

CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Meeting Agenda Full Detail City Council

Monday, January 24, 2011

5:00 PM

City Hall Council Chambers

AMENDED

5:00 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 24, 2011 at 5:13 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 p.m. CALL OF ROLL: On a call of roll, the following members were present:

*Mayor Adams
Councilor McInerney
Councilor Christy
Councilor Zabinski
Councilor Chandler*

5:02 p.m. PRESENTATIONS/PROCLAMATIONS

10-1232 Oath of Office for Officer Shawn Patrick Mahaney Jr.

Attachments: oath of office

11-1236 Martin Luther King Jr. Day Proclamation

Attachments: Martin Luther King Jr Proclamation

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:10 p.m. PUBLIC FORUM

5:13 p.m. COUNCIL REPORTS

5:15 p.m. APPROVAL OF MINUTES

11-1246 Approve Council minutes for January 10, 2011 at 3:30 p.m., 4:00 p.m. and 5:00 p.m.

Attachments: [January 10, 2011 Special Meeting](#)
 [January 10, 2011 Worksession](#)
 [January 10, 2011 Regular Meeting](#)

5:16 CONSENT AGENDA

p.m.

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **10-1230** Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety
2. **11-1235** Approve Customized Training Income Contract with Mesabi Range Community & Technical College.
Attachments: [Mesabi Range Contract](#)
3. **11-1239** Authorization to seek Golf Cart Quotes
4. **11-1240** Authorize the Police Chief to sign the Terms and Conditions for Use of Subscription Material with Lexipol LLC.
Attachments: [Lexipol](#)
5. **11-1250** Consider approving contribution of \$15,000 to the Mt. Itasca Ski Area.
Attachments: [Mt. Itasca request letter](#)
6. **11-1251** Purchase of Permanent Easements related to CP 2011-4, Horseshoe/Isleview Reconditioning Project.
Attachments: [1-24-11 Attachment CP 2011-4 1.pdf](#)
 [1-24-11 Attachment CP 2011-4 2.pdf](#)
 [1-24-11 Attachment CP 2011-4 3.pdf](#)
7. **11-1252** Purchase Budgeted GIS Software Maintenance Agreement
Attachments: [1-24-11 Attachment GIS Software.pdf](#)
8. **11-1254** Lost Accounts Payable check#101488 issued to St. Luke's Hospital.
Attachments: [Affidavit](#)
- 8a. **11-1269** Consider publication of Notice of Intent to Annex Property in Harris Township in the Herald Review.
Attachments: [Notice of Intent 2](#)
- 8b. **11-1271** Accept a grant from GREDA in the amount of \$24,900 for the Grand Rapids Area

Community Library.

8c. 11-1272 Temporary staffing of the Airport/Cemetery Manager position.

8d. 11-1259 Agreement with MEDTOX Laboratories (MEDTOX) for laboratory services.

Attachments: MEDTOX Pricing Agreement

8e. 11-1267 Adopt a resolution in support of LGA.

Attachments: Resolution supporting LGA

5:18 SETTING OF REGULAR AGENDA

p.m.

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:19 ACKNOWLEDGE BOARDS & COMMISSIONS

p.m.

9. 11-1247 Acknowledge minutes from Boards & Commissions.

Attachments: November 10, 2010 Park-Rec-Civic Ctr.
 December 8, 2010 Library Board
 November 9, 2010 Civil Service Special Meeting
 December 10, 2010 Civil Service 1PM Special
 December 10, 2010 Civil Service Special Meeting 4 PM
 December 21, 2010 Golf Board Minutes

5:20 DEPARTMENT HEAD REPORT

p.m.

10. 11-1238 Department Head Report - Fire Department

Attachments: 2010 Yr End Report

5:30 FINANCE DEPARTMENT

p.m.

11. 11-1263 Consider adopting a resolution approving a Corporate Management Agency Agreement with U.S. Bank N.A. and authorizing the City Administrator to sign the necessary documents.

Attachments: U.S. Bank Management Services Agreement
 Resolution-US Bank Agreement-Mgmt Services

5:35 FIRE DEPARTMENT

p.m.

12. 11-1237 Purchase of Fire Department Radios
 Attachments: [Portable Radios Quote](#)

**5:37 POLICE
p.m.**

13. 10-1231 Allow the Police Department to accept the donation of a Stalker DSR 2X radar unit from the Department of Public Safety-Office of Traffic Safety.
 Attachments: [Dpt of Public Safety Radar](#)

**5:41 PUBLIC WORKS DEPARTMENT
p.m.**

14. 11-1245 Recommend the purchase of an 84" snow plow attachment for our ASV from the Terex Factory Store for \$3,526.87.
15. 11-1249 Consider the purchase of two John Deere Series X304 tractors with 4 wheel steer from Pokegama Lawn and Sport for the price of \$3,767.34 a piece.

**5:48 ADMINISTRATION DEPARTMENT
p.m.**

16. 11-1248 Appoint new member to the Grand Rapids Planning Commission.
 Attachments: [Cheryl Gullickson - Application for Planning Commission](#)
 [Mark Gothard - Application for Planning Commission](#)
18. 11-1261 Resolution establishing 2011 compensation for City of Grand Rapids Non-Represented Employees.
 Attachments: [11- Compensation & Benefits Non-Represented Employees](#)

**6:00 PUBLIC HEARINGS
p.m.**

20. 11-1241 Conduct a public hearing to consider the vacation of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.
 Attachments: [GRSB VAC Application](#)
 [GRSB VAC- Map](#)
 [GRSB VAC Staff Comments](#)
21. 11-1244 Consider the adoption of a resolution either approving or denying the vacation of a portion of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.
 Attachments: [GRSB VAC Resolution- 1-24-11](#)

6:20 VERIFIED CLAIMS
p.m.

22. 11-1265 Consider approving the verified claims for the period January 4, 2011 to January 16, 2011 in the total amount of \$4,115,592.17

Attachments: 01/24/2011 BILL LIST

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 14, 2011, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.



Legislation Details (With Text)

File #: 10-1232 **Version:** 1 **Name:** Oath of Office for Officer Shawn Patrick Mahaney Jr.
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 1/13/2011 **In control:** Police
On agenda: 1/24/2011 **Final action:**
Title: Oath of Office for Officer Shawn Patrick Mahaney Jr.
Sponsors:
Indexes:
Code sections:
Attachments: [oath of office](#)

Date	Ver.	Action By	Action	Result
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Title

Oath of Office for Officer Shawn Patrick Mahaney Jr.

Body

Background Information:

Officer Shawn Patrick Mahaney Jr. started with the Grand Rapids Police Department on January 17, 2011. The police department is requesting an official Oath of Office to be conducted by the Grand Rapids City Mayor.

Requested City Council Action

Request by the police department for the reading of the Grand Rapids Police Department's Oath of Office to Officer Shawn Patrick Mahaney Jr. by Grand Rapids City Mayor Dale Adams.

*Grand Rapids Police Department
Oath of Office*

“I, Shawn Patrick Mahaney Jr.” do solemnly promise that,

I will support the Constitution of the United States,

the Constitution of the State of Minnesota and the laws
thereof;

and that I will faithfully, honestly and impartially perform
the duties of police officer for the City of Grand Rapids

according to the Constitution and laws of this State.”



Legislation Details (With Text)

File #: 11-1236 **Version:** 1 **Name:**

Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS

File created: 1/14/2011 **In control:** Administration

On agenda: 1/24/2011 **Final action:**

Title: Martin Luther King Jr. Day Proclamation

Sponsors:

Indexes:

Code sections:

Attachments: [Martin Luther King Jr Proclamation](#)

Date	Ver.	Action By	Action	Result
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Title

Martin Luther King Jr. Day Proclamation

PROCLAMATION

**2011 Martin Luther King Jr.
Day of Service
Grand Rapids, Minnesota**

WHEREAS: Dr. Martin Luther King, Jr. devoted his life to advancing equality, social justice and opportunity for all, and challenged all Americans to participate in the never-ending work of building a more perfect union; and

WHEREAS: Dr. King's teachings can continue to guide and inspire us in addressing challenges in our communities; and

WHEREAS: the King Holiday and Service Act, enacted in 1994, designated the King Holiday as a national day of volunteer service and charged the Corporation for National and Community Services with leading this effort; and

WHEREAS: since 1994 millions of Americans have been inspired by the life and work of Dr. Martin Luther King, Jr. to serve their neighbors and communities on the King Holiday; and

WHEREAS: serving on the King Holiday is an appropriate way to honor Dr. King, meet local and national needs, bring our citizens together, and strengthen our communities and nation; and

WHEREAS: the King Day of Service is the only federal holiday commemorated as a natural day of service, and offers an opportunity for Americans to give back to their communities on the holiday and make an ongoing commitment to service throughout the year; and

WHEREAS: King Day of Service projects are being organized by a wide range of non-profits including Sonoma County Volunteer Center, community organizations such as the Community Baptist Church, education institutions, public agencies including Alistair Bleifuss with the creek stewardship program, the City's Community Advisory Board Grant program for two murals, private businesses and other organizations across the nation; and

WHEREAS: the citizens of Grand Rapids have an opportunity to participate in events throughout our state on the King Day of Service, January 17, 2011, as well as create and implement community service projects where they identify the need.

THEREFORE BE IT RESOLVED: I, Dale Adams, Mayor of the City of Grand Rapids proclaim the Martin Luther King, Jr., Holiday as a Day of Service in Grand Rapids and call upon the people to pay tribute to the life and works of Dr. Martin Luther King, Jr. through participation in community service projects on Martin Luther King Day and throughout the year.

IN WITNESS WHEREOF, I have hereto subscribed my name and the seal of the City of Grand Rapids, Minnesota, this 24TH day of January, Two thousand and eleven.

Dale Adams, Mayor
City of Grand Rapids



Legislation Details (With Text)

File #: 11-1246 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Passed
File created: 1/19/2011 **In control:** Administration
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Approve Council minutes for January 10, 2011 at 3:30 p.m., 4:00 p.m. and 5:00 p.m.
Sponsors:
Indexes:
Code sections:
Attachments: [January 10, 2011 Special Meeting](#)
[January 10, 2011 Worksession](#)
[January 10, 2011 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Approve Council minutes for January 10, 2011 at 3:30 p.m., 4:00 p.m. and 5:00 p.m.



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Minutes - Final - Draft City Council

Monday, January 10, 2011

3:30 PM

Council Chambers

SPECIAL MEETING

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Monday, January 10, 2011 at 3:30 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota to conduct the following business:

The following members were present:

Councilors: Dale Christy, Ed Zabinski, Gary McInerney, Joe Chandler and Mayor Dale Adams.

OATH OF OFFICE

Mayor Elect Adams and Councilmembers Elect Gary McInerney and Joe Chandler - Oath of Office.

City Administrator Shawn Gillen conducts the swearing in of elected officials Councilmembers Gary McInerney and Joe Chandler and Mayor Dale Adams.

Adjourn:

Shawn Gillen, City Administrator

There being no further business, the meeting adjourned at 3:38 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Minutes - Final - Draft City Council Work Session

Monday, January 10, 2011

Conference Room 2A

Immediately following the Special Meeting

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, January 10, 2011 at 3:40 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, and Councilor Joe Chandler

Discussion Items

1. Continue discussion of 2011 Capital Improvement Plan.

City Administrator Gillen reviews capital improvement plan for the City in 2011. Specific projects are discussed for the upcoming year and Council has opportunity to ask questions of Department Heads if necessary.
2. Discuss Strategic Planning Meeting

The Council reviews the recent Strategic Planning Meeting held at the Pokegama Golf Course on December 15, 2010. The Mayor and City Administrator met with Steve Welliver and Tony Ward, PUC to discuss the continued possibility of combining specific work areas. Discussion included forming of task forces to assist with work on the top six (6) action items the Council wishes to focus on in the coming year.
3. Review regular meeting agenda and other business as noted.

Organizational meeting agenda is reviewed and the upcoming appointments to specific agencies and City Boards and Commissions. Council request move of items 24, 25, 26, 27 and 29 from regular to consent agenda.

Adjourn:

There being no further business, the meeting adjourned at 4:57 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Minutes - Final - Draft City Council

Monday, January 10, 2011

5:00 PM

City Hall Council Chambers

5:00 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 10, 2011 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 p.m. CALL OF ROLL: On a call of roll, the following members were present:

Present 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Dale Adams, Joe Chandler, and Gary McInerney

5:02 p.m. ORGANIZATIONAL MEETING:

A. Designate Mayor Pro-Tem

Councilor Joe Chandler is appointed as Mayor Pro-Tem for the calendar year 2011.

Motion by Councilor Christy, second by Councilor Zabinski to appoint Councilor Joe Chandler as Mayor Pro-Tem for calendar year 2011. The motion carried unanimously.

B. Designate financial institutions as 2011 depositories.

Motion by Councilor Christy, second by Councilor Zabinski to approve designation of financial institutions as 2011 depositories as presented. The motion passed unanimously.

C. Designation of Official Newspaper

Motion by Councilor Zabinski, second by Councilor McInerney to designate the Grand Rapids Herald-Review as the official newspaper for the City of Grand Rapids. The motion passed unanimously.

D. Adopting City Council By-Laws

Motion by Councilor Christy, second by Councilor Zabinski to adopt the City Council By-Laws as presented. The motion passed unanimously.

- E. Appoint Council representatives to Boards and Commissions.

Mayor Dale Adams makes the following appointments for Council representation on Boards and Commissions:

Councilor Dale Christy to Park/Rec/Civic Center Board, Councilors Ed Zabinski and Gary McInerney to Economic Development Authority and Councilor Joe Chandler to Housing and Redevelopment Authority.

Motion by Councilor Christy, second by Councilor Zabinski to appoint Council representatives to Boards and Commissions as follows:

Airport Commission: Councilor Gary McInerney and Public Utilities

Commission: Mayor Dale Adams. The motion passed unanimously.

- F. Appointment of Special Council Representatives to selected agencies.

Motion by Councilor Christy, second by Councilor Zabinski to appoint Council representatives to selected agencies as follows:

Mayor Dale Adams to RAMS, Councilor Joe Chandler to CGMC, Councilor Dale Christy and Mayor Dale Adams to City/County Co-Op, Councilor Dale Christy to WMMPB and Councilor Ed Zabinski to LMC. The motion passed unanimously.

- G. Establish annual Council meeting calendar.

Motion by Councilor McInerney, second by Councilor Zabinski to approve the 2011 Council Meeting Calendar. The motion passed unanimously.

5:15 MEETING PROTOCOL POLICY
p.m.

5:16 PUBLIC FORUM
p.m.

5:17 COUNCIL REPORTS
p.m.

5:18 APPROVAL OF MINUTES
p.m.

Approve minutes for December 13, 2010 4:00 p.m. Worksession and 5:00 p.m.

Regular Meeting

December 22, 2010 Special Meeting at 8:15 a.m.

A motion was made by Gary McInerney, seconded by Joe Chandler, to approve the minutes for December 13, 2010 at 4:00 p.m. and 5:00 p.m. and December 22, 2010 at 8:15 a.m. as presented. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

5:19 CONSENT AGENDA**p.m.**

A motion was made by Councilor Dale Christy, seconded by Gary McInerney, to approve the Consent Agenda items 1-13 with the addition of items 13a through 13e. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

1. *Adopt a Resolution Accepting a Donation from Lake Country Power*
Adopted Resolution 11-01
2. Hire PW part-time winter maintenance staff
3. Resolution to Accept a Donation to the Fire Department
Adopted Resolution 11-02
4. Consider adopting a resolution accepting a grant from the Minnesota Historical Society in the amount of \$7,000 for the Central School light replacement project.
Adopted Resolution 11-03
5. Approve renewal of Central School lease for Itasca County Historical Society.
6. Appointment of Paul Martinetto to the position of part-time Animal Control Facility Attendant effective December 31, 2010.
7. Consider adopting a resolution accepting a \$50,000 grant from the Blandin Foundation to replace the carpet at the Grand Rapids Area Library.
Adopted Resolution 11-04
8. A resolution ordering a feasibility report for CP 2014-1, 1st Avenue NE Reconstruction.
Adopted Resolution 11-05
9. Consider approving a resolution authorizing the Itasca County Auditor to assess the delinquent Storm Water Utility charges to the property tax statement of delinquent property tax owners as of December 31, 2010.
Adopted Resolution 11-06
10. Consider approving computer software support service agreements for 2011 with Harris for \$11,831.38 for the accounting software and \$1,531.70 for Attendance Enterprise.

11. Request by the Police Department to approve the yearly pet cremation contract with At-Rest Pet Cremation at a cost of \$ 1,200.00
12. Consider approving an Amendment to the Independent Contractor Agreement between the City of Grand Rapids for the Central School Commission and Filthy Clean.
13. Consider approving a Subordination Agreement for the Deferred Loan for Kent and Wendy Nyberg for the storefront renovation loan/grant.
- 13a. Approve 2011 City memberships for CGMC, LMC and RAMS.
- 13b. Consider approving the Workers Compensation coverage through Berkley Administrators for the 2011 plan year at the proposed rate of \$140,556 and authorize payment of the premium.
- 13c. 2010 Flexible Benefits Plan Amendment
- 13d. Consider appointment of 3 applicants for the Grand Rapids Area Library Board.
- 13e. Approval of amended job description for the Public Works Maintenance I position and authorization to post the vacancy.

5:24 SETTING OF REGULAR AGENDA
p.m.

Motion by Councilor Zabinski, second by Councilor Chandler to approve the regular agenda as amended, moving items 24, 25, 26, 27 and 29 to Consent Agenda. The motion passed unanimously.

5:25 ACKNOWLEDGE BOARDS & COMMISSIONS
p.m.

14. Acknowledge minutes from Boards & Commissions.

Acknowledged the following minutes:

Library Board: April 14, 2010

July 14, 2010

September 8, 2010

September 29, 2010

2010

October 13, 2010

November 10, 2010

Golf Board: February 12, 2010

March 4, 2010

May 18, 2010

June 14, 2010

November 16, 2010

GREDA: February 25, 2010

June 24, 2010

Human Rights: August 25,

HRA: November 17, 2010

PUC: November 10, 2010

November 22, 2010

Central School: October 21, 2010

November 18, 2010

5:26 DEPARTMENT HEAD REPORT
p.m.

15. Engineering Department Head Report

This matter was Received and Filed

5:34 CIVIC CENTER, PARKS & RECREATION
p.m.

16. Purchase a set of used dasher boards from Rink Equipment Resource.

A motion was made by Councilor Dale Christy, seconded by Gary McInerney, approving the purchase of used set of dasher boards from Rink Equipment Resource for \$12,000 utilizing funds from our Park Acquisition and Development Fund for Grussendorf Park. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

5:37 COMMUNITY DEVELOPMENT
p.m.

17. **Consider approval of a Citizen Participation Plan in connection with the final application for commercial and residential housing rehab project funding from the Small Cities Development Program.**

A motion was made by Councilor Ed Zabinski, seconded by Gary McInerney, to approve this agenda item as presented. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

5:43 ENGINEERING

p.m.

18. A proposal from The Design Group for professional services related to the Library Heating Project.

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to approve TDG's proposal for professional services related to the Library Heating Project in a lump sum amount of \$39,601.00. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

19. An agreement between the GRPUC and the City related to the Library Heat Project.

A motion was made by Councilor Ed Zabinski, seconded by Joe Chandler, to approve the agreement between the GRPUC and the City allowing the City to access the UPM Blandin wastewater stream. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

6:00 PUBLIC HEARINGS

p.m.

20. **Conduct a public hearing to inform residents and receive comment on the City of Grand Rapids submission of a full application to the Department of Employment and Economic Development for Small Cities Development Program (SCDP) funds for five commercial and ten residential rehabilitation projects in Grand Rapids.**

Community Development Director Rob Mattei presents background information.

Motion by Councilor Dale Christy, second by Councilor Ed Zabinski to open the public hearing. The motion passed unanimously.

No one wished to speak, therefore the following motion was made.

Motion by Councilor Gary McInerney, second by Councilor Ed Zabinski to close the public hearing. The motion passed unanimously.

21. Consider adopting a resolution authorizing the submission of a full application to the Department of Employment and Economic Development for Small Cities Development Program (SCDP) funds for five commercial and ten residential rehabilitation projects in Grand Rapids.

Adopted Resolution 11-07

A motion was made by Gary McInerney, seconded by Joe Chandler, to adopt resolution 11-06 - authorizing the submission of a full application to the Department of Employment and Economic Development for Small Cities Development Program (SCDP) funds for five commercial and ten residential rehabilitation projects in Grand Rapids. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

6:15 **GOLF COURSE**
p.m.

22. Amended Concessionaire Contract PGC

A motion was made by Councilor Dale Christy, seconded by Gary McInerney, to ratify the Amended Concessionaire Agreement with Bastian Holdings effective Jan 1, 2011 through December 31, 2010. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

23. The Lodge at Sugar Lake golf maintenance agreement.

A motion was made by Gary McInerney, seconded by Councilor Dale Christy, to approve the amended contract change which will increase in the annual payment to The Lodge at Sugar Lake in the amount of \$500/year. The annual payment will now be at \$34,500. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

6:20 **ADMINISTRATION DEPARTMENT**
p.m.

28. Appointment of Mr. Shawn Mahaney to the position of Police Officer.

A motion was made by Joe Chandler, seconded by Gary McInerney, to appoint Mr. Shawn Mahaney to the position of Police Officer effective January 17, 2011 at a starting wage of \$22.47 per hour. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

6:50 VERIFIED CLAIMS

p.m.

30.

Consider approving the verified claims for the period December 7, 2010 to January 3, 2011 in the total amount of \$1,892,341.46.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, to approve the verified claims as presented. The motion CARRIED by the following vote:

Aye 5 -

Councilor Dale Christy, Councilor Ed Zabinski, Joe Chandler, Dale Adams, and Gary McInerney

7:00 ADJOURNMENT

p.m.

There being no further business, the meeting adjourned at 6:25 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



Legislation Details (With Text)

File #:	10-1230	Version:	1	Name:	Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety
Type:	Agenda Item	Status:			Consent Agenda
File created:	1/12/2011	In control:			Police
On agenda:	1/24/2011	Final action:			
Title:	Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Title

Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety

Body

Background Information:

The Police Department has coordinated a Child Passenger Safety Seat Program since 2001. This program allows families who meet the HeadStart Program income guidelines to receive a child seat at no expense. There are currently 2 police department employees currently certified to distribute the seats. Clients must first attend and educational presentation and installation demonstration before they are given a seat. We are currently distributing an average of 10 seats per month.

The MN Department of Public Safety offers a grant program where agencies with certified personnel can receive seats instead of money for the purchase of seats. The grant indicates that an agency most likely will not receive more than 10 seats.

Requested City Council Action

Consider a request from the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety and allow the proper signatures on the grant application.



Legislation Details (With Text)

File #: 11-1235 **Version:** 1 **Name:** Mesabi Range Contract
Type: Agenda Item **Status:** Consent Agenda
File created: 1/14/2011 **In control:** Administration
On agenda: 1/24/2011 **Final action:**
Title: Approve Customized Training Income Contract with Mesabi Range Community & Technical College.
Sponsors:
Indexes:
Code sections:
Attachments: [Mesabi Range Contract](#)

Date	Ver.	Action By	Action	Result
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Title

Approve Customized Training Income Contract with Mesabi Range Community & Technical College.

Brainerd Campus:
1001 Chestnut Street West
Virginia, MN 55732-3401
800-557-3660 • 218-741-3095
218-749-7770 (Toll Free)
Fax: 218-741-2497
www.brainerdcollege.edu

Community & Technical College

Brainerd Campus:
1100 Industrial Park Drive • P.O. Box 640
Virginia, MN 55732-0640
800-557-3660 • 218-741-3095
218-749-7466 (Toll Free)
Fax: 218-741-7466
www.brainerdcollege.edu

January 13, 2011

Mr. Shawn Ollen, Administrator
City of Grand Rapids
420 N Pokegama Ave
Grand Rapids, MN 55744

Dear Shawn,

Thank you for giving Mesabi Range Community & Technical College the opportunity to serve your organization. I trust that the upcoming training will meet your needs and expectations.

Enclosed you will find three (3) customized training income contracts. Please sign on the designated lines and return all three (3) contracts to me on or before April 15, 2011. Once all copies have been signed by the participating organizations, an executed copy will be returned to you for your files.

If you should have any questions, please do not hesitate to call me at (218) 749-7770.

Again, thank you very much for this opportunity.

Sincerely,


Steve Maherty
Trn Program Manager

Year	Contract	Class	Amount	Vehicle	Page
2011	012013	0182	\$2800.00	79906	1

STATE OF MINNESOTA

MINNESOTA STATE COLLEGES AND UNIVERSITIES

Mesabi Range Community & Technical College
 Eveleth Campus
 P.O. Box 848
 Eveleth, MN 55734
 218-741-3095

CUSTOMIZED TRAINING INCOME CONTRACT

Mesabi Range Community & Technical College - Eveleth Campus
 (hereafter "COLLEGE/UNIVERSITY") by virtue of its delegated authority from the Board of Trustees of the Minnesota State Colleges and Universities, and Grand Rapids Fire Dept. (hereafter "PURCHASER") agreed as follows:

I. DUTIES OF THE COLLEGE/UNIVERSITY: The COLLEGE/UNIVERSITY agrees to provide the following:

Title of Instruction/Activity/Service:

Advanced Pump Operations Training

PLEASE NOTE: Any student with an academic or financial hold on his or her record at Mesabi Range Community & Technical College will not be registered for this class and will not receive certification until that student has cleared up any discrepancy with the college. It is imperative for each student to be in good financial and academic standing before attending this class.

Date(s) of Instruction/Activity/Service:

Saturday, April 16, 2011 and Sunday, April 17, 2011
 8:00 am - 4:00 pm (Both Days)

Instructor/Trainer/Consultant:

Chris Nosdner, 1st Line Apparatus

Location:

Grand Rapids Fire Department, 1815 1st Street, Grand Rapids, MN 55724, 218-326-2802

Other provisions:

The host fire department agrees to make available, for the purpose of hands-on training, related fire equipment and apparatus as needed.

II. DUTIES OF THE PURCHASER: The PURCHASER agrees to provide:

Provide area suitable for classroom training and instruction.

III. SITE OF INSTRUCTION/ACTIVITY/SERVICE:

City of Grand Rapids, Shawn Gillen, Administrator, 140 North Poyegama Avenue, Grand Rapids, MN 55724, 218-326-7680

IV. CONSIDERATION AND TERMS OF PAYMENT

A. Cost:

Cost of Instruction/Activity/Service (total or per hour):

Two Thousand Eight Hundred and NO/00 Dollars (\$2800.00) for Training

Other Fees:

Not Applicable

Notwithstanding the thirty (30) day notice period established in paragraph VII, in the event that the PURCHASER desires to cancel or reschedule the Instruction/Activity/Service due to low enrollment, PURCHASER shall give at least thirty (30) days notice in writing to the COLLEGE/UNIVERSITY'S authorized agent to cancel or reschedule. If the Instruction/Activity/Service is canceled as provided herein, the COLLEGE/UNIVERSITY shall be entitled to payment calculated according to paragraph VI. If the Instruction/Activity/Service is rescheduled as provided herein, payment shall be according to this paragraph VI.

B. Terms of Payment: The COLLEGE/UNIVERSITY will send an invoice for the Instruction/Activity/Service performed. The PURCHASER will pay within thirty (30) days of receiving the invoice. Please send payment to:

mesabi Range Community & Technical College
Attn: Business Office
P.O. Box 848
Ely, MN 55734

V. AUTHORIZED AGENTS FOR THE PURPOSES OF THIS CONTRACT:

A. PURCHASER'S authorized agent:

B. COLLEGE/UNIVERSITY'S authorized agent: Keith Harvey, CFO.

VI. TERM OF CONTRACT

A. Effective date: April 16, 2011

B. End date: April 17, 2011 or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.

VII. CANCELLATION: This contract may be canceled by the PURCHASER or the COLLEGE/UNIVERSITY at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the COLLEGE/UNIVERSITY shall be entitled to payment, determined on a pro rata basis, for work or Instruction/Activity/Service satisfactorily performed.

VIII. ASSIGNMENT: Neither the PURCHASER nor the COLLEGE/UNIVERSITY shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.

IX. LIABILITY: PURCHASER agrees to indemnify and save and hold the COLLEGE/UNIVERSITY, its representatives and employees harmless from any and all claims or causes of action arising from the performance of this contract by the PURCHASER or the PURCHASER'S agents or employees. This clause shall not be construed to bar any legal remedies the PURCHASER may have for the COLLEGE/UNIVERSITY'S failure to fulfill its obligations pursuant to this contract.

X. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE: The PURCHASER agrees that in fulfilling the duties of this contract, the PURCHASER is responsible for complying with the applicable provisions of the Americans with Disabilities Act, 42 U.S.C. Section 12101 et seq. and regulations promulgated pursuant to it. The COLLEGE/UNIVERSITY IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

XI. AMENDMENTS: Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.

XII. GOVERNMENT DATA PRACTICES ACT: The PURCHASER must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the COLLEGE/UNIVERSITY in accordance with this contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the PURCHASER in accordance with this contract. The civil remedies of Minnesota Statutes Section 13.06 apply to the release of the data referred to in this Article by either the PURCHASER or the COLLEGE/UNIVERSITY.

In the event the PURCHASER receives a request to release the data referred to in this Article, the PURCHASER shall

must immediately notify the COLLEGE/UNIVERSITY. The COLLEGE/UNIVERSITY will give the PURCHASER instructions concerning the release of the data to the requesting party before the data is released.

XIII. RIGHTS IN ORIGINAL MATERIALS. The COLLEGE/UNIVERSITY shall own all rights, including all intellectual property rights, in all original materials, including any curriculum materials, inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically or magnetically recorded materials, and other work in whatever form, developed by the COLLEGE/UNIVERSITY and its employees individually or jointly with others or any agent PURCHASER in the performance of its obligations under this contract. This provision shall not apply to the following materials:

XIV. JURISDICTION AND VENUE. This contract and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

XV. OTHER PROVISIONS

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

PURCHASER
PURCHASER certifies that the appropriate persons have executed this contract on behalf of PURCHASER as required by applicable articles, by laws, resolutions, or ordinances.

by: [authorized signature]

Title:

Date:

by: [authorized signature]

Title:

Date:

MINNESOTA STATE COLLEGES AND UNIVERSITIES
Mesabi Range Community & Technical College - Eveleth Campus

by: [authorized college/university signature]

Title:

Date:



Legislation Details (With Text)

File #: 11-1239 **Version:** 1 **Name:** 2011 Electric Golf Cart Quotes
Type: Agenda Item **Status:** Consent Agenda
File created: 1/18/2011 **In control:** Golf Course
On agenda: 1/24/2011 **Final action:**
Title: Authorization to seek Golf Cart Quotes

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Authorization to seek Golf Cart Quotes

Body

Background Information:

The Pokegama Golf Board and staff are requesting council authorization to seek competitive quotes for the purchase of 25 (twenty-five) year model 2011 electric golf carts. The estimated price of the carts is \$90,000 which allows for competitive quotes. The threshold for bid specs is \$100,000.

The criteria for selecting a vendor will include price, vehicle features and options, maintenance history of vehicle type selected, and references.

Initial payment for the carts will be from funds borrowed from the City General Fund. The golf course will then repay the city at an interest rate higher than what the city would earn in current investments. Repayment will be over a five year period.

Staff Recommendation:

Authorize city staff to seek quotes as noted above

Requested City Council Action

Consider authorizing city staff to seek quotes for the purchase of 25, 2011 Electric Golf Carts. The estimated price of the carts is \$90,000.



Legislation Details (With Text)

File #:	11-1240	Version:	1	Name:	Terms and Conditions for Use of Subscription Material with Lexipol LLC.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	1/18/2011	In control:		In control:	Police
On agenda:	1/24/2011	Final action:		Final action:	
Title:	Authorize the Police Chief to sign the Terms and Conditions for Use of Subscription Material with Lexipol LLC.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Lexipol				

Date	Ver.	Action By	Action	Result
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Title

Authorize the Police Chief to sign the Terms and Conditions for Use of Subscription Material with Lexipol LLC.

*Body***Background Information:**

At a 2010 Policy Ordinance and Review meeting, the police department presented to the council the concept of a web based policy manual with Lexipol LLC. The Lexipol system has helped public safety agencies reduce risk and stay ahead of litigation trends, while communicating clear and concise policy guidance to employees.

It was agreed that the current police department policy is in need of updating and the Lexipol web based manual is a viable option if budgeted. In the 2011 police department budget, the police department has budgeted for the implementation of Lexipol. As part of the implementation process, the police department must sign a terms and condition for use form. The police department would like to move forward with this project and is seeking council action to sign the attached terms and conditions.

Requested City Council Action

Please consider authorizing the Police Chief to sign the Terms and Conditions for use of Subscription Material with Lexipol LLC.

RESEARCH DESIGN

II. DESCRIPTION OF SERVICES

II. MEMBER ACCOUNT PASSWORDS AND SECURITY

Agent may use any other account's account at any time, as Agent's password and user name are the same for all the accounts. The possibility of misuse through the system has not changed in which means any of our users transfer their password to other individuals, significant or not, use of single user name and password (including, but not limited to, signification of a single user to be a password on multiple accounts) could result in misbehavior of that password.

Any attempt to be given to the public should be kept to a minimum at the utmost extent of the Agency to the public. The Agency is not to be given to the public.

4-11-1964

amounts past sixty (60) days from due date shall accrue interest at one (1%) percent per month for past due accounts. Invoices are sent thirty (30) days previous to the subscription start date and anniversary date thereafter. All payments are applied to the oldest balance.

VI. PRIVACY POLICY

Lexipol shall keep all information Agency provides confidential and private unless required to provide information in accordance with an order from a court of competent jurisdiction. Agency acknowledges Lexipol may provide view only access and summary information to the Agency's affiliated Risk Management Authority, Insurance Pool or Group if they have provided an economic subsidy. Because security is important to Lexipol and our users, Lexipol will always make reasonable efforts to ensure the security of Lexipol's systems. Lexipol employs security systems to protect the information Lexipol receives from Agency's users. The Lexipol Policy Website uses Secure Socket Layer (SSL) Protocol for browsers that support 128-bit encryption (such as Microsoft Internet Explorer 5 and greater). SSL encrypts information as it travels between customer and Lexipol. Please be aware that Internet data transmission is not always 100% secure and Lexipol cannot warrant that information Agency transmits utilizing Lexipol's Service or Website is 100% secure.

VII. APPLICATION OF LAW AND JURISDICTION

Agency agrees that any claim, action, or proceeding arising out of these Terms and Conditions of Use, or Agency's use of the Website, shall be governed by and construed in accordance with the laws of the State of Delaware applicable to contracts to be wholly performed therein, and any action based on or alleging a breach of this Agreement must be brought in a state or federal court in Delaware. This Agreement shall be governed and interpreted pursuant to the laws of the State of Delaware, United States of America, notwithstanding any principles of conflicts of law.

VIII. INDEMNIFICATION

Agency understands that Lexipol and its agents, employees and representatives have developed policy guidelines and content in a good faith effort to comply with all applicable statutes, case law and industry standards in effect at the time such policies were approved and adopted by Agency. Agency acknowledges that Lexipol shall not be responsible for updating these policies to adhere to subsequent changes in the law or other conditions and those changes and updates will only be provided by Lexipol as a part of an annual subscription. While Lexipol has made a good faith effort to develop all policies and training in accordance with existing law and standards, Agency acknowledges that neither Lexipol nor any of its agents, attorneys, employees or representatives are obligated to provide legal representation, defense, or indemnification for any litigation in which said policies are subject to challenge.

To the fullest extent permissible under applicable law, and except as otherwise herein, Lexipol and/or other persons creating or transmitting the information and the service will in no event be liable to Agency or anyone else for any direct, indirect, consequential, incidental, special, exemplary, or punitive damages for the information, even if Lexipol or other persons creating or transmitting the information or the service shall have been advised of the possibility of such damages. To the fullest extent permitted by law, Lexipol or other persons creating or transmitting the service and the information shall have no responsibility or liability to Agency or anyone else under any tort, contract, negligence, strict liability, products liability or other theory with respect to any subject matter of this agreement or terms and conditions of use thereto with the exception of liability resulting from a finding of gross negligence, and/or willful and wanton conduct of Lexipol.

IX. COPYRIGHT

Agency expressly acknowledges and agrees that each and every policy provided by Lexipol, its agents, employees, and representatives including, but not limited to, all updates, revisions the entire Policy Manual(s), Supplemental Policy Publications and/or Procedure Manuals, and Daily Training Bulletins purchased from Lexipol were expressly created for Agency's exclusive use. Agency further agrees that all policy, update, revision or Daily Training Bulletins originally provided by Lexipol are protected under copyright agreements and may not be sold. Nothing in this statement is intended to prohibit or restrict Agency from access and reproduction for department functions and providing any policies contained within the Policy Manual(s) pursuant to and authorized by a request under the Public Records Act, pursuant to Court order or any other lawful process.

X. DISCLAIMER OF WARRANTIES

The service and all information is provided "as is" without warranties, express or implied, or representations of any kind whatsoever. There shall be no warranties of merchantability, fitness for a particular use, non-infringement of proprietary rights, enjoyment of the information or service, system integration, or accuracy of the information. To the fullest extent permitted by law, Lexipol disclaims any warranties for the security, reliability, timeliness, and performance of the information and the service. The entire risk as to satisfactory quality, performance, accuracy and effort is with Agency.

Some jurisdictions do not allow the disclaimer of implied warranties. In such jurisdictions, the foregoing disclaimers may not apply to Agency insofar as they relate to implied warranties. In those jurisdictions Lexipol shall use its best efforts, including industry standards of care, to insure satisfactory quality, performance and accuracy.

XI. NON-WAIVER AND SEVERABILITY

Lexipol's failure to exercise any right or provision of this Agreement shall not constitute a waiver of such right or provision. If a court of competent jurisdiction holds any provision of this Agreement to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provision, and agree that the other provisions of this Agreement remain in full force and effect.

XII. POLICY ADOPTION

The Agency hereby agrees and certifies that any and all policies developed and provided by LEXIPOL LLC and its agents, employees and representatives have been individually reviewed, customized and adopted for the exclusive use of the AGENCY. It is further acknowledged and agreed that LEXIPOL LLC and its agents, employees and representatives shall not be considered "policy makers" in any legal or other sense and that, upon acceptance of the policy manual(s) and execution of this Agreement, the chief executive of the AGENCY for all purposes be considered the "policy maker" with regard to each and every policy contained in said manual.

XIII. TERMINATION

This Subscription Agreement may be terminated at the annual anniversary date of the subscription period by written notice to the other party at least 30 days preceding the subscription anniversary date.

Agency is purchasing the following service(s):

POLICY SUBSCRIPTIONS:	
Policy Manual	<input checked="" type="checkbox"/>
<u>Supplemental Publications</u>	
Custody Manual	<input type="checkbox"/>

TRAINING SUBSCRIPTIONS:	
Daily Training Bulletins (DTB)	<input checked="" type="checkbox"/>
National Daily Training Bulletins (NDTB)	<input type="checkbox"/>
Custody Daily Training Bulletins (CDTB)	<input type="checkbox"/>

Please complete all fields and place N/A where applicable.

(Chief/Sheriff Name)	(Title)	(Chief/Sheriff Email)	(Chief/Sheriff Direct Phone)
JAMES DENNY	Chief	jdenny@ci.grand-rapids.mn.us	218-326-7653
(Custody Facility Manager Name)	(Title)	(Custody Fac. Mgr Email)	(Custody Fac. Mgr Direct Phone)
Grand Rapids Police Department			
(Name of Agency as you want it to appear on the manual)			
420 N. Pokegama Ave Grand Rapids, MN 55744 ITASA			
(Agency Street Address)	(City)	(State)	(Zip Code) (County)
(Custody Street Address – If different)	(City)	(State)	(Zip Code) (County)
(Billing Address if different from above)	(City)	(State)	(Zip Code)
(Agency Phone)	(Fax)	(Email)	
218-326-3464	218-326-7610		
League of Minnesota Cities			
(Risk Management Group / Insurance Pool)		(Accreditation Agency)	
18		12/31	
(No. of Authorized Sworn Officers)	(If Custody – No. of Beds)	(Agency Fiscal Year End)	(Agency Website)
JEFF CARLSON	Sgt.	218-326-3464	jcarlson@ci.grand-rapids.mn.us
(Policy Primary user full Name)	(Title)	(Policy Primary User Phone)	(Policy Primary User Email)
(Custody Primary user full Name)	(Title)	(Custody Primary User Phone)	(Custody Primary User Email)
337			
(Policy Unique User ID number for system access; 2-5 digits i.e. (badge number, employee number))			
(Custody Unique User ID number for system access; 2-5 digits i.e. (badge number, employee number))			

The subscription agreement is authorized and approved by:

(Name of Authorized Signer)	(Title)	(Email, Authorized Signer)	(Phone, Authorized Signer)
JAMES DENNY	Chief of Police	jdenny@ci.grand-rapids.mn.us	218-326-7653
Authorized Agency Signature		Date	
James Denny		01/04/11	

Please return all four (4) pages via fax, email or send to:
 Fax: (949) 484-4443 - Email: contracts@lexipol.com
 Send: Lexipol LLC, 6 B Liberty, Suite 200, Aliso Viejo, CA 92656



Legislation Details (With Text)

File #: 11-1250 **Version:** 1 **Name:** Mt Itasca \$15,000 contribution
Type: Agenda Item **Status:** Consent Agenda
File created: 1/19/2011 **In control:** Finance
On agenda: 1/24/2011 **Final action:**
Title: Consider approving contribution of \$15,000 to the Mt. Itasca Ski Area.

Sponsors:

Indexes:

Code sections:

Attachments: [Mt. Itasca request letter](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approving contribution of \$15,000 to the Mt. Itasca Ski Area.

Body

Background Information:

Attached is a letter from Jon Denney, President of the Itasca Ski and Outing Club. He is requesting support for the Mt. Itasca Ski Area. The 2011 budget includes a \$15,000 contribution to Mt. Itasca Ski Area.

Requested City Council Action

Consider approving a contribution of \$15,000 to the Mt. Itasca Ski Area.

200 Mt. Itasca Road
P.O. Box 553
Coleraine, MN 55722

www.MtItasca.com

Spreading the thrill of skiing goes through support with our support

January 10, 2011

Shirley Miller
City of Grand Rapids
420 N. Pokegama Ave.
Grand Rapids, MN 55744

Dear Shirley,

On behalf of Itasca Ski & Outing, I would like to request the \$15,000 support for Mt. Itasca Ski Area. These funds along with support provided by Itasca County, the City of Coleraine, and The Greenway Joint Recreation Board, Mt. Itasca will continue to support local winter sporting activities for area families as well as promote many large events that continue to create substantial economic impact to the area.

Since I met with the Grand Rapids Council last fall, we have developed a five year business plan. Our goal is to work towards a sustainable, self-supporting operation through upgraded facilities and new programs and events. I look forward to reviewing this plan with the City Council in the near future.

Thank you again for your support.

Sincerely,

Jon Benney
President
Itasca Ski & Outing Club
218-248-9749



Legislation Details (With Text)

File #:	11-1251	Version:	1	Name:	CP 2011-4 Easement Purchases
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	1/19/2011	In control:		In control:	Engineering
On agenda:	1/24/2011	Final action:		Final action:	
Title:	Purchase of Permanent Easements related to CP 2011-4, Horseshoe/Isleview Reconditioning Project.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1-24-11 Attachment CP 2011-4 1.pdf				
	1-24-11 Attachment CP 2011-4 2.pdf				
	1-24-11 Attachment CP 2011-4 3.pdf				

Date	Ver.	Action By	Action	Result
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Title

Purchase of Permanent Easements related to CP 2011-4, Horseshoe/Isleview Reconditioning Project.

Body

Background Information:

Attached are four executed purchase agreements and easement documents related to CP 2011-4, Horseshoe/Isleview Reconditioning Project. These easements are necessary for the drainage and road improvements in the project corridor. The property owners and payments are: 1) Larry and Katheleen Walstad - \$2,562.00; 2) Monell Monson - \$2,760.00; 3) Daniel and Jean Anderson - \$2,291.00; and 4) Michaela Smith - \$2,111.00. The value of the easements has been determined by Pat Pollard.

Staff Recommendation:

City staff is recommending the approval of the attached purchase agreements and easement documents related to CP 2011-4, Horseshoe/Isleview Reconditioning Project.

Requested City Council Action

Consider the approval and payment of purchase agreements and permanent easements to 1) Larry and Katheleen Walstad - \$2,562.00; 2) Monell Monson - \$2,760.00; 3) Daniel and Jean Anderson - \$2,291.00; and 4) Michaela Smith - \$2,111.00 related to CP 2011-4, Horseshoe/Isleview Reconditioning Project.

OFFER LETTER

January 6, 2011

Daniel D. and Jean Anderson
106 Reserve Drive
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction along the Isleview Road Project 2011-4

Dear Daniel D. and Jean Anderson:

The City of Grand Rapids hereby submits to you an offer of [REDACTED] which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant you'd like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.325.7818.

[REDACTED]

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Patrick Pollard
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



Daniel D. Anderson, Grantor



Jean Anderson, Grantor

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE made and entered into this 5th day of January, 2011 by and between Daniel D. and Jean Anderson, Husband and Wife, of Grand Rapids, Minnesota, as Grantors and The City of Grand Rapids, a political subdivision and road authority of the State of Minnesota, as Grantee.

WITNESSETH that whereas said Grantors are the fee simple owners of a tract of land in the County of Itasca, State of Minnesota, described as follows:

Exhibit N
Daniel D. and Jean Anderson
Parcel # 91-030-4307

EXISTING LEGAL DESCRIPTION (From Itasca County GIS Website)

The West 350.00 feet of the South 130.00 feet of the North 630.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

NOW THEREFORE, Grantor, in consideration of One Dollar (\$1.00) and other good and valuable consideration, to them in hand paid by said Grantee, the receipt of which is hereby acknowledged, hereby grant to said Grantee, its successors and assigns, a **permanent easement** for the purpose of providing public services and infrastructure within the perpetual easement described as follows:

PERMANENT EASEMENT

The West 40.00 feet of the South 130.00 feet of the North 630.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

Grantor, for their heirs, executors and administrators, do covenant with the Grantee, its successors and assigns, that they are the owner of said lands and have good right to convey an easement and option in manner and form herein, and the same is free from all encumbrances.

Grantor agrees that all rights, title, interests and privileges granted to Grantee by this Agreement shall run with the land and shall be binding upon and inure to the benefit of the parties, their respective heirs, executors, administrators, successors, assigns, and legal representatives.

Grantee agrees that the Grantor shall have the right to grant other non-exclusive easements in, along or upon the easement premises, provided however that:

1. Any other such easements shall be subject to the easement granted to Grantee by this Agreement; and

2. Grantee shall have first consented in writing to the terms, nature and location of any such other easements to determine that the easements do not interfere with Grantee's rights granted by this Agreement.

Grantor reserves the right to use the easement premises in any manner that will not prevent or interfere with the rights granted to Grantee by this Agreement, provided however, that Grantor shall not obstruct or permit the obstruction of the easement premises at any time without the express prior written consent of the Grantee.

TO HAVE AND TO HOLD SAID EASEMENT, unto said Grantee, its assigns and successors, as appurtenant to said land.

IN WITNESS WHEREOF, said Grantors has hereunto set their hands and seals the date and year first above written.


Daniel D. Anderson, Grantor


Jean Anderson, Grantor

STATE OF MINNESOTA

COUNTY OF ITasca



On this 22 day of January, 2012, before me a Notary Public within and for said County and State, personally appeared, Daniel D. and Jean Anderson, to me known to be the persons described in and who acknowledged the foregoing instrument, and acknowledged that they executed the same as their free act and deed.


Notary Public

THIS DOCUMENT WAS DRAFTED BY:
Patrick Pollard
Engineering Tech.
City of Grand Rapids
420 Pokegama Ave. N.
Grand Rapids, MN 55744

12/10/2010 10:00:33 AM SEH FILE P:\FJ\GRANDRAPIDS\Exhibits\EXHIBIT N\ANDERSON E-W.dgn

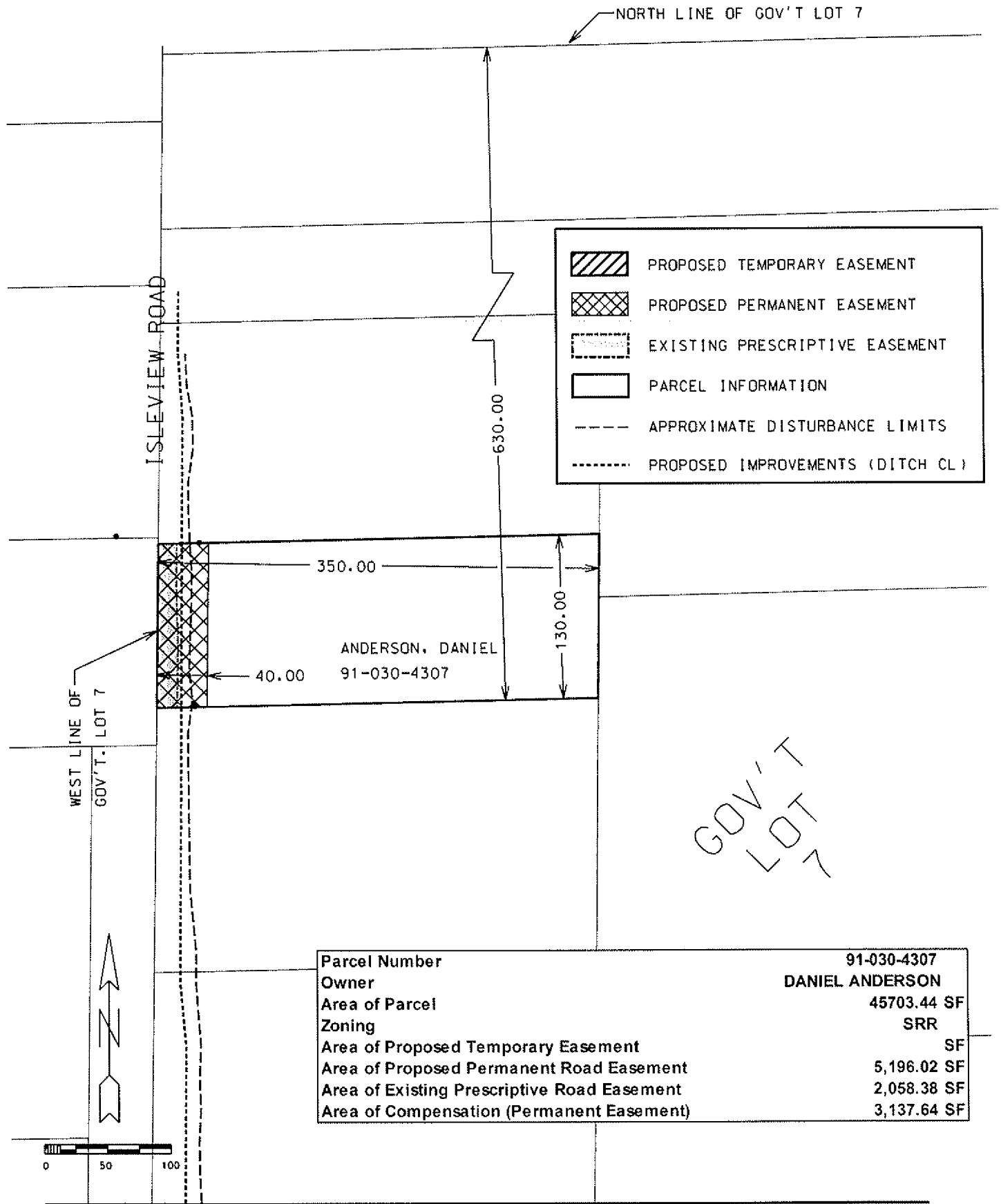


EXHIBIT N
ANDERSON EASEMENT
GRAND RAPIDS, MINNESOTA



City of Grand Rapids
1500 W. Fulton Avenue

1500 W. Fulton Avenue, Grand Rapids, MI 49503-1500

OFFICE LETTER

January 6, 2011

Michael J. Smith
1623 Islevew Road
Grand Rapids, MI 49544

In reply refer to: **Purchasing Easement for construction along the Islevew Road Project 2011-4**

Dear Michael J. Smith:

The City of Grand Rapids hereby submits to you an offer [redacted] which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the Islevew Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.326.7615.

[REDACTED]

This letter is furnished to inform you of proceedings and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,


By Patrick Poirier
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.


Michaela J. Smith, Grantor

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE made and entered into this 5th day of January, 2011 by and between Michaela I. Smith, a single person, of Grand Rapids, Minnesota, as Grantor and The City of Grand Rapids, a political subdivision and road authority of the State of Minnesota, as Grantee.

WITNESSETH that whereas said Grantor is the fee simple owner of a tract of land in the County of Itasca, State of Minnesota, described as follows:

Exhibit L
Michaela I. Smith
Parcel No. 91-030-4309

EXISTING LEGAL DESCRIPTION

The West 350.00 feet of the South 210.00 feet of the North 840.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.
Subject to reservations, restrictions and easements as the same appear of record.

NOW THEREFORE, Grantor, in consideration of One Dollar (\$1.00) and other good and valuable consideration, to them in hand paid by said Grantee, the receipt of which is hereby acknowledged, hereby grant to said Grantee, its successors and assigns, a **permanent easement** for the purpose of providing public services and infrastructure within the perpetual easement described as follows:

PERMANENT EASEMENT

The West 40.00 feet of the South 210.00 feet of the North 840.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

Grantor, for their heirs, executors and administrators, do covenant with the Grantee, its successors and assigns, that they are the owner of said lands and have good right to convey an easement and option in manner and form herein, and the same is free from all encumbrances.



2011-2012 BUDGET

100 NORTH HARRISDALE AVENUE, SUITE 200, GRAND RAPIDS, MI 49503-1000

OFFER LETTER

January 6, 2011

Monell M. Monson
1537 Islander Road
Grand Rapids, MI 49544

Re: Reply letter to Purchasing Easement for construction along the Islander Road Project 2011-4

Dear Monell M. Monson:

The City of Grand Rapids hereby submits to you an offer of [REDACTED] which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the Islander Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with all executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.328.7618.

[REDACTED]

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,


By Peter Pollard
Chairman of the Board

Receipt is acknowledged in original of this letter, enclosures and attachments mentioned herein.


Merrill N. Monson, Officer

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE made and entered into this 6th day of January, 2011 by and between Monell M. Monson, a single person, of Grand Rapids, Minnesota, as Grantor and The City of Grand Rapids, a political subdivision and road authority of the State of Minnesota, as Grantee.

WITNESSETH that whereas said Grantor is the fee simple owner of a tract of land in the County of Itasca, State of Minnesota, described as follows:

Exhibit O
Monell M. Monson
Parcel # 91-030-4305

EXISTING LEGAL DESCRIPTION (From Itasca County GIS Website)

The West 350.00 feet of the South 175.00 feet of the North 500.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

NOW THEREFORE, Grantor, in consideration of One Dollar (\$1.00) and other good and valuable consideration, to them in hand paid by said Grantee, the receipt of which is hereby acknowledged, hereby grant to said Grantee, its successors and assigns, a **permanent easement** for the purpose of providing public services and infrastructure within the perpetual easement described as follows:

PERMANENT EASEMENT

The West 40.00 feet of the South 175.00 feet of the North 500.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

Grantor, for their heirs, executors and administrators, do covenant with the Grantee, its successors and assigns, that they are the owner of said lands and have good right to convey an easement and option in manner and form herein, and the same is free from all encumbrances.

Grantor agree that all rights, title, interests and privileges granted to Grantee by this Agreement shall run with the land and shall be binding upon and inure to the benefit

of the parties, their respective heirs, executors, administrators, successors, assigns, and legal representatives.

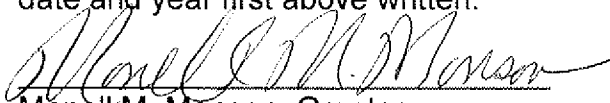
Grantee agrees that the Grantor shall have the right to grant other non-exclusive easements in, along or upon the easement premises, provided however that:

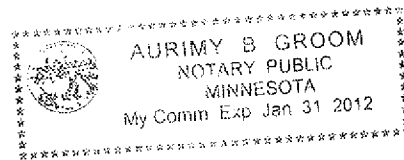
1. Any other such easements shall be subject to the easement granted to Grantee by this Agreement; and
2. Grantee shall have first consented in writing to the terms, nature and location of any such other easements to determine that the easements do not interfere with Grantee's rights granted by this Agreement.

Grantor reserve the right to use the easement premises in any manner that will not prevent or interfere with the rights granted to Grantee by this Agreement; provided, however, that Grantor shall not obstruct or permit the obstruction of the easement premises at any time without the express prior written consent of the Grantee.

TO HAVE AND TO HOLD SAID EASEMENT, unto said Grantee, its assigns and successors, as appurtenant to said land.

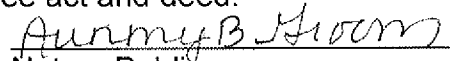
IN WITNESS WHEREOF, said Grantors has hereunto set their hands and seals the date and year first above written.


Monell M. Monson, Grantor



STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

On this 12th day of January, 2011, before me a Notary Public within and for said County and State, personally appeared, Monell M. Monson, to me known to be the person(s) described in and who acknowledged the foregoing instrument, and acknowledged that they executed the same as their free act and deed.


Notary Public

THIS DOCUMENT WAS DRAFTED BY:
Patrick Pollard
Engineering Tech.
City of Grand Rapids
420 Pokegama Ave. N.
Grand Rapids, MN 55744

2/10/2010 10:01:38 AM SEH FILE P:\FUNG\GRAND\117075\CAO\Exhibits\EXHIBIT O_MONSON B-W.dgn

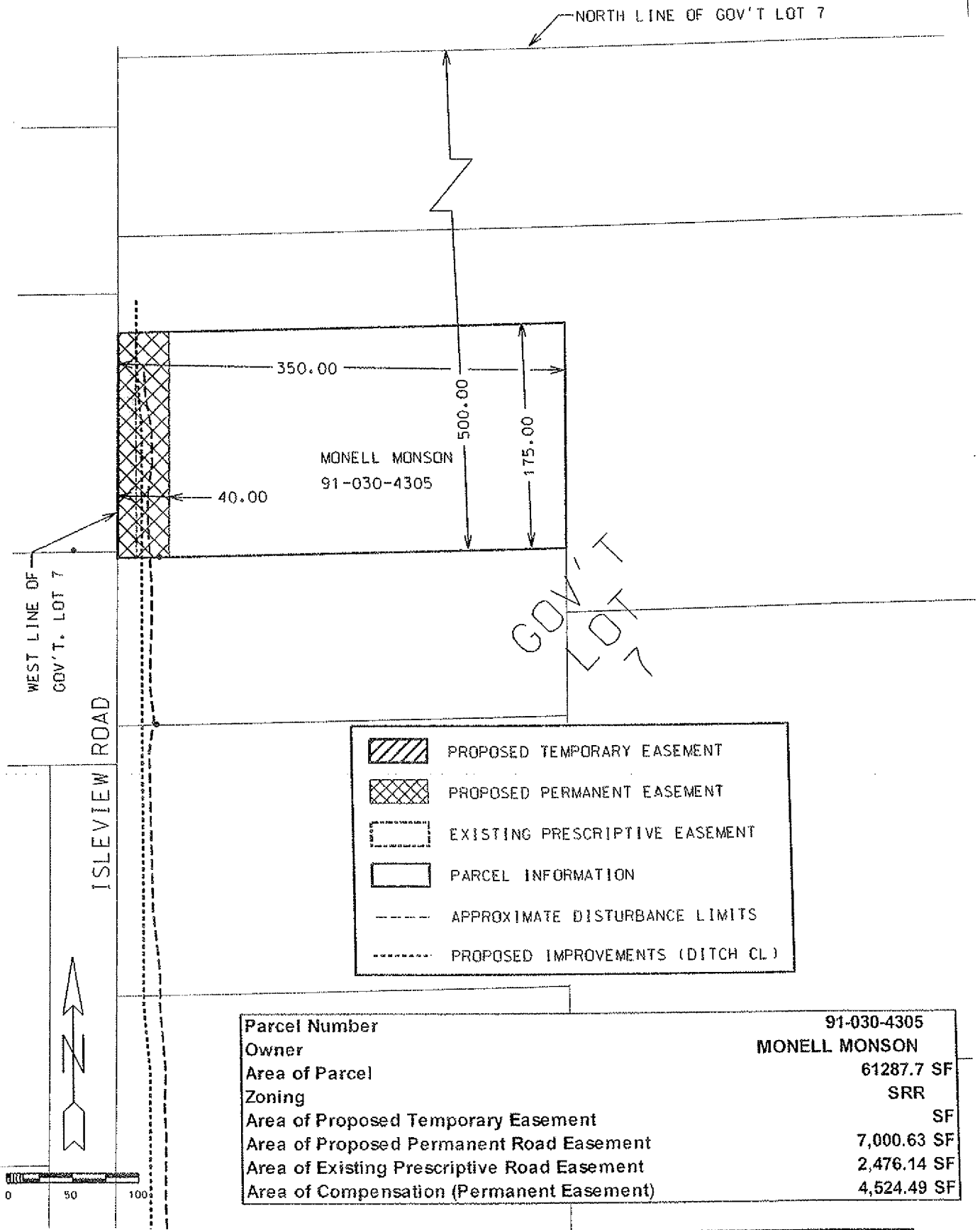


EXHIBIT O
MONSON EASEMENT
GRAND RAPIDS, MINNESOTA

OFFER LETTER

January 8, 2011

Larry R. and Elizabeth E. Walstad
1625 Isleview Road
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction along the Isleview Road Project 2011-4

Dear Larry R. and Elizabeth E. Walstad:

The City of Grand Rapids hereby submits to you an offer of [REDACTED] which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$800 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what tax consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.328.7646.

[REDACTED]

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,


By Patrick Pollard
Engineer-in-Chief

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.


Larry R. Walsias, Grantor


Elizabeth E. Walsias, Grantor


PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE made and entered into this 5th day of January, 2011 by and between Larry R. and ~~Elizabeth E.~~ *Kathleen* Walstad, of Grand Rapids, Minnesota, as Grantors and The City of Grand Rapids, a political subdivision and road authority of the State of Minnesota, as Grantee.

WITNESSETH that whereas said Grantors are the fee simple owners of a tract of land in the County of Itasca, State of Minnesota, described as follows:

Exhibit K *Kathleen*
Larry R. and ~~Elizabeth E.~~
Parcel No. 91-030-4306

EXISTING LEGAL DESCRIPTION

The West 350.00 feet of the South 195.00 feet of the North 1035.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

Subject to reservations, restrictions and easements as the same appear of record.

NOW THEREFORE, Grantors, in consideration of One Dollar (\$1.00) and other good and valuable consideration, to them in hand paid by said Grantee, the receipt of which is hereby acknowledged, hereby grant to said Grantee, its successors and assigns, a **permanent easement** for the purpose of providing public services and infrastructure within the perpetual easement described as follows:

PERMANENT EASEMENT

The West 45.00 feet of the South 195.00 feet of the North 1035.00 feet of Government Lot 7, Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota.

Grantors, for their heirs, executors and administrators, do covenant with the Grantee, its successors and assigns, that they are the owner of said lands and have good right to convey an easement and option in manner and form herein, and the same is free from all encumbrances.

Grantors agree that all rights, title, interests and privileges granted to Grantee by this Agreement shall run with the land and shall be binding upon and inure to the benefit of the parties, their respective heirs, executors, administrators, successors, assigns, and legal representatives.

Grantee agrees that the Grantors shall have the right to grant other non-exclusive easements in, along or upon the easement premises, provided however that:

1. Any other such easements shall be subject to the easement granted to Grantee by this Agreement; and
2. Grantee shall have first consented in writing to the terms, nature and location of any such other easements to determine that the easements do not interfere with Grantee's rights granted by this Agreement.

Grantors reserve the right to use the easement premises in any manner that will not prevent or interfere with the rights granted to Grantee by this Agreement; provided, however, that Grantors shall not obstruct or permit the obstruction of the easement premises at any time without the express prior written consent of the Grantee.

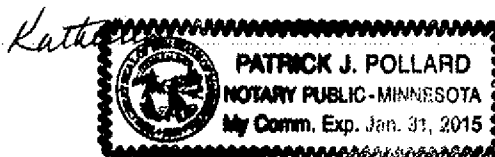
TO HAVE AND TO HOLD SAID EASEMENT, unto said Grantee, its assigns and successors, as appurtenant to said land.

IN WITNESS WHEREOF, said Grantors have hereunto set their hands and seals the date and year first above written.

Larry R. Walstad
Larry R. Walstad, Grantor

Kathleen E. Walstad
Elizabeth E. Walstad, Grantor

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

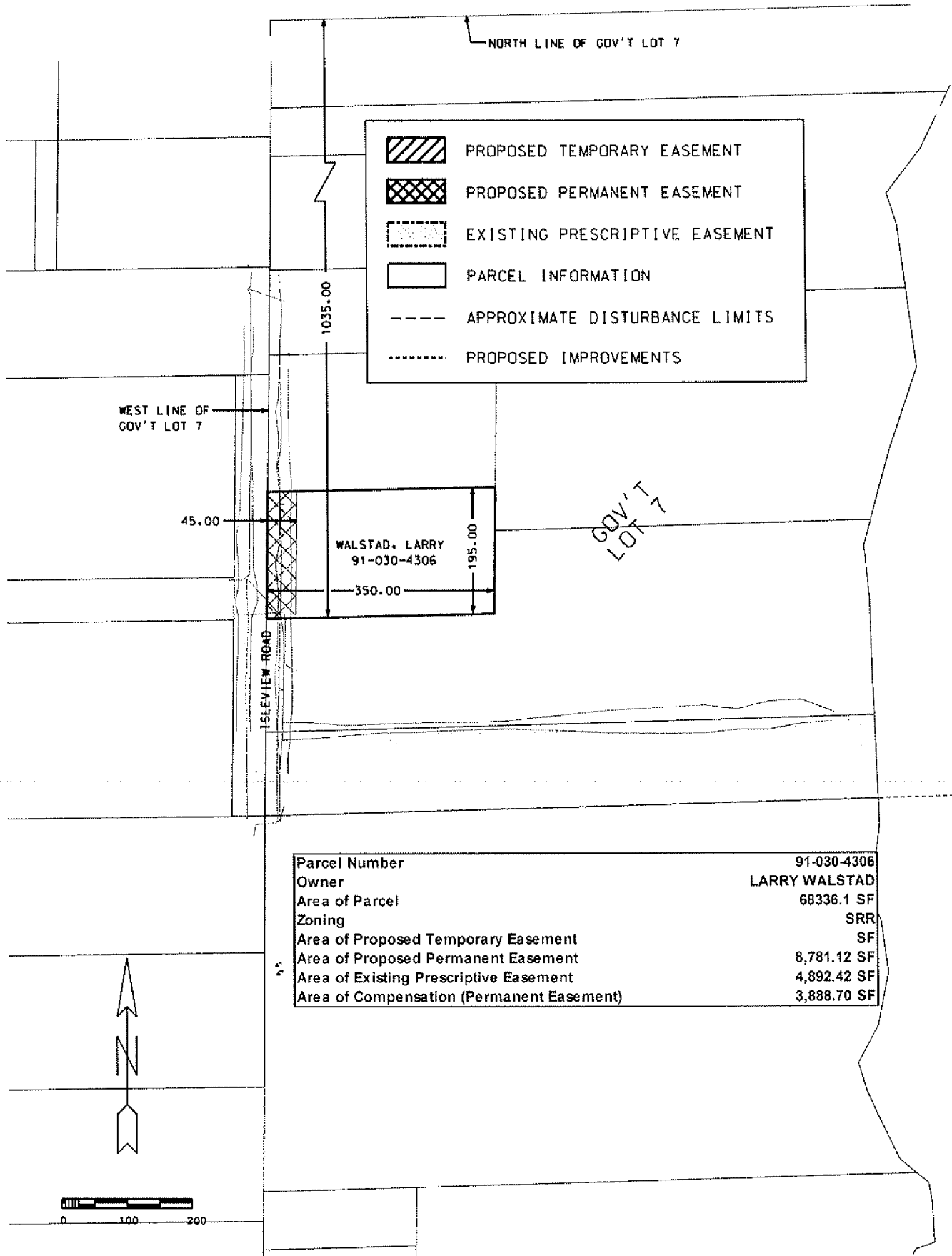


On this 7th day of Jan, 2014, before me a Notary Public within and for said County and State, personally appeared, Larry R. and Elizabeth E. Walstad, to me known to be the person(s) described in and who acknowledged the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

Patrick J. Pollard
Notary Public

THIS DOCUMENT WAS DRAFTED BY:
Patrick Pollard
Engineering Tech.
City of Grand Rapids
420 Pokegama Ave. N.
Grand Rapids, MN 55744

8/10/2010 8:53:08 AM SEH FILE P:\F\J\G\GRAND\11075\CAD\Exhibits\EXHIBIT K_WALSTAD_B-W.dgn



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~~238-578~~
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246026

EXHIBIT K
WALSTAD EASEMENT
GRAND RAPIDS, MINNESOTA



Legislation Details (With Text)

File #: 11-1252 **Version:** 1 **Name:** GIS Maintenance Agreements
Type: Agenda Item **Status:** Consent Agenda
File created: 1/19/2011 **In control:** Engineering
On agenda: 1/24/2011 **Final action:**
Title: Purchase Budgeted GIS Software Maintenance Agreement

Sponsors:

Indexes:

Code sections:

Attachments: [1-24-11 Attachment GIS Software.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Purchase Budgeted GIS Software Maintenance Agreement

Body

Background Information:

The Engineering, Community Development and Public Works Departments utilize ArcView GIS programs on an hourly basis. This program contains numerous information regarding public infrastructure, parcel data information, easement and vacation locations, etc. It is the most powerful, cost effective, tool that the three departments use.

The maintenance agreement allows the City to keep continuously updated on the GIS software on 11 computers and two GPS units for 1 year.

The total cost to the departments is:

Engineering	\$ 3,767.38
Community Development	\$ 1,603.12
Public Works	\$ 1,814.78
Storm Water Utility	\$ 1,742.12

These upgrades are budgeted in the 2009 budget. The price is per the State of Minnesota MPA.

Staff Recommendation:

City staff is recommending the purchase of the maintenance agreement from ESRI.

Requested City Council Action

Consider approval of the purchase of GIS software maintenance agreement from ESRI in a total amount of \$8,927.40.



esri

380 New York Street
Redlands, CA 92371
Phone 909 793-2430 ext 220
Fax 909 793-4001

Quotation
Page 3

Date 10/07/2010

Quotation Number: 2544446

Item Qty Material

Unit Price

Extended Price

we warrant that, for the duration of the term of this quotation, we will not sell any other product or service to you, or any of your employees, that is similar to the product or service described in this quotation.

we warrant that, for the duration of the term of this quotation, we will not sell any other product or service to you, or any of your employees, that is similar to the product or service described in this quotation.

if your organization is a U.S. Federal, State, or local government agency, or a non-profit organization, or a company that has been designated as a "small business" under the Small Business Administration (SBA) regulations, we warrant that we will not sell any other product or service to you, or any of your employees, that is similar to the product or service described in this quotation.

if you choose to purchase our products, you will receive the best price available to you, and we warrant that we will not sell any other product or service to you, or any of your employees, that is similar to the product or service described in this quotation.

this quotation is subject to the terms and conditions of our standard license agreement, which are available at www.esri.com/legal, which are incorporated by reference. These terms and conditions apply to all products and services sold by Esri, and are subject to change without notice. We warrant that we will not sell any other product or service to you, or any of your employees, that is similar to the product or service described in this quotation.

in order to receive products, please reference the quotation number on any/all applicable third party documents (e.g., PO, invoice, etc.) as your ordering document.

by signing below, you are authorizing Esri to have a software expert located in the amount of \$1,000.00, plus other fee, if applicable.

please check one of the following:

☐ I agree to pay any applicable sales tax.

☐ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

This quotation is valid for 90 days and is subject to your Esri License Agreement. The quotation information is proprietary and may not be copied or released other than for the express purpose of system selection and purchase. This information is not to be used for any other purpose without consent from Environmental Systems Research Institute, Inc. (ESRI).

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is shown as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the expiration of this quotation. Your organization is tax exempt or pays sales tax directly, then prior to buying, your organization must pay to Esri with a copy of a current tax exemption certificate issued by your state taxing authority for the given jurisdiction.

Issued By: Nicholas Twomb

Ext: 2047

Page 3

To complete your order, please reference your business number and the quotation number on the purchase order.



esri

1000 East 10th Avenue
Redlands, CA 92373
909-792-2200
www.esri.com

Quotation
Page 1

Date: 10/07/2010 Quotation Number: 2544461 Customer Number: 21657
Item: City Manager Unit Price Extended Price

Please reference our prior quotation dated 09/21/2010 for the purchase of the City Manager. This quotation is for the City Manager only and does not include the City Manager's fee. The City Manager's fee is a fixed amount of \$1,000.00 per year for reporting purposes.

Signature of Authorized Representative Date

Print Name (Last, First, Middle) Title

This quotation is valid for 90 days and is subject to our standard terms and conditions. The City Manager's fee is a fixed amount of \$1,000.00 per year for reporting purposes. This quotation is for the City Manager only and does not include the City Manager's fee. The City Manager's fee is a fixed amount of \$1,000.00 per year for reporting purposes.

An estimate sales and price tax has been calculated as of the date of this quotation and is merely provided as a convenience for your information only. This estimate is not to be used for any other purpose. If you are not a resident of the City of Redlands, please provide us with a copy of your current tax certificate so we can provide you with the correct information.

Issued by: Deborah Twine Date: 10/07/2010 Location:

This quotation is valid for 90 days and is subject to our standard terms and conditions. The City Manager's fee is a fixed amount of \$1,000.00 per year for reporting purposes.



esri

3801 New York Street
Redlands, CA 92371
Phone: (909) 794-2500
Fax: (909) 794-2501

Quotation
Page 2

Date: 10/07/2010

Quotation Number: 2544457

Item	Qty	Material	Unit Price	Extended Price
End Date: 01/22/2012				
3010	1	Acad/Std Single Lic Secondary Maintenance Start Date: 01/22/2011 End Date: 01/22/2012	300.00	300.00
3010	2	Acad/Std Engine Runtime without Extension Maintenance Start Date: 01/22/2011 End Date: 01/22/2012	100.00	200.00
3010	1	Acad/Std Maintenance Start Date: 01/22/2011 End Date: 01/22/2012	280.00	280.00
3010	1	Acad/Std Maintenance Start Date: 04/01/2011 End Date: 01/22/2012	203.38	203.38
			Subtotal	1,083.38
			Estimated Taxes	200.00
			Total	1,283.38

SUBTOTAL: 1,083.38 TAXES: 200.00

Shipping: 200.00
Total: 1,283.38
Cash: 1,283.38
Change: 0.00
Total: 1,283.38

This document is a quotation only and does not constitute an offer. The quotation is valid only for the purpose of quotation and purchase order. This information may not be used to create a contract or for any other purpose without the prior written consent of Esri. Esri is not responsible for any errors or omissions in this quotation.

Any information contained herein is the property of Esri and is not to be distributed or used for any other purpose without the prior written consent of Esri. Esri is not responsible for any errors or omissions in this quotation.

Issued by: Nicholas Tychig

10/22/10

2544457

To expedite your order, please reference your customer number and this quotation number on your purchase order.



380 New York Street
Redlands, CA 92373
Phone: 909-773-2520
Fax: 909-773-2500

Quotation

Date: 10/07/2010 Quotation Number: 2544445

Sent From: Online To:

Esri, Inc.
380 New York Street
Redlands, CA 92373-4100
Attn: Nicholas Twining

Please provide the following remittance address
to your Purchase Order:

Esri, Inc.
Attn: 65450
Los Angeles, CA 90074-2530

CITY OF GRAND RAPIDS
ENGINEERING DEPT
100 N FORD AVENUE
GRAND RAPIDS MI 49504
Attn: Mike

Customer Number: 21637

For questions regarding this document, please contact Customer Service at 800-327-4575

Item	Qty	Material	Unit Price	Extended Price
10	1	32387 ArcInfo Concurrent Use Primary Maintenance Start Date: 01/23/2011 End Date: 01/22/2012	3,000.00	3,000.00
1010	1	35497 ArcEditor Concurrent Use Primary Maintenance Start Date: 01/01/2011 End Date: 01/22/2012	1,500.00	1,500.00
2010	1	35500 ArcEditor Concurrent Use Secondary Maintenance Start Date: 01/23/2011 End Date: 01/22/2012	1,200.00	1,200.00
2010	1	37192 ArcView Single Use Primary Maintenance Start Date: 01/23/2011 End Date: 01/22/2012	400.00	400.00
4010	5	37193 ArcView Single Use Secondary Maintenance Start Date: 01/23/2011	300.00	1,500.00

This quotation is valid for 90 days and is subject to our Esri License Agreement. The quotation is provided for informational purposes only and is not a contract. The quotation is not valid for purchase of any other products or services. The quotation may be given to multiple parties or used for any other purpose without consent from Esri. Esri Systems, Inc. (ESRI)

Any estimated dates and/or quantities are calculated as of the date of this quotation and are not guaranteed. Any changes to the quotation must be made within 10 business days of the date of this quotation. If you have any questions, please contact your account manager or call 800-327-4575. The quotation is not valid for purchase of any other products or services. The quotation may be given to multiple parties or used for any other purpose without consent from Esri. Esri Systems, Inc. (ESRI)

Issued By: Nicholas Twining

Ex: 2037

twining

To expedite your order, please reference your customer number and this quotation number on your purchase order.



Legislation Details (With Text)

File #: 11-1254 **Version:** 1 **Name:** LOST CHECK
Type: Agenda Item **Status:** Consent Agenda
File created: 1/19/2011 **In control:** Finance
On agenda: 1/24/2011 **Final action:**
Title: Lost Accounts Payable check#101488 issued to St. Luke's Hospital.

Sponsors:

Indexes:

Code sections:

Attachments: [Affidavit](#)

Date	Ver.	Action By	Action	Result
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Title

Lost Accounts Payable check#101488 issued to St. Luke's Hospital.

Body

Background Information:

Lost Accounts Payable check#101488 in the amount of \$556.37 issued to St. Luke's Hospital on December 13, 2010 is lost. St. Luke's Hospital has completed an Affidavit of lost check.

Requested City Council Action

Consider voiding Accounts Payable check#101488, issuing a new check and waiving bond requirements for check issued to St. Luke's Hospital in the amount of \$556.37.

AFFIDAVIT

RECEIVED

JAN 18 2011

CITY OF GRAND RAPIDS

STATE OF) Minnesota

) SS

COUNTY OF) Itasca

St. Luke's Hospital, being first duly sworn on oath, states that he/she resides at **915 East First Street, Duluth, Minnesota, 55805** and that he/she is the payee named in a check number **101488**, issued to **St. Luke's Hospital**, drawn by **City of Grand Rapids** dated **December 13, 2010**, for the sum of **\$556.37**; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

Lost

I am making this Affidavit in conjunction with my request that the **City of Grand Rapids** issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

SIGNED

Robert E. Fogarty
Custodian St. Luke's Hosp.

Subscribed and sworn to before me

This 13 day of January, 2011

Patricia A. Minogue
Notary Public





Legislation Details (With Text)

File #: 11-1269 **Version:** 1 **Name:** Notice of Intent
Type: Agenda Item **Status:** Consent Agenda
File created: 1/21/2011 **In control:** Administration
On agenda: 1/24/2011 **Final action:**
Title: Consider publication of Notice of Intent to Annex Property in Harris Township in the Herald Review.
Sponsors:
Indexes:
Code sections:
Attachments: Notice of Intent 2

Date	Ver.	Action By	Action	Result
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Title

Consider publication of Notice of Intent to Annex Property in Harris Township in the Herald Review.

**JOINT NOTICE OF INTENT
FOR THE ANNEXATION OF CERTAIN LAND FROM
HARRIS TOWNSHIP TO THE CITY OF GRAND RAPIDS PURSUANT TO
MINNESOTA STATUTES 414.0325, SUBD. 1(b)**

The City of Grand Rapids and Harris Township will be considering the adoption by joint resolution of an orderly annexation agreement annexing certain portions of Harris Township into the City of Grand Rapids.

The legal description of the real property intended to be included in the agreement is as follows:

The East thirty-three feet (33') of the North thirty-three feet (33') of Section 3, Township 54 North, Range 25 West along with the North thirty-three feet (33') of Section 2, Township 54 North, Range 25 West, lying west of the centerline of CSAH 3.

The Grand Rapids City Council will consider adopting the Joint Resolution for annexation of said properties at their regular meeting of February 14, 2011 at 5:00p.m. at City Hall in Grand Rapids, Minnesota.

The Harris Town Board of Supervisors will consider adopting the Joint Resolution for annexation of said properties at their regular meeting of _____, 2011 at ____ p.m. at the Harris Town Hall in Grand Rapids, Minnesota.

Dated: _____, 2011

City Clerk/Treasurer, City of Grand Rapids

Dated: _____, 2011

Town Clerk, Harris Township



Legislation Details (With Text)

File #: 11-1271 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Consent Agenda

File created: 1/24/2011 **In control:** Library

On agenda: 1/24/2011 **Final action:**

Title: Accept a grant from GREDA in the amount of \$24,900 for the Grand Rapids Area Community Library.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Accept a grant from GREDA in the amount of \$24,900 for the Grand Rapids Area Community Library.



Legislation Details (With Text)

File #:	11-1272	Version:	1	Name:	Temporary staffing of the Airport/Cemetery Manager position.
Type:	Agenda Item	Status:			Consent Agenda
File created:	1/24/2011	In control:			Administration
On agenda:	1/24/2011	Final action:			
Title:	Temporary staffing of the Airport/Cemetery Manager position.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Temporary staffing of the Airport/Cemetery Manager position.

Body

Background Information:

Mark Hoyne, Airport/Cemetery Manager is on military leave from January 22, 2011 until February 5, 2011. During this time, we have asked Matt Romanik to fill in on a temporary basis. Because of the short time period, Matt will not be eligible for benefits.

Staff Recommendation:

Requested City Council Action

Consider authorizing the temporary employment of Matt Romanik to the Airport/Cemetery position from January 24, 2011 to February 5, 2011 at a rate of \$28.3164 per hour, which is the same hourly rate as Mark Hoyne is receiving.



Legislation Details (With Text)

File #:	11-1259	Version:	1	Name:	Agreement with MEDTOX Laboratories (MEDTOX) for laboratory services.
Type:	Agenda Item	Status:			Administration Department
File created:	1/19/2011	In control:			Administration
On agenda:	1/24/2011	Final action:			
Title:	Agreement with MEDTOX Laboratories (MEDTOX) for laboratory services.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	MEDTOX Pricing Agreement				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Agreement with MEDTOX Laboratories (MEDTOX) for laboratory services.

Body

Background Information:

The City of Grand Rapids utilized Northern Drug Screening for our pre-employment drug testing. The laboratory services are not part of the billing, so we need to set up an account agreement with MEDTOX. The Public Works Department has an agreement set up with the Minnesota Municipal Utilities Association for random pool employee participation, which is MNDOT compliant. This agreement would cover pre-employment drug screening for NON-DOT new hires.

Staff Recommendation:

Requested City Council Action

Consider authorizing the Human Resources Director to sign the attached MEDTOX Pricing Agreement on behalf of the City of Grand Rapids.

MEDTOX[®]

Price Agreement

City of Grand Rapids (Client) acknowledges that MEDTOX Laboratories (MEDTOX) will bill Client for laboratory services, and payment for such services shall be in accordance with the following Fee Schedule:

Test Code	Description	Price
89700	NON-DOT 4 Panel	\$21.00
Medical Review Charge (C)		\$2.00/test
Collection fee to TLL separator		

Prices are based on a positive rate of 82% test. Payment terms are net 30.

*Asterisked prices include any reflex testing required for expanded test panels. Client will not be charged the flat rate indicated for these panels.

Client acknowledges that if it requests MEDTOX to perform laboratory services not listed on the above Fee Schedule, it agrees to pay MEDTOX at its then current list price for those services. Client acknowledges that it will contact MEDTOX Sales or Account Management for any laboratory testing services not listed on the above fee schedule in order to secure appropriate pricing. To take effect, additions and/or deletions to the above fee schedule require a signed agreement between parties to this schedule, listing these changes and effective date of such change(s).

When MEDTOX provides a billing service subject to reimbursement by: (1) government payers (including Medicare and Medicaid programs) or (2) third party payers (HMO's, other insurance companies, etc.), Client agrees to provide MEDTOX at the time such services are rendered, with complete (1) patient demographics, (2) insurance information, (3) diagnosis code and (4) other information as required by the insurance carrier to properly bill for such services. If information provided by Client is incomplete or inaccurate, Client agrees to pay MEDTOX for such services.

City of Grand Rapids

Printed Name: _____
Signature: _____
Title: _____ Date: _____

MEDTOX Laboratories, Inc.

Printed Name: Barbara Weber
Signature: Barbara Weber
Title: Sales Representative Date: _____
Fax #: 1 800 457 7178



Legislation Details (With Text)

File #: 11-1267 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Administration Department

File created: 1/20/2011 **In control:** Administration

On agenda: 1/24/2011 **Final action:**

Title: Adopt a resolution in support of LGA.

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution supporting LGA](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Adopt a resolution in support of LGA.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION IN SUPPORT OF LGA

Resolution No. 11 -

WHEREAS, is a state funded property tax relief program that helps reduce the property tax burden on homeowners and businesses in Grand Rapids; and

WHEREAS, higher property taxes and lower services will make Grand Rapids even less competitive in jobs and economic growth compared to suburban cities and cities in other states; and

WHEREAS, LGA has already been cut over \$1 billion statewide since 2003, causing city property taxes to rise by 59% and disproportionately hurting cities in greater Minnesota; and

WHEREAS, Grand Rapids has already reduced its budget by \$1,100,000; and

WHEREAS, Grand Rapids will be several months into its budget year before the Legislature acts on the state budget.

NOW, THEREFORE, BE IT RESOLVED THAT THE City of Grand Rapids urges the Legislature to keep its promise and pay the city the \$ 1,349,614 of LGA already certified to Grand Rapids for 2011.

BE IT FURTHER RESOLVED THAT the Legislature maintain funding for LGA at its current funding level for 2011 and 2012.

BE IT FURTHER RESOLVED THAT, upon passage, this resolution be forwarded to the State Chamber of Commerce, the Governor, the Speaker of the House, the Senate Majority Leader, and to members of the State Legislature representing the City of Grand Rapids.

Dated this 24th day of January, 2011.

CITY OF GRAND RAPIDS

Mayor Dale Adams

Councilor McInerney seconded the foregoing resolution and the following voted in favor thereof: McInerney, Chandler, Zabinski, Christy, Adams; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.



Legislation Details (With Text)

File #: 11-1247 **Version:** 1 **Name:** Board & Commission Minutes
Type: Agenda Item **Status:** Acknowledge
File created: 1/19/2011 **In control:** Administration
On agenda: 1/24/2011 **Final action:**
Title: Acknowledge minutes from Boards & Commissions.
Sponsors:
Indexes:
Code sections:

Attachments: [November 10, 2010 Park-Rec-Civic Ctr.](#)
 [December 8, 2010 Library Board](#)
 [November 9, 2010 Civil Service Special Meeting](#)
 [December 10, 2010 Civil Service 1PM Special](#)
 [December 10, 2010 Civil Service Special Meeting 4 PM](#)
 [December 21, 2010 Golf Board Minutes](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title
Acknowledge minutes from Boards & Commissions.

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
November 10, 2010

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, November 10, 2010 at the IRA Civic Center.

Board Members Present: Lilah Crowe, Tina Glorvigen, Steve Oleheiser, Gus Hendrickson, Tom LeMahieu, and City Council Representative Dale Christy.

Board Members Absent: Justin Lamppa and Peter Miskovich

Staff Present: Dale Anderson, Michele Palkki

Visitors: None

FINANCIAL REPORTS

The budgets are doing well at this time.

MINUTES

The minutes from the last regular meeting held on September 15th were presented to the board.

A motion was made by Glorvigen and second by LeMahieu to accept the September 15, 2010 minutes as presented to the board.

Upon roll call vote, the following voted in favor thereof: Crowe, Glorvigen, Hendrickson, LeMahieu, Christy, and Oleheiser. Those opposed: none. Motion carried.

SETTING THE AGENDA

There was nothing to add to the agenda.

OLD BUSINESS

Board Vacancy

Names were submitted on behalf of filling the open term to Mr. Anderson. Mr. Mike Chandler was recommended by the Board to fill the unexpired board term left by Ms. Clifton. Mr. Anderson will contact Mr. Chandler to see if he will accept the term.

NEW BUSINESS

Land Adjacent to the Sports Complex

Mr. Anderson reported that he is still waiting for the quit Claim Deed from GRAHA.

Fiberglass Hockey Boards

Mr. Anderson reported that Grand Rapids has an opportunity to possibly hold Hockey Day Minnesota here in the year 2012. In the process of holding this type of function we would have to set up an additional outside hockey rink temporarily on the grounds of Conifer Park. The hockey rink is used for actual hockey games and needs to be close to the availability of the Zamboni.

We have the opportunity to purchase some used fiberglass hockey boards that could be used for that function. They are somewhat similar to the boards in the McDonald Venue and can be taken down and moved. The boards will actually be purchased for the Grussendorf Park Hockey Rink, these boards are going to have to be replaced soon due to wear and tear.

The money we need to purchase these boards would come out of Park Land Dedication. There is specifically money that has been earmarked to be used for Grussendorf Park. The cost of the boards will be approximately _____.

The board was in favor of purchasing these fiberglass boards now in case Grand Rapids is awarded the Hockey Day in Minnesota where the boards will be used to make a hockey rink on the grounds of Conifer Park. If Grand Rapids is not awarded the event the boards will replace those that we are using now at Grussendorf Park.

A motion was made by Oleheiser and second by LeMahieu to allow Mr. Anderson to purchase used fiberglass hockey boards. The money will be taken out of a specifically earmarked account to be used for Grussendorf Park.

Upon roll call vote, the following voted in favor thereof: Crowe, Glorvigen, Hendrickson, LeMahieu, Christy, and Oleheiser. Those opposed: none. Motion carried.

STAFF REPORTS

Mr. Anderson reported that the Star of the North Skating club will not be holding an event New Year's Eve at the IRA Civic Center. Mr. Anderson reported that we are in the process of hiring warming house attendants, pond hockey coaches, and swimming positions.

As of Monday, November 8th there has been a staff reduction in the Park and Recreation Department; Sarah Stanley has left the City. We are in the process of filling this position

There being no further business the meeting was adjourned.
Respectfully submitted: Michele Palkki

**GRAND RAPIDS AREA LIBRARY BOARD
REGULAR MONTHLY MEETING
GRAND RAPIDS AREA LIBRARY
December 08, 2010
5:00 PM**

Members present: Dennis Jerome, J. W. (Butch) Burnett, John Soll ,
Shannon Benolken, Cheryl Stephens, Katie Gillen, Vicky Harding

Members Absent: Gina Hawkinson, Abby Kuschel

Non-member present: Marcia Anderson - Director

Meeting called to order at 5:00 PM by VP Dennis Jerome

A Agenda – Shannon Benolken made a motion; second by Cheryl Stephens to approve the Agenda as presented. Motion carried.

B Approval of Minutes – Regular Board Meeting – John Soll made a motion; second by Vicky Harding to approve the Minutes of October 13, 2010 – Motion carried

C. Communications

D. Financial Report -

The Board discussed the Financial Report. Shannon Benolken made a motion; second by Katie Gillen to approve the Financial Report and payment of bills – Roll call vote. With a quorum present and all members voting in the affirmative, the motion carried.

Invoices Due on/before 12/8/2010

SALLY ALLEMAN	2,415.25
AMERIPRIDE LINEN & APPAREL	22.64
ARROWHEAD LIBRARY SYSTEM	120.25
BAKER & TAYLOR, INC	3,365.22
BURGGRAF'S ACE HARDWARE INC	25.96
CDW GOVERNMENT INC	72.00
CONNECTING POINT TECHNOLOGIES	149.99
CUB FOODS STORE# 9036	21.35
D.C.R. COMMUNICATIONS INC	15.00
DEMCO	52.93
GALE	46.49
GARTNER REFRIGERATION CO	1,675.00
ICTV	30.00
INVEST EARLY PROJECT	595.00
LANDMARK AUDIOBOOKS	78.40
MARSHALL CAVENDISH CORPORATION	10.48
THE MOTOR SHOP	247.00
NORTHERN BUSINESS PRODUCTS INC	389.44
PERSONNEL DYNAMICS, LLC	596.34
PIZZA WORKS	31.98
RECORDED BOOKS	33.00

SCENIC RANGE NEWS	20.00
SHOWCASES	269.44
SIM SUPPLY INC	949.76
THE VILLAGE BOOK STORE	30.78
XEROX CORPORATION	21.03
DR. ANTON TREUER	77.61

TOTAL	11,362.34
CHECKS ISSUED-PRIOR APPROVAL	

BLUE CROSS & BLUE SHIELD OF MN	2,890.00
DELTA DENTAL OF MINNESOTA	208.15
GRAND RAPIDS CITY PAYROLL	32,853.63
MINNESOTA DEPT OF ADMN	42.56
MINNESOTA ENERGY RESOURCES	928.50
MINNESOTA SALES & USE TAX	63.15
PIONEER MUTUAL LIFE INS CO	254.82
P.U.C.	2,781.27
TDS Metrocom	229.79
VISA	809.66
WASTE MANAGEMENT	94.52
LYNN M HALBROOK	300.00
STEVEN OSTOVICH	200.00

TOTAL PRIOR APPROVAL	41,656.05
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TOTAL ALL DEPARTMENTS	53,018.39
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E. Staff Reports –

Full Board Discussion on Staff Report –

F. Old Business – None

G. New Business – Consent Agenda

Butch Burnett, made a motion; second by John Soll to approve the Consent Agenda, including bills, contracts and donations.

A roll call vote to approve the Consent Agenda as presented: With a quorum present, all members voted Aye.

1. Approve payment of late bills

a. Thomas Hanson expense reimbursement \$183.00

b. Mike Russell Carpet work and cleaning \$840.00

2. Approve Contracts

a. Markuson May Economics program \$200, lodging and mileage

3. Approve Resolution 2010-12 Accepting Donations

a. Laudel \$500

b. White \$100

Regular agenda

1. Approve Resolution 2010-13 setting Library Calendar for 2011

Butch Burnett, made a motion; second by John Soll to approve Resolution 2010-13. With a quorum present, all members voted Aye.

At 5.35pm - Adjourn.

Respectfully submitted,

Jemma Baker, Recording Secretary

**GRAND RAPIDS CIVIL SERVICE COMMISSION SPECIAL MEETING
TUESDAY, NOVEMBER 9, 2010 – 4:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE**

CALL TO ORDER: Pursuant to due notice and call thereof, a special meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, November 9, 2010 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commission President Joel Kvilvang and Commissioners: Wanda Bunes and Dave Wigfield. Absent: None.

Others Present: Police Chief Jim Denny and Assistant Chief Steve Schaar.

Commissioner President Kvilvang called the meeting to order at 4:00 p.m.

APPROVAL OF MINUTES:

Commissioner Bunes requested a correction be made to the Minutes of October 19, 2010 under “1.2.3.” second last sentence in the first paragraph adding the word “licensed”: “It was the consensus of the Commission to give credit for fulltime licensed employment in any of these areas.”

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER WIGFIELD, TO APPROVE THE MINUTES OF OCTOBER 19, 2010 REGULAR MEETING AS CORRECTED. The following voted in favor thereof: Bunes, Wigfield and Kvilvang. Opposed: None, motion carried.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER WIGFIELD, TO APPROVE THE MINUTES OF SEPTEMBER 22, 2010 SPECIAL MEETING AT 4:00 P.M. AS PRESENTED. The following voted in favor thereof: Bunes, Wigfield and Kvilvang. Opposed: None, motion carried.

4. Discussion of Patrolman Hiring Process.

Chief Denny reported 149 applications were received for the patrolman position of which five were female, five were minorities and several veterans and disabled veterans requested veteran's preference. The patrolman test is scheduled for November 16, 2010 at 4:00 p.m. and again Friday, November 19, 2010 at 1:00 p.m. The interviews were set for December 6, 2010 and December 7, 2010 beginning at 8:00 a.m. each day. The following are the points allotted for the test scores:

<u>Test Scores</u>	<u>Points Allotted</u>
69 and below	0
70-75	5
76-80	10
81-85	15
86-90	20
91-95	25
96-100	30

The maximum number of points to be awarded will be 100 points which includes the following point system:

	<u>Possibility of:</u>
Application	5 pts.
Previous Employment	30 pts.
Test Score	30 pts.
Vet Preference	<u>5</u> pts.
Total possible points	100 pts.

Commissioner Bunes asked about conviction of possession or sale of narcotics under the Selection Criteria if they occurred during the applicant's juvenile years. Juveniles are under the impression that their juvenile records will not count in their adult years. Assistant Chief Schaar talked to Investigator Stein and informed the Commission that the juvenile records will show up on the background check unless the records are sealed. If the applicant, as a juvenile was convicted of possession or sale of narcotics, they would be disqualified. In addition, if the applicant answers yes to any selection criteria, they are automatically disqualified.

The Commissioners discussed the letter announcing test dates to the patrolman applicants which did not require them to bring their Minnesota Driver's License for identification. All members felt this should be automatic for a patrolman. No applicant will be denied testing without his/her identification. The staff will be able to verify the applicant by using the State computer system to look up the applicant during the testing and see their picture on their Minnesota Driver's License. The Commissioners who are available will act as proctors and provide back up for the staff.

The Commission discussed a future Special Meeting to be held Tuesday, November 23, 2010 at 4:00 p.m. to set the criteria on cutoffs for patrolman interviews and to determine how many to interview. They also requested the interviews set for the patrolman on November 22 and 23, 2010 is changed to December 6 and 7, 2010. Therefore, they requested the interviews for Sergeant be moved from Tuesday, December 7 to Friday, December 10, 2010. Commissioners agreed to meet on their regularly scheduled day, Tuesday, December 14, 2010 at 4:00 p.m.

Chief Denny stated he would like to see Assist Chief Schaar and the Commission on the interview panel. The panel would interview the candidates and then choose three. Chief Denny would then interview the three candidates chosen by the panel to get acquainted

with them. The Commission also requested Assistant Chief Schaar, if he chooses, to select someone outside the department to be a part of the interview panel.

The Commissioners would like to see the test results before the interviews.

5. Discussion of Sergeant Promotion Process.

Chief Denny stated the Sergeant position was posted today, November 9, 2010 through Monday noon, November 15, 2010. The Sergeant's test will be on Tuesday, November 23, 2010, 1:00 p.m. at the Fire Hall for approximately one hour. Chief Denny and Assistant Chief Schaar will administer the test. Commissioners would like to review the test questions; therefore the following motion was made:

MOTION BY COMMISSION PRESIDENT KVILVANG, SECOND BY COMMISSIONER WIGFIELD TO ALLOW CHIEF DENNY TO CHOOSE AND EMAIL A SERGEANT TEST TO COMMISSION MEMBERS. IF THE COMMISSION ACCEPTS THE TEST THEY WILL PROVIDE NO FEEDBACK TO CHIEF DENNY AND HE WILL USE THE TEST, BUT IF THE COMMISSION MEMBERS HAVE A PROBLEM WITH THE TEST, THEY WILL CALL A SPECIAL MEETING TO DISCUSS IT. The following voted in favor thereof: Kvilvang, Wigfield and Bunes. Opposed: None, motion carried.

In discussing the cutoff percent for passing the Sergeant test, the following motion was made:

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER WIGFIELD FOR A MINIMUM SCORE CUTOFF OF 75 PERCENT ON THE SERGEANT'S TEST. The following voted in favor thereof: Bunes, Wigfield and Kvilvang. Opposed: None, motion carried.

The Commission requested Assistant Chief Schaar put on the Agenda for the Special Meeting on November 23, 2010 to bring the applications and resumes for the Sergeant position to the meeting for the Commission's review.

6. Other Police Department Issues.

Chief Denny stated he would like the following items on the Civil Service Commission Special Meeting November 23, 2010 at 4:00 p.m.:

- a. Cutoffs for Patrolman Interview.
- b. Discussion of Sergeant Promotion Process and Exam.
- c. Other Police Department Issues.

The next special meeting will be held November 23, 2010 at 4:00 p.m. and the next regularly scheduled meeting will be December 14, 2010 at 4:00 p.m. unless otherwise noted.

There being no further business, the following motion was made to adjourn them meeting:

**MOTION BY COMMISSION PRESIDENT KVILVANG, SECOND BY
COMMISSIONER BUNES TO ADJOURN THE MEETING AT 4:55 P.M.
The following voted in favor thereof: Kvilvang, Bunes and Wigfield.
Opposed: None, motion carried.**

Respectfully submitted:

Dawn Schaefer, Recorder

**GRAND RAPIDS POLICE CIVIL SERVICE COMMISSION MEETING
FRIDAY, DECEMBER 10, 2010 – 1:00 P.M.
CITY HALL CONFERENCE ROOM 2B
420 NORTH POKEGAMA AVENUE
GRAND RAPIDS, MN 55744**

CALL TO ORDER: Pursuant to due notice and call thereof, a meeting of the Grand Rapids Police Civil Service Commission was held in the Grand Rapids City Hall Conference Room 2B on Friday, December 10, 2010 at 1:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commission President Joel Kvilvang, Commissioners: Wanda Bunes and David Wigfield. Absent: None.

Also present: Chief of Police Jim Denny and Assistant Chief of Police Steve Schaar.

Others: Assistant County Attorney Todd Webb.

The Commission met to conduct the following business:

- 1) Conduct interviews for Sergeant.

Commissioner Kvilvang called the meeting to order at 1:03 p.m. The interview panel consisted of Commissioner Bunes, Commissioner Kvilvang, Commissioner Wigfield, Assistant County Attorney Todd Webb, Chief of Police Jim Denny and Assistant Chief of Police Steve Schaar alternated in asking questions. The interview concluded at 4:38 p.m.

The following officers were interviewed: Bill Giese, Matt Gookins, Troy Scott, Heath Smith and Investigator Bob Stein.

There being no further business the meeting adjourned at 4:38 p.m.

Respectfully submitted:

Joel Kvilvang, Recorder

**GRAND RAPIDS POLICE CIVIL SERVICE COMMISSION MEETING
FRIDAY, DECEMBER 10, 2010 – 4:38 P.M.
CITY HALL CONFERENCE ROOM 2B
420 NORTH POKEGAMA AVENUE
GRAND RAPIDS, MN 55744**

CALL TO ORDER: Pursuant to due notice and call thereof, a meeting of the Grand Rapids Police Civil Service Commission was held in the Grand Rapids City Hall Conference Room 2B on Friday, December 10, 2010 at 4:38 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioner President Joel Kvilvang, Commissioners: Wanda Bunes and David Wigfield. Absent: None.

Also present: Chief of Police Jim Denny and Assistant Chief of Police Steve Schaar.

Other: Assistant County Attorney Todd Webb.

Commission President Kvilvang called the meeting to order at 4:38 p.m.

The Commission met to conduct the following business:

- 1) Discuss the Sergeant's promotion.

Discussion took place; each of the interview panel members reviewed their notes and made comments in regard to candidates interviewed for the Sergeant's promotion.

- 2) Certify the name of up to three persons from the promotion register.

After discussion the following motion was made:

MOTION BY COMMISSIONER WIGFIELD, SECOND BY COMMISSIONER BUNES TO CERTIFY (IN ALPHABETICAL ORDER) BILL GIESE, HEATH SMITH AND BOB STEIN AS CANDIDATES FOR SERGEANT. The following voted in favor thereof: Wigfield, Bunes and Kvilvang. Opposed: None, motion carried.

This list will be forwarded to the City Council for approval, followed by a request from Chief Denny to appoint Heath Smith as Sergeant.

A Special Meeting is scheduled for Tuesday, January 4, 2011 at 4:00 p.m. in the Grand Rapids City Hall, Conference Room 2B unless otherwise noted.

There being no further business the meeting adjourned at 4:53 p.m.

Respectfully submitted:

Dawn Schaefer, Recorder

DRAFT

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
December 21, 2010
8:00 AM

Present: Jeff Ericson, Larry O'Brien, Kelly Hain, Pat Pollard

Absent: None

Staff : Bob Cahill Director of Golf
Stewart Bastian Concessionaire

I. The meeting was called to order by Pat Pollard, Chair.

II. Jeff Ericson made a motion to accept the minutes of the November 16, 2010 Board meeting. Larry O'Brien seconded the motion. The motion passed.

III. Consideration of Monthly Bills

Kelly Hain made a motion to approve the bill list.

AMERIPRIDE LINEN & APPAREL	46.84
BLUE CROSS & BLUE SHIELD OF MN	850.00
ROBERT CAHILL	238.81
CITY OF COHASSET	173.62
DELTA DENTAL OF MINNESOTA	97.10
CITY OF GRAND RAPIDS	39.81
GRAND RAPIDS CITY PAYROLL	13,779.42
GRAND RAPIDS STATE BANK 1	356.99
L&M SUPPLY	143.71
MN DEPT OF NAT'L RESOURCES	242.00
MINNESOTA SALES & USE TAX	866.32
PAUL BUNYAN TELEPHONE	122.05
PIONEER MUTUAL LIFE INS CO	2.05
P.U.C.	981.48
QUALITY REFRIGERATION & HTG	82.85
RUSSELL'S CARPET SERVICE	1,225.00
RUTTGER'S SUGAR LAKE LODGE	8,500.00
TDS Metrocom	175.80
VERIZON WIRELESS	38.09
TOTAL ALL VENDORS:	27,961.94

Jeff Ericson seconded the motion. The motion was passed.

IV. Visitors: None

V. Grounds Superintendent –Steve Ross was not present and there was no report

VI. Concessions Report – Stewart Bastian reported on various events that were hosted at the clubhouse

VII. Director of Golf – Bob Cahill reported that he had attended a marketing workshop and will be working on a revised website and new marketing strategies

VIII. Old Business – Larry O'Brien presented some revisions to the concessionaire contract for 2011 including alternations in the payment schedule relating to timing but not amount, some reductions in utility payments and increases in cable payments with a net reduction for the concessionaire, and snow removal clarification language. Larry O'Brien made a motion to approve contract revisions as presented and Jeff Ericson seconded the motion. The motion passed and the recommendation will go to the City Council for final approval.

IX. New Business – Jeff Ericson made a motion modify the contract with Rutgers Sugar Lake Lodge to provide course maintenance. The only change for 2011 would be an increase of \$500 for the year. Larry O'Brien seconded the motion. The motion passed and the recommendation will go to the City Council for final approval.

X. Correspondence and Open Discussion – None

XI. Kelly Hain made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



Legislation Details (With Text)

File #: 11-1238 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Filed
File created: 1/18/2011 **In control:** Fire
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Department Head Report - Fire Department

Sponsors:

Indexes:

Code sections:

Attachments: [2010 Yr End Report](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

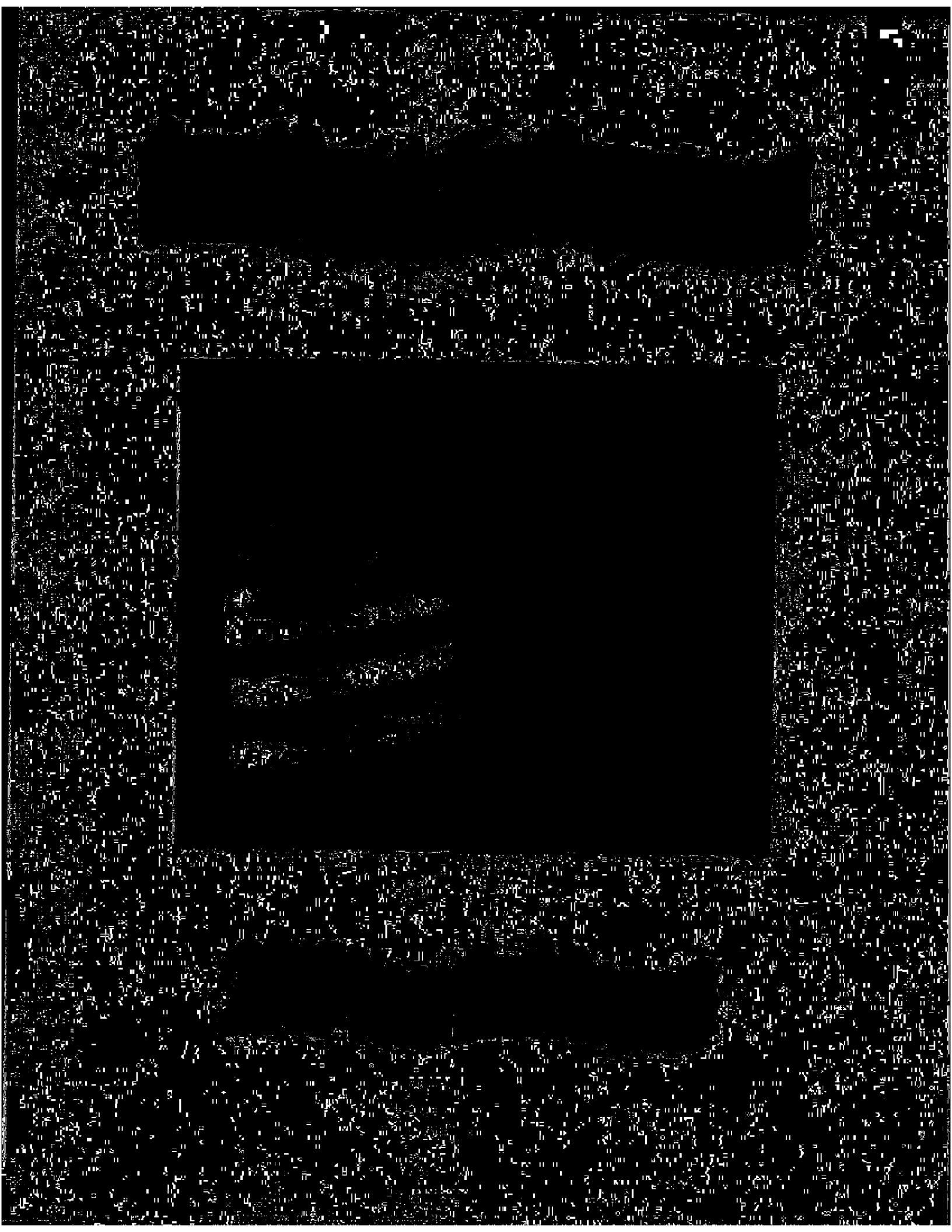
Title

Department Head Report - Fire Department

Body

Background Information:

Requested City Council Action



[illegible][illegible][illegible][illegible]

2. **THE STATE OF TEXAS, COUNTY OF DALLAS, ss. I, _____, Clerk of the County Court, do hereby certify that the foregoing is a true and correct copy of the original of the same as the same is on file in my office.**

[illegible][illegible]

1. **Introduction**
 2. **Background**
 3. **Methodology**
 4. **Results**
 5. **Discussion**
 6. **Conclusion**
 7. **References**
 8. **Appendix**
 9. **Figure 1**
 10. **Figure 2**
 11. **Figure 3**
 12. **Figure 4**
 13. **Figure 5**
 14. **Figure 6**
 15. **Figure 7**
 16. **Figure 8**
 17. **Figure 9**
 18. **Figure 10**
 19. **Figure 11**
 20. **Figure 12**
 21. **Figure 13**
 22. **Figure 14**
 23. **Figure 15**
 24. **Figure 16**
 25. **Figure 17**
 26. **Figure 18**
 27. **Figure 19**
 28. **Figure 20**
 29. **Figure 21**
 30. **Figure 22**
 31. **Figure 23**
 32. **Figure 24**
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Respectfully Submitted

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In conclusion, I will outline a strategy for your research project. I have a list of about 1000 names of people who have been convicted of a crime in the last 10 years. I will use this list to find out if any of these people have been convicted of a crime in the last 10 years. You will find out that the list is not complete, but it is a good start. I will use this list to find out if any of these people have been convicted of a crime in the last 10 years. You will find out that the list is not complete, but it is a good start. I will use this list to find out if any of these people have been convicted of a crime in the last 10 years. You will find out that the list is not complete, but it is a good start.

1. **THE STATE OF TEXAS, County of _____, do hereby certify that _____**
 2. **is the duly qualified and authorized _____ of _____**
 3. **and is authorized to execute this instrument.**
 4. **Witness my hand and the seal of the County of _____, State of Texas, this _____ day of _____, 20____.**
 5. **County Clerk**
 6. **Notary Public in and for the State of Texas, my commission expires _____**
 7. **_____**
 8. **Notary Public**

Figure 1

115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000-1001-1002-1003-1004-1005-1006-1007-1008-1009-1010-1011-1012-1013-1014-1015-1016-1017-1018-1019-1020-1021-1022-1023-1024-1025-1026-1027-1028-1029-1030-1031-1032-1033-1034-1035-1036-1037-1038-1039-1040-1041-1042-1043-1044-1045-1046-1047-1048-1049-1050-1051-1052-1053-1054-1055-1056-1057-1058-1059-1060-1061-1062-1063-1064-1065-1066-1067-1068-1069-1070-1071-1072-1073-1074-1075-1076-1077-1078-1079-1080-1081-1082-1083-1084-1085-1086-1087-1088-1089-1090-1091-1092-1093-1094-1095-1096-1097-1098-1099-1100-1

John Edgar Hoover, Director, Federal Bureau of Investigation
Washington, D. C. 20535

1. The first step in the process is to identify the problem. This involves gathering information about the situation and understanding the needs of the stakeholders involved.

2. Once the problem is identified, the next step is to develop a plan. This involves setting goals, identifying resources, and determining the steps that need to be taken to address the problem.

3. The third step is to implement the plan. This involves putting the plan into action and monitoring progress to ensure that the goals are being met.

4. Finally, the fourth step is to evaluate the results. This involves assessing the effectiveness of the plan and making adjustments as needed to improve the outcome.

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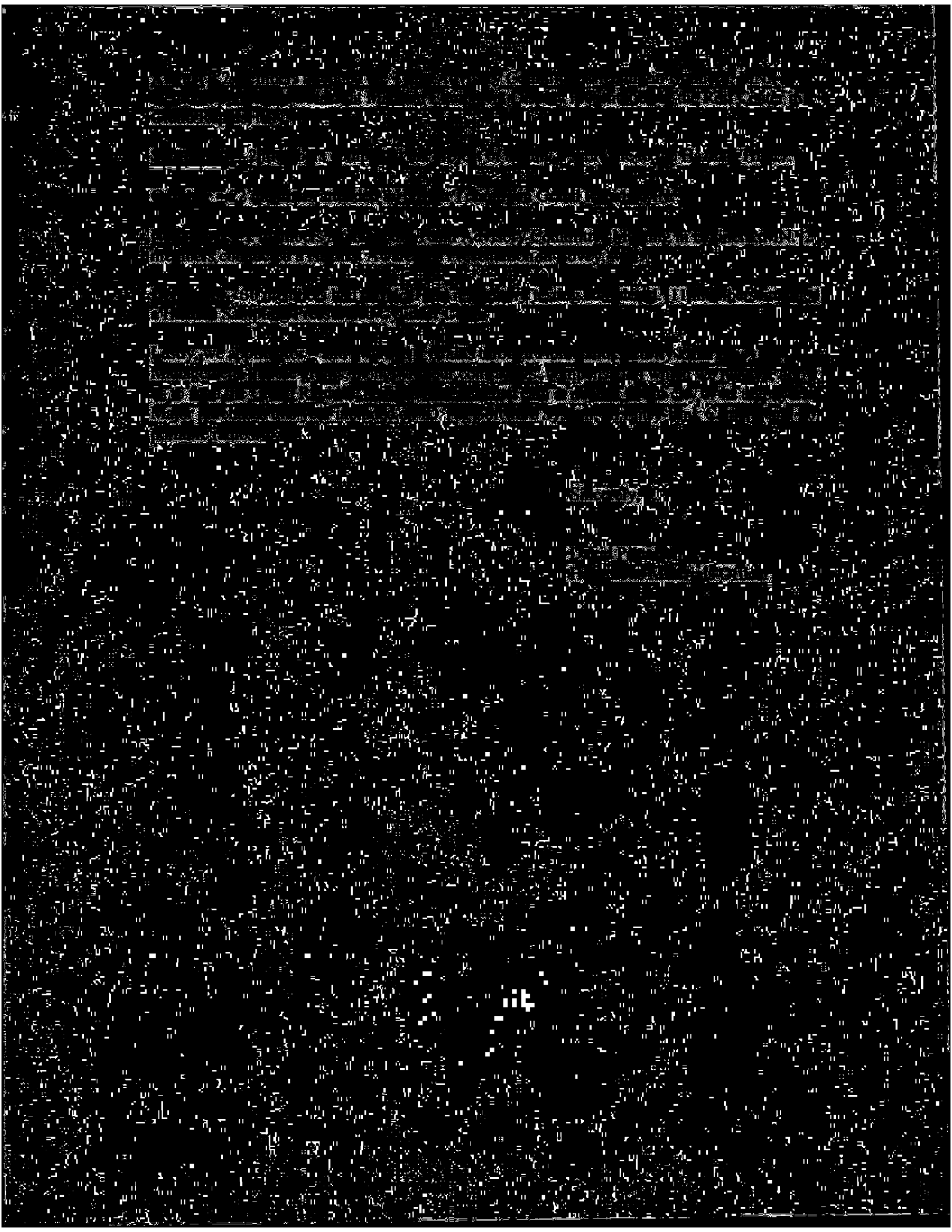
1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete each task.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves comparing the actual outcomes against the objectives and goals to determine the effectiveness of the project and identify areas for improvement.



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1. *Chlorophyll a* (Chl *a*) is the primary photosynthetic pigment in most plants and algae. It is a green pigment that absorbs light energy in the blue and red regions of the visible spectrum. Chl *a* is essential for the light-dependent reactions of photosynthesis, where it converts light energy into chemical energy.

2. *Chlorophyll b* (Chl *b*) is an accessory pigment found in green plants and algae. It absorbs light energy in the blue and orange-red regions of the visible spectrum. Chl *b* transfers the absorbed energy to Chl *a*, which then uses it for photosynthesis.

3. *Carotenoids* are a group of pigments that include carotenes and xanthophylls. They absorb light energy in the blue and green regions of the visible spectrum. Carotenoids transfer energy to Chl *a* and also play a role in protecting the photosynthetic apparatus from damage by excess light energy.

4. *Xanthophylls* are a subset of carotenoids that include pigments like lutein and zeaxanthin. They absorb light energy in the blue and green regions of the visible spectrum. Xanthophylls are involved in the light-harvesting complex and the xanthophyll cycle, which helps regulate the amount of light energy absorbed by the photosynthetic system.

5. *Anthocyanins* are water-soluble pigments that give plants red, purple, and blue colors. They are not directly involved in photosynthesis but can protect plants from damage by absorbing excess light energy and acting as antioxidants.

6. *Phycobilins* are pigments found in cyanobacteria and red algae. They absorb light energy in the blue and green regions of the visible spectrum. Phycobilins transfer energy to Chl *a* and are part of the phycobilisome, a protein complex that captures light energy for photosynthesis.

7. *Phycocyanin* is a blue pigment found in cyanobacteria and red algae. It absorbs light energy in the blue and green regions of the visible spectrum. Phycocyanin transfers energy to Chl *a* and is part of the phycobilisome.

8. *Peridinin* is a red pigment found in dinoflagellates. It absorbs light energy in the blue and green regions of the visible spectrum. Peridinin transfers energy to Chl *a* and is part of the peridinin-chlorophyll *a* protein complex.

9. *Alloxanthin* is a yellow pigment found in some algae. It absorbs light energy in the blue and green regions of the visible spectrum. Alloxanthin transfers energy to Chl *a* and is part of the light-harvesting complex.

10. *Diatoxanthin* is a yellow pigment found in diatoms. It absorbs light energy in the blue and green regions of the visible spectrum. Diatoxanthin transfers energy to Chl *a* and is part of the light-harvesting complex.

11. *Diadinoxanthin* is a yellow pigment found in diatoms. It absorbs light energy in the blue and green regions of the visible spectrum. Diadinoxanthin transfers energy to Chl *a* and is part of the light-harvesting complex.

12. *Chlorophyll *c** (Chl *c*) is a green pigment found in some algae. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *c* transfers energy to Chl *a* and is part of the light-harvesting complex.

13. *Chlorophyll *d** (Chl *d*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *d* transfers energy to Chl *a* and is part of the light-harvesting complex.

14. *Chlorophyll *e** (Chl *e*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *e* transfers energy to Chl *a* and is part of the light-harvesting complex.

15. *Chlorophyll *f** (Chl *f*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *f* transfers energy to Chl *a* and is part of the light-harvesting complex.

16. *Chlorophyll *g** (Chl *g*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *g* transfers energy to Chl *a* and is part of the light-harvesting complex.

17. *Chlorophyll *h** (Chl *h*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *h* transfers energy to Chl *a* and is part of the light-harvesting complex.

18. *Chlorophyll *i** (Chl *i*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *i* transfers energy to Chl *a* and is part of the light-harvesting complex.

19. *Chlorophyll *j** (Chl *j*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *j* transfers energy to Chl *a* and is part of the light-harvesting complex.

20. *Chlorophyll *k** (Chl *k*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *k* transfers energy to Chl *a* and is part of the light-harvesting complex.

21. *Chlorophyll *l** (Chl *l*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *l* transfers energy to Chl *a* and is part of the light-harvesting complex.

22. *Chlorophyll *m** (Chl *m*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *m* transfers energy to Chl *a* and is part of the light-harvesting complex.

23. *Chlorophyll *n** (Chl *n*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *n* transfers energy to Chl *a* and is part of the light-harvesting complex.

24. *Chlorophyll *o** (Chl *o*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *o* transfers energy to Chl *a* and is part of the light-harvesting complex.

25. *Chlorophyll *p** (Chl *p*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *p* transfers energy to Chl *a* and is part of the light-harvesting complex.

26. *Chlorophyll *q** (Chl *q*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *q* transfers energy to Chl *a* and is part of the light-harvesting complex.

27. *Chlorophyll *r** (Chl *r*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *r* transfers energy to Chl *a* and is part of the light-harvesting complex.

28. *Chlorophyll *s** (Chl *s*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *s* transfers energy to Chl *a* and is part of the light-harvesting complex.

29. *Chlorophyll *t** (Chl *t*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *t* transfers energy to Chl *a* and is part of the light-harvesting complex.

30. *Chlorophyll *u** (Chl *u*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *u* transfers energy to Chl *a* and is part of the light-harvesting complex.

31. *Chlorophyll *v** (Chl *v*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *v* transfers energy to Chl *a* and is part of the light-harvesting complex.

32. *Chlorophyll *w** (Chl *w*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *w* transfers energy to Chl *a* and is part of the light-harvesting complex.

33. *Chlorophyll *x** (Chl *x*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *x* transfers energy to Chl *a* and is part of the light-harvesting complex.

34. *Chlorophyll *y** (Chl *y*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *y* transfers energy to Chl *a* and is part of the light-harvesting complex.

35. *Chlorophyll *z** (Chl *z*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *z* transfers energy to Chl *a* and is part of the light-harvesting complex.

36. *Chlorophyll *aa** (Chl *aa*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *aa* transfers energy to Chl *a* and is part of the light-harvesting complex.

37. *Chlorophyll *ab** (Chl *ab*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ab* transfers energy to Chl *a* and is part of the light-harvesting complex.

38. *Chlorophyll *ac** (Chl *ac*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ac* transfers energy to Chl *a* and is part of the light-harvesting complex.

39. *Chlorophyll *ad** (Chl *ad*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ad* transfers energy to Chl *a* and is part of the light-harvesting complex.

40. *Chlorophyll *ae** (Chl *ae*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ae* transfers energy to Chl *a* and is part of the light-harvesting complex.

41. *Chlorophyll *af** (Chl *af*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *af* transfers energy to Chl *a* and is part of the light-harvesting complex.

42. *Chlorophyll *ag** (Chl *ag*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ag* transfers energy to Chl *a* and is part of the light-harvesting complex.

43. *Chlorophyll *ah** (Chl *ah*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ah* transfers energy to Chl *a* and is part of the light-harvesting complex.

44. *Chlorophyll *ai** (Chl *ai*) is a green pigment found in some cyanobacteria. It absorbs light energy in the blue and red regions of the visible spectrum. Chl *ai* transfers energy to Chl *a* and is part of the light-harvesting complex.

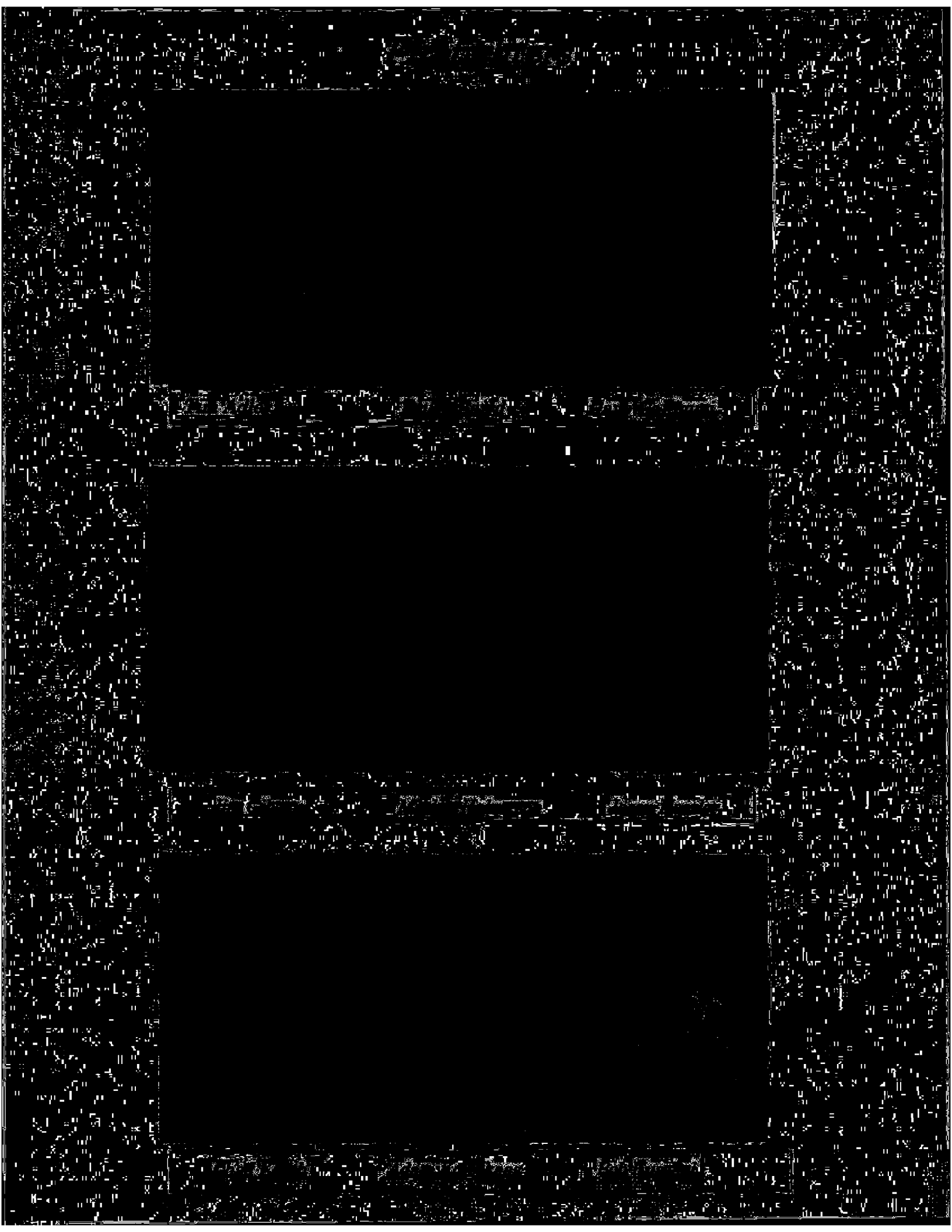
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THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT

PHYSICS 341

PHYSICS 341



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1. **Introduction**
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Figure 1 illustrates the experimental setup. A subject is seated at a table, viewing a video screen. A video camera is positioned above the screen. A light source is positioned to the left of the screen. A target is positioned on the screen. A ruler is placed on the table. A scale bar is shown at the bottom right.

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Figure 1. The proposed model for the relationship between the variables.

Section 609

Figure 1. The effect of the number of trials on the number of correct responses. The number of correct responses was significantly higher than the number of incorrect responses in all cases. The number of correct responses was significantly higher than the number of incorrect responses in all cases. The number of correct responses was significantly higher than the number of incorrect responses in all cases.

(continued)

Figure 1 is a line graph showing the percentage of total energy expenditure (TEE) for different activities over a 24-hour period. The Y-axis is 'Percentage of TEE' (0-100) and the X-axis is 'Time of day' (0-24). The activities and their approximate percentages are:

Time of day	Sleeping	Resting	Sitting	Standing	Walking	Running
0	50	10	10	10	10	10
2	50	10	10	10	10	10
4	50	10	10	10	10	10
6	50	10	10	10	10	10
8	50	10	10	10	10	10
10	50	10	10	10	10	10
12	50	10	10	10	10	10
14	50	10	10	10	10	10
16	50	10	10	10	10	10
18	50	10	10	10	10	10
20	50	10	10	10	10	10
22	50	10	10	10	10	10
24	50	10	10	10	10	10

1. *Chlorophyll a* (Chl *a*) and *Chlorophyll b* (Chl *b*) were determined using the method of Lichtenthaler and Whaley (1987). The total chlorophyll content was determined using the method of Lichtenthaler and Whaley (1987). The total chlorophyll content was determined using the method of Lichtenthaler and Whaley (1987).

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Figure 1. The effect of the number of trials on the number of correct responses. The number of correct responses was significantly higher for the 10 trials condition than for the 5 trials condition. Error bars represent the standard error of the mean.

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Age Group	Total (%)	Male (%)	Female (%)
18-24	~85	~80	~82
25-34	~75	~70	~72
35-44	~65	~60	~62
45-54	~55	~50	~52
55-64	~45	~40	~42
65+	~35	~30	~32

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1865. It is a very important document, as it contains the President's message to the Congress at the end of his first term.

2. The second part of the document is a report from the Secretary of the Treasury, dated January 1, 1865. It contains information about the state of the Treasury and the country's finances.

3. The third part of the document is a report from the Secretary of the Interior, dated January 1, 1865. It contains information about the state of the Interior and the country's resources.

4. The fourth part of the document is a report from the Secretary of the War, dated January 1, 1865. It contains information about the state of the War and the country's military.

5. The fifth part of the document is a report from the Secretary of the Navy, dated January 1, 1865. It contains information about the state of the Navy and the country's naval forces.

6. The sixth part of the document is a report from the Secretary of the State, dated January 1, 1865. It contains information about the state of the State and the country's foreign relations.

7. The seventh part of the document is a report from the Secretary of the Agriculture, dated January 1, 1865. It contains information about the state of the Agriculture and the country's food supply.

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9. The ninth part of the document is a report from the Secretary of the Education, dated January 1, 1865. It contains information about the state of the Education and the country's schools.

10. The tenth part of the document is a report from the Secretary of the Public Works, dated January 1, 1865. It contains information about the state of the Public Works and the country's infrastructure.

11. The eleventh part of the document is a report from the Secretary of the Public Health, dated January 1, 1865. It contains information about the state of the Public Health and the country's medical services.

12. The twelfth part of the document is a report from the Secretary of the Public Safety, dated January 1, 1865. It contains information about the state of the Public Safety and the country's law enforcement.

13. The thirteenth part of the document is a report from the Secretary of the Public Works, dated January 1, 1865. It contains information about the state of the Public Works and the country's infrastructure.

14. The fourteenth part of the document is a report from the Secretary of the Public Health, dated January 1, 1865. It contains information about the state of the Public Health and the country's medical services.

15. The fifteenth part of the document is a report from the Secretary of the Public Safety, dated January 1, 1865. It contains information about the state of the Public Safety and the country's law enforcement.

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Legislation Details (With Text)

File #: 11-1263 **Version:** 1 **Name:** US Bank Management Services Agreement
Type: Agenda Item **Status:** Passed
File created: 1/20/2011 **In control:** Finance
On agenda: 1/24/2011 **Final action:** 1/24/2011

Title: Consider adopting a resolution approving a Corporate Management Agency Agreement with U.S. Bank N.A. and authorizing the City Administrator to sign the necessary documents.

Sponsors:

Indexes:

Code sections:

Attachments: [U.S. Bank Management Services Agreement](#)
[Resolution-US Bank Agreement-Mgmt Services](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Consider adopting a resolution approving a Corporate Management Agency Agreement with U.S. Bank N.A. and authorizing the City Administrator to sign the necessary documents.

Body

Background Information:

City staff had been approached by U.S Bank and Wells Fargo regarding investment management services. We discussed this with the Council at a Policy and Ordinance Review Committee meeting. It was the consensus of the Council to invest \$2,000,000 with one of these entities based on the lowest management fee. U.S. Bank N.A. had the lowest fee at .40%. There minimum for this fee is \$10,000,000, but they are waiving that minimum and only requiring \$2,000,000 for that fee for the City. If they are unable to purchase investments above the 40 basis point fee, the fee will be adjusted accordingly.

They will be following the City's Investment Policy and Minnesota State Statutes.

Requested City Council Action

Consider adopting a resolution approving a Corporate Management Agency Agreement with U.S. Bank N.A. and authorizing the City Administrator to sign the necessary documents.



CORPORATE MANAGEMENT AGENCY AGREEMENT

On this _____ day of _____, 2011, City of Grand Rapids, a corporation organized and existing under the laws of the State of Minnesota, ("Principal"), and U.S. Bank N.A., ("Agent") hereby agree as follows:

1. **Appointment.** Principal appoints U.S. Bank N.A. as Principal's agent for the purposes and upon the terms set forth in this Agreement.

2. **Property.** Principal is delivering certain assets and may deliver additional assets to Agent for investment management under the terms of this Agreement. Principal may withdraw assets held under this Agreement upon its written direction delivered to Agent.

3. **Investments.** (a) **Agent's Powers and Duties.** Agent shall, without the prior or subsequent approval of Principal, retain, purchase and sell the assets administered by it in such manner and in such property as Agent shall determine. Permissible investments shall include common or preferred stocks, bonds, notes, or debentures of any association or corporation organized or located in any State or Territory of the United States or any foreign country; interests in investment trusts; or other property, real or personal. Such investments shall be upon such terms and for such lengths of time and in such amounts as the Agent shall, in its sole discretion, deem to be in Principal's best interest. Agent is specifically authorized to invest funds in certificates of deposit, savings accounts and money market instruments, such as repurchase Agreements, in its banking department or that of its affiliates. Agent is specifically authorized to invest in open-end or closed-end investment companies, including its proprietary investment companies, the First American Funds, and other investment companies from which the Agent and/or an affiliate may receive fees. Upon receipt of specific written direction from Principal, Agent shall retain, purchase or sell such specific property as Principal shall direct. Agent shall purchase and sell shares of U.S. Bancorp only in accordance with Principal's instructions, and shall retain any such shares it receives until Principal otherwise instructs. Agent shall provide no investment management advice concerning shares of U.S. Bancorp. Agent may establish investment guidelines after consulting with Principal and, in such cases, shall review investment policies, specific holdings, and account performance with Principal at Principal's request. Agent shall exercise its investment powers under this Agreement consistently with applicable fiduciary standards. Agent shall have no discretionary or fiduciary duties under this Agreement other than those specifically set forth herein.

(b) **Receipt of Confirmations.** (1) Principal's regular account statements will include positions in securities as of the statement date and all transactions with respect to securities (other than money market sweep transactions) during the statement period. Principal has the right to receive security transaction confirmations. Principal waives the right to receive confirmations unless Principal initials below.

Principal requests securities confirmations. (Initials) _____

(2) Principal's regular account statements will include the money market sweep position as of the statement date and all income received with respect to money market sweep transactions during the statement period. Principal has the right to receive detailed information on each individual money market sweep transaction in the regular account statement on a monthly basis. Principal waives the right to receive this detailed information unless Principal initials below.

Principal requests detailed money market sweep transaction information. (Initials) _____

4. **No Federal Deposit Insurance.** Investment products, including shares of mutual funds, are not deposits or obligations of, or guaranteed by U.S. Bank or any of its affiliates, nor are they insured by the Federal Deposit Insurance Corporation, or any other government agency. An investment in such products involves investment risk, including possible loss of principal.

5. **Collection of Income and Payments.** Agent shall collect and account for all income from the assets and for the proceeds upon sale, redemption or maturity of the assets. Agent shall distribute income and principal as Principal directs.

Notwithstanding the foregoing, in the case of class action litigation regarding shares of a security held by Principal's account during the relevant class action period, by checking and initialing one of the boxes within this Section 5, Principal authorizes Agent to file on Principal's behalf, without communication with Principal, documentation that allows Principal to participate in class action litigation as a member of the class OR directs Agent not to file any documentation that would allow Principal to participate in class action litigation as a member of the class.

If Agent has authorization to file class action litigation claims on behalf of Principal pursuant to this Section 5, Agent shall use commercially reasonable efforts to identify and file claims on behalf of Principal involving any class action litigation that impacts any security Principal's account may have held during the class action period. Principal understands that it may be waiving and/or releasing certain rights to make claims or otherwise pursue class action defendants by participating in the class action litigation. By checking the box file within this Section 5 that grants Agent the authority to file class action litigation claims, Principal releases and holds harmless Agent regarding any rights or claims that Principal waives and/or releases by participating in class action proceedings. Principal acknowledges that class action settlements of which Principal is a part may not result in payment or partial payment of potential class action proceeds and that the timing of any such payments is uncertain.

If Agent has authorization per the checked box within this Section 5 to file class action litigation claims on behalf of Principal's account and the account is closed prior to receipt of a class action claim filing notice (but was open during the class action period), Agent will **not** file the claim for Principal's account. Upon request by the Principal of the closed account, Agent may provide research services for a fee regarding the relevant securities held in the closed account.

If settlement proceeds are received by Agent after Principal's account has closed, such proceeds will be remitted to Principal at Principal's last known address or, if Principal is deceased, to the entitled beneficiaries or successors. Settlement proceeds will be escheated if account beneficiaries or successors cannot be identified or located, unless applicable law or the terms of the class action settlement dictate otherwise.

By checking the box within this Section 5 where Principal directs Agent not to file documentation that allows Principal to participate in class action litigation regarding shares held by Principal's account during any relevant class period, Principal understands Agent will, instead, forward any received class action litigation notices to Principal at Principal's last known address. By checking the box within this Section 5 where Principal directs Agent not to file, Principal releases and holds harmless Agent from any and all liability and responsibility for not filing class action litigation claims on behalf of Principal's account.

- ☐ Principal directs Agent to file documentation that allows Principal to participate in class action litigation regarding shares held by Principal's account per the terms of this Section 5.

Initial here: _____

- ☐ Principal directs Agent not to file documentation that allows Principal to participate in class action litigation regarding shares held by Principal's account per the terms of this Section 5.

Initial here: _____

6. **Nominee Registration.** Certificates for shares of stock and other registered securities will be registered in Agent's name or Agent's nominee name unless the parties otherwise agree in writing. Agent may maintain qualifying assets in any registered clearing agency, Federal Reserve Bank, or custodian bank, and may permit such assets to be registered in the name of such custodian or its nominee on the records of such custodian.

Agent is authorized to receive and open all communications addressed to Principal and to endorse and collect in Principal's name and on Principal's behalf, all checks and remittances and to give receipts therefore.

7. **Periodic Accounting, Records and Reports.** Agent shall furnish Principal with statements of assets, receipts, and disbursements on either a monthly or quarterly basis, as Principal shall prefer. Agent will not forward annual, interim or special company reports unless Principal so requests. All assets and records relating to this Agreement shall be maintained at Agent's principal office. Such records shall be open to Principal's inspection during Agent's normal business hours.

8. **U.S. Bank's Compensation, Expenses and Set off.** Agent shall receive compensation according to its schedule of fees in effect when its services are rendered. In addition, Agent shall receive reimbursement for the expenses incurred in the performance of its duties, including necessary legal fees. In the event of an advance of funds by Agent, Agent may directly charge this account and receive payment from this account. To secure such payment obligations, Principal grants Agent a security interest in all assets held in the account. Principal acknowledges and agrees that Agent additionally receives fees from the First American Funds and other mutual funds, for which Agent or its affiliates provide services or act as advisor. Principal acknowledges receipt of the mutual fund compensation disclosure and prospectuses describing the First American Funds.

If Principal has entered into other business, banking, lending or other contractual arrangements with U.S. Bank N.A. or its affiliates ("collectively U.S. Bank") whereby U.S. Bank has a legal or contractual right of set off against Principal's U.S. Bank accounts then U.S. Bank has the right to set off amounts owed by the Principal to U.S. Bank against this account.

If Principal has entered into other business, banking, lending or other contractual arrangements with U.S. Bank or its affiliates, whereby Principal grants U.S. Bank a security interest in Principal's U.S. Bank accounts then U.S. Bank has the right to set off amounts owed by the Principal to U.S. Bank against this account. Agent may comply with any instructions regarding this account received from U.S. Bank or its affiliates. Principal agrees to hold U.S. Bank harmless from any claim rising from U.S. Bank's enforcement of its set off, contractual or security rights against this account.

9. **Termination.** This Agreement shall continue until terminated by either party upon written notice to the other. Upon such written notice by Agent or Principal, Agent will deliver all assets then held as directed.

10. **Proxies.** Agent will vote all proxies, (except proxies of U.S. Bancorp, which Agent will forward to Principal), unless directed otherwise in writing by Principal.

11. **Agent's Liability.** Agent's liability under this Agreement shall not extend to indirect or consequential damages.

12. **Entire and Binding Agreement.** This Agreement contains the entire Agreement and understanding of the parties with respect to the subject matter of this Agreement. This Agreement shall only be amended by a written addendum signed by both Agent and Principal. This Agreement shall be binding upon and shall inure to the benefit of the parties, their successors and assigns. This Agreement shall be construed so that the invalidity or unenforceability of one or more of the provisions shall not affect the remainder of this Agreement. The paragraph headings in this Agreement are for convenience and ease of reference only and do not in any way explain, modify, amplify or affect the provisions of this Agreement.

AGENT
U.S. Bank N.A.

PRINCIPAL

City of Grand Rapids

By: _____
Karen S. Finseth

By: _____

Its: Assistant Vice President

Its:

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 11-

**APPROVE A CORPORATE MANAGEMENT AGENCY AGREEMENT WITH U.S. BANK
N.A. ESTABLISHING THE “CITY OF GRAND RAPIDS MANAGEMENT AGENCY”
ACCOUNT AND AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE
NECESSARY DOCUMENTS**

WHEREAS, in order to maximize the City of Grand Rapids’ investment income, the City would like to utilize the management services of U.S. Bank N.A. and

WHEREAS, the account will be managed in accordance with the City’s Investment Policy,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, approves entering into a Corporate Management Agency Agreement with U.S. Bank N.A. and authorizes the City Administrator to sign the necessary documents.

Adopted this 24th day of January, 2011.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



Legislation Details (With Text)

File #: 11-1237 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Passed
File created: 1/18/2011 **In control:** Fire
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Purchase of Fire Department Radios

Sponsors:

Indexes:

Code sections:

Attachments: [Portable Radios Quote](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Purchase of Fire Department Radios

Body

Background Information:

The City Council has previously approved a grant from the Homeland Security and Emergency Management for the Grand Rapids Fire Department in the amount of \$70,000.00 for equipment needs. The department has identified the need for an additional 20 portable radios, along with additional batteries, chargers, and lapel microphones. These additional radios and equipment will provide each firefighter their own radio, and will therefore enhance the level of safety by allowing each firefighter to communicate with the entire department in the event of a firefighter emergency while on-scene at an incident, or on the training ground.

The Itasca County Radio User's Board has approved this request, and it is agreed by all parties involved that the radios will be identical to the radios currently in-use throughout the county. Furthermore, the annual maintenance costs , and future replacements costs of this radio equipment, will be paid for through the reimbursement money provided by the State Contractor's Compensation for the Fire Department's Hazmat Team budget.

Staff Recommendation:

Approve the purchase of 20 new radios and equipment for the fire department made possible by a HSEM Grant.

Requested City Council Action

Consider approving the purchase of 20 portable radios and associated communications equipment from Itasca County at the cost of \$45,364.20, plus State Use Tax, with the use of funds from the Hazmat Team's Homeland Security and Emergency Management Grant.

ITASCA COUNTY PURCHASE ORDER

P. O. N° 4787

Date December 30, 2010 Project/Line No. _____
 Vendor Name Motorola, Inc. Cost Delivered _____
 Address 952-942-3560 Cost FOB _____
 E-mail: chris.lentz@motorola.com

Fund	Department	Account	Quantity	Item Description	Cost
				MODEL NO. _____	
			20	XTS 2500 II/870-channel/800 MHz Contract Price: \$1,054.00 \$ 21,080.00	
				(Includes options: Q806 - CAI operation, Q361 - Astro 25 software, H-38	
				Smartzone, Q173 - Omnilink & H14 - PTT ID display)	
			20	Model Q374 Software 9600 Baud (MN Metro Package) \$1,139 each	22,780.00
			40	Model Q393 1750mAh NiMH FM Battery (NTN9857) \$55.76 each	2,230.40
			20	Model Q667 Add: ADP Software DSP Based Only \$ 7.50 each	150.00
			20	Model H885BK 2-year T.S.P. (3-year total warranty) \$67.00 each	1,340.00
			20	PROMO 12-31-2010 Pricing Incentive (Less \$300 per unit)	6,000.00
			20	Model No. NTN1873 Charger, IMPRES Rapid Rate, Single Unit \$123.75 each	2,475.00
			20	NTN6193 Radio Microphone for XTS 2500 Unit Price: \$65.44	1,308.80
				TOTAL	\$ 45,364.20
				BILL TO/SHIP TO: Sheriff Pat Medure	
				Itasca County Sheriff's Office	
				440 1st Avenue NE	
				Grand Rapids, MN 55744	
				218-327-7421 (Neil)	
				STATE CONTRACT NO. 437255	

All Bills Paid By Invoice Only — No Bills Paid Without Purchase Order No.

Authorized by Pat Medure Warrant No. _____ Amount _____ Date _____

May 7, 1981



Legislation Details (With Text)

File #: 10-1231 **Version:** 1 **Name:** Radar Donation from the Department of Public Safety
Type: Agenda Item **Status:** Passed
File created: 1/13/2011 **In control:** Police
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Allow the Police Department to accept the donation of a Stalker DSR 2X radar unit from the Department of Public Safety-Office of Traffic Safety.
Sponsors:
Indexes:
Code sections:
Attachments: [Dpt of Public Safety Radar](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Allow the Police Department to accept the donation of a Stalker DSR 2X radar unit from the Department of Public Safety-Office of Traffic Safety.

*Body***Background Information:**

The Grand Rapids Police Department has had a long standing partnership with the Minnesota Department of Public Safety-Office of Traffic Safety. The Grand Rapids Police Department has been awarded several Safe and Sober and Night Cap grants.

In appreciation of our commitment to these programs, the Department of Public Safety-Office of Traffic Safety would like to award to the Grand Rapids Police Department a new Stalker DSR 2X radar unit. The unit is valued at approximately \$2,500.00 dollars and is being given in recognition of our commitment to public safety.

Requested City Council Action

Consider signing attached resolution allowing the Police Department to accept a Stalker DSR 2X Radar Unit from the Department of Public Safety-Office of Traffic Safety.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 11-

**A RESOLUTION ACCEPTING A DONATION OF A STALKER DSR 2X RADAR UNIT
FROM THE DEPARTMENT OF PUBLIC SAFETY-OFFICE OF TRAFFIC SAFETY TO
THE CITY OF GRAND RAPIDS POLICE DEPARTMENT**

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Department of Public Safety-Office of Traffic Safety has donated a Stalker DSR 2X Radar Unit to the Grand Rapids Police Department.

Adopted this 24th day of January, 2011

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



Legislation Details (With Text)

File #: 11-1245 **Version:** 1 **Name:** Purchase snowplow attachment for ASV
Type: Agenda Item **Status:** Passed
File created: 1/19/2011 **In control:** Public Works
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Recommend the purchase of an 84" snow plow attachment for our ASV from the Terex Factory Store for \$3,526.87.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Recommend the purchase of an 84" snow plow attachment for our ASV from the Terex Factory Store for \$3,526.87.

*Body***Background Information:**

This purchase is one of the attachments recommended to purchase in the 2011 C.I.P. Terex was agreeable to let us utilize their factory demo. We utilized the snow plow for about a month and to avoid rental charges I am recommending this purchase even though the 2011 C.I.P. Budget has not been approved by the City Council yet.

Purchase price:

84Snow Plow \$4,400.00

Less Demo Discount \$1,100.00

Subtotal \$3,300.00

MN Sales Tax \$ 226.87

Total \$3,526.87

Requested City Council Action

Approve the purchase of 84 snow plow from the Terex Factory Store for the amount of \$3,526.87.



Legislation Details (With Text)

File #: 11-1249 **Version:** 1 **Name:** Purchase two JD X304 lawn tractors for Cemetery
Type: Agenda Item **Status:** Passed
File created: 1/19/2011 **In control:** Public Works
On agenda: 1/24/2011 **Final action:** 1/24/2011

Title: Consider the purchase of two John Deere Series X304 tractors with 4 wheel steer from Pokegama Lawn and Sport for the price of \$3,767.34 a piece.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Consider the purchase of two John Deere Series X304 tractors with 4 wheel steer from Pokegama Lawn and Sport for the price of \$3,767.34 a piece.

Body

Background Information:

Pokegama Lawn and Sport is a registered vender with the Minnesota Cooperative Purchasing Venture (State Bid). In addition to that, John Deere Corporate offers Government Pricing. The price quoted is only valid through February 28th, 2011. This purchase will give us two new and two older but operable mowers for the Cemetery. The purchase of these two mowers will allow a reduction in the recommended PW C.I.P. 2012 Budget by \$7,500.00.

Requested City Council Action

Approve the purchase of two John Deere Series X304 tractors with 4 wheel steer from Pokegama Lawn and Sport for the price of \$3,767.34 a piece.



Legislation Details (With Text)

File #: 11-1248 **Version:** 1 **Name:** Planning Commission Appointment
Type: Agenda Item **Status:** Passed
File created: 1/19/2011 **In control:** Administration
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Appoint new member to the Grand Rapids Planning Commission.

Sponsors:

Indexes:

Code sections:

Attachments: [Cheryl Gullickson - Application for Planning Commission](#)
[Mark Gothard - Application for Planning Commission](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Appoint new member to the Grand Rapids Planning Commission.

Body

Background Information:

The following individuals have submitted applications for appointment to the Grand Rapids Planning Commission. Applications are attached.

They are in no particular order:

Cheryl Gullickson

Mark Gothard

At a previous Council meeting, Councilor Joe Chandler and Councilor Gary McInerney agreed to review the applicants and make a recommendation for appointment.

Requested City Council Action

Appoint one new member to the Grand Rapids Planning Commission to fill the position vacated by Peggy Walker, term to expire March 1, 2014.

CITY OF GRAND RAPIDS
APPLICATION FOR CITY BOARDS AND COMMISSIONS

NOTE: As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

(Please type or print clearly)

Name: Cheryl G. Gullikson Date: 11/11/19
Address: 1618 NE 3rd Ave Phone: 327-9174
Grand Rapids, MN (612) 327-9174

I am interested in serving on the following Board or Commission for the City of Grand Rapids:

Grand Rapids Planning Commission
Occupation: Executive Director - The River Valley Council
(If elected, please indicate former occupation/profession)

Education: See Attached Resume

Professional and/or community activities: See Attached Resume

Please include a brief statement on qualifications: all relevant info
Planning Commission - all info and details that
pertinent to the Planning Commission should be included
here

Please return this form to:

City Administration Office
320 North Pokegama Avenue
Grand Rapids, MN 55741

Cheryl G. Gullikson
Signature of Applicant

Cheryl L. Gullickson

Summary of Qualifications

- 21 years experience in Upper-Management
- Meticulously Organized and Highly-Motivated
- Personal Integrity and Capable of Motivating People
- Professional and Resourceful

Education

1980 Bemidji Vocational Institute Bemidji, MN
Bookkeeping

Professional Experience

2002 – Present Deer River Hired Hands, Inc Deer River, MN
Executive Director

- Deer River Hired Hands, Inc. (DRHH) is a Non-Profit organization that employs Developmentally Disabled (DD) Adults, providing them with Day Training and Habilitation (DT&H). DRHH currently employs 53 people, 42 of which are DD.
- State Licensing, Vulnerable Adults Act, OSHA Compliant, DOT Compliant, etc.
- All Administrative duties, All Financial records, AP, AR, Payroll, Tax reporting, Hiring, Training for all Employees, Monitor Employee files, Board Meeting Minutes and Reports, Policy and Procedures, Federal and State Privacy Laws, Ensuring Maintenance and Repair of Equipment, Grant writing and reporting, etc.

1992 – 2002 EBS Mortgage Services Corporation Stillwater, MN
President – Owner

- Responsible for entire operation of Mortgage Company. Primary areas of operation include loan originating, contract processing services, state and federal compliance, quality control procedures and implementation, complete personnel functions (hiring, training, supervising), payroll and payroll tax reporting and all financial records.

1988 – 1992 Shay's Company Grand Rapids, MN
Manager

- Responsible for the management of this two-facility restaurant, catering and rental company. Supervised a three-month construction project resulting in a doubling of seating in one facility.

1985 – 1988 Community Hospital & Nursing Home Deer River, MN
Transportation Director

1977 – 1985 Deer River, MN
Waitress and Customer Service

Community Activities

Blandin Community Leadership Program Participant, Emergency Medical Technician, Chairperson-United Way Campaign, Board Member of Northland Mental Health Center, Foster Care Provider, Women of the Moose member, President-VFW Auxiliary, President-American Legion Auxiliary, and National Family of the Year for Special Olympics.

RECEIVED

7 23

CITY OF GRAND RAPIDS
APPLICATION FOR CITY BOARDS AND COMMISSIONS

NOTE

As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your application.

(Please type or print clearly.)

Name: [REDACTED] Date: [REDACTED]

Address: [REDACTED] Phone: [REDACTED]

I am interested in serving on the following Board or Commission for the City of Grand Rapids:

Occupation: [REDACTED]
(If retired, please indicate former occupation/profession)

Professional and/or community activities:

Please include a brief statement on qualifications:

Please return this form to:

City Administration Office
20 North Polegum Avenue
Grand Rapids, MI 49503

Signature of Applicant



Legislation Details (With Text)

File #: 11-1261 **Version:** 1 **Name:** 2011 Compensation for Non-Represented Employees
Type: Agenda Item **Status:** Passed
File created: 1/19/2011 **In control:** Administration
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Resolution establishing 2011 compensation for City of Grand Rapids Non-Represented Employees.

Sponsors:**Indexes:****Code sections:**

Attachments: 11- Compensation & Benefits Non-Represented Employees

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Resolution establishing 2011 compensation for City of Grand Rapids Non-Represented Employees.

Body**Background Information:**

Department Heads were required to complete an evaluation that generated an evaluation score. This evaluation score was then used to determine the pay increase for the Department Head. This year we have budgeted for a 3% increase for the exempt employees. We are recommending that the exempt staff be given a one time lump sum payment in an amount up to 2% of their base salary. The amount will be determined by the evaluation score.

Additionally, we recommend that a second evaluation be done in July of 2010 and at that time the Council can consider whether or not they wish to grant up to an additional 1% one time lump sum payment to be based on the July 2011 evaluation score.

The evaluation score will be determined by applying the following weights to the evaluations:

City Council: 25%

City Administrator: 50%

Peers: 10%

Staff: 5%

Board/Commission: 10%**

**If the exempt employee does not work with a Board or Commission, the 10% weight will be shifted to the City Administrator and City Council evaluations. If the exempt employee works with more than one Board or Commission, then the 10% weight will be split among those Boards.

Staff Recommendation:

We are recommending that the regular City employees who are in collective bargaining agreements with the City, part-time non-exempt, seasonal and temporary employees, and elected officials are specifically excluded from this resolution.

Non-represented non-exempt and on-call (Fire Department) are to receive a 3% increase effective January 1, 2011,

which is the average of the increases to the bargaining units that we have agreements with.

Requested City Council Action

Adopt a resolution establishing 2011 compensation for City of Grand Rapids Non-Represented Employees.

Councilor
adoption:

introduced the following resolution and moved for its

RESOLUTION No. 11 -

**ESTABLISHING COMPENSATION AND BENEFITS FOR
CITY OF GRAND RAPIDS
NON-REPRESENTED EMPLOYEES**

WHEREAS, the Grand Rapids City Council has established that employment with the City of Grand Rapids should be attractive from a career perspective and that the compensation and benefit plan for the City of Grand Rapids' non-represented employees shall be founded on the principle of equitable and adequate compensation and benefits; and further, that said compensation and benefit plan shall be as competitive as possible in the judgment of the City in order to attract and retain people of the highest caliber so that the citizens of Grand Rapids can be assured that their best interests are being served; and,

WHEREAS, the City of Grand Rapids' past practices provide that adjustments to salary schedules are generally made on January 1st and are based on such factors as changes in the cost-of-living, labor markets, recruiting experience, financial condition of the City, reclassification studies, etc.; and

WHEREAS, the City has ratified contracts with the City's bargaining units through December 31, 2011; and,

WHEREAS, the City has not adjusted salaries for non-represented employees for the period January 1, 2011 through December 31, 2011; and

WHEREAS, Department Heads were required to complete an evaluation of their peers and their exempt staff. The evaluation of their peers and staff were part of a 360 degree evaluation that generated an evaluation score. This evaluation score was then used to determine the pay increase for the Department Head. This year we have budgeted for a 3% increase for the exempt employees.

NOW, THEREFORE BE IT RESOLVED that the exempt staff be given a one-time lump sum payment in an amount up to 2% of their base salary. The amount will be determined by the evaluation score. Additionally, we recommend that a second evaluation be done in July of 2011 and at that time the Council can consider whether or not they wish to grant up to an additional 1% one-time lump sum payment to be based on the July, 2011 evaluation score. The evaluation score will be determined by applying the following weights to the evaluations:

City Council:	25%
City Administrator:	50%
Peers:	10%

Staff: 5%
Board/Commission: 10%**

***If the exempt employee does not work with a board or commission the 10% weight will be shifted to the City Administrator and City Council evaluations. If the exempt employee works with more than one board or commission then the 10% weight will be split among these boards.*

Non-Exempt, non-represented and Fire Department employees will receive a 3% increase which is the average of the increases to the bargaining units that we have agreements with.

BE IT FINALLY RESOLVED that regular City employees who are in collective bargaining agreements with the City, part-time, temporary and seasonal employees, and elected officials are specifically excluded from this resolution. Pay increases for union employees are governed by their collective-bargaining agreements, and all other 2011 salary increases have already been approved by the City Council.

Adopted this 24th day of January, 2011.

Dale Adams, Mayor

ATTEST:

Kimberly Johnson-Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: Zabinski, McInerney, Christy, Chandler, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



Legislation Details (With Text)

File #:	11-1241	Version:	1	Name:	Conduct a public hearing to consider the vacation of a 10 ft. portion of 6th Street NW
Type:	Public Hearing	Status:		Status:	Public Hearing
File created:	1/19/2011	In control:		In control:	Community Development
On agenda:	1/24/2011	Final action:		Final action:	
Title:	Conduct a public hearing to consider the vacation of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	GRSB VAC Application GRSB VAC- Map GRSB VAC Staff Comments				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Conduct a public hearing to consider the vacation of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.

Body

Background Information:

Grand Rapids State Bank (GRSB) submitted a petition on December 9, 2010 requesting the vacation of the south 10 ft. of the 6th Street North right-of-way between the east side of 3rd Avenue West and the west side of 1st Avenue West.

As stated within GRSBs vacation request application, the requested right-of-way vacation is to accommodate the replacement of, and improvements to, two of the banks parking lot directional signs which are currently located within the right-of-way. Currently, the signs are considered legal, grandfathered, nonconforming signs in their current location. Additionally, the vacation would provide more usable space to the existing land owner, thereby more accurately reflecting the lands current use as parking area.

Section 30-458(c)1 of the Municipal Code, which addresses alterations to nonconforming structures, allows for structures to be altered or replaced provided there is no increase to the existing nonconformity. GRSB is working on a project of updating all of their bank signage, which will incorporate their new logo. The subject signs are proposed to be slightly larger than the existing signs, due to the addition of stonework around the base of the signs. The petitioner also considered the relocation of the new signage onto their property (parking lot), but felt the signs would disrupt the circulation pattern of the parking lot, thus the vacation request.

As described in the attached email correspondence, the Engineering Department supports the petitioned vacation, contingent on the City retaining utility easement over the entire area to be vacated. This easement would allow for the maintenance of any public or private utilities (natural gas, telephone, etc.) currently

located within the area to be vacated.

There were no concerns or objections regarding the right-of-way vacation, as proposed, from the remaining members of the staff review committee which consists of: Engineering Department, Public Utilities Commission, Public Works Department, and Fire Department.

On January 6, 2011 the Planning Commission formally reviewed the proposed vacation as described within the attached resolution, and recommended to the City Council approval of the vacation with the following recommended condition: That an easement be retained for utilities across the full width of the vacated right-of-way.

Requested City Council Action

Conduct a public hearing to consider the vacation of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.

Public Works Department
Community Development Department
420 North Peterson Ave.
Grand Rapids, MN 55744
Tel. (218) 385-7561 Fax (218) 326-2822
Web Site: www.grandrapidsmn.gov

General Information:

Name of Applicant:

Name of Owner (if other than applicant)

Address:

Address:

City:

State:

Zip:

City:

State:

Zip:

Business Telephone/Other Telephone/E-mail:

Business Telephone/Other Telephone/E-mail:

Please check which of the following you are applying for:

☒ Street Vacation

☐ Alley Vacation

☐ Easement Vacation

Provide a legal description of the property to be vacated (for example, the North/South/East/West Section 1-14, Block 1, Grand Rapids 1st Division). Attach an exhibit and/or electronic file if the legal description is lengthy.

I/we certify that, to the best of my/our knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and signatures, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

Signature of Applicant(s)

Date

Signature of Owner (if other than applicant)

Date

Required Submittals:

- ☒ Application Fee - \$505.00 *¹ ☒ Location Map ☒ Petition for Vacation
☒ Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**¹The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Vacation: Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public's best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

See Attachment

Additional Instructions:

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Community Development Director. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right-of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

Attachment:

Justification of Proposed Vacation

The property requested to be vacated is adjacent to the Grand Rapids State Bank customer parking lot. There currently are entrance and exit signs on the property directing customer traffic. Grand Rapids State Bank wishes to replace these signs with illuminated versions that mirror the exterior style of the bank, therefore beautifying the area. The illuminated signs would serve to better guide traffic flow from the city streets in the morning and evening hours into and out of the Grand Rapids State Bank parking lot. The entire property requested to be vacated is currently being maintained by Grand Rapids State Bank.

A second parcel of property to the West abuts the GRSB employee parking lot. This property too is currently maintained by GRSB. The city engineer recommended that this parcel be included in the vacation request to more accurately reflect the use and maintenance of the subject property.

Petition for Vacation

Petition for vacation of part of Ch. Street and (Street/Alley/Easement) in the City of
GRAND RAPIDS.

To the City Council of Grand Rapids, Minnesota:

The undersigned, a majority of the owners of property abutting upon Ch. Street and (Street/Alley/Easement), respectfully petition the City Council to vacate the aforesaid
part of Ch. Street and (Street/Alley/Easement).

Name of (If not owner, describe nature of the interest in the property)

Description of Property

Ch. Street and

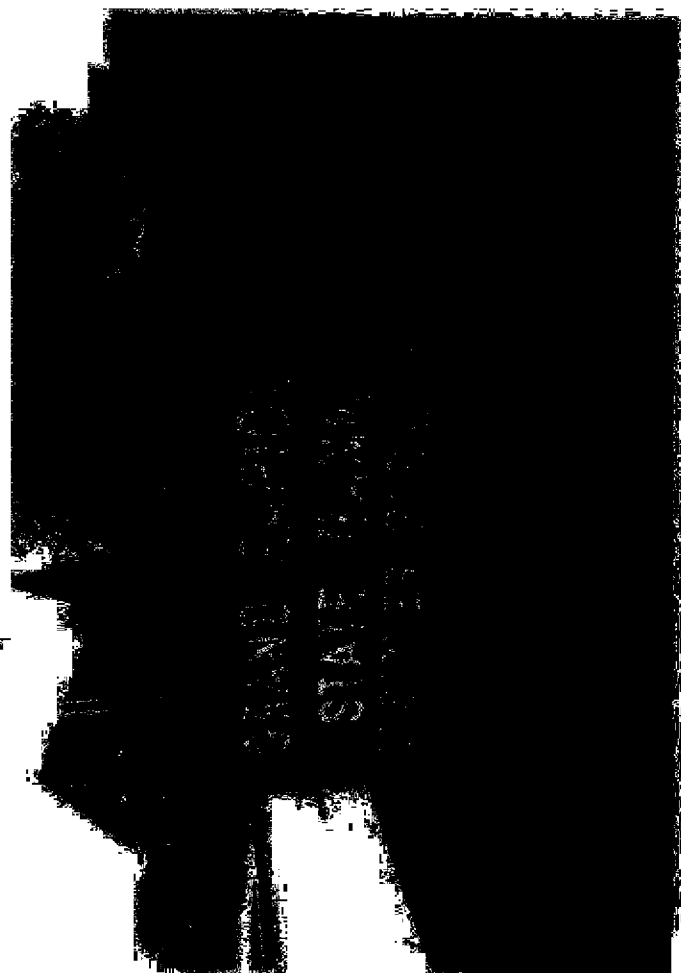
Ch. Street and

Received on the _____ day of _____, 20__

City Clerk

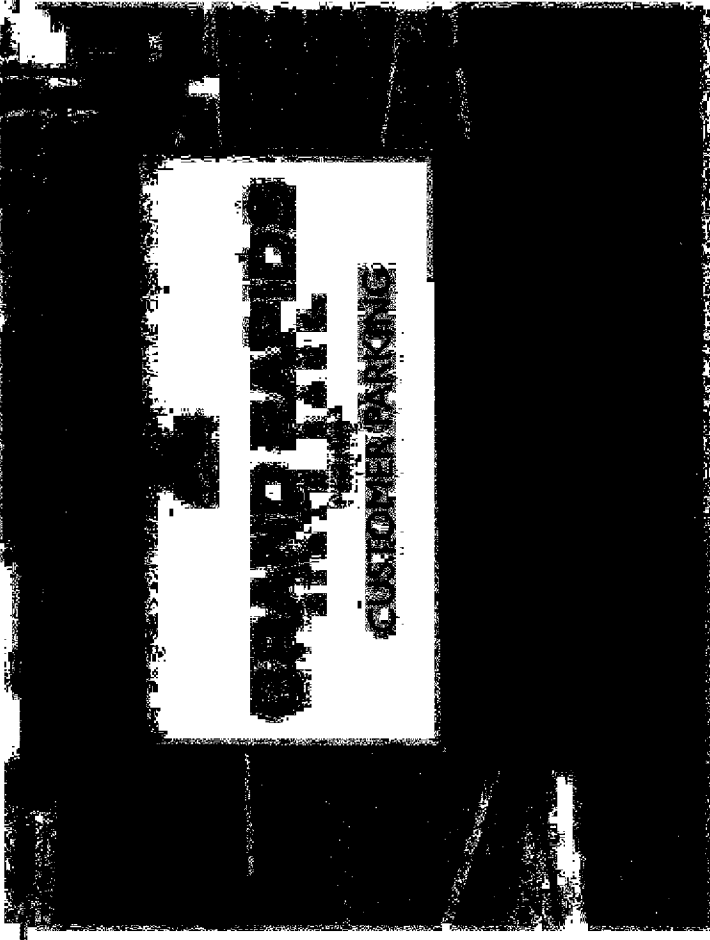
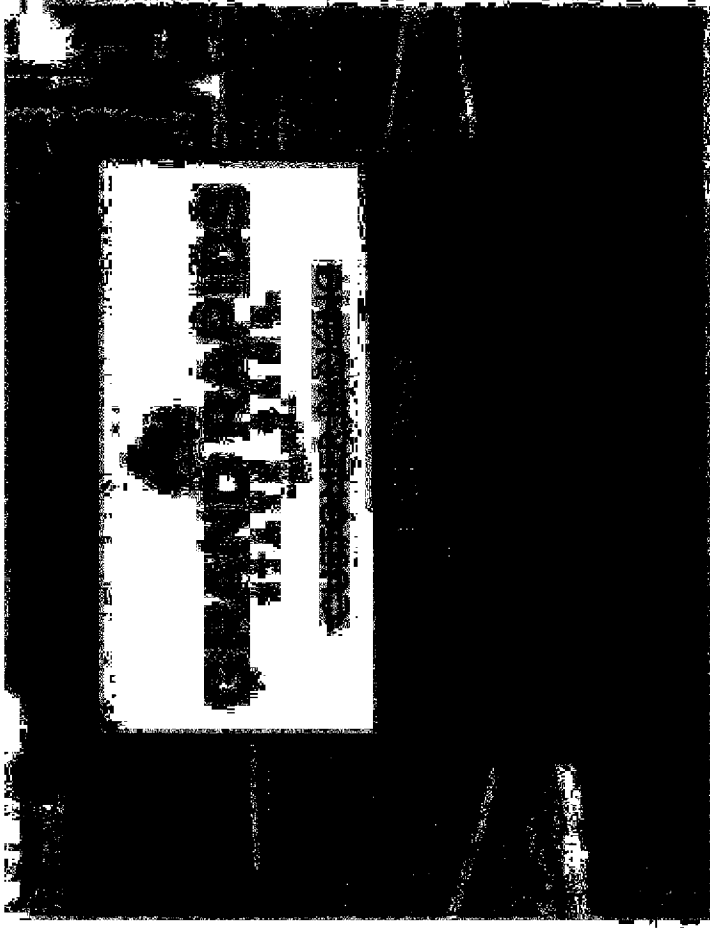
This petition must be signed by at least SEVEN PERCENT (7%) of the property owners or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).

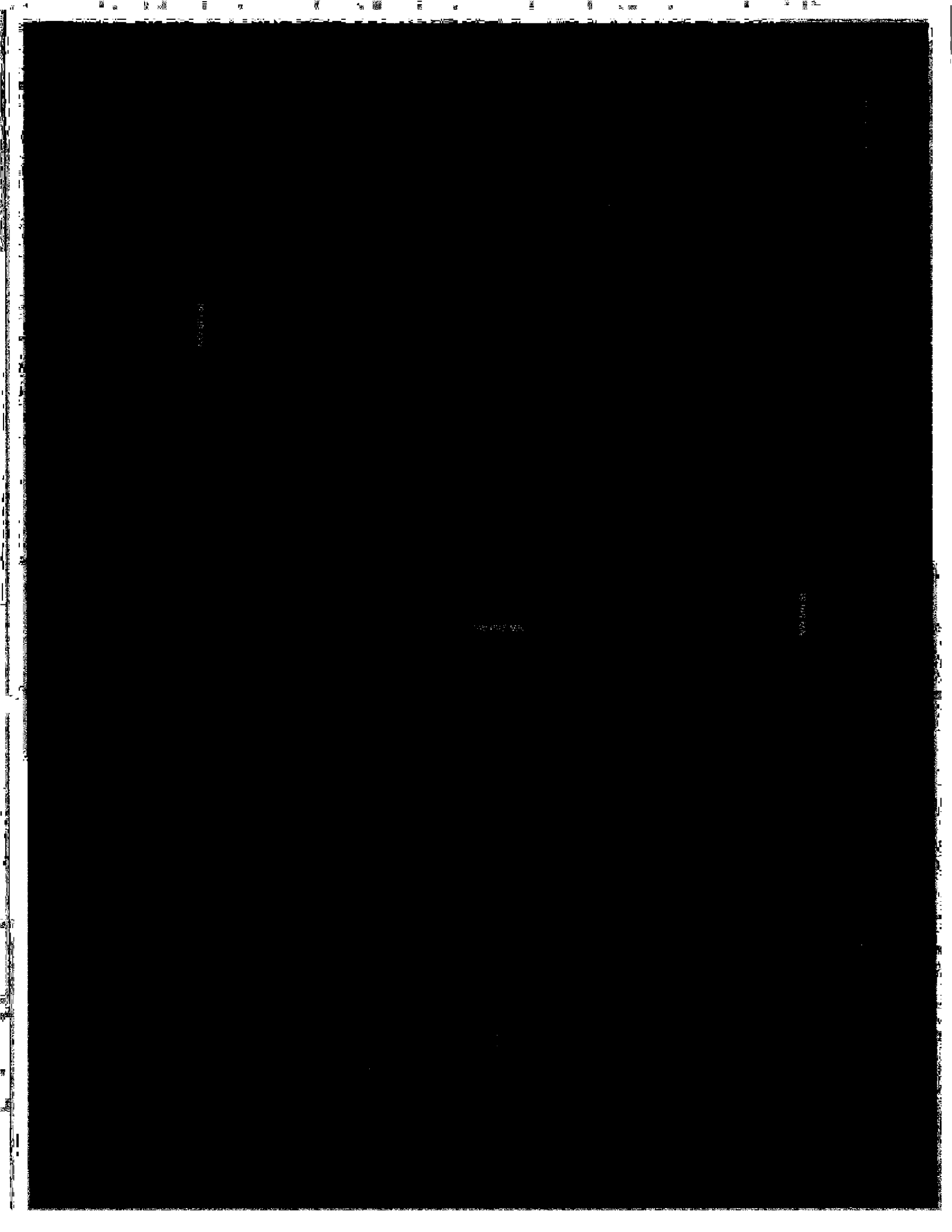
July 1940



WINDMILL
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WINDMILL
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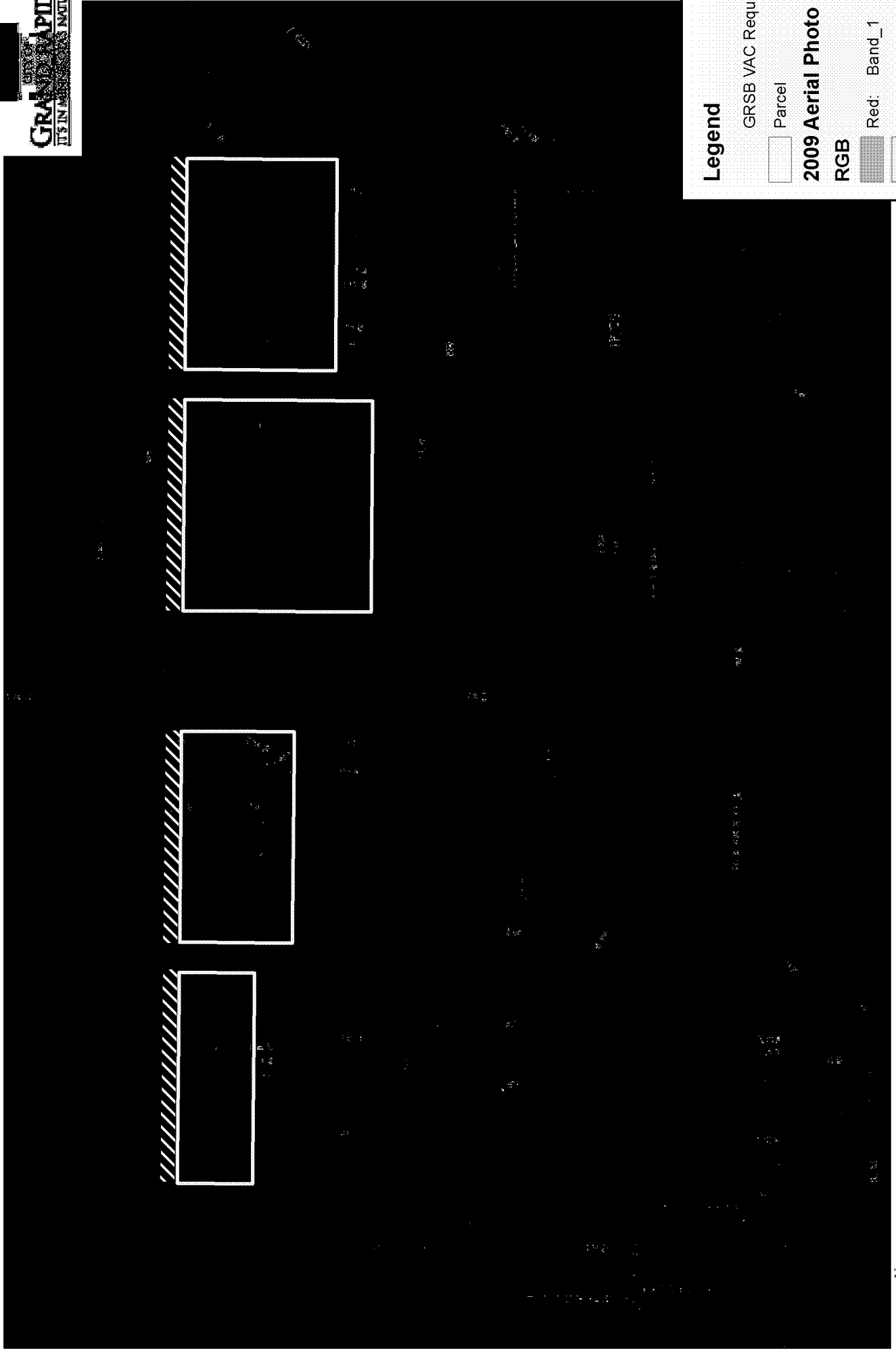




Grand Rapids State Bank ~R-O-W Vacation Request



GRAND RAPIDS
IT'S IN AMERICA'S NATURE



Legend

GRSB VAC Request

Parcel

2009 Aerial Photo

RGB

Red: Band_1

Green: Band_2

Blue: Band_3



160 80 0 160 Feet



From: [REDACTED]
Sent: Thursday, December 30, 2010 2:14 AM
To: [REDACTED]
Subject: [REDACTED]
Attachment: image001.jpg

[illegible]

From: Jeff Davies
Sent: Thursday, December 30, 2010 9:29 AM
To: Rob Mante
Cc: Tom Page
Subject:

I have reviewed Grand Rapids State Bank request for the vacation request of 10' of 5th Street NW adjacent 15 Grand Rapids State Bank properties. I support their request for improvements and see no negative impacts for approving this vacation request.

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Eric Trast

From: Tom Pagel
Sent: Monday, December 20, 2010 2:44 PM
To: Eric Trast; Rob Mattei
Subject: GRSB requested vacation

Rob;

The Engineering Department supports the vacation of the 6th Street ROW on the south side from 1st Avenue NW to 3rd Avenue NW as long as a utility easement is maintained.

Regards,

Tom Pagel, P.E.
City Engineer

Eric Trast

From: atward@grpuc.org
Sent: Monday, December 27, 2010 12:00 PM
To: Eric Trast
Subject: Vacation Request for the Grand Rapids State Bank, 6th Street NW

Eric,

I received the following responses, from my Department Managers, in regards to the above referenced vacation request:

Tony,

I have reviewed the Vacation Request for the Grand Rapids State Bank, 6th Street NW with my staff and we have no issues with the approval of this request.
I have forwarded your memorandum for review to Ryan and Dan. I am sorry for the delay in getting this item back to you. If you should have any questions please do not hesitate to contact me.

Regards,

Denny

Tony,

I have reviewed the vacation request by the GRSB and don't have any issues with it. I have put the paperwork in your in-box.

Ryan

Based on the above responses, the Public Utilities Commission has no objections to the vacation request.

Anthony T. Ward
General Manager
Public Utilities Commission
P. O. Box 658
Grand Rapids, MN 55744
218-326-7188.

Grand Rapids Public Utilities

From: Rob Davis
Sent: Tuesday, December 14, 2010 1:07 PM
To: Eric Trail
Subject: FW: CHSP Validation Results

Original Message



Steve Flaherty
Sir: Program Manager
Morale Range College
 (714) 749-7770 Office
 (714) 749-6708 Cellular
 (714) 749-7761 Fax

Check out this link to our recent training video:

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

"select leaders for accomplishment - not for affection."



Legislation Details (With Text)

File #:	11-1244	Version:	1	Name:	Consider the adoption of a resolution either approving or denying the vacation.
Type:	Agenda Item	Status:		Status:	Passed
File created:	1/19/2011	In control:		In control:	Community Development
On agenda:	1/24/2011	Final action:		Final action:	1/24/2011
Title:	Consider the adoption of a resolution either approving or denying the vacation of a portion of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	GRSB VAC Resolution- 1-24-11				

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Consider the adoption of a resolution either approving or denying the vacation of a portion of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division.

Body

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned right-of-way vacation.

Requested City Council Action

Consider the adoption of a resolution approving the vacation of a portion of a 10 ft. portion of 6th Street NW right-of-way located on two blocks within Grand Rapids 1st Division as recommended by the Planning Commission.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 11-__

A RESOLUTION VACATING A PORTION OF PLATTED PUBLIC RIGHT-OF-WAY WITHIN BLOCKS 13 AND 14, GRAND RAPIDS FIRST DIVISION, ITASCA COUNTY, MINNESOTA

WHEREAS, the City Planning Commission, at their regular meeting on January 6, 2011 reviewed the vacation request for public right-of-way described as:

The S 10 ft. of 6th Street NW ADJ To Lots 1 and 24, Blk. 13 and Lots 1 and 24, Blk. 14, Grand Rapids First Division, Section 21, Itasca County, Minnesota;

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacation; and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on the proposed vacation on January 24, 2011, to consider the vacation of public right-of-way described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, it appears that it will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission's findings that this vacation is in the best interest of the public's health, safety, and general welfare, and hereby vacates the above described land based on the following findings of fact:

- The portion of street right-of-way is not needed for traffic purposes.
- The portion of street right-of-way is not needed for pedestrian purposes as there is currently sidewalk located on the north side of 6th Street NW.
- The portion of street right-of-way is potentially needed for utility purposes, thus the retention on an easement.
- Vacating the portion of street right-of-way will put additional land on the tax rolls.
- Vacating the portion of street right-of-way will facilitate economic development in the City by assisting a local business with site improvements.

AND BE IT FURTHER RESOLVED, that;

1. That an easement be retained for utilities across the full width of the vacated right-of-

- way.
2. The City Council instructs City Staff to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 24th day of January, 2011.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Community Development Specialist
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744



Legislation Details (With Text)

File #: 11-1265 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Passed
File created: 1/20/2011 **In control:** Finance
On agenda: 1/24/2011 **Final action:** 1/24/2011
Title: Consider approving the verified claims for the period January 4, 2011 to January 16, 2011 in the total amount of \$4,115,592.17
Sponsors:
Indexes:
Code sections:
Attachments: [01/24/2011 BILL LIST](#)

Date	Ver.	Action By	Action	Result
1/24/2011	1	City Council		

Title

Consider approving the verified claims for the period January 4, 2011 to January 16, 2011 in the total amount of \$4,115,592.17

Requested City Council Action

Consider approving the verified claims for the period January 4, 2011 to January 16, 2011 in the total amount of \$4,115,592.17

CITY COUNCIL BILL LIST - JANUARY 24, 2011

DATE: 01/20/11
TIME: 14:16:14

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
0920057	ITASCA COUNTY SHERIFFS DEPT	19,322.52
1309332	MN STATE RETIREMENT SYSTEM	12,500.00
1506260	OFFICE NORTH INC	728.89
1916650	SPRINGSTED	333.00
TOTAL CITY WIDE		32,884.41
SPECIAL PROJECTS-BUDGETED		
0920113	ITASCA SKI & OUTING CLUB	15,000.00
TOTAL SPECIAL PROJECTS-BUDGETED		15,000.00
ADMINISTRATION		
0612085	FLAHERTY & HOOD	143.58
0718060	GRAND RAPIDS NEWSPAPERS INC	878.38
1920240	STERLE LAW OFFICE	2,500.00
TOTAL ADMINISTRATION		3,521.96
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	64.26
0121721	AUTO VALUE - GRAND RAPIDS	10.67
0315455	COLE HARDWARE INC	35.33
0920060	ITASCA COUNTY TREASURER	199.68
1315725	THE MOTOR SHOP	91.37
2008850	THYSSENKRUPP ELEVATOR INC	2,383.00
2209421	VIKING ELECTRIC SUPPLY INC	31.98
TOTAL BUILDING MAINTENANCE-CITY HALL		2,816.29
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS NEWSPAPERS INC	34.50
TOTAL COMMUNITY DEVELOPMENT		34.50
COUNCIL/COMMISSION/BOARDS		
0918560	IRON RANGE ECONOMIC ALLIANCE	50.00
1920240	STERLE LAW OFFICE	2,500.00
2305711	WESTERN MESABI MINE PLANNING	350.00
TOTAL COUNCIL/COMMISSION/BOARDS		2,900.00

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0215900	BOYER FORD TRUCKS INC.	64.77
0300015	C & J SAW WORKS	120.83
0301685	CARQUEST AUTO PARTS	-65.20
0312110	CLAREY'S SAFETY EQUIPMENT INC	269.96
0401804	DAVIS OIL	239.30
0805350	HEIMAN INC	620.00
0920060	ITASCA COUNTY TREASURER	87.28
0920450	ITL PATCH COMPANY, INC	87.64
1415369	NORTHERN 2-WAY SERVICE LLC	37.50
2300600	W.P. & R.S. MARS COMPANY	75.33
TOTAL FIRE		1,537.41
INFORMATION TECHNOLOGY		
0315537	CONNECTING POINT TECHNOLOGIES	4,000.00
1309098	MINNESOTA DEPT OF ADMN	120.00
TOTAL INFORMATION TECHNOLOGY		4,120.00
PUBLIC WORKS		
0100002	3D SPECIALTIES	1,092.79
0221650	BURGGRAF'S ACE HARDWARE INC	49.10
0301655	CARGILL INCORPORATED	8,328.24
0301705	CASPER CONSTRUCTION INC	1,737.50
0401804	DAVIS OIL	4,463.72
0800040	H & L MESABI	244.00
0920060	ITASCA COUNTY TREASURER	757.33
1309274	MN MUNICIPAL UTILITIES ASSOC	406.00
1415640	NORTRAX EQUIPMENT COMPANY	16.27
1421155	NUCH'S IN THE CORNER	688.89
1621125	PUBLIC UTILITIES COMMISSION	10,963.09
1801585	RAPIDS ELECTRIC INC	739.96
2205525	VENTURE ELECTRIC LLC	783.10
2305453	WESCO RECEIVABLE CORP	806.89
2605225	ZEE SERVICE COMPANY	67.57
T000413	RICK MCDONALD	736.23
TOTAL PUBLIC WORKS		31,880.68
FLEET MAINTENANCE		
0100046	ASV, INC.	1,759.60
0103325	ACHESON TIRE COMPANY INC	1,101.69
0114203	ANDERSON LUBRICANTS INC	1,613.20

CITY COUNCIL BILL LIST - JANUARY 24, 2011

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0121721	AUTO VALUE - GRAND RAPIDS	272.73
0301685	CARQUEST AUTO PARTS	235.04
0315455	COLE HARDWARE INC	145.06
1301213	DAN MARTIN	1,144.59
1415030	NORD AUTO PARTS	116.14
1415640	NORTRAX EQUIPMENT COMPANY	360.20
1801590	RAPIDS FORD LINCOLN	343.77
TOTAL FLEET MAINTENANCE		7,092.02
POLICE		
0315455	COLE HARDWARE INC	16.02
0920060	ITASCA COUNTY TREASURER	4,091.01
1205810	LEXIPOL LLC	6,850.00
1309150	MN CHIEFS OF POLICE ASSOC.	265.00
1801570	RAPIDS AUTO WASH	104.00
1801580	RAPIDS BODY SHOP	598.48
1920233	STREICHER'S INC	230.85
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
2605225	ZEE SERVICE COMPANY	38.80
TOTAL POLICE		12,544.16
RECREATION		
0315537	CONNECTING POINT TECHNOLOGIES	205.26
1309315	MINNESOTA REC & PARK ASSOC	188.00
1401060	NATIONAL ARBOR DAY FOUNDATION	15.00
TOTAL RECREATION		408.26
AIRPORT		
1309274	MN MUNICIPAL UTILITIES ASSOC	29.00
TOTAL		29.00
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	33.44
0118625	ARROW EMBROIDERY	268.02
0205153	BECKER ARENA PRODUCTS INC	1,643.26
0215805	BOVEY COLERAINE YOUTH CENTER	193.94

CITY COUNCIL BILL LIST - JANUARY 24, 2011

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER		
GENERAL ADMINISTRATION		
0221650	BURGGRAF'S ACE HARDWARE INC	105.90
0405223	DEER RIVER HIRED HANDS INC	16.00
0501656	EARTHGRAINS - FERGUS FALLS	79.20
0605670	FERRELLGAS	427.72
0618353	KEVIN FRIESEN	1,440.00
0718010	CITY OF GRAND RAPIDS	1,135.05
0718024	GRAND RAPIDS GYMNASTICS	106.94
0718035	GRAND RAPIDS GIRLS FASTPITCH	105.13
1301168	MARKETPLACE FOODS	17.84
1309240	MINNESOTA ICE ARENA MANAGERS	145.00
1315724	MOTION TECHNOLOGY INC	173.27
1421155	NUCH'S IN THE CORNER	35.11
1605611	PEPSI-COLA	1,254.07
1615423	POKEGAMA ELECTRIC INC	333.94
1901500	SAMMY'S PIZZA	110.00
1901535	SANDSTROM COMPANY INC	2,784.31
1908099	SHARP GUY SHARPENING	235.00
1909510	SIM SUPPLY INC	641.92
2116600	UPPER LAKE FOODS INC	698.07
2605225	ZEE SERVICE COMPANY	46.37
TOTAL GENERAL ADMINISTRATION		12,029.50
RECREATION PROGRAMS		
T000685	ROBERT OR OLGA BESSENBACHER	30.00
TOTAL		30.00
STATE HAZ-MAT RESPONSE TEAM		
1415480	NORTHERN HEALTH & FITNESS PLUS	4,130.00
TOTAL		4,130.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	56.52
1200500	L&M SUPPLY	37.90
1421155	NUCH'S IN THE CORNER	54.00
TOTAL		148.42

CITY COUNCIL BILL LIST - JANUARY 24, 2011

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
0120100	AT REST PET CREMATION INC	1,200.00
0705531	GENERAL PET SUPPLY	119.00
0920060	ITASCA COUNTY TREASURER	66.74
TOTAL		1,385.74
2009D GO EQPT CERTIFICATE		
1916650	SPRINGSTED	111.00
2305447	WELLS FARGO BANK NA	63,812.50
TOTAL		63,923.50
SP ASSESS IMP BOND-2001B		
2100265	U.S. BANK	35,031.88
TOTAL		35,031.88
SP ASSESS IMP BOND-2002A		
2100265	U.S. BANK	1,037,812.50
TOTAL		1,037,812.50
SP ASSESS IMP BOND-2003A		
1916650	SPRINGSTED	111.00
2100265	U.S. BANK	164,288.75
TOTAL		164,399.75
SP ASSESS IMP BOND-2004		
1916650	SPRINGSTED	112.00
2100265	U.S. BANK	333,070.63
TOTAL		333,182.63
SP ASSESS IMP BOND-2005A		

CITY COUNCIL BILL LIST - JANUARY 24, 2011

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE
SP ASSESS IMP BOND-2005A		
1916650	SPRINGSTED	112.00
2100265	U.S. BANK	292,435.00
TOTAL		292,547.00
GO ST AID STREET BOND-2005B		
1916650	SPRINGSTED	111.00
TOTAL		111.00
SP ASSESS IMP BOND-2006C		
1916650	SPRINGSTED	111.00
2100265	U.S. BANK	219,700.00
TOTAL		219,811.00
GO CIP REFUNDING BOND 2006B		
1916650	SPRINGSTED	111.00
2100265	U.S. BANK	197,000.00
TOTAL		197,111.00
SP ASSESS IMP BOND-2007A		
1916650	SPRINGSTED	111.00
2305447	WELLS FARGO BANK NA	143,007.50
TOTAL		143,118.50
GO STATE-AID ST BONDS 2007B		
1916650	SPRINGSTED	111.00
TOTAL		111.00
SP ASSESS IMP BOND-2008C		

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE
SP ASSESS IMP BOND-2008C		
1916650	SPRINGSTED	111.00
2305447	WELLS FARGO BANK NA	92,308.75
TOTAL		92,419.75
GO STREET RECONST BNDS 2008B		
1916650	SPRINGSTED	111.00
2305447	WELLS FARGO BANK NA	79,917.50
TOTAL		80,028.50
GO IMP REFUNDING BOND-2009B		
1916650	SPRINGSTED	111.00
2305447	WELLS FARGO BANK NA	279,011.25
TOTAL		279,122.25
GO IMP BONDS 2009C		
1916650	SPRINGSTED	111.00
2305447	WELLS FARGO BANK NA	217,998.75
TOTAL		218,109.75
GO IMP, CIP & REFUNDING 2010A		
1916650	SPRINGSTED	222.00
TOTAL		222.00
TIF 1-6 OLD HOSPITAL BONDS		
2305447	WELLS FARGO BANK NA	33,670.00
TOTAL		33,670.00
GENERAL CAPITAL IMPRV PROJECTS		

CITY COUNCIL BILL LIST - JANUARY 24, 2011

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/24/11

VENDOR #	NAME	AMOUNT DUE

GENERAL CAPITAL IMPRV PROJECTS		
T000622	GET FIT ITASCA	84.00
	TOTAL	84.00
MUNICIPAL STATE AID STRT-CONST		
NO PROJECT		
1309360	MN DEPT OF TRANSPORTATION	1,398.55
	TOTAL NO PROJECT	1,398.55
2010 INFRASTRUCTURE BONDS		
RROAD CROSSING PJT		
1900225	SEH-RCM	10,107.03
	TOTAL RROAD CROSSING PJT	10,107.03
2004-2B MULTI USE TRAIL		
1900225	SEH-RCM	4,269.53
	TOTAL 2004-2B MULTI USE TRAIL	4,269.53
19TH AVE NW RAIL XING IMPROV		
2010-03 19TH AVE NW		
1900225	SEH-RCM	12,449.21
	TOTAL 2010-03 19TH AVE NW	12,449.21
2011 INFRASTRUCTURE BONDS		
2014-1 NE 1ST AVENUE		
1900225	SEH-RCM	235.00
	TOTAL 2014-1 NE 1ST AVENUE	235.00
2004-3 SE 4TH STREET		
0218115	BRAUN INTERTEC CORPORATION	2,360.50
1900225	SEH-RCM	19,085.71
	TOTAL 2004-3 SE 4TH STREET	21,446.21

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VENDOR #	NAME	AMOUNT DUE
2011 INFRASTRUCTURE BONDS		
2011-4 HORSESHOE/ISLEVIEW		
1900225	SEH-RCM	16,588.07
T000682	LARRY WALSTAD	2,562.00
T000686	MICHAELA SMITH	2,111.00
T000687	MONELL MONSON	2,760.00
T000688	DANIEL D ANDERSON	2,291.00
TOTAL 2011-4 HORSESHOE/ISLEVIEW		26,312.07
STORM WATER UTILITY		
0301705	CASPER CONSTRUCTION INC	1,487.50
0401804	DAVIS OIL	1,235.91
0920060	ITASCA COUNTY TREASURER	378.66
1421155	NUCH'S IN THE CORNER	196.78
TOTAL		3,298.85
FLEET MAINTENANCE FUND		
0103325	ACHESON TIRE COMPANY INC	576.52
0121721	AUTO VALUE - GRAND RAPIDS	93.09
0301685	CARQUEST AUTO PARTS	99.00
0805640	HERC-U-LIFT	248.61
0919725	I-STATE TRUCK CENTER INC	734.15
0920060	ITASCA COUNTY TREASURER	90.79
1415030	NORD AUTO PARTS	32.66
TOTAL		1,874.82
TOTAL UN-PAID TO BE APPROVED		3,404,699.63
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	3,340.00
0114213	STEVE ANDERSON	150.00
0201750	EVERETT BAUMGARNER	150.00
0205640	LEAGUE OF MN CITIES INS TRUST	140,556.00
0212545	BILL BLOCK	785.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	31,984.00
0218100	BRENT BRADLEY	785.00
0218755	CHARLES BRUEMMER	150.00
0301530	CANON USA INC	2,205.90
0301650	JEFF CARLSON	845.00
0301668	PAT CARPENTER	150.00
0315454	TRAVIS COLE	555.80

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PRIOR APPROVAL		
0315470	JAMES COLUMBUS	150.00
0401801	DAVIS CHIROPRACTIC HEALTH	30.03
0405305	LYNN DEGRIO	30.00
0405447	DELTA DENTAL OF MINNESOTA	2,044.95
0405505	JAMES DENNY	54.56
0605191	FIDELITY SECURITY LIFE INS CO	71.61
0612224	FLEET SERVICES	5,188.53
0615845	RAY FOX	150.00
0709225	WILBERT GIESE	755.00
0709455	SHAWN GILLEN	61.48
0715561	MATTHEW GOOKINS	755.00
0717996	GRAND ITASCA CLINIC	1,234.23
0718015	GRAND RAPIDS CITY PAYROLL	199,067.81
0718027	G.R. HOUSING & REDEVELOPMENT	200,000.00
0718070	GRAND RAPIDS STATE BANK	13.95
0805358	JACKIE HEINRICH	30.00
0900060	ICTV	10,866.51
0920014	ITASCA CHIROPRACTIC CENTER	115.87
0920036	ITASCA COUNTY ATTORNEY OFFICE	370.00
0920055	ITASCA COUNTY RECORDER	46.00
1115230	KEVIN KOETZ	150.00
1201402	LAKE COUNTRY POWER	72.50
1209301	LIGHTHOUSE CHIROPRACTIC CLINIC	21.15
1209516	LINCOLN NATIONAL LIFE	710.06
1221520	SHERRIE LUNDQUIST	150.00
1301262	BRIAN MATTSON	755.00
1301320	SHAWN MAHANEY	400.00
1303352	MICHAEL J. MCINERNEY	150.00
1309079	S.MILLER - PETTY CASH FUND	4.34
1309098	MINNESOTA DEPT OF ADMN	277.81
1309193	MN FIRE SERV CERTIFICATION BRD	225.00
1309199	MINNESOTA ENERGY RESOURCES	406.80
1309292	MN PEACE OFFICER STANDARDS	90.00
1309332	MN STATE RETIREMENT SYSTEM	2,340.00
1309335	MINNESOTA SALES & USE TAX	2,569.89
1309338	MN STATE TREAS/BLDG INSPECTOR	917.46
1309375	MINNESOTA UNEMPLOYMENT COMP FD	6,765.30
1315295	CHAD MOEN	150.00
1315650	ANDY MORGAN	755.00
1315665	KELLY MORRIS	440.94
1325445	RANDY MYHRER	150.00
1405550	NEOPOST INC	1,000.00
1415026	MICHELLE NORRIS	755.00
1415366	NORTHEAST WISCONSIN	175.00
1502645	GARY O'BRIEN	755.00
1503151	OCCUPATION DEVELOPMENT CENTER	60.25

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PRIOR APPROVAL		
1516220	OPERATING ENGINEERS LOCAL #49	25,160.00
1518550	MATTHEW O'ROURKE	8.42
1520720	KEVIN OTT	785.00
1605650	RICHARD PERROTT O.D.	16.56
1609557	PIONEER MUTUAL LIFE INS CO	246.62
1609561	PIONEER TELEPHONE	7.13
1621130	P.U.C.	25,303.20
1723221	QWEST	403.81
1805225	REED DRUG INC	218.98
1805295	REGENCE BLUE CROSS BLUE SHIELD	160.00
1901359	ST. MARYS MEDICAL CENTER	775.51
1901361	SMDC MEDICAL CENTER	262.54
1903557	TROY SCOTT	755.00
1909500	TONY SIMONSON	150.00
1913344	HEATH SMITH	755.00
1920231	ROBERT STEIN	793.30
1920240	STERLE LAW OFFICE	1,250.00
2000100	TASC	29.70
2000490	TDS Metrocom	1,725.17
2005350	ELLEN S. TEIGLAND	20.81
2114360	UNITED PARCEL SERVICE	157.09
2205637	VERIZON WIRELESS	2,080.94
2209665	VISA	4,320.70
2209705	VISIT GRAND RAPIDS	21,566.12
2301700	WASTE MANAGEMENT	852.21
2309538	ALLEN WINDT	150.00
TOTAL PRIOR APPROVAL		710,892.54
TOTAL ALL DEPARTMENTS		4,115,592.17