



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Meeting Agenda Full Detail City Council

Monday, June 13, 2011

5:00 PM

City Hall Council Chambers

AMENDED

5:00 CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the
p.m. Grand Rapids City Council will be held on Monday, June 13, 2011 at 5:00 p.m. in
Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 CALL OF ROLL
p.m.

5:02 MEETING PROTOCOL POLICY
p.m.

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:03 PUBLIC FORUM
p.m.

5:10 COUNCIL REPORTS
p.m.

5:13 APPROVAL OF MINUTES
p.m.

11-1578 Approve Council minutes for Monday, May 23, 2011 at 4:08 p.m. and 5:04 p.m.

Attachments: [May 23, 2011 Worksession](#)
[May 23, 2011 Regular Meeting](#)

5:14 CONSENT AGENDA
p.m.

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **11-1573** Approve Memorandum of Understanding between the City of Grand Rapids and Grand Itasca Clinic & Hospital.

Attachments: [Memo of Understanding - Grand Rapids Clinic and Hospital](#)

2. **11-1575** Consider authorizing the Central School Commission to apply for a \$20,000 grant from the Minnesota Historical Society for foundation repair in 2012.
3. **11-1577** Authorize the use of the City name in a letter of request to the Governor regarding an event proposal in October 2011.
Attachments: [Letter for Gov grouse hunt](#)
[Proposal for Event-Governor's Grouse 2011](#)
4. **11-1580** Soccer Contract with Con Lenzo
Attachments: [Soccer Contract 2011.pdf](#)
5. **11-1582** Temporary Summer Employees
6. **11-1583** Consider approving the extension Gene Ekin as a part-time intermittent maintenance worker for the 2011 spring/summer maintenance season.
7. **11-1585** Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning June 14, 2011.
8. **11-1586** Appointment of Timothy Gluth to the position of part-time Parking Enforcement Officer.
9. **11-1587** Appointment of Mr. Matthew Romanik to the position of Airport/Cemetery Manager effective June 14, 2011.
10. **11-1591** Work Order 3, 4, and 5, related to CP 2004-2B, TH Multi-Use Trail, Phase 2.
Attachments: [6-13-11 Attachment CP 2004-2B WO 3-4-5.pdf](#)
11. **11-1592** Refund pro-rated liquor license fees for 2011 to Bastian Holdings, Inc. dba Clementine's in the total amount of \$1,575.00.
Attachments: [Clementine request for Liquor Lic](#)
12. **11-1598** Return from Leave of Absence for William Olson, Firefighter.

5:19 SETTING OF REGULAR AGENDA
p.m.

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:20 ACKNOWLEDGE BOARDS & COMMISSIONS
p.m.

13. **11-1579** Acknowledge minutes for Boards & Commissions.
Attachments: [April 27, 2011 Human Rights Commission](#)

5:21 DEPARTMENT HEAD REPORT
p.m.

14. [11-1596](#) Information Technology...Erik Scott

5:30 CIVIC CENTER, PARKS & RECREATION
p.m.

15. [11-1584](#) Purchase new lighting fixtures for the IRA Civic Center.

Attachments: [Lighting Quotes - 2011.pdf](#)

5:35 ENGINEERING
p.m.

16. [11-1590](#) A resolution adding a GIS Technical hourly rate to the City Wide Fee Schedule.

Attachments: [6-13-11 Resolution GiS Technician Rate.pdf](#)

5:40 INFORMATION TECHNOLOGY
p.m.

17. [11-1597](#) Consider the purchase of six workstations and six laptop batteries.

Attachments: [CIP 2011 IT-2.pdf](#)
[Computer Enterprises Battery Quote.pdf](#)
[Computer Enterprises Workstation Quote.pdf](#)

6:00 PUBLIC HEARINGS
p.m.

18. [11-1439](#) Conduct a public hearing to receive public input on granting an On-sale and Sunday intoxicating liquor license to Toivo's LLC dba Toivo's and consider approval of license contingent upon receipt of proof of insurance and all required fees. If approved, pro-rate license fee through December 31, 2011.

19. [11-1574](#) Conduct a public hearing to receive public input on granting an On-sale liquor intoxicating liquor license to Linda M. Peters, dba Hott Spot and consider approval of license contingent upon receipt of all required documentation and required fees, pro-rated for the remainder of 2011.

6:20 VERIFIED CLAIMS
p.m.

20. [11-1594](#) Consider approving the verified claims for the period May 17, 2011 to June 6, 2011 in the total amount of \$873,893.41.

Attachments: [06/13/2011 BILL LIST.pdf](#)

6:25 ADJOURNMENT

p.m.

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 27, 2011, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

ATTEST:

Shawn Gillen, City Administrator



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1578 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Passed
File created: 6/1/2011 **In control:** Administration
On agenda: 6/13/2011 **Final action:** 6/13/2011
Title: Approve Council minutes for Monday, May 23, 2011 at 4:08 p.m. and 5:04 p.m.

Sponsors:

Indexes:

Code sections:

Attachments: [May 23, 2011 Worksession](#)
[May 23, 2011 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title

Approve Council minutes for Monday, May 23, 2011 at 4:08 p.m. and 5:04 p.m.



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Minutes - Final - Draft City Council Work Session

Monday, May 23, 2011

Conference Room 2A

Immediately following the closed session

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, May 23, 2011 at 4:08 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, and Councilor Joe Chandler

Discussion Items

1. Update on Mt. Itasca - John Denny

John Denny, Mt. Itasca, provides the Council with the most recent updates. A business plan has been developed and a copy is provided to the City. Many new features have been added to the ski hill. New manager is Gene Eckland and he will return for the next season. Mr. Denny will submit a letter requesting financial support from the City.

2. Continued discussion of revised findings of fact pertaining to Deer River Hired Hands text amendment.

Mr. Mattei discusses the revised findings of fact submitted to the Council for review. This item will move forward on regular agenda.

3. Review 5:00 p.m. meeting agenda and discuss any other business as noted.

Addition of RCA 11-1572, Golf Course as item #16a. Move items 17, 18, 19, 20 and 14 from regular agenda to 9a-9e on consent and move Item 8 on consent to 15a on regular agenda.

ADJOURN

There being no further business, the meeting adjourned at 4:58 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Minutes - Final - Draft City Council

Monday, May 23, 2011

5:00 PM

City Hall Council Chambers

5:00 p.m. **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, May 23, 2011 at 5:04 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 p.m. **CALL OF ROLL**

Present 5 -

Councilor Gary McNerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:02 p.m. **PRESENTATIONS/PROCLAMATIONS**

Proclamation in support of Grand Rapids Yellow Ribbon Citizen's Committee.

Mayor Adams reads the proclamation in support of the Yellow Ribbon Citizen's Committee.

Governor's Fishing Opener Presentation

Councilor McNerney presents Outstanding Leadership Award for the Governors' Fishing Opener 2011. Councilor McNerney also recognizes City staff that were involved.

5:12 p.m. **MEETING PROTOCOL POLICY**

5:13 p.m. **PUBLIC FORUM**

Jim Wimmer, 34375 South Shoal Lake Road, Grand Rapids, representing West Range Racing. Mayor Adams explains that the races need to end by 10:00 p.m. There have been complaints regarding the late night racing. Councilor Zabinski discusses the complaints received over the past week. The schedule of events should be made more readily available to the public.

5:14 p.m. **COUNCIL REPORTS**

Mayor Adams discusses upcoming presentation at the Chamber of Commerce in June 2011.

5:16 APPROVAL OF MINUTES
p.m.

Approve minutes Council minutes for Monday, May 9, 2011 at 4:00 p.m. and 5:04 p.m.

and May 17, 2011 Special Meeting at 11:34 a.m.

A motion was made by Councilor Gary McInerney, seconded by Councilor Dale Christy, to approve the minutes of May 9, 2011 at 4:00 p.m. and 5:04 p.m. and May 17, 2011 Special Meeting at 11:34 a.m. The motion PASSED by unanimous vote.

5:17 CONSENT AGENDA
p.m.

As amended

A motion was made by Councilor Christy, seconded by Councilor Zabinski, that the Consent agenda be approved with the following changes: move item #8 to regular agenda as 15a, add Item 9a, 9b, 9c, 9d, & 9e from regular agenda items: 17, 18, 19, 20, and 14, respectively. Adopting the following resolutions:

Resolution 11-55 - establishing a date to conduct a public hearing on the final draft of the updated Comprehensive Plan.

Resolution 11-56 - Closing funds and conducting funds transfers as noted. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

1. Approve Temporary on-sale 3.2 Malt Liquor License for St. Joseph's Catholic Community for Parish event to be held August 6, 2011.
2. Authorize Library staff to apply for grant of \$2000 from Target Corp.
3. Approve issuing Special Permit for Use and Possession of Firearm within the City of Grand Rapids to Boy Scouts of America-Voyageurs Area Council.
4. Temporary Summer Park and Recreation Employees
5. Adopt a resolution establishing a date to conduct a public hearing on the final draft of the updated Comprehensive Plan.
Adopted Resolution 11-55
6. Approve the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning May 24, 2010.
7. Schedule a public hearing for June 13, 2011 at 6:00 p.m. to receive public input as it pertains to the issuance of a new on-sale liquor license for Linda M. Peters dba Hott

Spot, located at 11 Golf Course Road, Grand Rapids, MN.

9. Consider adopting a resolution approving closing the following funds: GREDA Lease Revenue Bond Fund, GREDA Public Facility Lease Revenue Bond Fund, and 2002A General Obligation Improvement Bonds Fund and authorizing an operating transfer from the GREDA Lease Revenue Bond Fund for \$26,323 and from the 2002A General Obligation Improvement Bond Fund for \$15,671 to the 2010A General Obligation Improvement, Refunding, and Capital Improvement Plan Bond Fund.

Adopted Resolution 11-56

9a.

Request by the police department to authorize the City Mayor sign a Master Subscriber Agreement between the Minnesota Office of Court Administration and the City of Grand Rapids on behalf of Dimich Law Office.

9b.

Consider accepting the low quote of \$9,122.00 from Mesabi Glass Window and Door Inc., to replace the north exterior entrance door at City Hall.

9c.

Appointment of Lee Longoria to the position of Janitorial Maintenance with the Grand Rapids Fire Department.

Appointed Lee Longoria

9d.

Authorization to post the vacant Airport/Cemetery Manager position internally.

9e.

Purchase OneOffice project management software from RTVision, Inc.

5:20 SETTING OF REGULAR AGENDA

p.m.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McInerney, to approve the regular agenda as previously amended, noting the addition of item 16a, request to purchase Toro Reelmaster. The motion PASSED by unanimous vote.

5:21 ACKNOWLEDGE BOARDS & COMMISSIONS

p.m.

10.

Acknowledge minutes for the following Boards & Commissions.

Acknowledged:

March 9, 2011 Amended Library Board

March 30, 2011 Human Rights Commission

April 12, 2011 Airport Commission

*April 13, 2011 Library Board
April 19, 2011 Golf Board
April 21, 2011 Central School Commission*

5:22 DEPARTMENT HEAD REPORT

p.m.

11. Library - Marcia Anderson

Received and Filed

5:27 COMMUNITY DEVELOPMENT

p.m.

12. Consider adopting a resolution denying a petitioned text amendment to Section 30-512 Table-1 (*Permitted Uses*) of the Land Development Regulations that would add Recycling Center uses, as a permitted use, within the PU/SPU (Public Use/Shoreland Public Use) zoning district
Rob Mattei reviews this issue for the Council. Most recent findings of fact presented are discussed.

A motion was made by Councilor Chandler, seconded by Councilor Christy, to adopt Resolution 11-57 - denying a petitioned text amendment to Section 30-512 Table-1 (Permitted Uses) of the Land Development Regulations that would add Recycling Center uses, as a permitted use, within the PU/SPU (Public Use/Shoreland Public Use) zoning district. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McInerney to direct the Planning Commission to explore the possibility of a rezone from Public Use/Shoreland Public Use to Shoreland Industrial Use for the property at the old Waste Water Treatment facility. The motion passed by the following vote:

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

13. Reconvene consideration of the recommendation of the Planning Commission to adopt a resolution approving the vacation of both a temporary easement for public street right-of-way and utility purposes and a minimum maintenance road.

A motion was made by Councilor Christy, seconded by Councilor Chandler to adopt resolution 11-58 - approving the vacation of both a temporary easement for public street right-of-way and utility purposes and a minimum maintenance road. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:37 ENGINEERING
p.m.**

15. A resolution awarding a bid to Hawk Construction on CP 2009-11B, Riverfront Energy Center.

A motion was made by Councilor McInerney, seconded by Councilor Christy, to adopt resolution 11-59 - awarding a bid to Hawk Construction on CP 2009-11B, Riverfront Energy Center. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

- 15a. Change Order 1 with Hawk Construction on CP 2009-11B, Riverfront Energy Center.

A motion was made by Councilor Chandler, seconded by Councilor Christy, to approve Change Order 1 with Hawk Construction on CP 2009-11B, Riverfront Energy Center. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:47 GOLF COURSE
p.m.**

16. Cart Path Asphalt Project

A motion was made by Councilor Zabinski, seconded by Councilor Chandler, to award Hawkinson Construction the Hole # 2 Asphalt Cart Project in the amount of \$14,380. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

- 16a. Toro Reelmaster Purchase

A motion was made by Councilor Chandler, seconded by Councilor Christy, to approve purchasing a 2005 Pre-owned Toro Reelmaster 3100-SW from Minnesota Toro for the price of \$8,500 plus mn sales tax. . The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

6:00 ADMINISTRATION DEPARTMENT
p.m.

21. Award proposal for Compensation Study.

A motion was made by Councilor McInerney, seconded by Councilor Zabinski, to contract with Springsted to conduct a compensation study for the amount of \$24,690 plus a not to exceed travel expense of \$1000.00. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

22. Appointment of Lasha Karels to the position of IT Network Technician.

A motion was made by Councilor Chandler, seconded by Councilor Christy, to appoint Lasha Karels to the position of IT Network Technician effective June 6, 2011 and direct staff to execute termination of service clause with Connecting Point. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

6:15 VERIFIED CLAIMS
p.m.

23. Consider approving the verified claims for the period May 3, 2011 to May 16, 2011 in the total amount of \$601,430.11.

A motion was made by Councilor McInerney, seconded by Councilor Zabinski to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

6:20 ADJOURNMENT
p.m.

There being no further business, the meeting adjourned at 6:43 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



Legislation Details (With Text)

File #:	11-1573	Version:	1	Name:	Memo of Understanding - Clinic
Type:	Agenda Item	Status:			Consent Agenda
File created:	5/27/2011	In control:			Administration
On agenda:	6/13/2011	Final action:			
Title:	Approve Memorandum of Understanding between the City of Grand Rapids and Grand Itasca Clinic & Hospital.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Memo of Understanding - Grand Rapids Clinic and Hospital				

Date	Ver.	Action By	Action	Result
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Title

Approve Memorandum of Understanding between the City of Grand Rapids and Grand Itasca Clinic & Hospital.

MEMORANDUM OF UNDERSTANDING

BETWEEN

CITY OF GRAND RAPIDS

AND

GRAND ITASCA CLINIC AND HOSPITAL

THIS MEMORANDUM OF UNDERSTANDING is made this 25th day of May, 2011, by and between the undersigned representatives of the City of Grand Rapids and Grand Itasca Clinic and Hospital, a non-profit corporation organized and existing under the laws of the State of Minnesota, located at 1601 Golf Course Road, Grand Rapids, MN 55744.

RECITALS:

WHEREAS, Grand Itasca Clinic and Hospital is a Minnesota not-for-profit hospital that provides a disproportionate share of healthcare services to the Medicaid population in addition to supporting many programs that benefit the indigent, uninsured, or underinsured population in the State of Minnesota;

WHEREAS, Grand Itasca Clinic and Hospital desires to participate in the drug discount program established under Section 340B of the Public Health Services Act (the "340B Program");

WHEREAS, in order to participate in the 340B Program Grand Itasca Clinic and Hospital must enter into an agreement with a unit of the state or local government pursuant to which Grand Itasca Clinic and Hospital commits to provide health care services to low income individuals who are not entitled to Medicare or Medicaid benefits at no reimbursement or considerably less than full reimbursement from these patients;

WHEREAS, Grand Itasca Clinic and Hospital desires to make such a formal commitment to City of Grand Rapids; and

WHEREAS, City of Grand Rapids agrees to accept such commitments on behalf of the citizens of Grand Rapids.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained therein and for other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged, it is mutually agreed and covenanted, under seal, by and between the parties to this Agreement, as follows:

1. Commitment of Grand Itasca Clinic and Hospital to provide Indigent Care.

During the term of this memorandum, Grand Itasca Clinic and Hospital agrees to continue its historic commitment to the provision of health care to indigent, uninsured and underinsured residents of Minnesota. In any event, Grand Itasca Clinic and Hospital will ensure that all patients will receive necessary care, as required by law, regardless of ability to pay.

2. Acceptance and Acknowledgements of City of Grand Rapids.

- (a) City of Grand Rapids accepts the commitment of Grand Itasca Clinic and Hospital set forth above;
- (b) City of Grand Rapids hereby acknowledges that the healthcare services provided by Grand Itasca Clinic and Hospital hereunder are in the public interest and are being provided to individuals who are not entitled to benefits under Title XVIII or eligible for assistance under any State plan pursuant to Title XIX of the Social Security Act; and
- (c) City of Grand Rapids acknowledges that Grand Itasca Clinic and Hospital is providing these services at no reimbursement or considerably less than full reimbursement from the patients.

3. Representations of Grand Itasca Clinic and Hospital. Grand Itasca Clinic and Hospital represents that as of the date hereof:

- (a) Grand Itasca Clinic and Hospital constitutes a corporation duly organized and validly existing in good standing under the laws of the State of Minnesota with the corporate power and authority to enter into and perform its obligations under this MOU; and
- (b) Grand Itasca Clinic and Hospital is a tax-exempt corporation of under Section 501 (c)(3) of the Internal Revenue Code of the United States, as amended and under applicable laws of the State of Minnesota.

4. Term and Termination. The term of this memorandum shall commence on the date first above written and shall continue until terminated by either party upon not less than sixty (60) days prior written notice to the other.

5. Notice. All notices required or permitted to be given under this memorandum shall be deemed given when delivered by hand or sent by registered or certified mail, return receipt requested, addressed as follows:

Sent to:
City of Grand Rapids
Attention: _____

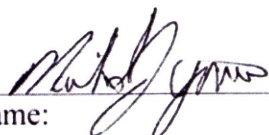
Sent to: Grand Itasca Clinic and Hospital
Attention: Mike Youso, CEO
1601 Golf Course Road
Grand Rapids, Minnesota 55744

6. **Governing Law.** This memorandum shall be governed by and construed in accordance with the laws of the State of Minnesota (excepting any conflict of laws and provisions which would serve to defeat application of Minnesota substantive law).

IN WITNESS WHEREOF, Grand Itasca Clinic and Hospital and City of Grand Rapids have executed this Agreement as of the day and year first written above by their duly authorized representatives.

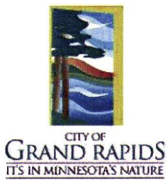
WITNESS:

GRAND ITASCA CLINIC AND HOSPITAL


Name: _____
Title: CEO

CITY OF GRAND RAPIDS

Name:
Title:



Legislation Details (With Text)

File #:	11-1575	Version:	1	Name:	Central School apply for grant
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	5/31/2011	In control:		In control:	Finance
On agenda:	6/13/2011	Final action:		Final action:	
Title:	Consider authorizing the Central School Commission to apply for a \$20,000 grant from the Minnesota Historical Society for foundation repair in 2012.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Title

Consider authorizing the Central School Commission to apply for a \$20,000 grant from the Minnesota Historical Society for foundation repair in 2012.

Body

Background Information:

The foundation of Central School consists of large rocks and cement. Over the years, the cement holding the rocks together has deteriorated to a point that voids now exist which allows water to pass through the foundation causing further deterioration on the interior side of the foundation. The Commission is proposing exposing the exterior of the foundation, cleaning the entire surface, filling all voids and then covering the entire surface with a coat of cement to seal the entire surface. This would be done on the full length of the north side and 35 feet on the north side of the east entrance. Portions of the interior surface will also be cleaned and sealed in the same manner as the exterior.

This type of work qualifies for a grant from the Minnesota Historical Society. The amount of any grant cannot exceed fifty percent of the total project cost. The projected cost for this project is \$40,000. The Commission would like to request \$20,000 from the Minnesota Historical Society with the other \$20,000 coming from the Central School Capital Reserve. There is currently approximately \$61,000 in that fund.

Requested City Council Action

Consider authorizing the Central School Commission to apply for a \$20,000 grant from the Minnesota Historical Society for foundation repair in 2012.



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1577 **Version:** 1 **Name:** Governor's Grouse Hunt
Type: Agenda Item **Status:** Consent Agenda
File created: 6/1/2011 **In control:** Administration
On agenda: 6/13/2011 **Final action:**
Title: Authorize the use of the City name in a letter of request to the Governor regarding an event proposal in October 2011.
Sponsors:
Indexes:
Code sections:
Attachments: [Letter for Gov grouse hunt](#)
[Proposal for Event-Governor's Grouse 2011](#)

Date	Ver.	Action By	Action	Result
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Title

Authorize the use of the City name in a letter of request to the Governor regarding an event proposal in October 2011.

(On Chamber letterhead)

From: Bud Stone, President
Grand Rapids Area Chamber of Commerce
1 NW Third St.
Grand Rapids, MN 55744

To: Governor Mark Dayton
Office of the Governor
130 State Capitol
75 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

Date

Dear Governor Dayton, *(or more appropriate salutation)*

This year marks the 100th Anniversary of the DNR Division of Forestry. As you know, the timber industry, landowners and DNR foresters work in cooperation to manage our forests and thereby fuel a powerful economic engine so important to our northern Minnesota communities. As a group of stakeholders with interests in the economic health of northern Minnesota, we the undersigned are writing to encourage your participation in an event this fall commemorating both this milestone anniversary and the importance of the timber industry to Minnesota.

The idea we would like to present to you would be to have your presence at a ceremony, event or maybe a breakfast-type gathering where you could stand side-by-side with timber industry representatives, DNR and community leaders and offer a brief tribute to all the people working together in the timber industry as well as the Division of Forestry. As a coincidence, it is also the 50th anniversary of the Ruffed Grouse Society. A thriving timber industry is what makes Minnesota the best ruffed grouse hunting state in the nation. With our mutual interests in promoting industry and tourism including outdoor-based recreation, these coincidental anniversaries offer a unique opportunity to show support for northern Minnesota's natural resource-based economy on which our communities depend.

We know you are very busy and have numerous people asking for your time, but we feel these two landmark anniversaries occurring in the same year offer an unprecedented opportunity to show support for the forest products industry while showcasing our strong outdoor traditions and their economic importance to rural communities. If you have some time in October for this event, we will work to accommodate your schedule in our effort to make this idea a reality. We've attached a brief working outline of our proposal and we hope to hear from you soon.

Sincerely,

Signatories (with titles):

Bud Stone, Chamber Pres.

Sen. Tom Saxhaug,

Rep. Carolyn McElfatrick

Wayne Brandt, Minnesota Forest Products Industries

Mike Zagata, President and CEO Ruffed Grouse Society

Wayne Jacobson, Sawmill Inn Grand Rapids and RGS Board Member

Bruce Ogle, RGS Board Member

Jim Marshall, Blandin

Others

Proposal for Event: Governor's Grouse Hunt to Celebrate DNR Forestry/Timber Industry Centennial and 50 Years of Ruffed Grouse Society

Date: Tentatively Tuesday, October 11 (first choice), or Wednesday afternoon, October 12, 2011 to coincide with The Ruffed Grouse Society's National Grouse and Woodcock Hunt held annually in Grand Rapids, (subject to Governor's availability--anytime in early to mid October could work).

Location: Most likely in or near Grand Rapids.

Why this is a good media opportunity?

- Governor can salute major anniversaries for two important organizations:
DNR Forestry (100 years) and **Ruffed Grouse Society** (RGS) which is 50 years old this year.
- Chance to promote timber products industry and highlight hunting recreation-based tourism in northern Minnesota in the fall.

What the Governor and other partners would likely do?

- 1) Take part in brief ceremony/ banquet acknowledging :
 - DNR Forestry and their work with timber industry (Commissioner or Forestry DD could do this) and the importance of a strong timber industry to northern MN.
 - 50 years of support of timber industry and hunting by RGS (RGS rep could do this) recognizing how an active timber industry produces the side benefit of creating the best grouse hunting in the country here in MN.
- 2) Participate in a grouse hunt on the Golden Anniversary State Forest which is also celebrating its 50th anniversary.

Anticipated roles of DNR staff:

Commissioner, Division Directors, Grouse Coordinator, foresters and/or communications personnel could explain how forest management works to create good grouse hunting which benefits local economy. Press representatives could be taken on tours/hunts with DNR staff. DDs and Commissioner's Office could say a few words acknowledging relationship between DNR forestry, timber industry, local economy and grouse hunting.

Anticipated positive outcomes:

Forestry/ timber industry representatives and RGS representatives on stage with the Governor and DNR Commissioner would offer some unprecedented positive exposure for timber industry, forestry, tourism, and RGS in Minnesota. Excellent chance to tell a wide audience how important forest products industry, DNR Forestry and forest bird hunting are to local economy and to explain what great resources we have available--second to none for hunting, industry and quality of life.

List of Possible Events:

Breakfast or Banquet presentation
Field photo op at Golden Anniversary State Forest

Arranged hunting trips-take press on hunting walks to discuss forestry/grouse hunting tourism relationship and best-in-nation status.

Possible mentoring event promoting hunter recruitment and retention.

Spotlight on some female grouse hunters

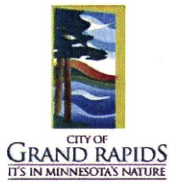
Field tour

Open to suggestions

Alternatives if Governor not available:

Lieutenant Governor would also be welcome

Other State politicians



Legislation Details (With Text)

File #: 11-1580 **Version:** 1 **Name:** Soccer Contract with Con Lenzo
Type: Agenda Item **Status:** Consent Agenda
File created: 6/3/2011 **In control:** Civic Center, Parks & Recreation
On agenda: 6/13/2011 **Final action:**
Title: Soccer Contract with Con Lenzo

Sponsors:

Indexes:

Code sections:

Attachments: [Soccer Contract 2011.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Soccer Contract with Con Lenzo

Body

Background Information:

The Park and Recreation Department is partnering with Con Lenzo as a Soccer Master Coach for our Summer Soccer Program.

The Grand Rapids Park and Recreation Department will be entering into an inter-departmental contract for services with Con Lenzo. Mr. Lenzo will be hired as a master coach for a total of \$1,300.00 for the time of services from June 6 until July 14, 2011. Mr. Lenzo will be paid in one installment of \$1,300.00 upon completion of the contract. The contract for services is included as an attachment.

Mr. Lenzo has extensive experience in soccer, will recruit soccer coaches and will report directly to the Recreation Director. This contractual amount is budgeted under the Recreation Program Fees.

Staff Recommendation:

Consider entering into a contract with Con Lenzo for services rendered.

Requested City Council Action

Consider entering into a contract with Con Lenzo for services rendered.

CONTRACT FOR PROFESSIONAL SERVICES

THIS CONTRACT is made and entered into as of the 6 day of June 2011; by and between the **City of Grand Rapids**, a Minnesota municipal corporation, hereinafter referred to as "City", and **Con Lenzo, Master Soccer Coach**, hereinafter referred to as "Consultant".

1. **Contracted Services.** Services to be performed by Consultant, as well as the rate of compensation, time of performance and special conditions for such services are set forth in Exhibit "A".
2. **Condition of Payment.** All services provided by Consultant pursuant to this Contract shall be performed to the satisfaction of City, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.
3. **Termination of the Contract.** Neither party may cancel this Contract except for cause. Whether appropriate cause exists for termination shall be determined by arbitration as set forth in Section 6 of this Agreement.
4. **Independent Contractor.** It is agreed that Consultant is an independent contractor and shall not be considered an employee, agent, or representative of City. No portion of the work under the Contract shall be sublet, sold, transferred, assigned, or otherwise disposed of except with the prior written consent of City.
5. **Insurance.** The Spring/Summer Instructional Soccer Program for which the services of Consultant are retained is separately insured by the City, and Consultant is not required to obtain separate insurance.
6. **Arbitration.** Any differences, claims, or matters in dispute arising between or among the parties out of or in connection with this Agreement shall be determined under Minnesota law and shall be submitted to arbitration by a single Arbitrator mutually selected by the parties. If an Arbitrator cannot be agreed upon, the dispute shall be submitted by the parties to arbitration by Cooperative Solutions, Inc. or its successor. The determination of the Arbitrator shall be final and absolute. The Arbitrator shall be governed by the subject matter of this Agreement and the pertinent provisions of the laws of the State of Minnesota relating to arbitration. The decision of the Arbitrator may be entered as a judgment in any court of the State of Minnesota or elsewhere. Except as otherwise determined by the Arbitrator for the convenience of the Arbitrator, all arbitration proceedings shall be held in Itasca County, Minnesota.

7. **Entire Contract.** It is understood and agreed that the entire Contract of the parties is contained herein and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous contracts presently in effect between City and Consultant relating to the subject matter hereof.

8. **City Contact.** City's designated contact with regard to this Contract is Dale Anderson, City Park and Recreation Director.

City and Consultant have executed this agreement by the authorized signatures below.

DATE: _____, 2011

CITY OF GRAND RAPIDS, MINNESOTA

BY: _____
Dale Adams, Its Mayor

ATTEST: _____
_____, Its City Clerk

DATE: _____, 2011

CONSULTANT:

Con Lenzo

Exhibit "A"

SERVICES TO BE PERFORMED: Coaching and organizational services relating to the Grand Rapids spring and summer, U9-U12, Soccer Program

RATE OF COMPENSATION: \$1,300.00 for full performance of services

TIME OF PERFORMANCE: June 6 through July 14, 2011 together with preparatory services, to be performed, at such time and in such manner as deemed appropriate by Consultant.

SPECIAL CONDITIONS: None



Legislation Details (With Text)

File #: 11-1582 **Version:** 1 **Name:** Summer Recreation Department Employees
Type: Agenda Item **Status:** Consent Agenda
File created: 6/3/2011 **In control:** Civic Center, Parks & Recreation
On agenda: 6/13/2011 **Final action:**
Title: Temporary Summer Employees

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Temporary Summer Employees

Body

Background Information:

The following positions are part of the 2011 Programming Budget

Matthew Soderberg Summer Positions: Range \$7.25 to \$9.00 per hour

Jessica Havel Summer Positions: Range \$7.25 to \$9.00 per hour

Staff Recommendation:

Consider approving the hiring of summer employees listed above with the Grand Rapids Park and Recreation Department.

Requested City Council Action

Consider approving the hiring of summer employees listed above with the Grand Rapids Park and Recreation Department.



Legislation Details (With Text)

File #: 11-1583 **Version:** 1 **Name:** PW Extend PT Maintenance Staff
Type: Agenda Item **Status:** Consent Agenda
File created: 6/7/2011 **In control:** Public Works
On agenda: 6/13/2011 **Final action:**
Title: Consider approving the extension Gene Eklin as a part-time intermittent maintenance worker for the 2011 spring/summer maintenance season.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Consider approving the extension Gene Eklin as a part-time intermittent maintenance worker for the 2011 spring/summer maintenance season.

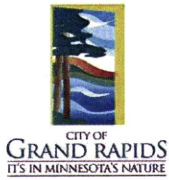
Body

Background Information:

The Public Works Department is extending Gene Eklin's employment from June 1st through June 30th, 2011, for parks, athletic fields, right-of-way and city property maintenance. Gene works as a part-time winter/spring employee for snow and ice control and athletic field maintenance. We are extending his employment through June 30th to assist with the part-time summer staff training. This is a Public Works budgeted item.

Requested City Council Action

Approve the extension of Gene Eklin as a part-time intermittent maintenance worker for the 2011 spring/summer maintenance season.



Legislation Details (With Text)

File #: 11-1585 **Version:** 1 **Name:** Conc. Hiring-Blank 6-14-11
Type: Agenda Item **Status:** Consent Agenda
File created: 6/8/2011 **In control:** Civic Center, Parks & Recreation
On agenda: 6/13/2011 **Final action:**
Title: Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning June 14, 2011.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning June 14, 2011.

Body

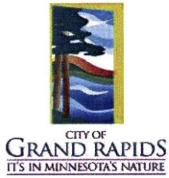
Background Information:

This expense is covered in the 2011 budget.

Molly Illikainen, Jessica Stejskal and Stephanie Hart.

Requested City Council Action

Consider approving the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning June 14, 2011.



Legislation Details (With Text)

File #: 11-1586 **Version:** 1 **Name:** Appointment of Timothy Gluth to the position of part-time Parking Enforcement Officer.

Type: Agenda Item **Status:** Consent Agenda

File created: 6/8/2011 **In control:** Administration

On agenda: 6/13/2011 **Final action:**

Title: Appointment of Timothy Gluth to the position of part-time Parking Enforcement Officer.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Appointment of Timothy Gluth to the position of part-time Parking Enforcement Officer.

Body

Background Information:

Since 2006 the City has had two part-time Parking Enforcement positions for the summer months. The Police Department had been receiving continuous complaints from the businesses in the Central Business District regarding the overtime parking and the lack of parking. A major complaint with the downtown businesses was the lack of consistency in parking enforcement.

Parking enforcement has been and continues to be handled by the Community Assistance Officer when time is available. Police Officers also do it on a limited basis when time is available, however it is difficult to be consistent. There is one position budgeted for 2011.

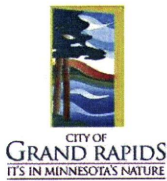
Timothy Gluth recently received his Associates Degree in Law Enforcement from the Hibbing Community College. Prior to his education, Timothy was employed at Pipeline Supply for over 8 years. He is a recipient of the Eagle Scout award and was a volunteer tee ball coach for 4-5 year olds.

Staff Recommendation:

Assistant Chief Steve Schaar has recommended hiring Timothy Gluth at a rate of \$7.25 per hour effective immediately.

Requested City Council Action

Consider appointing Timothy Gluth as part-time Parking Enforcement Officer at a rate of \$7.25 per hour effective immediately.



Legislation Details (With Text)

File #:	11-1587	Version:	1	Name:	Appointment of Mr. Matthew Romanik to the position of Airport/Cemetery Manager effective June 14, 2011.
Type:	Agenda Item	Status:			Consent Agenda
File created:	6/8/2011	In control:			Administration
On agenda:	6/13/2011	Final action:			
Title:	Appointment of Mr. Matthew Romanik to the position of Airport/Cemetery Manager effective June 14, 2011.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Title

Appointment of Mr. Matthew Romanik to the position of Airport/Cemetery Manager effective June 14, 2011.

Body

Background Information:

At the May 23, 2011 City Council meeting, the City Council authorized City staff to begin the process of filling the Airport/Cemetery Manager position on a permanent basis. The position was posted internally from May 24, 2011 through May 31, 2011 and we received one letter of interest from Matthew Romanik.

Since September 13, 2005, Matt has served as Interim Airport/Cemetery Manager on an as-needed basis. On May 1, 2011 the City Council changed his status from temporary Airport/Cemetery Manager to Interim Airport/Cemetery Manager with full-time benefits.

Staff Recommendation:

Public Works Director Jeff Davies and Human Resources Director Lynn DeGrio met with Matt Romanik on June 6, 2011 and are recommending Mr. Romanik to the permanent position of Airport/Cemetery Manager effective June 14, 2011.

Requested City Council Action

Consider the appointment of Mr. Matthew Romanik to the position of Airport/Cemetery Manager effective June 14, 2011 at his current annual rate of \$58,898.11.



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1591 **Version:** 1 **Name:** CP 2004-2B WO 3-5
Type: Agenda Item **Status:** Consent Agenda
File created: 6/8/2011 **In control:** Engineering
On agenda: 6/13/2011 **Final action:**
Title: Work Order 3, 4, and 5, related to CP 2004-2B, TH Multi-Use Trail, Phase 2.

Sponsors:

Indexes:

Code sections:

Attachments: [6-13-11 Attachment CP 2004-2B WO 3-4-5.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Work Order 3, 4, and 5, related to CP 2004-2B, TH Multi-Use Trail, Phase 2.

Body

Background Information:

Attached are Work Order 3, 4, and 5, related to CP 2004-2B, TH Multi-Use Trail, Phase 2. Detail related to the work orders is attached.

Staff Recommendation:

City staff is recommending the approval of Work Orders 3, 4, and 5.

Requested City Council Action

Consider approving Work Order 3, 4, and 5, in a total amount of \$6,768.80.

STATE AID FOR LOCAL TRANSPORTATION
WORK ORDER FOR MINOR EXTRA WORK

5/18/2011

Page 1 of 1

City of Grand Rapids, MN

Work Order No. 3

FEDERAL PROJECT NO. TEAX 3110 (231)	STATE AID PROJECT NO. 129-090-03	LOCAL PROJECT NO. 2004-2B	CONTRACT NO.	
CONTRACTOR NAME Hammerlund Construction	ADDRESS 3201 West Highway 2	CITY Grand Rapids	STATE MN	ZIP 55744
LOCATION OF WORK: TH 169 Multi-Use Trail Phase 2		TOTAL WORK ORDER AMOUNT \$2500.00		

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.

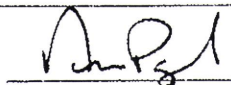
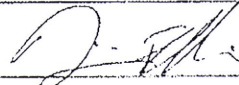
During construction it was determined by the Engineer that a raised buffer should be constructed between the proposed trail and the existing Moose Club parking lot (Sta. 72+50, Rt) to increase safety for the trail users. It was determined that the buffer should consist of a 1' high planting bed, 20' long by 4' wide, constructed out of pressure-treated 5"x7" timbers, filled with planting soil, landscape fabric, and wood chips. The timbers will be tied together with rebar. The sawcutting and removal of the existing pavement, and the shrubs for the planting bed will be paid for using contract prices.

The negotiated price for this planting bed is \$2500.00, Lump Sum.

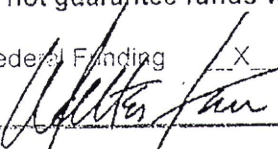
In accordance with Mn/DOT Specification 1403, the Engineer issues this Work Order to add a contract item for installing the planter.

COST BREAKDOWN

Negotiated Prices						
Group #	Item No	Item	Unit	Unit Price	Additional Quantity	Contract Change
001	2540.602	Planter	EA	\$2,500.00	1	\$ 2,500.00
TOTAL						\$ 2,500.00

Approved by Project Engineer: 	Approved by Contractor: 
Print Name: <u>Tom Pagel</u>	Print Name: <u>Dennis Ellison</u>
Date: <u>5/5/11</u> Phone: 218.326.7626	Date: <u>5/25/11</u> Phone: 218.326.1881

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:	
The State of Minnesota is not a participant in this contract, signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.	
This project is eligible for: <input type="checkbox"/> Federal Funding <input checked="" type="checkbox"/> State Aid Funding <input checked="" type="checkbox"/> Local funds	
District State Aid Engineer: 	Date: <u>5/27/11</u>

STATE AID FOR LOCAL TRANSPORTATION
WORK ORDER FOR MINOR EXTRA WORK

5/23/2011

Page 1 of 2

City of Grand Rapids, MN

Work Order No. 4

FEDERAL PROJECT NO. TEAX 3110 (231)	STATE AID PROJECT NO. 129-090-03	LOCAL PROJECT NO. 2004-2B	CONTRACT NO.	
CONTRACTOR NAME Hammerlund Construction	ADDRESS 3201 West Highway 2	CITY Grand Rapids	STATE MN	ZIP 55744
LOCATION OF WORK: TH 169 Multi-Use Trail Phase 2		TOTAL WORK ORDER AMOUNT \$3,293.80		

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.

During excavation for the proposed trail near Sta. 39+70 (on the east side of the Horn Bridge) it was determined that a significant amount of groundwater was leaching into the trail subgrade. The water was observed to run for several days, and it was determined by the Engineer that this would be detrimental to the proposed trail subgrade. It was therefore determined that a 6" HDPE drain tile, w/geotextile sock and encased in washed rock, should be placed across the trail at this location, within the subgrade below the gravel and gabion wall, to assist in permanently removing the groundwater from this location.


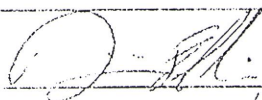
In addition, to properly place the drain tile and excavate unsuitable soils, a culvert that has been previously placed by the Contractor in this area must be salvaged, and temporarily removed from the area, so that the drain tile can be placed. Then the culvert must be reinstalled.

The negotiated prices for this work are shown below.

In accordance with Mn/DOT Specification 1403, the Engineer issues this Work Order to add contract items for the drain tile and culvert work, as listed below. The drain tile item includes trenching, backfill, the geotextile sock and rock bedding. Removal of the unsuitable soils is paid for using the contract item for Subgrade Excavation.

COST BREAKDOWN

Negotiated Prices						
Group #	Item No	Item	Unit	Unit Price	Additional Quantity	Contract Change
001	2502.521	6" PE Pipe Drain	LF	\$30.00	77	\$ 2,310.00
001	2104.521	Salvage and reinstall culvert	LS	\$983.80	1	\$983.80
TOTAL						\$ 3,293.80

Approved by Project Engineer: 	Approved by Contractor: 
Print Name: Tom Pagel	Print Name: Dennis J. Hise
Date: 5/25/11 Phone: 218.326.7626	Date: 5/25/11 Phone: 218.326.1881

Original to Project Engineer; Copy to Contractor

STATE AID FOR LOCAL TRANSPORTATION
WORK ORDER FOR MINOR EXTRA WORK

5/23/2011

Page 2 of 2

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract, signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This project is eligible for: ☒ Federal Funding ☒ State Aid Funding ☒ Local funds

District State Aid Engineer:  Date: 5/27/11

P:\FJ\IG\GRANR\109935\CORR\Construction\work_order 4 - drain tile at horn bridge.doc

STATE AID FOR LOCAL TRANSPORTATION
WORK ORDER FOR MINOR EXTRA WORK

5/30/2011

Page 1 of 1

City of Grand Rapids, MN

Work Order No. 5


FEDERAL PROJECT NO. TEAX 3110 (231)	STATE AID PROJECT NO. 129-090-03	LOCAL PROJECT NO. 2004-2B	CONTRACT NO.	
CONTRACTOR NAME Hammerlund Construction	ADDRESS 3201 West Highway 2	CITY Grand Rapids	STATE MN	ZIP 55744
LOCATION OF WORK: TH 169 Multi-Use Trail Phase 2		TOTAL WORK ORDER AMOUNT \$975.00		

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.

Sheet 89 of the plans calls for a hydrant to be relocated outside of the proposed trail near Sta. 61+50. However, during relocation of this hydrant, it was determined that due to additional grading required to assure proper drainage in this area, an 18" hydrant extension would be required on the relocated hydrant so that it was the proper height above the ground. The Engineer has determined that this hydrant extension is needed. In accordance with Mn/DOT Specification 1403, the Engineer issues this Work Order to add a contract item for the hydrant extension, at the negotiated cost as listed below. The hydrant extension item includes all work necessary to install the extension on the hydrant.

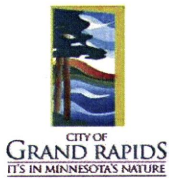
COST BREAKDOWN

Negotiated Prices						
Group #	Item No	Item	Unit	Unit Price	Additional Quantity	Contract Change
001	2504.602	18" Hydrant Extension	EA	\$975.00	1	\$ 975.00
TOTAL						\$ 975.00

Approved by Project Engineer: _____	Approved by Contractor: 
Print Name: <u>Tom Pagel</u>	Print Name: <u>Dominic Ellison</u>
Date: _____ Phone: 218.326.7626	Date: <u>6/1/11</u> Phone: 218.326.1881

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:	
The State of Minnesota is not a participant in this contract, signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.	
This project is eligible for: <input type="checkbox"/> Federal Funding <input type="checkbox"/> State Aid Funding <input checked="" type="checkbox"/> Local funds	
District State Aid Engineer: _____	Date: _____



Legislation Details (With Text)

File #:	11-1592	Version:	1	Name:	Clementine's Reimbursement
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	6/8/2011	In control:		In control:	Administration
On agenda:	6/13/2011	Final action:		Final action:	
Title:	Refund pro-rated liquor license fees for 2011 to Bastian Holdings, Inc. dba Clementine's in the total amount of \$1,575.00.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Clementine request for Liquor Lic				

Date	Ver.	Action By	Action	Result
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Title

Refund pro-rated liquor license fees for 2011 to Bastian Holdings, Inc. dba Clementine's in the total amount of \$1,575.00.

Body

Background Information:

Bastian Holdings, Inc. dba Clementine's, closed on May 23, 2011. Clementine's renewed their liquor license for 2011 in December of 2010 and paid the full fees of \$200.00 for Sunday On-sale Liquor and \$2,500.00 On-sale Liquor. Stewart Bastian, owner/operator, is now requesting that the City Council consider his request to refund a pro-rated amount of \$1,575.00 which would reflect the seven months from June to December 2011 for which they will no longer be in operation.

Requested City Council Action

Refund pro-rated liquor license fees for 2011 to Bastian Holdings, Inc. dba Clementine's in the total amount of \$1,575.00.

June 6, 2011

To the City of Grand Rapids,

As of May 23, 2011 we are no longer doing business as Clementine's. We would appreciate it if you would consider refunding our liquor license fee for the months of June through December 2011. Thank you.

Sincerely,

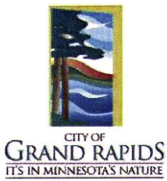
A handwritten signature in dark ink, appearing to read "Stewart Bastian". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Stewart Bastian

Bastian Holdings, inc

PO Box 395

Grand Rapids, MN 55744



Legislation Details (With Text)

File #: 11-1598 **Version:** 1 **Name:** Return from Leave of Absence for William Olson, Firefighter.
Type: Agenda Item **Status:** Consent Agenda
File created: 6/9/2011 **In control:** Administration
On agenda: 6/13/2011 **Final action:**
Title: Return from Leave of Absence for William Olson, Firefighter.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Return from Leave of Absence for William Olson, Firefighter.

Body

Background Information:

On March 28, 2011, the City Council approved a leave of absence request by William Olson, Firefighter, beginning March 24, 2011 for a period not to exceed twelve months. As of June 1, 2011 William is able to return to full duty and has submitted certification from his physician indicating such.

Requested City Council Action

Consider approving the return to work for William Olson, Firefighter, effective June 1, 2011.



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1579 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Acknowledge
File created: 6/1/2011 **In control:** Administration
On agenda: 6/13/2011 **Final action:**
Title: Acknowledge minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [April 27, 2011 Human Rights Commission](#)

Date	Ver.	Action By	Action	Result
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Title

Acknowledge minutes for Boards & Commissions.

**CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION
REGULAR MEETING
CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVENUE
WEDNESDAY, APRIL 27, 2011 – 4:00 P.M.**

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Wednesday, April 27, 2011, at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commission Chair Wartchow, Commissioners: Dowell, Hain, Learmont and Sanderson. Absent: Commissioners: Freeman, Hall and Mundt.

Staff: Lynn DeGrio, Human Resources Director

The meeting was called to order at 4:02 p.m.

SETTING OF REGULAR AGENDA:

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER HAIN TO ADD DISCUSSION OF HISTORICAL TRAUMA TO THE AGENDA UNDER NEW BUSINESS. The following voted in favor thereof: Sanderson, Hain, Wartchow, Dowell, and Learmont. Opposed: None, motion carried.

APPROVAL OF MINUTES: March 30, 2011 regular meeting

MOTION BY COMMISSIONER LEARMONT, SECOND BY COMMISSIONER DOWELL TO APPROVE THE MINUTES OF MARCH 30, 2011 AS PRESENTED. The following voted in favor thereof: Learmont, Dowell, Wartchow, Hain, and Sanderson. Opposed: None, motion carried.

TREASURERS REPORT:

Nothing to report.

GUEST: Possibly Noreen Hautala regarding Mental Health Month

Commissioner Hain reported the guest is not coming.

OLD BUSINESS:

Noreen Hautala update on Mental Health Month

Commissioner Hain received a letter from Noreen Hautala stating she would not be coming. Human Resources Director DeGrio stated to show support, she would put a Proclamation from the Mayor declaring May as Mental Health Month on the May 9, 2011 City Council Agenda for approval. Commission Chair Wartchow thanked Human Resources Director DeGrio for taking this on. Commissioners also stated they could possibly be part of the event next year with more advanced notice.

Update on Council Worksession presentation.

Commissioner Sanderson briefly updated the Commission on her presentation to the City Council. The Council asked what they could do to support the Human Rights Commission. A few ideas stated by Commissioner Sanderson were: appoint good people, financial support, promote speakers/presentations, attend events and encourage staff to attend events. Commissioner Sanderson reported it was a good meeting.

“Bullied” Project Update:

Commissioner Sanderson stated there were approximately 130 in attendance; many high school students, college students and teachers. Panelists consisted of teachers, out Front attorney and an Itasca former Episcopal Priest. It was noted the microphones could have been closer to panelists. Commissioners noted that bystanders are part of the problem if they don’t do anything. Commissioner Dowell stated she felt the documentary was moving. Commissioners stated it was good they were involved and was an excellent night overall.

ICTV will show the dialogue but not the movie because of copyright law.

Rapids Read and Commission follow-up program update:

The following information was discussed:

1. Farmer’s Market won’t allow participants within 50 yards.
2. Change the venue: Tall Timber Days or Car Show?
3. Former Hmong representative who is an artist was recommended to Chair.
4. There’s a lead to a Hmong musician in the cities.
5. Author of “The Latecomer” and relatives are willing to come up and offer Hmong food.
6. David Marty at the Reif Center can put together something quickly. Late July, early August is open.
7. MacRostie needs a little more time to schedule.
8. Include art, music, diversity component and food.
9. Expenses include lodging, travel and a little honorarium.
10. Stay with an event or just an evening of Hmong culture?
11. Explanation for follow up: Focus on Hmong culture because of author and Rapids Read project, awareness of diversity and grant received requested more follow up on the event.

12. Could still have Hmong cooking lesson and provide food to eat.
13. Advertise resorts?

Commission Chair Wartchow will make more inquiries. He will try to coordinate with Visit Grand Rapids and plan on the Reif Center the end of July or August.

Spring Accessibility Project update:

Copies of the letter to be sent to various Grand Rapids Area Business Owners/Managers and Nonprofit Directors were distributed. The Human Rights Commission brochure will be enclosed with the letter. The Commission noted the brochure needs to be updated with current Commission members. In the future they will leave Commission members information blank on the brochures and place member information on via a sticker before distributing.

Commission Chair Wartchow needs a tally for the Blandin Grant of how many letters were sent out. He would also need a count of calls coming into Community Development in response to the letter. Aurimy Groom, Community Development Administrative Assistant will be asked to keep track of the phone inquiries.

Human Resources Director DeGrio will contact Rapids Printing to try to reprint the brochure before the May 2, 2011 mailing.

Essar Steel presentation possibly May 25 – update:

Commissioner Learmont requested Essar Steel (Director of Affairs, Human Resource Director and Project Director) come to the May 25th meeting. They are still interested in coming. The Commission would like to invite City staff and the City Council to attend. The Commission discussed what specifically they would like Essar to talk about:

1. What can we do as a HRC to welcome their staff into the community?
2. See what we can do together.
3. Educate us on diversity.
4. Allow time for questions.
5. Other issues about their company.

The Human Rights Commission offered to help them put together a presentation. This would be a test run for them. Commissioner Learmont requested a half hour of their time beginning at 4:00 p.m. Commission Chair Wartchow thanked Commissioner Learmont for his efforts.

NEW BUSINESS:

Human Rights Commission Website:

Human Resources Director DeGrio stated the Human Rights Commission website is pretty basic. Commissioners would like to have links and events posted. Eric Trast in Community Development is in charge of updating the website. Currently he will be

asked to change the meeting time and update member's names. Other ideas presented were:

1. Human Rights questions and answers. Commissioner Sanderson will help.
2. Contact information: University of Minnesota-Human Rights Commission, State Human Rights Commission, etc.
3. Give names of links to Human Resources Director DeGrio to give to Eric Trast.
4. Include video?
5. Where to go with a complaint.
6. Who's protected under Human Rights? – Include demographics.
7. Look at other websites – some have photographs and/or movies.

It was suggested that everyone look at other Human Rights Commission websites for ideas.

Historical Trauma:

It was the consensus of the Commission to pursue looking into a project concerning Indian history and bringing the wounds to the surface. The project must be well thought out and planned. It will cost the Commission time, use of HRC name and applying for a grant.

Commissioners Freeman, Hain, Sanderson and Dowell are interested in spearheading the project and will pursue gathering information. The Commission feels it is something that fits HRC's vision. The Commission could possibly pull in more organizations to assist.

REPORTS ON CALLS AND INQUIRIES:

None reported.

PENDING COMPLAINTS:

None reported.

OTHER:

Commissioner Learmont proposed looking at the Comprehensive Plan in draft form to see if it touches on any Human Rights issues. It could be used for grants and encouraged the Commission to go to the meeting. Commissioners felt it deals with housing and neighborhood, economic development, natural resources, etc. and doesn't seem to fit Human Rights issues but acknowledged the invitation to attend.

The next regularly scheduled meeting will be May 25, 2011 at 4:00 p.m. unless otherwise noted.

ADJOURN:

There being no further business the following motion was made to adjourn the meeting:

**MOTION BY COMMISSIONER SANDERSON, SECOND BY
COMMISSIONER HAIN TO ADJOURN THE MEETING AT 5:09 P.M.
The following voted in favor thereof: Sanderson, Hain, Wartchow, Dowell
and Learmont. Opposed: None, motion carried.**

Respectfully submitted,

Dawn Schaefer, Recorder



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1596 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Filed
File created: 6/9/2011 **In control:** Administration
On agenda: 6/13/2011 **Final action:** 6/13/2011
Title: Information Technology...Erik Scott

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Received and Filed	

Title

Information Technology...Erik Scott



Legislation Details (With Text)

File #: 11-1584 **Version:** 1 **Name:** Purchase Lighting Fixtures
Type: Agenda Item **Status:** Passed
File created: 6/7/2011 **In control:** City Council
On agenda: 6/13/2011 **Final action:** 6/13/2011
Title: Purchase new lighting fixtures for the IRA Civic Center.

Sponsors:

Indexes:

Code sections:

Attachments: [Lighting Quotes - 2011.pdf](#)

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title

Purchase new lighting fixtures for the IRA Civic Center.

Body

Background Information:

At the March 28 Council meeting, I received permission to solicit quotes for new lighting fixtures at the IRA Civic Center. I received the following quotes:

Climate Makers, Inc. \$15,450

Pokegama Electric, Inc. \$15,750

I have attached both quotes for your review. I recommend accepting the low quote from Climate Makers, Inc. The project will be funded by the Civic Center Capital Projects Fund.

Staff Recommendation:

Accept the low quote from Climate Makers, Inc. for \$15,450 for new lighting fixtures at the IRA Civic Center.

Requested City Council Action

Consider accepting the low quote from Climate Makers, Inc. for \$15,450 for new lighting fixtures at the IRA Civic Center.



2951 100th Court N.E. - Suite 100 - Blaine, MN 55449
Phone 763-786-5999 1-800-773-9084 Fax 763-786-3893
www.climatemakersinc.com marcd@climatemakersinc.com

QUOTE

April 25, 2011

Grand Rapids Civic Center
Grand Rapids, MN 55744

Project: Lighting Upgrade – East Venue 10 lamp fixture

The following are services and material provided under this estimate:

- CMI will provide new energy efficient lighting fixtures. (6 lamp)
 - Provide 42 T-5 10 lamp fluorescent lights and fixtures per specification
 - Fixtures will have lens and metal cage for safety
 - T-5 bulbs are included
 - Y hanger and cable
 - Proper cord and 20A plug will be provided for easy installation
 - Shipping included
 - 5 year warranty on the ballasts

Total Price: \$15,450.00

- Electrical by Owner

ACCEPTED. The above prices, specifications and conditions are Satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

For:

By _____

RESPECTFULLY SUBMITTED,

CLIMATE MAKERS, INC

By: _____

Marc J. Dulong

Note: This proposal may be withdrawn by us if not accepted

Pokegama Electric, Inc.
19432 Highway 169
Grand Rapids, MN 55744

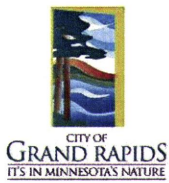
Proposal

Date	Proposal Number
5/16/2011	26434

NAME / ADDRESS
City Of Grand Rapids %Civic Center 420 N. Pokegama Ave. Grand Rapids, MN 55744

P.O NUMBER	TERMS
	Net 30

DESCRIPTION	QTY	COST	TOTAL
<p>Electrical quote for providing 10 lamp t5ho fixtures for east rink, fixtures come with hanging chain, wire guard, cord & plug.</p> <p>Bid Price</p> <p>**lens is not required for t5ho fixtures, calculated average foot candle level of 80 maintained.**</p>	42	375.00	15,750.00
We look forward to doing business with you!		Total	\$15,750.00



Legislation Details (With Text)

File #: 11-1590 **Version:** 1 **Name:** GIS Hourly Rate
Type: Agenda Item **Status:** Passed
File created: 6/8/2011 **In control:** Engineering
On agenda: 6/13/2011 **Final action:** 6/13/2011
Title: A resolution adding a GIS Technical hourly rate to the City Wide Fee Schedule.

Sponsors:

Indexes:

Code sections:

Attachments: [6-13-11 Resolution GiS Technician Rate.pdf](#)

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title

A resolution adding a GIS Technical hourly rate to the City Wide Fee Schedule.

Body

Background Information:

The City is receiving more requests to provide GIS services to other governmental agencies. The City currently has capacity by utilizing an existing part-time employee. The hourly rate which would include salary, benefits, and an overhead rate is \$26.70 is the proposed rate to be added to the City Wide Fee Schedule.

Staff Recommendation:

City staff is recommending the addition of this fee to the fee schedule.

Requested City Council Action

Consider passing a resolution adding a GIS Technician fee at an hourly rate of \$26.70.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 11-_____

A RESOLUTION AMENDING EXHIBIT “A” OF THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with the Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW, THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends “Exhibit “A” Grand Rapids’ City Wide Fee Schedule for City Services as Follows:

ENGINEERING DEPARTMENT	
GIS TECHNICIAN	\$26.70/HOURS

Adopted by the City Council this 13th day of June, 2011.

Dale Adams, Mayor

ATTEST:

City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____ whereby the resolution was declared duly passed and adopted.

Resolution No. _____



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1597 **Version:** 1 **Name:** Consider the purchase of six workstations and six laptop batteries.
Type: Agenda Item **Status:** Passed
File created: 6/9/2011 **In control:** Information Technology
On agenda: 6/13/2011 **Final action:** 6/13/2011
Title: Consider the purchase of six workstations and six laptop batteries.
Sponsors:

Indexes:

Code sections:

Attachments: [CIP 2011 IT-2.pdf](#)
[Computer Enterprises Battery Quote.pdf](#)
[Computer Enterprises Workstation Quote.pdf](#)

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title

Consider the purchase of six workstations and six laptop batteries.

Body

Background Information:

CIP item 2011/IT-2 was approved in the 2011 budget. The item is to purchase six new workstations as replacements for City staff and six replacement batteries for Police Department laptops. The CIP item was approved at \$6,100 to cover the cost of all of these items. Through the competitive quote process, we will be able to secure these assets for \$5302.20 from Computer Enterprises.

Requested City Council Action

Consider authorizing the purchase of six workstations and six laptop batteries from Computer Enterprises in the amount of \$5302.20.

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2011 *thru* 2015

Project # 2011/IT-2

Project Name Purchase 6 new workstations and 6 laptop batteries to replace aging computers

Type Equipment
Useful Life 5 years
Category Equipment

Department Management Information
Contact Information Technology
Priority 2 Very Important

Description

Total Project Cost: \$6,100

Purchase 6 new workstations to replace staff computers that are at 5 years of age or older. Also, purchase 6 new batteries for Police laptops in order to utilize these as replacement computers for aging Police Department workstations.

Justification

The IT Department tracks the age of all Technology related Capital Assets. We are now operating on a 5 year rotation on production workstations. With 12 workstations fitting into the 5 years or older category, I have selected 6 computers in the Police Department to be replaced with laptops that we already own to save money. However these 6 laptops are in need of new batteries at a cost of ~\$160 per laptop. This leaves 6 staff workstations to be replaced with newly purchased computers.

Budget Impact/Other

Expenditur	2011	2012	2013	2014	2015	Total
Equip/Vehicles/Furnishings	6,100					6,100
Total	6,100					6,100

Funding Sources	2011	2012	2013	2014	2015	Total
CIP Fund	6,100					6,100
Total	6,100					6,100



6/8/2011

Erik Scott
IT Director
City of Grand Rapids

Quotation (due 06/08/2011):

Twinhead Durabook s14Y Laptop Battery

Quote good until July 8, 2011

Laptop Battery for TWINHEAD Durabook S14y	Bid
Replacement battery for model number R14KT1	
Unit Price without Tax	\$126.87
Unit Price with Tax	\$135.59
Price for 6 Laptop Batteries with Tax	\$813.54

Regards,

Doug Van Arkel
Business Manager
218-212-1020



6/8/2011

Erik Scott
IT Director
City of Grand Rapids

Quotation (due 06/08/2011):

i5 Workstations

Quote good until July 8, 2011

i5 Workstation with:	Bid
Case	
350W Power Supply	
Intel i5--2300 Processor	
Intel H61WW Motherboard	
Integrated Gigabit Ethernet	
Integrated Video & Sound	
4GB RAM	
320GB Hard Drive 7200 RPM	
DVD-RW w/software	
Windows 7 Pro – 32 bit	
3 Year Warranty	
Unit Price without Tax	\$699.99
Unit Price with Tax	\$748.11
Price for 6 Workstations with Tax	\$4,488.66

Regards,

Doug Van Arkel
Business Manager

218-212-1020



Legislation Details (With Text)

File #: 11-1439 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Passed

File created: 4/5/2011 **In control:** Administration

On agenda: 6/13/2011 **Final action:** 6/13/2011

Title: Conduct a public hearing to receive public input on granting an On-sale and Sunday intoxicating liquor license to Toivo's LLC dba Toivo's and consider approval of license contingent upon receipt of proof of insurance and all required fees. If approved, pro-rate license fee through December 31, 2011.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title

Conduct a public hearing to receive public input on granting an On-sale and Sunday intoxicating liquor license to Toivo's LLC dba Toivo's and consider approval of license contingent upon receipt of proof of insurance and all required fees. If approved, pro-rate license fee through December 31, 2011.

Body

Background Information:

According to Chapter 6, Article II, Section 6-35 (b) Hearing and Issuance, "(a) Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the Council shall, in its discretion, grant or refuse the application."

Toivo's LLC is currently in the process of purchasing Clementine's located at 1212 NW 4th Street, Grand Rapids, Minnesota. All required documents will be on file prior to issuance of the license.

Requested City Council Action

Conduct a public hearing to receive public input on granting an On-sale and Sunday intoxicating liquor license to Toivo's LLC dba Toivo's and consider approval of license contingent upon receipt of all required documentation and required fees, pro-rated for the remainder of 2011.



CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS
420 NORTH POKEGAMA
AVE.

Legislation Details (With Text)

File #: 11-1574 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Passed

File created: 5/27/2011 **In control:** Administration

On agenda: 6/13/2011 **Final action:** 6/13/2011

Title: Conduct a public hearing to receive public input on granting an On-sale liquor intoxicating liquor license to Linda M. Peters, dba Hott Spot and consider approval of license contingent upon receipt of all required documentation and required fees, pro-rated for the remainder of 2011.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title

Conduct a public hearing to receive public input on granting an On-sale liquor intoxicating liquor license to Linda M. Peters, dba Hott Spot and consider approval of license contingent upon receipt of all required documentation and required fees, pro-rated for the remainder of 2011.

Body

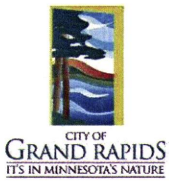
Background Information:

According to Chapter 6, Article II, Section 6-35 (b) Hearing and Issuance, "(a) Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the Council shall, in its discretion, grant or refuse the application."

Diane M. Peters, dba Hott Spot is leasing the property located at 11 Golf Course Road, Grand Rapids, Minnesota. All required documents will be on file prior to issuance of the license.

Requested City Council Action

Conduct a public hearing to receive public input on granting an On-sale liquor intoxicating liquor license to Linda M. Peters, dba Hott Spot and consider approval of license contingent upon receipt of all required documentation and required fees, pro-rated for the remainder of 2011.



Legislation Details (With Text)

File #: 11-1594 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Passed
File created: 6/8/2011 **In control:** Finance
On agenda: 6/13/2011 **Final action:** 6/13/2011
Title: Consider approving the verified claims for the period May 17, 2011 to June 6, 2011 in the total amount of \$873,893.41.
Sponsors:
Indexes:
Code sections:
Attachments: [06/13/2011 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
6/13/2011	1	City Council	Approved As Presented	Pass

Title
Consider approving the verified claims for the period May 17, 2011 to June 6, 2011 in the total amount of \$873,893.41.

Requested City Council Action

Consider approving the verified claims for the period May 17, 2011 to June 6, 2011 in the total amount of \$873,893.41.

COUNCIL BILL LIST - JUNE 13, 2011

DATE: 06/08/11
TIME: 08:01:35

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0920060	ITASCA COUNTY TREASURER	7,000.00
	TOTAL	7,000.00
CITY WIDE		
1309098	MINNESOTA DEPT OF ADMN	55.33
	TOTAL CITY WIDE	55.33
ADMINISTRATION		
0718060	GRAND RAPIDS NEWSPAPERS INC	297.60
1300031	MCFOA	70.00
1309157	MCMA	118.80
1415377	NORTHERN BUSINESS PRODUCTS INC	16.81
1920240	STERLE LAW OFFICE	1,040.00
	TOTAL ADMINISTRATION	1,543.21
BUILDING MAINTENANCE-CITY HALL		
0103325	ACHESON TIRE COMPANY INC	20.00
0113233	AMERIPRIDE LINEN & APPAREL	34.07
0221650	BURGGRAF'S ACE HARDWARE INC	6.40
0315455	COLE HARDWARE INC	34.19
0920060	ITASCA COUNTY TREASURER	1,311.27
1415535	NORTHLAND MACHINES	12.50
1801610	RAPIDS PLUMBING & HEATING INC	52.50
1909510	SIM SUPPLY INC	93.83
	TOTAL BUILDING MAINTENANCE-CITY HALL	1,564.76
COMMUNITY DEVELOPMENT		
0218115	BRAUN INTERTEC CORPORATION	370.00
1415377	NORTHERN BUSINESS PRODUCTS INC	98.82
1920240	STERLE LAW OFFICE	2,080.00
	TOTAL COMMUNITY DEVELOPMENT	2,548.82
COUNCIL/COMMISSION/BOARDS		
0914197	INDEPENDENCE FIREWORKS ACCOUNT	3,500.00
1920240	STERLE LAW OFFICE	292.50
	TOTAL COUNCIL/COMMISSION/BOARDS	3,792.50

DATE: 06/08/11
TIME: 08:01:35

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
ENGINEERING		
0218115	BRAUN INTERTEC CORPORATION	369.00
0315537	CONNECTING POINT TECHNOLOGIES	16.02
1920240	STERLE LAW OFFICE	993.33
1920555	STOKES PRINTING COMPANY	414.18
TOTAL ENGINEERING		1,792.53
FINANCE		
0715813	GOVERNMENT FINANCE OFFICERS	435.00
0801661	HARRIS	100.00
1415377	NORTHERN BUSINESS PRODUCTS INC	141.39
TOTAL FINANCE		676.39
FIRE		
0221650	BURGGRAF'S ACE HARDWARE INC	56.25
0312110	CLAREY'S SAFETY EQUIPMENT INC	395.18
0401804	DAVIS OIL	197.00
0513231	EMERGENCY APPARATUS	225.00
0718060	GRAND RAPIDS NEWSPAPERS INC	126.40
1200500	L&M SUPPLY	35.51
1301024	MAINTENANCE ENGINEERING, LTD	1,037.79
1415030	NORD AUTO PARTS	17.89
1801610	RAPIDS PLUMBING & HEATING INC	52.50
1901309	SAIGER'S STEAM CLEAN LLC	407.71
1921660	SURREY FIRE SAFETY HOUSE	17.00
TOTAL FIRE		2,568.23
INFORMATION TECHNOLOGY		
0315537	CONNECTING POINT TECHNOLOGIES	339.71
1309098	MINNESOTA DEPT OF ADMN	277.48
1920240	STERLE LAW OFFICE	65.00
TOTAL INFORMATION TECHNOLOGY		682.19
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	362.00
0121721	AUTO VALUE - GRAND RAPIDS	212.74
0205090	BEACON ATHLETICS LLC	68.64
0212553	BLOOMERS GARDEN CENTER	1,169.68
0212554	BLOOMERS GARDEN & LANDSCAPING	160.84

COUNCIL BILL LIST - JUNE 13, 2011

DATE: 06/08/11
TIME: 08:01:35

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
0218920	BRYAN ROCK	1,172.48
0221650	BURGGRAF'S ACE HARDWARE INC	176.44
0301685	CARQUEST AUTO PARTS	621.72
0315455	COLE HARDWARE INC	483.42
0315481	COMMERCIAL ASPHALT REPAIR LLC	7,050.00
0401804	DAVIS OIL	324.57
0415550	DOOR SERVICE INC	347.34
0501650	EARL F ANDERSEN	254.25
0522103	EVANS ELECTRIC INC	598.47
0601690	FASTENAL COMPANY	1,062.98
0801535	HAMMERLUND CONSTRUCTION INC	650.50
0920040	ITASCA COUNTY FARM SERVICE	168.54
0920120	ITASCA UTILITIES INC	639.90
1200500	L&M SUPPLY	6.73
1205110	LEASE LANDSCAPING	1,059.05
1301168	MARKETPLACE FOODS	2.59
1309355	MINNESOTA TORO	693.02
1618555	PROFESSIONAL TURF & RENOVATION	1,977.19
1621125	PUBLIC UTILITIES COMMISSION	3,874.97
1801585	RAPIDS ELECTRIC INC	1,293.84
1809794	RIVER ROAD GREENHOUSE	2,941.03
1908248	SHERWIN-WILLIAMS	404.00
2300600	W.P. & R.S. MARS COMPANY	314.10
TOTAL PUBLIC WORKS		28,091.03
FLEET MAINTENANCE		
0121721	AUTO VALUE - GRAND RAPIDS	141.68
0301685	CARQUEST AUTO PARTS	36.68
1415030	NORD AUTO PARTS	30.51
1801615	RAPIDS WELDING SUPPLY INC	65.97
TOTAL FLEET MAINTENANCE		274.84
POLICE		
0121721	AUTO VALUE - GRAND RAPIDS	17.08
0221650	BURGGRAF'S ACE HARDWARE INC	16.02
0300200	CDW GOVERNMENT INC	183.76
0315455	COLE HARDWARE INC	74.92
0315537	CONNECTING POINT TECHNOLOGIES	309.90
0315585	COP STOP	639.90
0400015	D.C.R. COMMUNICATIONS INC	130.00
0409501	DIMICH LAW OFFICE	6,250.00
0718010	CITY OF GRAND RAPIDS	51.09

DATE: 06/08/11
TIME: 08:01:35

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
POLICE		
0718060	GRAND RAPIDS NEWSPAPERS INC	46.00
1301025	MAKI BODY & GLASS	3,920.37
1309098	MINNESOTA DEPT OF ADMN	65.00
1605665	PERSONNEL DYNAMICS, LLC	58.50
1801580	RAPIDS BODY SHOP	876.00
1920233	STREICHER'S INC	49.49
1920240	STERLE LAW OFFICE	260.00
TOTAL POLICE		12,948.03
RECREATION		
0718060	GRAND RAPIDS NEWSPAPERS INC	71.64
1200500	L&M SUPPLY	1.21
1415377	NORTHERN BUSINESS PRODUCTS INC	754.36
TOTAL RECREATION		827.21
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	50.11
0221650	BURGGRAF'S ACE HARDWARE INC	83.79
0315455	COLE HARDWARE INC	55.47
0405223	DEER RIVER HIRED HANDS INC	8.00
0501656	EARTHGRAINS - FERGUS FALLS	36.14
0701650	GARTNER REFRIGERATION CO	1,942.51
1301168	MARKETPLACE FOODS	15.44
1421155	NUCH'S IN THE CORNER	15.69
1605611	PEPSI-COLA	708.36
1801610	RAPIDS PLUMBING & HEATING INC	97.00
1801900	RAY'S SPORT & MARINE	38.44
1901535	SANDSTROM COMPANY INC	1,536.20
1905150	SECURITY ACCESS CONTROL	57.71
1909510	SIM SUPPLY INC	229.49
2000150	T/C LIGHTING SUPPLIES &	84.09
TOTAL GENERAL ADMINISTRATION		4,958.44
RECREATION PROGRAMS		
0312109	CLAFTON SALES - CLAFTON SKATE	196.00
0715600	GOPHER SPORTS	169.52
0718001	G.R. AREA SOFTBALL ASSOCIATION	9,765.00
1605665	PERSONNEL DYNAMICS, LLC	1,154.40

COUNCIL BILL LIST - JUNE 13, 2011

DATE: 06/08/11
TIME: 08:01:36

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE
RECREATION PROGRAMS		
1903330	SCHOOL DISTRICT #318	840.00
T000233	SUSIE STAUFFER	48.00
T000602	PAUL APPLEGET	10.00
T000712	JON KERN	38.00
T000714	JILL FLOREK	20.00
TOTAL		12,240.92
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	556.56
2315745	NICHOLAS D. WOURMS	150.00
TOTAL		706.56
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	15.96
1309295	MN DEPT OF PUBLIC SAFETY	21.00
1801610	RAPIDS PLUMBING & HEATING INC	99.00
TOTAL		135.96
PARK ACQUISITION & DEVELOPMENT		
PARK IMPROVEMENTS		
0501650	EARL F ANDERSEN	435.09
TOTAL PARK IMPROVEMENTS		435.09
2010 INFRASTRUCTURE BONDS		
RROAD CROSSING PJT		
0801535	HAMMERLUND CONSTRUCTION INC	48,326.26
TOTAL RROAD CROSSING PJT		48,326.26
2004-2B MULTI USE TRAIL		
0801535	HAMMERLUND CONSTRUCTION INC	187,613.98
TOTAL 2004-2B MULTI USE TRAIL		187,613.98

DATE: 06/08/11
TIME: 08:01:36

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE
2011	INFRASTRUCTURE BONDS	
2014-1	NE 1ST AVENUE	
0218115	BRAUN INTERTEC CORPORATION	2,370.00
0718060	GRAND RAPIDS NEWSPAPERS INC	141.70
	TOTAL 2014-1 NE 1ST AVENUE	2,511.70
2009-4	FOREST HILLS AVE	
0801535	HAMMERLUND CONSTRUCTION INC	26,151.18
	TOTAL 2009-4 FOREST HILLS AVE	26,151.18
2010-3	19TH AVE NW	
0718060	GRAND RAPIDS NEWSPAPERS INC	481.50
	TOTAL 2010-3 19TH AVE NW	481.50
2011-4	HORSESHOE/ISLEVIEW	
0218115	BRAUN INTERTEC CORPORATION	1,140.00
	TOTAL 2011-4 HORSESHOE/ISLEVIEW	1,140.00
2012	INFRASTRUCTURE BONDS	
2004-3	SE 4TH STREET	
0801535	HAMMERLUND CONSTRUCTION INC	4,500.00
	TOTAL 2004-3 SE 4TH STREET	4,500.00
STORM WATER UTILITY		
0301705	CASPER CONSTRUCTION INC	28,725.00
1621125	PUBLIC UTILITIES COMMISSION	1,500.00
1801340	RAILROAD MANAGEMENT COMPANY	530.45
1809154	RICHARD RYSAVY	90.00
	TOTAL	30,845.45
	TOTAL UN-PAID TO BE APPROVED	384,412.11
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0104455	JOSHUA ADLER	423.00
0114210	D. ANDERSON - CHANGE FUND	2,540.00
0200024	BP/AMOCO	48.15

COUNCIL BILL LIST - JUNE 13, 2011

DATE: 06/08/11
TIME: 08:01:36

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0205640	LEAGUE OF MN CITIES INS TRUST	948.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	33,398.00
0315454	TRAVIS COLE	463.53
0405305	LYNN DEGRIO	90.69
0405447	DELTA DENTAL OF MINNESOTA	2,146.80
0504610	RON EDMINSTER	115.77
0519645	ESSENTIA HEALTH VIRGINIA	113.45
0605191	FIDELITY SECURITY LIFE INS CO	71.61
0709456	SHAWN J GILLEN	950.00
0717996	GRAND ITASCA CLINIC	269.78
0717997	GRAND ITASCA HOSPITAL	875.49
0718010	CITY OF GRAND RAPIDS	76.30
0718015	GRAND RAPIDS CITY PAYROLL	409,555.62
0718070	GRAND RAPIDS STATE BANK	31.00
0805358	JACKIE HEINRICH	30.00
0809515	HINCE ENTERPRISE	1,000.00
0900060	ICTV	75.00
0920036	ITASCA COUNTY ATTORNEY OFFICE	11,262.18
0920055	ITASCA COUNTY RECORDER	46.00
1201402	LAKE COUNTRY POWER	32.56
1209516	LINCOLN NATIONAL LIFE	769.29
1209527	JOHN R. LINDER	168.14
1305211	MESABI RANGE TECHNICAL COLLEGE	6,900.00
1305245	LOIS MEYER	67.43
1309079	S.MILLER - PETTY CASH FUND	31.11
1309173	MINNESOTA DEPT OF HEALTH	150.00
1309199	MINNESOTA ENERGY RESOURCES	1,320.62
1309304	MN DEPT OF PUBLIC SAFETY	100.00
1309335	MINNESOTA SALES & USE TAX	6,748.37
1415046	NORTH COUNTRY REGIONAL HOSP	34.92
1503151	OCCUPATION DEVELOPMENT CENTER	20.00
1518550	MATTHEW O'ROURKE	785.00
1601305	THOMAS J. PAGEL	56.10
1609557	PIONEER MUTUAL LIFE INS CO	258.92
1609925	PIZZA WORKS	61.39
1621130	P.U.C.	2,476.89
1723221	QWEST	7.20
1805295	REGENCE BLUE CROSS BLUE SHIELD	160.00
1809149	MICHAEL RICE	106.08
1821510	ERIC RUNDELL	406.98
1901363	ST. PAUL RADIOLOGY PA	25.00
1901520	SANFORD CLINIC MOORHEAD	44.16
1901536	SANTANDER CONSUMER	1,628.94
1903321	STEVEN SCHAAR	43.09
2000100	TASC	29.70
2114360	UNITED PARCEL SERVICE	246.85

DATE: 06/08/11
TIME: 08:01:36

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 06/13/11

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR	APPROVAL	
PRIOR APPROVAL		
2205637	VERIZON WIRELESS	699.09
2301700	WASTE MANAGEMENT	1,501.52
2405650	XEROX CORPORATION	21.58
T000049	LORI BRINK	50.00
TOTAL PRIOR APPROVAL		489,481.30
TOTAL ALL DEPARTMENTS		873,893.41