

Library Board Meeting Agenda

Grand Rapids City Council Chambers

April 14, 2021 5:00 P.M.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all Board members may appear via GoToMeeting (video conferencing).

Call to order

Roll call

Approval of the agenda

Public comment (if anyone wishes to address the Board)

Please call 218-327-8833

Minutes – approval of March minutes

Communications

Arrowhead Library System Bestsellers Memo

Arrowhead Library System Crossover Reimbursement Letter

Friends & Foundation Update(s)

Financial Report (Roll Call Vote Required)

Approve financial reports and payment of bills as listed in Board packet.

Staff Reports

Summary of Library Director's report to the Board.

Old Business

Legacy Art Project

City e-mail addresses

New Business

Consent Agenda (Roll Call Vote Required)

Any item on the consent agenda shall be removed for consideration by request of any Board member or member of the public and put on the regular agenda for discussion and consideration.

- 1. Approve payment of late bills**
- 2. Approve contracts and payment to presenters**
- 3. Approve Resolution Accepting Donations**

Regular Agenda

1. Moebakken retirement notice
2. Library staffing / hours
3. Equitable funding scenario

Adjourn

Library Board Meeting Minutes

City Council Chambers

March 10, 2021 5:00 P.M.

Call to Order

Board Chair MacDonell called meeting to order at 5:00pm.

Roll Call

Present: Blocker, Lassen, MacDonell, Martin, Richards, Tabbert

Present via telephone: Kee, Teigland

Absent: Thouin

Staff present: Will Richter, Library Director

Approval of Agenda

Motion to: approve agenda as presented

Mover: Martin

Secunder: Richards

Result: approved 8-0 on a roll call vote; ayes: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

Public Comment

No public comment received.

Minutes – Approval of February Minutes

Motion to: approve February minutes as presented

Mover: Richards

Secunder: Blocker

Result: approved 8-0 on a roll call vote; ayes: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

Communications

1. Arrowhead Library System Invoice for Automation Costs – Demonstrates the value GRAL realizes for being part of a bigger library system.
2. Thank you from U.S. Census Bureau – Acknowledging strong partnership.

Friends & Foundation Updates

Friends update by Teigland:

1. Sustainable Shelves program started

Foundation update by Tabbert:

1. Meeting in-person at local church next Thursday
2. Working on new logo for updated materials

Financial Report (Roll Call Vote Required)

Motion to: approve financial reports and payment of bills as listed in Board packet

Mover: Teigland

Secunder: Kee

Result: approved 8-0 on a roll call vote; ayes: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

Staff Reports

Library Director provided a summary of staff reports highlighting the following areas:

1. Virtual Library Legislative Week
2. Annual Report
3. Biannual boiler maintenance completed.
4. Children program participant numbers are off the charts!

Old Business

None

New Business

Consent Agenda (Roll Call Vote Required)

None

Regular Agenda

1. 2020 Minnesota Public Library Annual Report

Motion to: accept annual report for Board Chair to sign and Library Director to submit

Mover: Martin

Seconder: Richards

Result: approved 8-0 on a roll call vote; ayes: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

2. Legacy Art Project (Greg Mueller)

Motion to: approve Greg Mueller as artist and for Library Director to administer the grant

Mover: Teigland

Seconder: Blocker

Result: approved 8-0 on a roll call vote; ayes: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

3. City e-mail addresses – Informational

Adjourn

Motion to: adjourn

Mover: Martin

Seconder: Richards

Result: Meeting adjourned at 5:28pm by unanimous roll call vote; ayes: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Tabbert". The signature is written in a cursive, flowing style.

Lisa Tabbert

Library Board Secretary

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 10, 2021

DATE: 03/03/2021
 TIME: 13:51:39
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/10/2021

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	205.59
0114200	ANDERSON GLASS	3,615.24
0118100	ARAMARK UNIFORM & CAREER	44.40
0118660	ARROWHEAD LIBRARY SYSTEM	11.05
0201428	BAKER & TAYLOR LLC	2,524.55
0212124	BLACKSTONE PUBLISHING	41.60
0215750	BOUNDARY WATERS JOURNAL	26.00
0701650	GARTNER REFRIGERATION CO	1,700.00
0718010	CITY OF GRAND RAPIDS	1,663.64
0914325	INGRAM ENTERTAINMENT INC.	135.86
0914800	INVEST EARLY PROJECT	1,800.00
1305060	MEDS-1 AMBULANCE SERVICE INC	235.45
1608100	PHAROS SYSTEMS INT'L INC	879.00
1821700	MICHAEL RUSSELL	435.00
2209421	VIKING ELECTRIC SUPPLY INC	198.80

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,516.18

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.63
0205640	LEAGUE OF MN CITIES INS TRUST	3,018.31
0605191	FIDELITY SECURITY LIFE	20.70
0718015	GRAND RAPIDS CITY PAYROLL	34,126.92
1209516	LINCOLN NATIONAL LIFE	91.20
1301146	MARCO TECHNOLOGIES, LLC	256.55
1309199	MINNESOTA ENERGY RESOURCES	729.48
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	247.92
1621130	P.U.C.	2,161.02
2114750	UNUM LIFE INSURANCE CO OF AMER	30.10
2209665	VISA	79.85
2301700	WM CORPORATE SERVICES, INC	129.61

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$50,108.29

TOTAL ALL DEPARTMENTS \$63,624.47

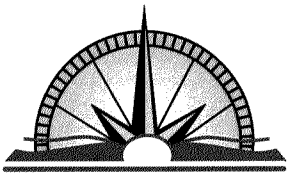
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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/10/2021
 INVOICES IN BATCH LB0310

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	7,587.54	54.63
0113100	AMAZON.COM	741.07	205.59
0114200	ANDERSON GLASS	0.00	3,615.24
0118100	ARAMARK UNIFORM & CAREER	557.82	44.40
0118660	ARROWHEAD LIBRARY SYSTEM	198.62	11.05
0201428	BAKER & TAYLOR LLC	3,134.07	2,524.55
0205640	LEAGUE OF MN CITIES INS TRUST	260,908.64	3,018.31
0212124	BLACKSTONE PUBLISHING	550.82	41.60
0215750	BOUNDARY WATERS JOURNAL	0.00	26.00
0605191	FIDELITY SECURITY LIFE	121.98	20.70
0701650	GARTNER REFRIGERATION CO	18,378.70	1,700.00
0718010	CITY OF GRAND RAPIDS	44,165.40	1,663.64
0718015	GRAND RAPIDS CITY PAYROLL	1,008,989.61	34,126.92
0914325	INGRAM ENTERTAINMENT INC.	345.41	135.86
0914800	INVEST EARLY PROJECT	0.00	1,800.00
1209516	LINCOLN NATIONAL LIFE	3,748.52	91.20
1301146	MARCO TECHNOLOGIES, LLC	1,353.21	256.55
1305060	MEDS-1 AMBULANCE SERVICE INC	0.00	235.45
1309199	MINNESOTA ENERGY RESOURCES	11,035.65	729.48
1516220	OPERATING ENGINEERS LOCAL #49	220,428.00	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	1,339.20	247.92
1608100	PHAROS SYSTEMS INT'L INC	0.00	879.00
1621130	P.U.C.	82,506.56	2,161.02
1821700	MICHAEL RUSSELL	0.00	435.00
2114750	UNUM LIFE INSURANCE CO OF AMER	545.24	30.10
2209421	VIKING ELECTRIC SUPPLY INC	1,497.35	198.80
2209665	VISA	11,030.50	79.85
2301700	WM CORPORATE SERVICES, INC	3,810.17	129.61
TOTAL ALL VENDORS:			63,624.47



Arrowhead Library System

5528 Emerald Ave. • Mountain Iron, MN 55768-2069 • 218-741-3840 • www.alslib.info

Memorandum

To: Will Richter, Grand Rapids Area Library
From: Jim Weikum *JW*
Date: February 26, 2021
Subject: Best Sellers Plan

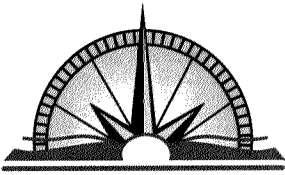
Your library has been allocated **\$1,763.00** for the Best Sellers Plan for 2021. The purpose of the Best Sellers Plan is to allow you to serve your patrons by giving first priority to providing best sellers and other current, popular materials.

Please return the attached form by March 19, 2021, indicating how you wish to have the money disbursed.

Best Sellers funds **cannot** be classified as maintenance of effort or minimum level of support funds.

If your 2020 annual report is not filed with State Library Services by April 1, 2021, your Best Sellers money may be jeopardized.

Attachment
JW:mm



Arrowhead Library System

5528 Emerald Ave. • Mountain Iron, MN 55768-2069 • 218-741-3840 • www.alslib.info

February 26, 2021

Will Richter
Grand Rapids Area Library
140 NE 2nd St
Grand Rapids MN 55744

Dear Will,

Based on the budgeted figure, your library's share of crossover reimbursement is **\$6,282.00** for distribution in 2021.

If you choose the option of having a check issued to your library, you may use your crossover reimbursement money for any of the following activities:

- Library Books or Non-Print Materials
- Furniture
- Programs
- On-Line Access for Electronic Subscription Resources
- Registration Fees and Travel Expenses for library personnel for ALA or MLA or Other Conferences and Workshops
- Membership in Library Professional Organizations (Such as ALA and MLA)
- Expenses Related to Regional Online Automation
- Computer Hardware and Software
- Personnel for Special Short-Term Projects

Disbursement options include having ALS issue a check to the library or having the library designate the funds for the purchase of Overdrive downloadable audiobooks, e-books or digital magazines.

Crossover reimbursement may **not** be used for regular personnel, utilities, and ongoing building operating costs. Crossover funds **cannot** be classified as maintenance of effort or minimum level of support funds.

- continued -

To: Grand Rapids Area Library, Page 2

February 26, 2021

Arrowhead Library System provides many services for the 27 public libraries in the region. Some of these services include:

- Regional On-Line Automation
- Interlibrary Loan Referral
- Delivery of Materials
- Continuing Education Opportunities for Library Directors, Trustees, Library Staff
- Large Print Books
- OverDrive downloadable e-books, audiobooks and digital magazines
- Summer Reading Program, and Adult and Children's Winter Reading Program
- Kids' Stuff Program
- Print Shop
- Toll Free Telephone to ALS Headquarters
- Legacy Events

Please return the attached form by March 19, 2021, indicating how you wish to have the money disbursed.

If your 2020 annual report is not filed with State Library Services by April 1, 2021, your crossover money may be jeopardized.

Sincerely,



Jim Weikum
Executive Director

Attachment
JW:mm

To: Grand Rapids Area Library, Page 2

February 26, 2021

Arrowhead Library System provides many services for the 27 public libraries in the region. Some of these services include:

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Please return the attached form by March 19, 2021, indicating how you wish to have the money disbursed.

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Sincerely,



Jim Weikum
Executive Director

Attachment
JW:mm

LIBRARY FINANCIALS

- 1. Schedule of Changes in Revenue, Expenditures, and Fund Balance**
- 2. Revenue and Expenditures YTD**
- 3. Detail Revenue and Expense Report**
- 4. Bill List Summary**
- 5. Detail Bill List**
- 6. Alphabetical Bill List**

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE THREE MONTHS ENDING MARCH 31, 2021
With Comparative Totals for March 31, 2020

	2020 Actual	2021 Actual	2021 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	431,538	493,372	493,372	
Compensated Absences	34,953	34,953	34,953	
Emergency/unanticipated Expenditures	64,058	64,058	64,058	
Major Equipment Replacement	24,530	24,530	24,530	
TOTAL FUND BALANCE 1/1/XX	555,079	616,913	616,913	
Revenues:				
Taxes	-	-	711,010	0%
Intergovernmental	-	-	128,000	0%
Charges for Services	12,482	255	25,732	1%
Fines & Forfeits	2,169	46	-	0%
Blandin Grant	-	-	-	0%
GR Library Foundation	-	-	8,000	0%
Miscellaneous	3,644	1,954	8,800	22%
Other Sources-Operating Transfer	-	-	-	0%
Other Sources (Fund Balance Usage)	-	-	-	0%
TOTAL REVENUES	18,296	2,255	881,542	0%
Expenditures:				
Personnel	155,778	127,355	571,706	22%
Supplies/Materials	24,390	16,546	92,000	20%
Other Services/Charges	28,631	24,897	217,836	11%
Blandin Grant	-	-	-	0%
TOTAL EXPENDITURES	208,798	170,798	881,542	19%
OPERATING SURPLUS (DEFICIT)	(190,503)	(168,543)	-	
Gr Rapids Library Foundation Captl Grant	-	-	-	0%
Capital Outlay	-	-	-	0%
Fund Balance 3/31/XX				
Cash Flow	241,035	324,829	528,009	
Compensated Absences	34,953	34,953	41,263	
Emergency/unanticipated Expenditures	64,058	64,058	47,641	
Major Equipment Replacement	24,530	24,530	-	
TOTAL FUND BALANCE 3/31/XX	\$ 364,576	\$ 448,370	\$ 616,913	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$37,075 as of 2/28/21. This endowment is not available for current operations.

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH MARCH 31, 2021

Account Number	Account Description	2021 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 711,010	\$ -	0%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	-	0%
211-00-34-00-7960	ALS CROSS-OVERS	5,282	-	0%
211-00-34-00-7970	PHOTO COPIES	2,000	176	9%
211-00-34-00-7975	INTERNET	2,000	-	0%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	200	-	0%
211-00-34-00-7982	PASSPORT PROCESSING FEE	15,750	35	0%
211-00-34-00-7990	FAX MACHINE USE	500	44	9%
211-00-35-00-1030	LIBRARY FINES	-	46	0%
211-00-37-00-2310	DONATIONS	1,500	-	0%
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	-	205	0%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,353	104%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATION	8,000	-	0%
211-00-37-00-2375	MEETING ROOM RECEIPTS	2,000	-	0%
211-00-37-00-2450	MISCELLANEOUS	1,000	396	40%
211-00-37-00-5100	INVESTMENT INCOME	3,000	-	0%
		881,542	2,255	2,255
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	360,052	77,549	22%
211-00-75-10-1030	SALARY-PARTTIME	25,407	5,472	22%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	438	5%
211-00-75-10-1210	PERA	28,909	6,227	22%
211-00-75-10-1220	FICA	23,898	5,115	21%
211-00-75-10-1250	MEDICARE	5,589	1,196	21%
211-00-75-10-1310	HEALTH INSURANCE	116,541	30,540	26%
211-00-75-10-1330	LIFE INSURANCE	172	61	35%
211-00-75-10-1347	VISION INSURANCE	-	2	0%
211-00-75-10-1510	WORKERS COMPENSATION	2,628	755	29%
211-00-75-20-2010	OFFICE SUPPLIES	8,000	995	12%
211-00-75-20-2020	COPY SUPPLIES	1,500	-	0%
211-00-75-20-2030	PRINTING/BINDING	1,000	-	0%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	836	28%
211-00-75-20-2070	COMPUTER INVENTORY	3,000	693	23%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	12,000	-	0%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	-	0%
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	500	80	16%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	840	42%
211-00-75-20-2110	BOOKS	39,000	12,773	33%
211-00-75-20-2120	AUDIO/VISUAL	9,000	933	10%
211-00-75-20-2130	NEWSPAPERS	1,500	1,130	75%
211-00-75-20-2140	PERIODICALS	7,500	26	0%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	240	8%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	-	0%
211-00-75-30-3010	ACCOUNTING SERVICES	1,500	-	0%
211-00-75-30-3070	LAUNDRY	1,000	60	6%
211-00-75-30-3090	JANITORIAL SERVICES	20,400	5,427	27%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	77,836	-	0%
211-00-75-30-3210	TELEPHONE	6,000	1,133	19%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	-	0%
211-00-75-30-3260	COMMUNITY ED PROMOTION	-	216	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	-	0%
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	-	0%
211-00-75-30-3610	GENERAL INSURANCE	9,000	-	0%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH MARCH 31, 2021

Account Number	Account Description	2021 Budget	Year to Date	Percent of Budget
211-00-75-30-3810	ELECTRICITY	34,000	4,353	13%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	446	22%
211-00-75-30-3860	HEAT-NATURAL GAS	12,000	1,697	14%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	2,328	25%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	4,262	28%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	-	0%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	1,046	12%
211-00-75-30-4030	ONLINE SERVICES	3,500	1,862	53%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	1,700	21%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	367	24%
	TOTAL EXPENDITURES	881,542	170,798	19%
	SURPLUS REVENUES/(EXPENDITURES)	-	(168,543)	

DATE: 04/08/2021
 TIME: 12:33:31
 ID: GL470004.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 3 PERIODS ENDING MARCH 31, 2021

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	711,010.00	0.00	0.00	711,010.00	0
211-00-31-00-0200	DELINQUENT	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-4055	FISCAL DISPARITIES	0.00	0.00	0.00	0.00	0.00	0
211-00-31-00-9100	PENALTIES & INTEREST-DELINQUEN	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	711,010.00	0.00	0.00	711,010.00	0
TOTAL TAXES		0.00	711,010.00	0.00	0.00	711,010.00	0
INTERGOVERNMENTAL							
211-00-33-00-0210	ANNEXATION	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4025	MARKET VALUE HOMESTEAD CREDIT	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	0.00	0.00	128,000.00	0
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	128,000.00	0.00	0.00	128,000.00	0
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	0.00	0.00	128,000.00	0
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,282.00	0.00	0.00	5,282.00	0
211-00-34-00-7970	PHOTO COPIES	75.84	2,000.00	176.43	0.00	1,823.57	9
211-00-34-00-7975	INTERNET	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	200.00	0.00	0.00	200.00	0
211-00-34-00-7982	PASSPORT PROCESSING FEE	35.00	15,750.00	35.00	0.00	15,715.00	0
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	20.59	500.00	43.99	0.00	456.01	9
TOTAL		131.43	25,732.00	255.42	0.00	25,476.58	1
TOTAL CHARGES FOR SERVICES		131.43	25,732.00	255.42	0.00	25,476.58	1

DATE: 04/08/2021
 TIME: 12:33:31
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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 3 PERIODS ENDING MARCH 31, 2021

PAGE: 2
 F-YR: 21

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	16.10	0.00	46.19	0.00	(46.19)	100
TOTAL		16.10	0.00	46.19	0.00	(46.19)	100
TOTAL FINES & FORFEITS		16.10	0.00	46.19	0.00	(46.19)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-37-00-2320	DONATIONS-MEMORIAL BOOKS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2336	DONATIONS-CHILDRENS LIBRARY	79.85	0.00	204.77	0.00	(204.77)	100
211-00-37-00-2337	DONATION-LIBRARY PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,352.89	1,300.00	1,352.89	0.00	(52.89)	104
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATION	0.00	8,000.00	0.00	0.00	8,000.00	0
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	153.82	1,000.00	395.97	0.00	604.03	40
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	0.00	0.00	3,000.00	0
TOTAL		1,586.56	16,800.00	1,953.63	0.00	14,846.37	12
TOTAL MISCELLANEOUS REVENUE		1,586.56	16,800.00	1,953.63	0.00	14,846.37	12
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL REVENUES:		1,734.09	881,542.00	2,255.24	0.00	879,286.76	0
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	27,696.25	360,052.00	77,549.46	0.00	282,502.54	22
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	1,954.40	25,407.00	5,472.32	0.00	19,934.68	22
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	437.52	8,510.00	437.52	437.52	7,634.96	10
211-00-75-10-1210	PERA	2,223.80	28,909.00	6,226.62	0.00	22,682.38	22
211-00-75-10-1220	FICA	1,825.54	23,898.00	5,115.35	0.00	18,782.65	21
211-00-75-10-1250	MEDICARE	426.96	5,589.00	1,196.38	0.00	4,392.62	21
211-00-75-10-1310	HEALTH INSURANCE	9,162.00	116,541.00	30,540.00	0.00	86,001.00	26
211-00-75-10-1330	LIFE INSURANCE	(3.25)	172.00	60.75	0.00	111.25	35
211-00-75-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1347	VISION INSURANCE	(2.67)	0.00	1.56	0.00	(1.56)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	251.53	2,628.00	754.59	0.00	1,873.41	29
TOTAL PERSONNEL		43,972.08	571,706.00	127,354.55	437.52	443,913.93	22
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	938.90	8,000.00	994.79	7.80	6,997.41	13
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	0.00	0.00	1,000.00	0
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	651.84	3,000.00	836.12	0.00	2,163.88	28
211-00-75-20-2070	COMPUTER INVENTORY	693.00	3,000.00	693.00	693.00	1,614.00	46
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	12,000.00	0.00	0.00	12,000.00	0
211-00-75-20-2090	INVENTORIAL SUPPLIES	0.00	1,000.00	0.00	0.00	1,000.00	0

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
SUPPLIES & MATERIALS							
211-00-75-20-2095	VOLUNTEER PRGM SUP & MATERIALS	0.00	500.00	79.85	0.00	420.15	16
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	839.97	280.80	879.23	56
211-00-75-20-2110	BOOKS	2,938.76	39,000.00	12,773.48	2,426.11	23,800.41	39
211-00-75-20-2120	AUDIO/VISUAL	506.75	9,000.00	932.67	580.65	7,486.68	17
211-00-75-20-2130	NEWSPAPERS	230.76	1,500.00	1,130.36	552.76	(183.12)	112
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	26.00	0.00	7,474.00	0
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	143.88	3,000.00	239.90	158.40	2,601.70	13
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL SUPPLIES & MATERIALS		6,103.89	92,000.00	18,546.14	4,699.52	68,754.34	25
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	0.00	0.00	1,500.00	0
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	0.00	1,000.00	59.76	29.88	910.36	9
211-00-75-30-3090	JANITORIAL SERVICES	1,663.64	20,400.00	5,427.28	1,663.64	13,309.08	35
211-00-75-30-3100	OTHER CONTRACTED SERVICES	0.00	77,836.00	0.00	0.00	77,836.00	0
211-00-75-30-3210	TELEPHONE	377.78	6,000.00	1,133.24	0.00	4,866.76	19
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	0.00	0.00	3,500.00	0
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	216.00	216.00	(432.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	0.00	0.00	2,000.00	0
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3810	ELECTRICITY	0.00	34,000.00	4,353.28	0.00	9,000.00	0
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	446.27	187.05	29,646.72	13
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	12,000.00	1,696.54	0.00	1,366.68	32
211-00-75-30-4000	MAINTENANCE CONTRACTS	0.00	9,500.00	2,328.38	0.00	10,303.46	14
211-00-75-30-4010	BUILDING MAINT/REPAIRS	0.00	15,000.00	4,261.76	201.54	7,171.62	25
211-00-75-30-4015	GROUND MAINTENANCE	0.00	1,000.00	0.00	0.00	10,536.70	30
TOTAL OTHER SERVICES & CHARGES		0.00	1,000.00	0.00	0.00	1,000.00	0

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
OTHER SERVICES & CHARGES							
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	1,045.66	0.00	7,954.34	12
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,500.00	1,861.92	0.00	1,638.08	53
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	1,700.00	0.00	6,300.00	21
211-00-75-30-4100	EQUIPMENT LEASES	120.43	1,500.00	367.31	0.00	1,132.69	24
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4545	INTERLIBRARY LOAN CHARGES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4560	GRANDNET COSTS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4600	ENDOWMENT FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4650	FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		2,161.85	217,836.00	24,897.40	2,298.11	190,640.49	12
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		52,237.82	881,542.00	170,798.09	7,435.15	703,308.76	20
BLANDIN GRANT							
211-00-95-00-5720	BLND GRANT-CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5730	BLND GRANT-BOOKS & MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5740	BLND GRANT-YOUTH PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5745	BLND GRANT-HG2006-0140 YOUTH	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5750	BLND GRANT-ADULT PROGRAMS	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5755	BLND GRANT-HG2006-0140 ADULT	0.00	0.00	0.00	0.00	0.00	0
211-00-95-00-5760	BLANDIN GRNT-SMALL GRANTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	MARCH ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL. EXP.
TOTAL BLANDIN GRANT		0.00	0.00	0.00	0.00	0.00	0
TOTAL EXPENSES:		52,237.82	881,542.00	170,798.09	7,435.15	703,308.76	20
TOTAL FUND REVENUES		1,734.09	881,542.00	2,255.24	0.00	879,286.76	0
TOTAL FUND EXPENSES		52,237.82	881,542.00	170,798.09	7,435.15	703,308.76	20
FUND SURPLUS (DEFICIT)		(50,503.73)	0.00	(168,542.85)			
TOTAL ALL FUND REVENUES		1,734.09	881,542.00	2,255.24	0.00	879,286.76	0
TOTAL ALL FUND EXPENSES		52,237.82	881,542.00	170,798.09	7,435.15	703,308.76	20
ALL FUND SURPLUS (DEFICIT)		(50,503.73)	0.00	(168,542.85)			

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - APRIL 14, 2021

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 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/14/2021

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	552.49
0118660	ARROWHEAD LIBRARY SYSTEM	223.80
0201428	BAKER & TAYLOR LLC	2,627.16
0212124	BLACKSTONE PUBLISHING	477.38
0405500	DEMCO INC	893.79
0609525	FINDAWAY WORLD LLC	365.45
0718010	CITY OF GRAND RAPIDS	1,663.64
0914325	INGRAM ENTERTAINMENT INC.	110.35
1205099	LEARNING OPPORTUNITIES INC	230.45
1415377	NORTHERN BUSINESS PRODUCTS INC	696.95
1605665	PERSONNEL DYNAMICS LLC	437.52
1901535	SANDSTROM'S INC	143.88
1915248	SHI INTERNATIONAL CORP	693.00
2009470	THE TIMBERJAY INC	54.00
2023352	PIONEER PRESS	230.76
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 9,400.62

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.63
0205640	LEAGUE OF MN CITIES INS TRUST	11,099.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	51,190.41
1209516	LINCOLN NATIONAL LIFE	45.60
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	967.06
1309335	MINNESOTA REVENUE	25.14
1405850	NEXTERA COMMUNICATIONS LLC	75.23
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	496.12
1621130	P.U.C.	2,192.26
2114750	UNUM LIFE INSURANCE CO OF AMER	15.05
2209665	VISA	124.92
2301700	WM CORPORATE SERVICES, INC	129.61

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 75,704.36

TOTAL ALL DEPARTMENTS 85,104.98

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 INVOICES IN BATCH LB0414

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0113100			AMAZON.COM					
439393559386-L	03/05/21	01 1	BOOK	211-00-75-20-2110	20210725		04/14/21	17.52
				BOOKS				
						INVOICE TOTAL:		17.52
468889986983-L	03/26/21	01 1	BOOK	211-00-75-20-2110	20210815		04/14/21	23.85
				BOOKS				
						INVOICE TOTAL:		23.85
569756383686-L	03/06/21	01 1	BOOK	211-00-75-20-2110	20210603		04/14/21	5.09
				BOOKS				
						INVOICE TOTAL:		5.09
576434449335-L	03/02/21	01 8	BOOKS	211-00-75-20-2110	20210591		04/14/21	90.75
				BOOKS				
						INVOICE TOTAL:		90.75
649853368858-L	03/06/21	01 21	BOOKS	211-00-75-20-2110	20210613		04/14/21	243.79
				BOOKS				
						INVOICE TOTAL:		243.79
733736874483-L	03/01/21	01 1	BOOK	211-00-75-20-2110	20210746		04/14/21	18.56
				BOOKS				
						INVOICE TOTAL:		18.56
796858355643-L	03/05/21	01 1	BOOK	211-00-75-20-2110	20210603		04/14/21	18.97
				BOOKS				
						INVOICE TOTAL:		18.97
874869677435-L	03/26/21	01 10	BOOKS	211-00-75-20-2110	20210818		04/14/21	133.96
				BOOKS				
						INVOICE TOTAL:		133.96
						VENDOR TOTAL:		552.49

0118660 ARROWHEAD LIBRARY SYSTEM

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0118660			ARROWHEAD LIBRARY SYSTEM					
14802-L	02/28/21	01	OVERDUE NOTICES-FEB 2021	211-00-75-20-2010	20210611		04/14/21	7.80
				OFFICE SUPPLIES				
		02	MOVIE LICENSING USA-2021	211-00-75-30-3260	20210611			216.00
				COMMUNITY ED PROMOTION				
								INVOICE TOTAL: 223.80
								VENDOR TOTAL: 223.80
0100053			AT&T MOBILITY					
L	03/15/21	01	LIB MAR CELL SERV	999-99-00-00-1000			04/14/21	54.63
				HOLDING ACCOUNT				
								INVOICE TOTAL: 54.63
								VENDOR TOTAL: 54.63
0201428			BAKER & TAYLOR LLC					
2035753244-L	03/03/21	01	5 BOOKS/#209977 L4111199	211-00-75-20-2110	20210592		04/14/21	51.31
				BOOKS				
								INVOICE TOTAL: 51.31
2035819392-L	03/04/21	01	32 BOOKS/#20997 L025981	211-00-75-20-2110	20210590		04/14/21	455.56
				BOOKS				
								INVOICE TOTAL: 455.56
2035824153-L	03/08/21	01	21 BOOKS/#209977 L025981	211-00-75-20-2110	20210627		04/14/21	218.68
				BOOKS				
								INVOICE TOTAL: 218.68
2035839824-L	03/16/21	01	10 BOOKS/#209977 L025981	211-00-75-20-2110	20210717		04/14/21	126.35
				BOOKS				
								INVOICE TOTAL: 126.35
2035853887-L	03/23/21	01	96 BOOKS/209977 L025981	211-00-75-20-2110	20210768		04/14/21	879.68
				BOOKS				
								INVOICE TOTAL: 879.68

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428			BAKER & TAYLOR LLC					
2035866346-L	03/26/21	01 32	BOOKS/209977 L025981	211-00-75-20-2110	20210814		04/14/21	424.24
			BOOKS					
			INVOICE TOTAL:					424.24
2035878554-L	04/01/21	01 42	BOOKS/209977 L025981	211-00-75-20-2110	20210875		04/14/21	471.34
			BOOKS					
			INVOICE TOTAL:					471.34
			VENDOR TOTAL:					2,627.16
0205640			LEAGUE OF MN CITIES INS TRUST					
L								
	03/08/21	01	LIBR 2021 GEN LIAB INS	999-99-00-00-1000			04/14/21	11,099.00
			HOLDING ACCOUNT					
			INVOICE TOTAL:					11,099.00
			VENDOR TOTAL:					11,099.00
0212124			BLACKSTONE PUBLISHING					
101678/CREDIT	04/01/21	01	RECORDED BOOKS CREDIT	211-00-75-20-2120	20210882		04/14/21	-238.50
			AUDIO/VISUAL					
			INVOICE TOTAL:					-238.50
1115077-L	04/01/21	01	THE NEVER GAME	211-00-75-20-2120	20210882		04/14/21	50.00
			AUDIO/VISUAL					
			INVOICE TOTAL:					50.00
1116096-L	04/01/21	01	QUEEN BEE	211-00-75-20-2120	20210882		04/14/21	50.00
			AUDIO/VISUAL					
			INVOICE TOTAL:					50.00
1131956-L	04/01/21	01	A BETTER MAN	211-00-75-20-2120	20210882		04/14/21	50.00
			AUDIO/VISUAL					
			INVOICE TOTAL:					50.00
			INVOICE TOTAL:					50.00

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CITY OF GRAND RAPIDS
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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT	
0212124			BLACKSTONE PUBLISHING						
1136615-L	04/01/21	01	NOTHING VENTURED	211-00-75-20-2120	20210882		04/14/21	50.00	
				AUDIO/VISUAL				50.00	
				INVOICE TOTAL:					50.00
1157798-L	04/01/21	01	THE DESERTER	211-00-75-20-2120	20210882		04/14/21	50.00	
				AUDIO/VISUAL				50.00	
				INVOICE TOTAL:					50.00
1160208-L	04/01/21	01	HINDSIGHT	211-00-75-20-2120	20210882		04/14/21	50.00	
		02	THE COUNTRY GUEST	AUDIO/VISUAL				50.00	
		03	WHEN YOU SEE ME	211-00-75-20-2120	20210882			50.00	
				AUDIO/VISUAL				50.00	
				INVOICE TOTAL:					150.00
1172586-L	04/01/21	01	A DIVIDED LOYALTY	211-00-75-20-2120	20210882		04/14/21	47.99	
		02	THE DARK CORNER	AUDIO/VISUAL				50.00	
		03	THE OTHER MRS	211-00-75-20-2120	20210882			47.99	
				AUDIO/VISUAL				47.99	
				INVOICE TOTAL:					145.98
1172837-L	04/01/21	01	HELLO SUMMER	211-00-75-20-2120	20210882		04/14/21	50.00	
		02	28 SUMMERS	AUDIO/VISUAL				50.00	
				211-00-75-20-2120	20210882			50.00	
				AUDIO/VISUAL				100.00	
				INVOICE TOTAL:					100.00
1208361-L	02/24/21	01	SERPENTINE/C#101678	211-00-75-20-2120	20210540		04/14/21	38.95	
				AUDIO/VISUAL				38.95	
				INVOICE TOTAL:					38.95

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0212124			BLACKSTONE PUBLISHING					
1212193-L	03/16/21	01	TILL MURDER DO US	211-00-75-20-2120	20210745		04/14/21	30.95
			AUDIO/VISUAL					
			INVOICE TOTAL:					30.95
			VENDOR TOTAL:					477.38
0405500			DEMCO INC					
6926498-L	03/23/21	01	TAPE/BOOK JACKETS/LABELS	211-00-75-20-2010	20210798		04/14/21	893.79
			OFFICE SUPPLIES					
			INVOICE TOTAL:					893.79
			VENDOR TOTAL:					893.79
0605191			FIDELITY SECURITY LIFE					
L	03/08/21	01	LIB VISION MAR	999-99-00-00-1000			04/14/21	6.90
			HOLDING ACCOUNT					
			INVOICE TOTAL:					6.90
			VENDOR TOTAL:					6.90
0609525			FINDAWAY WORLD LLC					
344022-L	03/10/21	01	5 PLAYAWAYS	211-00-75-20-2120	20210617		04/14/21	365.45
			AUDIO/VISUAL					
			INVOICE TOTAL:					365.45
			VENDOR TOTAL:					365.45
0718010			CITY OF GRAND RAPIDS					
21/236-L	03/02/21	01	MARCH JANITORIAL SERVICE	211-00-75-30-3090	20210547		04/14/21	1,663.64
			JANITORIAL SERVICES					
			INVOICE TOTAL:					1,663.64
			VENDOR TOTAL:					1,663.64
0718015			GRAND RAPIDS CITY PAYROLL					

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CITY OF GRAND RAPIDS
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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718015			GRAND RAPIDS CITY PAYROLL					
L	03/26/21	01	LIB 2/26/21 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT			04/14/21	17,063.46
		02	LIB 3/12/21 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				17,063.48
		03	LIB 3/26/21 PAYROLL	999-99-00-00-1000 HOLDING ACCOUNT				17,063.47
							INVOICE TOTAL:	51,190.41
							VENDOR TOTAL:	51,190.41
0914325			INGRAM ENTERTAINMENT INC.					
	03/22/21	01	5 DVDS/C#3206981	211-00-75-20-2120 AUDIO/VISUAL	20210755		04/14/21	110.35
							INVOICE TOTAL:	110.35
							VENDOR TOTAL:	110.35
1205099			LEARNING OPPORTUNITIES INC					
	03/22/21	01	11 BOOKS	211-00-75-20-2110 BOOKS	20210750		04/14/21	230.45
							INVOICE TOTAL:	230.45
							VENDOR TOTAL:	230.45
1209516			LINCOLN NATIONAL LIFE					
L	04/06/21	01	LIB SUPP LIFE INS APR	999-99-00-00-1000 HOLDING ACCOUNT			04/14/21	45.60
							INVOICE TOTAL:	45.60
							VENDOR TOTAL:	45.60
1301146			MARCO TECHNOLOGIES, LLC					
L	03/15/21	01	LIB MAR COPIER LEASE	999-99-00-00-1000 HOLDING ACCOUNT			04/14/21	120.43
							INVOICE TOTAL:	120.43
							VENDOR TOTAL:	120.43

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 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 04/14/2021
 INVOICES IN BATCH LB0414

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309199	03/15/21	01	LIB FEB NTL GAS	999-99-00-00-1000 HOLDING ACCOUNT			04/14/21	967.06
							INVOICE TOTAL:	967.06
							VENDOR TOTAL:	967.06
1309335	03/22/21	01	LIB FEB STAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT			04/14/21	11.86
		02	LIB JAN STAX PAYABLE	999-99-00-00-1000 HOLDING ACCOUNT				13.28
							INVOICE TOTAL:	25.14
							VENDOR TOTAL:	25.14
1405850	02/22/21	01	LIB FEB LINE CHARGES	999-99-00-00-1000 HOLDING ACCOUNT			04/14/21	75.23
							INVOICE TOTAL:	75.23
							VENDOR TOTAL:	75.23
1415377	03/03/21	01	TAPE, SEALING, BX	211-00-75-20-2010 OFFICE SUPPLIES	20210824		04/14/21	37.14
572589-0-L	03/04/21	01	TONER HP30A LASERJET/#7789	211-00-75-20-2060 COMPUTER SUPPLIES	20210824		04/14/21	65.69
572589-1-L	03/10/21	01	TONER LSR LJ 305A CYA/MAG	211-00-75-20-2060 COMPUTER SUPPLIES	20210824		04/14/21	65.69
574204-0-L							INVOICE TOTAL:	37.14
							INVOICE TOTAL:	65.69
							INVOICE TOTAL:	258.78

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CITY OF GRAND RAPIDS
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 INVOICES IN BATCH LB0414

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1415377	NORTHERN BUSINESS PRODUCTS INC							
574204-0-L	03/10/21	02	TONER HP 410A LJ BK	211-00-75-20-2060	20210824		04/14/21	90.19
			COMPUTER SUPPLIES					
		03	TONER HP 410A LJ CYN/MG	211-00-75-20-2060	20210824			237.18
			COMPUTER SUPPLIES					
			INVOICE TOTAL:					586.15
574204-1-L	03/25/21	01	PAD, STAMP	211-00-75-20-2010	20210824		04/14/21	7.97
			OFFICE SUPPLIES					
			INVOICE TOTAL:					7.97
			VENDOR TOTAL:					696.95
1516220	OPERATING ENGINEERS LOCAL #49							
L	03/15/21	01	APR HEALTH INS PREMIUM	999-99-00-00-1000			04/14/21	9,162.00
			HOLDING ACCOUNT					
			INVOICE TOTAL:					9,162.00
			VENDOR TOTAL:					9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS							
L	04/06/21	01	LIB MAR SERVICE	999-99-00-00-1000			04/14/21	247.92
			HOLDING ACCOUNT					
		02	LIB APR SERVICE	999-99-00-00-1000				248.20
			HOLDING ACCOUNT					
			INVOICE TOTAL:					496.12
			VENDOR TOTAL:					496.12
1605665	PERSONNEL DYNAMICS LLC							
50564-L	03/24/21	01	A WATKINS 24 HRS WE 3/20	211-00-75-10-1050	20210744		04/14/21	437.52
			CONTRACTED SERVICES					
			INVOICE TOTAL:					437.52
			VENDOR TOTAL:					437.52

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 04/14/2021
 INVOICES IN BATCH LB0414

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2009470			THE TIMBERJAY INC					
4781R2/2021-L	05/13/21	01	TIMBERJAY SUBSCRIPTION RENEWAL	211-00-75-20-2130	20210873		04/14/21	54.00
			NEWSPAPERS					
2114750			UNUM LIFE INSURANCE CO OF AMER					54.00
L	03/22/21	01	LIB APR LIFE INS	999-99-00-00-1000			04/14/21	15.05
			HOLDING ACCOUNT					15.05
2209665			VISA					
L	03/15/21	01	LIB AMAZON READING PRIZES FEB	999-99-00-00-1000			04/14/21	124.92
			HOLDING ACCOUNT					
2301700			WM CORPORATE SERVICES, INC					
L	03/08/21	01	LIB FEB SERVICE	999-99-00-00-1000			04/14/21	129.61
			HOLDING ACCOUNT					
								129.61
								129.61
								85,104.98

TOTAL ALL INVOICES:

GRAND RAPIDS PUBLIC LIBRARY ALPHA BILL LIST - APRIL 14, 2021

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CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/14/2021
 INVOICES IN BATCH LB0414

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0100053	AT&T MOBILITY	11,426.21	54.63
0113100	AMAZON.COM	946.66	552.49
0118660	ARROWHEAD LIBRARY SYSTEM	209.67	223.80
0201428	BAKER & TAYLOR LLC	5,658.62	2,627.16
0205640	LEAGUE OF MN CITIES INS TRUST	505,037.64	11,099.00
0212124	BLACKSTONE PUBLISHING	592.42	477.38
0405500	DEMCO INC	449.10	893.79
0605191	FIDELITY SECURITY LIFE	243.96	6.90
0609525	FINDAWAY WORLD LLC	276.21	365.45
0718010	CITY OF GRAND RAPIDS	48,553.39	1,663.64
0718015	GRAND RAPIDS CITY PAYROLL	1,506,117.42	51,190.41
0914325	INGRAM ENTERTAINMENT INC.	481.27	110.35
1205099	LEARNING OPPORTUNITIES INC	0.00	230.45
1209516	LINCOLN NATIONAL LIFE	7,578.50	45.60
1301146	MARCO TECHNOLOGIES, LLC	3,615.28	120.43
1309199	MINNESOTA ENERGY RESOURCES	15,666.33	967.06
1309335	MINNESOTA REVENUE	2,079.36	25.14
1405850	NEXTERA COMMUNICATIONS LLC	1,374.14	75.23
1415377	NORTHERN BUSINESS PRODUCTS INC	828.62	696.95
1516220	OPERATING ENGINEERS LOCAL #49	331,002.00	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	2,678.96	496.12
1605665	PERSONNEL DYNAMICS LLC	0.00	437.52
1621130	P.U.C.	128,263.74	2,192.26
1901535	SANDSTROM'S INC	2,335.07	143.88
1915248	SHI INTERNATIONAL CORP	51,400.20	693.00
2009470	THE TIMBERJAY INC	0.00	54.00
2023352	PIONEER PRESS	0.00	230.76
2114750	UNUM LIFE INSURANCE CO OF AMER	811.41	15.05
2209665	VISA	13,494.74	124.92
2301700	WM CORPORATE SERVICES, INC	6,048.71	129.61
TOTAL ALL VENDORS:			85,104.98

GRAL Director's Report

APRIL 2021

ADVOCACY

-I will present information related to our pursuit of an equitable funding scenario during the Regular Agenda.

-Public Meeting Live Stream

In an effort to maintain accessibility to government meetings during the COVID-19 pandemic, we are live streaming audio of meetings from a link on the city website. The meeting audio will be streamed live during the meeting and will not be retained for future listening. Meetings broadcast on ICTV will not be streamed. For ICTV streaming, the public may visit www.watchictv.org.

This access will be provided as "listen-only". If you have input for the meeting body, please contact the City Clerk at 218-326-7600 ahead of the meeting or follow the instructions provided during the meeting.

These streams require the newest version of Chrome, Firefox (or the PodBean app if using a mobile device).

LIBRARY MANAGEMENT

-Return to normal (City) operations

All;

With the advanced rollout of the COVID vaccine, most, if not all, city employees, council, board and commission members, have the ability to receive the vaccination. Recognizing this, and providing time for those who have yet to get vaccinated, the City will return to normal operations effective June 1, 2021. This means that all city employees will return to their respective offices/departments and no longer work from home. It also means that city council, boards, and commissioners will need to participate in their meeting "in person". All council, board, and commission meetings will be open to the public.

If you have a medical condition that does not allow you to be vaccinated, or you are having difficulties getting a vaccine shot scheduled, you should contact Lynn DeGrio, HR Director, so that accommodations can be made for you.

As usual with this pandemic, things can change between now and June 1, 2021, so I continue to appreciate your patience.

Regards,

Tom Pagel

City Administrator

-Modified Library Services

Modified services continue with staff providing exceptional customer service. Thank you to everyone for working safe.

-Transition to normal (Library) operations

I will provide an update on normalizing library operations at the 4/14 meeting.

-Notice of retirement

Deb Moebakken has given notice of retirement effective 5/28 after five years of full time service. Hardworking, knowledgeable, and organized – Deb is a patron (and staff) favorite who provides top-notch customer service. Best wishes Deb!

-Legacy Art Project

The City Council approved a contract with Mueller Studio LLC (3/22). The timeline has changed at the request of the artist – installation is set on or before August 31. I will work with Public Works to have the site ready for installation.

FACILITIES MAINTAINANCE / SPACE

-Boiler Maintenance

Gartner Refrigeration Company completed the biannual boiler cleaning and installed new gaskets on boilers A and B.

-Project list

After Board action at the October meeting, the Facilities Maintenance Manager is moving forward with seeking quotes for the North wall masonry project, building caulking, exterior brick sealing, and electrical repair / upgrade. (Ongoing).

UPDATE: an electrician visited the Library and is preparing a proposal for the Facilities Maintenance Manager.

FIRE RESPONSE

-I responded to 12 fire calls in February with 2 responses from the Library (including a structure fire 3/19).

END OF REPORT

March in Children's

As I write this, the sun is shining and I hollered along to "I Am Woman" on the radio on my way to work this morning. The combination of the two has resulted in a feeling of powerful capability that hasn't been around much lately. Maybe it's manic euphoria? 😊 Whatever; the light is bright and I'm looking forward to a better summer than last!

Speaking of summer, we have a pretty good idea of what our summer reading program will look like. We are, again, going to include all ages, as we have had enthusiastic feedback from area adults. We had around 15 adults participate in Winter Reading, and many of those indicated a desire to do it again, soon. We have no idea what kind of programming we will offer this summer, because so many of those balls are still way up in the air. I am planning to NOT offer any in-person, indoor, programming until at least next fall. However, if Covid numbers in Itasca County fall significantly, we might be able to responsibly offer some outdoor programming late in the summer. I am committed, though, to not taking any risks with the health of our community. We will not rush into this only to feel regret.

March was a good month in Children's. We watched the icicles drip to extinction, and watched all the snow melt...and return, so we could have the joy of watching it melt all over again! We pulled a lot of books for patrons, particularly memorable were all the spring books going out to area preschools. I think we managed to cover everybody, but we were scraping bottom there at the last. (Surely flower pollination is a "spring" event for preschoolers, right? 😊) Like apples and leaves in the fall, we can never have too many spring books in March!

I had another lovely Zoom visit with Leta Brey's 3rd graders. I am always anxious before these events, and so energized and excited afterwards! I often wonder at the technology that was so foreign a year ago that is so much part of our lives today. I hope, going forward, that that technology continues to be helpful, even when we don't need to rely on it so heavily. Perhaps Zoom will allow me to visit with classrooms who won't be able to visit the library. It'll take planning an entirely different type of curriculum, but, at the moment, I think I'm up to the task. (Still basking in the glow of Helen Reddy, obviously.)

I was surprised when our Artastic at Home program this month reached 110 participants. Usually any programming numbers dip precipitously in the spring, as activities gear up, school is coming to a close, and the good weather pulls us outside. For the first time, we had to turn people away, as all of the kits were spoken for. (We ask people to sign up ahead of time for kits. All the people who had signed up prior to the

pick-up days had kits waiting for them. There were a handful of people who called for kits during the pick-up dates that we were unable to accommodate. I hope they will call earlier next month.) We will have our final scheduled Artastic in April. I have had many people ask if we will continue through the summer. I'd like to say yes, just because we reach so many people. However, the financial reality might demand an end. We are currently partnering with Children First! and they give us \$200 per program to cover materials costs. The actual material cost of each program is usually around \$300. The Friends of the Library generously fund the rest, using money that they gift to Children's each year. In addition, Grandma Nancy Mike-Johnson has volunteered her time, a savings of about \$100/program. Our Children First! money is depleted after April, and, without that, I'm not sure we can make it work. We'll take May off for sure, and then evaluate where we are, and which magic wand we might be able to wave. Sometimes those wands are surprisingly effective!

We are making plans for what Children's will look like when we re-open. Toys will be put away, and, although I go back and forth about this, the Children's computers will need to go away for a while, I think. At least we will remove our iPad kiosk, as there is no way to ensure any social distancing around that area, and, without vaccinations for our kids, we are just inviting Covid spread. My plan at the moment is to physically remove the kiosk and cover the preschool computers. I do want to add a couple of play panels for our littlest patrons, to compliment the three we have now. I also want to permanently affix a flannel board for littles and a magnetic board for our mid-kids...with carefully chosen magnetic poetry words. (😊) These additions may be acquired before we re-open, using funds from the Friends, but I don't think we will actually install them until we have a better understanding of how the library flow is working with new restrictions.

As always, stay tuned. You never know what next month will bring. 😊 Thanks for your support!

Monthly Report - Overview for Mar 2021

Locations on this report: Grand Rapids Area Library

Checkout

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
1st Time	4205	3967	5	6007	-30	12043	28241	-58
Phone Renewal	132	170	-23	286	-54	395	1201	-68
Renewal	123	59	108	116	6	323	621	-48
Opac Renewal	514	451	13	510	0	1397	2431	-43
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	4974	4647	7	6919	-29	14158	32494	-57

Checkout Stock Rotation

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
Normal	4960	3890	27	7717	-36	12507	29280	-58
Late	682	658	3	889	-24	1973	3640	-46
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	5642	4548	24	8606	-35	14480	32920	-57

Requests Placed

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Total	25	10	150	49	-49	47	243	-81

Bib Delta

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
New (Manual)	188	84	123	130	44	390	455	-15
Deleted (Manual)	124	97	27	272	-55	302	588	-49
New (Batch)	15	28	-47	36	-59	97	135	-29
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	327	209	56	438	-26	789	1178	-34

Auth Delta

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	1	0	100	0	100	1	2	-50
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	1	0	100	0	100	1	2	-50

Item Delta

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
New (Manual)	518	343	51	400	29	1269	1578	-20
Deleted (Manual)	970	539	79	458	111	1927	1234	56
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	1488	882	68	858	73	3196	2812	13

Acquisitions Activities

Description	Mar 2021	Feb 2021	%chg	Mar 2020	%chg	2021 YTD	2020 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	325	210	54	213	52	721	780	-8
Items Rcvd by Ven	338	210	60	215	57	734	791	-8
Claims	0	0	0	0	0	0	0	0
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Total	663	420	57	428	54	1455	1571	-8

MARCH 2021

SUN	MON	TUE	WED	THU	FRI	SAT
	1 66	2 94	3 71	4 52	5 63	6
7	8 57	9 98	10 94	11 63	12 98	13
14	15 62	16 97	17 60	18 48	19 66	20
21	22 87	23 51	24 58	25 90	26 90	27
28	29 69	30 71	31 55			

Holidays and Observances: 17: St. Patrick's Day

www.wiki-calendar.com

RSVP

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21
Burt, Sharon	0.00	0.00	0.00				
Dashel, Joanne	0.00	0.00	0.00				
Erickson, Mary	0.00	0.00	0.00				
Hayes, David	0.00	0.00	0.00				
Hayes, Susan	23.00	7.50	6.50				
Karls, Karen	1.50	2.00	1.50				
Pederson, Pat	0.00	0.00	0.00				
Peterson, Judy	1.50	2.00	1.50				
Randall, Molly	0.00	0.00	0.00				
Simonson, Toni	0.00	0.00	0.00				
Teigland, Ellen	51.25	56.25	66.25				
Waller, Al	0.00	0.00	0.00				
Wilson, Elaine	0.00	0.00	3.50				
Zimmer, Barbara	0.00	0.00	0.00				
RSVP Hours	77.25	67.75	79.25	0.00	0.00	0.00	0.00
volunteers/mo	4	4	5				

BOARDS & COMMITTEES

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21
TAB Teen Advisory Board	0.00	0.00	0.00				
Program Committee	0.00	0.00	0.00				
Library Board	8.00	8.00	8.00				
Friends of the Library	24.50	31.50	27.00				
Library Foundation	11.00	15.00	15.00				
Grand Total Hours	121.75	123.25	117.25	0.00	0.00	0.00	0.00

Will Richter

From: Deb Moebakken
Sent: Thursday, April 1, 2021 11:35 AM
To: Will Richter
Subject: FW: Letter of Resignation

Deb Moebakken

Library Public Services Clerk
Grand Rapids Area Library
140 NE 2nd Street
Grand Rapids, MN 55744-2662
Office: 218-327-8824
Fax: 218-326-7644

From: Deb Moebakken
Sent: Thursday, March 25, 2021 9:48 AM
To: Lynn DeGrio <ldegrio@ci.grand-rapids.mn.us>
Subject: Letter of Resignation

Dear Lynn –

I have given verbal notice to Amy and Will but Will asks that I give a written one to you also.

Please accept this as formal notice of my resignation from the position of Library Public Services clerk effective 2 months from now making my last day of employment May 28, 2021.

I have been very happy in my position and was considering retirement in a few years but my eldest daughter is expecting her first child and I would desire a more flexible schedule to be more involved.

If a part time position is ever available I would be very amenable to that. At the very least I plan to reapply for the temp position I held for 6 years previously.

I am very grateful to have been a part of this organization.

Sincerely,

Deb Moebakken

Library Public Services Clerk
Grand Rapids Area Library
140 NE 2nd Street
Grand Rapids, MN 55744-2662
Office: 218-327-8824
Fax: 218-326-7644

Deb M retirement 5/28/2021 = 21 wks x 40 = 840 hrs + 8 day = 848 hrs	16,248	1,007	236	1,219	7,635	10	26,354
PT #1 Start date 6/1/2021 20 Hours/week	10,737	666	156	805	-	14	12,378
PT#2 Start date 6/1/2021 20 Hours/week	10,737	666	156	805	-	14	12,378
	37,721	2,339	547	2,829	7,635	39	51,110
Public Services Clerk I Deb Moebakken 38,688	39,853	2,471	578	2,989	19,244	25	65,159
Savings with 2 PT @ 20hrs/wk	(2,132)	(132)	(31)	(160)	(11,609)	14	(14,049)

Deb M retirement 5/28/2021 = 21 wks x 40 = 840 hrs + 8 day = 848 hrs	16,248	1,007	236	1,219	7,635	10	26,354
PT #1 Start date 6/1/2021 28 Hours/week	15,032	932	218	1,127	-	14	17,323
PT#2 Start date 6/1/2021 28 Hours/week	15,032	932	218	1,127	-	14	17,323
	46,311	2,871	672	3,473	7,635	39	61,001
Public Services Clerk I Deb Moebakken 38,688	39,853	2,471	578	2,989	19,244	25	65,159
Savings with 2 PT @ 28hrs/wk	6,458	400	94	484	(11,609)	14	(4,158)

	2020 ACTUAL	2020 ACTUAL	2021 Projected	2021 Projected	2022 Projected
Total Library Budget	Grand Rapids \$915,110	Itasca County	Grand Rapids \$960,866	Itasca County	Grand Rapids \$1,008,909
Charges for Service	\$66,923		\$54,923		\$54,923
City/County Taxes	\$848,187		\$905,943		\$953,986
GR LIBRARY LEVY	702,687	145,500	679,457	226,486	667,790
Percent Participation	83%	17%	75%	25%	70%
2019 TAX CAPACITY	8,475,628	58,637,702	8,475,628	58,637,702	8,475,628
Lewy	7,073,543	41,266,556	7,050,313	41,347,542	7,038,646
Tax Rate	83.457%	70.375%	83.183%	70.514%	83.046%
Inc./Dec per \$100k home			(\$2.74)	\$1.38	(\$1.38)

Notes:

1. This model assumes the same level of funding to ALS.
2. This model assumes no growth in tax capacity
3. This model reduces Charges for Services by eliminating library fines of \$12k

2022	2023	2023	2023	2024	2024	2025	2025
Projected Itasca County	Projected Grand Rapids	Projected Grand Rapids	Projected Itasca County	Projected Grand Rapids	Projected Itasca County	Projected Grand Rapids	Projected Itasca County
	\$1,059,354	\$1,112,322	\$1,167,938	\$1,057,399	\$1,113,015	\$1,167,938	
	\$54,923	\$54,923	\$54,923	\$54,923	\$54,923	\$54,923	
	\$1,004,431	\$1,057,399	\$1,113,015	\$1,002,476	\$1,113,015	\$1,113,015	
286,196	652,880	634,439	422,960	612,158	500,857	612,158	500,857
30%	65%	60%	40%	55%	45%	55%	45%
58,637,702	8,475,628	8,475,628	58,637,702	8,475,628	58,637,702	8,475,628	58,637,702
41,407,252	7,023,736	7,005,295	41,544,016	7,005,295	41,621,913	6,983,014	41,621,913
70.615%	82.870%	82.652%	70.849%	82.652%	70.981%	82.389%	70.981%
\$1.02	(\$1.76)	(\$2.18)	\$1.22	(\$2.18)	(\$2.63)	(\$2.63)	\$1.33

	2026	2026	2027	2027
	Projected	Projected	Projected	Projected
	Grand Rapids	Itasca County	Grand Rapids	Itasca County
	\$1,226,335		\$1,287,652	
	\$54,923		\$54,923	
	\$1,171,412		\$1,232,729	
	585,706	585,706	616,364	616,364
	50%	50%	50%	50%
	8,475,628	58,637,702	8,475,628	58,637,702
	6,956,562	41,706,762	6,987,220	41,737,420
	82.077%	71.126%	82.439%	71.178%
	(\$3.12)	\$1.45	\$3.62	\$0.52

JOINT POWERS AGREEMENT

FOR LIBRARY SERVICES

December THIS AGREEMENT made and entered this 15th day of ~~November~~, 1992, by and between the County of Cook (hereinafter County) a Minnesota Municipal Corporation, the Grand Marais Public Library Board (hereinafter Library Board), and the City of Grand Marais (hereinafter City), a Minnesota Municipal Corporation.

WHEREAS, City operates a free public library in the City of Grand Marais under the supervision of the Library Board pursuant to Minnesota Statutes, Section 134.07; and

WHEREAS, the County is providing library services through a multi-county library system called the Arrowhead Library System (hereinafter ALS); and

WHEREAS, Minnesota Statutes, Section 134.12, authorizes the County to contract with the Library Board for library services and to pay to the Library Board an annual amount therefor; and

WHEREAS, Minnesota Statutes, Section 471.59, as amended, authorizes the City and the County, by agreement entered into through action of their governing bodies, to jointly or cooperatively exercise any power common to the contracting parties or to perform any service or function jointly or cooperatively which either governmental unit is authorized to provide for itself; and

WHEREAS, both parties have shared the cost of local matching funds for a grant applied for by the City to construct a new library building in the City of Grand Marais; and

WHEREAS, both parties wish to continue their agreement assuring the provision of public library services to residents of the City and County alike;

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

1. The City and Library Board shall continue to operate the Grand Marais Public Library providing reasonable staffing and hours of operation at least equivalent to the operation in 1992, and shall make access to the library and library services available to residents of Cook County outside of the City of Grand Marais on the same basis as such services are provided for Grand Marais residents.

2. The County, in consideration of the services provided to its residents, agrees to do the following:

A. Continue its membership in the multi-county Arrowhead Library System and continue to contract with ALS for services similar to those services currently provided through ALS.

B. Contribute to the City Fifty percent (50%) of the budgeted annual operating costs of the Library Board, beginning with calendar year 1993, provided such operating costs shall include the annual amount contributed by the County to ALS. The County's contribution to ALS shall be off-set against its 50% share. The County shall raise its 50% share by levying a tax on all property in the County located outside the limits of the City. The County shall forward the funds to the City at the same time each year as the first tax settlement is made in July. Budget to actual expenditures shall be provided to

the City Council and the County Board not less often than quarterly.

3. The library shall continue to be governed by a board of seven (7) members serving staggered three-year terms and appointed by the Mayor of the City, with the consent of the City Council. Four members of the Board shall continue to be residents of the City. The other three members shall be three County residents from outside the City limits, not more than one of whom shall at any time be a member of the County Board. All terms shall end on December 31st. The Library Board members shall be appointed for the term of three years and until their successors are qualified. PROVIDED, NEVERTHELESS, that any member of the Grand Marais City Council or the Cook County Commissioners shall be appointed to the Library Board for a one-year term only. All non-City resident members of the Library Board shall be appointed from a list of nominees nominated by the County Board. The Library Board so appointed shall have all of the powers of such boards as set forth in Minnesota Statutes, Chapter 134.

4. The Library Board shall develop its proposed operating budget and a budget for capital expenditures for each calendar year and submit the budgets by 45 days before the earlier of the City's and County's statutory certification date to the City and County for their approval. The City and County shall then negotiate and reach mutual agreement with the Library Board on said budget within 45 days of such submission each year, unless a different schedule is mutually agreed to or is required by law. The County may present comments about the budget to the City and Library Board, but the County shall have the right to disapprove such budget only if such budget exceeds the previous year's budget by more than five percent (5%). If either the City or the County intends

to disapprove said budget, it must provide written notice to the other party by September 30th of the prior year.

5. Each party shall maintain its share of any capital sinking fund until such time as payments are due for approved capital expenditures. Capital expenditures over \$10,000.00 shall be specifically approved by the governing body of each party to this agreement.

6. Operating expenses which shall be proper charges against the operation of the Library Board shall include, but not be limited to, salaries, wages and benefits of Library personnel, costs of utilities, maintenance and repair of buildings, purchase and replacement of books and equipment and other proper items of expense directly related to the provision of library services.

7. In the event that funds are unavailable to meet anticipated expenditures, or expenditures are over the amount agreed to during the budget process, neither party shall have any obligation to make further expenditures above and beyond the amounts agreed to pursuant to this agreement, absent a negotiated agreement to do so at the time such shortfall is brought to the attention of the parties.

8. The City shall notify the County Auditor-Treasurer of the amount of the City's insurance deductibles and shall timely notify the Auditor-Treasurer of any change in the said deductible.

9. The terms of this agreement shall run from January 1, 1993, to December 31, 1998, unless terminated earlier by mutual agreement of the parties, and shall continue thereafter unless terminated by either party on any December 31st thereafter by delivering written notice of said termination to

the other parties at Grand Marais, Minnesota, prior to January 15th of the year prior to the year the termination is to be effective (i.e., a 23½-month notification period). Provided, that if this agreement is terminated by either party, then for any capital assets (other than the original Library building) purchased during the term of this agreement, still in use, and having a purchase price in excess of \$1,000.00, the County shall be reimbursed fifty percent (50%) of the then market value of the asset. Provided further, that this reimbursement shall only apply to that portion of the purchase price which was paid from the normal operating budget of the library being shared by the parties, and shall not apply to that portion of the purchase price paid by gift, grant or other outside funding.


10. The provisions of this agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of the agreement.

11. Any controversy or claim arising out of or relating to this agreement, or the breach thereof, shall be settled by arbitration in accordance with the rules then obtaining of the American Arbitration Association. Notice of the demand for arbitration shall be filed in writing with the other party to this agreement. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any court have jurisdiction thereof.


12. It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

13. Any alterations, amendments, deletions, or waivers of the provisions of this agreement shall be valid only when expressed in writing and duly signed by the parties.


ATTEST:


Thomas N. Swenson
City Clerk/Treasurer


CITY OF GRAND MARAIS


Walter Mianowski, Mayor

ATTEST:


Carol Gresczyk
Auditor/Treasurer

COUNTY OF COOK


Wesley J. Hedstrom, Chair
Board of Commissioners

GRAND MARAIS PUBLIC
LIBRARY BOARD


H. J. Swanger