



CITY OF GRAND RAPIDS

CITY COUNCIL
CHAMBERS
420 NORTH POKEGAMA
AVE.

Meeting Agenda Full Detail City Council Work Session

Monday, August 22, 2011

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council will be held on Monday, August 22, 2011 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

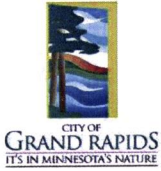
Discussion Items

1. **11-1724** Consider filling the vacant Recreation Program Coordinator position.
Attachments: [Recreation Program Coordinator 12-6-10.pdf](#)
2. **11-1734** Continue 2012 Proposed Budget Discussion.
Attachments: [Department Budgets & Special Requests](#)
3. **11-1418** Review 5:00 p.m. meeting agenda.

ADJOURN

Attest:

Shawn Gillen, City Administrator



Legislation Details (With Text)

File #: 11-1724 **Version:** 1 **Name:** Fill Recreation Program Coordinator position
Type: Agenda Item **Status:** CC Worksession
File created: 8/17/2011 **In control:** City Council Work Session
On agenda: 8/22/2011 **Final action:**
Title: Consider filling the vacant Recreation Program Coordinator position.
Sponsors:
Indexes:
Code sections:
Attachments: [Recreation Program Coordinator 12-6-10.pdf](#)

Date	Ver.	Action By	Action	Result
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Title
Consider filling the vacant Recreation Program Coordinator position.

Body
Background Information:
The Recreation Program Coordinator position has been vacant since last November. This is a full time position within the Clerical union. We have utilized a temporary employee to perform the job duties for the past nine months. 66% of the funding for this position is covered by program revenues while the remaining 33% is part of the 2011 and 2012 budgets. The general purpose of this position is to develop, plan, organize, and supervise recreation programs for our community.
If approved, I will work with our Human Resources Director to post, advertise, and fill the position according to City policy.

Staff Recommendation:
Authorize staff to begin the process to fill the Recreation Program Coordinator position.

Requested City Council Action
Consider authorizing staff to begin the process to fill the Recreation Program Coordinator position.

Position Description

Position Title: Recreation Program Coordinator
Department: Parks and Recreation
Reports to: Park & Recreation Director
FLSA Status: Non-exempt
Approved by: City Council
Approval Date: December 6, 2010

General Purpose:

To develop, plan, organize, and supervise recreation programs for the community and assist the Parks and Recreation Director per directives. To satisfy the community need for aquatic programming and raise the overall level of general water safety. To assist the Public Works department seasonally in maintaining outdoor rinks and performing snow removal duties.

Supervision Received and Exercised:

Work under the general supervision of the Parks and Recreation Director. Responsible for directly supervising approximately 150 temporary and/or seasonal part-time and volunteer coaches, instructors, attendants, lifeguards, and other programming staff.

Essential Duties:

- A. Plans, organizes, directs and coordinates a comprehensive recreation program for the City of Grand Rapids
- B. Hire, train, and schedule all staff for recreation programs
- C. Produce schedules of various recreational facilities to inform participants, the general public, and other City departments responsible for maintenance
- D. Responsible to maintain inventory of supplies and equipment; distribute supplies and equipment; order supplies and equipment for programs
- E. Coordinate team and league activities as it pertains to programs offered
- F. Assist the general public with questions relating to recreation in our community
- G. Assist with the general duties of the Parks and Recreation Secretary and the Civic Center Office Assistant when requested
- H. Develop alliances with other recreation providers and institutions in our community to eliminate duplication of programs while maximizing existing facility use.
- I. Perform continual evaluation of existing programs while keeping informed as to the latest trends in recreation to ensure quality programming
- J. Perform program evaluations and maintain accurate user records for facilities
- K. Assist the public with program registration and facility rental
- L. Assist the Director with investigating, researching, and writing grants
- M. Promote recreation and sport programs in order to ensure that residents are aware of available opportunities and activities
- N. Assist Civic Center Concessions Manager with day-to-day operations including, but not limited to staffing, inventory, and cash receipting
- O. Assist the Public Works department flooding and maintaining outdoor rinks
- P. Assist the Public Works department with snow removal duties, including operating a plow truck, snow blower, and broom

Peripheral Duties:

- A. Required to work a flexible weekly and hourly schedule including evenings, split shifts, and weekends
- B. Compose, type, and edit correspondences, reports, and other written material

Necessary Knowledge:

- A. Knowledge of developing and administering general recreational programs and knowledge of general recreational facilities
- B. Working knowledge of computers and modern office practices and procedures
- C. Knowledge of basic accounting principles and practice
- D. Ability to prepare and maintain accurate and complete records
- E. Ability to establish and maintain effective working relationships with the public and coworkers
- F. Ability to operate snow removal equipment
- G. Ability to work with limited supervision
- H. Valid Minnesota Drivers License

Education and Experience:

Two year post-high school education or equivalent experience in the recreation field

Tools and Equipment Used:

Phone switchboard, computer equipment, copy machine, fax, and cash register. Ice resurfer, standard truck plow, snow blower, and broom.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with abilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and/or hear. The employee is occasionally required to walk, use hands to handle or operate objects, tools or controls and reach with hands and arms.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Selection Guidelines:

Formal application, rating of education and experience, oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirement of the job change.

Approval _____
Supervisor

Approval _____
Appointing Authority

Effective Date: _____



Legislation Details (With Text)

File #: 11-1734 **Version:** 1 **Name:** 2012 Budget Discussion
Type: Agenda Item **Status:** CC Worksession
File created: 8/17/2011 **In control:** City Council Work Session
On agenda: 8/22/2011 **Final action:**
Title: Continue 2012 Proposed Budget Discussion.

Sponsors:

Indexes:

Code sections:

Attachments: [Department Budgets & Special Requests](#)

Date	Ver.	Action By	Action	Result
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Title

Continue 2012 Proposed Budget Discussion.

Body

Background Information:

Attached are the following 2012 proposed budgets for discussion at the worksession:

- *Library
- *Recreation, Civic Center, and Recreation Programs
- *Building Maintenance, Fleet Maintenance, Cemetery, and Storm Water Utility
 - *Special Requests
 - ~Itasca County Historical Society - \$17,000
 - ~Mt. Itasca - \$15,000

A Special Council meeting is proposed for September 8 or 9 to discuss the proposed levy that will need to be approved at the September 12, 2011 Council meeting and certified to the County Auditor by September 15, 2011. We should have the final numbers from Itasca County by this time. This levy amount may be reduced for the final certification, but it may not be increased.

Requested City Council Action

Continue 2012 Proposed Budget Discussion.

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY
 ACTUAL 2008-2010 EXPENDITURES, 2011 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2012
 AND 2013 BUDGETS

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	YTD ACTUAL 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
REVENUES							
TAXES							
Current	\$ 479,490	\$ 476,847	\$ 414,157	\$ 534,716	\$ 220,697	\$ 524,716	\$ 524,716
Delinquent	5,962	4,472	7,166		2,395		
Annexation	13,373	0			-		
Fiscal Disparities	14,407	18,950	32,011		28,591		
TOTAL TAXES	513,232	500,269	453,334	534,716	251,683	524,716	524,716
INTERGOVERNMENTAL							
Market Value Homestead Credit	37,111	34,117	10,067				
Supplemental Aid	42,882	41,477	38,008				
Library Contracts	154,875	146,294	144,623	133,000	-	133,000	133,000
Total Intergovernmental	234,868	221,887	192,697	133,000	-	133,000	133,000
CHARGES FOR SERVICES							
ALS Cross-overs	6,282	6,282	8,045	6,282	8,045	6,282	6,282
Photo-copies	2,094	2,021	2,356	1,900	1,116	1,900	1,900
Internet	2,977	3,132	3,244	3,000	1,850	3,000	3,000
Fax Machine Use	575	492	269	-	-		
TOTAL Charges for Services	11,928	11,926	13,914	11,182	11,011	11,182	11,182
Fines and Forfeits							
Library Fines	18,613	15,409	14,970	15,000	8,081	15,000	15,000
Total Fines and Forfeits	18,613	15,409	14,970	15,000	8,081	15,000	15,000
Miscellaneous Revenue							
Donations	3,543	3,700	3,625	2,500	470	2,500	2,500
Memorial Books	210	601	1,613	1,600	50	1,000	1,000
Donations-Library Programs	148	-	278	200	373	200	200
Endowment Fund Income	(9,982)	3,464	3,048	1,400	1,415	1,400	1,400
Grand Rapids Lib Foundation	1,000	1,709	6,675	-	5,040	-	-
Meeting Room Receipts	6,192	4,834	3,310	4,000	1,815	4,000	4,000
Blandin Grants	14,201	1,970	9,971	-	100,379	-	-
Miscellaneous	116	1,757	2,534	1,700	986	1,600	1,600
MIRC	-	-	-	-	21,323	-	-
Big Read Grant	13,943	-	-	-	-	-	-
Investment Income	19,576	10,580	6,548	8,000	1,866	8,000	8,000
Total Miscellaneous Revenue	48,947	28,615	37,602	19,400	133,717	18,700	18,700
Other Sources							
Operating Transfer - In	60,891	1,085			18,309		
Fund Balance Usage	-	-	36,966	51,640	-	44,676	52,844
Total Revenues	888,479	779,191	749,483	764,938	422,801	747,274	755,442

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2008-2010 EXPENDITURES, 2011 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2012
AND 2013 BUDGETS**

	<u>2008 ACTUAL</u>	<u>2009 ACTUAL</u>	<u>2010 ACTUAL</u>	<u>2011 BUDGET</u>	<u>YTD ACTUAL 7/31/2011</u>	<u>PROPOSED 2012 BUDGET</u>	<u>PROPOSED 2013 BUDGET</u>
EXPENSES							
Operating Transfer Out	-	-	-	-	-	-	-
Personnel							
Salary-Full time	258,534	269,553	280,256	290,187	164,135	296,240	305,868
Salary-Full time overtime	-	-	-	-	-	-	-
Salary-Part Time	80,273	70,447	83,350	95,197	52,997	97,675	100,849
Salary-Part time overtime	-	-	-	-	-	-	-
Contracted Services	13,308	27,239	11,788	5,320	3,162	1,320	1,000
PERA	21,470	22,948	25,446	27,940	15,742	28,559	29,487
FICA	19,767	20,029	21,431	23,894	12,837	24,423	25,216
Medicare	4,623	4,684	5,012	5,588	3,002	5,712	5,897
Health Insurance	54,608	56,011	58,644	50,665	42,853	60,419	63,672
Life Insurance	862	862	168	246	144	246	246
Dental Insurance	1,208	1,098	1,353	1,696	833	1,696	1,696
Unemployment	-	-	-	200	-	-	-
Worker's Comp	2,159	2,117	2,050	2,200	2,772	2,775	3,000
Total Personnel	<u>456,811</u>	<u>474,988</u>	<u>489,499</u>	<u>503,133</u>	<u>298,478</u>	<u>519,064</u>	<u>536,932</u>
Supplies and materials							
Office Supplies	7,819	7,565	9,848	9,500	4,063	8,500	8,000
Copy supplies	881	808	895	1,000	370	1,000	1,000
Printing/binding	702	135	823	500	473	400	400
Bindings	-	-	-	200	-	200	200
Computer supplies	4,617	4,350	4,226	4,000	1,991	4,000	4,000
Computer Inventory	1,459	2,054	1,595	2,500	8,422	2,000	2,000
Assets between 700 and 4999	8,184	5,687	7,108	8,125	8,690	6,000	6,000
Inventorial supplies Equip<700	1,203	-	-	2,000	-	1,000	1,000
Volunteer Prgm Supplies & Mat	181	165	185	250	435	250	250
Operating Supplies	1,849	971	1,519	2,000	1,537	2,000	2,000
Books	31,474	46,326	46,049	45,000	22,306	40,000	35,000
Audio/Visual	5,531	9,936	10,908	10,000	4,951	9,000	8,000
Newspapers	651	1,153	1,787	1,500	465	1,200	1,000
Periodicals	9,099	7,629	7,510	8,500	128	7,500	7,000
Maintenance tools/supplies	5,362	3,238	4,071	3,000	1,418	3,000	3,000
Other supplies/Materials	310	272	-	350	-	350	350
Equipment/Parts	-	-	-	300	-	300	300
Volunteer Coordinator Materials	-	-	-	-	-	-	-
Total supplies and materials	<u>79,321</u>	<u>90,289</u>	<u>96,523</u>	<u>98,725</u>	<u>55,250</u>	<u>86,700</u>	<u>79,500</u>
Services and Charges							
Professional Services	-	-	-	100	-	100	100
Accounting Services	796	833	586	800	586	800	800
Legal	420	65	-	500	1,203	500	500
Laundry	520	520	-	600	240	480	480
Janitorial Services	26,782	27,585	28,983	29,852	17,414	25,000	22,500
Other Contracted Services	-	6,078	5,881	8,000	1,660	2,000	2,000
Telephone	6,300	6,342	6,859	7,500	4,342	7,500	7,500
Postage/Freight	1,638	1,269	826	1,500	635	1,000	1,000
Seminar/Meetings/School	2,196	2,388	584	1,500	145	500	500
Staff Training	-	438	-	500	128	500	500
Community Ed/Promotion	-	25	68	400	75	300	300
Professional Service-Collections	486	1,073	486	500	480	500	500
Auto Mileage/travel	-	-	-	150	61	150	150
Publishing and Advertising	1,346	1,454	669	1,500	-	1,000	1,000
General Insurance	9,189	8,133	7,251	11,000	8,981	11,000	11,000

8/18/2011

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2008-2010 EXPENDITURES, 2011 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2012
AND 2013 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	YTD ACTUAL 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
Electricity	36,020	38,521	41,427	36,228	18,171	39,930	39,930
Garbage Removal	2,150	1,728	1,064	900	686	1,200	1,200
Heat-Natural Gas	23,005	17,286	12,985	20,000	11,711	10,000	10,000
Maintenance Contracts	3,356	3,032	2,971	4,000	2,848	4,000	4,000
Building Maintenance/Repairs	15,879	33,270	15,982	15,000	6,037	15,000	15,000
Grounds maintenance	818	1,045	2,965	1,000	455	1,000	1,000
Computer Maintenance/Repairs	47,724	6,406	11,217	10,000	11,410	10,000	10,000
On-line Services	5,940	4,568	1,960	7,500	1,960	5,000	5,000
General Equip Maint/Repair	4,575	8,771	9,446	3,000	3,254	3,000	3,000
Equipment Leases	979	783	816	900	436	900	900
Miscellaneous	117	33	30	50	-	50	50
Interlibrary Loan Charges	61	58	52	100	-	100	100
Facility Maintenance	18,393	-	-	-	-	-	-
Big Read Grant	12,138	-	-	-	-	-	-
Total Other Services	220,828	171,702	153,490	163,080	92,917	141,510	139,010
Capital Outlay							
Equipment/Mach/Furn/Fixture	60,891	18,914	-	-	39,642	-	-
Building/Bldg Improvements					248,000		
Total Capital Outlay	60,891	18,914	-	-	287,642	-	-
BLANDIN GRANT							
Blandin Grant Prgm Development	-				-	-	-
Blandin Grant Contract Services	-				-	-	-
Blandin Grant Materials	-						
Blandin Grant Youth Programs	4,202	188	5,712		400		
Blandin Grant Adult Programs	8,463	511	3,909		-		
Small Blandin Grant	1,537	1,270	350		2,071		
Total Blandin Grant	14,201	1,970	9,971	-	-	-	-
GRAND TOTAL	832,052	757,864	749,483	764,938	736,757	747,274	755,442
REVENUE/(EXPENDITURES)	\$ 56,427	\$ 21,328	\$ (0)	\$ -	\$ (313,956)	\$ -	\$ 0

**CITY OF GRAND RAPIDS
RECREATION DEPARTMENT
ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE ACTUAL, PROPOSED 2012
AND 2013 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
PERSONNEL							
Salary-Fulltime	74,232	91,235	94,197	86,158	45,185	86,345	87,636
Salary-Overtime	30	297	-	-	-	-	-
Salary-Parttime	34,550	17,712	19,954	35,153	12,772	23,905	24,742
PERA	5,788	6,187	6,462	7,925	3,276	7,993	8,074
FICA	6,487	6,464	6,627	6,777	3,425	6,836	6,967
Medicare	1,517	1,512	1,550	1,585	801	1,599	1,629
Health Insurance	13,981	21,361	21,758	24,800	10,181	33,163	34,172
Life Insurance	139	184	48	49	21	49	49
Dental Insurance	102	115	135	141	82	141	141
Unemployment	(21)	28	-	500	-	500	500
Workers Compensation	1,001	732	1,103	1,100	930	1,100	1,100
TOTAL PERSONNEL	137,805	145,829	151,835	164,188	76,673	161,632	165,010
SUPPLIES & MATERIALS							
Office Supplies	568	1,028	233	800	544	1,000	1,000
Copy Supplies	1,217	468	218	500	660	500	600
Printing/Binding	1,213	2,904	3,115	1,100	1,269	3,000	3,200
Computer Supplies	444	-	672	500	1,238	500	500
Assets \$700-\$4,999	1,792	-	-	-	-	-	-
Inventorial Supplies	623	2,069	971	-	-	1,100	1,300
Program Supplies	577	2,081	704	-	102	900	1,000
Motor Fuels	60	187	37	100	88	100	100
Maintenance Tools/Supplies	-	-	112	-	13	-	-
Activity Passes	-	-	-	-	-	-	-
TOTAL SUPPLIES & MATERIALS	6,494	8,737	6,061	3,000	3,914	7,100	7,700
OTHER CHARGES & SERVICES							
Legal	130	683	748	700	-	750	800
Telephone	2,138	2,404	1,702	2,500	882	1,800	1,900
Postage/Freight	468	334	73	400	-	400	500
Seminar/Meetings/Schools	-	-	-	-	78	-	-
Auto Mileage	-	-	-	-	-	-	-
Auto License	15	-	15	-	-	-	-
Publishing & Advertising	311	277	313	-	251	300	400
General Insurance	865	834	752	900	1,152	800	900
Building Maintenance	-	-	-	-	-	-	-
Maintenance Contracts	773	814	743	850	-	800	900
Vehicle Maint/Repair	583	214	923	-	-	-	-
Computer Maint/Repair	-	-	-	-	-	-	-
Gen Equip Maint/Repair	-	-	-	-	-	-	-
Equipment Rental	1,271	1,337	1,406	1,400	729	1,400	1,500
Miscellaneous	164	142	387	-	-	-	-
Dues & Subscriptions	253	193	198	200	203	280	300
Facility Maintenance	-	-	-	-	-	-	-
Snowmobile Trail Grooming	-	700	1,000	-	2,000	-	-
TOTAL OTHER CHARGES & SERV	6,970	7,931	8,258	6,950	5,295	6,530	7,200
TOTAL EXPENDITURES	151,269	162,496	166,154	174,138	85,882	175,262	179,910

**CITY OF GRAND RAPIDS
RECREATION PROGRAMS
ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE, PROPOSED 2012
AND 2013 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
REVENUES							
Swimming Pool Class Fee	\$ 10,175	\$ 11,335	\$ 8,900	\$ 11,900	\$ 7,863	\$ 11,500	\$ 12,500
Class Activities	31,596	36,287	33,520	41,000	28,170	39,000	43,000
Open Swimming	1,612	1,596	840	1,700	531	1,000	1,200
Sale of T-Shirts/Books	12	-	-	-	-	-	-
Swimming Pool Rental	1,768	1,995	1,650	2,100	840	1,800	1,900
Contributions	7,500	-	300	-	500	-	-
Miscellaneous	-	99	2	-	-	-	-
Interest from Investments	2,171	1,155	610	1,000	206	500	600
Operating Transfer In	-	-	-	-	-	-	-
TOTAL REVENUES:	54,834	52,466	45,822	57,700	38,109	53,800	59,200
EXPENDITURES:							
EXPENDITURES:							
Operating Transfer Out	9,000	-	-	-	-	-	-
PERSONNEL							
Salary-Fulltime	-	15,092	15,461	33,598	-	31,734	32,765
Salary-Parttime	19,628	8,836	9,442	7,713	9,567	9,293	9,595
Contracted Services	1,349	-	2,300	-	16,159	-	-
PERA	722	1,011	1,118	2,995	-	2,974	2,965
FICA	1,217	1,454	1,526	2,561	593	2,544	2,626
Medicare	285	340	357	599	139	595	614
Health Insurance	-	5,580	5,783	6,600	-	-	-
Life Insurance	-	46	11	12	-	12	12
Reemployment	-	-	-	500	5,073	500	500
Workers Compensation	177	731	848	900	1,329	1,329	1,329
TOTAL PERSONNEL	23,378	17,998	36,845	55,478	32,860	48,981	50,406
SUPPLIES & MATERIALS							
Printing/Binding	-	-	-	-	725	-	-
Program Supplies	21,590	8,752	9,065	363	5,263	3,000	4,000
TOTAL SUPPLIES & MATERIALS	21,590	8,752	9,065	363	5,987	3,000	4,000
OTHER CHARGES & SERVICES							
Other Contracted Services	-	3,810	-	-	-	-	-
Auto Mileage	-	-	-	-	-	-	-
Auto/Watercraft License	-	-	-	-	-	-	-
General Insurance	121	153	148	170	157	150	170
General Eqpt Maint Repair	-	-	-	-	-	-	-
MC/VISA Bank Charges	564	566	637	600	511	650	700
Holiday Lights	-	159	-	200	-	-	200
Miscellaneous Expense	-	2,840	-	-	-	-	1,000
Pool Rental	840	840	788	950	840	800	900
Dues & Subscriptions	-	-	-	-	-	-	-
TOTAL OTHER CHARGES & SERV	1,525	8,368	1,572	1,920	1,508	1,600	2,970
TOTAL EXPENDITURES	55,493	35,118	47,483	57,761	40,356	53,581	57,376
REVENUE/(EXPENDITURES)	\$ (660)	\$ 17,348	\$ (1,661)	\$ (61)	\$ (2,247)	\$ 219	\$ 1,824

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE, PROPOSED 2012
AND 2013 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
REVENUES:							
CHARGES FOR SERVICES							
Open Skating	1,872	1,823	1,472	2,000	710	1,900	1,900
Concessions-Lower Level	94,561	100,810	90,867	107,000	53,815	104,000	106,000
Concessions-Upper Level	7,161	9,896	7,955	12,000	6,953	9,000	9,500
G.R.S.C. Vending	346	114	36	200	-	-	-
Concessions-Sports Complex	16,909	14,854	20,645	19,000	16,456	23,000	23,000
TOTAL CHARGES FOR SERVIC	120,850	127,496	120,974	140,200	77,935	137,900	140,400
MISCELLANEOUS REVENUE							
Rent-Ice	264,315	289,479	285,622	305,000	148,988	305,000	310,000
Rent-Summer Ice	87,676	37,674	42,084	50,000	23,328	48,000	51,000
Ice Rent - Tournaments	33,877	36,614	39,206	42,000	35,920	44,000	45,000
Rent - Dry Floor	34,484	32,187	32,860	40,000	25,322	37,000	39,000
Rent - Table/Chair	5,861	8,966	9,462	9,500	9,773	9,500	10,000
Advertising Signs	48,200	51,217	51,467	53,000	43,033	52,000	53,000
Blandin Grant	3,960	3,900	-	3,900	-	-	-
Skate Sharpening	2,363	2,448	2,141	3,000	1,141	2,500	2,500
Civic Center Programming	29,034	15,266	7,173	16,000	-	8,000	8,000
Miscellaneous	-	180	443	-	-	-	-
Vending Machines	7,435	5,928	3,542	8,000	2,297	5,500	6,000
Video Vending	2,830	1,776	966	3,000	815	1,000	1,000
Candy Vending	4,301	3,068	2,681	4,300	1,531	3,000	4,000
Pro Shop	3,434	2,560	2,339	3,000	1,008	2,600	3,600
Pro Shop non-taxable	257	202	83	-	21	-	-
Investment Income	2,535	79	186	-	55	-	-
ATM Commissions	125	970	1,137	1,500	718	1,400	1,400
Commissions-Vending	67	352	202	400	248	-	-
TOTAL MISCELLANEOUS REVEN	530,754	492,868	481,592	542,600	294,198	519,500	534,500
OTHER SOURCES							
Operating Transfer in	63,835	27,335	-	12,000	12,000	12,000	12,000
TOTAL OTHER SOURCES	63,835	27,335	-	12,000	12,000	12,000	12,000
TOTAL REVENUES	\$ 715,439	\$ 647,699	\$ 602,566	\$ 694,800	\$ 384,133	\$ 669,400	\$ 686,900
EXPENDITURES:							
Operating Transfer Out	5,000	-	-	-	-	-	-
Salary-Fulltime	114,887	137,564	138,856	141,829	79,115	145,377	150,465
Salary-Fulltime/Overtime	2,080	1,238	338	-	110	-	-
Salary-Parttime	122,895	75,947	76,229	89,367	47,161	91,593	93,869
Salary-Parttime/Overtime	555	11	111	1,280	108	1,280	1,280
Contracted Services - Police	1,893	3,276	1,857	3,183	756	3,286	3,401
PERA	12,353	12,198	12,920	13,818	7,918	14,109	14,585
FICA	14,834	13,138	13,215	14,611	7,657	14,896	15,546

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE, PROPOSED 2012
AND 2013 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
Police Pension	244	411	263	458	109	473	490
Medicare	3,475	3,089	3,117	3,417	1,801	3,484	3,636
Health Insurance	26,181	35,926	37,433	42,739	23,616	45,163	47,062
Life Insurance	231	300	80	80	47	80	80
Dental Insurance	102	115	135	141	82	141	141
HealthCare Savings	600	1,320	2,310	-	2,240	-	-
Reemployment	1,707	5,660	4,074	3,500	2,936	3,500	3,500
Workers Compensation	1,974	2,008	2,045	2,400	2,630	2,600	2,600
	<u>304,009</u>	<u>292,201</u>	<u>292,983</u>	<u>316,823</u>	<u>176,287</u>	<u>325,982</u>	<u>336,654</u>
Office Supplies	881	1,762	747	1,500	509	800	850
Copy Supplies	2	28	2	-	-	-	-
Printing/Binding	-	63	-	-	-	-	-
Computer Supplies	170	-	-	280	849	-	-
Assets Between \$700 - \$4,999	2,657	7,046	-	-	-	-	-
Inventorial Supplies	2,023	323	971	-	533	1,000	1,000
Operating Supplies	14,373	13,040	12,592	14,000	7,708	12,500	13,000
Dry Floor Event Supplies	923	93	1,072	-	341	1,000	1,500
Motor Fuels	9,484	8,210	4,776	8,500	2,348	5,000	6,000
Maintenance Tools/Sup	1,525	954	611	1,100	468	1,000	1,000
Uniforms/Clothing/Safety	348	1,362	356	1,000	784	800	900
Concessions Supplies	60,416	64,956	62,901	67,000	35,528	63,000	64,000
Vending Supplies	8,142	6,760	5,678	7,200	2,426	6,000	6,000
Pro Shop Supplies	3,614	1,626	300	2,100	75	1,500	1,300
Concessions Sup-GR Sports	11,596	10,641	13,488	11,200	12,766	13,000	12,000
Sports Cmplx-Operating Sup	-	-	-	-	-	-	-
Sports Cmplx-Inventorial Sup	-	-	-	-	-	-	-
	<u>116,154</u>	<u>116,863</u>	<u>103,493</u>	<u>113,880</u>	<u>64,334</u>	<u>105,600</u>	<u>107,550</u>
Accounting/Auditing Services	910	910	670	1,000	670	750	750
Legal	325	-	65	500	-	500	500
Other Contract Services	22,557	13,659	12,068	14,000	3,114	12,000	12,000
Facilities Maintenance Charge	3,411	3,500	3,500	3,600	-	3,500	3,600
Telephone	3,711	3,581	3,315	3,700	2,155	3,500	3,500
Postage/Freight	311	66	11	380	-	200	300
Seminar/Meetings/Schools	1,837	607	385	700	173	700	700
Publishing & Advertising	506	662	785	600	337	800	800
General Insurance	14,710	13,308	11,253	14,000	15,095	11,500	12,000
Electricity	48,906	51,874	60,516	53,000	23,379	60,000	62,000
Water	4,961	5,982	9,941	6,200	3,080	10,000	10,000
Sewer	3,222	4,230	6,086	4,400	1,329	6,000	6,000
Garbage Removal	3,767	3,971	2,242	4,100	1,666	2,300	2,500
Heat-Natural Gas	74,678	58,086	40,529	63,000	40,444	43,000	45,000
Maintenance Contracts	756	735	721	800	-	800	800
Building Maint/Repairs	30,679	9,433	18,134	27,000	6,640	19,000	23,000
Computer Maintenance/Repair	333	244	540	500	270	600	600
Gen Equip Maint/Repair	31,684	25,076	41,474	26,000	14,578	31,000	32,000
MC/VISA Bank Charges	913	709	640	800	72	700	800

8/18/2011

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE, PROPOSED 2012
AND 2013 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
Miscellaneous Expense	3,009	3,571	1,225	3,700	-	2,000	2,000
Cash Short and Over	(25)	(201)	(98)	-	(65)	-	-
Dues & Subscriptions	934	1,289	1,411	1,300	1,133	1,400	1,500
Billboard Advertising	861	445	185	-	1,881	-	-
Summer Ice Programming	24,070	7,777	4,748	8,000	1,430	5,000	5,500
Marketing	160	-	-	-	-	-	-
Copy Machine Lease	1,271	1,337	1,406	1,400	729	1,450	1,500
Loan Repayment	6,451	5,751	5,015	20,290	2,220	20,290	20,290
	<u>284,907</u>	<u>216,601</u>	<u>226,765</u>	<u>258,970</u>	<u>120,330</u>	<u>236,990</u>	<u>247,640</u>
Eqpt/Machinery/Furn/Fix	33,000	-	-	-	-	-	-
Building/Bldg Improvements	-	-	-	-	-	-	-
	<u>33,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>743,070</u>	<u>625,665</u>	<u>623,242</u>	<u>689,673</u>	<u>360,951</u>	<u>668,572</u>	<u>691,844</u>
	<u>\$ (27,632)</u>	<u>\$ 22,034</u>	<u>\$ (20,676)</u>	<u>\$ 5,127</u>	<u>\$ 23,182</u>	<u>\$ 828</u>	<u>\$ (4,944)</u>

CITY OF GRAND RAPIDS
BUILDING MAINTENANCE DEPARTMENT
ACTUAL 2008 - 2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE, PROPOSED 2012 AND 2013 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Budget	ACTUAL YTD 7/31/2011	Proposed 2012 Budget	Proposed 2013 Budget
EXPENDITURES:							
PERSONNEL							
Salary-Fulltime	-	93,097	91,560	94,362	55,227	95,806	98,921
Salary-Overtime	-	355	311	1,000	61	1,000	1,000
PERA	-	6,533	6,375	6,914	4,008	6,946	7,172
FICA	-	5,741	5,405	5,911	3,304	5,940	6,133
Medicare	-	1,343	1,264	1,383	773	1,389	1,434
Health Insurance	-	19,890	18,896	21,678	11,381	21,447	24,783
Life Insurance	-	208	52	50	29	49	49
Dental Insurance	-	212	271	283	167	283	283
Healthcare Savings	-	528	1,128	-	1,280	-	-
Workers Compensation	-	4,371	6,128	5,900	7,872	5,900	5,900
TOTAL PERSONNEL	-	132,277	131,389	137,481	84,101	138,760	145,675
SUPPLIES & MATERIALS							
Inventorial Supplies	1,361	390	153	750	728	500	600
Assets between \$700-\$4,999	-	-	-	-	-	-	-
Operating Supplies	6	75	26	500	72	1,330	1,400
Motor Fuels	-	858	1,701	1,000	747	1,800	2,000
Maintenance Supplies	5,302	4,406	4,239	3,500	2,185	4,500	4,500
Uniforms/Clothing/Safety	-	150	150	100	150	200	200
Small Tools	198	226	553	500	552	500	500
TOTAL SUPPLIES & MATERIALS	6,868	6,104	6,822	6,350	4,434	8,830	9,200
OTHER CHARGES & SERVICES							
Professional Services	188	-	1,035	750	-	750	700
Legal	-	210	-	300	-	300	300
Exterminator Service	176	176	235	300	118	300	250
Janitorial Service	7,847	460	1,801	2,000	860	2,500	2,200
Facility Maintenance Charges	74,848	5,566	7,359	-	2,675	-	-
Telephone	-	2,682	3,043	2,800	1,452	3,300	3,300
Postage/Freight	2	-	1	20	-	20	20
Seminar/Meetings/Schools	-	31	58	100	18	250	150
Auto Mileage	-	1,456	1,501	1,500	809	1,900	1,900
Auto License	-	-	15	-	-	20	20
Publishing & Advertising	-	63	-	100	-	-	-
General Insurance	6,556	5,599	5,242	7,000	6,288	6,500	7,000
(1) Electricity	16,621	16,901	21,909	19,000	10,993	21,500	21,000
Garbage Removal	938	980	1,456	1,000	915	1,600	1,600
(2) Heat	13,134	9,792	8,587	14,000	8,516	13,300	13,500
Maintenance Contracts	11,501	5,949	6,074	10,000	3,604	9,000	9,000
Building Maintenance/Repairs	2,027	10,810	4,557	8,000	12,347	8,000	6,500
Vehicle Maintenance/Repairs	-	257	771	500	131	600	600
General Eqpt Maint./Repairs	8,235	722	140	8,000	114	5,000	6,000
Equipment Rental	-	-	169	-	-	200	200
Miscellaneous	27	-	-	-	-	-	-
Dues/Subscriptions/License F	10	110	155	100	-	150	150
TOTAL OTHER CHARGES & SEF	142,109	61,764	64,109	75,470	48,841	75,190	74,390
TOTAL EXPENDITURES	148,977	200,145	202,320	219,301	137,376	222,780	229,265

(1) Additional \$1,500 added to budget for Twnshp Electric

(2) Additional \$1,300 added to budget for Twnshp Heat

CITY OF GRAND RAPIDS

Fleet Maintenance

Adopted 2011 Budget, Year To Date Totals, and Proposed 2012 and 2013 Budgets

	2011 BUDGET	YTD ACTUAL 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
EXPENDITURES:				
<i>Personnel</i>				
Salary-Fulltime	109,006	64,692	109,846	113,416
Salary-Overtime	1,000	1,295	1,000	1,000
PERA	7,903	4,784	7,964	8,223
FICA	6,758	4,074	6,810	7,032
Medicare	1,581	953	1,593	1,645
Health Insurance	26,400	11,030	29,040	29,040
Life Insurance	185	25	49	49
Healthcare Savings	-	2,170	-	-
Workers Compensation	4,600	3,487	3,500	3,500
TOTAL PERSONNEL	157,433	92,510	159,802	163,905
<i>Supplies & Materials</i>				
Office Supplies	-	-	-	-
Operating Supplies	4,500	3,085	4,500	4,500
Motor Fuel	1,400	986	1,400	1,400
Lubricants	5,000	4,916	5,000	5,000
Uniforms/Clothing	100	323	160	160
Small Tools	-	1,057	2,000	2,000
TOTAL SUPPLIES & MATERIALS	11,000	10,366	13,060	11,060
<i>Other Charges & Services</i>				
Seminars/Mtgs/School	300	1,199	300	300
General Insurance	-	579	-	-
Electricity	5,000	3,582	5,000	5,000
Hazardous Waste Disposal	4,000	165	4,000	4,000
Computer Maint/Repair	-	85	-	-
Vehicle Equip Maint/Repair	35,000	29,994	35,000	35,000
Dues & Subscriptions	500	3,011	500	500
TOTAL OTHER CHARGES & SERVICES	44,800	38,616	44,800	44,800
TOTAL EXPENDITURES	213,233	141,493	217,662	219,765

**CITY OF GRAND RAPIDS
ITASCA CALVARY CEMETERY
2010 ACTUAL, 2011 ADOPTED BUDGET, AND 2012 PROPOSED BUDGET**

	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012
TAXES				
Current	\$ 132,624	\$ 175,000	\$ 73,129	\$ 175,000
Delinquent	8	-	-	
Tax Forfeit Sales	12,949	-	-	
Fiscal Disparities	3,559	-	9,340.42	
TOTAL TAXES	<u>149,140</u>	<u>175,000</u>	<u>82,469</u>	<u>175,000</u>
INTERGOVERNMENTAL				
Market Value Homestead Credit	569	-	-	
Mobile Home MVHC	64	-	-	
Supplemental Aid	3,502	-	-	
PERA Aid	511	-	511	
Taconite Credit-Residential	-	-	-	
TOTAL INTERGOVERNMENTAL	<u>4,645</u>	<u>-</u>	<u>511</u>	<u>-</u>
CHARGES FOR SERVICES				
Cemetery Lots	8,505	6,000	5,100	8,000
Grave Openings	20,210	16,000	9,985	20,000
TOTAL CHARGES FOR SERVICES	<u>28,715</u>	<u>22,000</u>	<u>15,085</u>	<u>28,000</u>
MISCELLANEOUS INCOME				
Foundations				
Miscellaneous Income	1,429	1,500	(250)	1,500
TOTAL MISC REVENUE	<u>1,429</u>	<u>1,500</u>	<u>(250)</u>	<u>1,500</u>
OTHER FINANCING SOURCES				
Operating Transfer In	-	-	-	-
TOTAL OTHER FINANCING SOURCES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUES	<u>183,929</u>	<u>198,500</u>	<u>97,815</u>	<u>204,500</u>
PERSONNEL				
Salary-Full-time	53,963	41,570	15,831	72,442
Salary-Full-time-OT	999	-	102	-
Salary-Parttime	70,770	75,032	52,519	42,902
Salary-Parttime-OT	3,339	-	1,761	-
PERA	8,578	8,162	4,165	8,294
FICA	7,949	7,229	4,341	7,151
Medicare	1,859	1,691	1,015	1,672
Health Insurance	8,889	6,603	2,054	16,680
Life Insurance	13	18	6	37
Dental Insurance	147	135	59	424
Unemployment	11,504	13,000	4,447	8,000
Workers Compensation	-	3,700	2,840	2,800
Total Personnel	<u>168,011</u>	<u>157,140</u>	<u>89,141</u>	<u>160,403</u>

**CITY OF GRAND RAPIDS
ITASCA CALVARY CEMETERY
2010 ACTUAL, 2011 ADOPTED BUDGET, AND 2012 PROPOSED BUDGET**

	2010 ACTUAL	2011 BUDGET	ACTUAL YTD 7/31/2011	PROPOSED 2012
SUPPLIES & MATERIALS				
Office Supplies	69	100	99	100
Copy Supplies	-	100	-	100
Computer Supplies	-	-	681	-
Assets between \$700-\$4,999	1,602	-	7,535	-
Operating Supplies	438	1,000	339	1,000
Motor fuels	2,624	2,700	2,079	2,700
Small tools	506	500	321	500
Grounds Maint/Supplies	1,477	1,500	1,534	1,500
Total supplies and materials	<u>6,716</u>	<u>5,900</u>	<u>12,588</u>	<u>5,900</u>
OTHER CHARGES & SERVICES				
Legal	845	400	-	400
Recording/Filing fees	1,380	1,500	828	1,500
Other contracted services	2,618	1,500	2,074	1,700
Telephone	1,409	1,500	588	1,500
Postage	9	100	-	100
Publishing & Advertising	48	100	-	100
General Insurance	3,478	4,500	4,572	4,500
Electricity	2,487	2,500	1,309	2,500
Water	85	200	197	147
LP Gas	10,440	10,000	7,264	10,000
Garbage removal	569	700	314	700
Building Maint/Repairs	376	1,000	822	1,000
Grounds Maint/Repair	8,767	6,500	746	9,500
Vehicle Maint/Repair	18	-	311	-
General Equipment Maint/Repair	18,827	4,000	1,046	4,000
Miscellaneous	51	-	-	-
Dues and Subscriptions	233	250	-	250
Total Other Charges & Services	<u>51,639</u>	<u>34,750</u>	<u>20,071</u>	<u>37,897</u>
CAPITAL OUTLAY				
Machinery	-	-	-	-
Cemetery Lots Repurchased	300	300	200	300
Total Capital Outlay	<u>300</u>	<u>300</u>	<u>200</u>	<u>300</u>
TOTAL EXPENDITURES	<u>226,665</u>	<u>198,090</u>	<u>122,000</u>	<u>204,500</u>
REVENUE/(EXPENDITURES)	<u>(42,736)</u>	<u>410</u>	<u>(24,185)</u>	<u>0</u>

7/13/11 Added back Matt's hours that was eliminated out of the PW budget

**CITY OF GRAND RAPIDS
STORM WATER UTILITY**

ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE ACTUAL, AND PROPOSED 2012 and 2013 BUDGET

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	YTD ACTUAL 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
Revenues:							
Intergovernmental							
Itasca County Grant/Aid	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Total Intergovernmental	-	-	-	-	-	-	-
Charges for Services							
Charges for Service	474,371	483,674	503,515	475,000	249,751	500,000	500,000
Total Charges for Service	474,371	483,674	503,515	475,000	249,751	500,000	500,000
Special Assessments:							
Current	1,186	754	1,307	-	400	-	-
Delinquent	184	70	390	-	-	-	-
Penalties & Interest	55	27	123	-	0	-	-
Total Special Assessments	1,425	852	1,820	-	401	-	-
Miscellaneous:							
Miscellaneous	2,800	-	-	-	-	-	-
Investment Income	3,423	4,503	2,205	750	829	1,500	1,500
Total Miscellaneous	6,223	4,503	2,205	750	829	1,500	1,500
TOTAL REVENUES:	482,019	489,029	507,541	475,750	250,981	501,500	501,500
Expenditures:							
Personnel							
Salary-Fulltime*	84,238	105,181	131,295	130,000	70,041	135,000	135,000
Salary-Overtime	1,696	4,105	3,426	-	2,234	-	-
Salary-Parttime	8,197	9,048	8,322	8,500	6,980	9,000	9,000
Salary-Parttime Overtime	1,047	712	41	1,000	536	1,000	1,000
PERA	5,603	7,302	9,452	9,100	5,265	9,788	9,788
FICA	5,794	7,250	8,846	8,587	4,902	8,370	8,928
Medicare	1,355	1,696	2,069	2,008	1,147	1,958	2,089
Health Insurance	18,473	23,202	30,928	30,798	-	38,688	40,751
Life Insurance	178	211	71	58	-	68	58
Healthcare Savings	-	-	2,970	-	-	-	-
Workers Compensation	4,348	6,175	7,165	6,200	-	9,500	6,200
TOTAL PERSONNEL	130,929	164,882	204,585	196,251	91,106	213,372	212,814
Supplies & Materials							
Office Supplies	28	25	-	3,500	14	500	500
Printing & Binding	-	-	-	5,000	-	5,000	5,000
Assets Between \$700-\$4,999	-	984	-	-	344	-	-
Motor Fuels	20,777	15,512	20,989	15,000	12,549	18,000	18,000
Bituminous	-	2,102	1,940	5,500	479	3,000	3,000
Concrete	153	427	234	5,500	248	2,000	2,000
Granular/Riprap/Dirt	1,932	3,796	35	1,000	36	1,000	1,000
Small Tools	61	270	37	-	75	-	-
Grounds Maint/Supplies	7,399	4,842	997	6,500	569	3,500	3,500
TOTAL SUPPLIES & MATERIALS	30,350	27,959	24,232	42,000	14,314	33,000	33,000
Other Charges & Services							
Professional Services	2,646	600	1,500	3,000	-	2,000	2,000
Accounting Services	1,351	1,351	1,126	850	626	1,500	1,500
GIS Fees	17,283	22,563	21,300	1,800	8,233	18,000	18,000
Engineering Fees	555	-	1,305	-	463	-	-
Legal	-	-	33	1,000	-	-	-
Contracted Services	54,238	66,081	54,430	60,000	33,883	60,000	60,000
Telephone	-	-	389	-	182	-	-
Postage	2,921	2,522	3,054	6,000	1,535	6,000	6,000
Seminars/Mtgs/Schools	887	926	1,203	3,000	211	3,000	3,000
Auto Mileage	144	89	711	1,500	-	800	800
Auto License	-	-	60	-	60	-	-
Publishing & Advertising	261	129	44	300	44	300	300

3/18/2011

**CITY OF GRAND RAPIDS
STORM WATER UTILITY**

ACTUAL 2008-2010 EXPENDITURES, 2011 BUDGET, YEAR TO DATE ACTUAL, AND PROPOSED 2012 and 2013 BUDGET

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	YTD ACTUAL 7/31/2011	PROPOSED 2012 BUDGET	PROPOSED 2013 BUDGET
General Insurance	4,895	6,654	7,649	6,500	-	7,000	7,000
Water	-	-	57	-	-	-	-
Maintenance Contracts	452	360	-	-	-	-	-
Building Maint/Repair	-	112	2	-	-	-	-
Vehicle Maint/Repair	-	-	-	-	111	-	-
PUC Billing Fee	13,997	18,414	21,317	18,000	9,000	20,000	20,000
NPDES Funding-(City Works)	1,974	2,424	5,721	10,000	852	7,000	7,000
Retention Pond	4,296	-	-	-	-	-	-
Easements	7,200	-	-	-	-	0	0
Equipment Rental	6,230	-	76	-	-	0	0
Miscellaneous	-	-	541	-	-	0	0
Dues & Subscriptions	-	-	480	-	480	500	500
Fleet Maintenance	23,238	21,536	36,503	32,000	11,503	32,000	32,000
CIP Loan Repayment-Sweeper	2,168	785	-	-	-	-	-
Depreciation Expense	26,779	26,779	26,779	26,779	-	26,779	26,779
Operating Transfer Out/Capital	100,000	152,219	56,333	66,770	-	70,249	70,807
TOTAL CHARGES & MATERIALS	271,515	323,542	240,612	237,499	67,182	255,128	255,686
TOTAL EXPENDITURES	432,794	516,382	469,430	475,750	172,602	501,500	501,500
REVENUE > EXPENDITURES	\$ 49,225	\$ (27,353)	\$ 38,111	\$ -	\$ 78,379	\$ -	\$ -

* The increase in full time personnel is due to the addition of Storm Water Specialist, Steve Anderson.

The average monthly fee is \$41,853.80, and this would be a total of \$502,245.60 annually.



ITASCA COUNTY
HISTORICAL SOCIETY

KARJALA GENEALOGY & HISTORY RESEARCH CENTER
P.O. BOX 664, GRAND RAPIDS, MN 55744

RECEIVED

JUL 05 2011

CITY OF GRAND RAPIDS

June 26, 2011

To: City of Grand Rapids

An understanding of the past is essential to a coherent view of the world. A society that has forgotten its past is no different than a man with amnesia; history is our collective memory. Our mission at Itasca County Historical Society is to connect people to the history of Itasca County.

We are again asking the city of Grand Rapids for support in 2012. We appreciate the commitment of \$17,000 for 2011. I'm asking on behalf of the ICHS Board of Directors to again be put in the 2012 Grand Rapids city budget for the amount of \$17,000. The amount of \$1416.66 would be applied toward our monthly Old Central School rent. We are actively doing fund-raising events to meet our monthly obligations. As of the end of June, we have not seen any money from the Public Utilities round-up. The committee decided to go through the Community Foundation and they will decide who the money will be going to. Promotion of the round-up was done at one time, Itasca County Historical Society was not mentioned and we do not know if any support will be coming from that suggestion. It's a wait and see for 2011.

While it is important to preserve history, it is equally important that it be disseminated to the public. The Karjala Genealogy and History Research Center is now being used by teachers, genealogists, businesses, historians, government agencies, and the public.

History is founded to a large degree on sources maintained and preserved at the local level. The Itasca County Historical Society believes in the importance of preserving sources and making them available to members of the community. We cannot do this without the support of local units of government.

Sincerely yours,

Lilah J. Crowe
Executive Director

P.S.

Please take the time to stop in at Old Central School and experience the Itasca County Historical Society's 2nd Floor!

*ITASCA MUSEUM * JUDY GARLAND GALLERY* LITTLE GEM'S GIFT SHOP*
KARJALA GENEALOGY & HISTORY RESEARCH CENTER

ichs@paulbunyan.net/research@paulbunyan.net

itascahistorical.org
218-326-6431

138.051, Minnesota Statutes 2006

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138.051 COUNTY HISTORICAL SOCIETIES.

The county board of any county, or the governing body of any municipal corporation, school district or public library therein, is hereby authorized and empowered to set apart and furnish a suitable room or space in the courthouse of the county, or in any of its municipal, school or library buildings, as the case may be, for the purposes and use of the historical society of such county, and to furnish light and heat therefor, or the county board may in its discretion construct or otherwise provide and furnish other suitable housing in the county for such purposes and use.

History: (5670-11) 1929 c 324 s 1; 1957 c 394 s 1

138.052, Minnesota Statutes 2006

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138.052 TAX LEVY.

The county board of any county is authorized and empowered to appropriate, out of the revenue fund of such county or out of the proceeds from a special tax levy upon all the taxable property in the county, such sum as it may deem advisable, to be paid to the historical society of such county, to be used for the promotion of historical work within the borders thereof, and for the collection, preservation and publication of historical material, and to disseminate historical information of the county, and in general to defray the expense of carrying on the historical work in such county; provided that no county board is authorized to appropriate any funds for the benefit of any county historical society unless such society shall be affiliated with and approved by the Minnesota Historical Society.

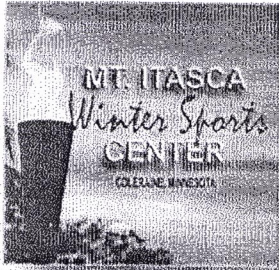
History: 1957 c 394 s 2

138.053, Minnesota Statutes 2006

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138.053 COUNTY HISTORICAL SOCIETY; TAX LEVY; CITIES OR TOWNS.

The governing body of any home rule charter or statutory city or town excepting cities of the first class may annually appropriate from its general fund an amount not to exceed 0.02418 percent of taxable market value, derived from ad valorem taxes on property or other revenues, to be paid to the historical society of its respective county to be used for the promotion of historical work and to aid in defraying the expenses of carrying on the historical work in the county. No city or town may appropriate any funds for the benefit of any historical society unless the society is affiliated with and approved by the Minnesota Historical Society.

History: 1963 c 129 s 1; 1973 c 123 art 5 s 7; 1973 c 773 s 1; 1983 c 315 s 1; 1988 c 719 art 5 s 84; 1989 c 277 art 4 s 11; 1994 c 505 art 3 s 4



200 MT ITASCA ROAD
P.O. BOX 553
COLERAINE, MN 55722

www.MtItasca.com

Spreading the thrill of skiing sports through
opportunity and support

May 23, 2011

Mayor Dale Adams
City of Grand Rapids
420 N. Pokegama Av.
Grand Rapids, MN 55744

Cc: Grand Rapids City Council

Dear Mayor Adams:

On behalf of the Itasca Ski & Outing Club, I would like to thank the City of Grand Rapids for your support of Mt. Itasca and the opportunity this week to discuss ongoing funding.

As I explained, after one year into a five-year business plan, *we had our best year ever*. A focused effort on improving Mt. Itasca's "Terrain Park" (snowboard and free-skiing area), additional groups and events, targeted marketing, and controlling expenses, all contributed to significant overall improvements and tremendous success.

Next year we plan to continue to build on those results. In addition, we hope to install a tube park to target additional revenue sources and expand our winter activities. Based on the research we have done, we expect tubing to become a significant part of our business plan success.

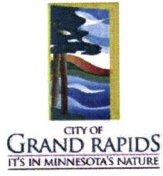
On behalf of Mt. Itasca, I would like to request a continuation of \$15,000 support from the City of Grand Rapids for Fiscal 2012. If you have any questions, please let me know.

Thank you again for your time and support.

Best Regards,

Jon Denney

Jon Denney,
Itasca Ski & Outing Club, President
Mt Itasca Winter Sports Center
218-248-9749
jdenney@mediacombb.net



Legislation Details (With Text)

File #: 11-1418 **Version:** 1 **Name:**
Type: Agenda Item **Status:** CC Worksession
File created: 3/24/2011 **In control:** City Council Work Session
On agenda: 3/28/2011 **Final action:**
Title: Review 5:00 p.m. meeting agenda.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Review 5:00 p.m. meeting agenda.