

City of Grand Rapids
IRA Civic Center / Parks and Recreation Advisory Board

Regular Monthly Meeting
Wednesday, March 13th, 2019 – **5:30 pm**
IRA Civic Center

- I. Call to order
- II. Financial reports (only if end of quarter)
- III. Approve December Minutes
- IV. Setting of regular agenda
- V. Visitors
- VI. Old business
 - a. Lion drinking fountain donation and placement
 - b. Facility improvements update
- VII. New business
 - a. Elect Chair and Vice Chair
 - b. Discuss ice skating track concept for next winter
 - c. Discuss next season's ice rate
- VIII. Staff Reports
 - a. Programs and events update
- IX. Correspondence
- X. Adjournment

**To serve the Grand Rapids area by providing outstanding opportunities
through our facilities, programming and civic partnerships.**

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
December 5, 2018

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, December 5, 2018, at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Tasha Connelly, Luke Francisco, Lilah Crowe, Adrienne Huson, and Steve Oleheiser

Board Members Absent: Tina Glorvigen, and Brad Hyduke

Staff Present: Dale Anderson

Visitors: None

II. FINANCIAL REPORTS

No financials presented. 2018 year-end financials will be presented at the next meeting.

III. MINUTES

The minutes from the last regular meeting held on September 12, 2018 were presented to the board.

A motion was made by Connelly and second by Francisco, to accept the September 12, 2018 minutes.

Upon roll call vote, the following voted in favor thereof: Connelly, Francisco, Crowe, Huson, and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

V. VISITORS

VI. OLD BUSINESS

a. Project Grand Rapids Update.

Dale reported that the referendum vote failed by about a 60% to 40% margin. He, Tom Pagel, and Mayor Adams met with Rapp Strategies about analyzing why the referendum failed and options for moving forward. Board members were given community interview questions.

VII. NEW BUSINESS

a. Facility Plan

City staff feels at this time the best option moving forward might be to focus on the necessary improvements at the Civic Center which include the roof, refrigeration, locker rooms, and ADA accessibility issues. Connelly feels that the Civic Center should consider some 'Conversation Signage' speaking to the compromised roof.

VIII. STAFF REPORT

Dale reported that the Miner's Pavilion had ice by November 9th and the neighborhood outdoor rinks opened on November 27th, which is 1-2 weeks earlier than average. Dale also reported that he will assist the YMCA with the Pond Hockey program this winter as we continue to transition our Rec. programs to the YMCA and Community Ed.

IX. CORRESPONDENCE

X. ADJOURNAMENT

There being no further business, the meeting was adjourned.

Respectfully submitted: Dale Anderson

IRA CIVIC CENTER - OPERATIONS
COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE THREE MONTHS ENDING MARCH 31, 2019
With Comparative Totals for March 31, 2018

	2018 Actual	Actual to 3/31/19	2019 Adopted Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	\$ (163,033)	\$ (164,709)	\$ (164,709)	
TOTAL FUND BALANCE 1/1/XX	\$ (163,033)	\$(164,709)	\$ (164,709)	
Revenues:				
Open Skating	1,295	625	4,000	16%
Concessions	49,245	42,640	108,000	39%
Ice Rents	158,563	156,857	455,000	34%
Summer Ice	5,460	4,170	48,000	9%
Dry Floor Rents	10,141	9,768	52,000	19%
Advertising	48,404	45,404	78,000	58%
Skate Sharpening	590	655	1,700	39%
Civic Center Programming	-	-	-	0%
Miscellaneous	225	-	-	0%
Vending Machines	2,990	2,332	10,300	23%
ATM Commissions	596	598	1,600	37%
Pro Shop	575	414	1,500	28%
Interest Income	-	-	-	0%
Insurance Claim	-	-	-	0%
City Transfer - EOY	-	-	-	0%
TOTAL REVENUES	278,084	263,463	760,100	35%
Expenditures:				
Personnel	102,730	101,443	359,272	28%
Supplies/Materials	4,423	6,716	20,300	33%
Concession Supplies	24,443	20,249	55,000	37%
Vending/Pro Shop Supplies	3,455	2,075	5,800	36%
Other Services/Charges	26,925	26,491	130,483	20%
Electricity, Water & Sewer	44,600	45,648	145,400	31%
Heat-Natural Gas	15,070	11,839	32,000	37%
Operating Transfer Out	-	-	-	0%
TOTAL EXPENDITURES	221,645	214,461	748,255	29%
Capital Outlay:				
Building/Bldg Improvements	-	-	-	0%
Eqpt/Machinery/Furn/Fixtures	-	-	-	0%
TOTAL CAPITAL OUTLAY	-	-	-	
REVENUES > EXPENDITURES	56,438	49,002	(2,738)	
TOTAL FUND BALANCE 3/31/XX	\$ (106,595)	\$(115,707)	\$ (167,447)	
Principal on Loan to General Fund	\$ -	\$ -	\$ 14,583	

* The Civic Center borrowed \$52,550 December 2015 from the General Fund for sprinkler system replacement. The Civic Center borrowed \$78,065 December 2016 from the General Fund for electric ice resurfacers. Principal payments will not show up on the Revenue and Expenditures Report.

Fund 429 Opened again in 8/16 for the MUP Project