

### CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS 420 NORTH POKEGAMA AVE.

# Meeting Agenda Full Detail City Council

Monday, February 7, 2011 4:00 PM Conference Room 2A

#### **SPECIAL MEETING**

#### **AMENDED**

CALL TO ORDER: Pursuant to due notice and call thereof a SPECIAL MEETING of the Grand Rapids City Council will be held on Monday, February 7, 2011 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Mayor Adams
Councilor McInerney
Councilor Christy
Councilor Zabinski
Councilor Chandler

1. 11-1257 Consider low quote Moving of all box shelving and furniture necessary for the

replacement of carpet located on the south side of the serpintine wall Grand Rapids

Library.

<u>Attachments:</u> quote moving Bester bros

quote moving Pro Lift

quote moving pro lift pt 2 references008

2. 11-1258 Consider low quote for Replacement of carpet located on the south side of the

serpintine wall Grand Rapids Library.

<u>Attachments:</u> quote carpet northland flooring

quote carpet russell

3. <u>11-1274</u> Discuss upcoming vacancies to Boards & Commissions and appointment process.

Attest:

Shawn Gillen, City Administrator



### CITY OF GRAND RAPIDS

### Legislation Details (With Text)

File #: 11-1257 Version: 1 Name:

Type: Agenda Item Status: Passed

File created: 1/19/2011 In control: Administration

On agenda: 2/7/2011 Final action: 2/7/2011

Title: Consider low quote Moving of all box shelving and furniture necessary for the replacement of carpet

located on the south side of the serpintine wall Grand Rapids Library.

Sponsors:

Indexes:

Code sections:

Attachments: <u>quote moving Bester bros</u>

quote moving Pro Lift

quote moving pro lift pt 2 references008

Date	Ver.	Action By	Action	Result
2/7/2011	1	City Council	Approved As Presented	Pass

Consider low quote Moving of all box shelving and furniture necessary for the replacement of carpet located on the south side of the serpintine wall Grand Rapids Library.



260 Hardman Avenue South South St. Paul, MN 55075 (651) 451-1018

February 2, 2011

Ron Edminster Facilities Maintenance Manager Administration Department 420 N Pokegama Avenue Grand Rapids, MN 55744

### Dear Ron:

Please find the enclosed, completed, Quotation Form. We are very excited about the potential opportunity to work with you on this project. Bester Bros. is a perfect fit for your needs throughout the project and I have no doubt we can offer the same excellent service we provided your neighbors in Cloquet and Duluth.

Please let me know if there is anything else you need from me.

Sincerely,

Paul Lentz, President

Bester Bros. Transfer & Storage

Mobile: 651-775-3641 Fax: 651-451-7964 paull@besterbros.com

deed



Due in the office of the Administration Department 420 N Pokegama Avenue, Grand Rapids, MN 55744 by 12:00 Noon on Thursday, February 3<sup>rd</sup>, 2011

### **QUOTATION FORM**

ATTENTION: Ron Edminster, Facilities Maintenance Manager

We, the undersigned, doing business as Bester Bros. Transfer & Storage Co., Inc. have carefully examined the Quotation Documents and the sites of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City Council to furnish all labor, materials, equipment, skills and facilities for the complete work as described herein and as shown on the drawings for the prices listed below. The prices shown include sales tax and all other applicable taxes and fees.

ITEM	UNIT	QUANTITY	UNIT PRICE	BID AMOUNT
Moving of all box shelving and furniture necessary for the replacement of carpet located on the south side of the serpentine wall Grand Rapids Library	1	1	\$16,696.00	\$16,696.00

	2nd <b>day of</b>	January	, 2011				
Name of comp	any: Bester	Bros. Transfer	& Storage Co.	Inc			
Name of company: Bester Bros. Transfer & Storage Co., Inc.  Signature of Authorized Representative:							
Typed Name of Signer: Paul A. Lentz							
Title: Preside							
Legal Address: 260 Hardman Avenue South, South St. Paul, MN 55075							
<b>Business Phor</b>	e: 651-451-	1018		441, 1411, 250, 5			
Fax Number:	651-451-796						

## **SPECIAL PROVISIONS**

### **City of Grand Rapids**

- 1. All book shelving will be wrapped with plastic to protect it from dust during the project.
- 2. Contractor will coordinate with carpet installer for the moving of all shelving and furniture necessary for the removal and replacement of carpet at the Grand Rapids Area Public Library.
- 3. This project will require 1/3 of the work to be done at a time. The old carpet will be removed floor will be prepped new carpet will be installed. The mover will then replace all items and move to the next 1/3.
- 4. Work will begin March 20th, 2011 and must be completed by May 6th, 2011.

## **Professional Library Lift Movers**

7450 Duvan Dr., Tinley Park, IL 60477 Phone: (708)927-3624//Fax: (708)802-6870

January 24, 2010

Ron Edminster
Facilities Maintenance Manager
City of Grand Rapids Administration Department
420 N. Pokegama Ave.
Grands Rapids, MN 55744

Dear Mr. Edminster:

Thank you for contacting Professional Library Lift Movers regarding the Grand Rapids Library carpet replacement project.

Professional Library Lift Movers is owned and operated by myself. I've been in the library moving business for over 30 years. My background and expertise comes from the family owned business where I was employed for over 20 years. I continued my career for the next 10 years as a partner in the Innovative Moving Systems company. Some of the library projects that I've managed from concept to completion were done at the following libraries: Western Springs, Lisle, Mokena, South Holland, Riverdale, Calumet City, Dolton, Aurora, Bartlett, Illinois State University, South Suburban College, Bedford Park, Tinley Park, Lansing, (IL), Campbell County (WY), Niles (MI), Eau Claire, Milwaukee (WI), Jasper County (IN) --- just to name a few.

Professional Library Lift Movers uses state-of-the art lift equipment to move entire ranges of presently filled book shelves. We know that keeping books in the proper place during a recarpeting project is a giant task. Why take one book off a shelf when we can move the whole shelf??? No need for extra employees to take down or disassemble shelves means less cost!

With the collection remaining on the shelves a library can remain open during a project avoiding unneeded closures. Books stay in the same order on the shelves meaning all of the cataloging and alphabetizing stays in tact. No disassembling of shelves means no need to manually remove any of the books reducing the possibility of damage to the shelves.

deal

The scope of the work to be done and cost follows for the project we discussed:

- Move all boxes, shelving and furniture necessary for the replacement of the carpeted located on the south side of the serpentine wall of the Grands Rapids Library
- Stacks will be covered with plastic so collection is protected during construction

Cost: \$16,750.00

I have used this equipment in hundreds of library projects across the country and would welcome the opportunity to discuss further how Professional Library Lift Movers can help you with your project. I can be reached at 708-927-3624 or visit our web site at <a href="https://www.proliftmovers.com">www.proliftmovers.com</a>. Thank you for your consideration.

Sincerely.

Scott Hallett

CAB Hallott



Due in the office of the Administration Department by 12:00 Noon on Thursday, February 3rd, 2011

### QUOTATION FORM

ATTENTION: Ron Edminster, Facilities Maintenance Manager

We, the undersigned, doing business as Professional Library Lift Movers have carefully examined the Quotation Documents and the sites of the proposed work. and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City Council to furnish all labor, materials, equipment, skills and facilities for the complete work as described herein and as shown on the drawings for the prices listed below. The prices shown include sales tax and all other applicable taxes and fees.

ITEM	UNIT	QUANTITY	UNIT PRICE	BID AMOUNT
Moving of all box shelving and furniture necessary for the replacement of carpet located on the south side of the serpintine wall Grand Rapids Library				\$16,750.00

Dated this 24 day of January 2011

Name of company: Professional Library Lift Movers Signature of Authorized Representative: / CAB Hellest Typed Name of Signature Santa Santa

Typed Name of Signer: Scott B. Hallett

Title: Owner

Legal Address: 7450 Duvan Dr, Tinley Park, IL 60477

Business Phone: 708-927-3624 Fax Number: 708-802-6870

Business 708-927-3624

Fax Number: 708-4144-2272

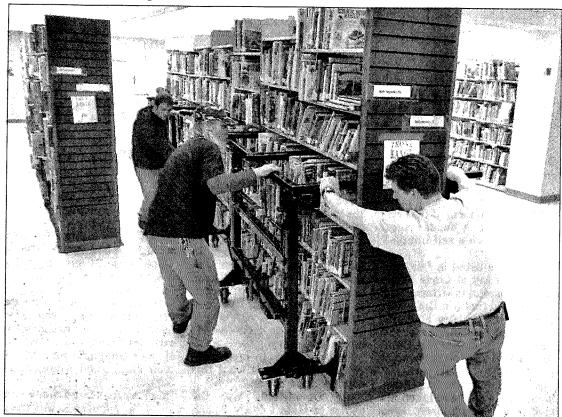
## SPECIAL PROVISIONS

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- 4. Work will begin March 20<sup>th</sup>, 2011 and must be completed by May 6<sup>th</sup>, 2011.

## LOCAL / STATE

## Temporary move



Rick Danzl/The News-Gazette

Workers from Pro Lift of South Holland move bookshelves at the Danville Public Library on Monday to make way for new carpet. The work will continue throughout the week.

### CHICAGO NURSING HOME

## Owners want nonprofit to take over

CHICAGO (AP) — The owners of a troubled Chicago nursing home say they want to sell or lease the building to a nonprofit that could run it as a mental illness treatment center — a move quickly criticized by advocates of supportive housing.

A nonprofit organization could develop a "state-of-the-art" facility for the treatment of mental illness, Somerset Place administrator Nathan Langsner said in a written statement Monday. The owners have not named a specific nonprofit.

Federal authorities recently terminated Somerset's government funding following citations for fights, verbal abuse and lack of supervision. In addition, Illinois is acting to revoke Somerset's nursing home license.

Somerset until recently housed more than 300 mentally ill residents, but some of them

But Janet Hasz of the Supportive Housing Providers Association said the goal should be to move residents into community housing. Supportive housing combines affordable apartments with services that help people manage their lives.

"Repurposing a very large building in this way is not the direction we want to go in Illinois," Hasz said. The federal government won't match state payments to such facilities, so Illinois pays twice as much as it would if the residents lived in other types of housing. "That's way too expensive for the state," Hasz said.

The for-profit Somerset Place received nearly \$15 million in Illinois taxpayer money last year. Illinois taxpayers spend more than \$122 million a year to care for the mentally ill in privately run, for-profit nursing homes. A system largely

nursing facility Institutions for Mental Disease within 5 miles of Somerset.

The department said there are an additional 30 beds within 6 to 10 miles of the facility and an additional 110 beds within 11 to 20 miles of the facility.

This adds up to 260 beds within 20 miles. Department spokeswoman Stacey Solano said an additional 50 IMD beds are located 20 to 40 miles from Somerset.

Monday's statement from Somerset Place was the first sign of how its owners may address the building's future. The federal government is insuring a loan to Somerset and would be left holding the bag if the owners can't make their mortgage payments.

The limited liability company that owns Somerset still owes more than \$26 million on its government insured laws

## **LOANS**

#### Continued from B-1

years later, he would estab Grameen Bank, a not-for-p it microfinance institution now provides loans to the p throughout Bangladesh countries around the world

"Should banks tell per they're not credit-worthy?' asked an audience at the l versity of Illinois Foellin Auditorium on Monday oning. Or should it be the of way around, "that banks not people-worthy?" he said

Poverty, he told the pac crowd, "is not a creation person ... poverty is an ar cial imposition ... created the system that we built."

"Unless we change the institutions and policies concepts it will be extren

## **BRANCH**

### Continued from B-1

one from Grameen becathey've been doing it for years," Jorgensen said.

To get started, a branch t cally needs about \$2 millio start-up funds and a tota about \$6 million over a f year period, Jorgensen said

Grameen's typical loar about \$1,500. Most borrow are women, particularly in grant women.

"All we need is people need the money," said (meen's founder Muhami

## **STUDY**

#### Continued from B-1

health in those communitistudy authors wrote. "We know that a more significinvestment toward keep Americans healthier conhave a payoff in terms of sing millions of Americans from developing prevent disease and reducing he care costs."

The report also found I dreds of public health grams around the country I seen results from preven



January 11, 2011

### Dear Scott,

We are getting ready to begin the spring semester here at St. Mary's College of Maryland with our brand new carpet installed in record time, primarily because of the great work you and Andy did getting the shelving moved. I want to thank you and Andy for your professionalism and efficiency in getting this job done quickly. In particular I appreciated the initiative you took in consulting with me continuously through the process which gave us the opportunity to make a few minor changes and to insure that the project was completed properly.

Of course everyone enjoyed having the chance to watch the shelf-moving live and in-person! Given the constraints of our space your ability to get the shelving moved to make room for the carpet layer was impressive. The quality of your work was matched by the energy you and Andy brought to the task. You kept the local workers motivated and coordinated well with others involved in the project. Your commitment to the project, from our initial contact to your phone call to our Facilities Office once you returned to Chicago was acknowledged by all the individuals on campus who interacted with you.

Thank you again for the care and energy you brought to the project. Visitors to the library are already beginning to notice and enjoy the new carpet. Only a few of us are likely to realize that the shelving is just a bit more evenly lined up than it used to be! I am looking forward to the opportunity to work with you again.

Sincerely,

## Celia Rabinowitz

Celia Rabinowitz, MLS, PhD Director of the Library St. Mary's College of Maryland 18952 E. Fisher Rd. St. Mary's City MD 20686 240-895-4267 cerabinowitz@smcm.edu 401 Plainfield Road | Darien, Illinois 60561-4207

T 630/887-8760 F 630/887-1018 indianprairielibrary.org



December 1, 2010

The Indian Prairie Public Library District underwent a \$1.3 million dollar renovation project in 2010. The project lasted 3 ½ months and was done in phases. The library was open during 2 ½ months of the project. We hired Scott Hallett and Professional Lift Movers to assist with the moving projects required during the Job. They were excellent! Scott knows libraries and the best way to accomplish moving projects. Pro Lift was here numerous times throughout the project to move furniture, shelving and materials to facilitate the contractor's work. Much strategy was needed throughout the project in terms of where to place items so they weren't in the way of the contractor but still provided access to the patrons. Scott's wide experience in this area was invaluable in helping us figure this out. Scott also recognized that we were working with a budget and ensured that all the projects were done efficiently and on time. The company's shelving lifts saved a lot of time when moving shelving.

I found Scott and his staff to be very reliable, polite, patient and cognizant of the impact of the project on our patrons. He worked very well with the contractor – I felt they established a partnership to do the very best for our project. I truly enjoyed working with Scott and am very grateful for the expertise and dedication he brought to Indian Prairie Library.

Sincerely

Jamie Bukovac

**Óirector** 

### CAROL STREAM PUBLIC LIBRARY

616 Hiawatha Drive • Carol Stream, IL 60188 (630) 653-0755 • FAX (630) 653-6809

April 23, 2010

To Whom It May Concern;

This is a letter of recommendation for Scott Hallett and his company, Pro Lift Movers of Tinley Park, Illinois.

The Carol Stream Public Library hired Pro Lift Movers to move furniture and book stacks as part of a remodeling project. The remodeling and re-carpeting was done in stages while keeping the Library open to the public. In total, there were six days of moving spread out over a six week period. Throughout the process Scott and his crew were wonderful to work with,

Scott Hallett was always accessible by phone and we kept in touch during the project, verifying the days he was needed. He and his crew were on time, polite, and hard working. During every move Scott verified exactly what needed to be moved and where it needed to be placed. They carefully measured and made chalk lines to place the stacks evenly where they should be. Every step of the way Scott made sure that the owner was happy.

Scott also worked pleasantly with the other trades who were working in the same area. On the occasions when a member of the public had to be asked to move, Scott was polite and professional.

I thoroughly enjoyed working Pro Lift Movers and would recommend them to anyone. I would hire them again in a heartbeat.

Please feel free to contact me if you want more information.

Sincerely,

Ann Kennedy Library Director

akennedy@cslibrary.org



### CLINTON TOWNSHIP PUBLIC LIBRARY

110 South Elm Street Box 299 Waterman, Illinois 60556 815-264-3339

January 23, 2010

### To Whom It May Concern:

I have had the privilege to work with Scott Hallett, of Professional Library Lift Movers, during our recent re-carpeting project. Mr. Hallett was very professional, reliable and dependable. The moving of the furniture and book shelving was carefully planned and completed ahead of schedule. His positive, cheerful attitude made him easy to work with. I highly recommend Scott and his company for any library moving needs.

Sincerely,
Nancy Radtke
Nancy Radtke

Library Director

Working with the best...

The Homewood Public Library underwent a major remodeling project in the summer of 2009. I knew the project would require the skill of a professional moving company and I was looking for a company that would be willing to customize the work based on the library's specific needs. Professional Library Lift Movers fit this description and they were able to assist with the project in a way that met all of my expectations. Because the renovation project affected every area of the library, the full range of services offered by Professional Library Lift movers was called upon to successfully complete the project. Moving staff needed to dismantle shelving, move office furnishings and store boxed items. As the entire library was re-carpeted, Professional Library Lift Movers was expected to move all the library's shelving. They were able to save the library time and money as they used their shelf lift equipment and moved whole stack ranges without removing items from the shelves. It was important that the Library stayed open to the community as much as possible during this project and Professional Library Lift Movers respected this need and worked around the library's schedule. All the work that was preformed by Professional Lift Movers was done so with complete care and the library did not lose a single item to damage. While all of this speaks to the quality of work the company provided it is also important to mention the owner and staff of the company. As owner of the company, Scott Hallet has established a level of customer service that all of his staff mirror. Each individual is friendly, hardworking and willing to listen to the customers concerns and questions.

I am very happy that we chose Professional Library Lift Movers to assist us with our remodeling project. I think that what puts them above other moving companies is that they understand that its not really about moving things, its about making the customer happy.

Cindy Rauch
Director, Homewood Library



## Calumet City Public Library

660 Manistee Avenue Calumet City, Illinois 60409 (708) 862-6220 Fax (708) 862-0872 www.calumetoitypl.org

ProLift Movers 7450 Duvan Drive Tinley Park, IL 60477

May 15, 2009

Re: Letter of Recommendation

To Whom it May Concern:

I can recommend Scott Hallett of ProLift Movers for the moving of library shelves and library furniture. He and his staff are very professional and courteous. They were able to work well with staff, librarians, and the public.

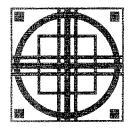
We had many unresolved issues with location of furniture and shelves. He was able to work with us our chaos and ongoing construction while still maintaining his schedule and responding to our needs.

If you have any questions feel free to call me at (708) 862-6220 x-244.

Sincerely,

Douglas Losey

Director



#### CENTRAL LIBRARY

130 South Roselle Rd. Schaumburg, IL 60193 (847) 985-4000 FAX (847) 985-1454

### HANOVER PARK BRANCH LIBRARY

1266 Irving Park Rd.Hanover Park, IL 60133(630) 372-7800FAX (630) 372-7866

## HOFFMAN ESTATES BRANCH LIBRARY

1550 Hassell Rd. Hoffman Estates, IL 60169 (847) 885-3511 FAX (847) 885-9973

#### WEBSITE:

www.stdl.org

## SCHAUMBURG TOWNSHIP DISTRICT LIBRARY

March 21, 2009

To Whom it May Concern:

I have had the good fortune to work with Scott Hallett, president of ProLift Movers, during our recent carpet installation. Scott and his staff were reliable and dependable. The moving of our furniture and book shelving was carefully planned and completed. I highly recommend ProLift Movers for your library moving needs.

Sincerely,

Melingens

Melissa Jones
Director of Youth Services
Schaumburg Township District Library
mjones@stdl.org
847.352.0521

### **MOKENA COMMUNITY PUBLIC LIBRARY DISTRICT**

11327 195th Street Mokena, Illinois 60448-1399 Phone: 708 479-9663 Fax: 708 479-9684

March 1, 2009

Re: Professional Library Lift Movers

**Scott Hallett** 

To Whom It May Concern:

I am writing this letter of reference to recommend Professional Library Lift Movers (Scott Hallett, Owner) for any moving projects you may encounter in your facility in the near future. I have worked with Mr. Hallett since 1996; the most recent project was completed in February 2009, at our Library facility. Mr. Hallett has been in the moving business for over thirty years, and he has worked at many local libraries including Western Springs, South Holland, Evergreen Park, Riverdale, Calumet City, Dolton, Aurora, Illinois State University, South Suburban College, Bedford Park, Schaumburg, Tinley Park, Lansing, Bartlett, Lemont and Niles, as well as libraries in the states of Wisconsin, Indiana and Wyoming.

To work with Mr. Hallett and his work crew has been such a pleasure. He makes my job so much easier and during our recent project of re-carpeting 15,000 square feet of carpet in our Library, staff and patrons were able to access our entire collection and the Library never closed. Mr. Hallett's equipment allows him to move any shelf between three and thirty feet wide in about a 20-minute timeframe. As impressive as his moving techniques are, so are his logistics. He not only works around carpet installers, staff and patrons, he also moves and organizes stacks of books in a way that allow the Library to remain functional for its patrons. He generally comes in several times before the project to begin the planning schedule. Working in piecemeal, shelves are moved from the old carpet area to bare floor, to new carpet, in a rotation that allows the carpet installers to continue working without worrying about shelving. Because of his careful planning and precision, the Library project recently completed was finished ten days before schedule. His entire work crew are efficient, polite and professional and I am very pleased and satisfied with his work ethic and ability to get the job done.

acoles

Very truly yours,

Phyllis A. Jacobek

**Library Director** 



## The Thomas Ford Memorial Library

800 West Chestnut Street Western Springs, Illinois 60558

### LETTER OF RECOMMENDATION

### Scott Hallett

October 30, 2008

This document serves as a recommendation for Scott Hallett and his company, Professional Library Lift Movers. Scott and his crew recently moved shelving at the Thomas Ford Memorial Library in conjunction with the Library's re-carpeting of the Adult Services Department, Teen Area, Circulation Department, Reading Room, Board Room, and Computer Room.

Scott and his team were most reliable. They arrived on time, in the evening as scheduled, and always completed the work that was necessary so that on the following morning the carpet layers had free and clear access to the various areas that needed to be stripped and prepped. Scott's expertise in staging the project ensured that we not only finished on time, but even a little ahead of schedule so that the Staff had time to get everything back in place prior to opening. He and I had a brief meeting each night to review what he was going to do that evening and to discuss what the carpet installers had to do the next day to keep the project on schedule. I found this to be both helpful and reassuring. More importantly, it kept the project moving in the right direction so that little time was lost.

As with most projects, once work got underway the Staff wished to make changes to the original layout of furniture and shelving. Scott was most accommodating and flexible, cheerfully making adjustments as the various departments were ready to have items replaced. He is extremely professional, detail-oriented, and a perfectionist in terms of placement of furniture. Part of Scott's work was to pack and reshelve books from the single-sided shelving. Again, this was handled perfectly and was one less thing for the Staff to worry about when we reopened. As an added bonus, Scott is a trustee at the South Holland Public Library so he understands how libraries, Boards, and staffs work.

Our experience was of the highest quality with Professional Library Lift Movers. I heartily recommend Scott Hallet and his crew for any construction, remodeling, or reconfiguration project. I am happy to serve as a reference should you wish to call me.

Anne M. Kozak Library Director

me M. 160Zel

Phone: (708) 246-0520 • Fax: (708) 246-0403 • www.fordlibrary.org



800 S. Bartlett Road Bartlett, IL 60103 (630) 837-2855 www.bartlett.lib.il.us

September 19, 2008

### To Whom It May Concern:

During a recent renovation project at the Bartlett Public Library District, we used Scott Hallett's company, Library Lift Movers, to deal with the complicated task of moving and rearranging our collection and furniture through several stages of the project. I can't say enough about the work that Scott did to help us successfully complete the renovation. Scott's wide experience in library moves helped tremendously as we planned the project, and during the work itself he consistently went beyond expectations to make sure that everything went smoothly. Scott's experience as a library trustee at his own hometown library means that he always tries to make sure that his decisions and actions work out well for the library and its patrons.

In summary, it was always a pleasure to work with Scott. He is one of the most competent and professional persons that I have met in my thirty years of library experience. I would highly recommend him for any project, and would be happy to talk with you anytime about the work that he did for us here at Bartlett. My direct line is 630-213-5001.

Sincerely,

Todd Morning Library Director

Told My



September 8, 2008

### To Whom It May Concern:

It is my pleasure to recommend the services of Professional Library Lift Movers and Scott Hallett. Lemont Public Library District recently completed a remodeling project in the Teen and Children's areas. Mr. Hallett was hired to remove shelving from the teen and children's areas so that construction could begin in early August, 2008. He also disassembled several shelving units and moved them to a storage area. In early September, 2008 he moved all the shelving from the children's area into other areas for the library so that new carpet could be laid. He moved the shelving into its new location in the Children's area a week later.

Mr. Hallett was very professional and responsive throughout the remodeling project. We experienced schedule delays related to carpeting delivery and Mr. Hallett was able to accommodate our timeline graciously and efficiently. He was very exact with his measurements and helped us avoid potentially expensive mistakes in our new layout. The shelving was moved several times without any damage to either the carpet or the shelving. It most certainly saved the library both time and money to use his services.

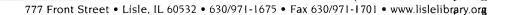
Mr. Hallett and his employees were punctual, hard-working and pleasant. He completed the project in a timely manner and was very responsive to my questions and concerns.

Please do not hesitate to contact me at (630) 257-6541 or by email at <a href="mailto:spointon@lemontlibrary.org">spointon@lemontlibrary.org</a> if you have any questions about Mr. Hallett and his workmanship.

Sincerely,

Sandra D. Pointon

Director





May 19, 2008

Mr. Scott Hallett Professional Library Lift Movers, Inc. 1312 E. !68th Street South Holland, II 60473

Dear Scott:

Thanks for a great job of moving us during our multi-phased library renovations. Working with you and your staff was a real pleasure.

I really appreciate the way you took care of the little things and your enthusiasm was outstanding.

If I ever have to go through this again, I would look forward to working with you.

Sincerely,

Bill Strecker

Director

BS/caq

August 28, 2007

### To Whom It May Concern:

As the administrator of the South Holland Public Library, I'm writing to recommend the professional services of Scott Hallett, of Professional Library Lift Movers.

Recently a terrible storm left my library without power for six hours and our lower level of the library flooded with water. This included my Youth Services Department. Several phone calls left me either without help or offers of long delays before services could be obtained. I knew that Scott Hallett, of Professional Library Lift Movers, was a person with many contacts that are of assistance to libraries and I called him to see if he had any ideas. Within one hour, I received a phone call from an excellent company that does water restoration services and the process of recovery of our lower level began.

As the dehydration process continued, it became necessary to move our stacks of children's books and other furnishings to enable the carpet under these items to dry. Having used Scott Hallett's professional services before, I asked him to do the job. I knew from his previous work that he was an expert at moving library materials and furnishings. His Library Lift Movers move fully loaded book stacks while keeping library materials in order on the shelves. This means minimal work for library staff. He coordinated his work with others so that the task at hand was done efficiently and expertly. He came to our rescue and saved the day for our library.

If you are ever looking for assistance in moving library materials, whether for renovation or restoration, I can recommend the moving services of Scott Hallett without hesitation. He understands libraries and wants the operation to progress smoothly with as little disruption as possible to your library.

Sincerely,

Alma J. De Young Administrator

alma J. Lle Journa



9400 SOUTH PROY AVENUE

EVERGREEN PARK, ILLINOIS 60805
(708) 422-8522 FAX (708) 422-8665

www.evergreeoparklibrary.org

August 23, 2007

I am writing this letter to recommend Scott Hallett of Professional Library Lift Movers.

The Evergreen Park Public Library undertook an extensive expansion and renovation project in 2006/07. The building remained open throughout construction, and the collection and furnishings had to be relocated at least four different times to accommodate phasing. From budgeting, to planning, to execution, I cannot imagine how we could have accomplished this without Scott Hallett.

Scott Hallett recognized our budget restrictions and initiated a cost effective plan tailored to suit our needs. He patiently instructed our public works department and other volunteers to use his equipment, and directed their efforts in relocating shelving units. We paid a monthly retainer; with the uncertainty of what the phasing would require we always knew that Scott's expertise was just a phone call away. He was always available to confer with the general contractor so that the move would proceed as smoothly as possible while keeping the collection accessible to our patrons.

Personally, I found Scott Hallett to be an honest businessman. I always knew he was on our team and willing to do whatever was best for the project, not what was easiest or most expedient. With Professional Library Lift Movers, I never had to be stressed about moving the collection or furnishings. I highly recommend Scott Hallet for your relocation needs. Please do not hesitate to call me for a reference at (708) 422-8522.

Sincerely,

Nicki Seidl, Director

Evergreen Park Public Library

## **MOKENA PUBLIC LIBRARY**

11327 W. 195th St. Mokena, IL 60448

708-479-9663

Date

To:

Re:

Professional Library Lift Movers

1312 E. 168th Street

South Holland, Illinois 60473

Scott Hallett, Owner

Dear

As a fellow-PALS library director, I am writing to recommend Scott Hallet, owner of Professional Library Lift Movers, to you in the event you are contemplating moving your library materials or building contents. I first worked with Scott in 1995 and 1996 when he was the Project Head who oversaw the moving of our shelves of books when we began our building project. The first part of this project was to move entire shelves of materials into what was then our community room, so that construction could begin on our building, which ultimately led to our building expansion from a one-story 7,000 square foot building, to a two-story 25,000 square foot building. Equipment was used to actually move the shelving with the books on it, called a stack mover. Scott has held a patent on the stack mover for over ten years, and it is an amazing sight to see. After the building addition was completed, Scott came in again and placed the stacks where indicated.

In August 2006 our library will be moving the entire Children's Library, on the lower level of our building, in order to replace ten-year old carpeting with tile. I called upon Scott once again to come in to do the job, because I was so pleased with his previous work and experience. Scott will come in and move the stacks into our Community Room, and then return when the tile work is completed to reset the shelving.

I know that Scott will do an excellent job, because he pays attention to detail, is well organized and, of course, he has the right equipment to do the job! I know that Scott will travel anywhere in the State of Illinois and that, in fact, he does jobs in neighboring states, and states as far away as Montana! Scott has done many local jobs in South Holland, Riverdale, Calumet City, Lansing, Eau Claire, Wisconsin, Milwaukee, Wisconsin, Bedford Park and Tinley Park, to name a few. His ability to facilitate a library project is superior to none.

I urge you to consider Professional Library Lift Movers for your next moving job. You may view his web page at <a href="https://www.proliftermovers.com">www.proliftermovers.com</a> and see actual pictures of the equipment in use. Scott may be reached at 708-927 3624.

Please feel free to contact me if you wish to discuss my recommendation further. Best regards,

Phyllis A. Jacobek Library Director



### CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #: 11-1258 Version: 1 Name:

Type: Agenda Item Status: Passed

File created: 1/19/2011 In control: Administration

On agenda: 2/7/2011 Final action: 2/7/2011

Title: Consider low quote for Replacement of carpet located on the south side of the serpintine wall Grand

Rapids Library.

**Sponsors:** 

Indexes:

Code sections:

Attachments: quote carpet northland flooring

quote carpet russell

Date	Ver.	Action By	Action	Result
2/7/2011	1	City Council	Adopted As Amended	Pass

Consider low quote for Replacement of carpet located on the south side of the serpintine wall Grand Rapids Library.



Due in the office of the Administration Department by 12:00 Noon on Thursday, February 3rd, 2011

## **QUOTATION FORM**

ATTENTION: Ron Edminster, Facilities Maintenance Manager

We, the undersigned, doing business as <u>Marthland Flagring Design</u> have carefully examined the Quotation Documents and the sites of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City Council to furnish all labor, materials, equipment, skills and facilities for the complete work as described herein and as shown on the drawings for the prices listed below. The prices shown include sales tax and all other applicable taxes and fees.

ITEM	UNIT	QUANTITY	UNIT PRICE	BID AMOUNT
Replacement of carpet located on the south side of the serpintine wall Grand Rapids Library			·	#75,500.00

Dated this 3rd day of February, 2011
Name of company: Horthland Floring & Dagger ALA
Signature of Authorized Representative
Typed Name of Signer: Terry Start
ITTLE: President / anner
Legal Address: 19 N.E. 4th Street, Grand Rapids, MIN 55744
Susiness Filone
Fax Number: 218 - 999 - 7667

Jes

## Northland Flooring & Design LLC 19 N.E. 4th Street Grand Rapids, MN 55744

Phone # 218-999-7666 Fax # 218-999-7667

E-mail address: northfd@paulbunyan.net

2/3/10

## Grand Rapids Library Bid Proposal Informational page

Attention: Ron Edminster

Replacement of Carpet located on the south side of the Serpentine wall of Project:

Grand Rapids Library

Location: Grand Rapids, MN

### **Notes:**

1) I have included the cost of the rip-out and disposal of the existing carpet.

2) I have obtained the grinding cost quote from the concrete floor prep company and included his quote value in with my numbers.

- 3) I have included the carpet materials, glues, and accessories as specified in the bidding documents.
- 4) All taxes and freights are included in my total.
- 5) I have carpet labor factored in for the specified quantities noted on the bid information.
- 6) The bid proposal made notes of unit pricing and quantities. I have figured my quantities based off the specified information. The unit prices for the different products differ from each other. I am more than happy to give you any unit pricing you may wish if you clarify which or how you would like me to present this.

Please call if you have any questions or need any additional information.

Thank you for the opportunity to bid on your project.

### Terry Steel



Due in the office of the Administration Department by 12:00 Noon on Thursday, February 3rd, 2011

## **QUOTATION FORM**

ATTENTION: Ron Edminster, Facilities Maintenance Manager

Fax Number:\_

We, the undersigned, doing business as head of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City Council to furnish all labor, materials, equipment, skills and facilities for the complete work as described herein and as shown on the drawings for the prices listed below. The prices shown include sales tax and all other applicable taxes and fees.							
ITEM	UNIT	QUANTITY	UNIT	BID			
			PRICE	AMOUNT			
Replacement of carpet located	Tile	140000					
on the south side of the	. 1,	1000 405					
serpintine wall Grand Rapids	Oscart	1011	ð	<i>}</i>			
Library	77	1000 yes	$\mathcal{I}_{\mathbf{I}}$	92.900.00			
Dated this day of telo Name of company: Russell	CAN	,2011 pet Soyu	ica LL	2			
Signature of Authorized Represent	ative: /	Mil	boly ()				
Typed Name of Signer: MichA	el Ru	155e11	may				
Title: Danhall							
Legal Address: 2970 Airo	02-7	00 Ga	0 8.	ad land	,		
Business Phone: 218 325 C	18/3	- MA	us May	19 MM 551	44		





## CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #: 11-1274 Version: 1 Name:

Type: Agenda Item Status: Administration Department

File created: 1/25/2011 In control: Administration

On agenda: 2/7/2011 Final action:

Title: Discuss upcoming vacancies to Boards & Commissions and appointment process.

Sponsors:

Indexes:

Code sections:

Attachments:

Date Ver. Action By Action Result

Discuss upcoming vacancies to Boards & Commissions and appointment process.