENTIRE project, to the City of Grand Rapids, who helped with the installation and the numbering of the poles, and the Friends of the Library, who purchase the books. I would like to extend a special thank you to Will Richter, Library Director, – his championing of this project not only got it done quickly and efficiently, but he has spent a lot of time chasing small details. His leadership in this project is gratefully acknowledged.

Our next big endeavor is Online Storytime! We are partnering with ECFE to stream a joint Storytime over the Library's Facebook page. There are hurdles to overcome when mapping out an online presence, including legal restrictions placed by publishers and legal implications of records retention laws. After we realized that we couldn't safely open any time soon, I really wanted to further explore an online presence. I mapped out my plans in an email to City Administration, and we got the green light to proceed from our City Attorney at the end of July. Just after we received the green light, I received a call from Mary Jo Wimmer, the President of our Friends group. On our behalf, she had applied for a grant for the equipment we needed for online storytime. Well, the Grand Rapids Community Foundation was so impressed with her application, that they doubled the grant award to \$2500. We've used that to purchase an iPad Pro, lights, tripod, and wheels. On the way are microphones, a protective case, and a green screen. In addition to those purchases, we also created Online Storytime kits for families to use at home during Storytime. These kits include a scarf, beanbag, shaker egg, and a finger puppet. The funds for these kits came from the Arrowhead Library System. Each summer, through their Kids Stuff programming, ALS provides member libraries with two expensive programs. In lieu of this programming this summer, each member library was offered a grant of \$750 to use towards their Summer Reading Programs. We chose to use our funds to create Storytime kits to send home to our families. Now, everybody can shake their scarves with Ms. Tracy! Our first Online Storytime is going live Thursday, September 3 at noon.

In addition to the above, we also take several phone calls each day from families looking for books. Dion handles the majority of these, and I catch the calls during her lunch hour and her window hour. We then curate a book order based on families' needs and wants. We LOVE doing this for our families, and we spend about an hour on each order. I love that we can stay connected in this way.

Thank you for all of your support through this madness. We are trying to keep the train on the tracks, and it is so very encouraging knowing that you are behind us.

Monthly Report - Overview for Aug 2020

Locations on this report: Grand Rapids Area Library

Checkout

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
1st Time	3832	3684	4	12842	-71	40300	94836	-58
Phone Renewal	15	0	100	477	-97	1223	3522	-66
Renewal	12	0	100	324	-97	633	2650	-77
Opac Renewal	166	67	147	983	-84	2690	9075	-71
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	4025	3751	7	14626	-73	44846	110083	-60

Checkout Stock Rotation

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
Normal	4026	2827	42	13388	-70	42416	95599	-56
Late	123	26	373	1715	-93	3908	12940	-70
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	4149	2853	45	15103	-73	46324	108539	-58

Requests Placed

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
Placed	3785	3413	10	1437	163	16764	13265	26
Total	3785	3413	10	1437	163	16764	13265	26

Requests Resolved

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
Cancelled	131	89	47	18	627	664	152	336
Filled	4696	4147	13	2498	87	22189	22687	-3
Expired	0	0	0	1	-100	8	18	-56
Total	4827	4236	13	2517	91	22861	22857	0

Holdes Resolved

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
Picked Up	3465	3379	2	1405	146	15371	12964	18
Cancelled	1	3	-67	1	0	19	6	216
Expired	0	0	0	181	-100	364	1168	-69
Total	3466	3382	2	1587	118	15754	14138	11

Overdues

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
1st Notice	0	0	0	405	-100	1156	3613	-69
2nd Notice	0	0	0	0	0	0	0	0
3rd Notice	0	0	0	0	0	0	0	0
4th Notice	0	0	0	0	0	0	0	0
5th Notice	0	0	0	0	0	0	0	0
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	0	0	0	42	-100	253	815	-69
Total	0	0	0	447	-100	1409	4428	-69

Borrower Delta

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
New (Manual)	10	17	-42	111	-91	258	872	-71
Deleted (Manual)	4	3	33	13	-70	44	72	-39
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	14	20	-30	124	-89	302	944	-69

Bib Delta

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
New (Manual)	116	105	10	168	-31	1061	1055	0
Deleted (Manual)	51	386	-87	54	-6	2329	1300	79
New (Batch)	41	87	-53	43	-5	405	825	-51
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	208	578	-65	265	-22	3795	3180	19

Auth Delta

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	1	-100	1	-100	3	2	50
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	0	1	-100	1	-100	3	2	50

Item Delta

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
New (Manual)	458	389	17	527	-14	3673	4577	-20
Deleted (Manual)	36	980	-97	53	-33	4316	3728	15
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	494	1369	-64	580	-15	7989	8305	-4

Acquisitions Activities

Description	Aug 2020	Jul 2020	%chg	Aug 2019	%chg	2020 YTD	2019 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	248	206	20	293	-16	1841	1932	-5
Items Rcvd by Ven	267	206	29	297	-11	1876	1983	-6
Claims	0	0	0	0	0	0	0	0
Total	515	412	25	590	-13	3717	3915	-6

AUG = 1088
 SEP = 1110
 OCT = 885
 NOV = 418

August 2020

MOBILE - FALL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					*	1
2	3 39	4 44	5 42	6 50	7 52	8
9	10 44	11 48	12 52	13 52	14 49	15
16	17 43	18 61	19 51	20 60	21 60	22
23	24 53	25 66	26 54	27 62	28 48	29
30	31 47					

2020 Children's Library Stats

	Book Time	Attendance	Story Time	Attendance	Programs	Attendance	Visits	Attendance	Outreach	Attendance	Reference	Quest	Inter Read
January	4	59	6	103	5	56	5	132				352	
February	6	127	10	277	3	39	12	274				480	
March	4	65	4	74	4	42	3	81				236	494
April													
May													
June													
July													
August													
September													
October													
November													
December													
Totals	14	251	20	454	12	137	20	487	0	0		1068	

Board member

introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2020-04
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Saint Paul & Minnesota Foundation \$1,354.53

Wabana Township \$1,000.00

Neal Nicolaus \$42.00 for The Sun magazine in memory of Joseph Gallant

ISD 318 \$200.00 refund for Children's First

Adopted this 9th day of September, 2020

Jean MacDonell, President

Lisa Tabbert, Secretary

Board member
in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2016-2019 EXPENDITURES, 2020 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2021 BUDGET**

	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 ACTUAL</u>	<u>2020 BUDGET</u>	<u>YTD ACTUAL 6/30/2020</u>	<u>PROPOSED 2021 BUDGET</u>
REVENUES							
Taxes							
Current	\$ 542,057	\$ 569,504	\$ 589,054	\$ 592,536	\$ 702,687	\$ 334,633	\$ 711,010
Delinquent	4,013	5,745	2,901	4,966	-	814	
Fiscal Disparities	45,367	51,725	61,320	62,931	-	53,025	
Total Taxes	<u>591,438</u>	<u>626,974</u>	<u>653,275</u>	<u>660,433</u>	<u>702,687</u>	<u>388,471</u>	<u>711,010</u>
Intergovernmental							
Supplemental Aid	36,327	36,789	37,441	34,162	-	-	
State of Minnesota	-	-	10,020	206	-	-	
Library Contracts	129,117	132,011	131,961	133,463	128,000	-	128,000
Total Intergovernmental	<u>165,445</u>	<u>168,800</u>	<u>179,422</u>	<u>167,831</u>	<u>128,000</u>	<u>-</u>	<u>128,000</u>
Charges for Services							
ALS Cross-overs	5,282	5,282	5,282	5,282	5,282	8,045	5,282
Photo Copies	2,402	2,706	3,149	3,676	2,400	621	2,000
Internet	3,531	3,784	3,442	2,837	3,300	480	2,000
Library Fees-Proctoring	315	565	540	400	400	160	200
Passport Processing Fee	26,350	26,300	36,815	34,755	31,500	10,745	15,750
Fax Machine Use	714	908	1,219	1,776	1,000	486	500
Total Charges for Services	<u>38,594</u>	<u>39,545</u>	<u>50,447</u>	<u>48,726</u>	<u>43,882</u>	<u>20,536</u>	<u>25,732</u>
Fines and Forfeits							
Library Fines	12,298	12,432	11,309	11,135	12,000	2,231	
Total Fines and Forfeits	<u>12,298</u>	<u>12,432</u>	<u>11,309</u>	<u>11,135</u>	<u>12,000</u>	<u>2,231</u>	<u>-</u>
Miscellaneous Revenue							
Donations	157,716	3,304	15,688	18,648	1,500	1,745	1,500
Memorial Books	995	-	985	315	1,000	-	-
Donations-Children's Library	2,853	1,774	1,181	-	1,000	-	-
Donations-Library Programs	650	180	-	-	-	-	-
Endowment Fund Income	1,881	4,680	(1,915)	4,456	1,300	1,355	1,300
Donations-ADA Project	-	-	4,000	-	-	-	-
Grand Rapids Lib Foundation	24,334	20,939	13,225	22,752	8,000	-	8,000
Meeting Room Receipts	3,860	4,358	4,140	3,517	4,500	1,225	2,000
Blandin Grants	-	-	-	-	-	-	-
MIRC	-	-	-	-	-	-	-
Miscellaneous	4,524	3,049	1,674	2,640	2,000	999	1,000
Energy Rebates	1,140	-	450	-	-	-	-
Investment Income	2,789	3,415	4,092	5,783	3,000	611	3,000
Total Miscellaneous Revenue	<u>200,743</u>	<u>41,698</u>	<u>43,520</u>	<u>58,111</u>	<u>22,300</u>	<u>5,935</u>	<u>16,800</u>
Other Sources							
Insurance Recovery	-	3,057	-	-	-	-	
Operating Transfer - In	4,142	-	-	-	6,241	-	
Fund Balance Usage	-	-	-	-	-	-	
Total Revenues	<u>1,012,660</u>	<u>892,505</u>	<u>937,973</u>	<u>946,236</u>	<u>915,110</u>	<u>417,174</u>	<u>881,542</u>

EXPENSES

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2016-2019 EXPENDITURES, 2020 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2021 BUDGET**

	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 ACTUAL</u>	<u>2020 BUDGET</u>	<u>YTD ACTUAL 6/30/2020</u>	<u>PROPOSED 2021 BUDGET</u>
Operating Transfer Out	-	-	-	-	-	-	-
Personnel							
Salary-Full time	404,327	407,393	431,071	436,190	445,251	201,477	360,052
Salary-Full time overtime	185	-	-	-	-	-	-
Salary-Part Time	22,109	29,400	25,278	23,023	24,513	11,038	25,407
Salary-Part time overtime	-	-	-	-	-	-	-
Contracted Services	13,195	12,144	8,384	8,067	8,510	490	8,510
PERA	31,865	32,306	33,828	33,584	35,232	15,939	28,909
FICA	25,034	25,648	27,966	27,621	29,125	13,099	23,898
Medicare	5,855	5,998	6,540	6,460	6,812	3,064	5,589
Health Insurance	73,619	74,948	133,360	131,788	144,592	71,296	116,541
Life Insurance	213	228	243	242	221	123	172
Dental Insurance	1,490	1,423	-	-	-	-	-
Unemployment	-	-	-	-	-	-	-
Worker's Comp	2,142	2,668	2,140	2,460	2,628	1,254	2,628
Total Personnel	<u>580,032</u>	<u>592,158</u>	<u>668,810</u>	<u>669,435</u>	<u>696,884</u>	<u>317,780</u>	<u>571,706</u>
Supplies and materials							
Office Supplies	5,945	6,105	8,679	5,856	7,500	3,656	8,000
Copy Supplies	1,310	1,413	1,178	1,637	1,400	150	1,500
Printing/binding	1,207	770	773	1,185	1,000	286	1,000
Bindings	-	-	-	-	-	-	-
Computer Supplies	2,818	2,391	4,567	3,192	3,000	893	3,000
Computer Inventory	3,762	1,466	2,696	3,502	3,000	359	3,000
Assets between 700 and 4999	4,142	-	10,804	11,680	4,000	-	12,000
Inventorial Supplies Equip<700	1,412	784	2,164	921	1,000	638	1,000
Volunteer Prgm Supplies & Mat	508	489	663	483	576	175	500
Operating Supplies	613	1,192	1,567	1,187	2,000	100	2,000
Books	40,265	46,719	42,533	38,622	39,000	22,122	39,000
Audio/Visual	7,679	13,627	8,174	8,471	9,000	4,602	9,000
Newspapers	2,515	2,399	2,525	2,681	1,500	1,142	1,500
Periodicals	6,836	6,206	6,275	5,697	7,000	26	7,500
Maintenance Tools/Supplies	2,879	2,933	3,241	3,173	2,500	868	3,000
Other Supplies/Materials	-	-	-	-	-	-	-
Equipment/Parts	-	-	-	-	-	-	-
Volunteer Coordinator Materials	-	-	-	-	-	-	-
Total supplies and materials	<u>81,891</u>	<u>86,493</u>	<u>95,839</u>	<u>88,287</u>	<u>82,476</u>	<u>35,019</u>	<u>92,000</u>
Services and Charges							
Professional Services	394	395	7,085	395	500	-	500
Accounting Services	880	880	1,100	1,131	1,200	-	1,500
Legal	-	-	-	-	-	-	-
Laundry	610	657	709	902	750	212	1,000
Janitorial Services	20,400	20,400	20,400	19,632	20,400	7,374	20,400
Other Contracted Services	12,229	17,690	13,448	25,365	6,000	2,135	77,836
Telephone	5,297	5,293	5,280	5,515	6,000	2,322	6,000
Postage/Freight	3,988	3,055	2,967	3,100	3,000	1,159	3,500
Seminar/Meetings/School	350	846	523	144	-	20	-
Staff Training	376	235	-	191	-	-	-
Community Ed/Promotion	251	379	295	205	-	216	-
Professional Service-Collections	2,032	1,862	1,638	1,647	2,000	367	2,000

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY**

ACTUAL 2016-2019 EXPENDITURES, 2020 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2021 BUDGET

	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 ACTUAL</u>	<u>2020 BUDGET</u>	<u>YTD ACTUAL 6/30/2020</u>	<u>PROPOSED 2021 BUDGET</u>
Auto Mileage/travel	-	-	60	-	-	-	-
Publishing and Advertising	557	1,526	1,213	458	600	-	600
General Insurance	5,151	8,056	8,508	8,255	9,000	4,920	9,000
Electricity	30,228	31,817	33,701	32,875	30,000	12,638	34,000
Garbage Removal	3,576	4,011	4,153	3,695	4,000	907	2,000
Heat-Natural Gas	4,175	3,779	2,939	3,597	4,700	1,894	12,000
Maintenance Contracts	8,972	9,215	9,843	10,224	9,500	3,656	9,500
Building Maintenance/Repairs	26,860	45,633	16,234	6,239	15,000	6,716	15,000
Grounds Maintenance	11,430	2,134	1,312	328	1,000	-	1,000
Computer Maintenance/Repairs	8,575	8,540	8,174	9,204	9,000	1,038	9,000
On-line Services	2,774	2,957	2,564	2,564	3,500	1,862	3,500
General Equip Maint/Repair	9,643	12,168	4,952	6,861	8,000	2,625	8,000
Equipment Leases	804	804	1,869	1,445	1,500	723	1,500
Miscellaneous	-	-	-	-	-	-	-
Dues & Subscriptions	130	88	30	30	-	-	-
Interlibrary Loan Charges	78	185	28	80	100	-	-
Endowment Fund Expenditures	155,690	-	-	-	-	-	-
Fund Balance Payback	-	-	-	-	-	-	-
Total Other Services	<u>315,449</u>	<u>182,605</u>	<u>149,025</u>	<u>144,082</u>	<u>135,750</u>	<u>50,784</u>	<u>217,836</u>
Capital Outlay							
Equipment/Mach/Furn/Fixture	11,729	-	-	7,708	-	5,410	-
Building/Bldg Improvements	-	-	20,041	813	-	-	-
Total Capital Outlay	<u>11,729</u>	<u>-</u>	<u>20,041</u>	<u>8,521</u>	<u>-</u>	<u>5,410</u>	<u>-</u>
GRAND TOTAL	<u>989,101</u>	<u>861,255</u>	<u>933,715</u>	<u>910,325</u>	<u>915,110</u>	<u>408,992</u>	<u>881,542</u>
REVENUE/(EXPENDITURES)	<u>\$ 23,559</u>	<u>\$ 31,250</u>	<u>\$ 4,258</u>	<u>\$ 35,911</u>	<u>\$ -</u>	<u>\$ 8,182</u>	<u>\$ -</u>



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CARES Act Funding Information for Cities

Published: July 6, 2020

(Updated Aug. 27, 2020)

Cities across Minnesota are certifying their eligibility to receive federal Coronavirus Relief Fund (CRF) distributions. The fund, created by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, is designed to provide economic help to entities struggling because of the COVID-19 pandemic. Guidance is evolving in this area, so please check back frequently for updates.

—[Access U.S. Department of the Treasury guidance and updates \(https://home.treasury.gov/policy-issues/cares/state-and-local-governments\)](https://home.treasury.gov/policy-issues/cares/state-and-local-governments)

Get answers to frequently asked questions (FAQs) regarding CARES Act funding:

Certification and logistics

[Q1. Who must sign the certification form? \(#Q1\)](#)

[Q2. What is the application process for cities with populations under 200? \(#Q2\)](#)

[Q3. Are counties required to distribute funds to cities under 200 population that request them? \(#Q3\)](#)

[Q4. If a city is split between two counties, which county does the city return the unused funds to? \(#Q4\)](#)

[Q5. If the city does not fill out the certification form, what happens to the funds allocated to the city? \(#Q5\)](#)

[Q6. Does my city need a Data Universal Number System \(DUNS\) number related to the use of these funds? \(#Q6\)](#)

[Q7. If there is an expense that has not been paid out yet but will be incurred before Dec. 30, 2020, can the city keep the funds for those expenses past Nov. 15? \(#Q7\)\(Updated July 31\)](#)

Financial reporting

[Q8. If our city accepts the funds, is there additional audit requirements? \(#Q8\)](#)

[Q9. Who determines what expenses were improper and need to be repaid? \(#Q9\)](#)

[Q10. What are the state reporting requirements for city expenses? \(#Q10\)](#)

Eligible expenses

[Q11. How does our city determine if an expense is an eligible use of this funding? \(#Q11\)\(Updated Aug. 27, 2020\)](#)

[Q12. What should a city's finding of an eligible expense look like? \(#Q12\)](#)

[Q13. What are some of the eligible uses according to the federal guidance? \(#Q13\)](#)

[Q14. What expenses are not allowable? \(#Q14\)](#)

[Q15. The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May CRF payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency? \(#Q15\)](#)

[Q16. Are FEMA-eligible expenses \(the city's 25% match\) also eligible for Coronavirus Relief Funds? \(#Q16\)](#)

Q17. Does the city have to first seek FEMA reimbursement for expenses incurred that would be eligible for CRF? (#Q17)

Q18. May CRF payments be used to replace foregone utility fees? If not, can CRF payments be used as a direct subsidy payment to all utility account holders? (#Q18)

Q19. Can we use the CARES Act funding to expand technology options (e.g., purchase tablets to facilitate remote meetings, trainings, updating recording equipment, software to allow employees to work remotely)? (#Q19)

Q20. How do cities structure grant programs for businesses that are experiencing hardship because of COVID-19 closures? (#Q20)

Q21. If the city gives business grants and the funds are found to have been used improperly by the business, who is responsible for repaying those funds? (#Q21)

Q22. Can payments be used to cover increased administrative leave costs of employees who could not telework in the event of a stay-at-home order or a case of COVID-19 in the workplace? (#Q22) (Added July 8, 2020)

Q23. May recipients use CRF payments to remarket the recipient's convention facilities and tourism industry? (#Q23) (Added July 10, 2020)

Q24. My council wants to know how other cities are spending their CARES Act funds—is there data on this yet? (#Q24) (Added July 23)

Certification and logistics

Q1. Who must sign the certification form?

A1. The Department of Revenue (DOR) suggests that the city administrator/manager or mayor sign the certification form. The state suggests that it is a best practice for auditing purposes. There is not a specific requirement in law. State representatives said they won't deny the form if it is signed by another city official.

—Learn more about the certification process from the DOR website (<https://www.revenue.state.mn.us/coronavirus-relief-fund-local-governments>)

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Q2. What is the application process for cities with populations under 200?

A2. Cities under 200 in population will need to apply to their county. There is not a specific form prepared by the state for this purpose. Counties can create their own form or use the state's form. Please reach out to your county for further information.

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Q3. Are counties required to distribute funds to cities under 200 population that request them?

A3. We believe so. Gov. Tim Walz is following SF 47 in distributing the fund. It states that a city that is not an eligible city may apply to its home county for a reimbursement, to be paid from the county aid distribution under subdivision 2 to cover costs incurred by the city or town that are allowed uses. The county may require the city to provide sufficient information to demonstrate that the cost incurred meets the requirements of Public Law 116-136. Upon appropriate documentation, the county must make a reimbursement of up to the lesser of: (1) \$75.34 multiplied by the population of the city; or (2) the amount of documented allowed costs. The county, at its discretion, may increase the reimbursement above this amount, but to no more than the amount of documented allowed costs.

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Q4. If a city is split between two counties, which county does the city return the unused funds to?

A4. The funds will go back to the home county where the city's administrative offices are located.

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Q5. If the city does not fill out the certification form, what happens to the funds allocated to the city?

A5. The state will hold the funds until the Sept. 15 certification deadline for cities. Unused/unclaimed city funds will be available for the state to use.

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Q6. Does my city need a Data Universal Number System (DUNS) number related to the use of these funds?

A6. Yes. If your city does not have one, you can [file for one on grants.gov \(https://www.grants.gov/applicants/organization-registration/step-1-obtain-duns-number.html\)](https://www.grants.gov/applicants/organization-registration/step-1-obtain-duns-number.html).

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Q7. If there is an expense that has not been paid out yet but will be incurred before Dec. 30, 2020, can the city keep the funds for those expenses past Nov. 15?

A7. Guidance continues to change in this area. According to the most recent information we have received from Minnesota Management and Budget, cities must spend funds by Nov. 15, 2020. In other words, payments must be issued by Nov. 15. This is the date that was the intention of the original legislation and is what was agreed to in the certification form. If guidance about dates changes at the federal level, the state will decide at that point if date changes will be made at the local level as well. Note that the federal guidance, which allows an additional 90 days beyond the deadline to pay for expenses incurred, does not apply.

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Financial reporting

Q8. If our city accepts the funds, is there additional audit requirements?

A8. Maybe. Any local government that spends \$750,000 or more in federal awards during their fiscal year is required to have a single audit as prescribed by law.

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Q9. Who determines what expenses were improper and need to be repaid?

A9. The city's auditor, the state government, or the federal government can make the determination that an expense was improper and needs to be repaid.

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Q10. What are the state reporting requirements for city expenses?

A10. The Minnesota COVID-19 Response Accountability Office plays a lead role in developing state agency and sub recipients' (local governments) documentation and reporting requirements. Local governments (cities, counties, and townships) accepting CRF funds will be required to submit monthly, interim, and final reports. More information will be available in late July on the process for reporting.

For additional resources, visit the [Minnesota Management and Budget website \(https://mn.gov/mmb/covid-19-response-accountability-office/local-governments/\)](https://mn.gov/mmb/covid-19-response-accountability-office/local-governments/).

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Eligible expenses

Q11. How does our city determine if an expense is an eligible use of this funding?

A11. To qualify, expenses must satisfy three distinct elements:

(1) Necessary expenditures incurred due to the public health emergency with respect to COVID-19. An expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Coronavirus Relief Fund payments. Expenditures must be used for actions taken to respond to the public health emergency, including expenditures incurred to respond directly to the emergency, as well as expenditures incurred to respond to second order effects, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

(2) Costs not accounted for in the city's budget most recently approved as of March 27, 2020.

(3) Performance or delivery must occur during the covered period, and payment of funds must be made during that time. For cities, the covered period is March 1, 2020, to Nov. 15, 2020. There are two limited exceptions. Payroll expenses incurred through Nov. 15 and paid on the next regularly scheduled payroll are allowed. Additionally, items or services ordered with expected delivery by Nov. 15, which are delayed due to supply chain disruption, are allowed. This area of regulation continues to evolve. Please check back for the latest updates.

Cities should document the reasons the expenses were determined to satisfy the three-part test. These findings can be used later to explain decisions to auditors and show the council's careful consideration.

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Q12. What should a city's finding of an eligible expense look like?

A12. While there isn't a prescribed method, here is a sample that may be helpful to you:

Police Department Reassignment of Staff:

The police department priorities changed due to the pandemic. To make officers available to respond to the public health emergency, other police functions, such as community policing, school resource officers, and special projects, were discontinued. The cost of reassigned officers to monitor and enforce pandemic-related guidance was not accounted for in the most recent budget because it was for a substantially different use from the expected use of these funds. For example, leadership training, the evidence management upgrade project, and Coffee with a Cop community outreach were canceled to redirect resources to pandemic-related issues. Because the reassigned officer cost was determined necessary by the city administration, in response to the pandemic, and for a use substantially different from the expected use of these funds, it is a reimbursable cost under CRF. The reimbursable expense for March 1, 2020, to Nov. 15, 2020, is \$100,000.

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Q13. What are some of the eligible uses according to the federal guidance?

A13. The categories include expenses for:

- Medical expenses (public hospitals, clinics, testing).
- Public health (personal protective equipment, enforcement of public health orders).
- Payroll (public health and public safety workers, employees repurposed for COVID-19 response).
- Unemployment Insurance costs for reimbursable employers.
- Public health measures (food delivery to vulnerable, required paid leave for employees, telework capabilities).
- Economic support (provision of grants to small businesses to reimburse the costs of business interruption caused by required closures).
- Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the fund's eligibility criteria.

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Q14. What expenses are not allowable?

A14. The following expenses are not eligible for funding:

- Expenses for the state share of Medicaid.
- Replacement of lost revenues, including property tax relief.
- Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by states to state unemployment funds.
- Reimbursement to donors for donated items or services.
- Workforce bonuses other than hazard pay or overtime.
- Severance pay or legal settlements.
- Damages covered by insurance.
- Per capital payments to residents of a particular jurisdiction without an assessment of individual need.

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Q15. The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May CRF payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

A15. According to U.S. Treasury guidance dated June 24, 2020, the fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a state, territorial, local, or tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise. An employer may also track time spent by employees related to COVID-19 and apply CRF payments on that basis but would need to do so consistently within the relevant agency or department.

The League encourages cities to document the reasons the expenses were determined to satisfy the three-part test. These findings can be used later to explain decisions to auditors and show the council's careful consideration.

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Q16. Are FEMA-eligible expenses (the city's 25% match) also eligible for Coronavirus Relief Funds?

A16. Yes. Payments from the CRF may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the CRF's eligibility criteria and the Stafford Act. Regardless of the use of CRF payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

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Q17. Does the city have to first seek FEMA reimbursement for expenses incurred that would be eligible for CRF?

A17. No.

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Q18. May CRF payments be used to replace foregone utility fees? If not, can CRF payments be used as a direct subsidy payment to all utility account holders?

A18. CRF payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Federal guidance specifically says that fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services. There is not similar guidance for water/sewer service. There is some latitude to give assistance to individuals experiencing hardship due to COVID. The city granting these types of payment would have to give them to the individuals rather than crediting their unpaid utility accounts. There is not a standard program for how cities could do this, so working with your city attorney and/or city auditor would be encouraged.

Fund payments cannot be provided to all utility account holders. Any program providing assistance must have the participants demonstrate need.

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Q19. Can we use the CARES Act funding to expand technology options (e.g., purchase tablets to facilitate remote meetings, trainings, updating recording equipment, software to allow employees to work remotely)?

A19. Likely. The city will want to document the necessity of the expense in relation to COVID-19.

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Q20. How do cities structure grant programs for businesses that are experiencing hardship because of COVID-19 closures?

A20. There is not a specific program that the city must adopt. The League is working to expand resources to help cities with this task. Check back for updates.

If you transfer any funds to other local units of government, or award grants or loans to business entities, you must ensure they follow the same federal requirements you are subject to, and you are responsible for subrecipient monitoring regulations under [\[\\[Return to top of page \\\(#top\\\)\\]\\(#\\)\]\(https://www.ecfr.gov/cgi-bin/text-idx?SID=cc6272e46ba08b472c6b6bf5ea403653&mc=true&node=se2.1.200_1331&rgn=div8&_cf_chl captcha tk_ =631c34b31c1508b18bc94afa4bdbc8328a5efc1592490003-0-AaPo8IUt8JzIvl58NAO0poNeMYa4o7ZTx4lOcKqFpWyr6PUNEnkbJ_-563b44A33HwTkAkjVAeQjwhOTK95lyQmS3LkscfCvZdheVc4sBQebMFS45IRDxm394vNd--RvV8vdBzYAXZFSq01CJdugqubEMrJ3RIJNn1ILQUBId5IvWD7Ehyxo3UI0odPIQvPef_3caUV-q7INZ9mm9jjilefUz_IsStzmf5x5JpX1yVDO-CkoyzXrWE0MDkq580FKbHYydGXFitEcSetJ7Gja6V2-aw-zh8p7dlPbr83aejiwHIWe5Lw-fdNnFO-wf8Xay_EW_Z50Izj14LRAn1laMVkx11YT5ZZFuJfwDFJdJKSs1hKKoJbUIW14WS1a5UJTj2jR6SNpD2fiEIk7-kcaQawXjfAfWzXgOZvGeyKvw_MbL70lhL5LeeEcdJT6vE0vuR34mHLSZXb9k_-Tr3tVe9rblsGZPJef54BhV1AIEickDxPKiDQao13i4bJaZOH1dbhdcle2Lmeh6mnOH_tW4dEMyECu3oIVnnB4jONPSTa0LAaeAguxjDDpAkG_CygLR_YI6zIAoCfSJB1R2wXYdbMnAo3Bxl6YshJM5\).</p>
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Q21. If the city gives business grants and the funds are found to have been used improperly by the business, who is responsible for repaying those funds?

A21. The city is accountable to the state and federal government. If a local government has transferred funds to another entity, the U.S. Treasury Department would seek to recoup any funds used in a manner not consistent with the CARES Act from the government that received the CRF payment directly from the state.

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Q22. Can payments be used to cover increased administrative leave costs of employees who could not telework in the event of a stay-at-home order or a case of COVID-19 in the workplace?

A22. The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Coronavirus Relief Fund.

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Q23. May recipients use fund payments to remarket the recipient's convention facilities and tourism industry?

A23. Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the CRF.

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Q24. My council wants to know how other cities are spending their CARES Act funds—is there data on this yet?

A24. There is not data available yet. Many cities are still having conversations about how the funds they received will best serve their communities. During the week of July 20, the League hosted six #WeGotThis Series Roundtables: How Cities are Using CARES Act Funds, where we discussed ideas with about 200 cities. From those conversations, common themes we observed about how cities plan to use the funds include:

- Payroll (public safety, administration devoted to pandemic management, administrative leave, unemployment) ([U.S. Treasury Guidance, page 1](https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf) (<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>))
- Building and sanitation expenses (HVAC sanitation system, hand sanitizer, sprayers for sanitizing at parks, hands-free door pulls)
- Elections (pens for each voter, plexiglass dividers, additional sanitation employee)
- Business subsidies (EDA, county partnerships) ([U.S. Treasury Guidance, page 5](https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf) (<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>))
- Telework technology (laptops, tablets, web cameras)
- City attorney costs (unbudgeted for COVID-19-related advice)
- Meeting room technology (AV system)

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—[Access more COVID-19 News and Resources](https://www.lmc.org/resources/covid-19-resources/) (<https://www.lmc.org/resources/covid-19-resources/>)

September Bill List

LIBRARY FINANCIALS

- 1. Schedule of Changes in Revenue, Expenditures, and Fund Balance**
- 2. Revenue and Expenditures YTD**
- 3. Detail Revenue and Expense Report**
- 4. Bill List Summary**
- 5. Detail Bill List**
- 6. Alphabetical Bill List**

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE EIGHT MONTHS ENDING AUGUST 31, 2020
With Comparative Totals for August 31, 2019

	2019 Actual	2020 Actual	2020 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	430,264	431,539	431,539	
Compensated Absences	41,263	34,953	34,953	
Emergency/unanticipated Expenditures	47,641	64,058	64,058	
Major Equipment Replacement	-	24,530	24,530	
TOTAL FUND BALANCE 1/1/XX	519,168	555,080	555,080	
Revenues:				
Taxes	395,946	388,471	702,687	55%
Intergovernmental	77,537	82,021	128,000	64%
Charges for Services	32,445	20,570	43,882	47%
Fines & Forfeits	7,752	2,233	12,000	19%
Blandin Foundation Grant	-	-	-	0%
GR Library Foundation	14,736	5,410	8,000	68%
Miscellaneous	24,812	7,227	14,300	51%
Other Sources-Operating Transfer	-	6,241	6,241	100%
Other Sources-Fund Balance Usage	-	-	-	0%
TOTAL REVENUES	553,228	512,174	915,110	56%
Expenditures:				
Personnel	437,116	442,931	696,884	64%
Supplies/Materials	62,102	44,108	82,476	53%
Other Services/Charges	93,727	63,690	135,750	47%
GRACF Library Foundation	-	-	-	0%
Blandin Grant	-	-	-	0%
TOTAL EXPENDITURES	592,946	550,728	915,110	60%
OPERATING SURPLUS (DEFICIT)	(39,718)	(38,555)	-	
Gr Rapids Library Foundation Captl Grant	-	-	-	0%
Capital Outlay	8,521	5,536	-	0%
Fund Balance 8/31/XX				
Cash Flow	382,025	387,449	431,539	
Compensated Absences	41,263	34,953	34,953	
Emergency/unanticipated Expenditures	47,641	64,058	64,058	
Major Equipment Replacement	-	24,530	24,530	
TOTAL FUND BALANCE 8/31/XX	\$ 470,929	\$ 510,990	\$ 555,080	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$32,194 as of 7/31/20. This endowment is not available for current operations.

Accumulated Energy Rebates

\$4,533

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **AUGUST 31, 2020**

Account Number	Account Description	2020 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 649,662	\$ 334,633	52%
211-00-31-00-0200	DELINQUENT	-	814	0%
211-00-31-00-4055	FISCAL DISPARITIES	53,025	53,025	100%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	82,021	64%
211-00-34-00-7960	ALS CROSS-OVERS	5,282	8,045	152%
211-00-34-00-7970	PHOTO COPIES	2,400	640	27%
211-00-34-00-7975	INTERNET	3,300	480	15%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	400	160	40%
211-00-34-00-7982	PASSPORT PROCESSING FEE	31,500	10,745	34%
211-00-34-00-7990	FAX MACHINE USE	1,000	501	50%
211-00-35-00-1030	LIBRARY FINES	12,000	2,233	19%
211-00-37-00-2310	DONATIONS	1,500	1,987	132%
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	1,000	-	0%
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	1,000	-	0%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,355	104%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	8,000	5,410	68%
211-00-37-00-2375	MEETING ROOM RECEIPTS	4,500	1,225	27%
211-00-37-00-2450	MISCELLANEOUS	2,000	1,151	58%
211-00-37-00-5100	INVESTMENT INCOME	3,000	1,509	50%
211-00-39-00-5030	OPERATING TRANSFERS IN	6,241	6,241	100%
		915,110	512,174	56%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	445,251	284,402	64%
211-00-75-10-1030	SALARY-PARTTIME	24,513	15,782	64%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	490	6%
211-00-75-10-1210	PERA	35,232	22,079	63%
211-00-75-10-1220	FICA	29,125	18,425	63%
211-00-75-10-1250	MEDICARE	6,812	4,309	63%
211-00-75-10-1310	HEALTH INSURANCE	144,592	95,728	66%
211-00-75-10-1330	LIFE INSURANCE	221	111	50%
211-00-75-10-1347	VISION INSURANCE	-	(2)	0%
211-00-75-10-1510	WORKERS COMPENSATION	2,628	1,607	61%
211-00-75-20-2010	OFFICE SUPPLIES	7,500	3,780	50%
211-00-75-20-2020	COPY SUPPLIES	1,400	226	16%
211-00-75-20-2030	PRINTING/BINDING	1,000	361	36%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	1,073	36%
211-00-75-20-2070	COMPUTER INVENTORY	3,000	883	29%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	4,000	1,099	27%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	943	94%
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	576	175	30%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	929	46%
211-00-75-20-2110	BOOKS	39,000	26,820	69%
211-00-75-20-2120	AUDIO/VISUAL	9,000	5,415	60%
211-00-75-20-2130	NEWSPAPERS	1,500	1,142	76%
211-00-75-20-2140	PERIODICALS	7,000	26	0%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	2,500	1,235	49%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	-	0%
211-00-75-30-3010	ACCOUNTING SERVICES	1,200	1,163	97%
211-00-75-30-3070	LAUNDRY	750	212	28%
211-00-75-30-3090	JANITORIAL SERVICES	20,400	9,086	45%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	6,000	2,135	36%
211-00-75-30-3210	TELEPHONE	6,000	3,070	51%
211-00-75-30-3220	POSTAGE/FREIGHT	3,000	1,159	39%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **AUGUST 31, 2020**

Account Number	Account Description	2020 Budget	Year to Date	Percent of Budget
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	-	20	0%
211-00-75-30-3260	COMMUNITY ED PROMOTION	-	216	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	367	18%
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	-	0%
211-00-75-30-3610	GENERAL INSURANCE	9,000	6,560	73%
211-00-75-30-3810	ELECTRICITY	30,000	15,610	52%
211-00-75-30-3840	GARBAGE REMOVAL	4,000	1,032	26%
211-00-75-30-3860	HEAT-NATURAL GAS	4,700	1,939	41%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	6,319	67%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	7,613	51%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	-	0%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	1,038	12%
211-00-75-30-4030	ONLINE SERVICES	3,500	2,564	73%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	2,625	33%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	963	64%
211-00-75-30-4330	DUES & SUBCRIPTIONS	100	-	0%
211-00-75-50-5500	EQPT/MACH/FURN/FIX	-	5,536	0%
	TOTAL EXPENDITURES	915,110	556,264	61%
	SURPLUS REVENUES/(EXPENDITURES)	-	(44,090)	

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 8 PERIODS ENDING AUGUST 31, 2020

PAGE: 1
 F-YR: 20

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL./ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	649,662.35	334,632.62	0.00	315,029.73	52
211-00-31-00-0200	DELINQUENT	0.00	0.00	814.17	0.00	(814.17)	100
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	53,024.65	53,024.65	0.00	0.00	100
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	702,687.00	388,471.44	0.00	314,215.56	55
TOTAL TAXES		0.00	702,687.00	388,471.44	0.00	314,215.56	55
INTERGOVERNMENTAL							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	82,021.48	0.00	45,978.52	64
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	128,000.00	82,021.48	0.00	45,978.52	64
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	82,021.48	0.00	45,978.52	64
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,282.00	8,045.00	0.00	(2,763.00)	152
211-00-34-00-7970	PHOTO COPIES	14.78	2,400.00	639.94	0.00	1,760.06	27
211-00-34-00-7975	INTERNET	0.00	3,300.00	479.85	0.00	2,820.15	15
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	400.00	160.00	0.00	240.00	40
211-00-34-00-7982	PASSPORT PROCESSING FEE	0.00	31,500.00	10,745.00	0.00	20,755.00	34
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	14.97	1,000.00	500.61	0.00	499.39	50
TOTAL		29.75	43,882.00	20,570.40	0.00	23,311.60	47
TOTAL CHARGES FOR SERVICES		29.75	43,882.00	20,570.40	0.00	23,311.60	47

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 8 PERIODS ENDING AUGUST 31, 2020

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	12,000.00	2,232.99	0.00	9,767.01	19
TOTAL		0.00	12,000.00	2,232.99	0.00	9,767.01	19
TOTAL FINES & FORFEITS		0.00	12,000.00	2,232.99	0.00	9,767.01	19
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	42.00	1,500.00	1,987.00	0.00	(487.00)	132
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,354.53	0.00	(54.53)	104
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATION	0.00	8,000.00	5,409.72	0.00	2,590.28	68
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	4,500.00	1,225.00	0.00	3,275.00	27
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	47.70	2,000.00	1,151.12	0.00	848.88	58
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	1,508.96	0.00	1,491.04	50
TOTAL		89.70	22,300.00	12,636.33	0.00	9,663.67	57
TOTAL MISCELLANEOUS REVENUE		89.70	22,300.00	12,636.33	0.00	9,663.67	57
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	6,241.00	6,241.00	6,241.00	0.00	0.00	100
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		6,241.00	6,241.00	6,241.00	0.00	0.00	100
TOTAL OTHER SOURCES		6,241.00	6,241.00	6,241.00	0.00	0.00	100

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 8 PERIODS ENDING AUGUST 31, 2020

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL REVENUES:		6,360.45	915,110.00	512,173.64	0.00	402,936.36	56
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	26,892.76	445,251.00	284,402.02	0.00	160,848.98	64
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	1,897.60	24,513.00	15,781.72	0.00	8,731.28	64
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	0.00	8,510.00	490.08	391.73	7,628.19	10
211-00-75-10-1210	PERA	2,159.26	35,232.00	22,078.94	0.00	13,153.06	63
211-00-75-10-1220	FICA	1,772.22	29,125.00	18,425.41	0.00	10,699.59	63
211-00-75-10-1250	MEDICARE	414.48	6,812.00	4,309.23	0.00	2,502.77	63
211-00-75-10-1310	HEALTH INSURANCE	12,216.00	144,592.00	95,728.00	0.00	48,864.00	66
211-00-75-10-1330	LIFE INSURANCE	(16.68)	221.00	111.00	0.00	110.00	50
211-00-75-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	(2.22)	0.00	2.22	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	209.09	2,628.00	1,606.72	0.00	1,021.28	61
TOTAL PERSONNEL		45,545.25	696,884.00	442,930.90	391.73	253,561.37	64
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	13.96	7,500.00	3,780.12	0.00	3,719.88	50
211-00-75-20-2020	COPY SUPPLIES	0.00	1,400.00	226.17	0.00	1,173.83	16
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	361.09	0.00	638.91	36
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	0.00	3,000.00	1,073.10	0.00	1,926.90	36
211-00-75-20-2070	COMPUTER INVENTORY	259.00	3,000.00	883.27	259.00	1,857.73	38
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	1,099.00	4,000.00	1,099.00	0.00	2,901.00	27
211-00-75-20-2090	INVENTORIAL SUPPLIES	305.15	1,000.00	943.14	0.00	56.86	94

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 8 PERIODS ENDING AUGUST 31, 2020

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED COLL/ BALANCE	% EXP.
EXPENSES							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	0.00	576.00	175.20	0.00	400.80	30
211-00-75-20-2100	OPERATING SUPPLIES	828.66	2,000.00	928.73	0.00	1,071.27	46
211-00-75-20-2110	BOOKS	2,587.09	39,000.00	26,819.82	0.00	12,180.18	69
211-00-75-20-2120	AUDIO/VISUAL	712.40	9,000.00	5,414.78	0.00	3,585.22	60
211-00-75-20-2130	NEWSPAPERS	0.00	1,500.00	1,142.32	0.00	357.68	76
211-00-75-20-2140	PERIODICALS	0.00	7,000.00	26.00	0.00	6,974.00	0
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	134.35	2,500.00	1,235.01	0.00	1,264.99	49
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		5,939.61	82,476.00	44,107.75	259.00	38,109.25	54
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,200.00	1,162.50	0.00	37.50	97
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	0.00	750.00	211.70	0.00	538.30	28
211-00-75-30-3090	JANITORIAL SERVICES	723.69	20,400.00	9,085.99	283.80	11,030.21	46
211-00-75-30-3100	OTHER CONTRACTED SERVICES	0.00	6,000.00	2,135.00	125.00	3,740.00	38
211-00-75-30-3210	TELEPHONE	373.85	6,000.00	3,069.67	0.00	2,930.33	51
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,000.00	1,158.70	0.00	1,841.30	39
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	20.00	0.00	(20.00)	100
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	0.00	(216.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	366.95	0.00	1,633.05	18
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3310	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	820.00	9,000.00	6,560.00	0.00	2,440.00	73
211-00-75-30-3810	ELECTRICITY	0.00	30,000.00	15,609.66	0.00	14,390.34	52
211-00-75-30-3840	GARAGE REMOVAL	0.00	4,000.00	1,032.24	0.00	2,967.76	26
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	4,700.00	1,939.01	0.00	2,760.99	41
211-00-75-30-4000	MAINTENANCE CONTRACTS	2,662.22	9,500.00	6,318.60	0.00	3,181.40	67
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	7,613.11	0.00	7,386.89	51
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	0.00	0.00	1,000.00	0

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 8 PERIODS ENDING AUGUST 31, 2020

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	1,037.66	0.00	7,962.34	12
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,500.00	2,563.95	0.00	936.05	73
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	2,625.35	0.00	5,374.65	33
211-00-75-30-4100	EQUIPMENT LEASES	120.43	1,500.00	963.44	0.00	536.56	64
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	100.00	0.00	0.00	100.00	0
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		4,700.19	135,750.00	63,689.53	408.80	71,651.67	47
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	126.00	0.00	5,535.72	0.00	(5,535.72)	100
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		126.00	0.00	5,535.72	0.00	(5,535.72)	100
TOTAL GENERAL ADMINISTRATION		56,311.05	915,110.00	556,263.90	1,059.53	357,786.57	61
BLANDIN GRANT							
211-00-95-00-5720	BLND GRANT-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5730	BLND GRANT-BOOKS & MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5740	BLND GRANT-YOUTH PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5745	BLNDIN GRNT-#G2006-0140 YOUTH	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5750	BLND GRANT-ADULT PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5755	BLNDIN GRNT-#G2006-0140 ADULT	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5760	BLANDIN GRNT-SMALL GRANTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 8 PERIODS ENDING AUGUST 31, 2020

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL BLANDIN GRANT		0.00	0.00	0.00	0.00	0.00	0
TOTAL EXPENSES:		56,311.05	915,110.00	556,263.90	1,059.53	357,786.57	61
TOTAL FUND REVENUES		6,360.45	915,110.00	512,173.64	0.00	402,936.36	56
TOTAL FUND EXPENSES		56,311.05	915,110.00	556,263.90	1,059.53	357,786.57	61
FUND SURPLUS (DEFICIT)		(49,950.60)	0.00	(44,090.26)			
TOTAL ALL FUND REVENUES		6,360.45	915,110.00	512,173.64	0.00	402,936.36	56
TOTAL ALL FUND EXPENSES		56,311.05	915,110.00	556,263.90	1,059.53	357,786.57	61
ALL FUND SURPLUS (DEFICIT)		(49,950.60)	0.00	(44,090.26)			

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2020

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/09/2020

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0113100	AMAZON.COM	2,198.24
0201428	BAKER & TAYLOR LLC	2,224.79
0405500	DEMCO INC	305.15
0609457	FILTHY CLEAN INC	675.00
0609525	FINDAWAY WORLD LLC	365.70
0701650	GARTNER REFRIGERATION CO	2,387.03
1015325	JOHNSON CONTROLS FIRE	825.57
1205099	LEARNING OPPORTUNITIES INC	195.99
1415377	NORTHERN BUSINESS PRODUCTS INC	13.96
1605665	PERSONNEL DYNAMICS LLC	723.69
1901535	SANDSTROM'S INC	35.77
1909450	SILVERTIP GRAPHICS SIGNS	126.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$10,076.89

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.47
0718015	GRAND RAPIDS CITY PAYROLL	33,136.32
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	7.50
1405850	NEXTERA COMMUNICATIONS LLC	72.90
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1621130	P.U.C.	2,971.19
2114750	UNUM LIFE INSURANCE CO OF AMER	14.35
2301700	WM CORPORATE SERVICES, INC	125.31

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$48,763.47

TOTAL ALL DEPARTMENTS \$58,840.36

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2020

DATE: 09/03/20
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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/09/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053			AT&T MOBILITY					
L	08/17/20	01	LIB AUG CELL SERV	999-99-00-00-1000 HOLDING ACCOUNT			09/09/20	54.47
							INVOICE TOTAL:	54.47
							VENDOR TOTAL:	54.47
0113100			AMAZON.COM					
444785845758-L	08/10/20	01	APPLE IPAD PRO	211-00-75-20-2075 20202319 ASSETS BETWEEN \$700-\$4999			09/09/20	1,099.00
							INVOICE TOTAL:	1,099.00
445494886496-L	08/05/20	01	PRIZES SUMMER READING PGRM	211-00-75-20-2100 20202316 OPERATING SUPPLIES			09/09/20	649.70
		02	2 BOOKS	211-00-75-20-2110 20202316 BOOKS				25.83
		03	CREDIT	211-00-75-20-2110 20202316 BOOKS				-25.99
							INVOICE TOTAL:	649.54
467557654966-L	07/28/20	01	15 BOOKS	211-00-75-20-2110 20202213 BOOKS			09/09/20	104.27
							INVOICE TOTAL:	104.27
563538754598-L	08/23/20	01	9 BOOKS	211-00-75-20-2110 20202426 BOOKS			09/09/20	122.22
							INVOICE TOTAL:	122.22
756898353449-L	08/21/20	01	SAVAGE ALTAR	211-00-75-20-2110 20202480 BOOKS			09/09/20	16.06
							INVOICE TOTAL:	16.06
779496487789-L	08/07/20	01	3 BOOKS	211-00-75-20-2110 20202232 BOOKS			09/09/20	28.19
							INVOICE TOTAL:	28.19

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/09/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100			AMAZON.COM					
959766547579-L	08/20/20	01	PHOTOGRAPHY PROF	211-00-75-20-2100	20202382		09/09/20	38.99
			OPERATING SUPPLIES					
		02	66" LIGHTWEIGHT CAMERA	211-00-75-20-2100	20202382			39.99
		03	SOFTBOX LIGHTING KIT	211-00-75-20-2100	20202382			69.99
		04	IPAD TRIPOD MOUNT	211-00-75-20-2100	20202382			29.99
								INVOICE TOTAL: 178.96
								VENDOR TOTAL: 2,198.24
0201428			BAKER & TAYLOR LLC					
2035381504-L	08/19/20	01	4 BOOKS	211-00-75-20-2110	20202408		09/09/20	44.07
			BOOKS					INVOICE TOTAL: 44.07
2035395996-L	08/03/20	01	32 BOOKS/#209977 L025981	211-00-75-20-2110	20202200		09/09/20	439.65
			BOOKS					INVOICE TOTAL: 439.65
2035404060-L	08/14/20	01	11 BOOK/#209977 L411199	211-00-75-20-2110	20202379		09/09/20	117.87
			BOOKS					INVOICE TOTAL: 117.87
2035410904-L	08/11/20	01	11 BOOKS/#209977 L025981	211-00-75-20-2110	20202326		09/09/20	138.36
			BOOKS					INVOICE TOTAL: 138.36
2035417349-L	08/12/20	01	44 BOOKS/#209977 L025981	211-00-75-20-2110	20202315		09/09/20	608.42
			BOOKS					INVOICE TOTAL: 608.42
2035432247-L	08/19/20	01	26 BOOKS/#209977 L025981	211-00-75-20-2110	20202408		09/09/20	232.51
			BOOKS					INVOICE TOTAL: 232.51

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/09/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0701650	GARTNER REFRIGERATION CO							
81995-L	08/13/20	01	INSP HVAC LIBR/#C-0658	211-00-75-30-4000	20202318		09/09/20	2,387.03
				MAINTENANCE CONTRACTS				
						INVOICE TOTAL:		2,387.03
						VENDOR TOTAL:		2,387.03
0718015	GRAND RAPIDS CITY PAYROLL							
L	08/14/20	01	LIB 8/14/20 PAYROLL	999-99-00-00-1000			09/09/20	16,568.16
		02	LIB 8/28/20 PAYROLL	HOLDING ACCOUNT				16,568.16
				HOLDING ACCOUNT				
						INVOICE TOTAL:		33,136.32
						VENDOR TOTAL:		33,136.32
1015325	JOHNSON CONTROLS FIRE							
21784299-L	08/03/20	01	ALARM MONITOR SEP-DEC 2020	211-00-75-30-4000	20202290		09/09/20	275.19
				MAINTENANCE CONTRACTS				
		02	ALARM MONITOR JAN-AUG21/145219	211-00-00-00-1550	20202290			550.38
				PREPAID ITEMS				
						INVOICE TOTAL:		825.57
						VENDOR TOTAL:		825.57
1205099	LEARNING OPPORTUNITIES INC							
188505-L	08/11/20	01	10 BOOKS / REF#22556	211-00-75-20-2110	20202500		09/09/20	195.99
				BOOKS				
						INVOICE TOTAL:		195.99
						VENDOR TOTAL:		195.99
1301146	MARCO TECHNOLOGIES, LLC							
L	08/10/20	01	LIB AUG LEASE COPIER	999-99-00-00-1000			09/09/20	120.43
				HOLDING ACCOUNT				
						INVOICE TOTAL:		120.43
						VENDOR TOTAL:		120.43

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/09/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309199	08/17/20	01	LIB NTL GAS JUL	999-99-00-00-1000			09/09/20	45.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 45.00
								VENDOR TOTAL: 45.00
1309335			MINNESOTA REVENUE					
L	08/25/20	01	LIB JUL STAX PAYABLE	999-99-00-00-1000			09/09/20	7.50
				HOLDING ACCOUNT				
								INVOICE TOTAL: 7.50
								VENDOR TOTAL: 7.50
1405850			NEXTERA COMMUNICATIONS LLC					
L	08/17/20	01	LIB JULY LINE CHARGES	999-99-00-00-1000			09/09/20	72.90
				HOLDING ACCOUNT				
								INVOICE TOTAL: 72.90
								VENDOR TOTAL: 72.90
1415377			NORTHERN BUSINESS PRODUCTS INC					
525128-L	08/13/20	01	WASTEBASKET 28QT	211-00-75-20-2010	20202384		09/09/20	10.24
				OFFICE SUPPLIES				
								INVOICE TOTAL: 10.24
526273-L	08/19/20	01	SCRUBBER SPONGE	211-00-75-20-2010	20202384		09/09/20	22.57
				OFFICE SUPPLIES				
								INVOICE TOTAL: 22.57
C506650-L	08/27/20	01	CR RBN PRNT POS ERC38/#7789	211-00-75-20-2010	20202476		09/09/20	-18.85
				OFFICE SUPPLIES				
								INVOICE TOTAL: -18.85
								VENDOR TOTAL: 13.96
1516220			OPERATING ENGINEERS LOCAL #49					

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 09/09/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1909450			SILVERTIP GRAPHICS SIGNS					
20988-L	08/12/20	01	3.5 X 3IN GRAPHIC-LIB STORYWLK	211-00-75-50-5500	20202273		09/09/20	126.00
				EQPT/MACH/FURN/FIX				
						INVOICE TOTAL:		126.00
						VENDOR TOTAL:		126.00
2114750			UNUM LIFE INSURANCE CO OF AMER					
L	08/24/20	01	LIB AUG LIFE INS	999-99-00-00-1000			09/09/20	14.35
				HOLDING ACCOUNT				
						INVOICE TOTAL:		14.35
						VENDOR TOTAL:		14.35
2301700			WM CORPORATE SERVICES, INC					
L	08/10/20	01	LIB JULY SERVICE	999-99-00-00-1000			09/09/20	125.31
				HOLDING ACCOUNT				
						INVOICE TOTAL:		125.31
						VENDOR TOTAL:		125.31
						TOTAL ALL INVOICES:		58,840.36

DATE: 09/03/2020
 TIME: 11:27:39
 ID: AP442000.WOW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/09/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	33,000.37	54.47
0113100	AMAZON.COM	3,460.93	2,198.24
0201428	BAKER & TAYLOR LLC	17,596.43	2,224.79
0405500	DEMCO INC	2,373.35	305.15
0609457	FILTHY CLEAN INC	0.00	675.00
0609525	FINDAWAY WORLD LLC	1,049.60	365.70
0701650	GARTNER REFRIGERATION CO	64,784.05	2,387.03
0718015	GRAND RAPIDS CITY PAYROLL	4,753,321.66	33,136.32
1015325	JOHNSON CONTROLS FIRE	1,508.79	825.57
1205099	LEARNING OPPORTUNITIES INC	0.00	195.99
1301146	MARCO TECHNOLOGIES, LLC	8,480.15	120.43
1309199	MINNESOTA ENERGY RESOURCES	218,381.90	45.00
1309335	MINNESOTA REVENUE	39,598.65	7.50
1405850	NEXTERA COMMUNICATIONS LLC	3,542.56	72.90
1415377	NORTHERN BUSINESS PRODUCTS INC	4,906.88	13.96
1516220	OPERATING ENGINEERS LOCAL #49	897,334.00	12,216.00
1605665	PERSONNEL DYNAMICS LLC	10,337.63	723.69
1621130	P.U.C.	257,413.72	2,971.19
1901535	SANDSTROM'S INC	24,914.34	35.77
1909450	SILVERTIP GRAPHICS SIGNS	254.00	126.00
2114750	UNUM LIFE INSURANCE CO OF AMER	2,280.83	14.35
2301700	WM CORPORATE SERVICES, INC	17,364.05	125.31
TOTAL ALL VENDORS:			58,840.36

April Bill List

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/08/2020

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		

0113100	AMAZON.COM	568.92
0113233	AMERIPRIDE SERVICES INC	84.86
0118660	ARROWHEAD LIBRARY SYSTEM	276.63
0201428	BAKER & TAYLOR LLC	1,380.48
0221650	BURGGRAF'S ACE HARDWARE	77.94
0301800	CAVENDISH SQUARE PUBLISHING	33.90
0718225	GREENHAVEN PUBLISHING	124.44
1205650	THE LERNER PUBLISHING GROUP	171.92
1605665	PERSONNEL DYNAMICS LLC	1,688.93
1801610	RAPIDS PLUMBING & HEATING INC	2,495.00
1815702	ROSEN PUBLISHING	288.48
1901535	SANDSTROM'S INC	23.80
1908570	SHOWCASES	403.92
2008551	THOMSON REUTERS - WEST	341.00
2009470	THE TIMBERJAY INC	52.00
2018680	TRU NORTH ELECTRIC LLC	250.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 8,262.22

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.32
0605191	FIDELITY SECURITY LIFE INS CO	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,426.18
1209516	LINCOLN NATIONAL LIFE	39.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	484.53
1309335	MINNESOTA REVENUE	57.62
1405850	NEXTERA COMMUNICATIONS LLC	73.30
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	489.84
1621130	P.U.C.	2,180.40
2114750	UNUM LIFE INSURANCE CO OF AMER	20.50
2209665	VISA	864.49
2301700	WM CORPORATE SERVICES, INC	234.00
2301728	AMANDA JEAN WATKINS	125.00
T001143	LUTHERAN SOCIAL SERVICES	22.50

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$58,415.01

TOTAL ALL DEPARTMENTS 66,677.23

ALPHA GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	10,657.71	54.32
0113100	AMAZON.COM	1,542.84	568.92
0113233	AMERIPRIDE SERVICES INC	1,594.36	84.86
0118660	ARROWHEAD LIBRARY SYSTEM	178.16	276.63
0201428	BAKER & TAYLOR LLC	7,256.85	1,380.48
0221650	BURGGRAF'S ACE HARDWARE	1,394.54	77.94
0301800	CAVENDISH SQUARE PUBLISHING	0.00	33.90
0605191	FIDELITY SECURITY LIFE INS CO	271.56	6.90
0718015	GRAND RAPIDS CITY PAYROLL	1,811,808.25	41,426.18
0718225	GREENHAVEN PUBLISHING	0.00	124.44
1205650	THE LERNER PUBLISHING GROUP	0.00	171.92
1209516	LINCOLN NATIONAL LIFE	4,527.69	39.00
1301146	MARCO TECHNOLOGIES, LLC	3,535.31	120.43
1309199	MINNESOTA ENERGY RESOURCES	210,836.39	484.53
1309335	MINNESOTA REVENUE	8,888.94	57.62
1405850	NEXTERA COMMUNICATIONS LLC	1,308.30	73.30
1516220	OPERATING ENGINEERS LOCAL #49	328,999.00	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	2,085.18	489.84
1605665	PERSONNEL DYNAMICS LLC	6,273.38	1,688.93
1621130	P.U.C.	133,772.06	2,180.40
1801610	RAPIDS PLUMBING & HEATING INC	2,540.25	2,495.00
1815702	ROSEN PUBLISHING	0.00	288.48
1901535	SANDSTROM'S INC	22,417.88	23.80
1908570	SHOWCASES	801.36	403.92
2008551	THOMSON REUTERS - WEST	260.00	341.00
2009470	THE TIMBERJAY INC	0.00	52.00
2018680	TRU NORTH ELECTRIC LLC	2,125.00	250.00
2114750	UNUM LIFE INSURANCE CO OF AMER	1,040.58	20.50
2209665	VISA	15,417.06	864.49
2301700	WM CORPORATE SERVICES, INC	8,460.82	234.00
2301728	AMANDA JEAN WATKINS	375.00	125.00
T001143	LUTHERAN SOCIAL SERVICES	22.50	22.50
TOTAL ALL VENDORS:			66,677.23

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100			AMAZON.COM					
438983369737-L	03/09/20	01	24 BOOKS/AUTH#001159	211-00-75-20-2110	20200883		04/08/20	265.19
				BOOKS				265.19
			INVOICE TOTAL:					
466776639534-L	02/24/20	01	1 BOOK/AUTH#000892	211-00-75-20-2110	20200882		04/08/20	12.25
				BOOKS				12.25
			INVOICE TOTAL:					12.25
469655487597-L	02/24/20	01	1 BOOK/AUTH#000894	211-00-75-20-2110	20200882		04/08/20	14.49
				BOOKS				14.49
			INVOICE TOTAL:					14.49
496849796536-L	02/24/20	01	1 BOOK/AUTH#000955	211-00-75-20-2110	20200882		04/08/20	75.31
				BOOKS				75.31
			INVOICE TOTAL:					75.31
557433394644-L	02/24/20	01	1 BOOK/AUTH#000894	211-00-75-20-2110	20200882		04/08/20	13.95
				BOOKS				13.95
			INVOICE TOTAL:					13.95
586484735939-L	02/25/20	01	17 BOOKS/AUTH#001058	211-00-75-20-2110	20200882		04/08/20	177.17
				BOOKS				177.17
			INVOICE TOTAL:					177.17
765488975763-L	02/24/20	01	1 BOOK/AUTH#000891	211-00-75-20-2110	20200882		04/08/20	10.56
				BOOKS				10.56
			INVOICE TOTAL:					10.56
			VENDOR TOTAL:					568.92
0113233			AMERIPRIDE SERVICES INC					
3501487506-L	03/10/20	01	TOWELS	211-00-75-30-3070	20200744		04/08/20	5.34
			LAUNDRY					

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113233			AMERIPRIDE SERVICES INC					
3501487506-L	03/10/20	02	FLATS	211-00-75-30-3070	20200744		04/08/20	3.31
		03	MOPS	211-00-75-20-2150	20200744			5.20
		04	MAT CLASSIC CLTD/C#350041513	211-00-75-30-3070	20200744			28.58
			LAUNDRY					42.43
			INVOICE TOTAL:					42.43
3501492966-L	03/24/20	01	TOWELS	211-00-75-30-3070	20200868		04/08/20	5.34
		02	FLATS	211-00-75-30-3070	20200868			3.31
		03	MOPS	211-00-75-20-2150	20200868			5.20
		04	MAT CLASSIC CLTD/C#350041513	211-00-75-30-3070	20200868			28.58
			LAUNDRY					42.43
			INVOICE TOTAL:					42.43
			VENDOR TOTAL:					84.86
0118660			ARROWHEAD LIBRARY SYSTEM					
14694-L	02/29/20	01	OVERDUE NOTICES-FEB 2020	211-00-75-20-2010	20200879		04/08/20	30.00
		02	MOVIE LICENSING USA-2020	211-00-75-30-3260	20200879			216.00
			COMMUNITY ED PROMOTION					246.00
			INVOICE TOTAL:					246.00
14708-L	03/31/20	01	OVERDUE NOTICES	211-00-75-20-2010	20200911		04/08/20	6.60
		02	LIBRARY BROCHURES	211-00-75-20-2030	20200911			24.03
			PRINTING/BINDING					30.63
			INVOICE TOTAL:					30.63
			VENDOR TOTAL:					276.63

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	F.O. #	PROJECT	DUE DATE	ITEM AMT
0100053			AT&T MOBILITY					
1	03/16/20	01	LIB MAR CELL SERVICE	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	54.32
								INVOICE TOTAL: 54.32
								VENDOR TOTAL: 54.32
0201428			BAKER & TAYLOR LLC					
2035147558-L	03/02/20	01	15 BOOKS/CUST#209977 L025981	211-00-75-20-2110 20200889 BOOKS			04/08/20	218.18
								INVOICE TOTAL: 218.18
2035162951-L	03/09/20	01	11 BOOKS	211-00-75-20-2110 20200889 BOOKS			04/08/20	138.74
								INVOICE TOTAL: 138.74
2035171690-L	03/12/20	01	22 BOOKS	211-00-75-20-2110 20200889 BOOKS			04/08/20	332.24
								INVOICE TOTAL: 332.24
2035178176-L	03/16/20	01	12 BOOKS	211-00-75-20-2110 20200889 BOOKS			04/08/20	199.52
								INVOICE TOTAL: 199.52
2035179395-L	03/16/20	01	50 BOOKS/#209977 L025981	211-00-75-20-2110 20200889 BOOKS			04/08/20	491.80
								INVOICE TOTAL: 491.80
								VENDOR TOTAL: 1,380.48
0221650			BURGGRAF'S ACE HARDWARE					
332790-L	03/05/20	01	BULB LED MR16 500L 6.6W	211-00-75-20-2150 20200682 MAINTENANCE TOOLS/SUPPLIES			04/08/20	45.98
		02	CORNER BRACE	211-00-75-20-2150 20200682 MAINTENANCE TOOLS/SUPPLIES				31.96

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0221650			BURGGRAF'S ACE HARDWARE					
332790-L	03/05/20	03	STAX CUST#111385	211-00-75-20-2150	20200682		04/08/20	5.55
				MAINTENANCE TOOLS/SUPPLIES				83.49
				INVOICE TOTAL:				
332816-L	03/05/20	01	BULB CREDIT	211-00-75-20-2150	20200682		04/08/20	-45.98
		02	CORNER BRACE CREDIT	211-00-75-20-2150	20200682			-31.96
		03	STAX CREDIT CUST#111385	211-00-75-20-2150	20200682			-5.55
				MAINTENANCE TOOLS/SUPPLIES				-83.49
				INVOICE TOTAL:				
332817-L	03/05/20	01	BULB LED MR16 500L 6.6W	211-00-75-20-2150	20200682		04/08/20	45.98
		02	CORNER BRACE/CH111385	211-00-75-20-2150	20200682			31.96
				MAINTENANCE TOOLS/SUPPLIES				77.94
				INVOICE TOTAL:				77.94
				VENDOR TOTAL:				77.94
0301800			CAVENDISH SQUARE PUBLISHING					
CAL323012I-L	03/05/20	01	2 BOOKS/A#1000146249	211-00-75-20-2110	20200884		04/08/20	33.90
				BOOKS				33.90
				INVOICE TOTAL:				33.90
				VENDOR TOTAL:				33.90
0605191			FIDELITY SECURITY LIFE INS CO					
L	03/30/20	01	LIB APR VISION INS PREM	999-99-00-00-1000			04/08/20	6.90
				HOLDING ACCOUNT				6.90
				INVOICE TOTAL:				6.90
				VENDOR TOTAL:				6.90
0718015			GRAND RAPIDS CITY PAYROLL					

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718015			GRAND RAPIDS CITY PAYROLL					
L	03/13/20	01	LIBRARY 3/13/20 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	20,713.09
		02	LIBRARY 3/27/20 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				20,713.09
								INVOICE TOTAL: 41,426.18
								VENDOR TOTAL: 41,426.18
0718225			GREENHAVEN PUBLISHING					
GRL502777I-L	03/05/20	01	6 BOOKS/A#1000146249	211-00-75-20-2110 BOOKS	20200886		04/08/20	124.44
								INVOICE TOTAL: 124.44
								VENDOR TOTAL: 124.44
1205650			THE LERNER PUBLISHING GROUP					
1353823-1	03/06/20	01	8 BOOKS/A#123262	211-00-75-20-2110 BOOKS	20200887		04/08/20	171.92
								INVOICE TOTAL: 171.92
								VENDOR TOTAL: 171.92
1209516			LINCOLN NATIONAL LIFE					
L	03/09/20	01	LIB MAR SUPP LIFE INS PREM	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	39.00
								INVOICE TOTAL: 39.00
								VENDOR TOTAL: 39.00
T001143			LUTHERAN SOCIAL SERVICES					
L	03/23/20	01	LIBR MTG ROMM REFUND 3/20/20	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	22.50
								INVOICE TOTAL: 22.50
								VENDOR TOTAL: 22.50

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1301146			MARCO TECHNOLOGIES, LLC					
1	03/09/20	01	LIB MAR COPIER LEASE	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	120.43
							INVOICE TOTAL:	120.43
							VENDOR TOTAL:	120.43
1309199			MINNESOTA ENERGY RESOURCES					
L	03/16/20	01	LIB FEB NTL GAS SERV	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	484.53
							INVOICE TOTAL:	484.53
							VENDOR TOTAL:	484.53
1309335			MINNESOTA REVENUE					
L	03/20/20	01	LIB FEB STAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	57.62
							INVOICE TOTAL:	57.62
							VENDOR TOTAL:	57.62
1405850			NEXTERA COMMUNICATIONS LLC					
L	03/16/20	01	LIB MAR PHN LINE CHARGES	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	73.30
							INVOICE TOTAL:	73.30
							VENDOR TOTAL:	73.30
1516220			OPERATING ENGINEERS LOCAL #49					
L	03/09/20	01	LIB APRHEALTH INS PREMIUM	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	12,216.00
							INVOICE TOTAL:	12,216.00
							VENDOR TOTAL:	12,216.00
1601750			PAUL BUNYAN COMMUNICATIONS					

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1601750			PAUL BUNYAN COMMUNICATIONS					
L	04/06/20	01	LIBR APR SERVICES	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	244.80
		02	LIBR MAR SERVICES	999-99-00-00-1000 HOLDING ACCOUNT				245.04
							INVOICE TOTAL:	489.84
							VENDOR TOTAL:	489.84
1605665			PERSONNEL DYNAMICS LLC					
48970-L	02/29/20	01	JACKSON WE 10/5/19-2/22/20	211-00-75-10-1050 20200941 CONTRACTED SERVICES			04/08/20	391.73
		02	KORTEKAAS W/E 2/29/20	211-00-75-30-3090 20200941 JANITORIAL SERVICES				283.80
							INVOICE TOTAL:	675.53
48996-L	03/07/20	01	KORTEKAAS 15HRS@18.92 WE 3/7	211-00-75-30-3090 20200881 JANITORIAL SERVICES			04/08/20	283.80
							INVOICE TOTAL:	283.80
49021-L	03/14/20	01	KORTEKAAS 15HRS@18.92 WE 3/14	211-00-75-30-3090 20200881 JANITORIAL SERVICES			04/08/20	283.80
							INVOICE TOTAL:	283.80
49047-L	03/21/20	01	KORTEKAAS 15HRS@18.92 WE 3/21	211-00-75-30-3090 20200881 JANITORIAL SERVICES			04/08/20	283.80
		02	BAUMAN WE 1/11, 2/15 & 3/14	211-00-75-10-1050 20200881 CONTRACTED SERVICES				162.00
							INVOICE TOTAL:	445.80
							VENDOR TOTAL:	1,688.93
1621130			P.U.C.					
L	03/16/20	01	LJB FEB ELEC/WTR & SWR	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	2,145.86

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1621130								
L	03/16/20	02	LIB FEB IRRIG WTR	999-99-00-00-1000 HOLDING ACCOUNT			04/08/20	15.24
		03	LIB PUMPHOUSE FEB WTR/SWR	999-99-00-00-1000 HOLDING ACCOUNT				19.30
								INVOICE TOTAL: 2,180.40
								VENDOR TOTAL: 2,180.40
1801610			RAPIDS PLUMBING & HEATING INC					
16157-L	03/11/20	01	FURNISH/INSTALL 50 GAL WTR HTR	211-00-75-30-4010 BUILDING MAINT/REPAIRS	20200750		04/08/20	2,495.00
								INVOICE TOTAL: 2,495.00
								VENDOR TOTAL: 2,495.00
1815702			ROSEN PUBLISHING					
RSL147083I-L	03/09/20	01	20 BOOKS/A#1000146249	211-00-75-20-2110 BOOKS	20200885		04/08/20	288.48
								INVOICE TOTAL: 288.48
								VENDOR TOTAL: 288.48
1901535			SANDSTROM'S INC					
298947-L	03/12/20	01	CLING BWL CLNR/C#320023	211-00-75-20-2150 MAINTENANCE TOOLS/SUPPLIES	20200769		04/08/20	23.80
								INVOICE TOTAL: 23.80
								VENDOR TOTAL: 23.80
1908570			SHOWCASES					
316046-L	02/21/20	01	AMARAY II DVD CASE-BLACK	211-00-75-20-2010 OFFICE SUPPLIES	20200880		04/08/20	124.00
		02	ECO-PRO DBL CD POLY 2 HOLE PG	211-00-75-20-2010 OFFICE SUPPLIES	20200880			250.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 8, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/08/2020
 INVOICES IN BATCH LB0408

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2209665	03/16/20	01	TARGET LIB VACUUM CITY CR CARD	999-99-00-00-1000			04/08/20	299.99
		02	USPS PRIORITY MAIL LIB	HOLDING ACCOUNT				389.30
		03	INTERSTATE BOOKS/PRIZES LIB	999-99-00-00-1000				175.20
				HOLDING ACCOUNT				864.49
								864.49
2301700	03/09/20	01	LIB FEB SERVICE	999-99-00-00-1000			04/08/20	117.00
		02	LIB MAR SERVICE	HOLDING ACCOUNT				117.00
				999-99-00-00-1000				234.00
				HOLDING ACCOUNT				234.00
2301728	03/16/20	01	ARTASTIC PROGRAM 3/10/20	999-99-00-00-1000			04/08/20	125.00
				HOLDING ACCOUNT				125.00
								125.00
								66,677.23

INVOICE TOTAL:
 VENDOR TOTAL:

INVOICE TOTAL:
 VENDOR TOTAL:

INVOICE TOTAL:
 VENDOR TOTAL:

TOTAL ALL INVOICES:

May Bill List

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/13/2020

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	16.99
0201428	BAKER & TAYLOR LLC	560.71
0212124	BLACKSTONE PUBLISHING	150.00
0401425	DAKOTA SUPPLY GROUP	569.03
0701650	GARTNER REFRIGERATION CO	2,138.66
1021515	JUNIOR LIBRARY GUILD	245.70
1608100	PHAROS SYSTEMS INT'L INC	879.00
2023352	PIONEER PRESS	230.76
2114356	UNIQUE MANAGEMENT SERVICES	116.35

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 4,907.20

CHECKS ISSUED-PRIOR APPROVAL

PRIOR APPROVAL

0100053	AT&T MOBILITY	54.32
0605191	FIDELITY SECURITY LIFE INS CO	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,519.56
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	213.49
1309199	MINNESOTA ENERGY RESOURCES	315.25
1309335	MINNESOTA REVENUE	27.59
1405850	NEXTERA COMMUNICATIONS LLC	72.90
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	244.40
1621130	P.U.C.	2,119.29
2114750	UNUM LIFE INSURANCE CO OF AMER	20.50
2209665	VISA	760.30

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 57,648.50

TOTAL ALL DEPARTMENTS 62,555.70

ALPHA GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/13/2020
 INVOICES IN BATCH LB0513

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	14,224.32	54.32
0113100	AMAZON.COM	2,111.76	16.99
0201428	BAKER & TAYLOR LLC	8,637.33	560.71
0212124	BLACKSTONE PUBLISHING	400.75	150.00
0401425	DAKOTA SUPPLY GROUP	1,126.99	569.03
0605191	FIDELITY SECURITY LIFE INS CO	339.45	6.90
0701650	GARTNER REFRIGERATION CO	54,229.55	2,138.66
0718015	GRAND RAPIDS CITY PAYROLL	2,570,716.85	41,519.56
1021515	JUNIOR LIBRARY GUILD	0.00	245.70
1209516	LINCOLN NATIONAL LIFE	7,589.93	78.00
1301146	MARCO TECHNOLOGIES, LLC	5,211.53	213.49
1309199	MINNESOTA ENERGY RESOURCES	213,577.67	315.25
1309335	MINNESOTA REVENUE	9,515.48	27.59
1405850	NEXTERA COMMUNICATIONS LLC	1,759.40	72.90
1516220	OPERATING ENGINEERS LOCAL #49	557,345.00	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	2,999.47	244.40
1608100	PHAROS SYSTEMS INT'L INC	0.00	879.00
1621130	P.U.C.	164,154.29	2,119.29
2023352	PIONEER PRESS	0.00	230.76
2114356	UNIQUE MANAGEMENT SERVICES	402.75	116.35
2114750	UNUM LIFE INSURANCE CO OF AMER	1,304.62	20.50
2209665	VISA	21,259.60	760.30
TOTAL ALL VENDORS:			62,555.70

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/13/2020
 INVOICES IN BATCH LB0513

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100			AMAZON.COM					
444554889378-L	04/06/20	01	CHOSEN ONES/#8252-AUTH#0939	211-00-75-20-2110	20201015		05/13/20	16.99
				BOOKS				
								INVOICE TOTAL: 16.99
								VENDOR TOTAL: 16.99
0100053			AT&T MOBILITY					
L	04/13/20	01	LIB APR CELL PHN SRV	999-99-00-00-1000			05/13/20	54.32
				HOLDING ACCOUNT				
								INVOICE TOTAL: 54.32
								VENDOR TOTAL: 54.32
0201428			BAKER & TAYLOR LLC					
2035152836-L	03/18/20	01	13 BOOKS	211-00-75-20-2110	20201020		05/13/20	176.82
				BOOKS				
								INVOICE TOTAL: 176.82
2035169907-L	03/24/20	01	13 BOOKS	211-00-75-20-2110	20201020		05/13/20	190.77
				BOOKS				
								INVOICE TOTAL: 190.77
2035186474-L	03/24/20	01	7 BOOKS	211-00-75-20-2110	20201020		05/13/20	100.99
				BOOKS				
								INVOICE TOTAL: 100.99
2035187816-L	03/25/20	01	4 BOOKS	211-00-75-20-2110	20201020		05/13/20	64.34
				BOOKS				
								INVOICE TOTAL: 64.34
2035188639-L	03/25/20	01	2 BOOKS/#209977 L411199	211-00-75-20-2110	20201020		05/13/20	27.79
				BOOKS				
								INVOICE TOTAL: 27.79
								VENDOR TOTAL: 560.71

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/13/2020
 INVOICES IN BATCH LB0513

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124			BLACKSTONE PUBLISHING					
1167628-L	03/23/20	01	PHARMA	211-00-75-20-2120	20201013		05/13/20	50.00
				AUDIO/VISUAL				
		02	A CONSPIRACY OF BONES/#101678	211-00-75-20-2120	20201013			50.00
				AUDIO/VISUAL				
						INVOICE TOTAL:		100.00
1168419-L	03/27/20	01	LONG RANGE/CH#101678	211-00-75-20-2120	20201014		05/13/20	50.00
				AUDIO/VISUAL				
						INVOICE TOTAL:		50.00
						VENDOR TOTAL:		150.00
0401425			DAKOTA SUPPLY GROUP					
S100140888.001-L	05/06/20	01	ANTI-FREEZE 5 GAL BKT/#21699	211-00-75-30-4010	20201190		05/13/20	474.19
				BUILDING MAINT/REPAIRS				
						INVOICE TOTAL:		474.19
S100142443.001-L	05/07/20	01	ANTI-FREEZE 5 GAL BKT/#21699	211-00-75-30-4010	20201204		05/13/20	94.84
				BUILDING MAINT/REPAIRS				
						INVOICE TOTAL:		94.84
						VENDOR TOTAL:		569.03
0605191			FIDELITY SECURITY LIFE INS CO					
L	05/04/20	01	LIB MAY VISION INS PREM	999-99-00-00-1000			05/13/20	6.90
				HOLDING ACCOUNT				
						INVOICE TOTAL:		6.90
						VENDOR TOTAL:		6.90
0701650			GARTNER REFRIGERATION CO					
80832-L	04/28/20	01	REPAIRS FROM INSPECTION	211-00-75-30-4070	20201098		05/13/20	1,440.00
				GENERAL EQUIP MAINT/REPAIR				

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/13/2020
 INVOICES IN BATCH LB0513

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0701650			GARTNER REFRIGERATION CO					
80832-L	04/28/20	02	TRUCK CHARGE	211-00-75-30-4070	20201098		05/13/20	10.00
		03	GASKET	GENERAL EQUIP MAINT/REPAIR				58.94
		04	FLANGE GASKET	GENERAL EQUIP MAINT/REPAIR				26.75
		05	GASKET	211-00-75-30-4070	20201098			8.42
		06	FREIGHT	GENERAL EQUIP MAINT/REPAIR				86.91
		07	DUCT STATIC SENSOR W/DISPLAY	211-00-75-30-4070	20201098			243.78
		08	FLTG VC ACTUATOR 24 V/#C-0658	GENERAL EQUIP MAINT/REPAIR				263.86
								INVOICE TOTAL: 2,138.66
								VENDOR TOTAL: 2,138.66
0718015			GRAND RAPIDS CITY PAYROLL					
L	04/24/20	01	LIB 4/24/20 PAYROLL	999-99-00-00-1000			05/13/20	20,789.10
		02	LIB 4/10/20 PAYROLL	HOLDING ACCOUNT				20,730.46
				999-99-00-00-1000				INVOICE TOTAL: 41,519.56
				HOLDING ACCOUNT				VENDOR TOTAL: 41,519.56
1021515			JUNIOR LIBRARY GUILD					
511614-L	05/01/20	01	NF EARLY ELEM PLUS/C#J018260	211-00-75-20-2110	20201054		05/13/20	245.70
				BOOKS				245.70
								INVOICE TOTAL: 245.70
								VENDOR TOTAL: 245.70
1209516			LINCOLN NATIONAL LIFE					

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/13/2020
 INVOICES IN BATCH LB0513

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1209516			LINCOLN NATIONAL LIFE					
L	05/04/20	01	LIB MAY SUPP LIFE INS PREM	999-99-00-00-1000 HOLDING ACCOUNT			05/13/20	39.00
		02	LIB APR SUPP LIFE INS PREM	999-99-00-00-1000 HOLDING ACCOUNT				39.00
							INVOICE TOTAL:	78.00
							VENDOR TOTAL:	78.00
1301146			MARCO TECHNOLOGIES, LLC					
L	04/13/20	01	LIB APR COPIER LEASE	999-99-00-00-1000 HOLDING ACCOUNT			05/13/20	120.43
		02	LIBR 12/27-3/27 BW&CIR OVERAGE	999-99-00-00-1000 HOLDING ACCOUNT				93.06
							INVOICE TOTAL:	213.49
							VENDOR TOTAL:	213.49
1309199			MINNESOTA ENERGY RESOURCES					
L	04/13/20	01	LIBR MAR NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			05/13/20	315.25
							INVOICE TOTAL:	315.25
							VENDOR TOTAL:	315.25
1309335			MINNESOTA REVENUE					
L	04/20/20	01	LIB MAR STAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT			05/13/20	27.59
							INVOICE TOTAL:	27.59
							VENDOR TOTAL:	27.59
1405850			NEXTERA COMMUNICATIONS LLC					
L	04/13/20	01	LIB APR LINE CHARGES	999-99-00-00-1000 HOLDING ACCOUNT			05/13/20	72.90
							INVOICE TOTAL:	72.90
							VENDOR TOTAL:	72.90

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MAY 13, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/13/2020
 INVOICES IN BATCH LB0513

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1516220	04/13/20	01	LIB MAY HEALTH INS PREMIUM	999-99-00-00-1000			05/13/20	12,216.00
				HOLDING ACCOUNT				12,216.00
								VENDOR TOTAL: 12,216.00
1601750	05/04/20	01	LIB MAY SERVICES	999-99-00-00-1000			05/13/20	244.40
				HOLDING ACCOUNT				244.40
								VENDOR TOTAL: 244.40
1608100	04/03/20	01	PHAROS UNIPRINT MAINT RENEW	211-00-75-30-4030	20200897		05/13/20	879.00
				ONLINE SERVICES				879.00
								VENDOR TOTAL: 879.00
2023352	05/01/20	01	RENEWAL 12670192 52 WEEKS	211-00-75-20-2130	20201094		05/13/20	230.76
				NEWSPAPERS				230.76
								VENDOR TOTAL: 230.76
1621130	04/20/20	01	LIB MAR ELEC/WTR & SWR	999-99-00-00-1000			05/13/20	2,084.75
				HOLDING ACCOUNT				15.24
		02	LIB IRRIG MAR WTR	999-99-00-00-1000				19.30
				HOLDING ACCOUNT				2,119.29
		03	LIB PUMP HOUSE MAR WTR/SWR	999-99-00-00-1000				2,119.29
				HOLDING ACCOUNT				VENDOR TOTAL: 2,119.29

June Bill List

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JUNE 10, 2020

INVOICES DUE ON/BEFORE 06/10/2020

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0100010	5 STAR PEST CONTROL &	485.00
0201429	BAKER & TAYLOR ENTERTAINMENT	2,700.06
0212124	BLACKSTONE PUBLISHING	619.96
0221650	BURGGRAF'S ACE HARDWARE	26.16
0401425	DAKOTA SUPPLY GROUP	1,026.71
0914800	INVEST EARLY PROJECT	1,760.00
1205850	LEXIS NEXIS	249.10
1309495	MINUTEMAN PRESS	237.87
1415377	NORTHERN BUSINESS PRODUCTS INC	354.59
1801610	RAPIDS PLUMBING & HEATING INC	29.00
1901535	SANDSTROM'S INC	21.76
2008551	THOMSON REUTERS - WEST	349.00
T001310	DIANE GORDON	183.75

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$8,042.96

CHECKS ISSUED-PRIOR APPROVAL
PRIOR APPROVAL

0100053	AT&T MOBILITY	54.26
0605191	FIDELITY SECURITY LIFE INS CO	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,578.19
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	205.33
1405850	NEXTERA COMMUNICATIONS LLC	72.90
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	244.60
1621130	P.U.C.	1,436.40
2114750	UNUM LIFE INSURANCE CO OF AMER	20.50
2301700	WM CORPORATE SERVICES, INC	125.31

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$56,080.82

TOTAL ALL DEPARTMENTS 64,123.78

INVOICES DUE ON/BEFORE 06/10/2020
INVOICES IN BATCH LB0610

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100010	5 STAR PEST CONTROL &	225.00	485.00
0100053	AT&T MOBILITY	17,976.56	54.26
0201429	BAKER & TAYLOR ENTERTAINMENT	954.89	2,700.06
0212124	BLACKSTONE PUBLISHING	550.75	619.96
0221650	BURGGRAF'S ACE HARDWARE	2,587.39	26.16
0401425	DAKOTA SUPPLY GROUP	1,696.02	1,026.71
0605191	FIDELITY SECURITY LIFE INS CO	407.34	6.90
0718015	GRAND RAPIDS CITY PAYROLL	2,820,584.89	41,578.19
0914800	INVEST EARLY PROJECT	3,760.00	1,760.00
1205850	LEXIS NEXIS	0.00	249.10
1301146	MARCO TECHNOLOGIES, LLC	5,383.37	120.43
1309199	MINNESOTA ENERGY RESOURCES	215,194.87	205.33
1309495	MINUTEMAN PRESS	597.81	237.87
1405850	NEXTERA COMMUNICATIONS LLC	2,203.65	72.90
1415377	NORTHERN BUSINESS PRODUCTS INC	3,759.58	354.59
1516220	OPERATING ENGINEERS LOCAL #49	557,345.00	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	3,696.50	244.60
1621130	P.U.C.	185,477.67	1,436.40
1801610	RAPIDS PLUMBING & HEATING INC	5,035.25	29.00
1901535	SANDSTROM'S INC	22,839.75	21.76
2008551	THOMSON REUTERS - WEST	601.00	349.00
2114750	UNUM LIFE INSURANCE CO OF AMER	1,537.91	20.50
2301700	WM CORPORATE SERVICES, INC	10,669.16	125.31
T001310	DIANE GORDON	0.00	183.75
TOTAL ALL VENDORS:			64,123.78

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JUNE 10, 2020

INVOICES DUE ON/BEFORE 06/10/2020
 INVOICES IN BATCH LB0610

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100010		5	STAR PEST CONTROL &					
12434-L	05/23/20	01	SPIDER SPRAY LIBRARY	211-00-75-30-4010	20201361		06/10/20	485.00
				BUILDING MAINT/REPAIRS				485.00
								VENDOR TOTAL: 485.00
0100053		AT&T	MOBILITY					
L	05/18/20	01	LIB MAY CELL SERV	999-99-00-00-1000			06/10/20	54.26
				HOLDING ACCOUNT				54.26
								VENDOR TOTAL: 54.26
0201429		BAKER &	TAYLOR ENTERTAINMENT					
2035243143-L	05/15/20	01	64 BOOKS/#209977 L025981	211-00-75-20-2110	20201326		06/10/20	684.00
				BOOKS				684.00
								INVOICE TOTAL: 684.00
2035243144-L	05/19/20	01	1 BOOK	211-00-75-20-2110	20201365		06/10/20	10.54
				BOOKS				10.54
								INVOICE TOTAL: 10.54
2035243145-L	05/19/20	01	2 BOOKS	211-00-75-20-2110	20201365		06/10/20	17.16
				BOOKS				17.16
								INVOICE TOTAL: 17.16
2035243146-L	05/15/20	01	1 BOOK/#209977 L025981	211-00-75-20-2110	20201349		06/10/20	3.89
				BOOKS				3.89
								INVOICE TOTAL: 3.89
2035243147-L	05/19/20	01	2 BOOKS	211-00-75-20-2110	20201365		06/10/20	30.81
				BOOKS				30.81
								INVOICE TOTAL: 30.81

CITY OF GRAND RAPIDS
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 06/10/2020
INVOICES IN BATCH LB0610

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201429 BAKER & TAYLOR ENTERTAINMENT								
2035243148-L	05/15/20	01	2 BOOKS	211-00-75-20-2110	20201360		06/10/20	32.04
				BOOKS		INVOICE TOTAL:		32.04
2035243149-L	05/19/20	01	2 BOOKS	211-00-75-20-2110	20201375		06/10/20	25.59
				BOOKS		INVOICE TOTAL:		25.59
2035243150-L	05/15/20	01	1 BOOK	211-00-75-20-2110	20201365		06/10/20	14.40
				BOOKS		INVOICE TOTAL:		14.40
2035243151-L	05/19/20	01	3 BOOKS	211-00-75-20-2110	20201375		06/10/20	28.99
				BOOKS		INVOICE TOTAL:		28.99
2035243152-L	05/15/20	01	3 BOOKS/#209977 L025981	211-00-75-20-2110	20201360		06/10/20	28.24
				BOOKS		INVOICE TOTAL:		28.24
2035243153-L	05/19/20	01	1 BOOK/#209977 L411199	211-00-75-20-2110	20201375		06/10/20	31.33
				BOOKS		INVOICE TOTAL:		31.33
2035243694-L	05/18/20	01	9 BOOKS/#209977 L025981	211-00-75-20-2110	20201380		06/10/20	140.62
				BOOKS		INVOICE TOTAL:		140.62
2035243792-L	05/18/20	01	9 BOOKS/#209977 L025981	211-00-75-20-2110	20201332		06/10/20	130.58
				BOOKS		INVOICE TOTAL:		130.58
2035243817-L	05/18/20	01	3 BOOKS	211-00-75-20-2110	20201365		06/10/20	48.76
				BOOKS		INVOICE TOTAL:		48.76

CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 06/10/2020
INVOICES IN BATCH LB0610

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201429	BAKER & TAYLOR ENTERTAINMENT							
2035243930-L	05/18/20	01	7 BOOKS/#209977 L025981	211-00-75-20-2110	20201329		06/10/20	109.12
				BOOKS		INVOICE TOTAL:		109.12
2035243999-L	05/18/20	01	4 BOOKS	211-00-75-20-2110	20201365		06/10/20	60.88
				BOOKS		INVOICE TOTAL:		60.88
2035244042-L	05/18/20	01	5 BOOKS/#209977 L025981	211-00-75-20-2110	20201365		06/10/20	74.48
				BOOKS		INVOICE TOTAL:		74.48
2035244137-L	05/18/20	01	3 BOOKS	211-00-75-20-2110	20201360		06/10/20	46.53
				BOOKS		INVOICE TOTAL:		46.53
2035244254-L	05/18/20	01	7 BOOKS	211-00-75-20-2110	20201329		06/10/20	102.72
				BOOKS		INVOICE TOTAL:		102.72
2035254746-L	05/22/20	01	26 BOOKS/#209977 L025981	211-00-75-20-2110	20201389		06/10/20	362.15
				BOOKS		INVOICE TOTAL:		362.15
2035254895-L	05/29/20	01	20 BOOKS/#209977 L411199	211-00-75-20-2110	20201460		06/10/20	199.45
				BOOKS		INVOICE TOTAL:		199.45
2035260314-L	05/27/20	01	25 BOOKS/#209977 L025981	211-00-75-20-2110	20201421		06/10/20	384.90
				BOOKS		INVOICE TOTAL:		384.90
2035268839-L	06/01/20	01	10 BOOKS/#209977 L025981	211-00-75-20-2110	20201473		06/10/20	132.88
				BOOKS		INVOICE TOTAL:		132.88
						VENDOR TOTAL:		2,700.06

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124			BLACKSTONE PUBLISHING					
1171493-L	05/19/20	01	13 BOOKS ON CD/#101678	211-00-75-20-2120	20201369		06/10/20	619.96
				AUDIO/VISUAL				
							INVOICE TOTAL:	619.96
							VENDOR TOTAL:	619.96
0221650			BURGGRAF'S ACE HARDWARE					
336065-L	05/20/20	01	EPOXY STICK	211-00-75-20-2150	20201331		06/10/20	7.99
				MAINTENANCE TOOLS/SUPPLIES				
		02	DOWEL 1 1/8x48"/#134387-7	211-00-75-20-2150	20201331			6.99
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	14.98
336563-L	05/29/20	01	FILTER AIR PLEAT/#111385	211-00-75-20-2150	20201411		06/10/20	11.18
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	11.18
							VENDOR TOTAL:	26.16
0401425			DAKOTA SUPPLY GROUP					
S100142443.002-L	05/14/20	01	ANTI-FREEZE 5 GAL BKT/#21699	211-00-75-30-4010	20201287		06/10/20	569.02
				BUILDING MAINT/REPAIRS				
							INVOICE TOTAL:	569.02
S100152543.001-L	05/14/20	01	1/6 HP MOTOR BSTR PUMPS/#21699	211-00-75-30-4070	20201323		06/10/20	457.69
				GENERAL EQUIP MAINT/REPAIR				
							INVOICE TOTAL:	457.69
							VENDOR TOTAL:	1,026.71
0605191			FIDELITY SECURITY LIFE INS CO					
L	06/01/20	01	LIB JUN VISION INS PREM	999-99-00-00-1000			06/10/20	6.90
				HOLDING ACCOUNT				
							INVOICE TOTAL:	6.90
							VENDOR TOTAL:	6.90

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
T001310	DIANE GORDON							
MTG/RM/REFUND-L	05/28/20	01	D GORDON 2020 MTG ROOM RFND	211-00-37-00-2375	20201382		06/10/20	183.75
				MEETING ROOM RECEIPTS				183.75
								183.75
0718015	GRAND RAPIDS CITY PAYROLL							
L	05/08/20	01	LIB 5/8/20 PAYROLL	999-99-00-00-1000			06/10/20	20,789.10
				HOLDING ACCOUNT				20,789.09
		02	LIB 5/222/20 PAYROLL	999-99-00-00-1000				41,578.19
				HOLDING ACCOUNT				41,578.19
0914800	INVEST EARLY PROJECT							
3151-L	03/31/20	01	JANUARY STORY TIME	211-00-75-30-3100	20201370		06/10/20	640.00
				OTHER CONTRACTED SERVICES				800.00
		02	FEBRUARY STORY TIME	211-00-75-30-3100	20201370			320.00
				OTHER CONTRACTED SERVICES				1,760.00
		03	MARCH STORY TIME	211-00-75-30-3100	20201370			1,760.00
				OTHER CONTRACTED SERVICES				1,760.00
1205850	LEXIS NEXIS							
18527388-L	05/20/20	01	MN EMPLOYMENT REL	211-00-75-20-2110	20201385		06/10/20	223.00
				BOOKS				26.10
		02	S & H/#2837262001	211-00-75-20-2110	20201385			249.10
				BOOKS				249.10

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1301146	05/11/20	01	LIB MAY COPIER LEASE	999-99-00-00-1000 HOLDING ACCOUNT			06/10/20	120.43
							INVOICE TOTAL:	120.43
							VENDOR TOTAL:	120.43
1309199	05/11/20	01	LIB APR NTL GAS SERV	999-99-00-00-1000 HOLDING ACCOUNT			06/10/20	205.33
							INVOICE TOTAL:	205.33
							VENDOR TOTAL:	205.33
1309495	05/20/20	01	1500 SUMMER READING CARD	211-00-75-20-2030 PRINTING/BINDING	20201376		06/10/20	237.87
							INVOICE TOTAL:	237.87
							VENDOR TOTAL:	237.87
1405850	05/18/20	01	LIB MAY LINE CHARGES	999-99-00-00-1000 HOLDING ACCOUNT			06/10/20	72.90
							INVOICE TOTAL:	72.90
							VENDOR TOTAL:	72.90
1415377	03/05/20	01	MARKER PERM BLK	211-00-75-20-2010 OFFICE SUPPLIES	20201263		06/10/20	17.55
							INVOICE TOTAL:	17.55
488988-1-L	03/04/20	01	TONER HP 410A LJ BK	211-00-75-20-2060 COMPUTER SUPPLIES	20201263		06/10/20	90.19
							INVOICE TOTAL:	90.19

INVOICES DUE ON/BEFORE 06/10/2020
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1415377			NORTHERN BUSINESS PRODUCTS INC					
491185-L	03/11/20	01	TONER HP 410A LJ CYN/#7789	211-00-75-20-2060	20201263		06/10/20	118.59
				COMPUTER SUPPLIES			INVOICE TOTAL:	118.59
505885-1-L	05/27/20	01	BLK UF PERM MARKER	211-00-75-20-2010	20201429		06/08/20	26.59
				OFFICE SUPPLIES			INVOICE TOTAL:	26.59
505885-2-L	05/29/20	01	BLK FN PERM MARKER	211-00-75-20-2010	20201429		06/08/20	27.89
				OFFICE SUPPLIES			INVOICE TOTAL:	27.89
505885-L	05/18/20	01	10BX REFIL 180 DUSTER/C#7789	211-00-75-20-2010	20201429		06/08/20	22.98
				OFFICE SUPPLIES			INVOICE TOTAL:	22.98
506650-L	05/22/20	01	BK ERC38/34 POS PRNT RBN	211-00-75-20-2010	20201429		06/10/20	18.85
				OFFICE SUPPLIES			INVOICE TOTAL:	18.85
507426-L	05/26/20	01	WASTEBASKET 28QT	211-00-75-20-2010	20201429		06/08/20	10.65
				OFFICE SUPPLIES			INVOICE TOTAL:	10.65
507641-L	05/27/20	01	SOFT LRG WASTEBASKET 41QT	211-00-75-20-2010	20201429		06/08/20	17.89
				OFFICE SUPPLIES			INVOICE TOTAL:	17.89
507968-L	05/28/20	01	AST 1.5X2" NOTE PAPER	211-00-75-20-2010	20201429		06/08/20	2.08
		02	YEL 3X5" NOTE PAPER	211-00-75-20-2010	20201429			5.99
		03	AST 3X3" NOTE PAPER	211-00-75-20-2010	20201429			5.99
				OFFICE SUPPLIES			INVOICE TOTAL:	14.06

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1901535			SANDSTROM'S INC					
306691-L	05/18/20	01	ROLL TOWEL/C#320023	211-00-75-20-2150	20201295		06/10/20	21.76
				MAINTENANCE TOOLS/SUPPLIES				
								INVOICE TOTAL: 21.76
								VENDOR TOTAL: 21.76
2008551			THOMSON REUTERS - WEST					
842339145-L	05/04/20	01	ROTHSTEIN OCC SFTY/#1000644744	211-00-75-20-2110	20201252		06/10/20	349.00
				BOOKS				
								INVOICE TOTAL: 349.00
								VENDOR TOTAL: 349.00
2114750			UNUM LIFE INSURANCE CO OF AMER					
L	06/01/20	01	LIB JUN LIFE INS PREM	999-99-00-00-1000			06/10/20	20.50
				HOLDING ACCOUNT				
								INVOICE TOTAL: 20.50
								VENDOR TOTAL: 20.50
2301700			WM CORPORATE SERVICES, INC					
L	05/11/20	01	LIB APR SERVICES	999-99-00-00-1000			06/10/20	125.31
				HOLDING ACCOUNT				
								INVOICE TOTAL: 125.31
								VENDOR TOTAL: 125.31
								TOTAL ALL INVOICES: 64,123.78

July Bill List

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 8, 2020

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 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/08/2020

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0113100	AMAZON.COM	910.27
0201428	BAKER & TAYLOR LLC	2,355.71
0201429	BAKER & TAYLOR ENTERTAINMENT	71.45
0201651	BARKING DOG EXHIBITS	5,409.72
0212124	BLACKSTONE PUBLISHING	147.99
0300200	CDW GOVERNMENT INC	358.94
0518366	ERICKSON'S ITASCA LUMBER INC	106.20
0601690	FASTENAL COMPANY	7.06
0609525	FINDAWAY WORLD LLC	351.45
1415377	NORTHERN BUSINESS PRODUCTS INC	109.02
1815702	ROSEN PUBLISHING	40.40
1901535	SANDSTROM'S INC	186.03
1903340	SVL SERVICE CORPORATION	2,656.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 12,710.24

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.26
0718015	GRAND RAPIDS CITY PAYROLL	41,578.21
1209516	LINCOLN NATIONAL LIFE	39.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	308.59
1405850	NEXTERA COMMUNICATIONS LLC	72.90
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1621130	P.U.C.	1,996.96
2114750	UNUM LIFE INSURANCE CO OF AMER	19.68
2301700	WM CORPORATE SERVICES, INC	125.31

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 56,531.34

TOTAL ALL DEPARTMENTS 69,241.58

ALPHA GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 8, 2020

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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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 INVOICES IN BATCH LB0708

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	21,728.80	54.26
0113100	AMAZON.COM	2,128.75	910.27
0201428	BAKER & TAYLOR LLC	9,198.04	2,355.71
0201429	BAKER & TAYLOR ENTERTAINMENT	3,654.95	71.45
0201651	BARKING DOG EXHIBITS	0.00	5,409.72
0212124	BLACKSTONE PUBLISHING	1,170.71	147.99
0300200	CDW GOVERNMENT INC	17,276.36	358.94
0518366	ERICKSON'S ITASCA LUMBER INC	5,922.10	106.20
0601690	FASTENAL COMPANY	7,503.10	7.06
0609525	FINDAWAY WORLD LLC	351.45	351.45
0718015	GRAND RAPIDS CITY PAYROLL	3,695,819.21	41,578.21
1209516	LINCOLN NATIONAL LIFE	9,121.05	39.00
1301146	MARCO TECHNOLOGIES, LLC	7,452.54	120.43
1309199	MINNESOTA ENERGY RESOURCES	216,848.69	308.59
1405850	NEXTERA COMMUNICATIONS LLC	2,654.07	72.90
1415377	NORTHERN BUSINESS PRODUCTS INC	4,114.17	109.02
1516220	OPERATING ENGINEERS LOCAL #49	671,518.00	12,216.00
1621130	P.U.C.	206,645.63	1,996.96
1815702	ROSEN PUBLISHING	288.48	40.40
1901535	SANDSTROM'S INC	23,635.81	186.03
1903340	SVL SERVICE CORPORATION	0.00	2,656.00
2114750	UNUM LIFE INSURANCE CO OF AMER	1,799.08	19.68
2301700	WM CORPORATE SERVICES, INC	12,929.49	125.31
TOTAL ALL VENDORS:			69,241.58

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 8, 2020

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INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100	AMAZON.COM								
436466469974-L		05/26/20	01	INUYASHA VOL 1/AUTH#000992	211-00-75-20-2110	20201632		07/08/20	19.99
				BOOKS					
443396898665-L		06/15/20	01	29 BOOKS/AUTH#001410	211-00-75-20-2110	20201672		07/08/20	19.99
				BOOKS					422.74
							INVOICE TOTAL:		19.99
458755357374-L		05/26/20	01	SONS OF WAR/AUTH#000985	211-00-75-20-2110	20201632		07/08/20	422.74
				BOOKS					
							INVOICE TOTAL:		422.74
458853357746-L		06/19/20	01	AMAZON RED BOOKS RETURN A#1397	211-00-75-20-2110	20201659		07/08/20	13.50
				BOOKS					
							INVOICE TOTAL:		13.50
467557356366-L		06/02/20	01	6 BOOKS/AUTH#001035	211-00-75-20-2110	20201523		07/08/20	-15.43
				BOOKS					
							INVOICE TOTAL:		-15.43
589348788959-L		05/22/20	01	13 BOOKS/AUTH#001353	211-00-75-20-2110	20201622		07/08/20	57.47
				BOOKS					
							INVOICE TOTAL:		57.47
65366596583-L		05/22/20	01	BEATRICE OJAKANGAS' LIGHT AND	211-00-75-20-2110	20201505		07/08/20	250.75
			02	SHIPPING/AUTH#000986	211-00-75-20-2110	20201505		07/08/20	13.98
				BOOKS					
							INVOICE TOTAL:		3.99
663686599383-L		05/26/20	01	27 BOOKS (20 RETURNED) A#1397	211-00-75-20-2110	20201659		07/08/20	17.97
				BOOKS					
							INVOICE TOTAL:		424.84
							INVOICE TOTAL:		424.84

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100			AMAZON.COM					
758467355938-L	05/22/20	01	SONS OF THE WAR/AUTH#000981	211-00-75-20-2110	20201505		07/08/20	13.50
			BOOKS					
775983353944-L	06/16/20	01	AMAZON RFD BOOKS RETURN/A#1397	211-00-75-20-2110	20201659		07/08/20	13.50
			BOOKS					
			INVOICE TOTAL:					-94.54
776663486554-L	06/10/20	01	1 BOOK	211-00-75-20-2110	20201623		07/08/20	19.96
		02	CREDIT FOR RETURNED BOOK	211-00-75-20-2110	20201623			-16.28
			BOOKS					
			INVOICE TOTAL:					3.68
878853475793-L	06/18/20	01	AMAZON RFD BOOKS RETURN/A#1397	211-00-75-20-2110	20201659		07/08/20	-134.57
			BOOKS					
933773577434-L	06/17/20	01	AMAZON RFD BOOKS RETURN/A#1397	211-00-75-20-2110	20201659		07/08/20	-80.62
			BOOKS					
			INVOICE TOTAL:					-80.62
937934668857-L	05/22/20	01	KITES FOR EVERYONE: HOW TO MAK	211-00-75-20-2110	20201505		07/08/20	8.75
		02	SHIPPING/AUTH#000979	211-00-75-20-2110	20201505			2.24
			BOOKS					
			INVOICE TOTAL:					10.99
			VENDOR TOTAL:					910.27
0100053			AT&T MOBILITY					
L	06/15/20	01	LIBR JUN CELL SERV	999-99-00-00-1000			07/08/20	54.26
			HOLDING ACCOUNT					
			INVOICE TOTAL:					54.26
			VENDOR TOTAL:					54.26

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201429	BAKER & TAYLOR ENTERTAINMENT							
2035244096-L	05/18/20	01	5 BOOKS/CUST#209977 L025981	211-00-75-20-2110	20201477		07/08/20	71.45
			BOOKS					
			INVOICE TOTAL:					71.45
			VENDOR TOTAL:					71.45
0201428	BAKER & TAYLOR LLC							
2035251401-L	06/02/20	01	3 BOOKS	211-00-75-20-2110	20201557		07/08/20	38.05
			BOOKS					
			INVOICE TOTAL:					38.05
2035261075-L	06/05/20	01	7 BOOKS/A#209977 L411199	211-00-75-20-2110	20201515		07/08/20	76.31
			BOOKS					
			INVOICE TOTAL:					76.31
2035267765-L	06/02/20	01	5 BOOKS/A#209977 L411199	211-00-75-20-2110	20201557		07/08/20	78.17
			BOOKS					
			INVOICE TOTAL:					78.17
2035274039-L	06/05/20	01	18 BOOKS/A#209977 L411199	211-00-75-20-2110	20201534		07/08/20	297.45
			BOOKS					
			INVOICE TOTAL:					297.45
2035276632-L	06/06/20	01	11 BOOKS	211-00-75-20-2110	20201551		07/08/20	193.18
			BOOKS					
			INVOICE TOTAL:					193.18
2035278947-L	06/05/20	01	62 BOOKS/A#209977 L025981	211-00-75-20-2110	20201530		07/08/20	684.53
			BOOKS					
			INVOICE TOTAL:					684.53
2035283790-L	06/08/20	01	9 BOOKS/A#209977 L025981	211-00-75-20-2110	20201551		07/08/20	127.92
			BOOKS					
			INVOICE TOTAL:					127.92

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 INVOICES IN BATCH LB0708

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428 BAKER & TAYLOR LLC								
2035296794-L	06/15/20	01	12 BOOKS/CUST#209977 L411199	211-00-75-20-2110	20201631		07/08/20	161.44
				BOOKS				161.44
						INVOICE TOTAL:		283.66
2035300326-L	06/15/20	01	20 BOOKS/CUST#209977 L025981	211-00-75-20-2110	20201648		07/08/20	283.66
				BOOKS				283.66
						INVOICE TOTAL:		278.85
2035300653-L	06/16/20	01	15 BOOKS/A#209977 L411199	211-00-75-20-2110	20201635		07/08/20	278.85
				BOOKS				278.85
						INVOICE TOTAL:		278.85
2035315857-L	06/22/20	01	15 BOOKS	211-00-75-20-2110	20201693		07/08/20	147.85
				BOOKS				-11.70
		02	CREDIT BOOK SENT BY ERROR	211-00-75-20-2110	20201693			
				BOOKS				136.15
						INVOICE TOTAL:		2,355.71
						VENDOR TOTAL:		
0201651 BARKING DOG EXHIBITS								
14759-L	06/09/20	01	STORYWALK FRAME	211-00-75-50-5500	20201377		07/08/20	5,450.76
				EQPT/MACH/FURN/FIX				-545.04
		02	DISCOUNT	211-00-75-50-5500	20201377			
				EQPT/MACH/FURN/FIX				504.00
		03	SHIPPING & HANDLING	211-00-75-50-5500	20201377			
				EQPT/MACH/FURN/FIX				5,409.72
						INVOICE TOTAL:		5,409.72
						VENDOR TOTAL:		5,409.72
0212124 BLACKSTONE PUBLISHING								
1172455-L	06/03/20	01	THE LOST FAMILY	211-00-75-20-2120	20201529		07/08/20	50.00
				AUDIO/VISUAL				

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 8, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 07/08/2020
 INVOICES IN BATCH LB0708

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124			BLACKSTONE PUBLISHING					
1172455-L	06/03/20	02	FOR THESE TOUGH	211-00-75-20-2120	20201529		07/08/20	50.00
			AUDIO/VISUAL					
		03	APHRODITE/CUST#101678	211-00-75-20-2120	20201529			47.99
			AUDIO/VISUAL					
			INVOICE TOTAL:					147.99
			VENDOR TOTAL:					147.99
0300200			CDW GOVERNMENT INC					
ZFW5070	06/24/20	01	CANON DR-C230 SCANNER/#9672693	211-00-75-20-2070	20201684		07/08/20	358.94
			COMPUTER INVENTORY					
			INVOICE TOTAL:					358.94
			VENDOR TOTAL:					358.94
0518366			ERICKSON'S ITASCA LUMBER INC					
38054-L	06/15/20	01	ART INSTALL PRJ PLYWD FOR LIFT	211-00-75-30-4010	20201720		07/08/20	106.20
			BUILDING MAINT/REPAIRS					
			INVOICE TOTAL:					106.20
			VENDOR TOTAL:					106.20
0601690			FASTENAL COMPANY					
119389-L	06/26/20	01	RPLC HARDWARE STORY WALK	211-00-75-20-2150	20201697		07/08/20	7.06
		02	CUST#MNGRA0159	** COMMENT **	20201697			
			INVOICE TOTAL:					7.06
			VENDOR TOTAL:					7.06
0609525			FINDAWAY WORLD LLC					
320073-L	05/28/20	01	5 PLAYAWAYS	211-00-75-20-2120	20201506		07/08/20	351.45
			AUDIO/VISUAL					
			INVOICE TOTAL:					351.45
			VENDOR TOTAL:					351.45

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 07/08/2020
 INVOICES IN BATCH LB0708

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1415377			NORTHERN BUSINESS PRODUCTS INC					
511094-0-L	06/11/20	01	AIR FRESHENER/CUST#7789	211-00-75-20-2010	20201624		07/08/20	9.94
		02	2X4 MAIL LABELS WHT	OFFICE SUPPLIES				79.38
		03	LRG CHSL BLK PERM MARKERS	211-00-75-20-2010	20201624			4.28
				OFFICE SUPPLIES				93.60
							INVOICE TOTAL:	7.46
511094-1-L	06/12/20	01	.5X.75 LABEL WHT	211-00-75-20-2010	20201624		07/08/20	7.46
				OFFICE SUPPLIES				7.46
							INVOICE TOTAL:	7.96
512228-0-L	06/16/20	01	RED STAMP PAD/C#7789	211-00-75-20-2010	20201624		07/08/20	7.96
				OFFICE SUPPLIES				7.96
							INVOICE TOTAL:	109.02
							VENDOR TOTAL:	109.02
1516220			OPERATING ENGINEERS LOCAL #49					
L	06/08/20	01	JUL LIB HEALTH INS PREMIUM	999-99-00-00-1000			07/08/20	12,216.00
				HOLDING ACCOUNT				12,216.00
							INVOICE TOTAL:	12,216.00
							VENDOR TOTAL:	12,216.00
1621130			P.U.C.					
L	06/15/20	01	LIB MAY UTILITIES	999-99-00-00-1000			07/08/20	1,996.96
				HOLDING ACCOUNT				1,996.96
							INVOICE TOTAL:	1,996.96
							VENDOR TOTAL:	1,996.96
1815702			ROSEN PUBLISHING					
RSL149344I-L	06/15/20	01	HANDMADE BY ME	211-00-75-20-2110	20201679		07/08/20	20.70
				BOOKS				20.70

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CITY OF GRAND RAPIDS
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 INVOICES IN BATCH LB0708

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1815702	ROSEN PUBLISHING							
RSL1493441-L	06/15/20	02	FOLLOWING A FAITH/A#1000146249	211-00-75-20-2110	20201679		07/08/20	19.70
			BOOKS					40.40
								40.40
1901535	SANDSTROM'S INC							
309472-L	06/08/20	01	GLASS CLEANER/CUST#320023	211-00-75-20-2150	20201510		07/08/20	10.92
		02	30X36 .65MIL CLR HVY 20-30GA	MAINTENANCE TOOLS/SUPPLIES				22.11
		03	TOWEL ROLL WHI	MAINTENANCE TOOLS/SUPPLIES				44.73
		04	SS CLNR WTR-BASED AERO	MAINTENANCE TOOLS/SUPPLIES				40.41
		05	URIANL SCREEN RED CHRY	MAINTENANCE TOOLS/SUPPLIES				4.65
								122.82
								63.21
310484-L	06/11/20	01	SANI CLOTH DISP WIPE/C#320023	211-00-75-20-2150	20201556		07/08/20	63.21
				MAINTENANCE TOOLS/SUPPLIES				186.03
1903340	SVL SERVICE CORPORATION							
200616-026-L	06/17/20	01	ANNUAL CONTRACT HVAC JUL-DEC20	211-00-75-30-4000	20201675		07/08/20	1,328.00
		02	ANNUAL CONTRACT HVAC JAN-JUN21	MAINTENANCE CONTRACTS				1,328.00
				PREPAID ITEMS				2,656.00
								2,656.00
2114750	UNUM LIFE INSURANCE CO OF AMER							

INVOICE TOTAL: 63.21
 VENDOR TOTAL: 186.03

INVOICE TOTAL: 2,656.00
 VENDOR TOTAL: 2,656.00

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 07/08/2020
 INVOICES IN BATCH LB0708

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2114750	06/29/20	01	LIB JUL LIFE INS PREM	999-99-00-00-1000			07/08/20	19.68
				HOLDING ACCOUNT				
								19.68
								19.68
2301700	06/08/20	01	LIB MAY SERV	999-99-00-00-1000			07/08/20	125.31
				HOLDING ACCOUNT				
								125.31
								125.31
								69,241.58

INVOICE TOTAL: 19.68
 VENDOR TOTAL: 19.68

INVOICE TOTAL: 125.31
 VENDOR TOTAL: 125.31

TOTAL ALL INVOICES: 69,241.58

August Bill List

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 12, 2020

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/12/2020

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0113100	AMAZON.COM	421.91
0201428	BAKER & TAYLOR LLC	2,316.28
0212124	BLACKSTONE PUBLISHING	150.00
0300200	CDW GOVERNMENT INC	265.33
0609525	FINDAWAY WORLD LLC	346.70
0718010	CITY OF GRAND RAPIDS	5,595.29
1309332	MN STATE RETIREMENT SYSTEM	1,250.00
1309495	MINUTEMAN PRESS	74.83
1309525	MINITEX	1,685.00
1415377	NORTHERN BUSINESS PRODUCTS INC	347.66
1605665	PERSONNEL DYNAMICS LLC	988.57
1801610	RAPIDS PLUMBING & HEATING INC	222.00
1901535	SANDSTROM'S INC	98.58
1920555	STOKES PRINTING & OFFICE	18.40
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 13,780.55

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.26
0605191	FIDELITY SECURITY LIFE INS CO	13.80
0718015	GRAND RAPIDS CITY PAYROLL	65,994.81
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	2.24
1405850	NEXTERA COMMUNICATIONS LLC	72.90
1516220	OPERATING ENGINEERS LOCAL #49	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	492.96
1621130	P.U.C.	2,664.16
2114750	UNUM LIFE INSURANCE CO OF AMER	-19.68
2301700	WM CORPORATE SERVICES, INC	125.31
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$ 81,860.19

TOTAL ALL DEPARTMENTS 95,640.74

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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/12/2020
 INVOICES IN BATCH LB0812

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	25,473.04	54.26
0113100	AMAZON.COM	3,039.02	421.91
0201428	BAKER & TAYLOR LLC	15,280.15	2,316.28
0212124	BLACKSTONE PUBLISHING	1,318.70	150.00
0300200	CDW GOVERNMENT INC	47,621.67	265.33
0605191	FIDELITY SECURITY LIFE INS CO	543.12	13.80
0609525	FINDAWAY WORLD LLC	702.90	346.70
0718010	CITY OF GRAND RAPIDS	6,867.00	5,595.29
0718015	GRAND RAPIDS CITY PAYROLL	4,221,923.67	65,994.81
1209516	LINCOLN NATIONAL LIFE	12,183.29	78.00
1301146	MARCO TECHNOLOGIES, LLC	8,270.87	120.43
1309199	MINNESOTA ENERGY RESOURCES	217,435.77	45.00
1309332	MN STATE RETIREMENT SYSTEM	32,647.63	1,250.00
1309335	MINNESOTA REVENUE	32,130.60	2.24
1309495	MINUTEMAN PRESS	1,156.43	74.83
1309525	MINITEX	0.00	1,685.00
1405850	NEXTERA COMMUNICATIONS LLC	3,098.87	72.90
1415377	NORTHERN BUSINESS PRODUCTS INC	4,435.79	347.66
1516220	OPERATING ENGINEERS LOCAL #49	784,426.00	12,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	5,209.82	492.96
1605665	PERSONNEL DYNAMICS LLC	8,440.90	988.57
1621130	P.U.C.	229,953.18	2,664.16
1801610	RAPIDS PLUMBING & HEATING INC	7,314.25	222.00
1901535	SANDSTROM'S INC	24,177.77	98.58
1920555	STOKES PRINTING & OFFICE	1,774.71	18.40
2114750	UNUM LIFE INSURANCE CO OF AMER	2,027.04	-19.68
2301700	WM CORPORATE SERVICES, INC	14,989.20	125.31
TOTAL ALL VENDORS:			95,640.74

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 12, 2020

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/12/2020
 INVOICES IN BATCH LB0812

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100			AMAZON.COM					
434688378643-L	07/28/20	01	STRANGER THINGS:INTO THE FIRE	211-00-75-20-2110	20202181		08/12/20	13.49
			BOOKS					
557493697676-L	06/26/20	01	28 BOOKS/AUTH#001411	211-00-75-20-2110	20201811		08/12/20	408.42
			BOOKS					
			INVOICE TOTAL:					13.49
0100053			AT&T MOBILITY					
L	07/13/20	01	LIB JULY CELL SERV	999-99-00-00-1000			08/12/20	54.26
			HOLDING ACCOUNT					
			INVOICE TOTAL:					54.26
			VENDOR TOTAL:					54.26
0201428			BAKER & TAYLOR LLC					
2035322350-L	06/25/20	01	5 BOOKS/#209977 L411199	211-00-75-20-2110	20201823		08/12/20	77.33
			BOOKS					
			INVOICE TOTAL:					77.33
2035326355-L	06/30/20	01	7 BOOKS/#209977 L411199	211-00-75-20-2110	20201851		08/12/20	100.56
			BOOKS					
			INVOICE TOTAL:					100.56
2035328780-L	06/29/20	01	9 BOOKS/#209977 L025981	211-00-75-20-2110	20201809		08/12/20	145.63
			BOOKS					
			INVOICE TOTAL:					145.63
2035341110-L	07/07/20	01	12 BOOKS/#209977 L025981	211-00-75-20-2110	20201869		08/12/20	158.35
			BOOKS					
			INVOICE TOTAL:					158.35

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 INVOICES IN BATCH LB0812

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428			BAKER & TAYLOR LLC					
2035345583-L	07/09/20	01	8 BOOKS/A#209977 L411199	211-00-75-20-2110	20201995		08/12/20	96.55
				BOOKS				
						INVOICE TOTAL:		96.55
2035349276-L	07/09/20	01	44 BOOKS/A#209977 L025981	211-00-75-20-2110	20201908		08/12/20	486.90
				BOOKS				
						INVOICE TOTAL:		486.90
2035358189-L	07/14/20	01	15 BOOKS/A#209977 L025981	211-00-75-20-2110	20201983		08/12/20	206.02
				BOOKS				
						INVOICE TOTAL:		206.02
2035368548-L	07/20/20	01	24 BOOKS/A#209977 L025981	211-00-75-20-2110	20202048		08/12/20	315.14
				BOOKS				
						INVOICE TOTAL:		315.14
2035370728-L	07/23/20	01	7 BOOKS/#209977 L411199	211-00-75-20-2110	20202100		08/12/20	100.29
				BOOKS				
						INVOICE TOTAL:		100.29
2035375542-L	07/22/20	01	35 BOOKS/#209977 L025981	211-00-75-20-2110	20202100		08/12/20	388.10
				BOOKS				
						INVOICE TOTAL:		388.10
2035377432-L	07/22/20	01	17 BOOKS/#209977 L411199	211-00-75-20-2110	20202100		08/12/20	241.41
				BOOKS				
						INVOICE TOTAL:		241.41
						VENDOR TOTAL:		2,316.28
0212124			BLACKSTONE PUBLISHING					
1174305-L	06/26/20	01	THE DEEP, DEEP SNOW/CH#101678	211-00-75-20-2120	20201812		08/12/20	50.00
				AUDIO/VISUAL				
						INVOICE TOTAL:		50.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124			BLACKSTONE PUBLISHING					
1174837-L	07/09/20	01	OUTSIDER	211-00-75-20-2120	20202016		08/12/20	50.00
				AUDIO/VISUAL				
						INVOICE TOTAL:		50.00
1175443-L	07/15/20	01	YOU LOOK SO MUCH BTR/#101678	211-00-75-20-2120	20202016		08/12/20	50.00
				AUDIO/VISUAL				
						INVOICE TOTAL:		50.00
						VENDOR TOTAL:		150.00
0300200			CDW GOVERNMENT INC					
ZMN4824	07/23/20	01	STAR RECEIPT PRINTER/#9672693	211-00-75-20-2070	20202019		08/12/20	265.33
				COMPUTER INVENTORY				
						INVOICE TOTAL:		265.33
						VENDOR TOTAL:		265.33
0605191			FIDELITY SECURITY LIFE INS CO					
L	07/13/20	01	LIB VISION JULY	999-99-00-00-1000			08/12/20	6.90
		02	LIB VISION AUG	HOLDING ACCOUNT				6.90
				HOLDING ACCOUNT				
						INVOICE TOTAL:		13.80
						VENDOR TOTAL:		13.80
0609525			FINDAWAY WORLD LLC					
325972-L	08/05/20	01	5 PLAYAWAYS	211-00-75-20-2120	20202191		08/12/20	346.70
				AUDIO/VISUAL				
						INVOICE TOTAL:		346.70
						VENDOR TOTAL:		346.70
0718010			CITY OF GRAND RAPIDS					

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 08/12/2020
 INVOICES IN BATCH LB0812

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718010	CITY OF GRAND RAPIDS							
20/299-L	06/30/20	01	MAY JANITORIAL SERVICE	211-00-75-30-3090	20201848		08/12/20	2,100.00
			JANITORIAL SERVICES					
		02	JUN JANITORIAL SERVICE	211-00-75-30-3090	20201848			2,100.00
			JANITORIAL SERVICES					
			INVOICE TOTAL:					4,200.00
20/338-L	07/29/20	01	HVAC FILTERS	211-00-75-20-2150	20202143		08/12/20	232.79
			MAINTENANCE TOOLS/SUPPLIES					
			INVOICE TOTAL:					232.79
20/342-L	07/31/20	01	2019 AUDIT FEE	211-00-75-30-3010	20202155		08/12/20	1,162.50
			ACCOUNTING SERVICES					
			INVOICE TOTAL:					1,162.50
			VENDOR TOTAL:					5,595.29
0718015	GRAND RAPIDS CITY PAYROLL							
L	07/31/20	01	LIB 7/31/20 PAYROLL	999-99-00-00-1000			08/12/20	24,416.61
			HOLDING ACCOUNT					
		02	LIB 7/17/20 PAYROLL	999-99-00-00-1000				20,789.10
			HOLDING ACCOUNT					
		03	LIB 7/3/20 PAYROLL	999-99-00-00-1000				20,789.10
			HOLDING ACCOUNT					
			INVOICE TOTAL:					65,994.81
			VENDOR TOTAL:					65,994.81
1209516	LINCOLN NATIONAL LIFE							
L	07/06/20	01	LIB SUPP LIFE INS JULY	999-99-00-00-1000			08/12/20	39.00
			HOLDING ACCOUNT					
		02	LIB SUPP LIFE INS AUG	999-99-00-00-1000				39.00
			HOLDING ACCOUNT					
			INVOICE TOTAL:					78.00
			VENDOR TOTAL:					78.00

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INVOICES DUE ON/BEFORE 08/12/2020
 INVOICES IN BATCH LB0812

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1301146	07/13/20	01	LIB JULY LEASE COPIER	999-99-00-00-1000			08/12/20	120.43
				HOLDING ACCOUNT				
1309525								INVOICE TOTAL: 120.43
								VENDOR TOTAL: 120.43
100726-L	08/01/20	01	AUG-DEC 2020 B&T ONLINE	211-00-75-30-4030	20202003		08/12/20	702.08
				ONLINE SERVICES				
		02	JAN-JUL2021 B&T ONLINE/G8Q0001	211-00-00-00-1550	20202003			982.92
				PREPAID ITEMS				
1309199								INVOICE TOTAL: 1,685.00
								VENDOR TOTAL: 1,685.00
L	07/13/20	01	LIB NTL GAS JUNE	999-99-00-00-1000			08/12/20	45.00
				HOLDING ACCOUNT				
1309335								INVOICE TOTAL: 45.00
								VENDOR TOTAL: 45.00
L	07/20/20	01	LIB JUNE STAX PAYABLE	999-99-00-00-1000			08/12/20	2.24
				HOLDING ACCOUNT				
1309332								INVOICE TOTAL: 2.24
								VENDOR TOTAL: 2.24
W.RICHTER/EXC/FTO/JU	07/20/20	01	W RICHTER EXCESS FTO	211-00-75-10-1010	20201951		08/12/20	1,250.00
				SALARY-FULL TIME				
								INVOICE TOTAL: 1,250.00
								VENDOR TOTAL: 1,250.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 12, 2020

DATE: 08/06/20
 TIME: 14:18:20
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/12/2020
 INVOICES IN BATCH LB0812

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309495	07/21/20	01	2 STORY WALK BOARDS	211-00-75-20-2030	20202039		08/12/20	74.83
				PRINTING/BINDING				
						INVOICE TOTAL:		74.83
						VENDOR TOTAL:		74.83
L								
1405850	07/20/20	01	LIB JULY LINE CHARGES	999-99-00-00-1000			08/12/20	72.90
				HOLDING ACCOUNT				
						INVOICE TOTAL:		72.90
						VENDOR TOTAL:		72.90
1415377	07/29/20	01	PROTECTOR SHEET LTR CLR	211-00-75-20-2010	20202189		08/12/20	5.99
		02	TAPE COR DRYLINE	211-00-75-20-2010	20202189			7.33
		03	PAPER COPY 8.5X11 20#	211-00-75-20-2020	20202189			75.98
		04	TONER HP 410A LF CART/#7789	211-00-75-20-2060	20202189			180.38
				COMPUTER SUPPLIES				
						INVOICE TOTAL:		269.68
522099-0-L	07/30/20	01	ROLL THERMAL 3 1/8X230'/#7789	211-00-75-20-2010	20202153		08/12/20	77.98
				OFFICE SUPPLIES				
						INVOICE TOTAL:		77.98
						VENDOR TOTAL:		347.66
L								
1516220	07/06/20	01	LIB AUG HEALTH INS PREMIUM	999-99-00-00-1000			08/12/20	12,216.00
				HOLDING ACCOUNT				
						INVOICE TOTAL:		12,216.00
						VENDOR TOTAL:		12,216.00

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1601750			PAUL BUNYAN COMMUNICATIONS					
L	08/06/20	01	LIB JULY SERVICE	999-99-00-00-1000 HOLDING ACCOUNT			08/12/20	246.48
		02	LIB AUG SERVICE	999-99-00-00-1000 HOLDING ACCOUNT				246.48
				INVOICE TOTAL:				492.96
				VENDOR TOTAL:				492.96
1605665			PERSONNEL DYNAMICS LLC					
49446-L	07/08/20	01	KORTEKAAS 7.5HRS@18.92 WE 7/4	211-00-75-30-3090 JANITORIAL SERVICES	20201839		08/12/20	141.90
49486-L	07/15/20	01	KORTEKAAS 10HRS@18.92 WE 7/11	211-00-75-30-3090 JANITORIAL SERVICES	20201936		08/12/20	189.20
49523-L	07/22/20	01	KORTEKAAS 11.5HR@18.92 WE 7/18	211-00-75-30-3090 JANITORIAL SERVICES	20202028		08/12/20	217.58
49560-L	07/29/20	01	KORTEKAAS 12.25HRS WE 7/25	211-00-75-30-3090 JANITORIAL SERVICES	20202090		08/12/20	231.77
49599-L	07/31/20	01	KORTEKAAS 11 HRS WE 7/31	211-00-75-30-3090 JANITORIAL SERVICES	20202179		08/12/20	208.12
1621130			P.U.C.					
L	07/20/20	01	LIB JUNE UTILITIES	999-99-00-00-1000 HOLDING ACCOUNT			08/12/20	2,664.16
				INVOICE TOTAL:				2,664.16
				VENDOR TOTAL:				2,664.16

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 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/12/2020
 INVOICES IN BATCH LB0812

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1801610			RAPIDS PLUMBING & HEATING INC					
16536-L	07/21/20	01	MATERIALS	211-00-75-30-4010	20202027		08/12/20	82.00
			BUILDING MAINT/REPAIRS					
		02	LBR RBLT 1" RPZ HEAT RCVRV BLD	211-00-75-30-4010	20202027			140.00
			BUILDING MAINT/REPAIRS					
								222.00
								222.00
1901535			SANDSTROM'S INC					
317464-L	08/03/20	01	TOIL TISS	211-00-75-20-2150	20202177		08/12/20	35.37
			MAINTENANCE TOOLS/SUPPLIES					
		02	SANI CLOTH DISF WIPE/#320023	211-00-75-20-2150	20202177			63.21
			MAINTENANCE TOOLS/SUPPLIES					
								98.58
								98.58
1920555			STOKES PRINTING & OFFICE					
116666-L	07/16/20	01	POSTER BOARD 17 3/4 X 23 3/4	211-00-75-20-2010	20201984		08/12/20	18.40
			OFFICE SUPPLIES					
								18.40
								18.40
2114750			UNUM LIFE INSURANCE CO OF AMER					
L	07/20/20	01	LIB AUG LIFE INS	999-99-00-00-1000			08/12/20	-19.68
			HOLDING ACCOUNT					
								-19.68
								-19.68
2301700			WM CORPORATE SERVICES, INC					
L	07/06/20	01	LIB JUNE SERVICE	999-99-00-00-1000			08/12/20	125.31
			HOLDING ACCOUNT					
								125.31
								125.31
								95,640.74

TOTAL ALL INVOICES: