## Meeting Agenda Full Detail

Monday, February 28, 2011	5:00 PM	City Hall Council Chambers

5:00 CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the

p.m. Grand Rapids City Council will be held on Monday, February 28, 2011 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 CALL OF ROLL: On a call of roll, the following members were present:

p.m.

Mayor Adams Councilor McInerney Councilor Christy Councilor Zabinski Councilor Chandler

#### 5:02 MEETING PROTOCOL POLICY

p.m.

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

### 5:03 PUBLIC FORUM

- p.m.
- 5:08 COUNCIL REPORTS

p.m.

## 5:10 APPROVAL OF MINUTES

p.m.

11-1339 Approve Council minutes for February 14, 2011 at 3:30 p.m., 4:00 p.m. and 5:00 p.m.

Attachments: February 14, 2011 Budget Meeting February 14, 2011 Worksession February 14, 2011 Regular Meeting

## 5:11 CONSENT AGENDA

p.m.

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. <u>11-1270</u> Approve issuing a Special Permit for Use and Possession of a Firearm within the City of

		Grand Rapids to Minnesota Mounted Shooters at the fairgrounds.
		Attachments: Minnesota Mounted Shooters
2.	<u>11-1317</u>	Consider approving a contract with The Lamar Companies for a billboard advertising Central School in the amount of \$2,350.
		Attachments: Lamar Billboard Contract-Central School
3.	<u>11-1318</u>	Employee Ratification
4.	<u>11-1319</u>	National Intergovernmental Procurement Agreement
		Attachments: Master Intergov Coop Purch Agree signed
5.	<u>11-1321</u>	Consider adopting a resolution approving a \$40,000 budgeted transfer from the General Fund to the Domestic Animal Control Facility as of December 31, 2010.
		Attachments: DACF \$40,000 transfer
6.	<u>11-1325</u>	Pass a motion adopting a resolution initiating the vacation of both a temporary easement for public street right-of-way and utility purposes and a minimum maintenance road.
		Attachments: Min. Maint. Road Background info
		Min. Maint Draft Res. 2-28-11
7.	<u>11-1327</u>	Consider approving a resolution adopting the 2011-2015 Amended Capital Improvement Plan.
		Attachments: Resolution 2011-2015 Capital Improvement Plan
		2011-2015 CIP
8.	<u>11-1328</u>	Consider adopting a resolution accepting donations totaling \$79,011 for the Pokegama Golf and Park Place Project in 2010.
		Attachments: Resolution accepting Golf Course 2010 donations
9.	<u>11-1329</u>	Consider closing the Internal Service Fund-Fleet Maintenance Fund and transfer balances to the General Fund as of December 31, 2010.
10.	<u>11-1330</u>	Adv. ContDeerwood Bank and Eagle's Nest Lodge
		Attachments: Deerwood Bank-signed
		Eagle's Nest Lodge-signed
11.	<u>11-1333</u>	Appointment of Kristina Anderson to the position of part-time Animal Control Facility
		Attendant effective March 1, 2011.
12.	<u>11-1338</u>	Receive feasibility report for CP 2010-3 and call for a public hearing.

 Attachments:
 2-28-11 Resolution - CP 2010-3 Rec Feasb Report & Call for Hearing.pdf

 2-28-11 Attachment CP 2010-3 feasibility report.pdf

- 13.
   <u>11-1343</u>
   Authorize the submission of a request to IRRRB seeking partial funding for the replacement of six city entrance signs, through their Commissioner Grants program.

   <u>Attachments:</u>
   IRR Commissioner Grant App Entrance Signs
- 14. <u>11-1347</u> Temporary Appointment to Patrol Sergeant

#### 5:13 SETTING OF REGULAR AGENDA

p.m.

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

#### 5:14 ACKNOWLEDGE BOARDS & COMMISSIONS

- p.m.
- 15.
   11-1341
   Acknowledge minutes for Boards & Commissions.

   Attachments:
   January 18, 2011 Golf Board Minutes

   January 20, 2011 Central School Minutes
   January 26, 2011 Human Rights Commission

   January 11, 2011 Airport Commission

## 5:15 DEPARTMENT HEAD REPORT

- p.m.
- 16.
   11-1313
   Department Head Report-Police

   Attachments:
   2010 Dept Report

#### 5:20 FINANCE DEPARTMENT

p.m.

17.11-1331Consider adopting a resolution approving the closing of Capital Projects Fund-2003-6<br/>Railroad Crossing Project, and transfer remaining funds of \$152,772 to Capital Projects<br/>Fund-2010 Infrastructure-Bonds Fund as of December 31, 2010.

 18.
 11-1337
 Consider adotping a resolution approving the closing of the Capital Projects Fund, 2008C Infrastructure-Bonds, and transferring the remaining balance of \$78,616 to the Capital Projects Fund-Permanent Improvement Revolving Fund (PIR) as of December 31, 2010.

Attachments: Resolution-Close Fund 467 2008C Infrastructure-Bonds

5:30 GOLF COURSE

<sup>&</sup>lt;u>Attachments:</u> Close Fund 466-2003-06 3rd Ave Railroad Project Phase 1

p.m.

19. <u>11-1322</u> Golf Cart Purchase

Attachments: Q Pokegama 25 DS electric 2011 110221 final

#### 5:35 POLICE DEPARTMENT

- p.m.
- 20.
   11-1311
   Consider approving the payment of \$ 4,000.00 to the Arrowhead Region Law

   Enforcement Training/Hibbing Community College for law enforcement training for Grand Rapids Police Officers.

Attachments: Training Invoice

- 21.
   <u>11-1312</u>
   Adopting of a policy regulating the procession of property seized for administrative forfeiture as set by Minnesota State Statute 609.531.

   <u>Attachments:</u>
   Forfeiture Policy
- 22.11-1314Request by the Police Department to purchase (1) Dodge Charger police vehicle and<br/>(2) Dodge Journey AWD vehicles from Mike Motors of Ely.

#### 5:45 ADMINISTRATION DEPARTMENT

p.m.

23. <u>11-1302</u> Consider approving the Master Internal Service Agreement between the City of Grand Rapids and the Public Utilities Commission.

<u>Attachments:</u> Master Internal Services Agreement

- 24.
   <u>11-1332</u>
   Additional pay rate for Public Works Maintenance II employee Steven Anderson when assigned as Storm Water Specialist.
- 25.
   11-1334
   Consider approving the Memorandum of Understanding by and between the City of Grand Rapids and Law Enforcement Labor Services, Inc. Local #345 on behalf of the City of Grand Rapids Police Sergeants bargaining unit.

<u>Attachments:</u> Memo of Understanding - Sergeants

- 26.
   <u>11-1346</u>
   Accept the resignation of Marian Barcus from the Grand Rapids Economic Development Authority.

   <u>Attachments:</u>
   Marian Barcus GREDA Resignation
- 27. <u>11-1345</u> Appointments to Boards & Commissions.

Attachments:Airport Commission ApplicantsBoard of Appeal & Equal. ApplicantsBoard of Appeal & Equal. ApplicantsBoard of Appeal & Equal. Applicant 2Central School ApplicantsGolf Board ApplicantsGolf Board Applicants 2GREDA ApplicationsHRA ApplicantHRA Applicant 2Human Rights Commission Applicants 1Human Rights Commission Applicants 2Park-Rec-Civic Ctr Board ApplicantsPolice Civil Service ApplicationsPUC Applications

## 6:00 PUBLIC HEARINGS

p.m.

- 28.
   11-1320
   Conduct a public hearing to consider the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.

   Attachments:
   GR Ford VAC-Map

   GR Ford VAC Staff Comments
   GR Ford VAC Application
- 29.
   11-1324
   Consider the adoption of a resolution either approving or denying the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.

   Attachments:
   GR Ford VAC Resolution- 2-28-11

## 6:20 VERIFIED CLAIMS

p.m.

 30.
 <u>11-1336</u>
 Consider approving the verified claims for the period February 8, 2011 to February 21, 2011 in the total amount of \$2,182,364.40, of which \$2,000,000 are investments.

 Attachments:
 <u>02/28/2011 BILL LIST</u>

## 6:25 ADJOURNMENT

#### p.m.

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 14, 2011, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.



## Legislation Details (With Text)

File #:	11-1339	Version:	1	Name:	Council Minutes	
Туре:	Agenda Item			Status:	Approval of Miinutes	
File created:	2/24/2011			In control:	Administration	
On agenda:	2/28/2011			Final action:		
Title:	Approve Coun	cil minutes	for Fe	ebruary 14, 2011	at 3:30 p.m., 4:00 p.m. and 5:00 p.m.	
Sponsors:						
Indexes:						
Code sections:						
Attachments:	February 14, 2 February 14, 2 February 14, 2	2011 Works	essio	n		
Date	Ver. Action By	,		Ac	lion	Result

## Title

Approve Council minutes for February 14, 2011 at 3:30 p.m., 4:00 p.m. and 5:00 p.m.



# Minutes - Final - Draft

## **City Council Work Session**

Monday, February 14, 2011	3:30 PM	Conference Room 2A

## **BUDGET MEETING**

CALL TO ORDER: Pursuant to due notice and call thereof a BUDGET MEETING of the Grand Rapids City Council was held on Monday, February 14, 2011 at 3:30 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

## CALL OF ROLL: On a call of roll, the following members were present:

Present	4 -	Mayor Dale Adams, Councilor Gary McInerney, Councilor Dale Christy, and Councilor Joe Chandler
Absent	1 -	Councilor Ed Zabinski

## **Discussion Items**

Discuss Capital Improvement Plan.

Finance Director Shirley Miller reviews the the current and proposed levies for 2010 through 2016. City Engineer Tom Pagel assists in review of different options presented to Council regarding proposed projects. Council is comfortable with option 2 of presentation. This item will move forward and come back to Council at the February 28, 2011 regular meeting.

## ADJOURN

There being no further business, the meeting adjourned at 4:07 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



# Minutes - Final - Draft City Council Work Session

Monday, February 14, 2011	4:00 PM	Conference Room 2	Δ
monday, rebladry 14, 2011	4.001 10		A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, February 14, 2011 at 4:07 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

## CALL OF ROLL: On a call of roll, the following members were present:

Councilor Ed Zabinski arrived at 4:13 p.m.

Present 5 - Mayor Dale Adams, Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, and Councilor Joe Chandler

#### Discussion Items

1.

3.

2.

City entrance signs.

Cheri Zeppelin and Jeff Davies

Cheri Zepplin provides update on the branding project and the progress made with this project. Branding Committee is offering to assist with the funding to replace the City entrance signs prior to the Governors Fishing Opener. There are currently five signs coming into the City and Public Works Director Jeff Davies would like to place an additional sign at the Hwy 38 entrance to the city. Will continue to seek additional funds for this project.

Review agenda for 5:00 p.m. regular meeting and other business as noted.

Removed Item #2 from consent and Item #25 from Regular. Move Items #19, 20, 23 & 24 to Consent as #15a through 15d.

Discuss new "CouncilComments" email Account.

IT Director Erik Scott provides information on an incoming email account for individuals who are viewing the meetings at home and would like to comment. This will encourage participation from residents who cannot attend meetings in person. Council discussed different ways of setting up the communication to allow specific comments on specific topics. Suggestions regarding deadline for sending email comments so as not to stop up the meeting process. Staff will continue to develop and bring back to Council for review when complete.

## ADJOURN

The meeting adjourned at 4:43 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



## Minutes - Final - Draft

# **City Council**

Monday, I	February 14, 2011		5:00 PM	City Hall Council Chambers
			AMENDED	
5:00 p.m.	Grand Rapids	City Council wa	o due notice and call thereof a as held on Monday, February 1 Pokegama Avenue, Grand Ra	l4, 2011 at 5:00 p.m. in
5:01	CALL OF ROLL	.: On a call of	roll, the following members we	ere present:
p.m.	Ρ		uncilor Gary McInerney, Councilor uncilor Joe Chandler, and Mayor D	Dale Christy, Councilor Ed Zabinski, oale Adams
5:02 p.m.	MEETING PRO	TOCOL POLIC	Y	
5:03 p.m.	PUBLIC FORU	М		
5:08 p.m.		ORTS		
P			erney thanks students at St. Joe's a meeting in the future.	for pictures and letters and invites
5:10 p.m.	APPROVAL OF	MINUTES		
			s for Monday, January 24, 2011 at 4:0 eeting and February 7, 2011 Special M	•
			made by Councilor McInerney, se e minutes as Presented . The moti	
			ouncilor Gary McInerney, Councilor ouncilor Joe Chandler, and Mayor I	<sup>.</sup> Dale Christy, Councilor Ed Zabinski, Dale Adams

5:11 p.m.	CONSENT AGENDA
	A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski to approve items on the Consent Agenda including the additions of #15a, 15b, 15c and 15d and removing item #2. The motion passed by the following vote:
	Aye 5 - Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams
1.	Consider adopting a resolution Consenting to Mediacom Corporate Restructuring.
	Adopted resolution 11-13
3.	Renew Cooperative Fire Protection Agreement
4.	Request by the Police Department to authorize the Mayor and City Clerk to sign the Resolution of the Itasca County/City of Grand Rapids - At Risk Youth Multi - Disciplinary Team Adopted resolution 11-14
5.	Accept Homeland Security Grant for Fire Department Adopted resolution 11-15
6.	Temporary Park and Recreation Employee
7.	A donation of ten convertible child safety seats from the Office of Traffic Safety. <i>Adopted resolution 11-16</i>
8.	Reaffirming that property purchased was for transportation purposes.
	Adopted resolution 11-17
9.	Addition to the City of Grand Rapids Wellness Program.
10.	Purchase of paid-up life policy for Patrick Carpenter.
11.	Consider authorizing the Mayor to sign the Public Deposits Control Agreement with Grand Rapids State Bank and M&I Marshall & IIsley Bank

12.	Designate streets to the Municipal State Aid Street System (MSAS)
	Adopted resolution 11-18
13.	Consider approving payment to Itasca Community College in the amount of \$9,600 for work performed for the Operational Research for Local Transportation Groups grant.
14.	Authorize Signatures for an Agreement with the Port Authority
15.	Acceptance of a land donation from Grand Rapids Amateur Hockey Association
	Adopted resolution 11-19
15a.	A corporate boundary shift adjacent to Mornes Road.
	Adopted resolution 11-20
15b.	Designate CR 904, Davis and Mornes Roads as MSAS Streets.
	Adopted resolution 11-21
15c.	Extension of employment and change of status for Eric Rundell.
15d.	Completion of Introductory Period for Police Officer, William Saw.

## 5:15 SETTING OF REGULAR AGENDA

p.m.

Removed #25 and accepted changes as previously noted under Consent Agenda.

A motion was made by Councilor Zabinski, seconded by Councilor Christy, to approve the regular agenda, removing #25 and moving items #19, 20, 23 & 24 to the Consent Agenda as items #15a, 15b, 15c & 15d. The motion passed unanimously.

Aye 5-

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

## 5:16 ACKNOWLEDGE BOARDS & COMMISSIONS

p.m.

16.	Acknowledge minutes from Boards & Commissions.	
	A almouted and the minutes for the following:	
	Acknowledged the minutes for the following:	
	Central School - December 16, 2010	Civil Service -
	November 23, 2010 Special Meeting	
	December 6, 2010 Special Meeting	
	PUC - December 15, 2010	
	December 7, 2010 Special Meeting	
	December 22, 2010 Special Meeting	January
	4, 2011	
	December 30, 2010 Special Meeting	
	Planning Commission - January 6, 2011 - January 12, 2011	Civic Center/Park/Rec
	Airport Commission - January 11, 2011	

5:17	DEPARTMENT	HEAD	REPOR	ťΤ
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p.m.

17. Housing & Redevelopment Authority

Jerry Culliton, HRA Director

## Postponed

#### 5:20 ENGINEERING

p.m.

18.

Authorize eminent domaine related to CP 2011-4, Horseshoe-Isleview Reconditioning project.

Adopted resolution 11-22

A motion was made by Councilor Chandler, seconded by Councilor McInerney, to adopt resolution 11-22, a resolution to effect acquisition of certain property by donation, negotiation or through exercise of the City's power of eminent domain. The motion carried by the following vote.

Aye 5-

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

# **21.** Ban parking along 3rd Street NW from 12th Avenue West to 19th Avenue West.

A motion was made by Councilor Christy, seconded by Councilor McInerney, that this Agenda Item be Approved As Presented . The motion carried by the following vote.

Aye 5-

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

## 5:40 POLICE DEPARTMENT

p.m.

22.

Council would like to have staff return to local vendor and inquire as to the possibility of lowering their bid. This item can be brought back to Council at the February 28, 2011 meeting.

A motion was made by Councilor Chandler, seconded by Councilor McInerney, that this Agenda Item be Tabled. The motion carried by the following vote.

Aye 5-

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

## 6:00 VERIFIED CLAIMS

p.m.

**26.** Consider approving the verified claims for the period January 17, 2011 to February 7, 2011 in the total amount of \$756,132.30.

A motion was made by Councilor McInerney, seconded by Councilor Christy, to approve the verified claims As Presented . The motion carried by the following vote.

Aye 5-

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

#### 6:02 ADJOURNMENT

p.m.

The meeting adjourned at 5:28 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



## Legislation Details (With Text)

File #:	11-1270	Version:	1	Name:	Minnesota Mounted Shooters	
Туре:	Agenda Item			Status:	Consent Agenda	
File created:	1/21/2011			In control:	Administration	
On agenda:	2/28/2011			Final action:		
Title:	Approve issuing a Special Permit for Use and Possession of a Firearm within the City of Grand Rapids to Minnesota Mounted Shooters at the fairgrounds.					
Sponsors:						
Indexes:						
Code sections:						
Attachments:	<u>Minnesota Mo</u>	ounted Shoot	ers			
Date	Ver. Action B	у		Ac	ion Result	

## Title

Approve issuing a Special Permit for Use and Possession of a Firearm within the City of Grand Rapids to Minnesota Mounted Shooters at the fairgrounds.

## Body

## Background Information:

Section 42-42 - Firearms, of the City's Municipal Code authroized by a majority vote of the Council the issueing of a Firearms Permit to any association or club to operate a rifle range or other firearms concessions.

## Sec. 42-42. Firearms

(b) Discharge. No person shall discharge within the city in zone one (1) any loaded firearms, slingshot, bow and arrow, air rifle, or other device for throwing projectiles except for any authorized association or club operating a rifle range or other firearms concession with the express permission and authorization of the City Council. Such permits shall set up specifications as to supervision, locations, and liability insurance. Such groups that may request the use of city property or any privately or publicly held land, which exists within the city limits, must apply for a permit to conduct activities that involve the discharge of firearms. Such permit requests will only be granted upon a majority vote of a quorum and only after input from the Chief of Police or designee.

Steven Moe, Minnesota Mounted Shooters, has applied for such a permit. This is the sixth year they have held this event.

Insurance requirements are attached to the application for your review and the Police Department has reviewed the application and is forwarding a recommendation to approve the application.

## **Requested City Council Action**

Approve application for Special Permit for Use and Possession of a Firearm within the Grand Rapids City Limits to Steven Moe for sponsoring organization Minnesota Mounted Shooters. Event to be held June 24, 25, and 26, 2010 at the Itasca County Fairgrounds.

# APPLICATION FOR SPECIAL PERMIT FOR USE AND POSSESSION OF A FIREARM WITTHIN GRAND RAPIDS CITY LIMITS (Chapter 42.15)

DATE OF APPLICATION: 1-17-11 NAME OF LICENSEE PRONENDMBER: CONTACT PERSON: STORE MAE LOCATION OF EVENT: Transa C. Frid DATEO OF FYENT JONE 20, 25 + 26 SPONSORING ORGANIZATION: MANAGEMENT MAL DETAILED DESCRIPTION OF PROPOSED BATENNES DE FIREARMS PRESENT (number of firearms and caliber): Art 60 con marine 100 anna barr gans. 

INSURANCE POLICY (Number and Agency) Carch Took Senarces: A 2001 (St. )

attach policy.

## ADDITIONAL

# INFORMATION THIS IS SUL AMARAM "TTATE SHOUT & THE I

I hereby apply for a special permit to hold a Firearms Event as allowed by Ordinance Chapter 42.15 (c) FUREARMS. I declare that I have read and understand the requirements of Chapter 42.15.

The under-signed agrees that more information may be demanded by the Orand Rapids Police Chief and/or City Council before considering this request.

i *Min*e.

Name of Licensee

Signature of Authorized Officer

FOR OFFICE USE ONLY

Approved by the City Connell on:

CERTIFICATE OF LIABIL	TY INSURANCE	2/17/2010
PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF ONLY AND CONFERS NO RIGHTS UPON THE	INFORMATION
Lockton Risk Services	HOLDER. THIS CERTIFICATE DOES NOT AMEND	, EXTEND OR
P.O. Box 410679	ALTER THE COVERAGE AFFORDED BY THE POL	ICIES BELOW.
Kansas City, MO 64141-0679		
800-472-7771,	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Minnesota Mounted Shooters	INSURER A: Certain Underwriter's at Lloyd's, I	4
	INSURER B:	
10910 323rd Ave	INSURER C:	
	INSURER D:	
Princeton, MN 55371	INSURER E:	

#### COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LTR	LTR INSRD TYPE OF INSURANCE		POLICY NUMBER	DATE(MM/DD/YY)	DATE (MM/DD/YY)	LIMIT	<u>s</u>
A		GENERAL LIABILITY	L201114561	03/02/2011	03/02/2012	EACH OCCURRENCE	\$ 1,000,000
		X COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurence)	\$ 300,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 1,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	\$ 1,000,000
		X POLICY PRO- JECT LOC					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$
		ALL OWNED AUTOS				BODILY INJURY (Per person)	\$
		HIRED AUTOS				BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
		ANY AUTO				OTHER THAN EA ACC	\$
L						AUTO ONLY: AGG	\$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	\$
		OCCUR CLAIMSMADE				AGGREGATE	\$
							\$
		DEDUCTIBLE					\$
		RETENTION \$					\$
		KERS COMPENSATION AND				WC STATU- TORY LIMITS ER	
		OYERS' LIABILITY PROPRIETOR/PARTNER/EXECUTIVE				E.L. EACH ACCIDENT	\$
	OFFIC	ER/MEMBER EXCLUDED?				E.L. DISEASE - EA EMPLOYEE	\$
	If yes SPEC	, describe under IAL PROVISIONS below				E.L. DISEASE - POLICY LIMIT	\$
	OTHE	R					
DESC	RIPTIC	IN OF OPERATIONS / LOCATIONS / VEHIC	LES / EXCLUSIONS ADDED BY ENDORS	EMENT / SPECIAL PROVI	SIONS		
Cert	ific	ate Holder is Additional In	nsured as respects use of	premises for Na	amed Insured's	activities.	

CERTIFICATE HOLDER	CANCELLATION
Grand Rapids City c/o Karen Alto Administrative Services 123 4th Street NE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL $1.0$ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
Grand Rapids, MN 55744	



## Legislation Details (With Text)

File #:	11-1317	Version:	1	Name:	Lamar Advertising Contract-Central School			
Туре:	Agenda Item			Status:	Consent Agenda			
File created:	2/22/2011			In control:	Finance			
On agenda:	2/28/2011			Final action:				
Title:		Consider approving a contract with The Lamar Companies for a billboard advertising Central School in the amount of \$2,350.						
Sponsors:								
Indexes:								
Code sections:								
Attachments:	Lamar Billboa	rd Contract-	Cent	ral School				
Date	Ver. Action By	/		Ad	tion Result			

## Title

Consider approving a contract with The Lamar Companies for a billboard advertising Central School in the amount of \$2,350.

## Body

## Background Information:

The Central School Commission budget contains a line item budget to do advertising for the tenants at Central School. This year the tenants feel the best investment for advertising is to do a billboard advertising Central School on Highway 169 South of Grand Rapids. The billboard will also include a caption that says rental space is available. The Central School Commission approved using the advertising budget for the billboard at their February 17, 2011 Commission meeting.

## **Requested City Council Action**

Consider approving a contract with The Lamar Companies for a billboard advertising Central School in the amount of \$2,350.

			٦		R COM	PAN	IES			
Duluth				CONTR	TRACT Date: 2/20/2011					
P.O. Box								New/Renewal	NEW	
Duluth MI										
	(218)628-230 8)628-0364	)1						Contract No.	1425673	
,	,			CENTRAL SCHOOL	۰. ام		CITY OF GRAND			
	et Address:	JITT OF GRAD	ND RAPIDS/	LENTRAL SCHOOL			538698-0	Naťl/Loc		
		20 POKEGAN			Cusi	Term:			ite: 5/23/2011	
Walli	•	GRAND RAPIE		IN Zip: 55744	Contact F		SHIRLEY MILLER	Service Da	ne. 3/23/2011	
	Phone:			Fax:		paign:				
Total Ca	mp. Invest.: \$	2 350 00			Gan	Email:				
Total Ca	тр. ттезі ч	2,330.00				Lman.				
Posters	Seq # 1									
	•		Investmen	t Per deeo oo	Markat			Market Code:	400	
Company #: 142 Investment Per \$550.00 Billing Period:			riod:	Market: GRAND RAPIDS		ND RAPIDS	_	429		
Local AE: MLP4721-Mary Patton Design:					_ Alt. AE: Imprint:			PO #:		
Daily (	~ <u> </u>		# Spa	aces: 1						
			•		-					
Panel	Market		Location		Size	Illum	Service Dates	# Billing Periods	Invest Per Billing Period	
10363	GRAND R		3320 HWY 1	69 S @ MP 302.3 UP E/L	10' 6" X 22' 9"	No	05/23/11-09/11/11	4	\$550.00	
10000			S/F		10 0 7 22 3		03/23/11-03/11/11		φ550.00	
		1								
PosterF	Paper Seq	# 2								
Con	1pany #: 142		Investment F	<sup>er</sup> \$150.00	Mark	et <sup>.</sup> GR	AND RAPIDS	Marke	t Code: 429	
Company #: 142 Investment Per Billing Period: \$150.00 Local AE: MLP4721-Mary Patton			od:	- Alt. AE: PO #:						
Product: Fabrication							nt and install one po		el 10363/Grand	
					Rapids					
	Qty: 1		Rate Per Ur	nit: <u>\$150.00</u>	Freig	ht: <u>\$0.0</u>	0			
Service [	Dates:	05/23/11								
				Investment	Schedule					
		Year		Period	Toi	al Inv	estment			

Year	Period	Total Investment
2011	5/23	\$150.00
	5/23-6/19	\$550.00
X	6/20-7/17	\$550.00
	7/18-8/14	\$550.00
	8/15-9/11	\$550.00

~ THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY ~

#### The terms on all pages are part of this contract.

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in a good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay The Lamar Companies all contract amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The undersigned representative or agent of Advertiser hereby warrants to The Lamar Companies that he/she is the \_\_\_\_\_\_ of the Advertiser and is authorized to execute this contract on behalf of Advertiser.

BY:		CITY	OF GRAND RAPIDS/CENTRAL SCHOOL
ACCOU	INT EXECUTIVE: MARY PATTON	CUSTO	DMER/ADVERTISER
		DATE:	
COMPANY:	Duluth	BY:	
			(signature above)
	CUSTOMER/ADVERTIS	SER SIGNED BY	DALE ADAMS
			(print name above)
This contract	is NOT BINDING UNTIL ACCEPTED by a Lamar General	Manager.	
DATE:		THE LA	MAR COMPANIES
		BY:	
			GENERAL MANAGER: MATT HARROLD

## **STANDARD CONDITIONS**

#### I. General Conditions

- 1. On initial installation, if Lamar and/or Lamar Transit Authority (LTA) is requested by Advertiser to submit art work, then art work submitted by Lamar and/or LTA shall be approved or substitute art work shall be furnished by Advertiser within ten (10) days after submission. In the case of default in furnishing or approval of art work by Advertiser, then the date of installation posting for purposes of commencement of the first invoice shall be deemed to occur on the date on which the various spaces are available for service.
- Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character, contents or subject matter of any copy displayed or produced pursuant to this contract.
- 3. Upon completion and installation of initial posting, or upon the circumstances described in paragraph 1 regarding default, an invoice for payment will be sent to Advertiser or Agency. Upon Advertiser's or Agency's request, a report of the posting will be sent with the initial invoice. The first invoice shall cover the period from date of installation (if more than one location is included, the average date of installation shall be used) to the end of the billing period in which the invoice is rendered, and subsequent invoices shall be rendered in advance on the first of each successive billing period. Each invoice will cover the billing period following commencement of posting or date of installation; or following the circumstances described in paragraph 1 above regarding default. All prorated invoices and credits will be computed on the basis of a four week billing period.
- 4. If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including illumination, buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute spaces, to be reasonably approved by advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
- 5. Upon default in the punctual payment of the contract indebtedness or any part thereof, as the same shall become due and payable, the entire amount of the indebtedness contracted for herein shall be matured and shall be due and payable immediately, at the option of Lamar, and unless same is promptly paid, Lamar may, at its option, discontinue without notice the outdoor or transit advertising contracted for herein; provided, however, that such discontinuance shall not relieve the Advertiser or agency of the contract indebtedness. All payments in arrears shall be arrears the highest contract rate permitted by law, not to exceed 1½% per month. In addition, Advertiser shall pay Lamar all costs and expenses of exercising its rights under this contract, including reasonable attorney's fees of not less than 25% of the amount due, or \$250.00, whichever is greater, and all reasonable collection agency fees.
- 6. This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.

#### II. Poster Conditions

- 1. Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed.
- 2. Lamar reserves the right to reject or withdraw any copy, either before or after posting. Lamar further reserves the right to terminate the contract for any reason, at any time.
- 3. Net cash payment is required thirty (30) days after the date of billing.
- 4. If a location should be lost during the period of display for any reason, a poster location of equal advertising value will be substituted or credit issued for loss of service. Should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00 p.m.

- 5. All contracts are non-cancelable by Advertiser.
- 6. The Advertiser is responsible for producing and shipping, and all costs involved in the event posters do not reach Lamar by the established posting dates. Lamar must charge for the full period of time beginning with the dates booked. To assure the single sheet posters have sufficient weight and strength and the necessary opacity to prevent the "show through" of previously posted copy, the recommended specification is a minimum weight of 2.9 ounce gray backed Polyethylene material. This material must be finished with pockets to accommodate the Lamar posting system and must come with a 60 day warranty against fading and tearing.
- 7. A leeway of five (5) working days from the accepted posting date is required to complete the posting of any display. Single Sheet Posters should be shipped in time to arrive at least ten (10) days prior to the accepted posting date.
- Should the Advertiser and/or Advertising Agency fail to provide Lamar with the necessary posting instructions in writing at least ten (10) days prior to any scheduled posting date, any costs which arise due to loss of space or replacement of poster elements shall be the exclusive responsibility of the Advertiser and/or Advertising Agency.
- 9. If during the contract period of the display, Advertiser requests a change in the copy or the posting of overlays or additional sheets, the minimum charge for such work is \$35 per stop. If the original posting included overlays, no charge will be made. The minimum charge for reposting an entire poster is \$50. Advertisers are entitled to one posting of their showing during each 30-day period. Unused postings may not be carried forward and credit for them will not be issued.
- 10. Poster display of one, two, or three week duration may be purchased, subject to space availability. Rates at month prices are as follows: One Week Display - 50%; Two Week Display - 70%; Three Week Display - 85%.
- 11. For panels or showing of less than 25 GRP's, the rate(s) will be at least 25% higher than standard showing rates, depending on location(s) and plant manager approval.

#### Special Considerations:

#### Special Provisions:

#### SURETY AGREEMENT

In consideration of Lamar entering into this contract with Advertiser, the undersigned ("Surety") guarantees and becomes a surety for Advertiser in favor of Lamar for all sums due by Advertiser under this contract. The obligation of Surety is joint and several and in solido with Advertiser and Agent (if applicable) for the full performance of all of Advertiser's obligations under this contract or any continuation. Surety consents to all extensions. Surety waives any benefit that may allow him to limit this obligation to less than the full obligation of Advertiser. It is understood that, without this guarantee or surety agreement, Lamar would not be willing to enter this contract with Advertiser.

Signed this	day of		SURETY Signat Print Name:	ure
			Address:	
	Т	HIS INFORMATION	FOR OFFICE U	SE ONLY
Invoic	e Start Date: 5/23/2011			Invoice End Date: 9/11/2011
	nv. Routing: Customer			Inv. Exception: Not Set
	oduct Code: 85 - Retailers			
Nat'l	Contract No:	Political:		Split Billing:
Multi-Mk	t Selling AE:	P.O.P.		Со-ор:



## Legislation Details (With Text)

File #:	11-1318	Version:	1	Name:	Employee Ratification	
Туре:	Agenda Item			Status:	Consent Agenda	
File created:	2/22/2011			In control:	Civic Center, Parks & Recreation	
On agenda:	2/28/2011			Final action:		
Title:	Employee Rat	ification				
Sponsors:						
Indexes:						
Code sections:						
Attachments:						
Date	Ver. Action By	,		Acti	on	Result

## *Title* Employee Ratification *Body* <u>Background Information:</u>

Part time positions are part the 2011 Programming Budget

Swimming Coordinator: Rebecca Jelenc \$10.00 per hour Swimming Position: Nevada Smith \$7.25 to \$9.00 per hour

## Staff Recommendation:

Consider approving the hiring of the employees listed with the Grand Rapids Park and Recreation Department.

## **Requested City Council Action**

Consider approving the hiring of the employees listed with the Grand Rapids Park and Recreation Department.



## Legislation Details (With Text)

File #:	11-1319	Version:	1	Name:	National Intergovernmental Procurement Agreemen	t
Туре:	Agenda Item			Status:	Consent Agenda	
File created:	2/22/2011			In control:	Golf Course	
On agenda:	2/28/2011			Final action:		
Title:	National Inter	governmenta	al Pro	curement Agreer	nent	
Sponsors:						
Indexes:						
Code sections:						
Attachments:	Master Interg	ov Coop Pur	rch Ag	ree signed		
Date	Ver. Action B	У		Acti	on Result	

Title

National Intergovernmental Procurement Agreement

Body

Background Information:

National Intergovernmental Purchasing Alliance Company (National IPA) is a cooperative purchasing organization, established through a collaborative effort of public agencies across

the United States with the specific purpose of reducing procurement costs by leveraging

group volume.

National IPA aggregates purchasing volume of participating agencies in order to receive larger volume discounts from suppliers. All master agreements are publicly solicited, awarded, and held by a *Principal Procurement Agency*. National IPA serves as a government cooperative purchasing organization for agencies nationwide. The agreements are made available to the following eligible agencies:

- City/Local Government
- County Government
- State Government
- Public and Private Educational Institutions and Systems
- Special Districts

## File #: 11-1319, Version: 1

- Government-Education Healthcare Entities
- Nonprofits (<u>click here <Images/Generic nonprofitflyer.pdf</u> for more information)

The Pokegama Golf Course staff would use this agency for the purchase of golf carts and equipment.

## Staf<sup>®</sup> Recommendation:

Enter into this NIPA Agreement to become eligible to reap the procurement benefits noted above.

Public Works and other City departments may find this useful as well.

## Requested City Council Action

Consider entering into the attached National Intergovernmental Purchasing Alliance agreement. There is no fee associated with joining this alliance. A City representative is requested to fill out the online registration form as well as signing the paper registration form attached.

## MASTER INTERCONTRIMENTAL COOPERATIVE PURCHASING AGREEMENT

This Agreement is made between certain government agencies they excepte a Principal Procatement Agency Certificate ("Principal Procurement Agencies") to be appended and made a part derect and lotter profile agencies ("Participating Public Agencies") that register electronically with National Intergovernmental Purchasing Alliance Company ("National IPA") or otherwise execute a Participating Public Agency Certificator to be appended and made a part hereoft

## - RECITALS

WHELEAS, after a competitive solicitation and scleetlor process by Principal Procurement Agencies, 1- number of Suppliers have critered into Master Agreements be provide a variety of gende, provide and services based on national volumes (herein "Products");

WITHINGAN, Master Agreements an main available by Principal Endergement Agencies intengit National TPA and provide that Participating Public Agencies may purchase Products on the same Erros, conditions and pricing as the Principal Procurement Agency subject to any applicable level purchast ng ordinances and the laws of the State of purchase

NOW, THERETORE, in consideration of the mulual member-commercied in this agreement, and of the multual benefits to result, the parties agree as follows:

- 1. Thu one party will be like to the party of Pretmethy
- 2. Unai the procurement of Products subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern, each party's procurement practices.
- 3. Unat the cooperative use of solicitations obtained by a party-to this egreentent shall be in accordance with the terms and conditions of the solicitation, except as maillifeating of those terms and conditions is otherwise allowed of required by applicable law.
- 4. That the Principal Procurement Agencies will make available, upon reasonable request and subject to conventence, information which may assist in improving the procurement of products by the Participating Public Agencies.
- E. First a proceeding parts, will make thirdly payments to the Supplier for Products received in accordance with instants, and conditions of the cademanical. Phorpad for Products and inspections and acceptance of Products ordered by the propering party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Supplier are to be usedued in accordance with the law and venue rules of the State-of purchase
- ii son services
- 2. The presenting party shall be responsible for the obdering of Products unles this agreement. A non-procuring party shall not be Uable in any fashion for any violation by a procuring party, and the procuring party shall both non-procuring party.

hamiless from any flability that may arise from action or maction of the proceedings

- E This agreement shall remain th effect until termination by a party giving 30 days written notice to the other party. The provisions of partyparts 5-16 and 7 hereof shall survive any such termination.
- 9. This agreement shall take officer after execution of the Principal Procurement Agency Certificate or Participating Public Agency Registration, as applicable.

Autorized Signature, Participating Public Agency	ALLIANCE COMPANY
Signaore,	Signatine
	Name A. Star
	The second s

x



## Legislation Details (With Text)

File #:	11-1321	Version:	1	Name:	\$40,000 Transfer to the Dor Facility	nestic Animal Control
Туре:	Agenda Item			Status:	Consent Agenda	
File created:	2/22/2011			In control:	Finance	
On agenda:	2/28/2011			Final action:		
Title:		•		approving a \$4 ty as of Decemb	0,000 budgeted transfer from the	e General Fund to the
Sponsors:	2011000007		uom	.,		
Indexes:						
Code sections:						
Attachments:	DACF \$40,000	0 transfer				
Date	Ver. Action By	,		٨٥	tion	Result

## Title

Consider adopting a resolution approving a \$40,000 budgeted transfer from the General Fund to the Domestic Animal Control Facility as of December 31, 2010.

#### Body

## **Background Information:**

The 2010 General Fund Budget included a \$45,000 transfer from the General Fund to the Domestic Animal Control Facility. Operating expenditures were less than budgeted, consequently the operating transfer needed for 2010 is \$40,000.

## **Requested City Council Action**

Consider adopting a resolution approving a \$40,000 budgeted transfer from the General Fund to the Domestic Animal Control Facility as of December 31, 2010.

Council member introduced the following resolution and moved for its adoption:

## **RESOLUTION NO. 11-**

## A RESOLUTION AUTHORIZING A \$40,000 TRANSFER FROM THE GENERAL FUND TO THE DOMESTIC ANIMAL CONTROL FACILITY AS OF DECEMBER 31, 2010

WHEREAS, the 2010 General Fund Budget included an operating transfer of \$45,000 to the Domestic Animal Control Facility (DACF), and

WHEREAS, the operating expenditures came in under budget,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes the following operating transfer as of December 31, 2010:

• \$40,000 from the General Fund to the Domestic Animal Control Facility.

Adopted this  $28^{\text{th}}$  day of, 2011.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



## Legislation Details (With Text)

File #:	11-1325	Version: 1	Name:	Pass a motion adopting a resolu vacation of both a temporary ea street right-of-way and utility pur minimum maintenance road.	sement for public
Туре:	Agenda Item		Status:	Consent Agenda	
File created:	2/22/2011		In control:	Community Development	
On agenda:	2/28/2011		Final action:		
Title: Sponsors:	Pass a motion adopting a resolution initiating the vacation of both a temporary easement for public street right-of-way and utility purposes and a minimum maintenance road.				
Indexes:					
Code sections:					
Attachments:	<u>Min. Maint. Road Background info</u> <u>Min. Maint Draft Res. 2-28-11</u>				
Date	Ver. Action By	1	Ad	tion	Result

## Title

Pass a motion adopting a resolution initiating the vacation of both a temporary easement for public street right-of-way and utility purposes and a minimum maintenance road.

## Body

## **Background Information:**

At the February 16, 2011 Policy and Ordinance Review Committee meeting, the Council heard from City staff regarding a minimum maintenance road designated by the City in 1988, across the Grand Rapids GM property.

Staff described their position that the minimum maintenance road, and its associated temporary easement, was intended to be temporary, and that with the construction of 2nd Avenue SE and with the existing 15th Street SE right-of-way planned, permanent access routes were available to those local properties. Staff also described their concern about the legal legitimacy of the original minimum maintenance road designation.

The City Council expressed a desire to pursue the removal of the minimum maintenance road and reconveyance of the temporary easement.

The attached draft resolution initiates the consideration of this public right-of- way/utility easement and minimum maintenance road vacation, and establishes a City Council public hearing date of 6:00 pm, April 25, 2011. With adoption of this resolution, the matter will be forwarded to the Planning Commission for their advisory recommendation to the Council at their meeting on April 7th.

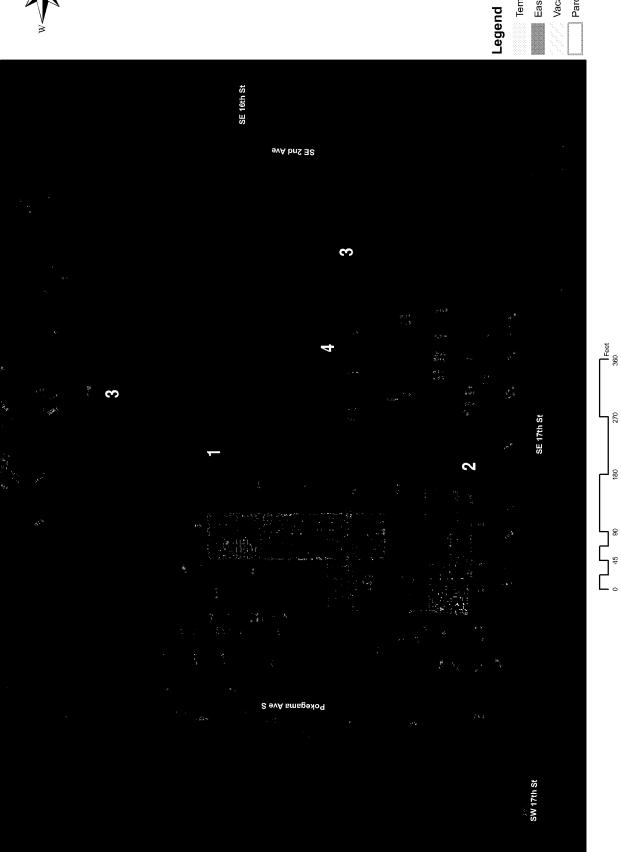
## **Requested City Council Action**

Pass a motion adopting a resolution initiating the vacation of both a temporary easement for public street

## File #: 11-1325, Version: 1

right-of-way and utility purposes and a minimum maintenance road. (4/5 majority vote required for approval)









J Feet 360 270 1<sup>6</sup>

## Supplement to Minimum Maintenance Road Map

Map Reference	Date	Action	Effect
0	July 24, 1982	Easement to City	Easement granted to City from Carson/Jones/Jones for street, sanitary sewer, storm sewer, and watermain on what was referred to as 1 <sup>st</sup> Ave. SE lying between 15 <sup>th</sup> St. and 17 <sup>th</sup> St.
0	July 8, 1987	Vacation, Resolution 87-42	<ul> <li>City of Grand Rapids vacated south 170' of the 1st Ave. SE easement, noted above, which allowed for the eastward expansion of the Swanson Chevrolet building. The vacation contained the following conditions: <ol> <li>Granting of an easement for 15<sup>th</sup> St. SE and 2<sup>nd</sup> Ave. SE (③)</li> <li>Swanson's begin building expansion by 10/87.</li> <li>Swanson's vacate their remaining downtown location (Blandin expansion)</li> <li>Swanson's enter into agreement for 16<sup>th</sup> St. and temporary 2<sup>nd</sup> Ave. (④)</li> <li>City gravel and grade 16<sup>th</sup> St. and temporary 2<sup>nd</sup> Ave.</li> </ol> </li> </ul>
e	Sept. 30, 1987	Easement to City	Easements granted to City from Carson/Jones/Jones for street and utility purposes for 15 <sup>th</sup> St. SE between TH 169 and 2 <sup>nd</sup> Ave. SE and for 2 <sup>nd</sup> Ave. SE between 15 <sup>th</sup> St. SE and 17 <sup>th</sup> St. SE.
	Sept. 30, 1987	Agreement	<ul> <li>Agreement between City and Swanson's further addressing the conditions imposed by the July 8, 1987 vacation. The agreement addressed: <ol> <li>The permanent conveyance of an easement for 15<sup>th</sup> St. SE and 2<sup>nd</sup> Ave. SE. (④)</li> <li>The temporary conveyance of an easement for 16<sup>th</sup> St. SE and Temporary 2<sup>nd</sup> Ave. SE (④)</li> <li>Swanson's responsibility for constructing the temporary streets along 16<sup>th</sup> St. and Temporary 2<sup>nd</sup> Ave. and City's responsibility for maintenance at Swanson's expense. (④)</li> <li>Re-conveyance of the temporary street easements (④) from City back to Swanson when 2<sup>nd</sup> Ave. SE and 15<sup>th</sup> St. SE are constructed.</li> </ol> </li> </ul>
9	April 13, 1988	Min. Maintenance Road Designation Resolution 88-23	City Designates 16 <sup>th</sup> St. SE and Temporary 2 <sup>nd</sup> Ave. SE as a Minimum Maintenance Road.
4	May 4, 1988	Temporary Easement	Temporary Easement granted to City by Swanson's for 16 <sup>th</sup> St. SE and Temporary 2 <sup>nd</sup> Ave. SE.
	August 12, 1991	Approval of Final Plat of Jones Addition; Resolution 91-58	The Plat of Jones Addition happened about the same time Walmart, now L&M Supply, was being developed, which was also the same time the permanent location of 2 <sup>nd</sup> Ave. SE was established east of the easement granted on Sept. 30, 1987. Because Plat of Jones Addition dedicated easement for 2 <sup>nd</sup> Ave. SE in its new location, the City agreed to re-convey that part of the easement granted for 2 <sup>nd</sup> Ave. ( <b>⑤</b> )
	March 11, 1996	Approval of the Subdivision Agreement for the Plat of Swanson's Addition.	Agreement designated the construction of 15 <sup>th</sup> St. SE as a required improvement. City agreed to delay its construction. Swanson agreed to waive their right to contest special assessments and pay for all costs of the improvements.

395337

1. S. B. S.

Exempt no noncre Deca Tax (1001) - Dechilas Data Ma Virdan, County Transver

#### TEMPORARY EASEMENT

For and in consideration of One Dollar and other good and valuable consideration, the receipt of which is hereby acknowledged, Grantor, Swanson Chevrolet Company, a Minnesota corporation

of Grand Rapids, a municipal corporation, as Grantee, a temporary easement for public street right-of-way and utility purposes in real property in Itasca County, Minnesota, described as follows:

A. That part of the Northeast Quarter of the Southwest Quarter of Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows: Commencing at the northwest corner of said Northeast Quarter of the Southwest Quarter; thence North 89 degrees 45 minutes 26 seconds East, assumed bearing along the north line of said Northeast Quarter of the Southwest Quarter a distance of 50.00 feet to the easterly right of way line of Minnesota Trunk Highway #169; thence South 0 degrees 11 minutes 00 seconds East, 690.00 feet along said right of way line; thence North 89 degrees 45 minutes 26 seconds East 300.00 feet; thence South 0 degrees 11 minutes 00 seconds East, 270.13 feet to the point of beginning of the tract to be described; thence continue South 0 degrees 11 minutes 00 seconds East, 66.00 feet; thence North 89 degrees 45 minutes 26 seconds East 11 minutes 10 seconds East, 66.00 feet; thence North 89 degrees 45 minutes 26 seconds East 11 minutes 117 seconds East, 66.01 feet; thence South 89 degrees 45 minutes 26 seconds West 320.10 feet to the point of beginning.

Containing 0.48 acres

lano 00:1

-and-

B. An easement for road purposes across part of the Northeast Quarter of the Southwest Quarter of Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian; said easement is described as follows: Commencing at the northwest corner of said Northeast Quarter of the Southwest Quarter; thence North 89 degrees 45 minutes 26 seconds East, assumed bearing along the north line of said Northeast Quarter of the Southwest Quarter a distance of 50.00 feet to the easterly right of way line of Minnesota Trunk Highway #169; thence South 0 degrees 11 minutes 00 seconds East, 690.00 feet along said right of way line; thence North 89 degrees 45

1

minutes 26 seconds East 300.00 feet; thence South 0 degrees 11 minutes 00 seconds East 336.13 feet; thence North 89 degrees 45 minutes 26 seconds East 279.30 feet to the point of beginning of the easement to be described; thence continue North 89 degrees 45 minutes 26 seconds East, 40.00 feet; thence South 0 degrees 30 minutes 17 seconds West 270.06 feet to the northerly right of way line of 17th Street Southeast; thence South 89 degrees 44 minutes 27 seconds West 40.00 feet along said right of way line; thence North 0 degrees 30 minutes 17 seconds East, 270.07 feet to the point of beginning.

Containing 0.25 acres

This grant of Temporary Easement is subject to the terms and conditions of that certain Agreement between City of Grand Rapids and Swanson Chevrolet Company, Inc. dated September 30, 1987.

BY

SWANSON CHEVROLET COMPANY

Deputy

BOB TARBUCK, President State of Minnesota ) SS. County of Itasca 1445 The foregoing instrument was acknowledged before me this day of March, 1988 by <u>Bob Tarbuck</u>, t Swanson Chevrolet Company, a Minnesota the President of corporation , Grantor. JOHN J. MUHAR NOTARY PUBLIC ITASCACOUNTY-MINN Notary Public My Commission Expires July 23, 1991 This instrument was drafted by: DEELOF OF COUNTY RECORDER STATE OF MINIPERCIPA Lano, Nelson, O'Toole & Fecker, Ltd. 58 Con of Pasca Attorneys at Law I hereby certify that the within instrument 115 NE Fifth Street, P. O. Box 20 was filed in this cifice for record as Grand Rapids, MN 55744 395337 218-326-9603 Document No. MAY 0 4 1988 at 8. Date 2 LARRY A. UNGER Cean's Ecopedia arby chen

#### RESOLUTION NO. 88-23

#### A RESOLUTION DESIGNATING MINIMUM MAINTENANCE ROADS

WHEREAS, Minnesota Statutes 160.095 enables road authorities to designate a road under its jurisdiction as a minimum-maintenance road; and

WHEREAS, a segment of 2nd Avenue S. E. from the north pavement edge of 17th Street S. E. to the centerline of 16th Street S. E. (this roadway is referred to hereinafter as 2nd Avenue S. E.) has been constructed as a temporary gravel roadway; and

WHEREAS, a segment of 16th Street S. E. from the west line of 2nd Avenue S. E. to a point approximately 320 feet west of 2nd Avenue (this roadway is referred to hereinafter as 16th Street S. E.) has been constructed as a temporary gravel roadway. and

WHEREAS, the above described 2nd Avenue S. E. and 16th Street S. E. are used only occasionally or intermittently for passenger and commerical travel.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

- 1. The above described 2nd Avenue S. E. and 16th Street S. E. are hereby designated as minimum maintenance roads.
- 2. The Director of Public Works is directed to post signs on the road to so notify the motoring public.
- 3. The City Clerk is directed to notify Grand Rapids Township and Itasca County of these designations.

Adopted this 13th day of April 198861 Johr Craig, Mavor Attest:

Kárlene M.

Galè

City

Clerk

Council member \_\_\_\_\_\_ introduced the following resolution and moved for its adoption:

#### RESOLUTION NO. 11-\_\_\_

#### A RESOLUTION INITIATING THE VACATION OF BOTH A TEMPORARY EASEMENT FOR PUBLIC STREET RIGHT-OF-WAY AND UTILITY PURPOSES GRANTED TO THE CITY THROUGH RECORDED DOCUMENT 395337, AND A MINIMUM MAINTENCE ROAD DESIGNATED UNDER CITY RESOLUTION NO. 88-23

## THE CITY COUNCIL OF THE CITY OF GRAND RAPIDS, MINNESOTA DOES HEREBY RESOLVE AS FOLLOWS:

**WHEREAS,** the City Council pursuant to Minnesota Statute §412.851 desires to consider the vacation of a temporary easement for public street right-of-way and utility purposes and a minimum maintenance road within the same described area; said easements being granted to the City of Grand Rapids of Minnesota and under recorded document number 395337, and said minimum maintenance road being designated under City Resolution No. 88-23; and

**WHEREAS,** the temporary easement for public street right-of-way and utility purposes and the minimum maintenance road easement the City Council desires to consider the vacation of is legally described as:

That part of the NW SW, Section 28, Township 55N, Range 25W, described as follows: Commencing at the NW corner of said NE SW; thence N 89 degrees 45 minutes 26 seconds E, assumed bearing along the N line of said NE SW a distance 50.00 ft. to the easterly right of way line MN TH #169; thence S 0 degrees 11 minutes 00 seconds E, 690.00 ft. along said right of way line; thence N 89 degrees 45 minutes 26 seconds E 300.00 ft.; thence S 0 degrees 11 minutes 00 seconds E, 270.13 ft. to the point of beginning of the tract to be described; thence continue S 0 degrees 11 minutes 00 seconds E, 66.00 ft.; thence N 89 degrees 45 minutes 26 seconds E 319.30 ft.; thence N 0 degrees 30 minutes 26 seconds E, 66.01 ft.; thence S 89 degrees 45 minutes 26 seconds W 320.10 ft. to the point of beginning. (containing 0.48 acres)

-and-

An easement for road purposes across part of the NE SW of Section 28, Township 55N, Range 25W; said easement is described as follows: Commencing at the NW corner of said NE SW; thence N 89 degrees 45 minutes 26 seconds E, assumed bearing along the N line of said NE SW a distance 50.00 ft. to the easterly right of way line MN TH #169; thence S 0 degrees 11 minutes 00 seconds E, 690.00 ft. along said right of way line; thence N 89 degrees 45 minutes 26 seconds E 330.00 ft.; thence S 0 degrees 11 minutes 00 seconds E 336.13 ft.; thence N 89 degrees 45 minutes 26 seconds E 279.30 ft. to the point of beginning of an easement to be described: thence continue N 89 degrees 45 minutes 26 seconds E, 40.00 ft.; thence S 0 degrees 30 minutes 17 seconds W 270.06 ft. to the northerly right of way line of 17<sup>th</sup> Street SE; thence S 89 degrees 44 minutes 27 seconds W 40.00 ft. along said right of way line; N 0 degrees 30 minutes 17 seconds

#### *E*, 270.07 ft. to the point of beginning. (containing 0.25 acres)

## NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

- 1. The Council will consider the vacation of said easement and a public hearing shall be held on such proposed vacation on the 25<sup>th</sup> day of April, 2011, before the City Council in the City Hall located at 420 N. Pokegama Ave., Grand Rapids, Minnesota at 6:00pm.
- 2. The City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Adopted by the Council this 28<sup>th</sup> day of February, 2011.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.



### Legislation Details (With Text)

File #:	11-1327	Version:	1	Name:	2011-2015 Amended Capital Improvement Plan
Туре:	Agenda Item			Status:	Consent Agenda
File created:	2/22/2011			In control:	Finance
On agenda:	2/28/2011			Final action:	
Title:	Consider appr	oving a resc	olutio	n adopting the 20	11-2015 Amended Capital Improvement Plan.
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution 20 2011-2015 CI	*****	<u>oital I</u>	mprovement Pla	<u>n</u>
Date	Ver. Action By	,		Act	ion Result

#### Title

Consider approving a resolution adopting the 2011-2015 Amended Capital Improvement Plan.

#### Body

#### **Background Information:**

During the 2011 budget process, all departments were required to prepare capital request worksheets for proposed caital purchases for 2011-2015. These worksheets contain all of the information required per State Statute for a Capital Improvement Plan (CIP). All of the requests have been compiled and included in a Capital Improvement Plan by year. The CIP recap pages are attached for your review. After it is approved, it will be printed and you will receive a copy.

#### **Requested City Council Action**

Consider approving a resolution adopting the 2011-2015 Amended Capital Improvement Plan.

Council member introduced the following resolution and moved for its adoption:

#### RESOLUTION NO. 11-ADOPTING AN AMENDED CAPITAL IMPROVEMENT PLAN

WHEREAS, pursuant to Minnesota Statutes, Section 475.521 (the "Act"), cities are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements; and

WHEREAS, the City of Grand Rapids (the "City"), has heretofore adopted a capital improvement plan (the "Plan") pursuant to the Act and now wishes to amend the Plan in order to provide for capital improvements;

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota:

- 1. The 2011-1015 Amended Plan is hereby in all respects approved.
- 2. The staff of the City is hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Amended Plan in accordance with any applicable laws and regulations, provided that before any bonds are issued to finance capital improvements described in the Amended Plan, staff will schedule a subsequent public hearing before the Council regarding such bonds in accordance with the Act.

Adopted this 28<sup>th</sup> day of, 2011.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.





# AMENDED CAPITAL IMPROVEMENT PLAN

2011 - 2015



420 North Pokegama Avenue Grand Rapids, MN 55744 Phone (218)326-7600

To the Honorable Mayor, City Council Members and Citizens City of Grand Rapids 420 North Pokegama Avenue Grand Rapids, Minnesota 55744

Dear Mayor, Council Members, and Citizens:

The City of Grand Rapids' Amended Capital Improvement Plan for the 5-year period 2011 to 2015 is submitted herewith.

The City of Grand Rapids' five year CIP is intended to provide the City Council with a process for identifying and prioritizing needed capital projects in order to coordinate the financing and timing of improvements in a manner which maximizes the return to the public. The Budget Committee is responsible for overseeing the development and implementation of the CIP and after considering the proposed capital improvement projects, recommends a proposed Amended Capital Improvement Budget for consideration by the Council. When evaluating proposed projects, the Budget Committee takes into consideration the following:

- The condition of the City's existing infrastructure, including the projected need for repair or replacement;
- The likely demand for the improvement;
- The estimated cost of the improvement;
- The available public resources;
- The relative benefits and costs of alternative uses of the funds;
- Operating costs of the proposed improvements;
- Alternatives for providing services more efficiently through shared facilities with other local government units.

All of the items included for 2011 are budgeted for 2011 except for the infrastructure projects. The 2011 proposed infrastructure projects will be submitted to the City Council for their approval in 2011.

The items included for years 2012-2015 are proposed projects and will be evaluated during future budget cycles. In light of the City's desire to keep City taxes reasonable and affordable, the levy for capital improvements must be viewed in concert with the overall City levy. The City Council may reduce these projects further, if necessary, to achieve its goal.

Sincerely,

Shawn Gillen City Administrator

### **PROJECTS BY CATEGORY**

Category	Project#	Priority	2011	2012	2013	2014	2015	Total
Airport Improvements								
Tree Clearing, Runway 16 Rehab, Drainage Impr	2011/AP-1	2	361,200					361,200
Land Acquisition	2011/AP-2	2	266,400					266,400
Airport Improvements To	otal		627,600	****		******		627,600
Buildings								
North Heaters	2011/CH-1	2	5,000					5,000
Library Carpet Replacement	2011/LIB-1	2	100,000					100,000
Floor Replacement	2011/PW6	2	19,434					19,434
Bathroom Fixtures	2012/CH-1	2		10,000				10,000
Civic Center Roof Replacement	2012/P&R-2	2		150,000				150,000
Carpet Replacement	2013/CH-1	2			12,000			12,000
Southside Fire Station	2013/FD-2	2			2,000,000			2,000,000
Carpet Replacement	2014/CH-1	2				12,000		12,000
Police Impound Building	2015/PD-3	4					145,000	145,000
Buildings To	otal		124,434	160,000	2,012,000	12,000	145,000	2,453,434
<b>T</b>			*********	********	***********	******	************	*****
Equipment								
Cemetery Mower Replacement	2011/CEM-1	2	7,500	7,500				15,000
Pokegama Park Play Structure	2011/GC-1	2	7,200					7,200
25 Electric Golf Carts	2011/GC-2	2	96,000					96,000
Greens Aerifier	2011/GC-3	2	22,000					22,000
Fairways Aerifier	2011/GC-4	2	7,500					7,500
Server Replacement, Software & Licensing	2011/IT-1	2	17,000					17,000
Replace City Phone System	2011/IT-2	1	60,000					60,000
Vehicle Replacement Plan	2011/PD-1	2	70,000	81,000	88,000	85,000	88,000	412,000
Pickup Replacement	2011/PW-1	3	35,000					35,000
Loader Purchase	2011/PW-2	2	190,000					190,000
Pickup Replacement	2011/PW-3	3	40,000					40,000
Utility Equipment Attachments	2011/PW-5	3	11,060					11,060
Gate System Replacement	2011/PW7	3	12,300					12,300
Dump Truck Replacement	2011/PW-8	2	320,000					320,000
ASV plus Attachments	2011/PW-9	1	85,000					85,000
Class A Rescue/Pumper	2012/FD-2	2		625,000				625,000
T DI LUN M	2012/GC-1	3		10,000				10,000
Tri-Plex Utility Mower								

Category	Project#	Priority	2011	2012	2013	2014	2015	Total
Replace GIS Server	2012/IT-1	2		8,000				8,000
Playground Revitalization	2012/P&R-1	2		35,000				35,000
Brush Truck Replacement	2013/FD-1	2			65,000			65,000
Greensmower	2013/GC-1	3			14,500			14,500
Tee Mower	2013/GC-2	2			16,000			16,000
Remote Pole Cameras	2013/PD-1	2			38,000			38,000
Turf Lawnmower Replacement	2013/PW-1	3			75,000			75,000
Pickup Truck Replacement	2013/PW-2	3			35,000			35,000
Street Sweeper	2013/SWU-1	2			180,000			180,000
Fairway Mower	2014/GC-1	3				21,000		21,000
Fairway Mower	2015/GC-1	3					21,000	21,000
In-Car Video Replacement	2015/PD-1	2					50,000	50,000
Taser Replacement	2015/PD-2	3					26,000	26,000
Equipment To	otal		980,560	794,500	511,500	106,000	185,000	2,577,560
Rural Street								
Horseshoe Lake-Isleview Partial Reconditioning	2011/2011-4	2	3,036,740					3,036,740
Remer-Deschepper Overlays-Rural	2012/2012-4A	2	0,000,110	708,938				708,938
Horseshoe LK RD - GCR to 21st Street SW	2013/2011-6	- 1			2,498,528			2,498,528
City Wide Overlays-Rural	2014/2013-2	1			2,100,020	195,000		195,000
City Wide Overlays-Rural	2015/2014-3	1				,	487,500	487,500
Rural Street To	stal		3.036.740	708.938	2.498.528	195.000	487.500	6.926.706
Rural Street To	otal		3,036,740	708,938	2,498,528	195,000	487,500	6,926,706
Trails		_	3,036,740	708,938	2,498,528	195,000	487,500	6,926,706
	2015/2010-5	1	3,036,740	708,938	2,498,528	195,000	<b>487,500</b> 2,091,285	<b>6,926,706</b> 2,091,285
Trails	2015/2010-5	1	3,036,740	708,938	2,498,528	195,000		
<b>Trails</b> Mississippi Riverfront Bridge	2015/2010-5	1	3,036,740	708,938	2,498,528	195,000	2,091,285	2,091,285
Trails Mississippi Riverfront Bridge Trails To	2015/2010-5	1 	<b>3,036,740</b>	708,938	2,498,528	195,000	2,091,285	2,091,285
Trails Mississippi Riverfront Bridge Trails To Urban Street	2015/2010-5 otal			708,938	2,498,528	<u>195,000</u>	2,091,285	2,091,285 <b>2,091,285</b>
Trails Mississippi Riverfront Bridge Trails To Urban Street Forest Hills Avenue	2015/2010-5 otal 2011/2009-4	1	607,920	708,938	2,498,528	195,000	2,091,285	2,091,285 <b>2,091,285</b> 607,920
Trails Mississippi Riverfront Bridge Trails To Urban Street Forest Hills Avenue 19th Avenue W Rail Crossing Improvements	2015/2010-5 otal 2011/2009-4 2011/2010-3	1	607,920 2,167,678	1,061,667	2,498,528	195,000	2,091,285	2,091,285 <b>2,091,285</b> 607,920 2,167,678 614,561
Trails Mississippi Riverfront Bridge Trails To Urban Street Forest Hills Avenue 19th Avenue W Rail Crossing Improvements 1st Avenue NE (7th to 8th)	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1	1 1 1	607,920 2,167,678		2,498,528	195,000	2,091,285	2,091,285 <b>2,091,285</b> 607,920 2,167,678 614,561 1,061,667
Trails Mississippi Riverfront Bridge Trails To Urban Street Forest Hills Avenue 19th Avenue W Rail Crossing Improvements 1st Avenue NE (7th to 8th) 14th Street to Ridgwood Road - Phase 1	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14	1 1 1 1	607,920 2,167,678	1,061,667	2,498,528	195,000	2,091,285	2,091,285 2,091,285 607,920 2,167,678 614,561 1,061,667 3,107,982
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)	2015/2010-5 <b>otal</b> 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2001-14	1 1 1 1 2	607,920 2,167,678	1,061,667 3,107,982	2,498,528	195,000	2,091,285	2,091,285 2,091,285 607,920 2,167,678 614,561 1,061,667 3,107,982 592,552
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)	2015/2010-5 <b>otal</b> 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2004-3 2012/2004-3 2012/2007-5	1 1 1 1 2 2	607,920 2,167,678	1,061,667 3,107,982 592,552	2,498,528	195,000	2,091,285	2,091,285 2,091,285 607,920 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St - 7th St)	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2004-3 2012/2007-5 2012/2011-1	1 1 1 1 2 2 2	607,920 2,167,678	1,061,667 3,107,982 592,552		195,000	2,091,285	2,091,285 <b>2,091,285</b> 607,920 2,167,678
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St - 7th St)         4th Ave NW (9th - 13th)	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2001-14 2012/2007-5 2012/2011-1 2013/2009-1	1 1 1 2 2 2 2	607,920 2,167,678	1,061,667 3,107,982 592,552	1,378,644	195,000	2,091,285	2,091,285 2,091,285 607,920 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575 1,378,644 622,496
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St)         10th Ave NE (5th St - 7th St)         4th Ave NW (9th - 13th)         City Wide Overlays-Urban	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2004-3 2012/2004-3 2012/2007-5 2012/2011-1 2013/2009-1 2013/2009-1 2013/2010-2	1 1 1 2 2 2 2 1	607,920 2,167,678	1,061,667 3,107,982 592,552	1,378,644 622,496	195,000	2,091,285	2,091,285 2,091,285 607,920 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575 1,378,644
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St - 7th St)         4th Ave NW (9th - 13th)         City Wide Overlays-Urban         7th St and 11th Avenue NE	2015/2010-5 <b>otal</b> 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2007-5 2012/2007-5 2012/2007-5 2012/2007-1 2013/2009-1 2013/2010-2 2013/2010-2 2013/2011-3	1 1 1 1 2 2 2 2 1 2	607,920 2,167,678	1,061,667 3,107,982 592,552	1,378,644 622,496 1,070,284	195,000	2,091,285	2,091,285 2,091,285 2,091,285 2,091,285 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575 1,378,644 622,496 1,070,284 214,500
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St - 7th St)         4th Ave NW (9th - 13th)         City Wide Overlays-Urban         7th St and 11th Avenue NE         Golf Course Road Improvements	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2001-14 2012/2007-5 2012/2011-1 2013/2010-2 2013/2011-3 2013/2011-3 2013/2011-3	1 1 1 2 2 2 2 1 2 2 2 2 2 2 2 2 2 2 2 2	607,920 2,167,678	1,061,667 3,107,982 592,552	1,378,644 622,496 1,070,284 214,500	195,000	2,091,285	2,091,285 2,091,285 2,091,285 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575 1,378,644 622,496 1,070,284 214,500 865,119
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St)         10th Ave NE (5th St - 7th St)         4th Ave NW (9th - 13th)         City Wide Overlays-Urban         7th St and 11th Avenue NE         Golf Course Road Improvements         6th St NE (2nd Ave - 5th Ave)	2015/2010-5 otal 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2004-3 2012/2004-3 2012/2007-5 2012/2011-1 2013/2009-1 2013/2010-2 2013/2011-3 2013/2011-5 2013/2011-5 2013/2012-1	1 1 1 2 2 2 2 1 2 2 2 2 2 2 2 2 2 2 2 2	607,920 2,167,678	1,061,667 3,107,982 592,552	1,378,644 622,496 1,070,284 214,500 865,119	195,000	2,091,285	2,091,285 2,091,285 2,091,285 2,007,920 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575 1,378,644 622,496 1,070,284 214,500 865,119 910,650
Trails         Mississippi Riverfront Bridge         Trails To         Urban Street         Forest Hills Avenue         19th Avenue W Rail Crossing Improvements         1st Avenue NE (7th to 8th)         14th Street to Ridgwood Road - Phase 1         4th St SW/SE (2nd Ave W - 7th Ave E)         4th & 5th Ave NE (5th St)         10th Ave NE (5th St - 7th St)         4th Ave NW (9th - 13th)         City Wide Overlays-Urban         7th St and 11th Avenue NE         Golf Course Road Improvements         6th St NE (2nd Ave - 5th Ave)         9th St NE (1st Ave to Reynolds)	2015/2010-5 <b>otal</b> 2011/2009-4 2011/2010-3 2011/2014-1 2012/2001-14 2012/2001-14 2012/2007-5 2012/2007-5 2012/2007-5 2013/2010-2 2013/2010-2 2013/2010-2 2013/2011-3 2013/2012-1 2013/2012-1 2013/2012-1	1 1 1 1 2 2 2 2 1 2 2 2 2 2 2 2 2 2 2 2	607,920 2,167,678	1,061,667 3,107,982 592,552	1,378,644 622,496 1,070,284 214,500 865,119 910,650	322,408	2,091,285	2,091,285 2,091,285 607,920 2,167,678 614,561 1,061,667 3,107,982 592,552 564,575 1,378,644 622,496 1,070,284

Category	Project#	Priority	2011	2012	2013	2014	2015	Total
Crystal Lake Blvd 1st Ave NW - 12th St NE	2014/2011-2	2				880,969		880,969
City Wide Overlays-Urban	2014/2011-4A	1				540,000		540,000
City Wide Overlays-Urban	2014/2012-4	2				861,450		861,450
21st St SW (3rd Ave to Horseshoe Lk Rd)	2015/2003-18	2					1,552,829	1,552,829
City Wide Overlay-Urban	2015/2013-2B	1					383,500	383,500
2nd Avenue NE (6th to 8th)	2015/2014-2	1					891,667	891,667
City Wide Overlays-Urban	2015/2014-3B	1					470,000	470,000
Urban Street Tota	ıl	_	3,390,159	5,326,776	5,532,035	3,599,935	3,297,996	21,146,901
GRAND TOTA	L		8,159,493	6,990,214	10,554,063	3,912,935	6,206,781	35,823,486

### FUNDING SOURCE SUMMARY

Source	2011	2012	2013	2014	2015	Total
Assessments	804,173	453,978	1,119,800	817,208	765,996	3,961,155
ATP Funds-Infrastructure	875,000	125,000				1,000,000
CIP Fund	164,644	282,500	248,000	97,000	309,000	1,101,144
FAA	582,900					582,900
Federal Other					1,673,028	1,673,028
General Fund	50,000		214,500			264,500
GO Bonds	108,122	583,938	1,196,524	1,211,950	1,737,833	4,838,367
GO CIP Bonds			2,000,000			2,000,000
GO Reconstruction Bonds	958,890	908,686	3,073,739	1,410,077	495,667	6,847,059
Golf Course Enterprise Fund	36,700	38,000	30,500	21,000	21,000	147,200
GR Public Utilities		4,000				4,000
GR Public Utilities-Sanitary	303,428	547,738	601,100		143,000	1,595,266
GR Public Utilities-Water Main	67,230	1,095,533	599,900	305,700	143,000	2,211,363
Grants-Other	50,000					50,000
Interfund Loan	826,000					826,000
Itasca County	22,350					22,350
MSA	10,056					10,056
MSAS-Bonding	2,050,000	2,200,841	1,125,000		500,000	5,875,841
Park Land Dedication		5,000				5,000
PIR		70,000				70,000
ST/MN-DNR					118,257	118,257
ST/MN-IRR	300,000				300,000	600,000
State Bonding	900,000					900,000
Storm Water Utility	50,000	50,000	280,000	50,000		430,000
Township Fire Contract-Depreciation		625,000	65,000			690,000
GRAND TOTAL	8,159,493	6,990,214	10,554,063	3,912,935	6,206,781	35,823,486

#### LEVY COMPARISONS FOR YEARS 2010- 2015 Based on 2011 -2015 CIP Requests

	2010 Levy Payable 2011 Amount	2011 Levy Payable 2012 Amount	2012 Levy Payable 2013 Amount	2013 Levy Payable 2014 Amount	2014 Levy Payable 2015 Amount	2015 Levy Payable 2016 Amount
Levies for Infrastructure:						
2001 Improvement Bonds	12,938	12,864	12,743	12,575	17,609	17,083
2004 Improvement Bonds	84,863	106,460	111,112	49,285	50,077	50,691
2005 Improvement Bonds	59,042	50,933	51,089	48,668	49,056	49,475
2007 Improvement Bonds	117,125	119,947	117,311	119,923	122,325	119,268
2006C Prj 2004-1B Sp Levy	28,960	28,961	27,852	26,777	25,700	24,646
2002/2006 Prj 2001-6 Sp Levy	34,525	33,200	31,900	30,600	29,291	27,983
2008 Improvement Bonds	150,983	153,645	150,866	152,983	149,644	146,012
2008 Prj 2007-7 Sp Levy	2,853	2,957	2,853	2,749	2,645	2,540
2009 Improvement Bonds	531,405	491,851	489,888	345,297	318,543	303,278
2010 Improvement Bonds	148,190	153,541	150,489	145,941	140,973	135,610
Adjustment for Debt Study	(62,500)	(62,500)	(62,500)	(62,500)	(70,929)	(44,730)
2011 Improvement Bonds	-	106,800	95,000	94,100	93,100	92,200
2012 Improvement Bonds	-	-	149,300	132,800	131,300	130,200
2013 Improvement Bonds	-	-	-	422,900	380,000	376,100
2014 Improvement Bonds	-	-	-	-	140,900	125,600
2015 Improvement Bonds	-	-	-	-	-	342,900
Total Levies-Infrastructure	1,108,384	1,198,659	1,327,903	1,522,098	1,580,234	1,898,856
Levies for Buildings:						
Fire Hall-20 yrs *	-	-	-	202,633	156,668	155,280
Total Levies-Buildings	-	-	-	202,633	156,668	155,280
Levies for Equipment:						
Fire Truck-10 years	135,406	144,309	146,864	143,402	144,949	145,999
Total Levies-Equipment	135,406	144,309	146,864	143,402	144,949	145,999
Total Debt Service Levies	\$ 1,243,790	\$ 1,342,968	\$ 1,474,767	\$ 1,868,133	\$ 1,881,851	\$ 2,200,135
* Assumes Debt @ \$2,000,000						
Equipment Inter-Fund Loan 2011 Equipment Purchases-	5 yrs					
City Phone System	-	12,400	12,400	12,400	12,400	12,400
Loader Purchase	-	39,000	39,000	39,000	39,000	39,000
Pickup Replacement	-	7,200	7,200	7,200	7,200	7,200
Dump Truck Replacement	-	66,000	66,000	66,000	66,000	66,000
Pickup Replacement	-	8,200	8,200	8,200	8,200	8,200
ASV	-	16,500	16,500	16,500	16,500	16,500
		149,300	149,300	149,300	149,300	149,300

### **Airport Projects and Funding Sources**

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
Airport								
Tree Clearing, Runway 16 Rehab, Drainage Impr <i>CIP Fund</i> FAA Itasca County	2011/AP-1	2	361,200 9,030 343,140 9,030					361,200 9,030 343,140 9,030
Land Acquisition CIP Fund FAA Itasca County	2011/AP-2	2	266,400 13,320 239,760 13,320					266, 400 13, 320 239, 760 13, 320
Airport Total			627,600	*******				627,600
GRAND TOTAL			627,600					627,600

### **Building Projects & Funding Sources**

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
Building Maintenance								
North Heaters CIP Fund	2011/CH-1	2	5,000 <i>5,000</i>					5,000 <b>5,000</b>
Bathroom Fixtures <i>CIP Fund</i>	2012/CH-1	2		10,000 <i>10,000</i>				10,000 <b>10,000</b>
Carpet Replacement <i>CIP Fund</i>	2013/CH-1	2			12,000 <i>12,000</i>			12,000 <b>12,000</b>
Carpet Replacement <i>CIP Fund</i>	2014/CH-1	2				12,000 <b>12,000</b>		12,000 <b>12,000</b>
Building Maintenance Total			5,000	10,000	12,000	12,000		39,000
Fire								
Southside Fire Station GO CIP Bonds	2013/FD-2	2			2,000,000 <b>2,000,000</b>			2,000,000 <b>2,000,000</b>
Fire Total					2,000,000			2,000,000
Library	J							
Library Carpet Replacement General Fund Grants-Other	2011/LIB-1	2	100,000 <i>50,000</i> <i>50,000</i>					100,000 <b>50,000</b> <b>50,000</b>
Library Total			100,000					100,000
Parks and Recreation								
Civic Center Roof Replacement <i>CIP Fund</i>	2012/P&R-2	2		150,000 <b>150,000</b>				150,000 <b>150,000</b>
Parks and Recreation Total				150,000				150,000
Police								
Police Impound Building CIP Fund	2015/PD-3	4					145,000 <b>145,000</b>	145,000 <b>145,000</b>
Police Total							145,000	145,000
Public Works	J							
Floor Replacement CIP Fund	2011/PW6	2	19,434 <b>19,434</b>					19,434 <b>19,434</b>
Public Works Total			19,434					19,434
<b>GRAND TOTAL</b>			124,434	160,000	2,012,000	12,000	145,000	2,453,434

### **Equipment Projects & Funding Sources**

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
Cemetery								
Cemetery Mower Replacement CIP Fund	2011/CEM-1	2	7,500 <b>7,500</b>	7,500 <b>7,500</b>				15,000 <b>15,000</b>
Cemetery Total			7,500	7,500				15,000
Fire								
Class A Rescue/Pumper Township Fire Contract-Depreciation	2012/FD-2	2		625,000 <b>625,000</b>				625,000 <b>625,000</b>
Brush Truck Replacement Township Fire Contract-Depreciation	2013/FD-1	2			65,000 <b>65,000</b>			65,000 <b>65,000</b>
Fire Total				625,000	65,000			690,000
Golf Course								
Pokegama Park Play Structure Golf Course Enterprise Fund	2011/GC-1	2	7,200 <b>7,200</b>					7,200 <b>7,200</b>
25 Electric Golf Carts Interfund Loan	2011/GC-2	2	96,000 <b>96,000</b>					96,000 <b>96,000</b>
Greens Aerifier Golf Course Enterprise Fund	2011/GC-3	2	22,000 <b>22,000</b>					22,000 <b>22,000</b>
Fairways Aerifier Golf Course Enterprise Fund	2011/GC-4	2	7,500 <b>7,500</b>					7,500 <b>7,500</b>
Tri-Plex Utility Mower Golf Course Enterprise Fund	2012/GC-1	3		10,000 <i>10,000</i>				10,000 <b>10,000</b>
4000 D Rough Mower Golf Course Enterprise Fund	2012/GC-2	3		28,000 <b>28,000</b>				28,000 <b>28,000</b>
Greensmower Golf Course Enterprise Fund	2013/GC-1	3			14,500 <i>14,500</i>			14,500 <b>14,500</b>
Tee Mower Golf Course Enterprise Fund	2013/GC-2	2			16,000 <i>16,000</i>			16,000 <b>16,000</b>
Fairway Mower Golf Course Enterprise Fund	2014/GC-1	3				21,000 <i>21,000</i>		21,000 <b>21,000</b>
Fairway Mower Golf Course Enterprise Fund	2015/GC-1	3					21,000 <i>21,000</i>	21,000 <b>21,000</b>
Golf Course Total			132,700	38,000	30,500	21,000	21,000	243,200
Management Information								
Server Replacement, Software & Licensing CIP Fund	2011/IT-1	2	17,000 <i>17,000</i>					17,000 <b>17,000</b>
Replace City Phone System Interfund Loan	2011/IT-2	1	60,000 <b>60,000</b>					60,000 <b>60,000</b>

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
Replace GIS Server	2012/IT-1	2		8,000				8,000
CIP Fund GR Public Utilities				4,000 4,000				4,000 4,000
Management Information Total			77,000	8,000				85,000
Parks and Recreation								
Playground Revitalization	■ 2012/P&R-1	2		35,000				35,000
CIP Fund Park Land Dedication				30,000 5,000				30, 000 5, 000
Parks and Recreation Total		*****		35,000				35,000
Police								
Vehicle Replacement Plan CIP Fund	2011/PD-1	2	70,000 <b>70,000</b>	81,000 <i>81,000</i>	88,000 <b>88,000</b>	85,000 <b>85,000</b>	88,000 <b>88,000</b>	412,000 <b>412,000</b>
Remote Pole Cameras <i>CIP Fund</i>	2013/PD-1	2			38,000 <i>38,000</i>			38,000 <b>38,000</b>
In-Car Video Replacement <i>CIP Fund</i>	2015/PD-1	2					50,000 <b>50,000</b>	50,000 <b>50,000</b>
Taser Replacement <i>CIP Fund</i>	2015/PD-2	3					26,000 <i>2,600</i>	26,000 <b>2,600</b>
Police Total			70,000	81,000	126,000	85,000	164,000	526,000
Public Works								
Pickup Replacement Interfund Loan	2011/PW-1	3	35,000 <b>35,000</b>					35,000 <b>35,000</b>
Loader Purchase Interfund Loan	2011/PW-2	2	190,000 <b>190,000</b>					190,000 <b>190,000</b>
Pickup Replacement Interfund Loan	2011/PW-3	3	40,000 <b>40,000</b>					40,000 <b>40,000</b>
Utility Equipment Attachments <i>CIP Fund</i>	2011/PW-5	3	11,060 <i>11,060</i>					11,060 <b>11,060</b>
Gate System Replacement <i>CIP Fund</i>	2011/PW7	3	12,300 <i>12,300</i>					12,300 <b>12,300</b>
Dump Truck Replacement Interfund Loan	2011/PW-8	2	320,000 <b>320,000</b>					320,000 <b>320,000</b>
ASV plus Attachments Interfund Loan	2011/PW-9	1	85,000 <b>85,000</b>					85,000 <b>85,000</b>
Turf Lawnmower Replacement CIP Fund	2013/PW-1	3			75,000 <b>75,000</b>			75,000 <b>75,000</b>
Pickup Truck Replacement CIP Fund	2013/PW-2	3			35,000 <b>35,000</b>			35,000 <b>35,000</b>
Public Works Total			693,360		110,000			803,360
Storm Water Utility								
Street Sweeper Storm Water Utility	2013/SWU-1	2			180,000 <i>180,000</i>			180,000 <b>180,000</b>
Storm Water Utility Total					180,000			180,000
GRAND TOTAL			980,560	794,500	511,500	106,000	185,000	2,577,560

### **Infrastructure Projects and Funding Sources**

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
Engineering								
Forest Hills Avenue Assessments GO Bonds ST/MN-IRR	2011/2009-4	1	607,920 199,798 108,122 300,000					607, 920 <b>199, 798</b> <b>108, 122</b> <b>300, 000</b>
19th Avenue W Rail Crossing Improvements Assessments ATP Funds-Infrastructure GR Public Utilities-Sanitary MSA State Bonding	2011/2010-3	1	2,167,678 122,119 875,000 260,503 10,056 900,000					2, 167, 678 122, 119 875, 000 260, 503 10, 056 900, 000
Horseshoe Lake-Isleview Partial Reconditioning Assessments GO Reconstruction Bonds MSAS-Bonding Storm Water Utility	2011/2011-4	2	3,036,740 451,966 484,774 2,050,000 50,000					3,036,740 451,966 484,774 2,050,000 50,000
1st Avenue NE (7th to 8th) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main	2011/2014-1	1	614,561 30,290 474,116 42,925 67,230					614,561 30,290 474,116 42,925 67,230
14th Street to Ridgwood Road - Phase 1 <i>MSAS-Bonding</i> <i>PIR</i>	2012/2001-14	1		1,061,667 <b>991,667</b> <b>70,000</b>				1,061,667 <b>991,667</b> <b>70,000</b>
4th St SW/SE (2nd Ave W - 7th Ave E) Assessments ATP Funds-Infrastructure GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main MSAS-Bonding Storm Water Utility	2012/2004-3	2		3,107,982 102,300 125,000 309,208 412,700 899,600 1,209,174 50,000				3, 107, 982 102, 300 125, 000 309, 208 412, 700 899, 600 1, 209, 174 50, 000
4th & 5th Ave NE (5th St) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main	2012/2007-5	2		592,552 188,578 286,353 36,938 80,683				592, 552 188, 578 286, 353 36, 938 80, 683
10th Ave NE (5th St - 7th St) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main	2012/2011-1	2		564,575 38,100 313,125 98,100 115,250				564, 575 38, 100 313, 125 98, 100 115, 250

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
Remer-Deschepper Overlays-Rural Assessments GO Bonds	2012/2012-4A	2		708,938 <b>125,000</b> <b>583,938</b>				708,938 <b>125,000</b> <b>583,938</b>
4th Ave NW (9th - 13th) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main Storm Water Utility	2013/2009-1	2			1,378,644 98,800 830,544 273,500 125,800 50,000			1, 378, 644 98, 800 830, 544 273, 500 125, 800 50, 000
City Wide Overlays-Urban Assessments GO Bonds	2013/2010-2	1			622,496 <b>124,500</b> <b>497,996</b>			622,496 <b>124,500</b> <b>497,996</b>
7th St and 11th Avenue NE Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary	2013/2011-3	2			1,070,284 <i>114,100</i> <i>937,084</i> <i>19,100</i>			1,070,284 114,100 937,084 19,100
Golf Course Road Improvements General Fund	2013/2011-5	2			214,500 <b>214,500</b>			214,500 <b>214,500</b>
Horseshoe LK RD - GCR to 21st Street SW Assessments GO Bonds MSAS-Bonding Storm Water Utility	2013/2011-6	1			2,498,528 625,000 698,528 1,125,000 50,000			2,498,528 625,000 698,528 1,125,000 50,000
6th St NE (2nd Ave - 5th Ave) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main	2013/2012-1	2			865, 119 56, 100 482, 119 150, 300 176, 600			865, 119 56, 100 482, 119 150, 300 176, 600
9th St NE (1st Ave to Reynolds) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main	2013/2012-2	2			910,650 58,900 507,650 158,200 185,900			910,650 58,900 507,650 158,200 185,900
4th Ave NE (5th St - 7th St) Assessments GO Reconstruction Bonds GR Public Utilities-Water Main	2013/2012-3	2			470,342 <b>42,400</b> <b>316,342</b> 111,600			470,342 <b>42,400</b> 316,342 111,600
2nd Ave SE (10th St - 11th St) Assessments	2014/2002-4	2				322,408 <b>322,408</b>		322,408 <b>322,408</b>
3rd Ave NE (5th - 8th) Assessments GO Reconstruction Bonds GR Public Utilities-Water Main	2014/2010-1	2				995,108 76,600 672,708 245,800		995, 108 76, 600 672, 708 245, 800
Crystal Lake Blvd 1st Ave NW - 12th St NE Assessments GO Reconstruction Bonds GR Public Utilities-Water Main	2014/2011-2	2				880,969 83,700 737,369 59,900		880, 969 83, 700 737, 369 59, 900
City Wide Overlays-Urban Assessments GO Bonds Storm Water Utility	2014/2011-4A	1				540,000 100,000 390,000 50,000		540,000 100,000 390,000 50,000
City Wide Overlays-Urban Assessments GO Bonds	2014/2012-4	2				861,450 194,500 666,950		861,450 194,500 666,950

Department	Project#	Priority	2011	2012	2013	2014	2015	Total
City Wide Overlays-Rural Assessments GO Bonds	2014/2013-2	1				195,000 <i>40,000</i> <i>155,000</i>		195,000 <b>40,000</b> <b>155,000</b>
21st St SW (3rd Ave to Horseshoe Lk Rd) Assessments GO Bonds MSAS-Bonding	2015/2003-18	2					1,552,829 <b>389,496</b> 663,333 500,000	1, 552, 829 389, 496 663, 333 500, 000
Mississippi Riverfront Bridge Federal Other ST/MN-DNR ST/MN-IRR	2015/2010-5	1					2,091,285 1,673,028 118,257 300,000	2,091,285 1,673,028 118,257 300,000
City Wide Overlay-Urban Assessments GO Bonds	2015/2013-2B	1					383,500 <b>75,000</b> <b>308,500</b>	383,500 <b>75,000</b> <b>308,500</b>
2nd Avenue NE (6th to 8th) Assessments GO Reconstruction Bonds GR Public Utilities-Sanitary GR Public Utilities-Water Main	2015/2014-2	1					891,667 110,000 495,667 143,000 143,000	891,667 110,000 495,667 143,000 143,000
City Wide Overlays-Rural Assessments GO Bonds	2015/2014-3	1					487,500 <b>97,500</b> <b>390,000</b>	487,500 <b>97,500</b> <b>390,000</b>
City Wide Overlays-Urban Assessments G0 Bonds	2015/2014-3B	1					470,000 <b>94,000</b> <b>376,000</b>	470,000 94,000 376,000
Engineering	; Total		6,426,899	6,035,714	8,030,563	3,794,935	5,876,781	30,164,892
GRAND TO	OTAL		6,426,899	6,035,714	8,030,563	3,794,935	5,876,781	30,164,892



### Legislation Details (With Text)

File #:	11-1328	Version:	1	Name:	Accept 2010 Golf Course Donations
Туре:	Agenda Item			Status:	Consent Agenda
File created:	2/23/2011			In control:	Finance
On agenda:	2/28/2011			Final action:	
Title:	Consider adopting a resolution accepting donations totaling \$79,011 for the Pokegama Golf and Park Place Project in 2010.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution ac	cepting Golf	f Cou	rse 2010 donatio	ons
Date	Ver. Action B	y		Ac	tion Result

#### Title

Consider adopting a resolution accepting donations totaling \$79,011 for the Pokegama Golf and Park Place Project in 2010.

Body

#### **Background Information:**

As part of the funding for the Pokegama Golf and Park Place Project, the Council authorized the Golf Course fund raising project. The amount pledged through 2010 is \$403,261. Of that amount \$172,530 was paid in 2009 and \$79,011 was paid in 2010, leaving a balance of \$151,720 to be paid over the next three years.

Minnesota State Statutes require all donations be accepted by resolution.

#### **Requested City Council Action**

Consider adopting a resolution accepting donations totaling \$79,011 for the Pokegama Golf and Park Place Project in 2010.

Council member introduced the following resolution and moved for its adoption:

#### **RESOLUTION NO. 11-**

#### A RESOLUTION ACCEPTING A

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

• Donations totaling \$79,011 for the Pokegama Golf and Park Place Project in 2010.

Adopted this 28<sup>th</sup> day of February, 2011

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



### Legislation Details (With Text)

File #:	11-1329	Version:	1	Name:	Close Internal Service Fund-Fleet Mainten	ance
Туре:	Agenda Item			Status:	Consent Agenda	
File created:	2/23/2011			In control:	Finance	
On agenda:	2/28/2011			Final action:		
Title:	Consider clos General Fund				et Maintenance Fund and transfer balances to	o the
Sponsors:						
Indexes:						
Code sections:						
Attachments:						
Date	Ver. Action By	/		Ac	tion Resu	ult

#### Title

Consider closing the Internal Service Fund-Fleet Maintenance Fund and transfer balances to the General Fund as of December 31, 2010.

#### Body

#### **Background Information:**

The Fleet Maintenance Fund was established in 2001 to provide and maintain records of maintenace for all City vehicles. During the 2011 budget process, it was discussed that it would reduce administrative time for billing if the Fleet was made a department in the General Fund. All entites outside of the General Fund will be billed as usual. In the 2011 budget, the Fleet Department is part of the General Fund.

#### **Requested City Council Action**

Consider closing the Internal Service Fund-Fleet Maintenance Fund and transfer balances to the General Fund as of December 31, 2010



### Legislation Details (With Text)

File #:	11-133	30 <b>V</b>	/ersion:	1	Name:	Adv. ContDeerwood Bank and Eagle's Nest Lodge
Туре:	Agenda	a Item			Status:	Consent Agenda
File created:	2/23/20	011			In control:	Civic Center, Parks & Recreation
On agenda:	2/28/20	011			Final action:	
Title:	Adv. Co	ontDeerv	vood Ban	k and	d Eagle's Nest Lo	odge
Sponsors:						
Indexes:						
Code sections:						
Attachments:	Deerwo	ood Bank-	signed			
	Eagle's	s Nest Lod	ge-signe	Ţ		
Date	Ver. A	Action By			Act	ion Result

#### Title

Entering into rental agreements with area businesses for advertising at the IRA Civic Center.

#### Body

#### Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating cost. As part of this policy, agreements are renewed at the end of each term. The following is a new agreement:

Eagle's Nest Lodge - February 1, 2011 - December 31, 2012 - dasherboard - \$700 for 2011 and \$800 for 2012

<u>Deerwood Bank - February 15, 2011 - December 31, 2012 - band shelter sign - \$600 for 2011 and \$800 for 2012</u>

#### **Requested City Council Action**

Consider passing a motion authorizing appropriate signatures for an advertising rental agreement at the IRA Civic Center.

### AGREEMENT FOR RENTAL OF WALL SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

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WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the <u>interior walls</u> and/or <u>dasherboards</u> the IRA Civic Center for a certain period of years; and

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and **Deerwood Bank** that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

- 1. Signs will be placed on the <u>interior walls</u> and/or <u>dasherboards</u> of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the <u>interior walls</u> and/or <u>dasherboards</u> of the IRA Civic Center.
- 2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of 600.00 in cash to the Lessor at the commencement of the rental term as set forth below.
- 3. The Lease term for the advertising space shall be as follows: <u>February 15, 2011 through</u> <u>December 31, 2012</u>. This contract will automatically be renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2013, the Lessee must notify the Lessor in writing no later that December 1, 2012 for cancellation effective December 31, 2012.
- 4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due <u>March 1, 2011</u>. The Lessor reserves the right to sell sign space if the payment is not received by <u>March 1, 2011</u>,
- 5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.
- 6. The expense of setup and art work of the sign shall be borne by the Lessee.

- 7. This agreement shall not be changed unless done so in writing by the Lessee.
- 8. The Lessee's advertising space cannot be sublet or resold.
- 9. All signs and materials are the property of the Lessor.
- 10. All maintenance of the signs will be the responsibility of the IRA Civic Center.
- 11. Lease rates and terms are \$600.00 for 2011 and \$800.00 for 2012 for a total of \$1,400.00 for a 4 x 13 interior wall sign and/or dasherboard advertisement.

BY:  $\frac{1}{\text{Lessee}}$ DATE:  $\frac{2}{1}/1/2011$ 

#### CITY OF GRAND RAPIDS (Lessor)

BY:		
	Mayor	

DATE:\_\_\_\_\_

City Clerk/Administrator

Dated this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2012.

#### AGREEMENT FOR RENTAL OF WALL LIGHTED SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the <u>interior walls</u> and/or <u>dasherboards</u> the IRA Civic Center for a certain period of years; and

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and **Eagle Nest Lodge** that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

- 1. Signs will be placed on the <u>interior walls</u> and/or <u>dasherboards</u> of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the <u>interior walls</u> and/or <u>dasherboards</u> of the IRA Civic Center.
- 2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$700.00 in cash to the Lessor at the commencement of the rental term as set forth below.
- 3. The Lease term for the advertising space shall be as follows: <u>February 1, 2011 through</u> <u>December 31, 2012</u>. This contract will automatically be renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2013, the Lessee must notify the Lessor in writing no later that December 1, 2012 for cancellation effective December 31, 2013.
- 4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due <u>February 10, 2011</u>. The Lessor reserves the right to sell sign space if the payment is not received by <u>February 10, 2011</u>,
- 5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.
- 6. The expense of setup and art work of the sign shall be borne by the Lessee.

- 7. This agreement shall not be changed unless done so in writing by the Lessee.
- 8. The Lessee's advertising space cannot be sublet or resold.
- 9. All signs and materials are the property of the Lessor.
- All maintenance of the signs will be the responsibility of the IRA Civic Center. 10.
- 11. Lease rates and terms are \$700.00 for 2011 and \$800 for 2012 for a total of \$1,500.00 for a 4 x 5 interior wall sign and/or dasherboard advertisement.

CITY OF GRAND RAPIDS (Lessor)

BY:

Mayor

DATE:\_\_\_\_\_

City Clerk/Administrator

Dated this day of \_\_\_\_\_, 2012.



### Legislation Details (With Text)

File #:	11-1333	Version:	1	Name:	Appointment of Kristina Anderson to the position of part-time Animal Control Facility Attendant effective March 1, 2011.
Туре:	Agenda Item			Status:	Consent Agenda
File created:	2/23/2011			In control:	Administration
On agenda:	2/28/2011			Final action:	
Title:	Appointment of effective Marc		nders	son to the position	on of part-time Animal Control Facility Attendant
Sponsors:					
Indexes:					
Code sections:					
Attachments:					
Date	Ver. Action By	/		Ac	tion Result

#### Title

Appointment of Kristina Anderson to the position of part-time Animal Control Facility Attendant effective March 1, 2011.

Body

#### **Background Information:**

Paul Martinetto, the current Animal Control Facility Attendant, has given his notice of resignation. On Wednesday, February 23, 2011 Assistant Chief Steve Schaar interviewed Kristina Anderson for the position. Kristina lives near the Domestic Animal Control Facility and is looking forward to the opportunity to fill in when necessary. She has been employed by MDI and most recently at ODC.

#### **Staff Recommendation:**

Assistant Chief Steve Schaar is recommending the appointment of Kristina Anderson to the position of parttime Animal Control Facility Attendant effective March 1, 2011.

#### **Requested City Council Action**

Consider appointing Kristina Anderson to the position of part-time Animal Control Facility Attendant effective March 1, 2011 at a starting wage of \$7.25 per hour as recommended by Assistant Chief Steve Schaar.



### Legislation Details (With Text)

File #:	11-1338	Version: 1	Name:	CP 2010-3 Feasibility Report Call Hearing	
Туре:	Agenda Item		Status:	Consent Agenda	
File created:	2/24/2011		In control:	Engineering	
On agenda:	2/28/2011		Final action:		
Title:	Receive feasibility report for CP 2010-3 and call for a public hearing.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2-28-11 Resolution - CP 2010-3 Rec Feasb Report & Call for Hearing.pdf				
	2-28-11 Attachment CP 2010-3 feasibility report.pdf				
Date	Ver. Action B	у	A	ction Result	

#### Title

Receive feasibility report for CP 2010-3 and call for a public hearing.

Body

#### Background Information:

The City has been developing CP 2010-3, 19th Avenue NW Rail Crossing Improvement/Closure project which includes the widening of TH 2 at 19th Avenue NW to accomodate center left-hand and right-hand turn lanes, installation of rail cross arms and signals at 19th Avenue NW rail crossing, the reconstruction of 3rd Street NW from 12th Avenue NW to 19th Avenue NW, and the closure of the at-grade rail crossing at 12th Avenue NW.

The feaibility report is complete and the project is now ready for a public hearing.

#### **Staff Recommendation:**

City staff is recommending that the council pass the attached resolution accepting the feasibility report for CP 2010-3, 19th Avenue NW Rail Crossing Improvement/Closure project and call for a public hearing on March 14, 2011.

#### **Requested City Council Action**

Consider passing the attached resolution accepting the feasibility report for CP 2010-3, 19th Avenue NW Rail Crossing Improvement/Closure project and call for a public hearing on March 14, 2011.

Council member introduced the following resolution and moved for its adoption:

#### RESOLUTION NO. 11-

#### A RESOLUTION RECEIVING THE REPORT AND CALLING FOR A HEARING FOR 19<sup>th</sup> AVENUE NW RAIL IMPROVEMENTS/CLOSURES **CITY PROJECT 2010-3**

WHEREAS, a report has been prepared by the City Engineer with reference to the 19<sup>th</sup> Avenue NW Rail Crossing Improvements/Closure Improvement Project, and

WHEREAS, this report was received by the Council on February 28, 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

- 1. The council will consider the above-mentioned improvement in accordance with the Feasibility Report and the assessment of benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvement of \$2,167,678.
- A Public Hearing shall be held on such proposed improvement on the 14<sup>th</sup> day of March, 2011, in 2. the council chambers located at the Grand Rapids City Hall at 6:00 p.m., and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 28<sup>th</sup> day of February, 2011.

ATTEST:

Dale Adams, Mayor

Kim Johnson-Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.



# **Feasibility Report**

For:

### 19th Avenue NW Rail Improvements/Closures

Project 2010-3

February 28, 2011

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#### **EXECUTIVE SUMMARY**

City Project 2010-3, 19<sup>th</sup> Avenue NW Railroad Improvements/Closures, involves the reconstruction of street, street lighting, storm sewer, sanitary sewer, the installation of railroad signals and cross arms at 19<sup>th</sup> Avenue NW, and the closure of the at-grade rail crossing at 12<sup>th</sup> Avenue NW, the widening of TH 2 at the intersection of 19<sup>th</sup> Avenue NW to accommodate right and left-hand turn-lanes, the reconstruction of a sanitary sewer lift station, and associated appurtenances. The improvements are located on 3<sup>rd</sup> Street NW, from 12<sup>th</sup> Avenue NW to 19<sup>th</sup> Avenue NW, and on TH 2 adjacent to 19<sup>th</sup> Avenue NW. This project is part of a phased railroad safety improvement project and connected with CP 2003-6, 3<sup>rd</sup> Avenue NE Railroad Improvements/Closures, which included the improvement of the 3<sup>rd</sup> Avenue NE rail crossing and the closure of the 5<sup>th</sup> Avenue NE rail crossing. *The locations and detail associated with the proposed improvements are represented on the figures within this report.* 

The Engineering Departments opinion of cost for City Project 2010-3, is as follows:

1,395,810
69,790
251,246
27,916
27,916
0
70,000
325,000
2,167,678

#### **Opinion of Cost**

In accordance with the City Special Assessment Policy, this project will be financed as follows:

#### **Proposed Financing**

Federal Transportation	875,000
State Bonding	900,000
(1) Assessments	122,119
Storm Water Utility	0
GRPUC Water	0
GRPUC Sanitary	260,504
MSAS Construction	10,056
G.O. Levy Bonding	0
TOTAL	2,167,678

1) \$39,728.54 of the assessments is levied against City properties.

This project is feasible. The project will improve the safety of at-grade rail crossings, speed trains up reducing at-grade rail closure times, create a "quiet zone" so trains stop blowing their whistle, reconstruct streets that have exceeded their life cycle, provide pedestrian trails and sidewalks, improving pedestrian safety and health, reconstruct water main improving the reliability and quantity of water delivered, reconstruct sanitary sewer which has exceeded its life cycle, and construct storm water treatment facilities improving the water quality prior to discharge to the Mississippi River.

If you have any questions regarding this project, please contact me.

Regards,

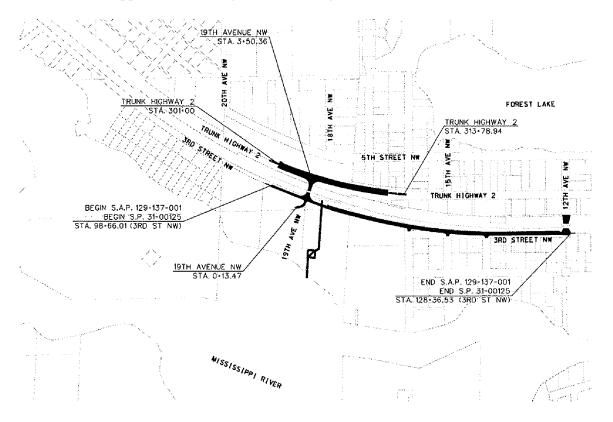
Non Pagel

Tom Pagel, P.E. City Engineer

Cc: Shawn Gillen, City Administrator Shirley Miller, Finance Director Jeff Davies, Public Works Director Anthony Ward, GRPU General Manager Dennis Doyle, Water and Sewer Department Manager Ryan Patton, Electrical Department Manager

#### PROJECT BACKGROUND AND SCOPE

The reconstruction of infrastructure related to this project will generally occur on 3<sup>rd</sup> Street NW, from 12<sup>th</sup> Avenue NW to 19<sup>th</sup> Avenue NW, 19<sup>th</sup> Avenue NW from 3<sup>rd</sup> Street NW to TH 2, and on TH 2 in the vicinity of the 19<sup>th</sup> Avenue NW intersection. The project will include the installation of rail signals and cross arms on the at-grade rail crossing at 19<sup>th</sup> Avenue NW, the closure of the at-grade rail crossing on 12<sup>th</sup> Avenue NW, the creation of a "quiet zone" so trains stop blowing their whistle, reconstruct streets that have exceeded their life cycle, reconstruct a sanitary sewer lift station which has exceeded its life cycle, and construct storm water treatment facilities improving the water quality prior to discharge to the Mississippi River. See figure below for general location.



#### **PROJECT DESCRIPTION**

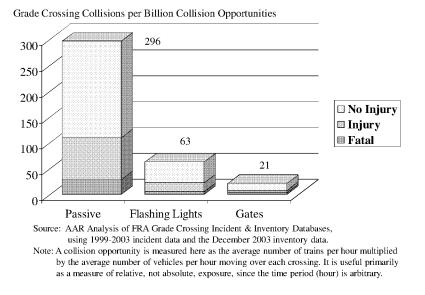
#### AT-GRADE RAIL CROSSING IMPROVEMENTS

Researching project files reveals that rail crossing improvements through the City have been explored since 1976. About six years ago, the City and the Grand Rapids Area Chamber of Commerce Transportation Committee asked the question "how do we speed trains up from 12 miles per hour (mph) to 24 mph so that the closure time of at-grade rail crossings is reduced".

In working with the Minnesota Department of Transportation (MNDOT) and Burlington Northern Santa Fe (BNSF), it was determined that safety improvements would need to be made on some of the existing ten at-grade crossings within the City. These improvements could include the installation of rail crossing arms and signals where they did not exist or the permanent closure of existing crossings. Specifically, the City needed to consider improvements at the 19<sup>th</sup> Avenue NW, 12<sup>th</sup> Avenue NW, 3<sup>rd</sup> Avenue NE and 5<sup>th</sup> Avenue NE crossings. Crossing improvements consisting of installing gates and signals at 3<sup>rd</sup> Avenue NE and closing the 5<sup>th</sup> Avenue NE crossing started in 2010 and will be completed in 2011.

The following graph illustrates the safety potential with various improvements on at-grade rail crossings.

# Grade crossing warning device upgrades work. Gates cut the accident & fatality rates by 93%.



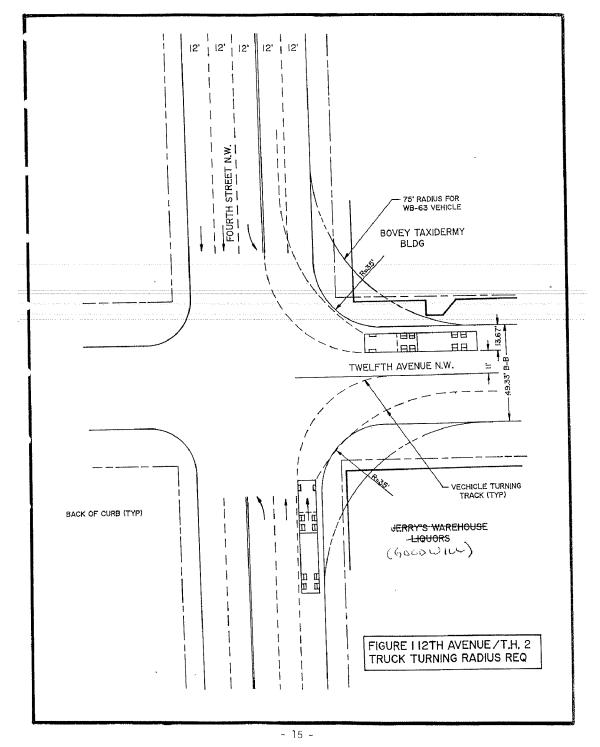
This proposed project, CP 2010-3, focuses on rail crossing improvements at 19<sup>th</sup> Avenue NW and 12<sup>th</sup> Avenue NW. Specifically, the implementation of gates and signals at 12<sup>th</sup> Avenue NW and the closure of the at-grade crossing at 12<sup>th</sup> Avenue NW.

Through the development phase of the project the following options were reviewed and considered.

#### **OPTION 1**

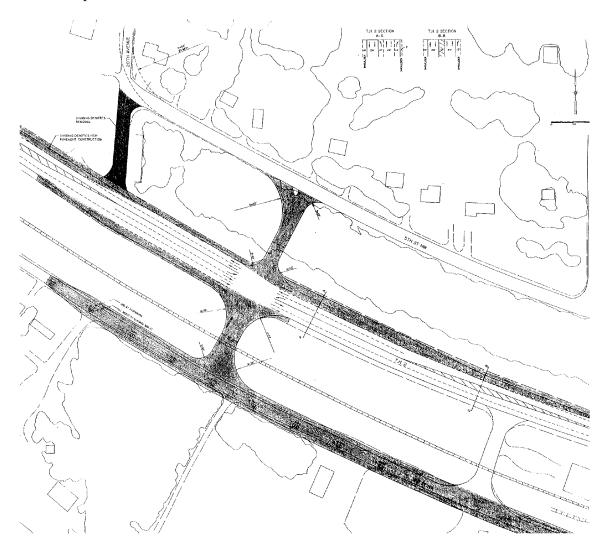
In 1990, the commissioned a report, through RCM, to review the intersections of  $12^{th}$  Avenue/TH 2 and  $20^{th}$  Avenue NW/TH 2, and determine what improvements could be made to improve the flow of tractor trailers on and off of TH 2 at those intersections.

As identified in the graphic below, to improve the turning radius of 12<sup>th</sup> Avenue NW and TH 2, so that tractor trailers would have the required turning radius on and off of TH 2, it would be necessary to acquire buildings on the SW and SE corner of the intersection. It would also be necessary to widen TH 2 which would require additional easement acquisition along the TH 2 corridor. As a result the report recommended looking at improvements in the future at the 20<sup>th</sup> Avenue NW intersection.



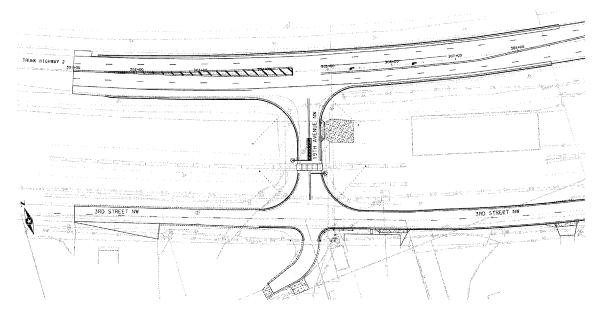
#### **OPTION 2**

The 1990 report's preferred alignment at 20<sup>th</sup> Avenue NW is identified in the graphic below. With this option the concept was to close access to TH 2 at 20<sup>th</sup> Avenue NW and create a new intersection approximately 350 feet to the east. On the drawing you can see the existing 19<sup>th</sup> Avenue NW rail crossing on the eastern side of the drawing. This option is not recommended because 3<sup>rd</sup> Street NW on the south side of the railroad tracks would need to be raised approximately six feet in order to meet design grade standards from the rail line to 3<sup>rd</sup> Street. It would also require that an additional 400 feet of TH 2 and 3<sup>rd</sup> Street be widened or reconstructed increasing the cost of the project. A large power transmission pole and railroad equipment would also need to be relocated which would be very expensive.



#### **OPTION 3**

The preferred and recommended option under this feasibility report is Option 3. With this option the existing crossing at 19<sup>th</sup> Street will be improved by adding right and left-hand turn lanes on TH 2 to accommodate tractor trailer and vehicle stacking during a train event, wide turning radius for the tractor trailers serving UPM Blandin, and vertical grade corrections on the south side of the rail meeting design standards. Note that the grade corrections at the intersection of 19<sup>th</sup> Avenue NW and 3<sup>rd</sup> Street NW only require raising 3<sup>rd</sup> Street approximately three feet which is about ½ of the height under Option 2.



It should also be noted that with Option 3, a future intersection to the north could be created, consolidating and closing street access on the north side of TH 2, as roughly depicted in the following drawing. This is not part of the recommendations of this report.



# **RAILROAD "QUIET ZONES"**

Recently, City staff has received more complaints relative to the trains blowing their whistles as they pass through the City than in the past. The reason for this increase in complaints is because in 2005 the Federal Rail Authority (FRA) passed new laws which require "Railroads must sound the horn 15 to 20 seconds prior to a train's arrival at a grade crossing, but not more than <sup>1</sup>/<sub>4</sub> mile in advance of the crossing". With ten at-grade crossing in the City, and approximately 350 foot spacing in the downtown, the train basically has to continuously blow the horn under the new rules.

With the closure of 12<sup>th</sup> Avenue NW, and 5<sup>th</sup> Avenue NE at-grade rail crossing and the improvement of the 19<sup>th</sup> Avenue NW and 3<sup>rd</sup> Avenue NE crossing, the City will be able to implement a railroad quiet zone. A quiet zone, once safety improvements are implemented is an area where trains no longer blow their whistles as they approach the at-grade rail crossings. The City has the option of establishing a 24 hour quiet zone or a night time quiet zone from 10:00 p.m. to 7:00 a.m.

As a result of the proposed improvements in this project, a quiet zone could be established through the entire City.

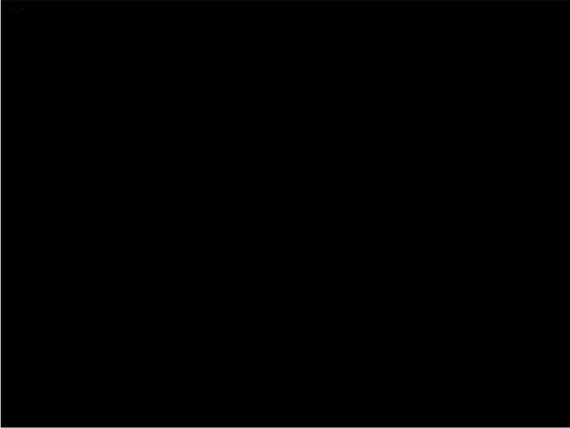
The action necessary, by the city council, to create a quiet zone, will occur at a later date once this proposed project is complete.

# STREET

Third Street NW from 12<sup>th</sup> Avenue NW to 19<sup>th</sup> Avenue NW primarily serves the delivery of pulp wood to UPM Blandin. At the end of the 2010/2011 academic school year, ISD

318 will be abandoning their busing facility located on  $3^{rd}$  Street NW and moving it to a new facility located on  $8^{th}$  Avenue NE near the middle school. The only other use of  $3^{rd}$  Street NW in this location is ten single family residents.

The street has deteriorated to a point of needing to be reconstructed as depicted in the following picture.



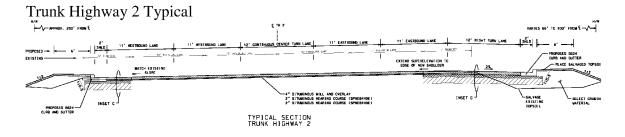
With on street parking non-existent and the ISD 318 bus facility relocating it is proposed to narrow the street width on 3<sup>rd</sup> Street NW, from 12<sup>th</sup> Avenue NW to 19<sup>th</sup> Avenue NW from 44 feet to 32 feet. This will allow for two 12' driving lanes and two 4' parking lanes. The pavement thickness will accommodate a 10-ton unrestricted roadway.

The following picture shows the extent of parking due to the bus garage on a typical week day.

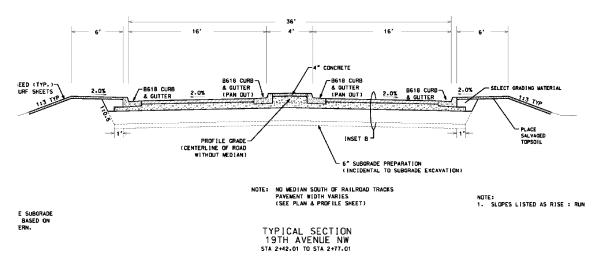


From the intersection of 19<sup>th</sup> Avenue NW, west approximately 350' along 3<sup>rd</sup> Street NW the street will transition down to its existing width of 26 feet.

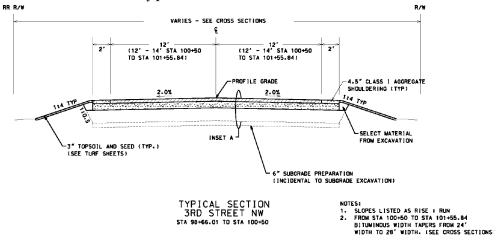
Trunk Highway 2 will be widened to accommodate right and left-hand turn lanes to 19<sup>th</sup> Avenue NW. The following typical sections identify the proposed street widths.

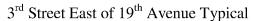


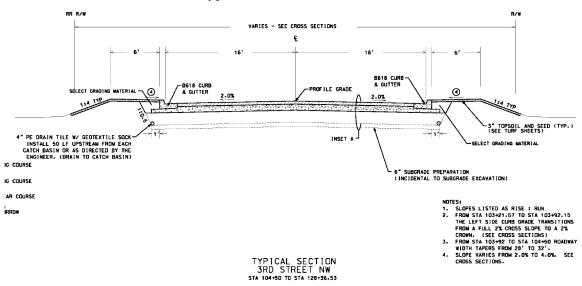
# **Rail Crossing Typical**



3rd Street West of 19th Avenue Typical

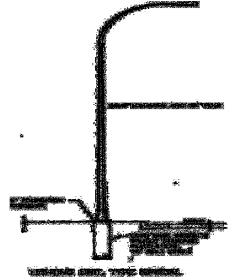






# **STREET LIGHTING**

Within CP 2010-3, 3<sup>rd</sup> Avenue NE Railroad Improvements/Closures, there is minimal street lighting within the proposed project boundary. Street lighting will be focused on the TH 2/19<sup>th</sup> Avenue/rail crossing/3<sup>rd</sup> Street NW intersections. Light pole bases would be a Mn/DOT Type E typical base with a 15 inch bolt radius. The poles will be the City's standard black metal with an "H" flared base. The following picture provides an example of the proposed pole.



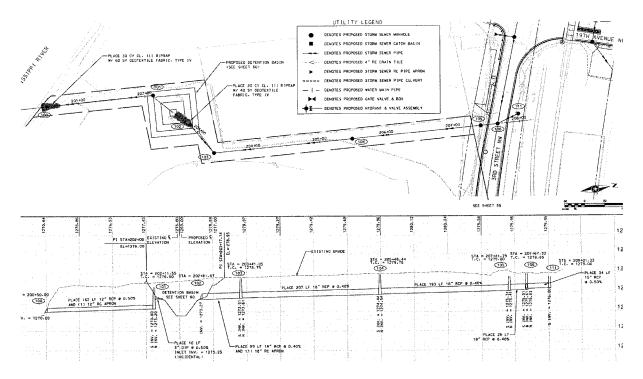
# **STORM SEWER**

The existing storm water collection system is limited and what exists has deteriorated to the point where run-off has difficulty entering the system. The following picture is an example of storm water ponding on the street.



Pond/flooding also occurs at the intersection of 19<sup>th</sup> Avenue NW/3<sup>rd</sup> Street NW. It should also be noted that run-off does not get treated prior to discharge into the Mississippi River under the existing conditions.

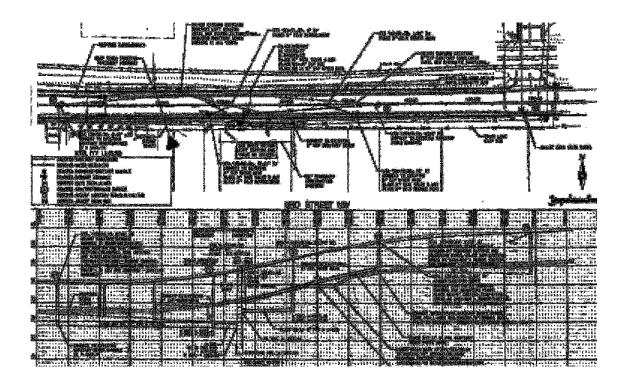
There are two storm water quality improvements that are being proposed under this project. First, it is proposed to reduce the width of 3<sup>rd</sup> Street NW from 44 feet to 32 feet. This is a reduction in impervious area of 27.3 percent. The second is to construct a detention basin south of the intersection of 19<sup>th</sup> Avenue NW which will provide treatment of the run-off prior to discharging into the Mississippi River. Its location is identified in the following drawing.



Other proposed storm sewer improvements are identified on the following drawings.

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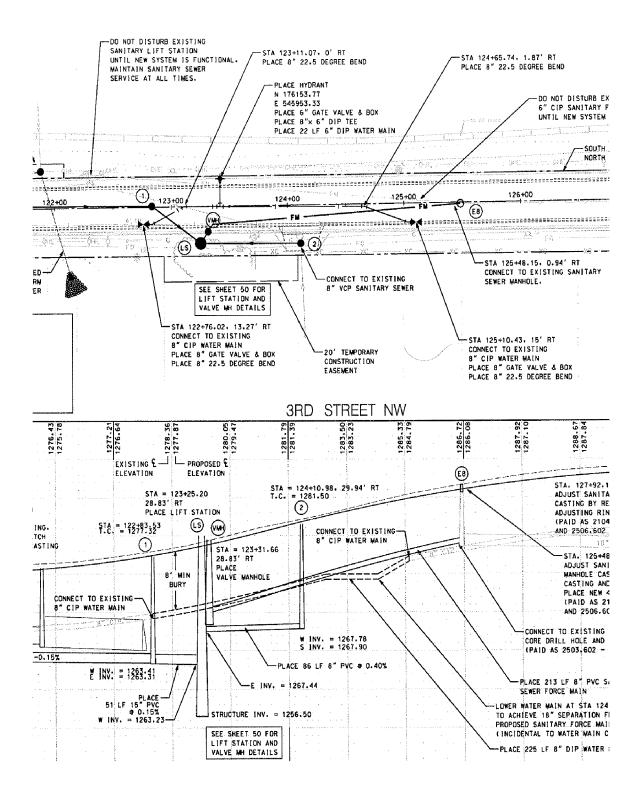
# WATER MAIN

Because water main is located outside of the proposed street and there have not been maintenance issues, it proposed to not reconstruct the existing water main. There will be a short water main to the west of the 19<sup>th</sup> Avenue NW/3<sup>rd</sup> Street NW intersection to extend it beyond the curb and gutter limits for future extension.

# SANITARY SEWER

The existing sanitary sewer along 3<sup>rd</sup> Street NW consists of 15 inch vitrified clay pipe (VCP) that was constructed in 1969. There have not been maintenance issues with the main so it is not recommended to replace it at this time. There would be room to the south of the proposed street to reconstruct in the future.

The existing sanitary sewer lift station is in need of replacement. It is located approximately 565 feet west of the intersection of  $3^{rd}$  Street NW/12<sup>th</sup> Avenue NW. This lift station serves properties to the west including the City of Cohasset. The proposed lift station is sized to accommodate future growth in Cohasset as well as any extensions to the Eco Industrial Park. The following drawing identifies the proposed location of the lift station.



# **PROJECT INITIATION**

On January 11, 2010, the City Council passed a resolution ordering the preparation of this feasibility report. This project must be considered as a City initiated project and would, therefore, require a favorable 4/5<sup>th</sup> vote of the City Council to advance.

# **BENEFIT AREA**

The benefit area for this project is identified below. The area is consistent with the Special Assessment Policy adopted on November 8, 1993, and amended on April 26, 2004, and December 8, 2008. (For detailed assessment calculations see Appendix B).



# **PUBLIC MEETINGS**

City staff has worked closely with UPM/Blanding and Ferrell Gas during the development phase of this project. City staff has mailed project information to all benefitting property owners including the ten single-family residential homes. With these mailings the property owners have been encouraged to meet individually with the City Engineer to discuss the project.

# **PROJECT SCHEDULE**

The project is tentatively scheduled to advance as follows:

Neighborhood Meeting	Individual Invite
Feasibility Report to council	February 28, 2011
Public Hearing	March 14, 2011
Order Plans & Specifications	March 14, 2011
Approve Plans and Advertise for Bids	March 28, 2011
Open Bids	April, 2011
Award Contract	May, 2011
Construction Begins	June, 2011
Substantial Completion	October, 2011

# PROJECT COST AND FINANCING

The Engineering Departments opinion of cost for City Project 2010-3, is as follows:

<u>Opinion of Cost</u>	
Construction	1,395,810
Contingency	69,790
Engineering	251,246
Legal/Publishing	27,916
Administration	27,916
Cost of Issuance	0
Land	70,000
BNSF Signal/Crossing	325,000
TOTAL	2,167,678

In accordance with the City Special Assessment Policy, this project will be financed as follows:

Proposed Financing	
Federal Transportation	875,000
State Bonding	900,000
(1) Assessments	122,119
Storm Water Utility	0
GRPUC Water	0
GRPUC Sanitary	260,504
MSAS Construction	10,056
G.O. Levy Bonding	0
TOTAL	2,167,678

1) \$39,728.54 of the assessments is levied against City properties.

# PROJECT NEED

There are several factors driving the need for this project. The dominant factors are unsafe at-grade rail crossings, poor street pavement condition, and minimal storm water collection/treatment facilities.

By moving ahead with the project as proposed the City will improve safety by eliminating an at-grade rail crossing at 12<sup>th</sup> Avenue NW, improving the safety of an at-grade rail crossing at 19<sup>th</sup> Avenue NW, reducing the closure time of at-grade crossings by increasing train speeds.

The Engineering Department supports the improvements as described in this report.

# COST EFFECTIVENESS

The materials and methods that will be employed to construct these improvements have been proven to be a cost effective means by which to provide adequate pavements and storm mains.

# APPENDIX A- Detailed Project Costs

19th Avenue Rail Grossin Olly Project 2019-3 Feasibility Report Opinion	l improvementa/Closures
EP 2016-5 Project Cost CONSTRUCTION COST 5% CONTINOENCY ENGINEERING LEGAL/PUBLISHING ADMINISTRATION COST OF ISSUANCE LAND	1,395,819 69,790 254,246 27,916 27,916 9 70,000 925,000
BNSF Signal/Crossing TOTAL, PROJECT-COST % Non-Construction CP 2030-3 Funding Sources Federal Rail	325,000 2,167,578 32,62%
State Sonding Assessments Storm Water Utility GRPUC Water GRPUC Sonitary Pill	900,000 = 122,110 D D 260,504
MSAS Constituction MSAS Materianas G.C. Bionding Total	10,056 0 8.00 2,167,678

# APPENDIX B-Preliminary Assessment Calculations

# CityProject 2010-4 1994 Avenue NW Rathwad Crossing/Closure Interovements 101 Assessment Calculations Optimion of Assessments

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CITY OF GRAND RAPIDS

# Legislation Details (With Text)

File #:	11-1343	Version:	1	Name:	Approval of IRRRB request for entrance signs
Туре:	Agenda Item			Status:	Consent Agenda
File created:	2/24/2011			In control:	Community Development
On agenda:	2/28/2011			Final action:	
Title:				request to IRRR commissioner G	B seeking partial funding for the replacement of six city
Sponsors:	entrance sign	s, anough a			
Indexes:					
Code sections:					
Attachments:	IRR Commiss	ioner Grant	Арр	- Entrance Sign	3
Date	Ver. Action By	/		Ad	tion Result

#### Title

Authorize the submission of a request to IRRRB seeking partial funding for the replacement of six city entrance signs, through their Commissioner Grants program.

Body

# Background Information:

At the last City Council worksession, Cheri Zeppelin, Visit Grand Rapids Executive Director, and Jeff Davies presented a budget for the replacement of the six city entrance signs located along TH 2, TH 169, TH 38 and County Road 3 (River Road). Also presented was an offer of funding participation from the Visit GR Branding Committee.

Staff followed up that presentation by contacting IRRRB. The IRRRB Commissioners Grant program is a viable potential source of funding for this project. Staff has prepared the attached grant request for the Councils consideration.

The following mirrors the budget outlined in the grant request with some additional detail on specific City sources:

IRRRB (request) \$33,000 City (in-kind) \$12,000 City (Neighborhood & Econ. Dev. Fund) \$18,100 City (Hwy. 169 Marketing Fund) \$3,900 <u>Visit Grand Rapids \$11,000</u> **Total: \$78,000** 

# Requested City Council Action

Consider authorizing the submission of a request to IRRRB seeking partial funding for the replacement of six city entrance signs, through their Commissioner Grants program, and authorization of the Mayors execution of necessary documents.

# **Commissioner's Grants**

# **Project Application**

Date Submitted: March , 2011

Project Description: <u>The project involves the renovation and modernization of six Grand</u> <u>Rapids city entrance signs at points along Trunk Highways 169, 2 and 38 (National Scenic</u> <u>Byway) as well as County State Aid Rd. 3 (Great River Road)</u>. The project will replace <u>entrance sign faces that are 25 years old and which do not have as a feature the current Grand</u> <u>Rapids Area BrandPrint (logo)</u>.

Applicant's Legal Name: City of Grand Rapids

Address: 420 North Pokegama Ave., Grand Rapids, MN 55744

Contact Person: <u>Rob Mattei</u> Title: <u>Community Development Director</u>

 Phone #'s:
 Office
 218.326.7622

 Cell:
 218.244.2924

 Fax:
 218.326.7621

Email Address: <u>\_rmattei@ci.grand-rapids.mn.us</u>

# SIGNATURES

I declare that any statement in this application, or information provided herein is true and complete to the best of my knowledge and hereby acknowledge that I have read and understand the following statement:

"The State of Minnesota and its agents have the right to verify information provided in this application. False information, in addition to disqualifying the applicant from future consideration for financial assistance, may also subject the applicant to the penalty provision of M.S. §609.645."

Applicant:			
By:	Title:	Date:	
Attest:	Title:	Date:	

# **Project Budget and Timetable**

USES	SOURCES (Be Specific)							
Detailed Project Costs	Applicant	IRR	Visit Grand Rapids	Other	Other	Other	Total	
Sign Production: 6 signs at \$11,000/sign	\$22,000	\$33,000	\$11,000				\$66,000	
Sign face demolition, prep. exist. sign supports, and new sign installation: 6 signs at \$2,000/sign	\$12,000 (in-kind)						\$12,000	
Estimated Project Costs	\$34,000	\$33,000	\$11,000				\$78,000	

# **Estimated Timetable**

Please fill out the following anticipated dates.

ACTIONS	DATE
Commencement of project:	March 15, 2011
Project completion:	May 7, 2011

Grand Rapids is hosting the **Governor's Fishing Opener** on the weekend of May 14<sup>th</sup> and 15<sup>th</sup>.



The community's goal is to have signs produced and installed for this important event and regional marketing opportunity.

# **Grant Narrative:**

The City of Grand Rapids and Visit Grand Rapids wish to partner with the IRRRB in the modernization of six entrance signs located along the major traffic arterials entering Grand Rapids, which include:

- Trunk Highway 2 (West Entrance) coming from Bemidji & Grand Forks
- Trunk Highway 2 (East Entrance) coming from Duluth/Superior
- Trunk Highway 169 (East Entrance) coming from the Iron Range
- Trunk Highway 169 (South Entrance) coming from Minneapolis/St. Paul
- Trunk Highway 38 (North Entrance) Edge of the Wilderness National Scenic Byway
- County State Aid Highway 3 (East Entrance) Great River Road National Route

The project will replace wooden entrance signs that were installed in the 1980's. The existing signs have exceeded their life expectancy and have become maintenance intensive. The existing signs also feature



an outdated city logo that was replaced in 2008 by a new Grand Rapids Area BrandPrint and strapline.

The new BrandPrint and strapline will be prominently featured in the modernized entrance signs. The rebranding effort was accomplished through a partnership involving: IEDC, City of Grand Rapids, Grand Rapids EDA, Grand Rapids Area Chamber, Blandin Foundation and Visit Grand Rapids.

Our region's natural resources provide a foundation for the pillars of our local/regional economy: forest products, mining and tourism.

They present recreational opportunities and a quality of life enjoyed by tourists, residents, employers and employees. The community brand strategy and new strapline, through extensive market research and stakeholder input, was developed to better position the Grand Rapids community as a place to visit, grow or expand your business, or raise your family. The proposed entrance signs will be a significant step in the implementation of this brand strategy which will support the achievement of our region's full economic potential.

The signs would be manufactured locally out of maintenance free materials. The City of Grand Rapids Public Works Department would provide in-kind equipment and labor needed to dismantle the old sign faces and install the new signs utilizing the existing supports.

The construction of new City entrance signs has been a casualty within the City's budget process



over the previous two years, which, with the loss of LGA, has necessitated a \$1.1M budget reduction.

The timeliness of Grand Rapids' opportunity to market itself and the region by hosting the Governors Fishing Opener, the timeliness of an offer by Visit Grand Rapids to be a funding partner, and the potential for funding assistance by IRRB, present a possibility for this project to be implemented at a time when its benefit can be maximized.

The others sources of cash and in-kind support for this project are committed, and with assistance from IRRRB, this project is poised for rapid implementation.



# CITY OF GRAND RAPIDS

# Legislation Details (With Text)

File #:	11-1347	Version:	1	Name:	Temporary Appointment to Patrol Serge	eant
Туре:	Agenda Item			Status:	Consent Agenda	
File created:	2/25/2011			In control:	Administration	
On agenda:	2/28/2011			Final action:		
Title:	Temporary Appointment to Patrol Sergeant					
Sponsors:						
Indexes:						
Code sections:						
Attachments:						
Date	Ver. Action By			Actio	on R	Result

#### Title

#### Temporary Appointment to Patrol Sergeant

# Body

#### **Background Information:**

On February 24, 2011 the Grand Rapids Police Civil Service Commission met in a special meeting to discuss the temporary appointment of a Patrol Sergeant. Under Section 11 of the Civil Service Rules and Regulations it states: *In case of need, the Commission may be requested to certify names for the appointment to a temporary position. The Commission shall certify the name of an individual on the eligible register that is willing to accept such temporary employment. If no one on the eligible register is willing to accept such temporary employment or if no eligible register exists, the Commission may certify the name of any other qualified person, in accordance with the temporary vacancies provision of the union contract or City policy in effect at the time of vacancy.* 

During the February 24, 2011 meeting the Commission determined a need for the temporary appointment of a Patrol Sergeant. The Commission certified the name of Officer Bill Giese from the eligible register. This need has arisen due to a current Patrol Sergeant unable to perform his duties at this time. This appointment will be effective upon Council approval and will remain in effect until such time that the current Patrol Sergeant is able to return to duty or employment is terminated.

If it is determined that the current Patrol Sergeant is unable to come back to work or employment is terminated this temporary appointment will be considered complete and the promotional process under section 12 of the Civil Service Rules and Regulations will apply.

# Staff Recommendation:

# Requested City Council Action

Consider the temporary appointment of Bill Giese to Patrol Sergeant effective March 1, 2011 until such time that the current Patrol Sergeant is able to return to duty or employment ceases.



# CITY OF GRAND RAPIDS

# Legislation Details (With Text)

File #:	11-1341	Version:	1	Name:	Acknowledge Boards & Commission Minutes
Туре:	Agenda Item			Status:	Acknowledge
File created:	2/24/2011			In control:	Administration
On agenda:	2/28/2011			Final action:	
Title:	Acknowledge minutes for Boards & Commissions.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	: January 18, 2011 Golf Board Minutes				
	January 20, 2011 Central School Minutes				
	January 26, 2011 Human Rights Commission				
January 11, 2011 Airport Commission					
Date	Ver. Action By	,		Act	on Result

# Title

Acknowledge minutes for Boards & Commissions.

# GRAND RAPIDS GOLF COURSE BOARD REGULAR MONTHLY MEETING January 18, 2011 8:00 AM

Present: Jeff Ericson, Larry O'Brien, Kelly Hain, Pat Pollard

Absent: None

Staff :Bob CahillDirector of GolfStewart BastianConcessionaire

I. The meeting was called to order by Pat Pollard, Chair.

II. Jeff Ericson made a motion to accept the minutes of the December 21, 2010 Board meeting. Pat Pollard seconded the motion. The motion passed.

III. Consideration of Monthly Bills

Larry O'Brien made a motion to approve the bill list.

BLUE CROSS & BLUE SHIELD OF MN	883.50
ROBERT CAHILL	612.00
CHAMBER OF COMMERCE	330.00
CITY OF COHASSET	401.30
CITY OF GRAND RAPIDS	225.00
GRAND RAPIDS CITY PAYROLL	5,089.73
L&M SUPPLY	23.26
MINNESOTA DEPT OF AGRICULTURE	10.00
MINNESOTA SALES & USE TAX	237.18
NARDINI FIRE EQUIPMENT CO. INC	154.20
NORTHERN BUSINESS PRODUCTS INC	26.71
PAUL BUNYAN TELEPHONE	122.05
POKEGAMA ELECTRIC INC	415.00
P.U.C.	1,028.95
STERLE LAW OFFICE	780.00
1STOKES PRINTING COMPANY	16.91
TDS Metrocom	169.65
TWINCITIESGOLF.COM	225.00
UNITED STATES GOLF ASSOCIATION	110.00
VERIZON WIRELESS	46.88
TOTAL ALL VENDORS:	10,907.32

Jeff Ericson seconded the motion. The motion was passed.

IV. Visitors: None

V. Grounds Superintendent –Steve Ross was not present. Removal of trees near hole #9 green will begin following contacts with a tree removal service and notification of the Golf Board. More detailed plans for tree removal and tree additions will take place at the February meeting.

VI. Concessions Report – Stewart Bastian reported that he has begun to receive bids for the installation of a swinging door to the kitchen as well as some modifications to the bar area.

VII. Director of Golf – Bob Cahill reported that both the Sugarbrooke contract for 2011 and the modified contract with the Bastains were approved by the City Council at its last meeting. Bob has found some good used lockers and will order them so that they will be available in the spring. A discussion was started regarding a member's request for monetary consideration relating to the member's 2009 and 2010 passes. The Golf Board will continue the discussion at the February meeting. Bob will be ordering some scoreboards that can be hung on the North side of the building during tournaments and removed after use.

- VIII. Old Business None
- IX. New Business None
- X. Correspondence and Open Discussion None
- XI. Kelly Hain made a motion to adjourn the meeting. Jeff Ericson seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien Recording Secretary

# CENTRAL SCHOOL COMMISSION THURSDAY, JANUARY 20, 2011 CONFERENCE ROOM 2B, CITY HALL GRAND RAPIDS, MINNESOTA AT 8:30A.M.

# CALL TO ORDER:

Pursuant to due notice and call thereof, a regular meeting of the Central School Commission was held Thursday, January 20, 2011 at 8:30 a.m., at Grand Rapids City Hall, Conference Room 2B, City Hall, Grand Rapids, Minnesota.

# CALL OF ROLL:

On a Call of Roll, the following members were present: Commission Chair Denny Brown, Commissioners: Jean Halverson, Trudy Hasbargen (arrived 8:40 a.m.), Dale LaRoque, Marilyn Rossman (arrived: 8:58 a.m.), Linda VanArkel and Jeff Wartchow (arrived 8:40 a.m.).

Staff present: Finance Director Shirley Miller and Facilities Maintenance Manager Ron Edminster.

Others present: Building Manager, Tom Schmoll.

The meeting was called to order at 8:35 a.m.

# **PUBLIC FORUM:** Ken Wagner, Jeff Argir and Barry Nelson presented as potential new lessee also noted under New Business.

Ken Wagner explained the purpose of renting space at the Old Central School. They are interested in opening a wood gallery retail store with various wood crafters in the north woods area. Items to be sold are: adirondack chairs, wooden bowls, natural furniture made out of local wood, baskets and duck decoys to name a few. They propose to open April 1, 2011 and would like a year's lease. Finance Director explained the lease runs from January 1 through December 31, 2011 where they could then renew. They are proposing off-season (winter) hours open only weekends and peak season (spring, summer, and fall) open a total of four days. Commissioner VanArkel suggested off-season hours are best Friday and Saturday for higher volume of customers rather than Sunday. Facilities Maintenance Manager Edminster and Chair Brown answered questions in regard to lighting and portable walls. Commissioners expressed an interest in their plans.

# APPROVAL OF MINUTES: December 16, 2010 regular meeting

Before motion was made, Commissioner Hasbargen informed the commission she is not able to make the 8:30 a.m. meeting because of morning commitments and working until 7:00 p.m. Commissioner Wartchow also stated the time may be difficult as he volunteers before the meeting and may not be able to arrive before 9:00 a.m. Because the Commission wanted to ensure a quorum, they made the following motion:

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO RECOMMEND TO THE CITY COUNCIL TO REVISE THE CENTRAL SCHOOL COMMISSION MEETING TIME BACK TO 9:00 A.M. ON THE THIRD THURSDAY OF EACH MONTH STARTING FEBRUARY, 2011 TO ENSURE A QUORUM. The following voted in favor thereof: Halverson, Hasbargen, Brown, LaRoque, Rossman and Wartchow. Opposed: VanArkel, motion carried.

There was one correction to the Minutes of December 16, 2010 in the Public Forum: change the spelling of Meghan Bown's name in three places to read "Bown".

MOTION BY COMMISSIONER HASBARGEN, SECOND BY COMMISSIONER HALVERSON TO APPROVE THE MINUTES OF THE DECEMBER 16, 2010 REGULAR MEETING WITH THE CORRECTION OF SPELLING OF MEGHAN BOWN'S NAME TO "BOWN" UNDER PUBLIC FORUM. The following voted in favor thereof: Halverson, Hasbargen, Brown, LaRoque, Rossman, VanArkel and Wartchow. Opposed: None, motion carried.

# **APPROVE PAYMENT OF BILLS:**

After a brief discussion, the following motion was made:

# MOTION BY COMMISSIONER ROSSMAN, SECOND BY COMMISSIONER HASBARGEN TO APPROVE THE PAYMENT OF CLAIMS DUE ON OR BEFORE 01/20/11 IN THE AMOUNT OF \$10,655.48 AS PRESENTED:

AmeriPride Linen	\$ 166.71	Deer River Hired Hands	16.00
Filthy Clean	600.00	Gartner Refrigeration	3,762.02
City of Grand Rapids	600.00	MN Energy Resources	1,865.01
<b>Occupational Dev't. Center</b>	65.00	Paul Bunyan Telephone	75.04
PUC	1,624.23	Qwest	45.76
<b>Rapids Pest Control</b>	61.45	Silvertip Graphics Signs	268.26
SIM Supply Inc.	198.90	Sparkle Cleaning	785.53
Visit Grand Rapids	250.00	Waste Management	271.57

The following voted in favor thereof: Rossman, Hasbargen, Brown, Halverson, LaRoque, VanArkel and Wartchow. Opposed: None, motion carried.

**Note:** Because of length of meeting, Chair Brown suggested Facilities Maintenance Manager give his report at this time.

# **BUILDING MAINTENANCE REPORT:**

Facilities Maintenance Manager discussed the following:

- The Commission will incur a bill for sprinklers for approximately \$1265.
- A condition of the grant for lights must receive three quotes. Because vendor is one of a kind and lights approved by grant are not available with another manufacturer, cannot get three quotes. Chair Denny will call the Minnesota Historical Society grant and advise.

• The restaurant and Guardian Home Health Care have until January 31, 2011 to totally vacate their space.

# **FINANCIALS**:

The financials are preliminary. The rental deposits on Uncle's Bill's and Guardian Home Health Care were deposited as revenue. The Historical Society Grant of \$11,000 will reduce the deficit in Other Charges/Services under Expenditures. The Commission will receive one more updated financial statement. The following motion was made:

MOTION BY COMMISSIONER WARTCHOW, SECOND BY COMMISSIONER VAN ARKEL TO ACCEPT THE FINANCIAL REPORT AS PRESENTED. The following voted in favor thereof: Wartchow, VanArkel, Brown, Halverson, Hasbargen, LaRoque and Rossman. Opposed: None, motion carried.

#### **OLD BUSINESS:**

#### Billboards.

Commissioner VanArkel stated the tenants would like the Commission to consider raising the advertising budget for 2011 from \$2500 to \$3700. The retail and non-profit tenants would like to rent one billboard on South Highway 169 for four months (June, July, August and September) at \$550 per month plus \$200 to \$300 setup charges. Commissioner Van Arkel noted the budget for advertising space available could possibly be used toward the billboard expense. The tenants have committed to two other advertisements for 2011. After a lengthy discussion, the Commission asked Commissioner VanArkel to bring back a written itemization of 2011 advertising costs for the Commission to review.

In discussing the effectiveness of advertising rental space in the Herald Review, the following motion was made:

MOTION BY COMMISSIONER ROSSMAN, SECOND BY COMMISSIONER WARTCHOW TO CEASE ADVERTISING RENTAL SPACE IN THE HERALD REVIEW AS SOON AS POSSIBLE. The following voted in favor thereof: Rossman, Wartchow, Brown, Halverson, Hasbargen, LaRoque and VanArkel. Opposed: None, motion carried.

#### CBDA update.

Chair Brown reported at the last CBDA meeting that they spoke on one of the City Council's 2011 Strategic Goals to set up a task force for the revitalization of Central School. The City Council is working in conjunction with CBDA in setting up this task force. They spoke also of a program in Minnesota called "Main Street" funded with state money.

Note: Commissioner LaRoque left the meeting at 10:27 a.m.

Finance Director Miller reported on the decision by the Civic Center Commission to approve the idea of lights and the gazebo on the Central School grounds. They would like to be kept informed on the progress of implementing the plans.

# **Cleaning contract.**

The City Council approved the cleaning contract to begin February, 2011.

#### **NEW BUSINESS:**

#### Presentation from potential new lessee.

See the above Open Forum for details on the presentation.

#### Brochure racks at Central School.

Financial Director reported the racks are getting more use. Visit Grand Rapids would like to switch their smaller rack for the Central School's larger one. The Commissioners approved of the exchange.

# **MANAGEMENT REPORT:**

Building Manager Schmoll distributed his January 2011 Manager's Report and briefly reviewed. Please refer to Building Manager Schmoll's report for further details.

Building Manager Schmoll also stated he is checking into exterior cleaning using restorative products approved under grant guidelines. He also stated Uncle Bill has given Lila Crowe permission to remove items from the restaurant space.

The next regularly scheduled meeting will be February 17, 2011 at 9:00 a.m. unless otherwise noted.

There being no further business, the following motion was made to adjourn:

MOTION BY COMMISSIONER VAN ARKEL, SECOND BY COMMISSIONER HASBARGEN TO ADJOURN THE MEETING AT 10:40 A.M. The following voted in favor thereof: VanArkel, Hasbargen, Brown, Halverson, Rossman and Wartchow. Opposed: None, motion carried.

Respectfully submitted,

Dawn Schaefer, Recorder

#### CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION REGULAR MEETING CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVENUE WEDNESDAY, JANUARY 26, 2011 – 4:00 P.M.

**CALL TO ORDER:** Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Wednesday, January 26, 2011, at 4:00 p.m.

**CALL OF ROLL:** On a Call of Roll, the following members were present: Commission Interim Chair Wartchow, Commissioners: Downing, Hain (arrived 4:17 p.m.), Learmont, Mundt and Sanderson. Absent: Commissioners Freeman and Hall.

Staff: Lynn DeGrio, Human Resources Director

#### MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER DOWNING TO ADD TWO ADDITIONAL ITEMS TO THE AGENDA:

#### **APPROVAL OF INVOICES AS PRESENTED:**

League of Human Rights Dues Statement in amount of \$55.00.

#### **OLD BUSINESS:**

Report on Human Rights Day Conference and Forum.

The following voted in favor thereof: Sanderson, Downing, Wartchow, Learmont and Mundt. Opposed: None, motion carried.

#### WELCOME GUESTS:

- 1) Lorraine Giles, Access Healthcare, Inc. and Door Service, Inc. to speak on handicap accessibility.
- 2) Kathleen Nuccio, ICC teacher, Student Advisor of Gay Student Alliance to talk about a program they are planning for next fall.

MOTION BY COMMISSIONER DOWNING, SECOND BY COMMISSIONER LEARMONT TO ADD KATHLEEN NUCCIO TO THE AGENDA UNDER NEW BUSINESS. The following voted in favor thereof: Downing, Learmont, Wartchow, Mundt and Sanderson. Opposed: None, motion carried.

#### **TREASURERS REPORT:**

#### **Approval of Invoices as presented:**

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER LEARMONT TO APPROVE THE LEAGUE OF HUMAN RIGHTS COMMISSIONS DUES STATEMENT IN THE AMOUNT OF \$55.00 FOR 1/1/2011 TO 12/31/2011. The following voted in favor thereof: Sanderson, Learmont, Wartchow, Downing and Mundt. Opposed: None, motion carried.

#### **Budget Update:**

Human Resources Director reviewed the Schedule of Changes in Revenue and Expenditures for the Period Ending December 30, 2010. The \$1500 grant will not show on this report as it will be paid directly to the Rapids Read speaker and to the Library Commission for expenses. The 2011 budget was approved by the City Council for \$4,000. The Minnesota Department of Human Rights will reimburse \$400 to the City for the cost of the Human Rights Conference and Forum for two Commission members through a Bremer Grant.

#### **GUEST SPEAKER:**

Lorraine Giles of Access Healthcare, Inc. and Door Service, Inc. presented information on handicap door accessibility, ADA guidelines and Door Service, Inc. products. Ms. Giles left a notebook with her information presented for the Community Development Department. Commissioner Learmont recommended discussing their work with Community Development and Engineering in addition to the architectural firms they have already contacted.

#### **OLD BUSINESS:**

#### Results of request to change By-Laws.

Human Resources Director DeGrio reported the City Council approved the request to change the By-Laws from meeting quarterly at 3:30 p.m. to meeting monthly at 4:00 p.m. effective January 1, 2011. The City Council was pleased to hear of the need to meet more often. Human Resources Director DeGrio will forward a copy of the new By-Laws to Commission members.

#### Feedback from 11/17/2010 Symposium.

Commissioner Sanderson reported on the Symposium in November which the Human Rights Commission co-sponsored. The sponsorship was acknowledged and speakers were exceptional. All around it was an excellent program.

#### Appointment of Chair.

After a brief discussion, the following motion was made:

# MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER LEARMONT TO APPOINT THE ACTING CHAIR WARTCHOW AS THE CHAIR PERSON.

During the discussion, Commissioners thanked Interim Chair Wartchow for his excellent work as Chair. This appointment will be brought back on the March, 2011 Agenda as the position is usually appointed in March.

The following voted in favor thereof: Sanderson, Learmont, Downing, Hain and Mundt. Abstained: Wartchow. Opposed: None, motion carried.

#### APPROVAL OF MINUTES:

November 10, 2010 special meeting

Because Approval of Minutes was not included on the Agenda, the following motion was made:

MOTION BY COMMISSION CHAIR WARTCHOW, SECOND BY COMMISSIONER MUNDT TO ADD THE MINUTES OF NOVEMBER 10, 2010 SPECIAL MEETING TO THE AGENDA. The following voted in favor thereof: Wartchow, Mundt, Hain, Downing, Learmont and Sanderson. Opposed: None, motion carried.

MOTION BY COMMISIONER DOWNING, SECOND BY COMMISSIONER HAIN TO APPROVE THE MINUTES OF NOVEMBER 10, 2010 SPECIAL MEETING AS PRESENTED. The following voted in favor thereof: Downing, Hain, Wartchow, Mundt, Learmont and Sanderson. Opposed: None, motion carried.

#### **OLD BUSINESS (continued):**

#### Contact/Distribution List Update.

For the Contact/Distribution List for the Human Rights Commission, Sue Lehto will be removed from the list and redistributed to the Commission members.

Human Resources Director DeGrio will send an email to all Commission members requesting names of community members who should be contacted to inform them of coming speakers, seminars or workshops.

Commissioner Hall is working with Community Development Director Mattei on the handicap accessibility distribution list.

#### Update on Blandin Foundation grant extension request.

Commission Chair Wartchow spoke to Mary Kosak, Program Officer at the Blandin Foundation and there is no problem with extending the deadline to sometime this summer. Community Development Director Mattei and Commissioner Hall have the letter composed by Commissioner Sanderson for mailing this spring. At this point, the Commission is mostly concerned with parking and access from the parking lot to the door.

#### Rapids Read Discussion.

Commissioner Freeman was unable to report back on ICC's involvement regarding a discussion on campus of "The Latecomer" as she was absent. Commissioner Sanderson will contact Commissioner Freeman. Commissioner Sanderson informed the Commission of the Kick off schedule for Thursday at 12:00 pm on February 17, 2011 and the speaker presentation on Thursday, 7:00 pm March 17, 2011 in which the Commission is cordially invited to attend.

#### Minnesota Department of Human Rights grant request for Community Read 2011.

Commissioner Sanderson pointed out an error in the agenda item being the above grant rather than Blandin Foundation grant. The grant requested the Commission come up with ideas to welcome new people into the community. Commissioner Learmont will contact Esser Steel about making a power point presentation at the February meeting.

#### Report on Human Rights Day Conference and Forum.

Commission Chair Wartchow reported the conference and forum were very good and encouraged Commissioners to attend next year to be informed on what is happening throughout the state. Commissioner Sanderson also reported on the excellence of the conference and distributed several brochures she received. She discussed one brochure for employers of Islamic employees to help them better understand Islamic holidays, prayer, etc. Commissioner Learmont noted these brochures are available on line. He would like to see the links to these resources noted on the Human Rights website through the City of Grand Rapids. After some discussion in regard to various brochures offered, the following motion was made:

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER DOWNING TO SPEND APPROXIMATELY \$30.00 AND PURCHASE A HANDFUL OF BROCHURES AT APPROXIMATELY \$2.00 EACH AND DISTRIBUTE TO PEOPLE IN THE COMMUNITY. The following voted in favor thereof: Sanderson, Downing, Wartchow, Hain, Learmont and Mundt. Opposed: None, motion passed.

Commissioner Sanderson also noted Paul Lelii, Human Rights Attorney for the State of Minnesota offered to speak to our community on Human Rights mediation. She also referred Gary Gorman to the Commission, who is retired from the State is also willing to come and speak to the community in regard to the Hispanic culture.

Commissioner Sanderson was asked to speak on the Grand Rapids Human Rights Commission, as the Commission is considered a model for smaller cities.

#### **NEW BUSINESS:**

#### **Review By-Laws.**

Please see minutes under Old Business where it was previously discussed.

#### Discussion on election of officers: Vice-Chair, Secretary, Treasurer.

Since the appointments should be done in March and the meeting was running late, this will be put on the February 23, 2011 agenda.

#### Possibly co-host viewing of film "Bullied".

Commissioner Mundt asked the Commission to co-sponsor "Bullied" (in HRC name only). He is willing to represent the Commission on planning the event. OutFront has the film and will host for free. They have been considering hosting it at ICC. Commissioners recommended hosting it at the Reif Center which might be more accessible to the community. Commissioners also suggested a five minute portion could be used as a trailer to the HRC video. After discussion, the following motion was made:

#### MOTION BY COMMISSIONER DOWNING, SECOND BY COMMISSIONER SANDERSON TO CO-SPONSOR THE FILM, "BULLIED".

It was recommended that the HRC video precede the viewing of "Bullied". After this brief discussion the vote was taken.

## The following voted in favor thereof: Downing, Sanderson, Wartchow, Hain, Learmont and Mundt. Opposed: None, motion carried.

# Kathleen Nuccio, ICC teacher and Student Advisor of Gay Student Alliance to spoke about a program they are planning for next fall.

Kathleen Nuccio addressed the Commission requesting endorsement and funding for a program called "Respect Awareness Program Rap". She reported a number of violent acts against GLBT in our community and on campus and an increased number of GLBT suicides and felt there is a need for this program. They are looking at a speaker who was brutally beaten in Wisconsin because of sexual preference. The Commission requested Ms Nuccio bring back a suggestion as to the financial amount they would like to see the Commission donate. After discussion, the following motion was made:

# MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER MUNDT TO CO-SPONSOR "RESPECT

AWARENESS PROGRAM RAP" WITH THE FINANCIAL AMOUNT TO BE DETERMINED AT ANOTHER TIME. The following voted in favor thereof: Sanderson, Mundt, Wartchow, Downing, Hain and Learmont. Opposed: None, motion passed.

#### **REPORTS ON CALLS AND INQUIRIES:**

None reported.

#### **PENDING COMPLAINTS:**

Human Resources Director DeGrio and Commissioner Sanderson received a report of an employment issue. Commissioner Sanderson will assist the complainant with the report.

#### **OTHER:**

None reported.

The next regularly scheduled meeting will be February 23, 2011 at 4:00 p.m. unless otherwise noted.

#### ADJOURN:

There being no further business the following motion was made to adjourn the meeting:

#### MOTION BY COMMISSIONER MUNDT SECOND BY COMMISSIONER DOWNING TO ADJOURN THE MEETING AT 5:30 P.M. The following voted in favor thereof: Mundt, Downing, Wartchow, Hain, Learmont and Sanderson. Opposed: None, motion carried.

Respectfully submitted,

Dawn Schaefer, Recorder

### **GRAND RAPIDS/ITASCA COUNTY AIRPORT COMMISSION**

#### January 11, 2011, Regular Meeting Minutes

#### **Grand Rapids City Council Chambers**

Commissioners present were Tim George, Bob Ward, Jim Johnson and Gary McInerney. Absent with notice were Commissioners Vincent Rittmiller and Derek Hawkinson. Others present were Mark Hoyne, Airport Manager, and June Johnson, Recording Secretary.

Commissioner Gary McInerngy, Secretary, presided as Chairperson. Chairperson Gary McInerney called the meeting to order at 1:00 PM.

Bob Ward moved to approve the minutes from the December 14, 2010, meeting. Motion seconded by Tim George and carried.

Tim George moved to approve the following bills for payment:

Blue Cross	6.75
Brothers Fire Protection	13,635.13
Cole Hardware	45.37
Davis Oil	103.02
Edwards Oil	1,030.30
City of Grand Rapids	1,262.50
City Payroll	5,375.13
Hawkinson Sand & Gravel	222.56
June Johnson	100.00
MN Energy Resources	1,717.31
MN Dept. of Transportation	2,126.00
Myslik, Inc.	742.85
Nardini Fire Equipment	477.00
Nortrax Equipment	94.21
Operating Engineers Local #49	275.00
Personnel Dynamics	115.50
Light Bills	2,489.33
Simplex Grinnell	384.75
Sterle Law	227.50
TKDA	643.08
TDS Metrocom	128.67
Terminal Ventures	3,333.32
Verizon Wireless	34.27
Waste Management	60.18
	<b>*</b> 24 (20 <b>5</b> 2
TOTAL ALL VENDORS	\$ 34,629.73

Motion seconded by Bob Ward. Roll Call Vote: Voting Yes: Tim George, Jim Johnson, Bob Ward and Gary McInerney. Voting No: None. Motion carried.

Tim George moved to approve the bill from Edwards Oil in the amount of \$ 1,222.39. Motion seconded by Bob Ward. Roll Call Vote: Voting Yes: Tim George, Jim Johnson, Bob Ward and Gary McInerney. Voting No: None. Motion carried.

#### Commissioner Reports; None

<u>Staff Report:</u> Mark Hoyne advised that most of the efforts have been on snow removal. They have used a lot of fuel. They are following FAA requirements on sand use.

<u>Setting of Agenda:</u> Bob Ward moved to approve the agenda as printed. Motion seconded by Tim George and carried.

#### Public Comment: None

<u>Agenda Item 9a:</u> Airport "Boiler Plate" Land Lease Agreement – Mark Hoyne reviewed the sample land lease reviewing the proposed changes and pointing out the ways the leases will now be uniform. Tim George moved to adopt the attached Lease Agreement as the official Land lease Agreement for privately owned airplane hangars with the clarification of paragraph 22 and authorize the Airport Manager to begin the conversion to the new Lease Agreement. Motion seconded by Jim Johnson and carried. Bob Ward abstained.

Meeting adjourned at 1:45 PM.

June Johnson Recording Secretary



## CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #:	11-1313	3 1	Version:	1	Name:	Department Head Report-Police	
Туре:	Agenda	ltem			Status:	Department Head Report	
File created:	2/20/201	11			In control:	Police	
On agenda:	2/28/201	11			Final action:		
Title:	Departm	nent Hea	d Report-	Police	e		
Sponsors:							
Indexes:							
Code sections:							
Attachments:	<u>2010 De</u>	ept Repo	<u>rt</u>				
Date	Ver. Act	tion By			Actio	on	Result

Title

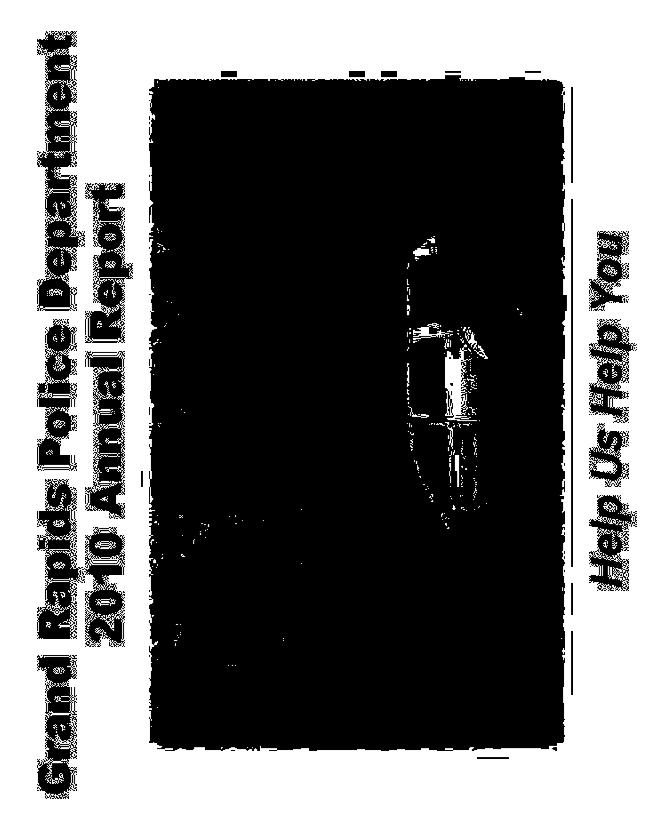
Department Head Report-Police

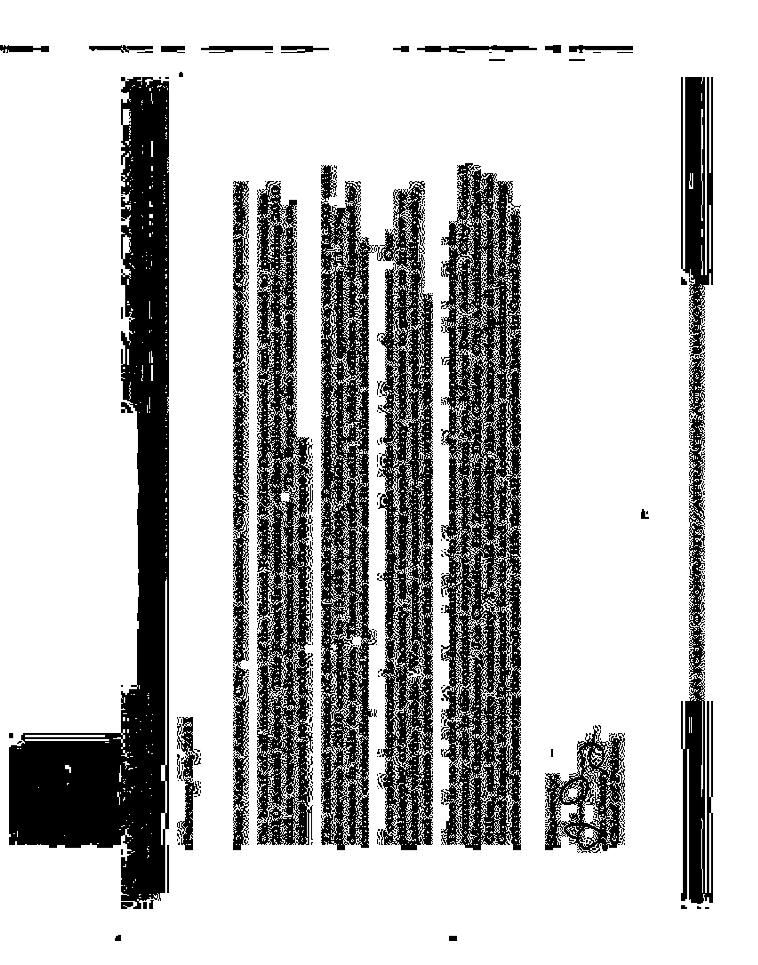
# Body Background Information:

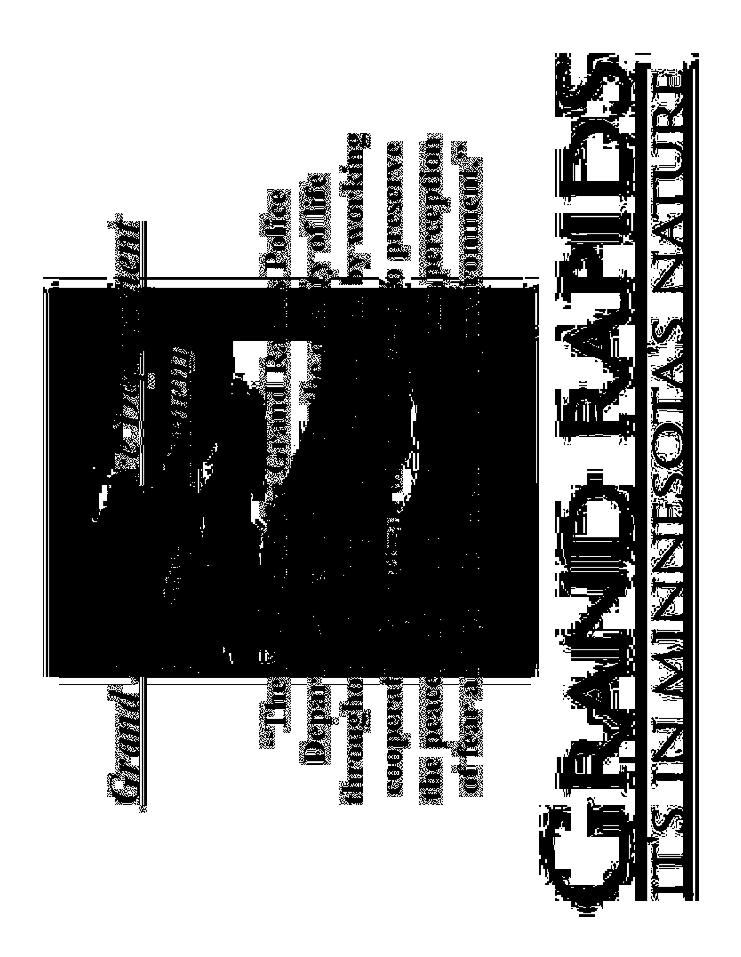
Each year the Chief of Police is asked by the City Council to present an update on activities with in the Police Department. Attached in PDF format is a power point that will be presented during the council meeting. This presentation will consist of statistical data of the police departments activities from January 1, 2010 to December 31, 2010.

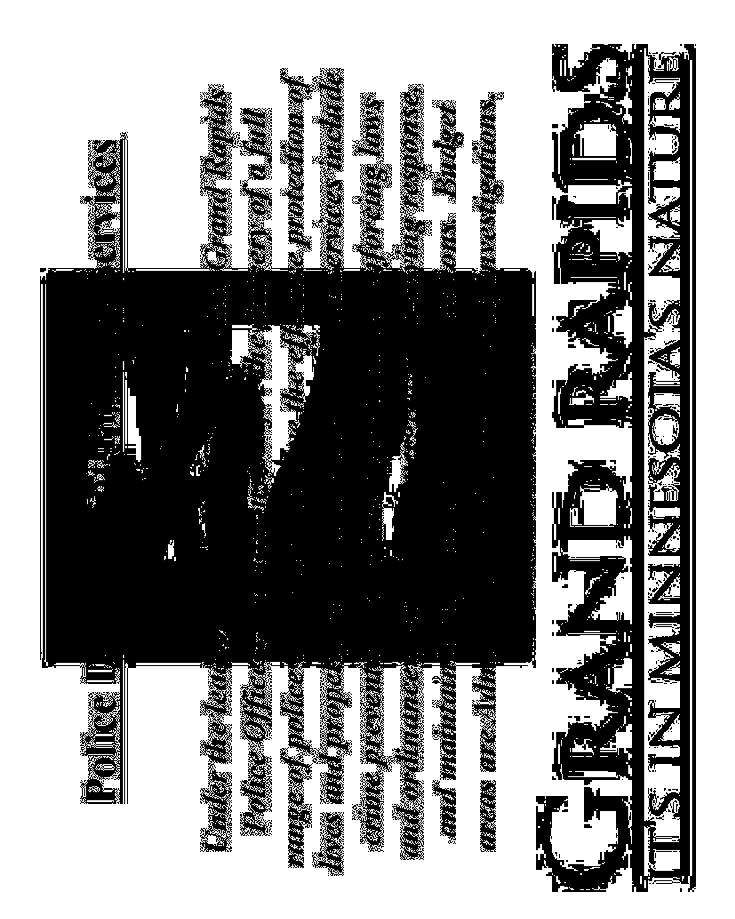
#### **Requested City Council Action**

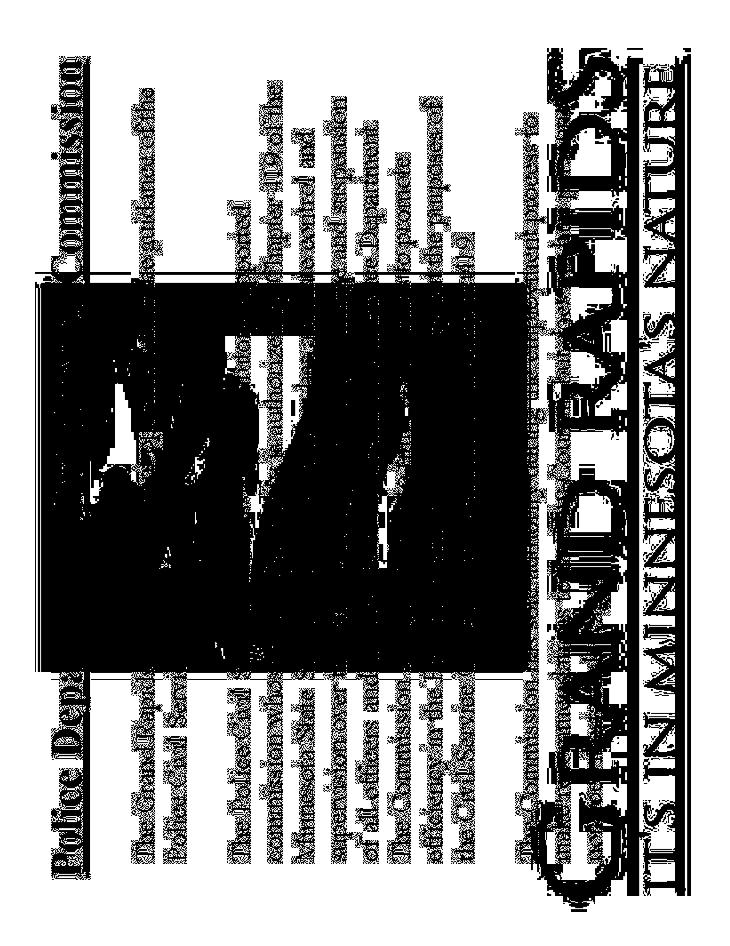
Please consider accepting the Department Head Report for the Grand Rapids Police Department.

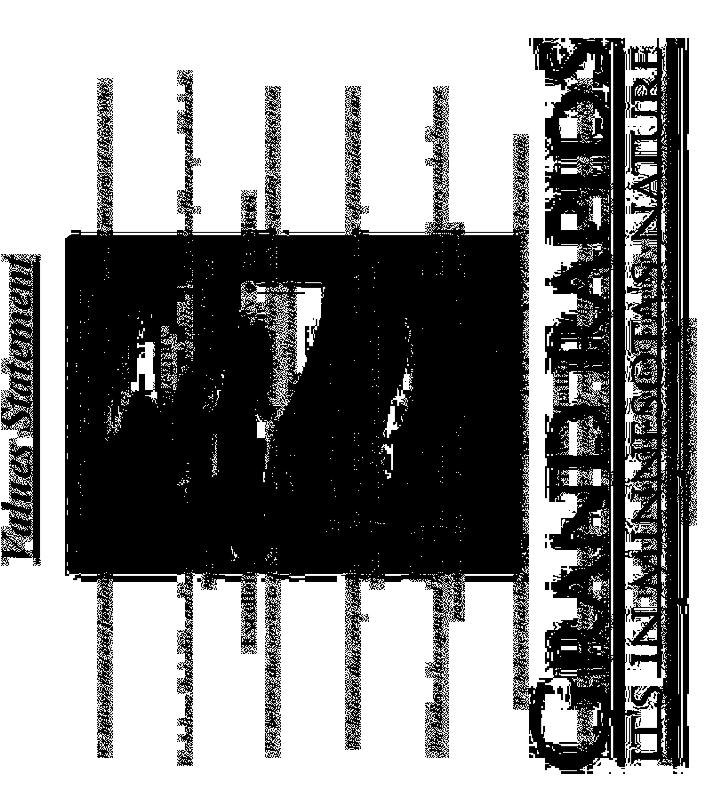


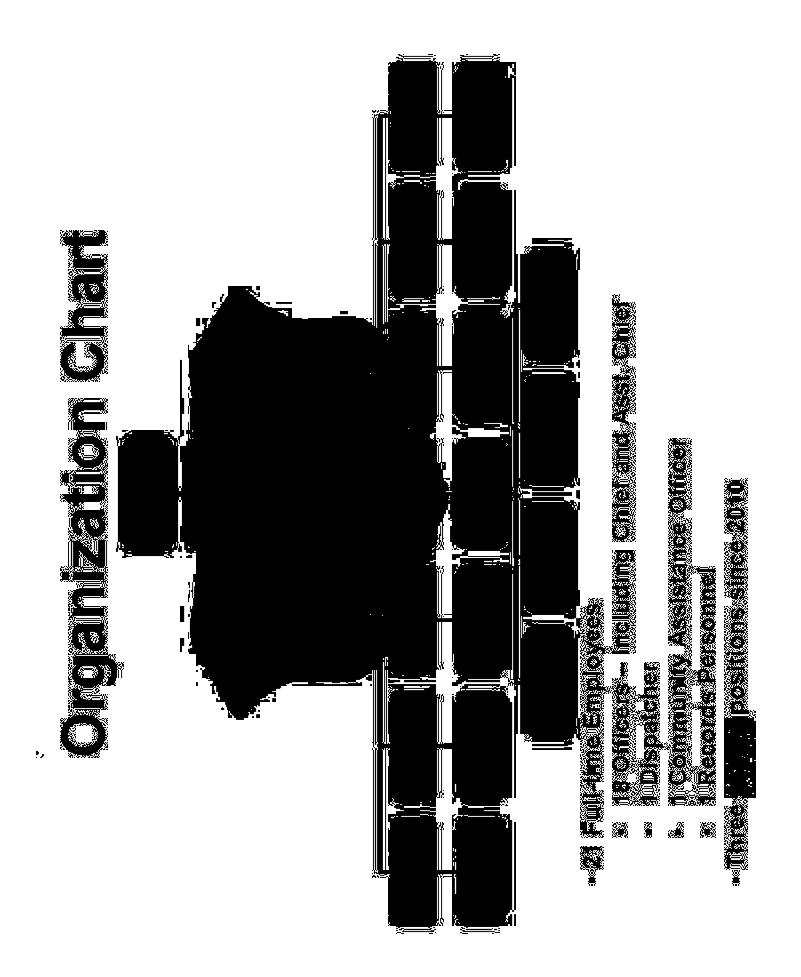


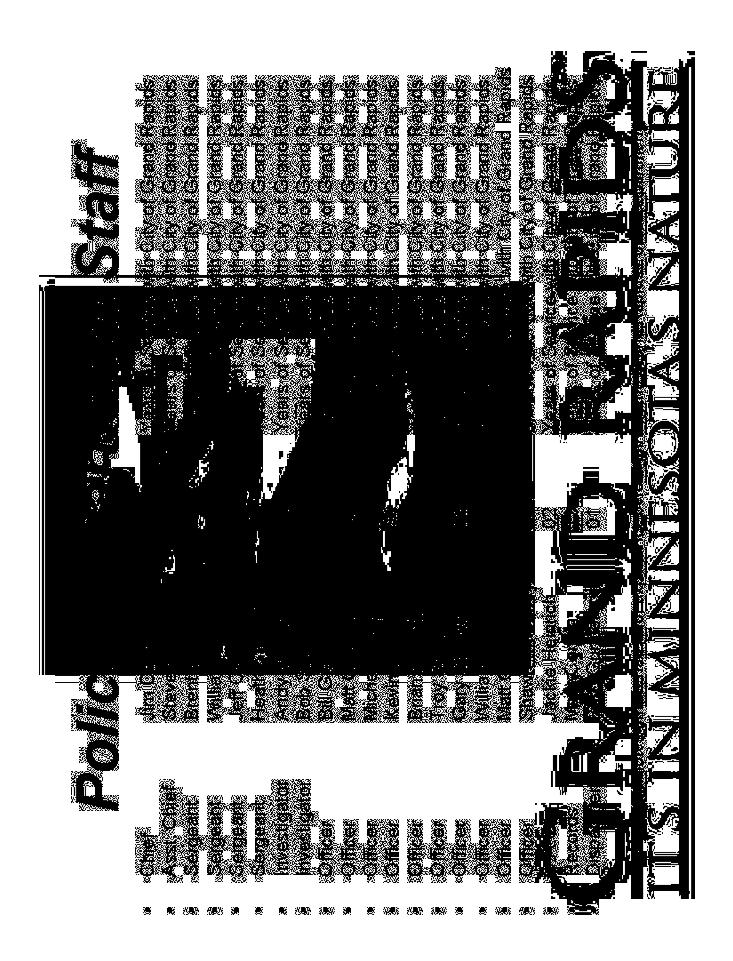




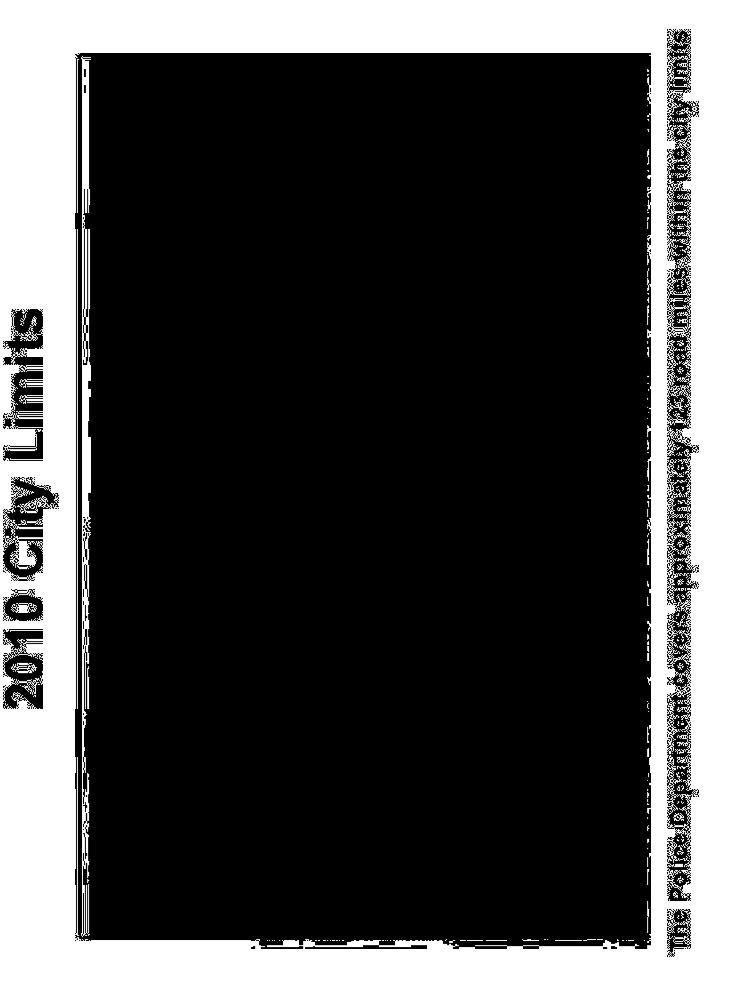


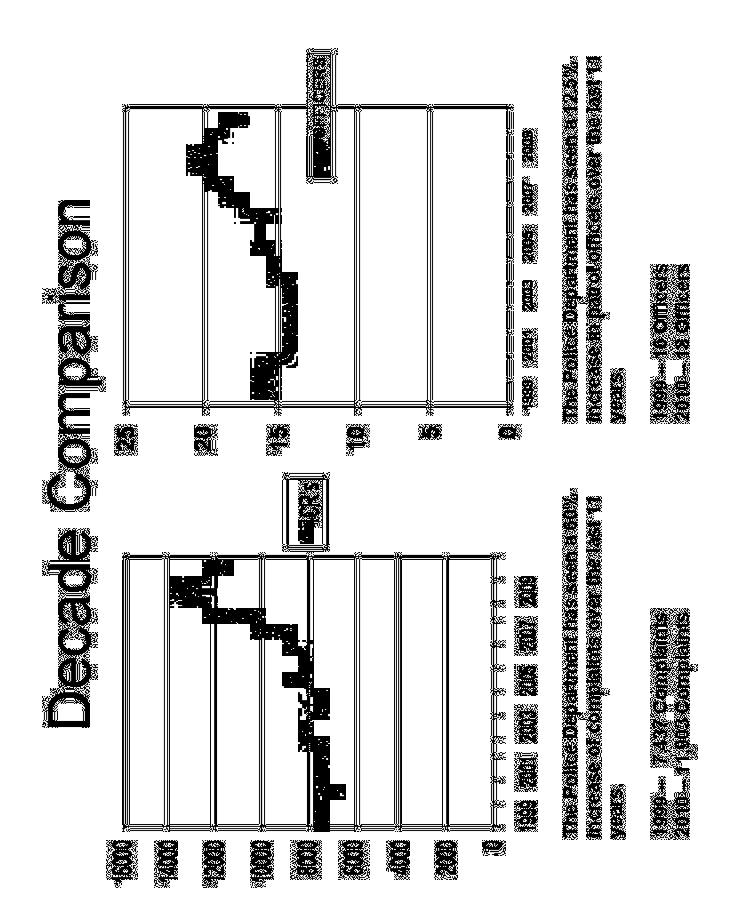


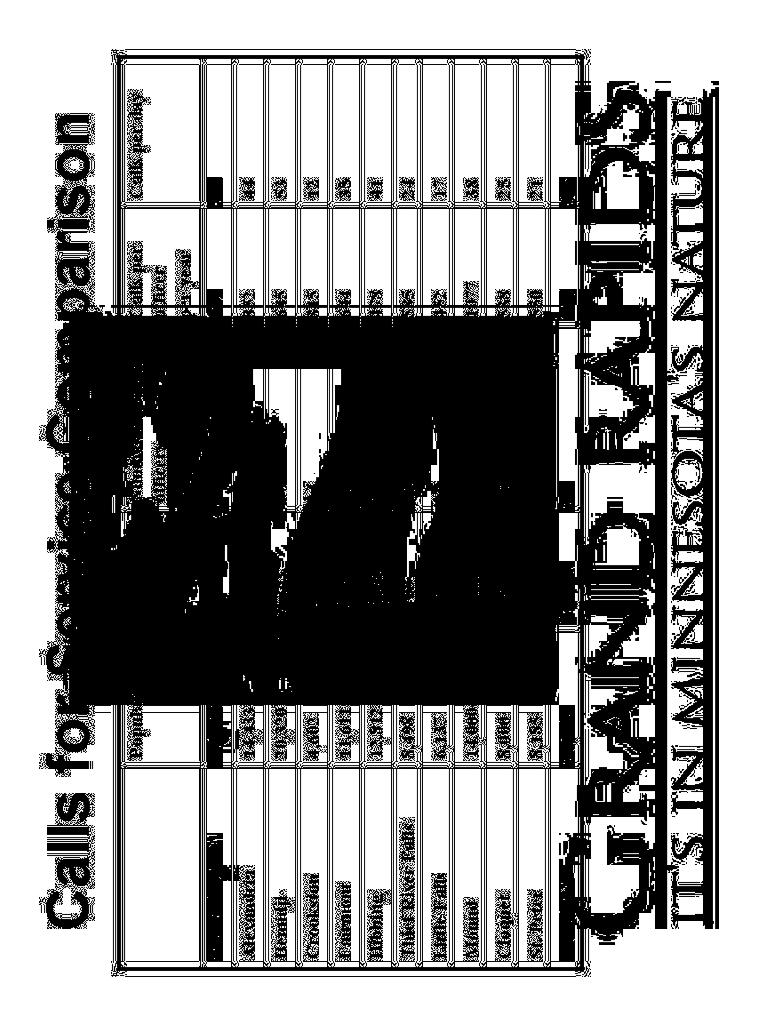










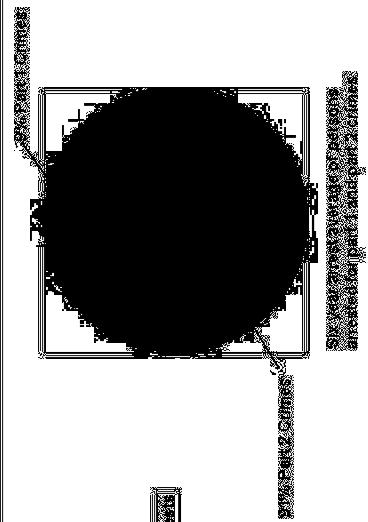


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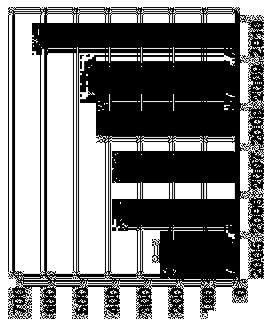
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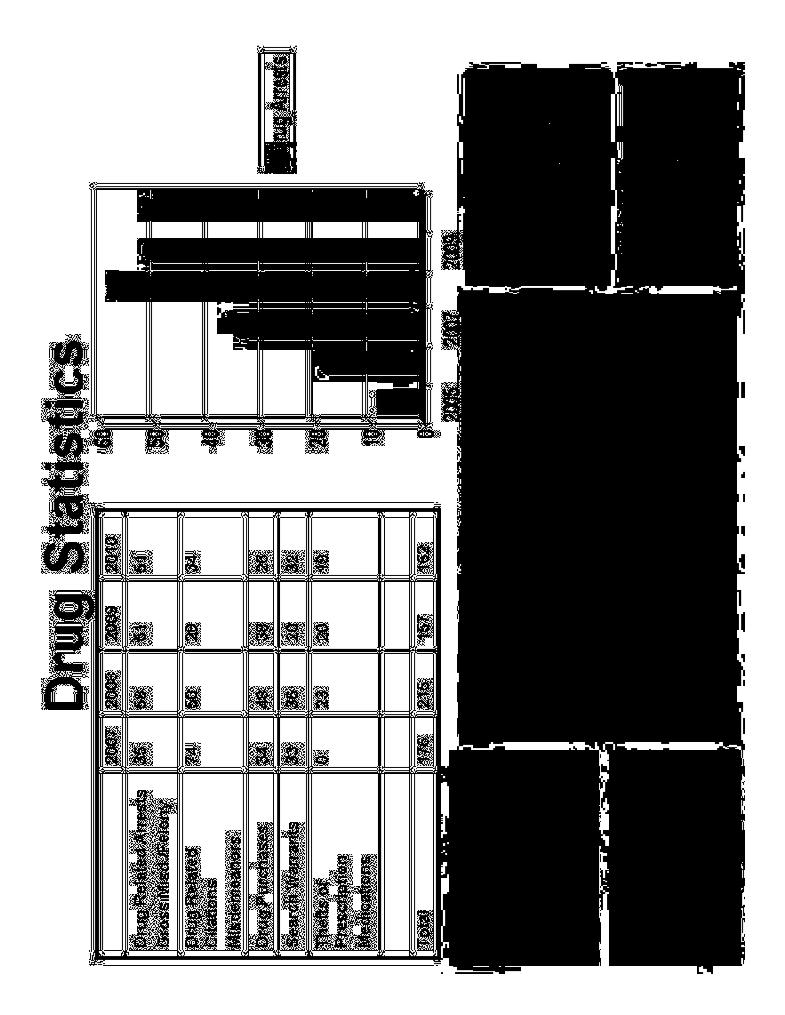
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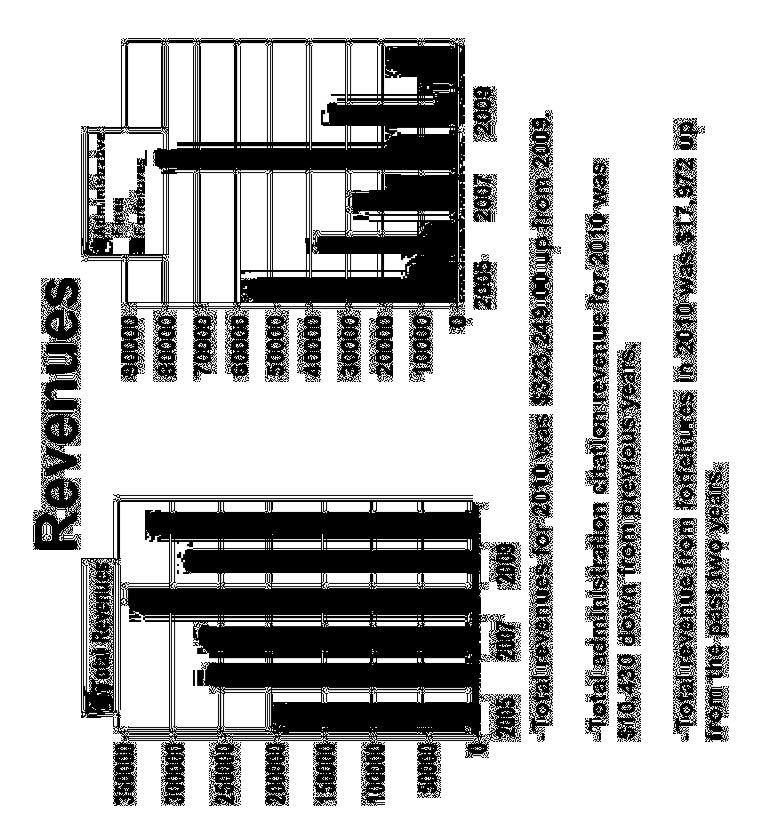
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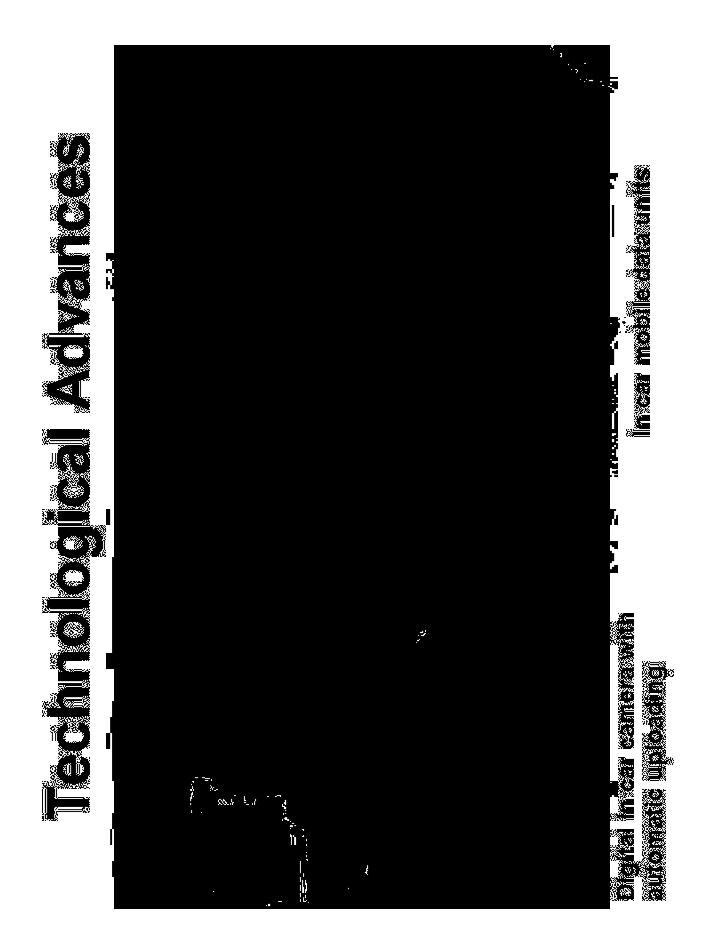


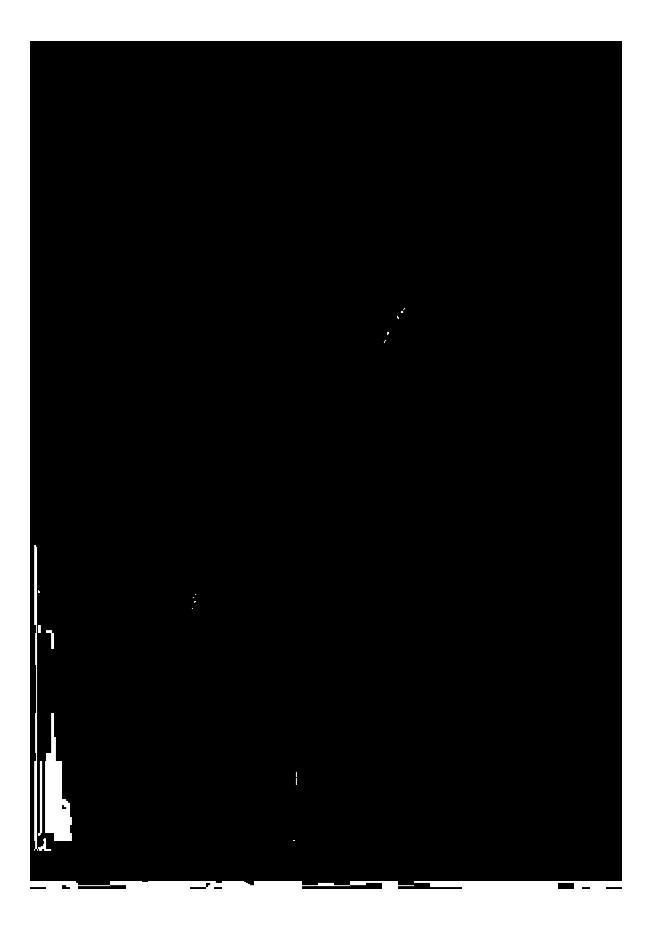


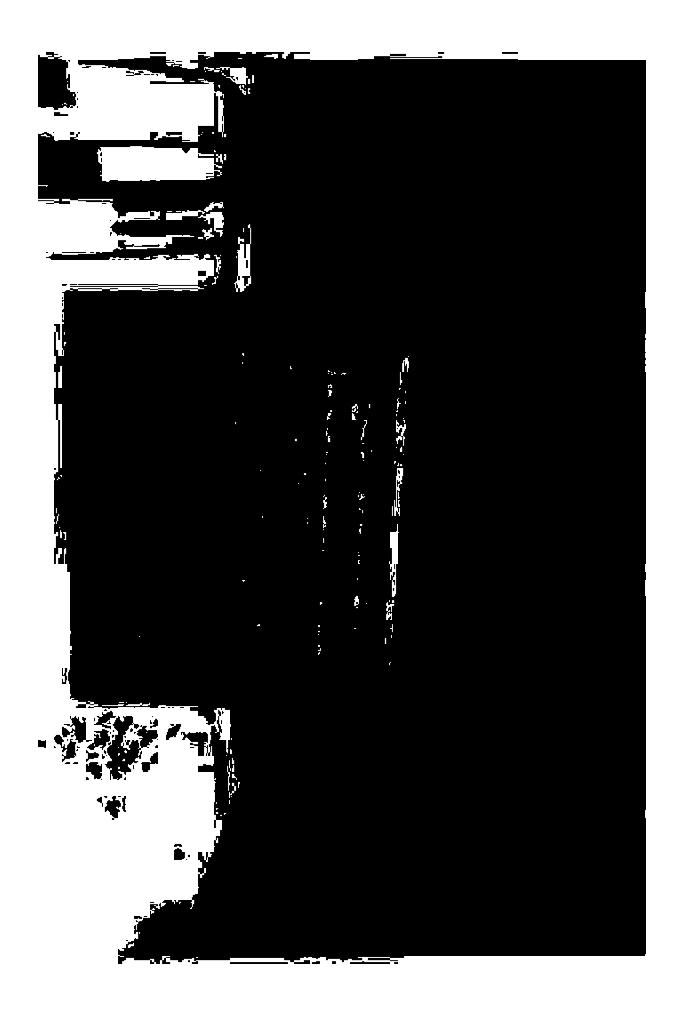


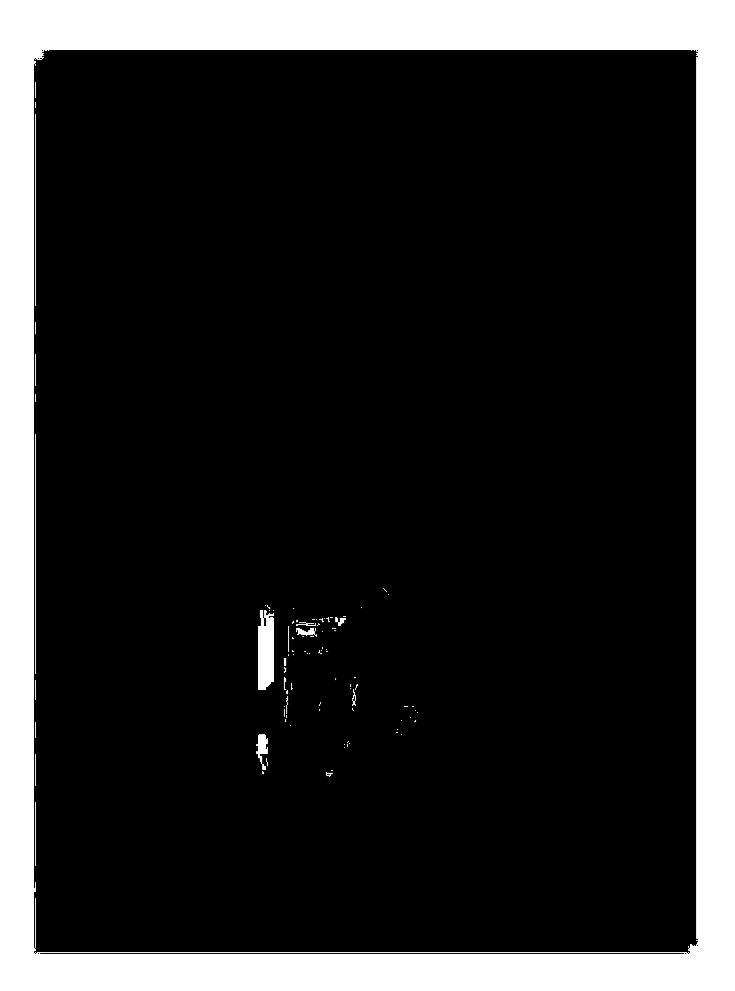


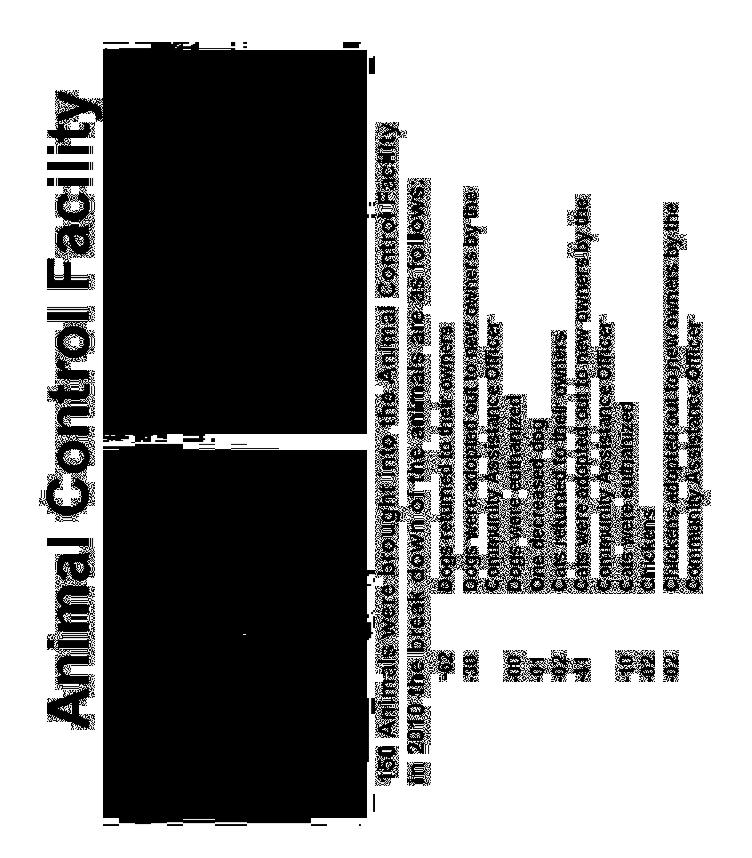


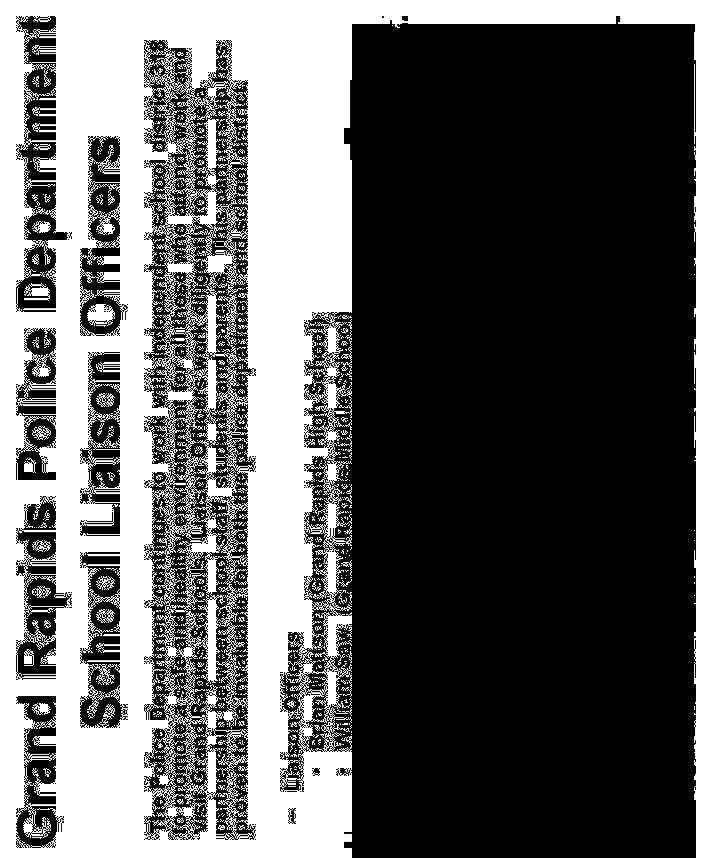










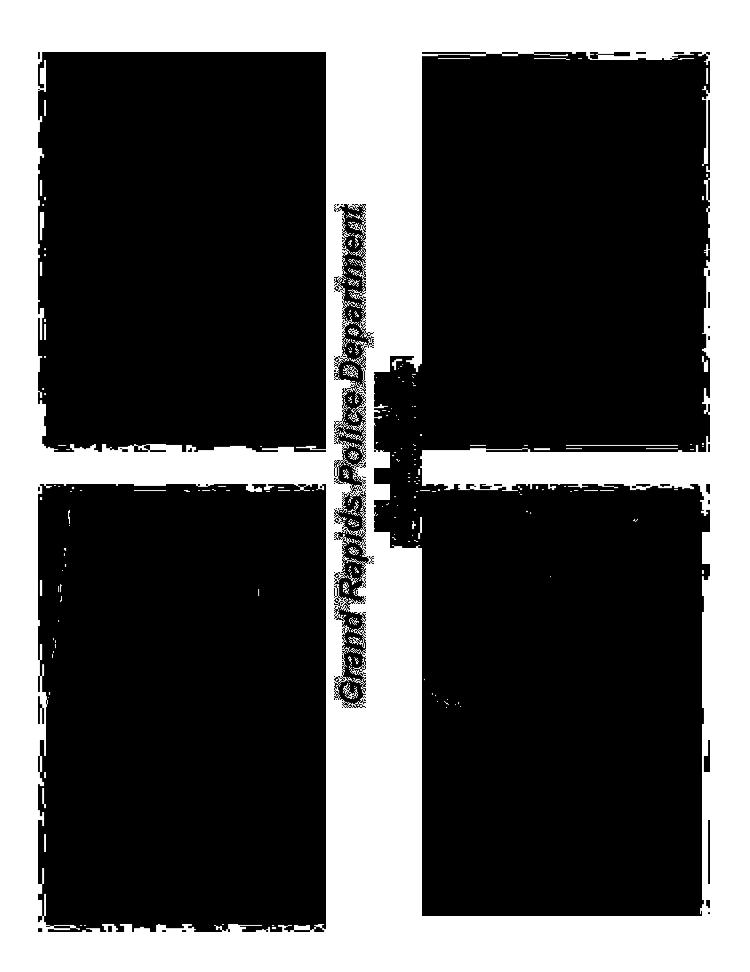


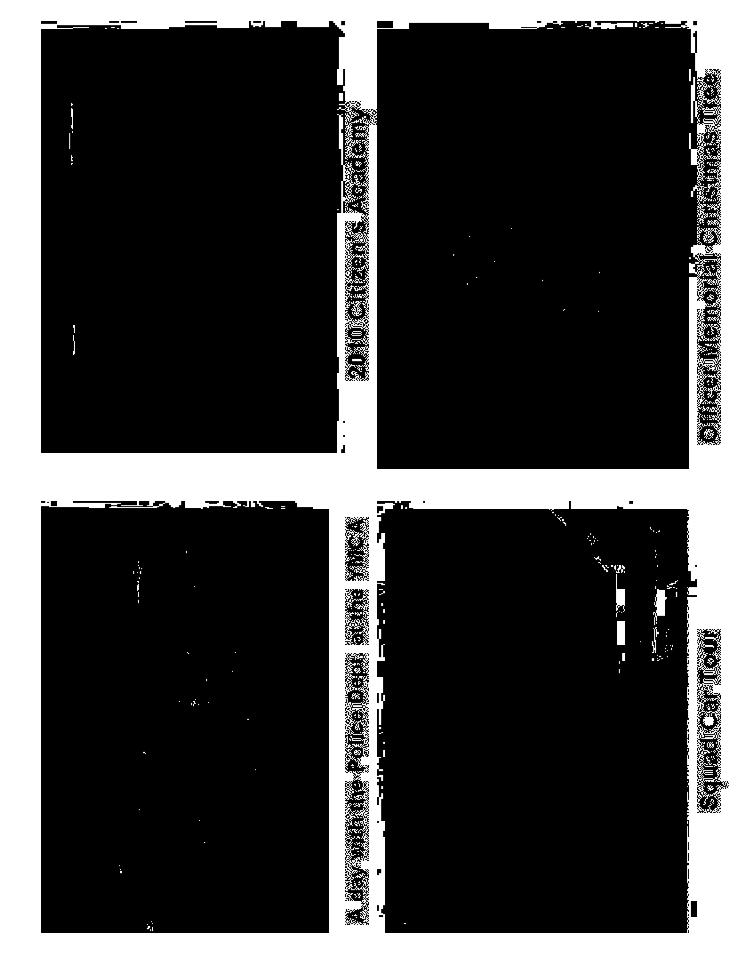


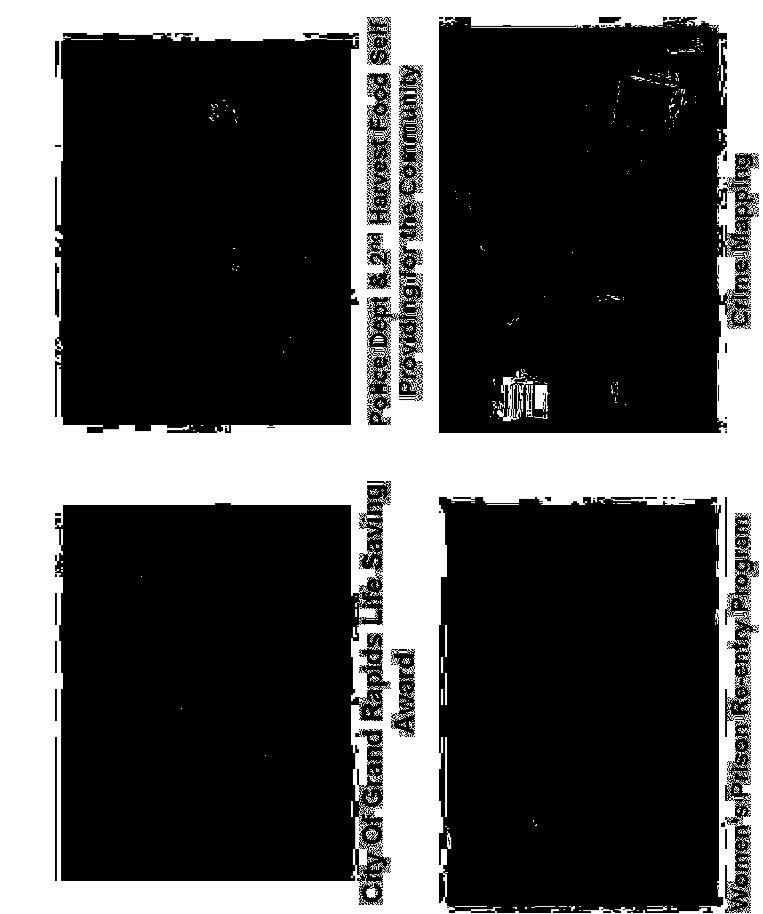


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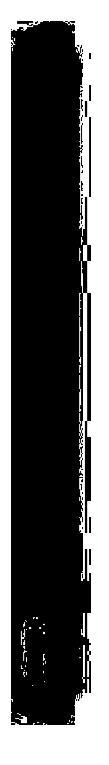




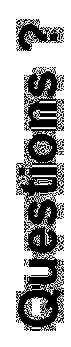














CITY OF GRAND RAPIDS

## Legislation Details (With Text)

File #:	11-1331	Version:	1	Name:	Close Fund 466		
Туре:	Agenda Item			Status:	Finance		
File created:	2/23/2011			In control:	Finance		
On agenda:	2/28/2011			Final action:			
Title: Sponsors:	Consider adopting a resolution approving the closing of Capital Projects Fund-2003-6 Railroad Crossing Project, and transfer remaining funds of \$152,772 to Capital Projects Fund-2010 Infrastructure-Bonds Fund as of December 31, 2010.						
Indexes:							
Code sections:							
Attachments:	Close Fund 466-2003-06 3rd Ave Railroad Project Phase 1						
Date	Ver. Action B	y		Ac	ion	Result	

#### Title

Consider adopting a resolution approving the closing of Capital Projects Fund-2003-6 Railroad Crossing Project, and transfer remaining funds of \$152,772 to Capital Projects Fund-2010 Infrastructure-Bonds Fund as of December 31, 2010.

#### Body

#### **Background Information:**

In 2007, the City started the 2003-6 3rd Avenue Railroad Project by purchasing the Recycling Center property. The start of this project was funded by issuing a State Aid Bond, IRR Grants and Municipal State Aid funds. These funds were for the purchase of the property and the demolition of the buildings, engineering fees, etc. to get the property ready for the next phase. The IRR Grant was received after the bonds had been issued, consequently there is a balance of \$152,772 left in this fund.

In 2010, the City issued General Obligation Special Assessment Bonds for the completion of this project, along with other projects. In order to keep all of the bond proceeds in one fund, the second phase of the 2003-6 Project was set up in the new Capital Projects Fund. We are requesting approval to close the original fund and transfer the remaining balance to the new fund, 2010 Infrastructure-Bonds. If this Project is overfunded when it is completed, we would recommend transferring the balance to the Municipal State Aid Maintenance Fund.

#### **Requested City Council Action**

Consider adopting a resolution approving the closing of Capital Projects Fund-2003-6 Railroad Crossing Project, and transfer remaining funds of \$152,772 to Capital Projects Fund-2010 Infrastructure-Bonds Fund as of December 31, 2010.

Council member introduced the following resolution and moved for its adoption:

#### **RESOLUTION NO. 11-**

#### A RESOLUTION AUTHORIZING A \$152,772 OPERATING TRANSFER FROM THE CAPITAL PROJECTS FUND 2003-6 RAILROAD CROSSING TO CAPITAL PROJECTS FUND 2010 INFRASTRUCTURE-BONDS AND CLOSE THE 2003-6 RAILROAD CROSSING FUND AS OF DECEMBER 31, 2010

WHEREAS, in 2007, the City started the 2003-6 3<sup>rd</sup> Avenue Railroad Project by purchasing the Recycling Center property, and

WHEREAS, the start of this project was funded by issuing a State Aid bond, IRR Grants and municipal State Aid funds, and

WHEREAS, these funds were for the purchase of the property and demolition of the buildings, engineering fees, etc. to get the property ready for the next phase, and

WHEREAS, the IRR Grant was received after the bonds had been issued, and

WHEREAS, there is \$152,772 left in the original fund established to account for the first part of this project, and

WHEREAS, in 2010, the city issued General Obligation Special Assessment Bonds for the completion of this project, and

WHEREAS, in order to keep all of the bond proceeds in one fund, the second phase of the Project was set up in the new Capital Projects fund,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes the following transfer from the Capital Projects Fund-2003-6 Railroad Crossing Project:

• \$152,772 to the Capital Project Fund-2010 Infrastructure-Bonds

And authorizes closing the Capital Projects Fund-2003-6 3<sup>rd</sup> Avenue Railroad Crossing as of December 31, 2010.

Adopted this 28<sup>th</sup> day of February, 2011.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



# Legislation Details (With Text)

File #:	11-1337	Version:	1	Name:	Close Fund 467 2008C Infrastruct	ture-Bonds
Туре:	Agenda Item			Status:	Finance	
File created:	2/23/2011			In control:	Finance	
On agenda:	2/28/2011			Final action:		
Title:	Infrastructure-	Consider adotping a resolution approving the closing of the Capital Projects Fund, 2008C Infrastructure-Bonds, and transferring the remaining balance of \$78,616 to the Capital Projects Fund- Permanent Improvement Revolving Fund (PIR) as of December 31, 2010.				
Sponsors:						
Indexes:						
Code sections:						
Attachments:	Resolution-Clo	ose Fund 46	67 20	08C Infrastructu	e-Bonds	
Date	Ver. Action By	,		Act	ion	Result

#### Title

Consider adotping a resolution approving the closing of the Capital Projects Fund, 2008C Infrastructure-Bonds, and transferring the remaining balance of \$78,616 to the Capital Projects Fund-Permanent Improvement Revolving Fund (PIR) as of December 31, 2010.

#### Body

#### **Background Information:**

In 2008, the City issued \$1,145,000 in General Obligation Special Assessment Bonds for two infrastructure projects. Those projects are now complete and there is a balance of \$78,616 left in the fund. The actual costs for both projects were less than budgeted when the bonds were issued. These funds have to be used for another infrastructure project, consequently, we are requesting that the \$78,616 be transferred to the PIR Fund and the 2008 Capital Projects Fund be closed as of December 31, 2010.

#### **Requested City Council Action**

Consider adotping a resolution approving the closing of the Capital Projects Fund, 2008C Infrastructure-Bonds, and transferring the remaining balance of \$78,616 to the Capital Projects Fund-Permanent Improvement Revolving Fund (PIR) as of December 31, 2010.

Council member introduced the following resolution and moved for its adoption:

#### **RESOLUTION NO. 11-**

#### A RESOLUTION AUTHORIZING A \$78,616 OPERATING TRANSFER FROM THE CAPITAL PROJECTS FUND-2008C INFRASTRUCTURE-BONDS TO THE PERMANENT IMPROVEMENT FUND (PIR) AND CLOSE THE 2008C INFRASTRUCTURE-BONDS FUND AS OF DECEMBER 31, 2010

WHEREAS, in 2008, the City issued \$1,145,000 General Obligation Special Assessment Bonds for two infrastructure projects, and

WHEREAS, those projects are now complete and there is a balance of \$78,616 left in the fund, and

WHEREAS, the actual costs for both projects were less than budgeted when the bonds were issued, and

WHEREAS, any remaining funds have to be used for another infrastructure project,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes the following transfer from the Capital Projects Fund, 2008C Infrastructure-Bonds:

• \$78,616 to the Permanent Improvement Revolving Fund (PIR)

And authorizes closing the Capital Projects Fund, 2008C Infrastructure-Bonds as of December 31, 2010.

Adopted this 28<sup>th</sup> day of, 2011.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



# Legislation Details (With Text)

<u>Q Pokegama</u>	25 DS electric	: 201	<u>1 110221 final</u>		
Golf Cart Purc	chase				
2/28/2011			Final action:		
2/22/2011			In control:	Golf Course	
Agenda Item			Status:	Golf Course	
11-1322	Version: 1	l	Name:	Golf Cart Purchase	
	Agenda Item 2/22/2011 2/28/2011	Agenda Item 2/22/2011	Agenda Item 2/22/2011 2/28/2011	Agenda ItemStatus:2/22/2011In control:2/28/2011Final action:	Agenda ItemStatus:Golf Course2/22/2011In control:Golf Course2/28/2011Final action:

Title

Golf Cart Purchase

Body

Background Information:

The Pokegama Golf Staff has done its due diligence in determining which make and model electric golf carts are best for our facility. The Club Car Electric DS Model has been selected. It is the same model cart that we have had in use since 1998. The carts have held up tremendously over the past 13 years and we believe that their proven longevity is right for our situation.

We would like to procure the carts through the Club Car Agreement with the National Intergovernmental Purchasing Alliance Company (National IPA).National IPA aggregates purchasing volume of participating agencies in order to receive larger volume discounts from suppliers. All master agreements are publicly solicited, awarded, and held by a *Principal Procurement Agency*. National IPA serves as a government cooperative purchasing organization for agencies nationwide.

Staff Recommendation:

Purchase the 25 Club Car Model DS Electric golf carts through the National IPA Agreement pricing as presented.

Requested City Council Action

Consider Purchasing 25 2011 Club Car Model DS Electric Golf Carts for the total delivered price of \$90,961. The attached quote document will require an authorized signature. The pricing is through the NIPA awarded contract with Club Car Inc.

Payment will be made through an intergovernmental loan from the general fund to the golf course. The golf course will pay off this loan in a five year period beginning with the first installment in June of 2011. City staff will bring forth an

#### File #: 11-1322, Version: 1

RCA for a resolution for the loan at a later date.



Superior Golf Cars 3640 Kennebec Drive Eagan, MN 55122 Direct: 651-366-6850

Quote:110221PEBC5 Date of Quote: Sales Person:

February 21st, 2011 Drew Ekstrom Territory Sales Manager

TO: Pokegama Golf Course Bob Cahill, PGA Head Golf Professional Grand Rapids, MN

Page 1-e of 1-e

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:							
QUANTITY		DESC	CRIPTION		UNIT	EXTENSION	
				PRICE	PRICE		
25		Club Car "DS Model" Electoped as follows:	\$4	1,452.44	\$111,311.00		
25	Six 8	-volt Crown Batteries with	Power Drive 3 chargers	I	ncluded	Included	
25		r: Beige, White or Dark Gre	e		ncluded	Included	
25		py Tops			ncluded	Included	
25		vell Liners			ncluded	Included	
25	-	f Guards			ncluded	Included	
25		ber Decalsto			ncluded	Included	
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25	Freig				ncluded	Included	
25	0	on: Fold-down Windshields	s		ncluded	Included	
25		on: Bag Covers	5		ncluded	Included	
25		on: Club Logo- decal style			ncluded	Included	
25		on: Information Holders			ncluded	Included	
22	Note: a make a Prices taxes n Custon to eigh To o	e-ins: Club Car "DS Model" elect all cars must be free of any liens or en- and model. All electric cars must have quoted are those in effect at time of quot included. All credit terms must be ner to submit required credit informat t weeks. rder, simply sign and fax	(\$	3925.00) Total:	(\$20,350.00) \$90,961.00		
	(651	) 366-6853. Thank you					
TERMS		F.O.B.	APPROX. DELIVERY DATE			IPPED VIA	
Cash/ CO	D	Grand Rapids, MN	May 2011		Clu	ub Car, Inc.	

#### WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

Accepted By: \_\_\_\_\_ Superior Golf Cars: \_\_\_\_\_ Superior Golf Cars: \_\_\_\_\_\_ Superior Golf Cars: \_\_\_\_\_\_\_ Superior Golf Cars: \_\_\_\_\_\_ Superior Golf Cars: \_\_\_\_\_\_\_ Superior Golf Cars: \_\_\_\_\_\_ S

Date:

Drew Ekstrom, PGA Date: <u>February 21<sup>st</sup>, 2011</u>

Title:

Thank you for your interest in Superior Golf Cars

Territory Sales Manager



# Legislation Details (With Text)

File #:	11-1311	Version:	1	Name:	Payment for Arrowhead Regio Training	on Law Enforcement	
Туре:	Agenda Item			Status:	Police		
File created:	2/14/2011			In control:	Police		
On agenda:	2/28/2011			Final action:			
Title:		Consider approving the payment of \$ 4,000.00 to the Arrowhead Region Law Enforcement Training/Hibbing Community College for law enforcement training for Grand Rapids Police Officers.					
Sponsors:	0	0	,	0	5		
Indexes:							
Code sections:							
Attachments:	Training Invo	bice					
Date	Ver. Action I	Зу		Ac	tion	Result	

#### Title

Consider approving the payment of \$ 4,000.00 to the Arrowhead Region Law Enforcement Training/Hibbing Community College for law enforcement training for Grand Rapids Police Officers.

#### Body Background Information:

The Arrowhead Region Law Enforcement Training/Hibbing Community College provides State mandated training for all licensed Peace Officers in the Arrowhead Region.

All officers are required to have a minimum of (16) hours of training per year to keep their Peace Officers License current. Firearms Qualifications, Use of Force, Blood/Airborne Pathogens, Hazardous Materials, Defensive Tactics, and Deadly Force are courses that are mandated yearly by state statute. These courses are taught yearly by Arrowhead Region Law Enforcement Training/Hibbing Community College.

All departments in the Arrowhead Region are charged \$ 200.00 per officer for this training. The fee for the Grand Rapids Police Department for 2011 is \$ 4,000.00. This is for (17) full-time officers and (2) part-time licensed Police Reserve Officers.

#### Requested City Council Action

Consider authorizing the payment of \$ 4,000.00 to the Arrowhead Region Law Enforcement Training/Hibbing Community College, for training of Grand Rapids Police Department Officers and Reserve Officers.

101-80-01-30-3255

# Arrowhead Region Law Enforcement Training

Hibbing Community College 1515 East 25<sup>th</sup> Street Hibbing, MN 55746 218-262-7281 Fax 218-263-2991

INVOICE

Invoice No: ARLET201122R Date: January 1, 2011

TO: Grand Rapids Police Department Attn: Chief Denny 420 Pokegama Ave. N. Grand Rapids, MN 55744

SALESPERSON	COST CENTER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
S. Lorenz	241147-9178				

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
19	Yearly Membership to Arrowhead Region Law Enforcement Training (ARLET). Calendar Year 2011.	\$200.00	\$3800.00
		SUBTOTAL	\$3800.00
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	\$4000.00

Make all checks payable to: Hibbing Community College

Please reference invoice number on check

If you have any questions concerning this invoice, call Jennifer Lehman, 218-262-7227



# Legislation Details (With Text)

File #:	11-1312	Version:	1	Name:	Policy regulating the procession for administrative forfeiture as se State Statute 609.531		
Туре:	Agenda Item			Status:	Police		
File created:	2/20/2011			In control:	Police		
On agenda:	2/28/2011			Final action:			
Title:		Adopting of a policy regulating the procession of property seized for administrative forfeiture as set by Minnesota State Statute 609.531.					
Sponsors:							
Indexes:							
Code sections:							
Attachments:	Forfeiture Poli	су					
Date	Ver. Action By	,		Ac	tion	Result	

#### Title

Adopting of a policy regulating the procession of property seized for administrative forfeiture as set by Minnesota State Statute 609.531.

#### Body Background Information:

Beginning in August 2010 a series of meeting were held to create a new model policy to fulfill the legislative intent of MN STAT 609.531. Specifically the Peace Officers Standards and Training Board was directed to consult with the MN Chiefs of Police, MN Sheriffs, MN County Attorneys and the MN Police & Peace Officers Associations to develop a model policy of best practices and uniform application for forfeiture.

By March 1, 2011 the Chief Law Enforcement Officer of every law enforcement agency shall adopt and implement a written policy on forfeiture that is identical or substantially similar to the model policy.

Attached is a copy of the proposed model policy, this copy has been reviewed by both the City and County Attorneys office. It is recommended by the City and County Attorney that this policy be adopted and implemented as mandated by the State of Minnesota.

#### Requested City Council Action

Please consider adopting attached policy regulating the procession of property seized for administrative forfeiture as set by Minnesota State Statute 609.531

#### GRAND RAPIDS POLICE DEPARTMENT POLICY

#### NUMBER: 12

EFFECTIVE DATE: March 1, 2011

#### SUBJECT: Procession of Property Seized For Administrative Forfeiture

SPECIAL INSTRUCTIONS: Mandated by State Legislature (2010)

AUTHORITY: Chief Jim Denny

NO. PAGES: 4

#### 12.0 PURPOSE:

This policy is intended to fulfill the legislative intent of MN STAT 609.531. The purpose of this policy is to adopt best practices and uniform application for forfeitures.

#### **12.01 POLICY:**

It shall be the policy of the Grand Rapids Police Department that all employees of the agency, all employees assigned to another law enforcement agency's task force and all employees assigned from an outside law enforcement agency to a task force in which this agency serves as the fiscal agent, shall follow all state and federal laws pertaining to the processing of property seized for forfeiture. Training will be provided by the employing law enforcement agency in consultation with the prosecuting authority to officers who may exercise the use of administrative forfeiture in the performance of their assigned duties. Such training to be conducted whenever the agency policy is changed or modified based upon administrative directives, legislative statutes changes and/or relative court decisions. Training may include but not limited to agency policy, directives, electronic or traditional classroom education.

#### **12.02 DEFINITIONS**

**Cash:** money in the form of bills or coins, traveler's checks, money orders, checks or other forms of electronic money or stored value cards, including but not limited to gift cards, debit cards, gift cards/certificates or other negotiable financial instruments.

**Conveyance Device:** a device used for transportation and includes but is not limited to a motor vehicle, trailer, snowmobile, airplane or vessel and any equipment attached to it. The term "conveyance device" does not include property, which is, in fact, itself stolen or taken in violation of the law.

**Firearms/ammunition/firearm accessories:** a device that projects either single or multiple <u>projectiles</u> at high velocity. Ammunition is a term meaning the assembly of a projectile and its propellant. Accessories include but are not limited to holsters, gun cases, fire arm optics, suppression devices, cleaning supplies, etc.

Forfeiture: the process by which legal ownership of an asset is transferred to a government or other authority.

Jewelry/Precious Metals/Precious Stones: The term "precious metals/precious stones" includes items of jewelry such as rings, necklaces and watches that reasonably appear to be made of precious metals or precious stones. Precious metals include but are not limited to gold, silver, platinum, iridium and palladium. Precious stones, often referred to as gemstones, include but are not limited to diamonds, emeralds and rubies.

**Forfeiture/Seized Property Reviewer:** an Agency employee responsible for reviewing all forfeiture cases and is the liaison between the Agency and prosecutor's office.

Seizure: the act of law enforcement officials taking property, including cash, vehicles, etc. that has been used in connection with or acquired by illegal activities.

#### 12.03 SEIZED PROPERTY SUBJECT TO ADMINISTRATIVE FORFEITURE

The following property may be seized and is presumed under MN STAT 609.5314 to be subject to administrative forfeiture if the item has a retail value of \$50,000.00 or less:

All money, precious metals and precious stones found in proximity to:

- controlled substances;
- forfeitable drug manufacturing or distributing equipment or devices; or
- forfeitable records of manufacture or distribution of controlled substances.

All conveyance devices containing controlled substances with retail value of \$100 or more if possession or sale of the controlled substance would be a felony under MN STAT Chapter 152.

All firearms, ammunition and firearm accessories found:

- in a conveyance device used or intended for use to commit or facilitate the commission of a felony offense involving a controlled substance;
- on or in proximity to a person from whom a felony amount of controlled substance is seized; or
- on the premises where a controlled substance is seized and in proximity to the controlled substance, if possession or sale of the controlled substance would be a felony under MN STAT Chapter 152.

Situations in which forfeiture should not be pursued:

• Seizure of property not listed above must be processed, reviewed and approved by the unit supervisor.

#### **12.04 PROCESSING SEIZED PROPERTY FOR FORFEITURE PROCEEDINGS**

When any property as described in the above section is seized, the peace officer making the seizure must prepare the following:

• The proper Notice of Seizure and Intent to Forfeit Property form. This form must be completed to include the following: a list describing each item seized, the

name of the individual served with the Notice, location, and the date of seizure. Administrative forfeiture notices are NOT to be given for assets seized under MN STAT 609.5314 if the retail value of the asset exceeds \$50,000.00.

• A receipt for the item(s) seized.

The Notice form also contains information in English, Hmong, Somali and Spanish concerning the right to obtain judicial review and the procedure under MN STAT 609.5314 to follow to obtain it. The form must be dated and signed by the peace officer conducting the seizure. An agency case number must be included on the form. The individual from whom property is seized must be given an opportunity to sign the seizure notice form. If the person refuses, the peace officer conducting the seizure must check the appropriate box indicating the refusal to sign. If property is seized from multiple individuals, a separate seizure form will be completed for each individual. A copy of the seizure form must be given to the individual served.

All property subject to and being processed for forfeiture through the agency must be held in the custody of the agency.

The peace officer conducting the seizure shall forward the original and pink copy of the seizure notices, seized property processing worksheets, property receipts and reports to the Forfeiture/Seized Property Reviewer within 10 days of seizure.

The peace officer conducting the seizure shall inform the Forfeiture/Seized Property Reviewer of the estimated retail value of drugs found in proximity to the asset seized.

#### <u>Cash</u>

Peace officers shall not seize cash having an aggregate value less than \$50.00, unless pre-recorded buy funds are included in the cash seized. Cash shall be recounted and the amount verified by another employee of the Agency. The property bag and/or inventory receipt shall then be co-signed when cash is involved.

All forfeitable cash seized will be turned over to the Forfeiture/Seized Property Reviewer or property/evidence room as soon as practicably possible.

Prior to deposit with the Forfeiture/Seized Property Reviewer, peace officers shall examine all cash seized to determine whether it contains any buy funds. Peace officers shall document the recovery of all buy funds and deposit those funds with the Forfeiture/Seized Property Reviewer to be returned to the appropriate unit's buy fund account.

Peace officers seizing cash shall also prepare a property inventory. If cash is seized from multiple individuals, a property inventory receipt will be completed for each individual. The property inventory receipt shall specify the total amount of cash seized from each individual. The agency property inventory shall also contain a detailed description of all checks, money orders and/or travelers checks or other financial instruments.

The peace officer conducting the seizure shall provide a copy of the completed property inventory receipt to the Forfeiture/Seized Property Reviewer.

It is the seizing peace officer's responsibility to secure the cash consistent with the agency policy or procedure.

#### Jewelry/Precious Metals/Precious Stones

Peace officers seizing jewelry, precious metals and/or precious stones will write a detailed description of each item on the property inventory receipt prior to inventorying the items. A copy of the property inventory receipt and any photographs of the jewelry, precious metals and/or precious stones shall be delivered to the Forfeiture/Seized Property Reviewer.

Peace officers seizing jewelry, precious metals and/or precious stones shall deliver those items to the property/evidence room as soon as practicably possible.

#### **Conveyance Device**

Upon seizure for forfeiture, all conveyance devices shall immediately be either taken to a secure designated area or to an agency approved impound facility.

Peace officers shall inventory the conveyance device and its contents in accordance with agency policy. Peace officers shall also complete applicable report forms and distribute them appropriately.

#### **Firearms/Ammunition/Firearm Accessories**

When firearms, ammunition or firearms accessories are seized, they shall be inventoried and delivered to the property/evidence room as per agency policy/procedure.

#### 12.05 CASE FILE STATUS

The Forfeiture/Seized Property Reviewer shall forward all changes to forfeiture status to the supervisor who initiated the case.

#### 12.06 REPORT WRITING

Peace officers seizing property must complete a report. All reports must include a description of the items seized, where the property is turned-in/inventoried, the name of the individual served, the date the seizure form was served, the name of the serving peace officer and whether or not the individual signed the Notice of Seizure and Intent to Forfeit Property form.

All reports dealing with seized property will be completed within 24 hours of the seizure when practically possible.



# Legislation Details (With Text)

File #:	11-1314	Version:	2	Name:	Request by the Police Departmen Dodge Charger police vehicle and Journey AWD vehicles from Mike	(2) Dodge	
Туре:	Agenda Item			Status:	Police	2	
File created:	2/20/2011			In control:	Police		
On agenda:	2/28/2011			Final action:			
Title:		Request by the Police Department to purchase (1) Dodge Charger police vehicle and (2) Dodge ourney AWD vehicles from Mike Motors of Ely.					
Sponsors:							
Indexes:							
Code sections:							
Attachments:							
Date	Ver. Action By	/		Ac	tion	Result	

#### Title

Request by the Police Department to purchase (1) Dodge Charger police vehicle and (2) Dodge Journey AWD vehicles from Mike Motors of Ely.

## Body

#### Background Information:

The Police Department would like to purchase 1 Dodge Charger police patrol vehicle and 2 Dodge Journey police vehicles. The Dodge Charger cost is \$22,168.00 and the cost of the 2 Dodge Journeys are \$19,986.00 a piece for a total of \$39,972.00, and a grand total of \$62,140 for all 3 vehicles. The price is per the State of Minnesota Cooperative Purchasing Venture which the city pays each year to participate in and Mike Motors of Ely has a contract to supply these vehicles. Mike Motors of Ely came in below the State bid price for these 3 vehicles. The State bid price for the Dodge Charger is \$22,211 and the Dodge Journey is \$20,076.

Other expenses related to these vehicles would be titles, applicable taxes, and equipment purchasing. The state does not require the city to pay sales tax on marked squads, which 1 of the 3 would be a marked squad. There is a proposed budget of \$70,000.00 to purchase and equip these vehicles. Purchase of the vehicles, titling, applicable sales tax, equipment and installation will be at or under the budgeted amount.

The police department recieved three quote the quotes are as follows:

Mikes Motors \$22,168 Dodge Charger Two Dodge Journeys \$39,972 Total \$62,140

Dodge of Burnsville \$22,211 Dodge Charger Two Dodge Journeys \$20,076 Total \$62,363

Tom Clusiau's \$22,267 Dodge Charger Two Dodge Journeys \$21,422 Total \$65,111

#### **Requested City Council Action**

Consider a request by the Police Department to purchase 1 new Dodge Charger Police Patrol vehicle and 2 Dodge Journey vehicles from Mike Motors of Ely for a total cost of \$62,140 plus title fees, applicable taxes and authorize the purchase and installation of equipment not to exceed \$7,860 (for the 3 vehicles).



# Legislation Details (With Text)

File #:	11-1302	Version:	1	Name:	City/PUC Agreement
Туре:	Agenda Item			Status:	Administration Department
File created:	2/9/2011			In control:	Administration
On agenda:	2/28/2011			Final action:	
Title:		Consider approving the Master Internal Service Agreement between the City of Grand Rapids and the Public Utilities Commission.			
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Master Interna	al Services A	Agree	ement	
Date	Ver. Action By	y		A	ction Result

#### Title

Consider approving the Master Internal Service Agreement between the City of Grand Rapids and the Public Utilities Commission.

Body

#### Background Information:

The steering committee which is overseeing the collaboration between the City and the PUC is made up of Mayor Dale Adams, PUC Chair Steve Welliver, PUC General Manager Tony Ward and City Administrator Shawn Gillen. After discussing how to proceed with more collaboration the committee has agreed that the attached Master Internal Services Agreement will facilitate a more rapid process in arranging for shared services. The Master Agreement outlines how the work will be defined and compensation from one part to another, settlement of disputes, etc.

This agreement was approved by the Public Utilities Commission at their February 23, 2011 meeting.

#### **Requested City Council Action**

Approve the Master Internal Service Agreement between the City of Grand Rapids and the Public Utilities Commission.

#### MASTER INTERNAL SERVICES AGREEMENT

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_\_, 2011, by and between the City of Grand Rapids, a municipal corporation (hereinafter referred to as "City"), acting through its City Council, and the Grand Rapids Public Utilities Commission (hereinafter referred to as "PUC"), acting through its Commission.

#### RECITALS

- 1. City and PUC have initiated an "Internal Services" program for the mutual benefit of the parties and their respective citizens, taxpayers and customers, the purpose of which is to support the effective and efficient operation of their organizations.
- 2, The City Council and Public Utilities Commission have the authority to enter into and perform the "Internal Services Agreement" under which each party provides services to the other.
- 3. City and PUC represent that they have sufficient experience, expertise, resources and personnel needed to provide quality and timely services to the other.
- 4. During the term of this Agreement the City Council and the Public Utilities Commission may, from time to time, authorize work to be performed by the other under the terms of this Agreement.

#### Article 1: - Scope of Services

- A. This is a Master Internal Services Agreement that establishes standard terms and conditions for work to be authorized by either party that may have special terms and conditions. Services provided under this Master Agreement shall be authorized and referred to as individual Service Orders and shall be executed by both the City Council and the Public Utilities Commission. The duties of either party shall not be construed to exceed those services and duties specifically set forth in the individual Service Orders. No provision of this Agreement shall be construed as generating a minimum amount of work.
- B. Either party may request, or offer, a service from the other party by a Service Agreement. Each Service Agreement shall be submitted to the other party only after it meets with the approval of a majority vote of its respective governing board. Each request or offer for service shall be in writing and shall specify the particular service requested, or offered, including the amount of compensation as addressed in Article 3 below. Upon receipt of an offer or a request, the other party shall indicate their acceptance, or rejection, of the request by a majority vote of their respective governing body, direct that any documents needing execution be signed, and return one copy to the other party. Each accepted Service Agreement shall be incorporated into and become a part of this Agreement.

- C. The Service Agreements shall establish the scope of services and deliverables to be provided which shall include, at a minimum, the following:
  - i) Quantifiable measures of the service provided (i.e., vehicle miles driven or hours operated, feet of utility trench excavated and backfilled to standard specifications, acres of property or right-of-way mowed, etc.);
  - ii) Qualitative measures of the service provided before work is performed (i.e., technical specifications, schedules, and budgets established by the service recipient) as well as after work is performed (i.e., adherence to schedules for vehicle trips, adherence to schedule and successful inspections for utility trench projects, employee safety performance, accuracy of employee documentation for work and time, customer satisfaction or dissatisfaction, etc.);
  - iii) Methods by which work is identified, described, assigned, tracked and reported;
  - iv) Methods by which costs (including labor, equipment and materials) are tracked, accounted for and reported; and
  - v) Methods by which costs are recovered. Unit costs for identified work units (quantitative measures as described above) are preferred to time and materials recovery. Either method requires the parties to agree on methods of work-in-progress observation, quantitative and qualitative work reporting upon completion, cost accounting, invoicing and payment.
- D. The City Council and Public Utilities Commission will maintain a structure and process by which either party may suggest services that they need and which they believe the other party should consider offering. The City Council and Public Utilities Commission, with input from their respective employees, will evaluate the qualitative and economic viability of each suggested service before offering it under this Agreement.
- E. Either party may discontinue any service subject to the notice and termination provisions of each Service Agreement.

#### Article 2 – Term:

- A. The initial term of this Agreement is three (3) years from date of execution, ending on \_\_\_\_\_\_, 2014.
  - B. This Agreement will automatically renew for successive three (3) year terms. This agreement can be terminated by either the City Council or the Public Utilities Commission by serving the other party written notice no less than 90 (ninety) days prior to the effective date of cancellation.

#### Article 3 – Compensation:

- A. Each recipient party agrees to pay for services identified in the individual Service Agreement in accordance with the amount and basis of compensation included with each Service Agreement and the compensation provisions in this Agreement.
- B. In addition to the individual Service Agreements as addressed above, each party may pay to the other a flat fee according to a schedule to be determined by the parties while contemplating a specific body of work that would lend itself well to a flat fee instead of specific detailed billing. This is done in an effort to minimize work of staff in tracking, accounting and billing services that tend to incur additional costs for both parties. Additionally, there may be some services provided that will be difficult for the parties to pre-determine a value for prior to the service's completion. All agreed upon flat fees shall be paid within thirty (30) days of acceptance. If a flat fee is utilized, the parties may by mutual agreement adjust the fee in the subsequent calendar year after reviewing the actual work performed.
- C. City Council and Public Utilities Commission will review and report to each other on the performance of all active Service Agreements through the City Work Order System at least quarterly during each annual Contract Year. The report will include information about service activity level (i.e., measured amounts of work requested and performed), service levels requested and delivered (quality and timeliness).

#### Article 4 – Relationship:

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees and agents of that party and shall not be considered for any purpose to be employees or agents of the other party. This Agreement is for the benefit of the parties, and no third-party beneficiary relationship is intended. No separate legal entity is created by this Agreement. No joint organization is created. No common budget is to be established. No personal or real property is to be jointly acquired or held.

#### Article 5 – Indemnification:

A. Both the City and PUC hereby indemnify and hold the other harmless against all losses, expenses, claims or liability of any kind (including reasonable attorney's

fees and costs) for personal injury or property damage, arising out of the actions taken by either party pursuant to this Agreement.

B. In the event of loss or damage arising out of any cause whatsoever, neither party's financial liability to the other will exceed the annual compensation received for each service involved in a claim.

#### Article 6 – Dispute Resolution:

In the event a dispute shall arise concerning the terms and conditions of this Agreement, the parties hereto agree to submit said dispute first to the Internal Services Team, then the Steering Team, if no agreement is reached then the matter will be jointly submitted to the Public Utilities Commission and the City Council.

#### Article 7 – Insurance:

During the term of this Agreement each party will keep in force, at its expense, a policy of insurance adequately protecting each party as further specified. General liability coverage amounts shall be at least \$1,500,000 combined single limit or such other amount as set forth in Minn. Stat. § 466.04, Subd. 1, as may be changed from time to time by the State Legislature, setting forth a municipality's maximum liability limit. The insurance policies shall name the other party as an additional insured. Copies of said policies shall be deposited with the City Clerk and Public Utilities Director prior to commencement of the term of this Agreement. Each party will provide the other with a Certificate of Insurance naming the other as an additional insured, and stating that said policy cannot be cancelled except upon proper cancelation of this Agreement.

#### Article 8 – General Terms and Conditions:

- A. Each party reserves the right to enter into any other contract with other public or private entities for the performance of any service or services which may be included within the scope of services provided in this Agreement.
- B. Neither party makes any representations, covenants nor warranties, express or implied, to the other with respect to the equipment and services provided under this Agreement or any individual Service Agreement.
- C. Neither party may assign this Agreement or any individual Service Agreement without the prior written consent of the other party.
- D. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
- E. If any provision of this Agreement or any provision of any document incorporated by reference is held to be invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid

provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement and the provisions of this Agreement are declared to be severable.

F. This Agreement may only be modified in writing, duly authorized and signed by the designated representative of each party. All notices given under this Agreement shall be either hand-delivered or mailed to the following addresses:

Public Utilities Commission: Attn: General Manager 500 SE 4<sup>th</sup> Street Grand Rapids, MN 55744 City of Grand Rapids: Attn: City Clerk 420 No. Pokegama Avenue Grand Rapids, MN 55744

IN WITNESS WHEREOF the parties have executed this Agreement the day and year first above written.

#### **CITY OF GRAND RAPIDS**

#### **PUBLIC UTILITIES COMMISSION**

By: \_\_\_\_\_\_ Its: Mayor By: \_\_\_\_\_ Its: President

By: \_\_\_\_\_ Its: City Clerk By: \_\_\_\_\_ Its: Secretary



# Legislation Details (With Text)

File #:	11-1332	Version:	1	Name:	Additional pay rate for Public Works Maintenance I employee Steven Anderson when assigned as
					Storm Water Specialist.
Туре:	Agenda Item			Status:	Administration Department
File created:	2/23/2011			In control:	Administration
On agenda:	2/28/2011			Final action:	
Title:	Additional pay Storm Water S		blic V	Vorks Maintenar	ce II employee Steven Anderson when assigned as
Sponsors:					
Indexes:					
Code sections:					
Attachments:					
Date	Ver. Action By	/		Ac	tion Result

#### Title

Additional pay rate for Public Works Maintenance II employee Steven Anderson when assigned as Storm Water Specialist.

Body

#### **Background Information:**

Steve Anderson is currently employed as a Public Works Maintenance II worker. For several months, he has been working under the direction of the City Engineer at various times as a Storm Water Specialist. This position includes managing the MS4 permit using the MPCA guidelines under the direction of the City Engineer. Because of the specialized skills needed to do this job, we would like increase Mr. Anderson's rate of pay to that of the Lead Person according to the Public Works union contract.

The current Maintenance II pay is \$21.3269 per hour; the current Lead Person pay is \$23.3134 per hour. We would like this change effective retroactive to January 1, 2011.

#### **Staff Recommendation:**

City Engineer Tom Pagel, Public Works Director Jeff Davies, and Human Resources Director Lynn DeGrio are in agreement with this and are recommending the change to the City Council.

#### Requested City Council Action

Consider an additional pay rate for Public Works Maintenance II employee Steven Anderson when assigned as Storm Water Specialist to that equal to the Lead Person in accordance with the Public Works union contract.



# Legislation Details (With Text)

File #:	11-1334	Version: 1	Name:	Consider approving the Memora Understanding by and between Rapids and Law Enforcement La Local #345 on behalf of the City Police Sergeants bargaining unit Consider approving the Memora	the City of Grand abor Services, Inc. of Grand Rapids t.
Туре:	Agenda Item		Status:	Administration Department	
File created:	2/23/2011		In control:	Administration	
On agenda:	2/28/2011		Final action:		
Title:		rcement Labor		erstanding by and between the City of cal #345 on behalf of the City of Gra	
Sponsors:		· • • • • • • • • • • • • • • • • • • •			
Indexes:					
Code sections:					
Attachments:	Memo of Und	erstanding - Se	rgeants		
Date	Ver. Action B	у	A	ction	Result

Title

Consider approving the Memorandum of Understanding by and between the City of Grand Rapids and Law Enforcement Labor Services, Inc. Local #345 on behalf of the City of Grand Rapids Police Sergeants bargaining unit.

Body

**Background Information:** 

#### **Staff Recommendation:**

#### **Requested City Council Action**

Consider approving the Memorandum of Understanding by and between the City of Grand Rapids and Law Enforcement Labor Services, Inc. Local #345 on behalf of the City of Grand Rapids Police Sergeants bargaining unit.

#### **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is made and entered into by and between the City of Grand Rapids (the "City" or "Employer"), and Law Enforcement Labor Services, Inc. Local #345 (the "Union"), on behalf of the City of Grand Rapids police sergeants bargaining unit ("Bargaining Unit").

**WHEREAS**, the Employer and the Union have agreed upon and placed in written form the terms and conditions of employment for employees in the Bargaining Unit through the Collective Bargaining Agreement ("CBA") and Memorandum of Understanding by and between the Employer and the Union, which are in effect and enforceable upon both parties from January 1, 2009 through December 31, 2011 ("CBA"); and

**WHEREAS**, the CBA and Memorandum of Understanding contain the applicable 2009, 2010, and 2011 wage schedules for the police sergeant positions in the Bargaining Unit; and

**NOW, THEREFORE, BE IT RESOLVED THAT** all parties hereto, in consideration of their mutual covenants and agreements to be performed, as hereinafter set forth, agree as follows:

#### Article 1. 2011 Wage Schedule Adjustment

The Parties agree that the wages for police sergeants, effective January 1, 2011, as provided in the CBA and Memorandum of Understanding shall be amended in their entirety to be as follows:

	Step 1 Probationary Period	Step 2 After Probationary Period
2011		9% above highest base wage on the wage schedule (non-longevity schedule) for Officer in effect for 2011

#### Article 2. Amendment or Modification

This MOU or any of its terms may only be amended or modified by a written instrument signed by or on behalf of all of the parties hereto and ratified by the Union and City Council.

## Article 3. Entire MOU

This MOU constitutes the entire MOU among the parties hereto and no representations, warranties, covenants, or inducements have been made to any party concerning this MOU, other than the representations, covenants, or inducements contained and memorialized in this MOU.

#### Article 4. Term and Incorporation

This MOU shall be attached to and incorporated into the CBA. This MOU will remain in effect until a subsequent CBA is executed and in effect between the parties.

**IN WITNESS WHEREOF**, the parties hereto have caused this MOU to be executed on the latest date affixed to the signatures hereto.

CITY COUNCIL, CITY OF GRAND RAPIDS	LAW ENFORCEMENT LABOR SERVICES, INC. LOCAL #345					
BY: Shawn Gillen, City Administrator	BY:Nick Wetschka, Business Agent					
BY:	BY: Brent Bradley, Union Steward					
DATE:	DATE:					



# Legislation Details (With Text)

File #:	11-1346	Version:	1	Name:	GREDA Resignation		
Туре:	Agenda Item			Status:	Administration Department		
File created:	2/24/2011			In control:	Administration		
On agenda:	2/28/2011			Final action:			
Title:	Accept the resignation of Marian Barcus from the Grand Rapids Economic Development Authority.						
Sponsors:							
Indexes:							
Code sections:							
Attachments:	Marian Barcus	Marian Barcus - GREDA Resignation					
Date	Ver. Action By	/		Ac	tion	Result	

#### Title

Accept the resignation of Marian Barcus from the Grand Rapids Economic Development Authority.

#### Kim Johnson-Gibeau

From:Rob MatteiSent:Thursday, February 24, 2011 2:53 PMTo:Kim Johnson-GibeauSubject:FW: GREDA Commissioner Vacancy

Rob Mattei Community Development Director City of Grand Rapids 420 N. Pokegama Ave. Grand Rapids, MN 55744 218.326.7622 office 218.244.2924 cell 218.326.7621 fax rmattei@ci.grand-rapids.mn.us

From: barcpark@paulbunyan.net [mailto:barcpark@paulbunyan.net]
Sent: Tuesday, February 08, 2011 10:04 PM
To: Rob Mattei
Cc: Zabinski, Ed
Subject: Re: GREDA Commissioner Vacancy

Ed and Rob,

I've been thinking about my role with GREDA. I enjoy it very much, and think I bring a unique (quirky sometimes?) perspective. I'd love to serve out my term to 3/12.

However, with my snowbirding and the quorum difficulties, I get concerned that I'm creating a disadvantage to GREDA that outweighs the benefit. So it is with mixed feelings, that I suggest as you create the list of potential new commissioners, please keep in mind two strong (female??) candidates for replacement, one for Sue and one for me. I'll step down once my replacement is ready to join, so that GREDA has a stronger presence at the meetings.

I'll still keep 'lobbying' for remote participation, because with good parameters, it will be an asset for the future. At your service, Marian

---- Original Message -----

**From**: "Rob Mattei" <rmattei@ci.grand-rapids.mn.us>

To: "Chris Lynch" <clynch@ambnk.com>, "Ed Zabinski" <ezabinski@ci.grand-rapids.mn.us>, "Gary Mcinerney" <gmcinerney@ci.grand-rapids.mn.us>, "Marian Barcus" <barcpark@paulbunyan.net>, "Mike Przytarski" <przytarski@mchsi.com>, "Sholom Blake" <sblake@srblakecpa.com> Sent: Tue, Feb 8, 2011, 15:34 PM Subject: GREDA Commissioner Vacancy

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GREDA Commissioners,

As you may already know, Sue Helmbrecht has decided not to seek re-appointment to GREDA, at the conclusion of her term in March.

I have attached a copy of the GREDA Commissioner Position Profile and of an application form. If you know individuals that may be interested in the vacant GREDA position, please forward this information and encourage them to submit their application to the City Administration Department within the next 10 or so days.

Thanks,

Rob Mattei

Community Development Director

City of Grand Rapids

420 N. Pokegama Ave.

Grand Rapids, MN 55744

218.326.7622 office

218.244.2924 cell

218.326.7621 fax

rmattei@ci.grand-rapids.mn.us



# Legislation Details (With Text)

Date	Ver. Action By				Action Result
	PUC Application	ons			
	Police Civil Se	rvice Applic	ation	<u>S</u>	
	Park-Rec-Civio	c Ctr Board	Appli	icants	
	Human Rights	Commissio	n Ap	plicants 2	
	Human Rights	Commissio	n Ap	plicants 1	
	HRA Applicant	12			
	HRA Applicant				
	GREDA Applic				
	Golf Board Ap				
	Golf Board Ap				
	Board of Appeal & Equal. Applicant 2 Central School Applicants				
	Board of Appe				
Attachments:	Airport Commi				
Code sections:			_		
Indexes:					
Sponsors:					
Title:	Appointments	to Boards &	. Con	nmissions.	
On agenda:	2/28/2011			Final action	n:
File created:	2/24/2011			In control:	Administration
Туре:	Agenda Item			Status:	Administration Department
File #:	11-1345	Version:	1	Name:	Board & Commission Appointments

#### Title

Appointments to Boards & Commissions. Body

## Background Information:

The Council's By-Laws provide for the orderly appointments to City Boards & Commissions on an annual and as needed basis. Staff has advertised in the Herald Review for Board & Commission vacancies and has also contacted those Board/Commission members that wish to be re-appointed.

Minnesota Statutes authorize the City Council and Mayor to establish Boards and Commissions to advise the City Council and Mayor or to operate some programs and facilities. These Boards and Commissions are for the purpose of facilitating the orderly conduct of City business and to provide an opportunity to receive public input into various functions and programs of the City.

MAYOR AND COUNCIL APPOINTMENTS: Appendix C. Mayor and Council discuss candidates for Board and Commission appointments and through a nomination and voting process determine who the appointees shall be. Planning Commission, Airport Commission, Golf Course Board, Human Rights Commission, Grand Rapids Public Utilities Commission, Central School Commission, Library Board & Police Civil Service Commission.

#### File #: 11-1345, Version: 1

Airport Commisson	1 vacancy / 2 applicants Appoint one (1) with term to expire March 1,2014
Golf Board	3 vacancies / 3 applicants Appoint two (2) with terms to expire March 1, 2014 and one (1) un-expired term through March 1, 2012
Human Rights Commission	3 vacancies / 5 applicants Appoint three (3) terms to expire March 1, 2014
Public Utilities Commission	2 vacancies / 3 applicants Appoint tow (2) with terms to expire March 1, 2014
Central School Commission terms to expire March 1, 2014	3 vacancies / 2 applicants Appoint one (1) non-profit representative & one (1) Historical Society representative
Police Civil Service Comm.	1 vacancy / 3 applicants Appoint one (1) term to expire March 1, 2014

MAYOR APPOINTMENT AND COUNCIL APPROVAL PROCESS: Appendix D. Minnesota Statutes authorizes the Mayor to appoint and the Council to approve membership on various Boards & Commissions created by the Mayor and Council. The Economic Development Authority, Recreation/Park/Civic Center Board, Housing and Redevelopment Authority and Local Board of Appeal and Equalization.

GREDA	2 vacancies / 2 applicants Appoint one (1) to fill un-expired term through March 1, 2012 and one (1) with term to expire March 1, 2017
Park/Rec/Civic Center Board	3 vacancies / 3 applicants Appoint three (3) with terms to expire March 1, 2014
Housing & Redevelopment Auth.	2 vacancies / 2 applicants Appoint two (2) with terms to expire March 1, 2016
Board of Appeal & Equal.	1 Council representative 1 at large vacancy / 2 applicants Appoint one (1) to fill un-expired term through March 1, 2012 Appoint one (1) Council Representative term to expire December 31, 2012

Documentation regarding applicants has been attached for review.

#### Requested City Council Action

Appoint or reappoint members to various Boards & Commissions.

# Kim Johnson-Sibear

From: Seni: To: Subject: Attachments: Shawn Gillen Monday, February 07, 2011 9:52 AM Kim Johnson-Olibeau FW: Arrent Commission Re-Appointment Image001.jpg

Shawn Gillen City Administrator-City of Grand Repids

218-228-7825 Internationality and Conservation Internationality of the Conservation of



From: 17 George [mailto:tjgeorge@meds-1.com] Sent: Monday, February 07, 2011 9:52 AM To: Shawn Gillen Subject: Alroot Commission Re-Appointment

Mr. Gillen,

Per our conversation on Friday, Feb 4th 2011, I am requesting re-appointment to the Grand Rapids-Itaka County Airport Commission to serve the City as a Commissioner. I have also added the reference email below relating eligibility issues related earlier.

Şîncerely,

Timelity 3 George

From: Kim Johnson-Gibeau Sent: Monday, January 10, 2011 10:52 AM To: Mark Hoyne Subject: Tim George, All port Commission

	RECEIVED
	FEB DT 2011
	CITY OF GRAND RAPIDS CITY OF GRAND RAPIDS APPLICATION FOR CITY BOARDS AND COMMENSATION
	NOTE: As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.
	(Please type or print clearly.)
	Names TERRY Holmer Dates Z-8-11 Address: Lad NE 8th 5th Phones 228-326-4857
	Addresses day NE 9 57 Phones 218- 320-4837
	and the second
	T am interested in serving on the following Board or Commission for the City of Grand Rapids. 
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	Education BN dealer UND
	Professional and/or community activities:
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	Please include a brief statement on qualificationsi
	Manage Apport for I Gyrops
	Please return this form to: City Administration Office 420 North Pokegama Avenue
	Grand Rapids, MN 36244
	Signature of Arbileant
	Berstandersen SSE Fragestermenster
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NOV 51 200 CITY OF GRAND BARIDS	
APPLICATION FOR CITY BOARDS AND COMMISSIONS	
<b>NOTE:</b> As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.	SCOLUMN STREET
(Please type or print clearly.)	
Name: Michan G. Snran Date: 11-24:09	
Address: 2157 Benkow Lawle Phone: 218-526-2179	
I am interested in serving on the following Board or Commission for the City of Grand Rapids.	
Occupation: N.P. Morradae Lensadi - Morrado Reduc. (If refired, please indicate former occupation/profession)	
Education B.L. Anonative - University of Mrd. Docate	
Professional and/or community activities: Under Churcher & Consider Mines Frence Care, Floracia Limence Term (1892), Hakey Consider Mines Baran Half Conca - 22 Good Brass, Bassan Conca - Marine Menecedent	
Please include a brief statement on qualifications. I an at active method.	
There experiment engines have water i a could down hard show	
Please return this form to: City Administration Office 420 North Polegama Avenue Grand Rapids, MN 55744	
NOV 30 2008 Signature of Applicant	
CITY OF GRAND RAPIDS ADMINISTRATION 12.7-400	Q

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Sheliy Steere 2618 Timberline Dr

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2-16-11

218-326-4466

Grand Bapids, MN 55744

## Occupation: Banker-SVP/COO

Education: Bachelor's Degree in Finance & Business Administration

Master's Degree in Management

**Graduate School of Banking** 

#### Professional and/or community activities:

Business & Professional Women

<u> Riwanis</u>

Boy Scouts

GIHC board members chair of finance and compensation committees

Church, children's sports

Past St. Joe's school board member and chair

#### Qualifications:

LS.

I have 20 years of experience in banking and finance. I have held various leadership roles in civic organizations, as well as have served on various boards and committees.

-----Shelly Steere



#### 1420 NORTH PORTGAMA AVENUE GRAND PARIDS, MINNESOTA 55444266

February 24, 2011

Gary McInerney has indicated his wish to remain an active member of the City of Grand Rapids Board of Appeal and Equalization. I am submitting this notice at his request.

Kimberly Johnson-Gibeau City Clerk



JAN 25 2011

CITY OF GRAND RAPIDS

120 NORTH POKRGAMA AVENUE GRAND RAPIDS, MINNESOTA 5544 4865

January 9, 2008

Trudy Hasbargen 18967 Wendigo Road Grand Rapids, MN 55744

Dear Ms. Hasbargent

Your term of office on the Central School Commission expires on March 1, 2011.

Current policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacuut positions, we need to know your wishes regarding to appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.



Yes, I am interested in being reappointed.

No. I am not interested in being reappointed.

Thank you fer your dedicated service to the City of Grand Rapids.

Sincerely

ų

Kimberly Johnson-Gibeau City Clerk

AN EQUAL OPPORTUNITY / APPERMATIVE ACTION EMPLOYER



JAN 2 0 2011 CITY OF GRAND RAPIDS ADMENISTRATION

### NUMBER OF A CARACTERIST

420 NORTH POREGAMA AVENUE, ORAND RAPIDS, MINNESOTA 55744-2602

January 12, 2011.

Jean Halverson 20665 Mishawaka Shores Circle Grand Rapids, MN 55744

Dear Ms. Halverson:

Your term of office on the Central School Commission expires on March 1, 2011.

Current policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.

Yes, I am interested in being reappointed.

Cl No, I am not interested in being reappointed.

Thank you for your dedicated service to the City of Grand Rapids.

Sincerely,

Kinpberly Johnson-Giber City Clerk

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### GTTY OF GRAND RAPIES APPLICATION FOR CITY BOARDS AND COMMISSIONS ADMINISTRATION

JAN 07 200 CITY OF GRAND PAPIDS

As an applicant for the City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

Name: Steve Forneris Addresse: 2437 Isle View Lane Date: 01/03/2011

Phone: 218,999,9329

Grand Rapids, MIN 557/44

I am Interested in serving on the following Board or Commission for the City of Grand Rabids Bokepana Golf Course Board

Decupation Collection Agent.

Education: BA in Management from The College of St. Scholastic

Professional and /or Community Activities: Handicap Chairman-Pokesama Golf Course

Wednesday Night League Secretary Pokepanta Golf Course

-ಜ್ವಾತೆ

Please include a brief statement on qualifications: I started playing colf at Pokegame Golf Course in 1965. I have seen many changes to the course since then that have instacted our community. I stay very active to our area helping with local golf tournaments, leagues, and handicapping. With this commitment to the golfine community. I feel I could help the Pokegama Golf Course Soard's continued growth of Pokegama Golf Course by making sound decisions to reach their roals and make Grand Rapide a golf destination for years to come.

Please return this form has

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 City Administration Office 520 North Policipums Avenue Grand Baplels, Kal Strat

and the of Applicant



JAN 24 2011 CITY OF GRAND RAPIDS ACAMPISTRATION

430 NORTH FOR CAMA AVENUE CRAND RAPIDS. MINNESOTA 55744-2062

January 12, 2011

Pat Pollard 1112 NW 4th Avenue Grand Rapids, MN 53744

Dear Mr. Pollard:

Your term of office on the Pokegama Golf Course Board expires on March 1, 2011.

Qurrent policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 51, 2011.



Yes, I am interested in being reappointed.



No. I am not interested in being reappointed.

Thank you for your dedicated service to the City of Grand Rapids.

Sincerely.

hnsón-Cribean

**Hity Clerk** 

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JAN 18 2011 CITY OF GRAND RAPIDS ADMINISTRATION

ADMINISTRATION DALLARMA DE

20 NORTH NORGAMA AVENUE GRAND RANDS. MINISTORS SSM4966

January 12, 2011

Lany O'Brien. 2448 Isleview Lane Grand Rapids, MN 55744

Dear Mr. O'Brien

Your term of office on the Pokegama Golf Course Board expires on March 1, 2011.

Corrent policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding te-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.



Yes, I am interested in being reappointed.

No, I am not interested in being reappointed.

Thank you for your dedicated service to the City of Grand Rapids.

Sincerely,

CTDY OF GRANDIRAL PHÓS-APPLICATION FOR CITY ROARDS AND COMMISSIONS As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment. NOROR (Pleasetyperory) inteleaties) Millionaes (A. Same de la Date Massier de Rema Ploner \_\_\_\_\_ Address III in Burning County Carro, Carros, ma restrict I am interested in serving on the following Board or Commission for the City of Grand Rapida <u>8.24. N.</u>A Ocumation: N.O. - Name or Committee Constant of Consta Thursdor E.C. Azzense - Onepeile & Mile Professional and for community activities ( A CONTRACTOR Please include a brief statement on qualifications Ä. den had die Inter The second se City Administration Office 420 North Posedana Avenue Grand Rapids, MIS 55744. Please regard this form to **M**GANÉ<u></u> ×



### OFFY OF GRAND HAPIDS APPENDATION FOR CITY BOARDS AND COMMUNICSIONS

NOTE: As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

(Please Spe or print clearly.) ma <u>Akslin</u> Christ Chillickson Name Addresse 10-18 NE. 5th Acce - **21** - 73 Grand Rapida An (916) 256-863 I am interested in serving on the following Board or Commission for the City of Grand REFEREN ST. Bernahm Brecenter 2011 athre - Day River Hands «(Prenned, please indicate former our upation/moression)) Edwaron Car () Hand Ridemi Picitessional and/or community and wites. Soc. 22-24 Aug Pleases incluitera brief statesport or qualifications & AriaLX 2000 kd. 2000 Aleman and a second 5 G. C. Charlen internions () How Please return this form to: 420 Norih Pokeguma Avenue Grand Rapids, MN 55744. <u>ANU ndi disc</u> ignator soft Applicate

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JAN 20 201 CITY OF GRAND RAPIDS ADMINISTRATION

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420 MORTH PORTCIAMA AVENUE, CHANGE RAPIDS, MUNIPSCIA ASSA4406

January 12, 2011

Marilyn Rossman 221 NE 11<sup>26</sup> Steet Grand Rapids, MN 55744

Dear Ms. Rossman

Your term of office on the Housing & Redevelopment Authority and the Central School Commission expires on March 1, 2011.

Ourrent policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.



Yes. I am interested in being reappointed to HRA.



.

No. I am not interested in being reappointed to HRA.

Ũ Yes, I am interested in being reappointed to Central School Commission.

No. I am not interested in being reappointed to Central School Commission.

Thank you for your dedicated service to the City of Grand Rapids.

Sincerely

AN RODAL OPPONIUNITY / APPLIMATIVE ACTION EMPLOYED



### 1420 NORTH PORTGAMA AVENUE, GRAND PARIDS, MININESOTA 55744/265

February 24, 2011

Bobbi McInerney has indicated her wish to be reappointed to the Housing and Redevelopment Authority. I am submitting this notice at her request.

Kimberly Johnson-Gibeau City Clerk



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# RECEIVED

JAN 2 8 2011 CHITUS LEVAND PARIOS ADMINISTRATION

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420 NORTH POKEGAMA SVENUE CRAND RAPIDS, MINNESOTA 5744-2665

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January 12, 2011

Frieda Hall 205 NW 8<sup>th</sup> Avenue Grand Rapids, MN 55744

Dear Ms. Hall

Your term of office on the Human Rights Commission expires on March 1, 2011.

Current policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.

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Yes, I am interested in being reappointed.

No. I am not interested in being reappointed.

Thank you for your dedicated service to the City of Grand Rapids.

8 G.

Sincerely,

City Clerk

Cimberly Johnson-Gibeau

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APPORTUNITY / APPORTUNITY / APPORTACION DIAPLOYER-



### ADMINISTRATION DEPARTMENT

### 420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

January 12, 2011

Darlene Freeman 25363 Trout Lakes Acres Road Grand Rapids, MN 55744

Dear Ms. Freeman:

Your term of office on the Human Rights Commission expires on March 1, 2011.

Current policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.

NZ/

Yes, I am interested in being reappointed.

🗆 No, I

No, I am not interested in being reappointed.

Thank you for your dedicated service to the City of Grand Rapids.

Sincerely,

Kimberly Johnson-Gibeau City Clerk

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Mg 2/14



### CITY OF GRAND RAPIDS APPLICATION FOR CITY BOARDS AND COMMISSIONS

NOTE: As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

(Please type or print clearly.)

Name: Brenda Hendrickson Date: 1-24-11 Address: 31152 Cumarron TrL Phone: 326-5277 Grand Bapids INN 55744 I am interested in serving on the following Board or Commission for the City of Grand Rapids. Human Rights Commission Occupation: <u>Item Proceeding (Loss Prevention Manager</u> (If retired, please indicate former occupation/profession) Education: MBit, Human Resource CFE, Cutified Frank Examiner B.S. Management, AAS, Legal Secretary Professional and/or community activities: > you where at Elder Circle through a Money Surce Diogram Elled & chuts need with they pluste get t

Please include a brief statement on qualifications: As a Trand Examinan at a local bank: 3 has indeveduals who have beare victors a <u>band denied account activity. Giving Jurdence & akelping ha</u> <del>barring these times is very important. Although I do not a</del> <u>un a homain Resource Johlong, having a mosting in Hills</u> helps with Knowledge of 19745; Keeping in mind requiretions Y was F change continually,

Please return this form to:

City Administration Office 420 North Pokegama Avenue Grand Rapids, MN 55744

Signature of Applicant

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	Name	Jacquelin Drevell	Date: 1-21-11	÷۳
u.	Address:	916 N. Pokegome April Briens Reguls mil 85249		
	Rapids.	Auno Rights Comments	Sound or Commission for the City of the Ci	-
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January 12, 2011

Sleve Downing 29518 Mactavish Drive Grand Rapids, MN 55744

Dear Mr. Downing:

Your term of office on the Human Rights Commission expires on March 1, 2011.

Current policies indicate that you are eligible to continue service on this Commission. In order to proceed with our appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011.

–∼वह्र≋्यह्य क्र

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Yes, I am interested in being reappointed.

No. I am not interested in being reappointed.

Thank you for your dedicated service to the City of Orand Rapids.

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Sincerely,

Christon-Gibean

City Clerk.

218 256 -8674

### Kim Johnson-Gibeau

From: Sent: To: Subject: Peter Miskovich DDS [peter@miskovichdental.com] Tuesday, February 08, 2011 3:35 PM Kim Johnson-Gibeau Park and Rec advisory board

I wish to be reappointed to the above board. Please reply with questions/concerns.

Thanks. Peter Miskovich.

Sent from my iPhone



JAN 19 201

OTTY OF GRAND RAPIDS ADAMNISTRATION



420 NORTH FOREGAMA AVENUE, ORAND RAPIDS, MINNESOTA 3044-20

January 12, 2011.

Lilah Crowe 32122 Gunn Park Drive Grand Rapids, MN 55744

Dear Ms. Crower

Your term of office on the Park/Rec/Civic Center Board expires on March 1, 2011.

Current policies indicate that you are eligible to continue service on this Commission. In order to appointment process and advertise for vacant positions, we need to know your wishes regarding re-appointment to this Commission.

Please indicate your wishes on being reappointed, and return this letter to the Administration Office by January 31, 2011



Yes, I am interested in being reappointed.



No. I am not interested in being reappointed.

Thank you for your dedicated service to the City of Grand Rapids.

Sincerely,

Kinnerly Johnson-Gibean **City** Clerk



JAN 10 2011

CITY OF GRAND RAPIDS ADMINISTRATION

### CITY OF GRAND RAPIDS APPLICATION FOR CITY BOARDS AND COMMISSIONS

**NOTE:** As an applicant for a City Board or Commission, your name, address, and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

(Please type or print clearly.)

ALC: NO STATES

Date: \_ Name: YDUKE Phone: 218, 213 Address: 2 KAPIDS. <u>MN 55</u>

I am interested in serving on the following Board or Commission for the City of Grand Rapids.

<u>*HISTORY EACHER (BRAND PAPI</u>* (If retired, please indicate former occupation/profession)</u> 16RAND RAPIRS Occupation: Education: STORY UN STWIES ATTON ASTER OF DUCATION Professional and/or community activities: \_\_\_\_\_\_ Heyel auc. cloundster Please include a brief statement on qualifications: Our V ONNY. na Please return this form to: City Administration Office 420 North Pokegama Avenue Grand Rapids, MN 55744 Signature of Applicant



#### CITY OF GRAND RAPIDS APPLICATION FOR CITY BOARDS AND COMMISSIONS

As an applicant for a City Board or Commission, your name, address, and NOTE: phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

(Please type or print clearly.)

Name: James Martinetto Date: 2-16-10 Address: 1507 SW 3rd Aye, Phone: 327-32/2 H Grand Rafids, Mn. 259-32/2 C

1 am interested in serving on the following Board or Commission for the City of Grand

Rapids. Service Commission ) - Z-Y yruss mer occurpation/profession Occupation:

Torcemen WBLAD Education: 1an <u>inin (i</u> <u>Ph Norlemen</u>

Professional and/or community activities: **Itasca** 

Please include a brief statement on qualifications: 2.4 73 Veavo 7 hun נצחרדיט nervis,

Please return this form to:

City Administration Office 420 North Pokegama Avenue Grand Rapids, MN 55744

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t 2 .3 RECEIVED **₹0** 2006 APPLICATION FOR CITY BOARDS AND COM CITY OF GRIND RAPIDS AND DESCRIPTION miri As an applicant for a City Board or Commission, your name, address, and NOTE: phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment. (Please type or print clearly.) 126/06 Date: Name: Address: Phone: I am interested in serving on the following board or commission: OLICE COMMISSION SOUNER & RETIRED ARMY. Occupation: \_ (If petized, please indicate former occupation/profession) 5 - 34R College. Education: Professional and/or community activities: \_E.Z.R.E.F. 54TER, MRAMEDIL EMERGENCY CARE INSTRUCTOR RA ZNE ZNITRUCTOR ZRE, EMS. POLIC Please include a brief statement on qualifications: EMERGENCY SERVICE EXPERIEN FAMILIZAR WITH LAW ENFORCE MANN YEARS OF SUPERVZSOR × PERSONAL MY EXPRESENCE COULD BENEFOT THE. GRAD. **City Administration Office** Please return this form to: 420 North Pokegama Avenue Grand Rapids, MN 55744



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RE (1710) ۱4 . . . 10 CITY OF GRAND RAPIDS APPLICATION FOR CITY BOARDS AND COMMISSIONS GRAND RAPIDS As an applicant for a City Board or Commission, your name, address, and NOTE: phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment. (Please type or print clearly.) ler Date: 12/13/10 Greg Chand Name: 147 Stone; HK Phone: 326-4 Address: X 2ils\_M I am interested in serving on the following Board or Commission for the City of Grand Rapids. wissimme. 1e MRU Bland Occupation: <u>Management</u> UHM Bla (If retired, please indicate former occupation/profession) Education: <u>B.</u>S. Degree Mechanical Professional and/or community activities: 1) member GR Chamber B.O.D. of Public Utility Commission Current memb - Ger olumbus *Craichte* ъŤ 3 member Please include a brief statement on qualifications: I have manage dollar mutti-million noisets for over  $\sum d = \frac{1}{2}$ eg also been <u>•</u>†` officer The company. Cel 1 an Please return this form to: City Administration Office 420 North Pokegama Avenue Grand Rapids, MN 55744 ? Cland Signature of Applicant mag 215

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### APPLICATION FOR CITY BOARDS AND COMMISSIONS

As an applicant for a City Board or Commission, your name, address, and NOTE: phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.

(Please type or print clearly.)

Name: Date: February 15, 2005 Stephen R. Welliver

Address: 3401 Golf Course Rd., Grand Rapids, MN 55744

Phone: <u>218-326-5009 - Hm.</u>

218 - 326 - 3463 - Wk.

I am interested in serving on the following board or commission:

Grand Rapids Public Utilities Commission

Occupation: Consultant to the Utility & Forestry Industries (If retired, please indicate former occupation/profession)

Education:

Business Finance, University of St. Thomas

Forestry Technology, University of MN.

Professional and/or community activities: Board of Directors, Grand Rapids State Bank, Chamber of Commerce, Advisory Board University of

St. Thomas, Minnesota Forestry Assn past BOD., Grand Rapids Hockey, Blue Line Club, National Assn of Realtors. Please include a brief statement on qualifications:

I have been serving the Utility & Gas Industry thoughout the U.S. for the past thirty years as a contractor and consultant. I have experience in contracts, accounting & budgeting, personnel and

GIS/GPS Mapping.

Please return this form to:

City Administration Office 420 North Pokegama Avenue Grand Rapids, MN 55744

R. William

Signature of Applicant



# CITY OF GRAND RAPIDS

### Legislation Details (With Text)

File #:	11-1320	Version: 1	Name:	Conduct a public hearing
Туре:	Public Hearing	g	Status:	Public Hearing
File created:	2/22/2011		In control:	Community Development
On agenda:	2/28/2011		Final actio	n:
Title:	Conduct a pul St. S. and 17t	-	onsider the va	cation of the 1st Avenue SE easement lying between 15th
Sponsors:				
Indexes:				
Code sections:				
Attachments:	GR Ford VAC GR Ford VAC GR Ford VAC	Staff Commen	<u>ts</u>	
Date	Ver. Action By	y		Action Result

### Title

Conduct a public hearing to consider the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.

### Body

### **Background Information:**

Grand Rapids Properties, LLC (Grand Rapids Ford) submitted a valid petition on December 15, 2010 requesting the vacation of a public roadway and utility easement (1st Ave. SE) which exists over their property (refer to map for location).

This easement was originally granted to the City in 1982, at which time the Ford and GM dealerships were first establishing themselves in their location. At that time, much of this area was undeveloped, was zoned residential and Second Ave SE, in its current location, did not exist. In the 10 - 15 years following the establishment of the original 1st Ave. easement, the development of both Wal-Mart (now L&M Supply) and the Target store established a pattern for development which lessoned the need for a 1st Ave. SE corridor.

Stated within Grand Rapids Properties vacation application, the requested easement vacation is to accommodate the cleaning-up of the subject propertys title.

During the City Staff review of the vacation request, the Community Development Department staff asked the review committee to consider the impacts of the City initiated vacation of the remaining 250 of the 1st Ave. SE easement. The southern 170 of the easement was vacated, by petition, in 1987 to accommodate an addition to the Swanson Motors building. The remaining 250 of the 1st Avenue SE easement, if the vacation requested within the petition were approved, would be isolated from the utility & roadway network, and would not serve a recognizable purpose.

There were no concerns or objections regarding the easement vacation or City initiated vacation of the

remaining portion of the easement, as proposed, from the remaining members of the staff review committee which consists of: Engineering Department, Public Works Department, and Fire Department. The Grand Rapids PUC originally requested the City retain an easement for their existing electrical line, but it was discovered the original 1982 easement was not granted for electrical utilities, thus the PUC will have to rely on prescriptive rights.

On February 3, 2011 the Planning Commission formally reviewed the proposed vacation as described within the petition, and recommended to the City Council approval of the vacation, including the remaining 250 of the 1st Ave. SE easement. (The legal description, within the draft resolution, assumes the vacation of the remaining portion of the 1st Avenue easement)

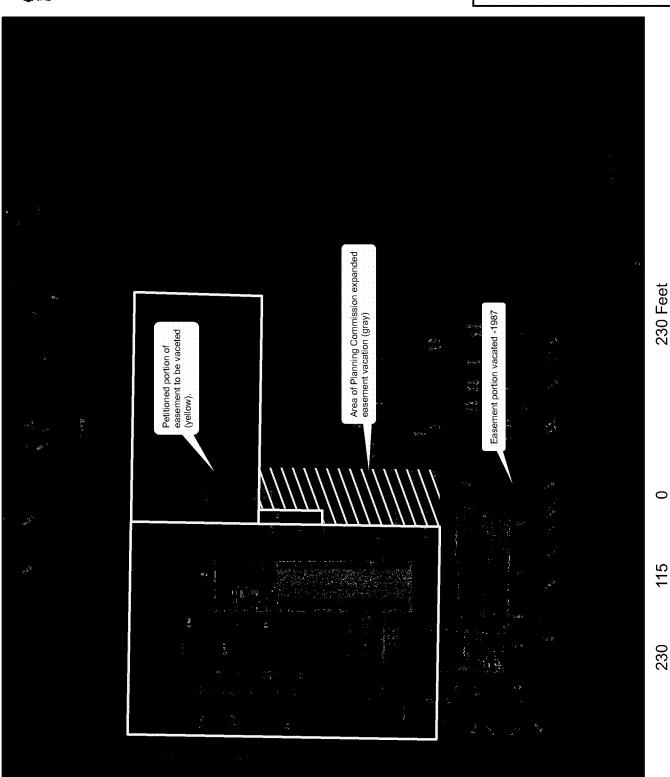
### **Requested City Council Action**

Conduct a public hearing to consider the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.



PIDS NATURE

**J**RA





**2009 Aerial Photo** 

RGB

Easements

Parcel

Legend

Red: Band\_1 Green: Band 2 Blue: Band\_3

Date: 2/22/2011

### Eric Trast

From:Tom PagelSent:Thursday, January 20, 2011 2:15 PMTo:Eric TrastCc:Rob MatteiSubject:Grand Rapids Properties - 1st Avenue SE Vacation Request

Eric;

The Engineering Department has no issues with the request vacation or the city initiated vacation of 1<sup>st</sup> Avenue SE.

Regards,

Tom Pagel City Engineer

### Sile Tree



**Non-Trainer** Tomeday, January TI, 2011, IC(0) AM Brie Traint Fyn: Pennionial VacBlich of MSI Ave Ste (McDiaven Motors)

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From: Serve Fleherty Sents: Tuesday, January 11, 2011 9:15 AM The Yob Materi Chi Tom Pages Jah Davies, Tany Ward: Travis Cale Subject: Feddrard Vacabur of Straye St. (Manayen Materia)

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Thave reviewed this vacation requisit and do not have any public satisfy issues with it.

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#### Eric Trast

From: Sent: To: Subject: Attachment <del>s</del> :	Rob Mattei Tuesday, January 18, 2011 8:19 AM Eric Trast FW: Petitioned Vacation Of 1st Avenue SE R-O-W Swanson20X80Ease.doc; 20X80Ease.pdf		
Follow Up Flag: Flag Status:	Follow up Completed		
See me on this.			
Rob Mattei Community Development Director City of Grand Rapids 420 N. Pokegama Ave. Grand Rapids, MN 55744 218.326.7622 218.326.7621 fax <u>rmattei@ci.grand-rapids.mn.us</u> Original Message From: atward@grpuc.org [mailto:atward@grpuc.org] Sent: Monday, January 17, 2011 3:37 PM To: Rob Mattei Cc: RMPatton@grpuc.org; Denny Doyle; John Aultman Subject: Petitioned Vacation Of 1st Avenue SE R-O-W			
MEMORANDUM			
To: Rob Mattei, Com	munity Development Director		
cc:			
From: Anthony Ward, G	eneral Manager		
Date: January 17, 201:	1		
Re: Petitioned Vaca	tion of 1st Avenue SF R-O-W (Montavon Motor		

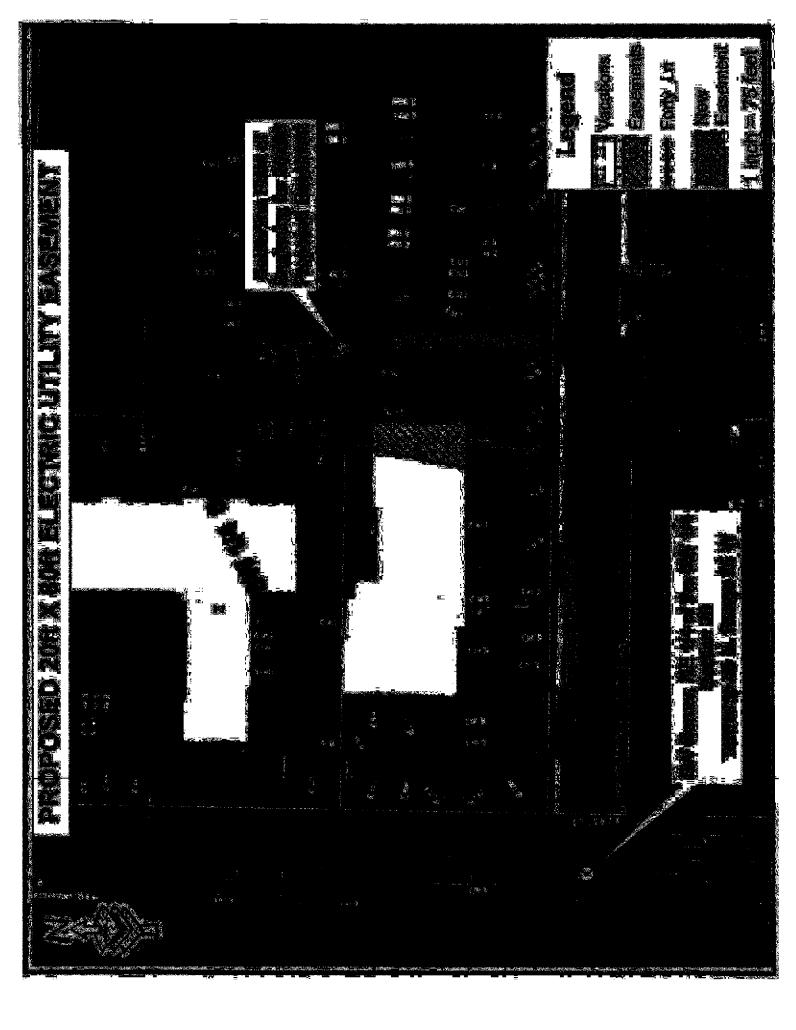
Re: Petitioned Vacation of 1st Avenue SE R-O-W (Montavon Motors/G R

General Motors)

GRPUC Staff have reviewed the above referenced petitioned vacation request and the initiated expansion of the petitioned request by the City of Grand Rapids.

Please be informed that the GRPUC does not object to either vacation request, provided an electric easement generally described in the attached Easement for Electric Line document and shown on the attached map is retained.

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I spoke with Rob Mattei this morning regarding this ROW vacation request. Rob stated that the original easement only included streets, sanitary sewer, storm sewer and water. There were no provisions for electric in the easement. The City will be recommending that the ROW vacation proceed as originally requested and we will need to work with the property owners to get an easement for our lines.

Ryan Patton, P.E. Electric Distribution Manager Grand Rapids Public Utilities 500 SE 4th Street Grand Rapids, MN 55744 218-326-7182 rmpatton@grpuc.org

> Anthony T Ward/grpuc 01/17/2011 03:36 PM CC Ryan M Patton/grpuc@grpuc, Dennis M Doyle/grpuc@grpuc, John A Aultman/grpuc@grpuc Subject Petitioned Vacation Of 1st Avenue SE R-O-W

MEMORANDUM

To: Rob Mattei, Community Development Director

CC:

From: Anthony Ward, General Manager

Date: January 17, 2011

Re: Petitioned Vacation of 1st Avenue SE R-O-W (Montavon Motors/G R

General Motors)

GRPUC Staff have reviewed the above referenced petitioned vacation request and the initiated expansion of the petitioned request by the City of Grand Rapids.

Please be informed that the GRPUC does not object to either vacation request, provided an electric easement generally described in the attached Easement for Electric Line document and shown on the attached map is retained.

Please contact me if you have any questions. Thank you for allowing us an opportunity to review and comment on the vacation requests.

[attachment "Swanson20X80Ease.doc" deleted by Ryan M Patton/grpuc] [attachment "20X80Ease.pdf" deleted by Ryan M Patton/grpuc]

#### **Eric Trast**

From:	Rob Mattei
Sent:	Tuesday, January 25, 2011 8:24 AM
То:	Eric Trast
Subject:	FW: Petitioned Vacation Of 1st Avenue SE R-O-W

Place in file.

Rob Mattei Community Development Director City of Grand Rapids 420 N. Pokegama Ave. Grand Rapids, MN 55744 218.326.7622 218.326.7621 fax <u>rmattei@ci.grand-rapids.mn.us</u>

-----Original Message-----From: atward@grpuc.org [mailto:atward@grpuc.org] Sent: Wednesday, January 19, 2011 12:15 PM To: RMPatton@grpuc.org Cc: John Aultman; Rob Mattei Subject: Re: Petitioned Vacation Of 1st Avenue SE R-O-W

Thanks Ryan.

John needs to get the remaining easement, south of this easement, from GR GM. I believe he has the documents drafted for both.

Tony

То
Anthony T Ward/grpuc@grpuc
cc
John A Aultman/grpuc@grpuc,
RMattei@ci.grand-rapids.mn.us
Subject
Re: Petitioned Vacation Of 1st
Avenue SE R-O-W(Document link:
Anthony T Ward)



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Cite of Genro Roads Public Variation an		ð.j	

#### **Required Submittals:**

Application Fee - \$505.00 \*1

🗹 Location Map

XI Petition for Vacation

popProof of Ownership – (a copy of a property tax statement or deed will suffice)

\*<sup>1</sup> The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.

**Justification of Proposed Vacation:** Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public's best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

The street right-of-way is not needed for traffic or pedestrian purposes, as it lies within an existing commercial parcel. It appears that the rightof-way is not needed for utility purposes, but if Public Utilities lie within the right-of-way, this should be addressed in the vacation resolution. Vacating the street would augment the tax rolls and facilitate economic development, as it would clear up title to an existing major commercial property.

### **Additional Instructions:**

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Community Development Director. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

### Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right –of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

### **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

# Petition for Vacation

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e,

PETITION FOR VACATION GRAND RAPIDS.	N OF (PART OF) <u>1</u>	st Ave. SE	(STREET/ALLEY/EASEMENT) IN THE C	ITY OF
To the City Council of Gra The undersigned, a major on <u>lst Ave.SE</u> (part of) <u>lst Ave.</u>	rity of the owners of (Street/Alley/	<sup>*</sup> property as set forth o 'Easement), respectfully	opposite their respective names, abutting Ily petition the City Council to vacate the afor nent).	esaid
Names (If not owner, de	scribe nature of the	interest in this property	ty) Description of Property	
Grand Rapids Pro	operties, LLC		Entire Street to be vac	ated
				_
				_
<u></u>				
			· · · · · · · · · · · · · · · · · · ·	-
				_
Received on the	day of	, 20		
	City Clerk			
interests abutting the pro	perty (street, alley d	or easement) to be vaca	of the property owners, or those with proper cated. Please provide the appropriate numbe irement (attach additional sheet if necessary,	er of

### EXHIBIT "A"

Lot 1, Block 1 and the Westerly 20 feet of Outlot A, Plat of Swanson Addition.

#### AND

A parcel of land within the Northeast Quarter of the Southwest Quarter, Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows:

Commencing at a point on the Easterly right of way line of U.S. Highway No. 169, 690 feet South of the North line of the Northeast Quarter of the Southwest Quarter, the point of beginning of the tract to be described; thence Easterly parallel to the North line of said Northeast Quarter of the Southwest Quarter a distance of 300 feet; thence Southerly parallel to the West line of said Northeast Quarter of the Southwest Quarter, a distance of 436 feet; thence Westerly parallel to the North line of said Northeast Quarter of the Southwest Quarter, a distance of 300 feet to the Easterly right of way line of U.S. Highway 169; thence Northerly along said Easterly right of way of U.S. Highway No. 169 to the point of beginning.

(Top 3 Inches Reserved for Recording Data)

WARRANTY DEED	Minnes	ota Uniform Conv	veyancing Bla	inks
Business Entity to Business Entity		F	form 10.1.9 (2	006)
DEED TAX DUE: \$	DATE:	October (month/da	, 2010	

FOR VALUABLE CONSIDERATION, DJBR, LLC, a Minnesota limited liability company ("Grantor"), hereby conveys and warrants to Grand Rapids Properties, LLC ("Grantee"), real property in Itasca County, Minnesota, legally described as follows:

See Exhibit A

Check here if part or all of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

See Exhibit B

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document.
- ☑ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor:

DJBR, LLC

Jodi & Montavon, its Chief Manager By

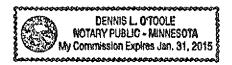
Minnesota Uniform Conveyancing Blanks Form 10.1.9

Page 2 of 4

State of Minnesota, County of \_\_\_\_\_\_\_Sc.A-\_\_\_\_

This instrument was acknowledged before me on October  $\frac{27}{2}$ , 2010, by Jodi A. Montavon, as Chief Manager of DJBR, LLC, a Minnesota limited liability company, on behalf of the company.

(Seal, if any)



THIS INSTRUMENT WAS DRAFTED BY: (insert name and address)

Leonard, Street and Deinard P.A. (RJF) 150 South Fifth Street, Suite 2300 Minneapolis, MN 55402 (signature of notarial officer) Title (and Rank): Notary Public

My commission expires: 1 - 3 - 2015 (month/day/year)

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO: (insert name and address of Grantee to whom tax statoments should be sent)

Grand Rapids Properties, LLC 1510 Pokegama Avenue South Grand Rapids, MN 55744

#### EXHIBIT A

#### LEGAL DESCRIPTION

Lot 1, Block 1 and the Westerly 20 feet of Outlot A, Plat of Swanson Addition.

AND

A parcel of land within the Northeast Quarter of the Southwest Quarter, Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows:

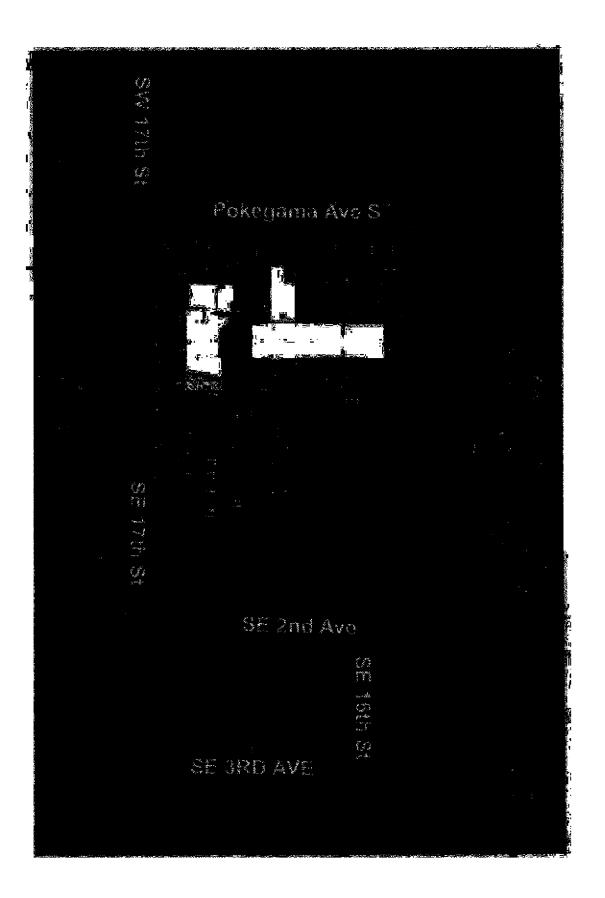
Commencing at a point on the Easterly right of way line of U.S. Highway No. 169, 690 feet South of the North line of the Northeast Quarter of the Southwest Quarter, the point of beginning of the tract to be described; thence Easterly parallel to the North line of said Northeast Quarter of the Southwest Quarter a distance of 300 feet; thence Southerly parallel to the West line of said Northeast Quarter of the Southwest Quarter, a distance of 436 feet; thence Westerly parallel to the North line of said Northeast Quarter, a distance of 300 feet; thence Westerly parallel to the North line of said Northeast Quarter, a distance of 300 feet; thence Westerly parallel to the North line of said Northeast Quarter, a distance of 300 feet; thence Westerly parallel to the North line of said Northeast Quarter, a distance of 300 feet to the Easterly right of way line of U.S. Highway 169; thence Northerly along said Easterly right of way of U.S. Highway No. 169 to the point of beginning.

#### EXHIBIT B

#### PERMITTED ENCUMBRANCES

- Terms and conditions of Agreement regarding rezoning, dated June 30, 1982, filed August 25, 1982, as Document No. 353229, by and between Bernard R. Jones and Mary Jones, William J. Carson and Bernice Carson, and Richard D. Jones and Anne Jones, and the City of Grand Rapids, a Minnesota municipal corporation.
- 2. Terms and conditions of Resolution No. 87-42, dated July 8, 1987, filed August 21, 1987, as Document No. 390361.
- Terms and conditions of and restrictions contained in Subdivision Agreement for Swanson Addition dated March 11, 1996, filed March 26, 1996, as Document No. 469552, by and between Swanson Chevrolet Company, a Minnesota corporation, and the City of Grand Rapids, a Minnesota municipal corporation.

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CITY OF GRAND RAPIDS

# Legislation Details (With Text)

File #:	11-1324	Version:	1	Name:	Consider the adoption of a resolution either approving or denying the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.
Туре:	Agenda Item			Status:	Public Hearing
File created:	2/22/2011			In control:	Community Development
On agenda:	2/28/2011			Final action:	
Title:	Consider the adoption of a resolution either approving or denying the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	GR Ford VAC	Resolution	- 2-28	<u>8-11</u>	
Date	Ver. Action By	,		Ac	tion Result

## Title

Consider the adoption of a resolution either approving or denying the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.

### Body

# Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned right-of-way easement vacation.

# **Requested City Council Action**

Consider the adoption of a resolution approving the vacation of the 1st Avenue SE easement lying between 15th St. S. and 17th St. S.

Council member \_\_\_\_\_\_ introduced the following resolution and moved for its adoption:

## RESOLUTION NO. 11-\_\_\_

## A RESOLUTION VACATING THE 1<sup>ST</sup> AVENUE SE EASEMENT LYING BETWEEN 15<sup>TH</sup> STREET SOUTH AND 17<sup>TH</sup> STREET SOUTH, SECTION 28, TOWNSHIP 55 N, RANGE 25 W, ITASCA COUNTY, MINNESOTA

WHEREAS, the City Planning Commission, at their regular meeting on February 3, 2011 reviewed the vacation request for public right-of-way easement described as:

That part of the NE SW, Section 28, Township 55 N, Range 25 W, described as follows: Commencing at a point on the easterly right-of-way of US Hwy 169, 690 ft. South of the North line of said NE SW thence easterly parallel to the North line of said NE SW a distance of 300 ft., the point of beginning of the easement to be described; thence easterly parallel to the North line of said NE SW a distance of 80 ft.; thence southerly parallel to the West line of said NE SW a distance of 436 ft.; thence southwesterly to a point on the North right-of-way line of 17<sup>th</sup> Street, 351 ft. East of the easterly right-of-way line of US Hwy 169; thence westerly along North right-ofway line of 17<sup>th</sup> Street, a distance of 80 ft.; thence northeasterly to a point 1,126 ft. South of the North line of said NE SW, and parallel to the West line of said NE SW and 300 ft. East of the East right-of-way line of US Hwy 169 parallel to the North line of said NE SW; thence northerly parallel to the West line of said NE SW a distance 436 ft. to the point of beginning; LESS the South 170 ft. of said 1<sup>st</sup> Avenue SE easement immediately North of 17<sup>th</sup> Street SE, Itasca County, Minnesota;

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested easement vacation; and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on February 28, 2011, to consider the vacation of public right-of-way easement described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, it appears that it will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission's findings that this vacation is in the best interest of the public's health, safety, and general welfare, and hereby vacates the above described easement based on the following findings of fact:

• The street right-of-way easement is not needed for traffic purposes, as it is being used for

vehicle storage.

- The street right-of-way easement is not needed for pedestrian purposes.
- The street right-of-way is not needed for utility purposes.
- Vacating the portion of street right-of-way <u>will not</u> put additional land on the tax rolls, but this would enhance the value of the commercial property because it is not encumbered by easements.
- Vacating the portion of street right-of-way <u>will</u> facilitate economic development in the City by opening up more land available for commercial use and enhance business in the area.

AND BE IT FURTHER RESOLVED, that;

1. The City Council instructs City Staff to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 28<sup>th</sup> day of February, 2011.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.

This document was drafted by: Eric Trast, Community Development Specialist City of Grand Rapids 420 North Pokegama Avenue Grand Rapids, MN 55744



CITY OF GRAND RAPIDS

# Legislation Details (With Text)

File #:	11-1336	Version: 1	Name:	VERIFIED CLAIMS	
Туре:	Agenda Item		Status:	Verified Claims	
File created:	2/23/2011		In control:	Finance	
On agenda:	2/28/2011		Final action:		
Title:		•		period February 8, 2011 to Febru 0,000 are investments.	ary 21, 2011 in the
Sponsors:		)1	ס, טו אווכוו ¢∠,00		
Indexes:					
Code sections:					
Attachments:	02/28/2011 BI	LL LIST			
Date	Ver. Action By	/	A	ction	Result

## Title

Consider approving the verified claims for the period February 8, 2011 to February 21, 2011 in the total amount of \$2,182,364.40, of which \$2,000,000 are investments.

## **Requested City Council Action**

Consider approving the verified claims for the period February 8, 2011 to February 21, 2011 in the total amount of \$2,182,364.40, of which \$2,000,000 are investments.

	COUNCIL BILL LIST - FEBRUARY 28, 2011	
DATE: 02/23/11 TIME: 13:19:06	CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT	PAGE: 1
	INVOICES DUE ON/BEFORE 02/28/11	
VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
1309256	MN MANAGEMENT & BUDGET	5,220.00
	TOTAL	5,220.00
CITY WIDE 0612085 0900060	FLAHERTY & HOOD ICTV	28.12 30.00
•	TOTAL CITY WIDE	58.12
ADMINISTRATION 0612085 1205093 1920240	N FLAHERTY & HOOD LEAGUE OF MN HUMAN RIGHTS COMM STERLE LAW OFFICE	649.24 55.00 2,500.00
	TOTAL ADMINISTRATION	3,204.24
0113233 0221650	TENANCE-CITY HALL AMERIPRIDE LINEN & APPAREL BURGGRAF'S ACE HARDWARE INC COLE HARDWARE INC GARTNER REFRIGERATION CO SIM SUPPLY INC TOTAL BUILDING MAINTENANCE-CITY HALL	64.26 320.61 69.15 76.44 159.12 689.58
	ELOPMENT COLE HARDWARE INC GRAND RAPIDS NEWSPAPERS INC	58.77 57.50
	TOTAL COMMUNITY DEVELOPMENT	116.27
COUNCIL/COMMIS 1920240	STERLE LAW OFFICE	2,500.00
	TOTAL COUNCIL/COMMISSION/BOARDS	2,500.00
	COLE HARDWARE INC PIZZA WORKS	58.78 158.19

	COUNCIL BILL LIST - FEBRUARY 28, 2011	
DATE: 02/23/11 TIME: 13:19:06	CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT	PAGE: 2
	INVOICES DUE ON/BEFORE 02/28/11	
VENDOR #	NAME	AMOUNT DUE
GENERAL FUND ENGINEERING		
	TOTAL ENGINEERING	216.97
FINANCE	MINNECOUR COCLEMY OF COALS	
1309330	MINNESOTA SOCIETY OF CPA'S	460.00
	TOTAL FINANCE	460.00
FIRE 0112220 0121721 0221650 0312110 0401804 1301168 1309033 1309118 1415030 1415580 1608560	ALERT ALL CORPORATION AUTO VALUE - GRAND RAPIDS BURGGRAF'S ACE HARDWARE INC CLAREY'S SAFETY EQUIPMENT INC DAVIS OIL MARKETPLACE FOODS MIDWAY BOWL INC MINNESOTA CHAPTER I.A.A.I. NORD AUTO PARTS NORTHSIDE LUMBER COMPANY PHOTO EXPRESS TOTAL FIRE	1,682.60 108.21 1,601.27 344.85 60.00 45.72 299.34 275.00 59.01 108.97 56.05 4,641.02
		1, 011.02
INFORMATION T 0315537		4,000.00
	TOTAL INFORMATION TECHNOLOGY	4,000.00
PUBLIC WORKS 0100046 0121721 0301655 0301685 0315455 0401804 080040 0801535 0801836 0914732 1301213 1415030 1415640	ASV, INC. AUTO VALUE - GRAND RAPIDS CARGILL INCORPORATED CARQUEST AUTO PARTS COLE HARDWARE INC DAVIS OIL H & L MESABI HAMMERLUND CONSTRUCTION INC HAWKINSON SAND & GRAVEL INTERSTATE POWER SYSTEMS INC DAN MARTIN NORD AUTO PARTS NORTRAX EQUIPMENT COMPANY	150.50951.366,818.5136.23123.676,327.943,209.46630.00361.80286.671,174.37284.2089.56

2/8 - 2/21/2011 - Investments \$2,000,000

	COUNCIL BILL LIST - FEBRUARY 28, 2011	
DATE: 02/23/11	CITY OF GRAND RAPIDS	PAGE:
TIME: 13:19:06	DEPARTMENT SUMMARY REPORT	
	INVOICES DUE ON/BEFORE 02/28/11	
VENDOR #	NAME	AMOUNT DU
1621125 1801585 2015600 2300765	NUCH'S IN THE CORNER NUSS TRUCK GROUP INC PUBLIC UTILITIES COMMISSION RAPIDS ELECTRIC INC TOPIARY ART WORK W.W. WALLWORK INC ZEE SERVICE COMPANY	254.1 74.8 7,305.4 649.4 907.9 343.7 86.5
	TOTAL PUBLIC WORKS	30,066.4
0301685 0315455 0914732 1201850	ANCE AUTO VALUE - GRAND RAPIDS CARQUEST AUTO PARTS COLE HARDWARE INC INTERSTATE POWER SYSTEMS INC LAWSON PRODUCTS INC NORD AUTO PARTS NORTHERN LIGHTS TRUCK	33.7 65.0 39.4 383.3 353.0 376.1 1,757.7
	TOTAL FLEET MAINTENANCE	3,008.4
0221650	HIBBING COMMUNITY COLLEGE A MN STATE RETIREMENT SYSTEM NORTH COUNTRY VET CLINIC RAPIDS BODY SHOP T J TOWING	27.7 6.3 232.0 5.1 3,800.0 1,384.6 31.6 545.0 106.8 450.0 619.6
	TOTAL POLICE	7,209.1
RECREATION 1605665	PERSONNEL DYNAMICS, LLC TOTAL RECREATION	998.4 998.4
CIVIC CENTER		

	COUNCIL BILL LIST - FEBRUARY 28, 2011	
DATE: 02/23/11 TIME: 13:19:06	CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT	PAGE: 4
11111. 10.13.00	INVOICES DUE ON/BEFORE 02/28/11	
VENDOR #	NAME	AMOUNT DUE
0205153 0221650 0405223 0501656 0718035 0718088 1209302 1301168 1315724 1605611 1901535		93.36 232.00 159.65 38.44 8.00 116.39 206.63 254.19 186.69 139.63 52.54 3,110.33 3,941.70 479.73 454.13 95.74 9,569.15
RECREATION PROGRAM		-,
1801348	~ RAINBOW RACING SYSTEM INC	147.76
	TOTAL	147.76
STATE HAZ-MAT RESP	ONSE TEAM	
2300600	W.P. & R.S. MARS COMPANY	157.11
	TOTAL	157.11
POLICE DESIGNATED	FORFEITURES	
1401160	NATIONAL IMPRINT CORP	729.23
	TOTAL	729.23
CEMETERY		
0221650 1200500	BURGGRAF'S ACE HARDWARE INC L&M SUPPLY	51.28 19.74
	TOTAL	71.02

	COUNCIL BILL LIST - FEBRUARY 28, 2011	
DATE: 02/23/11 TIME: 13:19:06	CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT	PAGE: 5
11ME. 13.19.00	INVOICES DUE ON/BEFORE 02/28/11	
VENDOR #		AMOUNT DUE
DOMESTIC ANIMAL CON		
0705531 1315723	GENERAL PET SUPPLY MOTION INDUSTRIES INC	119.00 112.83
	TOTAL	231.83
2010 INFRASTRUCTURE RROAD CROSSING 1921616		6,748.89 6,748.89
STORM WATER UTILITY		
0401804 1421155	DAVIS OIL NUCH'S IN THE CORNER	1,694.56 271.00
	TOTAL	1,965.56
CHECKS ISSUED-PRIOR	TOTAL UN-PAID TO BE APPROVED APPROVAL	82,009.17
PRIOR APPROVAL 0104095 0114210 0315451 0315454 0401800 0405506 0612224 0615705 0717996 0718070 0805358 0809115 0900060 1201402 1209516 1309199 1309335 1309381 1405550 1516220 1520720	DALE ADAMS D. ANDERSON - CHANGE FUND CITY OF COLERAINE TRAVIS COLE JEFF DAVIES JAMES DENNY/PETTY CASH FLEET SERVICES THOMAS FOSS GRAND ITASCA CLINIC GRAND RAPIDS STATE BANK JACKIE HEINRICH HIBBING COMMUNITY COLLEGE A ICTV LAKE COUNTRY POWER LINCOLN NATIONAL LIFE MINNESOTA ENERGY RESOURCES MINNESOTA SALES & USE TAX UNIVERSITY OF MINNESOTA NEOPOST INC OPERATING ENGINEERS LOCAL #49 KEVIN OTT PAUL BUNYAN TELEPHONE PIONEER TELEPHONE	$\begin{array}{c} 227.69\\ 3,880.00\\ 2,441.56\\ 145.77\\ 18.00\\ 500.00\\ 6,334.49\\ 330.10\\ 118.31\\ 1,280.00\\ 30.00\\ 350.00\\ 27,447.82\\ 28.27\\ 2,774.40\\ 12,007.04\\ 6,140.90\\ 330.00\\ 1,000.00\\ 1,000.00\\ 120.00\\ 30.00\\ 5,000.00\\ 7.28\end{array}$

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DATE: 02/23/11 TIME: 13:19:06	CITY OF GRAND RAPIDS DEPARTMENT SUMMARY REPORT INVOICES DUE ON/BEFORE 02/28/11	PAGE: 6
VENDOR #	NAME	AMOUNT DUE
1723221 1805225 1809149 1903321 1921620 2000490 2100268 2405650	APPROVAL P.U.C. QWEST REED DRUG INC MICHAEL RICE STEVEN SCHAAR SUPERIOR USA BENEFITS CORP TDS Metrocom US BANK N.A. XEROX CORPORATION FRESHWATER SOCIETY	25,964.39 670.79 34.05 274.80 17.65 960.00 1,745.34 2,000,000.00 21.58 125.00
	TOTAL PRIOR APPROVAL	2,100,355.23
	TOTAL ALL DEPARTMENTS	2,182,364.40

# COUNCIL BILL LIST - FEBRUARY 28, 2011

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