



# CITY OF GRAND RAPIDS

CITY COUNCIL  
CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Meeting Agenda Full Detail City Council

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Monday, September 12, 2011

5:00 PM

City Hall Council Chambers

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5:00 CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the  
p.m. Grand Rapids City Council will be held on Monday, September 12, 2011 at 5:00 p.m. in  
Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 CALL OF ROLL  
p.m.

5:02 PRESENTATIONS/PROCLAMATIONS  
p.m.

11-1754

Proclamation: September is Library Card Sign Up Month

Attachments: [Library Card Sign-up Month 2011](#)

5:04 MEETING PROTOCOL POLICY  
p.m.

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

5:05 PUBLIC FORUM  
p.m.

5:10 COUNCIL REPORTS  
p.m.

5:03 APPROVAL OF MINUTES  
p.m.

11-1753

Approve Council minutes for Monday, August 22, 2011 Worksession and Regular Meetings and September 6, 2011 Special Meeting.

Attachments: [August 22, 2011 Worksession](#)  
[August 22, 2011 Regular Meeting](#)  
[September 6, 2011 Special Meeting](#)

5:05 CONSENT AGENDA  
p.m.

*Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for*

*discussion and consideration.*

1. **11-1750** Request by the Police Department to approve a resolution accepting a donation of \$500.00 from the Itasca County Agricultural Association for the Grand Rapids Police Reserves equipment fund.  
**Attachments:** [Police Reserve Res](#)
2. **11-1755** Revisions to City Ordinance 42-42 – Firearms  
**Attachments:** [Revised Firearms 42-42](#)  
[Firearms 42-42](#)
3. **11-1756** Permanent and Temporary Easements related to CP 2011-4, Horseshoe-Isleview Reconditioning.  
**Attachments:** [09-12-11 Attachment CP 2011-4 Easements.pdf](#)
4. **11-1758** Purchase of permanent easement from John Mornes Estate  
**Attachments:** [9-12-11 Attachment Mornes Road Easement.pdf](#)
5. **11-1760** Consider adopting a resolution for \$37,500 from the MN Department of Public Safety for a Safe & Sober grant.  
**Attachments:** [3248 001](#)  
[3249 001](#)
6. **11-1761** Golf Course Dock asset disposal
7. **11-1762** Golf Course Walk-in cooler disposal
8. **11-1767** Acknowledgment of receipt of notice of hearing on petition related to CP 2004-3, Pokegama Avenue Reconstruction.  
**Attachments:** [9-12-11 Attachment CP 2004-3 Petition.pdf](#)
9. **11-1771** Authorize the City Administrator to approve temporary 3.2 Malt Liquor Licenses.
10. **11-1773** Request by the police department to purchase a Centurion Scout Mobile Security System.  
**Attachments:** [Scout 1](#)  
[Scout 2](#)  
[Scout Quote](#)

**5:08 SETTING OF REGULAR AGENDA**  
**p.m.**

*This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.*



**5:09 DEPARTMENT HEAD REPORT**  
**p.m.**

11.     **11-1765**         September 2011 Community Development Department Head Report  
                          **Attachments:**    [Dept. Head Report -September 2011](#)  
  [Powerpoint-Dept. Head Report -September 2011](#)

**5:15 ENGINEERING**  
**p.m.**

12.     **11-1757**         Storm Water Repairs at intersection of 2nd Street NE/1st Avenue NE.  
                          **Attachments:**    [Pipe Failure.jpg](#)  
  [Manhole with Utilities.JPG](#)

**5:20 ADMINISTRATION DEPARTMENT**  
**p.m.**

13.     **11-1766**         Appointment of Marty Cole to Firefighter Trainee position.
14.     **11-1770**         Airport Joint Powers Agreement.  
                          **Attachments:**    [09102011 airport agreement Gillen](#)

**5:30 VERIFIED CLAIMS**  
**p.m.**

15.     **11-1769**         Consider approving the verified claims for the period August 16, 2011 to September 2, 2011 in the total amount of \$2,462,872.07.  
                          **Attachments:**    [09/12/2011 BILL LIST.pdf](#)

**5:31 ADJOURNMENT**  
**p.m.**

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 26, 2011, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest:

Shawn Gillen, City Administrator



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1754      **Version:** 1      **Name:** Proclamation Library Card Sign Up Month  
**Type:** Agenda Item      **Status:** PRESENTATIONS/PROCLAMATIONS  
**File created:** 8/30/2011      **In control:** Library  
**On agenda:** 9/12/2011      **Final action:**  
**Title:** Proclamation: September is Library Card Sign Up Month  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Library Card Sign-up Month 2011](#)

Date	Ver.	Action By	Action	Result
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Title  
Proclamation: September is Library Card Sign Up Month

# PROCLAMATION

## Library Card Sign-up Month 2011

WHEREAS, the library card is the most important school supply of all; and

WHEREAS, children who use the library perform better in school; and

WHEREAS, libraries enhance the educational experience; and

WHEREAS, libraries meet the needs of all types of students by providing free access educational databases, the Internet, homework help and books; and

WHEREAS, libraries provide activities and resources to the communities they serve and inspire lifelong learning; and

WHEREAS, the library card is the "Smartest Card" you can own.

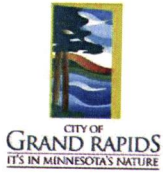
NOW, THEREFORE BE IT RESOLVED that I, Dale Adams, Mayor of the City of Grand Rapids, do hereby proclaim September as Library Card Sign-up Month in Grand Rapids and encourages everyone to sign up for the smartest card at your library.

IN WITNESS WHEREOF, I have  
hereto subscribed my name and the  
seal of the City of Grand Rapids,  
Minnesota, this 12<sup>th</sup> day of September,  
Two thousand eleven.

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Dale Adams, Mayor  
City of Grand Rapids





# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1753      **Version:** 1      **Name:** Council Minutes  
**Type:** Agenda Item      **Status:** Passed  
**File created:** 8/30/2011      **In control:** Administration  
**On agenda:** 9/12/2011      **Final action:** 9/12/2011  
**Title:** Approve Council minutes for Monday, August 22, 2011 Worksession and Regular Meetings and September 6, 2011 Special Meeting.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [August 22, 2011 Worksession](#)  
[August 22, 2011 Regular Meeting](#)  
[September 6, 2011 Special Meeting](#)

Date	Ver.	Action By	Action	Result
9/12/2011	1	City Council		

### Title

Approve Council minutes for Monday, August 22, 2011 Worksession and Regular Meetings and September 6, 2011 Special Meeting.



# CITY OF GRAND RAPIDS

CITY COUNCIL  
CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Minutes - Final - Draft City Council Work Session

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Monday, August 22, 2011

4:00 PM

Conference Room 2A

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**CALL TO ORDER:** Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, August 22, 2011 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

**CALL OF ROLL: On a call of roll, the following members were present:**

**Present** 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Gary McInerney

1. Consider filling the vacant Recreation Program Coordinator position.

*Dale Anderson, Manager of Park/Rec/Civic Center, discusses the position that has been filled on a temporary basis since it became vacant. Staff have been working with other communities to work out possible collaboration for park and recreation services. Council expresses concern for filling the position in tough economic times. Mr. Anderson states this position is a benefit to the City and the community and should be filled. Council requests staff make another attempt to collaborate with surrounding communities prior to bringing this request to Council for final approval.*

2. Continue 2012 Proposed Budget Discussion.

*Marcia Anderson, Library Director and Gina Hawkinson, Library Board Chair, presents proposed budget with possible cut backs to meet budget goal.*

*Market Value Exclusion is presented and explained by City Administrator Gillen.*

*Dale Anderson, Park/Rec/Civic Center discusses the three separate budgets for his department.*

3. Review 5:00 p.m. meeting agenda.

*23a. is added - Advertising expense for the Central School Great Space Giveaway. Moved Engineering items 26 & 27 to consent agenda as items 23b. & 23c.*

### ADJOURN

*There being no further business, the meeting adjourned at 5:26 p.m.*

*Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk*



# CITY OF GRAND RAPIDS

CITY COUNCIL  
CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Minutes - Final - Draft City Council

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Monday, August 22, 2011

5:00 PM

City Hall Council Chambers

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5:00 p.m. **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, August 22, 2011 at 5:30 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 p.m. **CALL OF ROLL**

**Present** 5 -

Councilor Gary McNerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:02 p.m. **MEETING PROTOCOL POLICY**

5:03 p.m. **PUBLIC FORUM**

5:08 p.m. **COUNCIL REPORTS**

*Mayor Adams discusses meeting with Tax Chair regarding tax laws, tax changes and impacts on local communities. Residents should feel free to contact any member of the City Council to ask questions.*

*Mayor Adams expresses condolences to the family of Matt Romanik, City of Grand Rapids Airport/Cemetery Manager, who passed away unexpectedly on Friday, August 12, 2011.*

*Councilor Christy mentions tour of four separate locations for projects affecting Grand Rapids as a member of the WMMPB.*

5:10 p.m. **APPROVAL OF MINUTES**

Approve Council Minutes for Monday, August 8, 2011 Worksession and Regular Meetings.

**A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McNerney, to approve City Council minutes for August 8, 2011 Worksession and Regular Meeting as presented. The motion PASSED by unanimous vote.**



**5:11 p.m. CONSENT AGENDA**

A motion was made by Councilor Christy, seconded by Councilor Chandler to approve Consent agenda items 1-23 as presented, the addition of 23a, and 23b & 23c from the regular agenda, this includes the adoption of the following resolutions and ordinances:

Resolution 11-76 - approving 2011 budgeted operating transfer.

Resolution 11-77 - accepting a Hazmat Grant from MN Dept. of Public Safety.

Resolution 11-78 - accepting donation of Water Pro Junior cooler from Pokegama Women's Morning Golf league.

Resolution 11-79 - Order cost of final assessments for CP 2003-6.

Resolution 11-80 - Order cost of final assessments for CP 2009-4.

Resolution 11-81 - set public hearing related to proposed final assessments for CP 2003-6.

Resolution 11-82 - set public hearing related to proposed final assessments for CP 2009-4.

Ordinance 11-08-05 - adopting proposed changes to an ordinance amending procedure for Deferral of Special Assessments.

Ordinance 11-08-06 - requiring permits for Commercial Hood Cleaning.

The motion carried by the following vote.

Aye 5 -

Councilor Gary McNerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

1. Consider approving 2011 budgeted operating transfer.
2. Authorize staff to solicit quotes for contract for cleaning library.
3. Adopt a Resolution to Accept a Hazmat Grant from the Mn Dept. of Public Safety
4. Ratify the seasonal employment of Kent Baril and Danielle DelGreco. Both will be at the wage of \$7.25 hour. Employment to begin August 23 and end no later than October 31, 2011.
5. Accept the donation of a "Water Pro Junior" water cooler and dispenser from the Pokegama Women's Morning golf league. The value of the donation is \$881.72.
6. Temporary Employees
7. Approve the hiring of Sydney Anderson as a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning August 23, 2011.  
  
Approve the hiring of Jeffery Shaffer as a part-time maintenance employee with the IRA Civic Center beginning August 23, 2011.

8. Consider accepting the quote for the removal of the house owned by the Grand Rapids Itasca County Airport at 2731 Airport Rd, from Figgins Sales for the amount of \$70.77.
9. Entering into rental agreements with area businesses for advertising at the IRA Civic Center.
10. Consider hiring the following Public Works part-time employees for the 2011 Fall maintenance season from September 12th through November 30th, 2011.
11. A resolution order the calculation of final assessments for CP 2003-6, 3rd Avenue NE Rail Crossing Improvements/Closures.
12. A resolution directing the calculation of final assessments for CP 2009-4, Forest Hills Avenue Improvements.
13. A resolution establishing a public hearing related to proposed final assessments on CP 2003-6, 3rd Avenue NE Rail Crossing Improvements/Closures.
14. Establish a public hearing to consider proposed final assessments on CP 2009-4, Forest Hills Avenue Improvements.
15. Approve temporary 3.2 Malt Liquor license for Toivo's Grand Opening celebration contingent upon receipt of required documentation and fees.
16. Disposal of Quasar VM32 Camcorder & Battery Packs.
17. Accept the notice of retirement from William "Bill" Olson, Firefighter, effective November 30, 2011.
18. Nationwide Plan document updates.
19. Consider adopting the Direct Deposit Policy.
20. Consider approving Amendment to Addendum A of Agreement for Continuing Disclosure Services with Springsted Incorporated for the \$3,985,000 Taxable General Obligation Wastewater Revenue and Refunding Bonds, Series 2011A
21. Addition of two options to the City of Grand Rapids Nationwide Retirement Solutions plan at no additional cost.

22. Consider adopting the proposed changes to An Ordinance Amending Procedure for Deferral of Special Assessments for Senior Citizens and Retired Disabled Homeowners and Repealing Inconsistent Provisions.
23. Adopt an Ordinance Requiring Permits for Commercial Hood Cleaning
- 23a. Authorize advertising expenses for the Central School Great Space Giveaway in an amount not to exceed \$3000.00.
- 23b. Purchase of pemanent and temporary easements related to CP 2011-4, Horseshoe-Isleview Reconditioning
- 23c. Purchase of wetland credits from Willow Springs, Inc., related to CP 2011-4 and CP 2004-3.

**5:14 p.m. SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, to approve the regular agenda as amended. The motion PASSED by unanimous vote.**

**5:15 p.m. ACKNOWLEDGE BOARDS & COMMISSIONS**

24. Acknowledge minutes for Boards & Commissions.

*The Council acknowledged the following minutes for Boards & Commissions:*

*Airport:  
July 12, 2011 Special and Regular Meetings*

*Golf Board:  
July 19, 2011*

*Central School Commission:  
July 21, 2011*

*Human Rights Commission:  
June 29, 2011*

**5:16 p.m. DEPARTMENT HEAD REPORT**

25. Department Head Report-Police



## Received and Filed

5:35 ADMINISTRATION DEPARTMENT  
p.m.

28. Approve the eligibility list for firefighters for the City of Grand Rapids.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, to approve the eligibility list for firefighters as presented. The motion PASSED by unanimous vote.

5:40 VERIFIED CLAIMS  
p.m.

29. Consider approving the verified claims for the period July 19, 2011 to August 1, 2011 in the total amount of \$1,070,310.69.

A motion was made by Councilor Zabinski, seconded by Councilor Christy to amend the request for Council and approve the verified claims for the period of August 2, 2011 to August 15, 2011 in the total amount of \$513,789.76. The motion carried by the following vote.

**Aye 5 -**

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Recess regular meeting for Public Hearing scheduled for 6:00 p.m.

*Recessed regular meeting to conduct a public hearing scheduled for 6:00 p.m.*

6:00 PUBLIC HEARINGS  
p.m.

30. Conduct a public hearing to consider the vacation of platted right-of-way within Ridgewood Addition to Grand Rapids.

*Mayor Adams states the reason for the public hearing. Clerk Johnson-Gibeau states that all required notification has been sent and no correspondence has been received by Administration.*

*Community Development Director Rob Mattei presents background information.*

A motion was made by Councilor McInerney, seconded by Councilor Chandler to open the public hearing. The motion passed by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Chandler, seconded by Councilor McInerney to close the public hearing. The motion passed by unanimous vote.

31. Consider the adoption of a resolution either approving or denying the vacation of the 9th Avenue NE and 11th Street NE platted right-of-way within Ridgewood

Addition to Grand Rapids.

**A motion was made by Councilor McInerney, seconded by Councilor Chandler, to adopt Resolution 11-83 - approving the vacation of the 9th Avenue NE and 11th Street NE platted right-of-way within Ridgewood Addition to Grand Rapids. The motion carried by the following vote.**

**Aye 5 -**

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**6:30     ADJOURNMENT**  
**p.m.**

*There being no further business, the meeting adjourned at 6:13 p.m.*

*Respectfully submitted:*

*Kimberly Johnson-Gibeau, City Clerk*



# CITY OF GRAND RAPIDS

CITY COUNCIL  
CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Minutes - Final - Draft City Council

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Tuesday, September 6, 2011

7:30 AM

Conference Room 2A

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### Special Meeting

**CALL TO ORDER:** Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Tuesday, September 6, 2011 at 7:35 a.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

#### CALL OF ROLL

**Present** 3 -

Councilor Gary McInerney, Councilor Dale Christy, and Councilor Ed Zabinski

**Absent** 2 -

Councilor Joe Chandler, and Mayor Dale Adams

#### AIRPORT

A grant agreement with the Federal Aviation Administration (FAA).

A motion by Councilor Zabinski, seconded by Councilor Christy to accept the grant agreement with the Federal Aviation Administration as presented. The following voted in favor thereof: Christy, Zabinski, McInerney. Opposed: None, whereby the motion passed.

**Aye** 3 -

Councilor Gary McInerney, Councilor Dale Christy, and Councilor Ed Zabinski

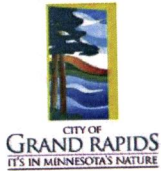
#### ADJOURNMENT

*There being no further business, the meeting adjourned at 7:37 a.m.*

*Respectfully submitted:*

*Kimberly Johnson-Gibeau, City Clerk*





# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

<b>File #:</b>	11-1750	<b>Version:</b>	1	<b>Name:</b>	Resolution Accepting Donation From Itasca County Agricultural Association
<b>Type:</b>	Agenda Item	<b>Status:</b>			Consent Agenda
<b>File created:</b>	8/24/2011	<b>In control:</b>			Police
<b>On agenda:</b>	9/12/2011	<b>Final action:</b>			
<b>Title:</b>	Request by the Police Department to approve a resolution accepting a donation of \$500.00 from the Itasca County Agricultural Association for the Grand Rapids Police Reserves equipment fund.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Police Reserve Res</a>				

Date	Ver.	Action By	Action	Result
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### *Title*

Request by the Police Department to approve a resolution accepting a donation of \$500.00 from the Itasca County Agricultural Association for the Grand Rapids Police Reserves equipment fund.

### *Body*

#### **Background Information:**

The Grand Rapids Police Department Police Reserve Officers have been assisting with security at the Itasca County Fairgrounds for the Itasca County Fair for the past several years.

In appreciation for this service the Itasca County Agricultural Association would like to donate to the Grand Rapids Police Reserve Program \$500.00 for their equipment fund.

#### **Requested City Council Action**

Consider approving a resolution to accept the \$500.00 donation to the Grand Rapids Reserve equipment fund from the Itasca County Agricultural Association.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 11-

A RESOLUTION ACCEPTING A \$500 DONATION FROM THE ITASCA COUNTY  
AGRICULTURAL ASSOCIATION FOR THE GRAND RAPIDS POLICE RESERVES TO  
BE USED FOR THE EQUIPMENT FUND

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Itasca County Agricultural Association has donated \$500 to the Grand Rapids Police Reserves to be used for their equipment fund.

Adopted this 12<sup>th</sup> day of September, 2011

\_\_\_\_\_  
Dale C. Adams, Mayor

Attest:

\_\_\_\_\_  
Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ;  
and the following voted against same: None, whereby the resolution was declared duly passed  
and adopted.



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1755      **Version:** 1      **Name:** Revisions to City Ordinance 42-42 – Firearms  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 8/31/2011      **In control:** Police  
**On agenda:** 9/12/2011      **Final action:**  
**Title:** Revisions to City Ordinance 42-42 – Firearms  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Revised Firearms 42-42](#)  
[Firearms 42-42](#)

Date	Ver.	Action By	Action	Result
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### *Title*

Revisions to City Ordinance 42-42 - Firearms

### *Body*

#### **Background Information:**

On September 17, 2011 the police department discussed with the council issues surrounding the current firearms ordinance, specifically the permitting process and the ability to modify currently zoned areas.

The council directed the police chief to consult with city attorney Chad Sterle to revise the current ordinance. Upon the recommendation of the city attorney, **section (e) exceptions** is being revised to allow for the chief of police to issue temporary, or renewable permits. In addition **section (f)** is being added, which allows for modification of currently zoned areas (please see attached revised document).

Consider approving and adopting the attached revisions to Firearms Ordinance 42-42 under the City of Grand Rapids Municipal Code.

#### **Requested City Council Action**

Consider approving and adopting the attached revisions to Firearms Ordinance 42-42 under the City of Grand Rapids Municipal Code.



**Sec. 42-42. - Firearms.**

(a)

*Definitions:* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

(1)

The term "**firearms**" shall mean any device from which may be fired or ejected one or more solid projectiles by means of a cartridge or shell or by the action of an explosive substance; or for which the propelling force is a spring, elastic band, carbon dioxide, air or other gas or vapor.

(2)

Bows and arrows when arrowheads are made of all-steel barbless design, and the blade of high carbon steel more than one inch wide for a single two-edge blade and of more than a three-inch circumference for three or more blades with a weight in excess of 110 grains; or when arrowheads are made with blades of mill-tempered spring steel containing a plastic core or ferrule in excess of such dimensions and with a weight in excess of 90 grains; or when arrows are poisoned or have explosive tips.

(3)

All instruments used to propel a high-velocity pellet of any kind, including but not limited to air rifles and compressed air guns.

(4)

Slingshots.

(5)

Any similar type instrument, whether such instrument is called by any name set forth in this definition or any other name. The term "dangerous weapon" does not include a stud gun or nail gun used in the construction industry or children's popguns or toys.

(b)

*Discharge.* No person shall discharge within the city in zone one (1) any loaded **firearms**, slingshot, bow and arrow, air rifle, or other device for throwing projectiles except for any authorized association or club operating a rifle range or other **firearms** concession with the express permission and authorization of the city council. Such permits shall set up specifications as to supervision, locations, and liability insurance. Such groups that may request the use of city property or any privately or publicly held land, which exists within the city limits, must apply for a permit to conduct activities that involve the discharge of **firearms**. Such permit requests will only be granted upon a majority vote of a quorum and only after input from the chief of police or designee.

(c)

*Zone two (2).* Archery only will be allowed in zone two (2).

(d)

*Zone three (3).* The discharge of a shotgun, shotgun with slugs, a muzzle load and archery will be allowed in zone three (3).

(e)

*Exceptions.* This section does not prohibit the use of **firearms** by duly authorized law enforcement officers within the city. This section does not apply to city officials with proper state and/ or federal permits for the purpose of wildlife management to use **firearms** for said purpose. Additionally, a permit may be obtained from the Grand Rapids Chief of Police for a temporary, or a renewable annual permit of up to five years, to allow for the discharge of firearms and/or bows and arrows that



would otherwise be prohibited. Each requested permit will be judged on its own merit and if granted may be subject to conditions, terms, time constraints, or other considerations as prescribed by the Chief of Police after consultation with other City Departments.

- (f) The designation of Zones as listed above will be reviewed and may be modified by the Chief of Police after consulting with appropriate City Staff and with final approval of the Grand Rapids City Council.

(Code 1978, § 42.15(a), (c); Ord. No. 03-10-13, 10-27-2003; Ord. No. 06-10-05, 10-10-06)  
State law reference— Authority to prohibit discharge of **firearms** preserved, Minn. Stat. § 471.633; **firearms** generally, Minn. Stat. § 624.71 et seq.

Grand Rapids, Minnesota, Code of Ordinances >> - CODE OF ORDINANCES >> Chapter 42 - OFFENSES AND MISCELLANEOUS PROVISIONS >> ARTICLE II. - OFFENSES INVOLVING PUBLIC SAFETY >>

**ARTICLE II. - OFFENSES INVOLVING PUBLIC SAFETY**

Sec. 42-41. - Open excavations.

Sec. 42-42. - Firearms.

Secs. 42-43—42-70. - Reserved.

**Sec. 42-41. - Open excavations.**

No person shall make and leave open without a sufficient guard, any cellar, cistern, vault, well or other excavation within the city.

(Code 1978, § 42.12)

**Sec. 42-42. - Firearms.**

- (a) *Definitions:* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
- (1) The term "firearms" shall mean any device from which may be fired or ejected one or more solid projectiles by means of a cartridge or shell or by the action of an explosive substance; or for which the propelling force is a spring, elastic band, carbon dioxide, air or other gas or vapor.
  - (2) Bows and arrows when arrowheads are made of all-steel barbed design, and the blade of high carbon steel more than one inch wide for a single two-edge blade and of more than a three-inch circumference for three or more blades with a weight in excess of 110 grains; or when arrowheads are made with blades of mill-tempered spring steel containing a plastic core or ferrule in excess of such dimensions and with a weight in excess of 90 grains; or when arrows are poisoned or have explosive tips.
  - (3) All instruments used to propel a high-velocity pellet of any kind, including but not limited to air rifles and compressed air guns.
  - (4) Slingshots.
  - (5) Any similar type instrument, whether such instrument is called by any name set forth in this definition or any other name.

The term "dangerous weapon" does not include a stud gun or nail gun used in the construction industry or children's popguns or toys.

- (b) *Discharge.* No person shall discharge within the city in zone one (1) any loaded firearms, slingshot, bow and arrow, air rifle, or other device for throwing projectiles except for any authorized association or club operating a rifle range or other firearms concession with the express permission and authorization of the city council. Such permits shall set up specifications as to supervision, locations, and liability insurance. Such groups that may request the use of city property or any privately or publicly held land, which exists within the city limits, must apply for a permit to conduct activities that involve the discharge of firearms. Such permit requests will only be granted upon a majority vote of a quorum and only after input from the chief of police or designee.
- (c) *Zone two (2).* Archery only will be allowed in zone two (2).
- (d) *Zone three (3).* The discharge of a shotgun, shotgun with slugs, a muzzle load and archery will be allowed in zone three (3).
- (e) *Exceptions.* This section does not prohibit the use of firearms by duly authorized law enforcement officers within the city. This section does not apply to city officials with proper state and/ or federal permits for the purpose of wildlife management to use firearms for said purpose. Additionally, a permit may be obtained from the city council for a temporary, or a renewable annual permit, to allow for the discharge of firearms that would otherwise be prohibited. Each requested permit will be judged on its own merit and if granted may be subject to conditions, terms, time constraints, or other considerations as prescribed by the city.

(Code 1978, § 42.15(a), (c); Ord. No. 03-10-13, 10-27-2003; Ord. No. 06-10-05, 10-10-06)

*State law reference—* Authority to prohibit discharge of firearms preserved, Minn. Stat. § 471.633; firearms generally, Minn. Stat. § 624.71 et seq.

**Secs. 42-43—42-70. - Reserved.**



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1756 **Version:** 1 **Name:** CP 2011-4 Easement Purchases  
**Type:** Agenda Item **Status:** Consent Agenda  
**File created:** 9/6/2011 **In control:** Engineering  
**On agenda:** 9/12/2011 **Final action:**  
**Title:** Permanent and Temporary Easements related to CP 2011-4, Horseshoe-Isleview Reconditioning.  
**Sponsors:**  
**Indexes:**

**Code sections:**

**Attachments:** [09-12-11 Attachment CP 2011-4 Easements.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**

Permanent and Temporary Easements related to CP 2011-4, Horseshoe-Isleview Reconditioning.

**Body**

**Background Information:**

Attached are purchase agreements for permanent and temporary easements related to CP 2011-4, Horseshoe-Isleview Reconditioning Project. These easements were required for the construction of trails and storm water drainage systems.

**Staff Recommendation:**

City staff is recommending the purchase and payment for permanent and temporary easements related to CP 2011-4, Horseshoe-Isleview Reconditioning in a total amount of \$19,127.56.

**Requested City Council Action**

Consider a motion approving the purchase and payment for permanent and temporary easements related to CP 2011-4, Horseshoe-Isleview Reconditioning in a total amount of \$19,127.56.





CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

## OFFER LETTER

August 19, 2011

Steven and Jane Hallam  
176 Sunset View Road  
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Horseshoe/Isleview Road Project 2011-4

Dear Mr. and Mrs. Dingman:

The City of Grand Rapids hereby submits to you an offer of **\$2,117.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in " PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT " attached hereto, disregarding any change in the before value of the property caused by the proposed Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or




your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.326.7616

**Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.**

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Patrick Pollard  
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



Steven Hallam



Jane Hallam

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CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

## OFFER LETTER

August 19, 2011

Jerrian Barsness  
2709 Horseshoe Lake Road  
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Horseshoe/Isleview Road Project 2011-4

Dear Ms. Barsness:

The City of Grand Rapids hereby submits to you an offer of **\$2,121.56**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the proposed Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

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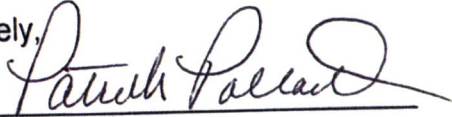


your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.326.7616

**Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.**

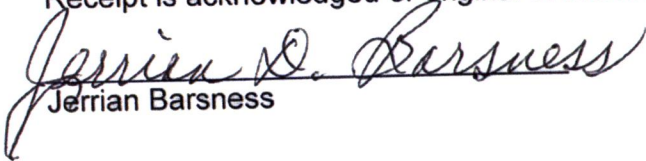
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Patrick Pollard  
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.

  
Jerrian Barsness

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CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

## OFFER LETTER

August 24, 2011

James and Jennifer Dingman  
1880 Horseshoe Lake Road  
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Horseshoe/Isleview Road Project 2011-4

Dear Mr. and Mrs. Dingman:

The City of Grand Rapids hereby submits to you an offer of **\$9,952.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the proposed Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

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If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or



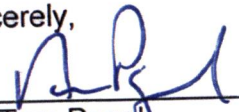
your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.326.7616

**Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.**

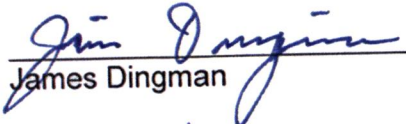
**The City will plant up to 12 spruce trees and 4 lilac shrubs in locations selected by the property owner. This City will also construct a retaining wall adjacent to the trail from approximate station 633+00 to 634+00 to minimize tree clearing.**

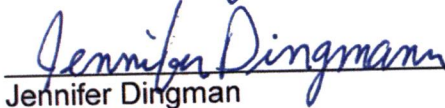
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,

  
By: Tom Pagel  
City Engineer

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.

  
James Dingman

  
Jennifer Dingman

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CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

## OFFER LETTER

August 19, 2011

Kathleen Petermeier  
2605 Horseshoe Lake Road  
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Horseshoe/Isleview Road Project 2011-4

Dear Ms. Petermeier:

The City of Grand Rapids hereby submits to you an offer of **\$3,704.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the proposed Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

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If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or



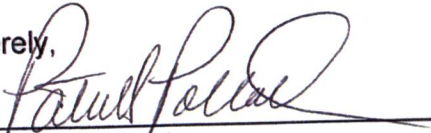
your accountant would like to further discuss this information, you should contact Shirley Miller, Finance Director, at 218.326.7616

**Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.**

**The City will plant up to 26 trees and/or shrubs in locations determined by the property owner.**


This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Patrick Pollard  
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.

  
Kathleen Petermeier

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CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

## OFFER LETTER

August 22, 2011

Robert and Olga Bessenbacher  
2304 Horseshoe Lake Road  
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Horseshoe/Isleview Road Project 2011-4

Dear Mr. and Mrs. Bessenbacher:

The City of Grand Rapids hereby submits to you an offer of ~~\$1,033.00~~ <sup>\$1,233.00</sup> *pg 9/2/11*, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the proposed Isleview Road project.

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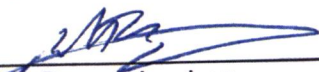
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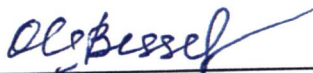


By: Patrick Pollard  
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



Robert Bessenbacher



Olga Bessenbacher

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# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1758 **Version:** 1 **Name:** John Mornes Estate Easement Purchase  
**Type:** Agenda Item **Status:** Consent Agenda  
**File created:** 9/6/2011 **In control:** Engineering  
**On agenda:** 9/12/2011 **Final action:**  
**Title:** Purchase of permanent easement from John Mornes Estate

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [9-12-11 Attachment Mornes Road Easement.pdf](#)

Date	Ver.	Action By	Action	Result
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### *Title*

Purchase of permanent easement from John Mornes Estate

### *Body*

#### **Background Information:**

Earlier this year the City completed a corporate boundary adjustment with Harris Township along the Mornes Road. One of the requirements is that the City would purchase permanent easement along Mornes Road from property owners abutting the south side of Mornes road who are located in Harris Township. Attached is a purchase agreement for permanent easement from the John Mornes Estate.

#### **Staff Recommendation:**

City staff is recommending the purchase and payment of permanent easement from the John Mornes Estate in an amount of \$2,714.00 with funds from the MSAS Maintenance Account.

#### **Requested City Council Action**

Consider the approval of purchase and payment of permanent easement from the John Mornes Estate in an amount of \$2,714.00 with funds from the MSAS Maintenance Account.





CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

## OFFER LETTER

July 27, 2011

John Mornes Estate  
4475 Mornes Road  
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement on Mornes Road

Dear Mr. Mornes:

The City of Grand Rapids hereby submits to you an offer of **\$2,714.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the proposed Isleview Road project.

The City's appraisal of market value is based on appraisals made by the City and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

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If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.


Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

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**Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.**

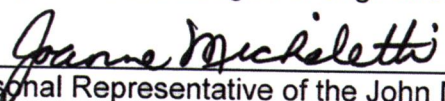
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Sincerely,



By: Patrick Pollard  
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



Personal Representative of the John Mornes Estate

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# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

<b>File #:</b>	11-1760	<b>Version:</b>	1	<b>Name:</b>	Accept a grant from Safe & Sober
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Consent Agenda
<b>File created:</b>	9/6/2011	<b>In control:</b>		<b>In control:</b>	Police
<b>On agenda:</b>	9/12/2011	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider adopting a resolution for \$37,500 from the MN Department of Public Safety for a Safe & Sober grant.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">3248 001</a>				
	<a href="#">3249 001</a>				

Date	Ver.	Action By	Action	Result
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### Title

Consider adopting a resolution for \$37,500 from the MN Department of Public Safety for a Safe & Sober grant.

### Body

At the June 13, 2011 council meeting the Police Department made a request to apply for a Safe & Sober grant for the period of October 2011 through September 2012. The dollar amount of the grant was not known at that time, but was approved by the council.

We were informed on August 5, 2011 that we received a grant in the amount of \$37,500. We are the fiscal agent/lead agency for this grant that includes the cities of Bovey, Coleraine, Deer River, Hill City and the Itasca County Sheriff's Office. Grand Rapids Police officers will work approximately 60% of hours included in the grant which includes enforcement for Seatbelt/Child Safety seat, DWI, Distracted Driving, Move Over Law and Speeding.

All shifts worked are at an overtime rate and are fully reimbursed to the city(ies) by this grant.

There will be no cost to the city to administer this grant, Assistant Chief Schaar's salary will be covered by the grant money (33 hours).

### Request City Council Action

Consider adopting a resolution in the amount of \$37,500 for a Safe & Sober grant, from the Minnesota Department of Public Safety / Office of Traffic Safety for the 2011/2012 year.

## **Project Resolutions**

The resolution process should start as quickly as possible. OTS suggests that resolutions be made to request funding and participation in the project for a three-year period. It is sometimes problematic to get the resolutions to OTS in time to complete the grants by Oct. 1, and writing a resolution in that way would allow you to skip the resolution step for the following two years. To request a three-year resolution from your County Board or City Council, the expiration date in the example resolution should be adjusted.

### **Requirements:**

Before OTS can implement a grant, the lead agency mentioned in the application that will receive this federal funding must have provided the OTS with a resolution from the appropriate city council or county board authorizing its participation in the program. Legal signatures for a city are the Mayor and City Clerk (M.S. 412.201); for a county are the Board Chair and Clerk of County Board (M.S. 375.13); or individual(s) named in resolution approved by appropriate City Council or County Board.

### **Instructions:**

The attached sample resolution has a place for two officials to sign certifying that the resolution was adopted. Several other methods of certifying that a resolution was adopted are also acceptable; all involve ink signatures and some also require imprints of city/county seals.

Using the exact format provided will ensure acceptability by OTS and quicker processing of awarded grants. Including a grant dollar amount in the resolution will cause problems if the amount awarded is different than the amount requested. If your council or board requires a specific amount, have the words "or a lesser amount as awarded by the Department of Public Safety" added after the amount is specified. Including the proper name of an authorized official, rather than just a title, will cause problems if the person in that position or office changes. If your council or board requires a specific name as well as title, have the words "and (his or her) successor (on staff or in office)" added after the name is specified. Including specific dollar amounts and/or names without the suggested added phrases may mean the entire resolution will need to be redone.

The first paragraph in the sample states the name of the agency authorized to participate in the project, and the agency providing the grant (OTS). Include your project name and the beginning and ending dates of the grant.

The second paragraph in the example states the title of the person authorized to sign the grant and implement its provisions for the agency passing the resolution. This should be the chief law enforcement officer.

### ***Lead in Multiple-Agency Grant***

"Lead Agency", is a resolution that allows the Police Chief to sign and implement enforcement grants with the Department of Public Safety. This resolution is required for the lead fiscal agency of a grant. Only two paragraphs/sentences are needed for either of those situations. Adjust the end date indicated on the resolution if the resolution covers multiple years of enforcement grants.

## RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that Grand Rapids Police Department enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety enforcement projects during the period from October 1, 2011 through September 30, 2012 (or three-year period).

The Grand Rapids Police Chief is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Grand Rapids Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the \_\_\_\_\_ Mayor \_\_\_\_\_  
of Grand Rapids, on \_\_\_\_\_ .

SIGNED:

WITNESSETH:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
City Mayor\*

\_\_\_\_\_  
City Clerk\*

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

\*or individual(s) named in approved resolution.



# 2012 Enforcement Wave Plan (Safe & Sober)

Grand Rapids

## COMPLETE ALL TAN CELLS

All grantees must participate in the Safe & Sober Program if they want to receive funding from the Office of Traffic Safety.

The table below will assist in developing an enforcement work plan for the Safe & Sober program. The average overtime enforcement salary, including fringe rate, of officers that will be working the grant program and the hours of overtime being requested will be used to calculate the overtime enforcement funding being requested. Ted Foss Move Over Day is optional. If you plan on working that day, indicate the number of hours and the length of shifts; hours can not exceed 2 percent. Up to 10 percent of your hours can be used outside of the wave time periods, enter the number of hours and the length of shifts you plan to work. The number of hours for the remaining waves will be determined based on a percentage calculation. The number of shifts available to be worked for each wave will be calculated by entering the length of shift you plan on working.

**Overtime Enforcement Funding**  
Based on hours in plan and average salary \$ 16,800.00

**Average hourly overtime enforcement salary and fringe:** \$ 48.00

**Total Hours of Overtime Enforcement:** 350

Event	Hours per Wave	Length of Shifts	Number of Shifts
<b>Ted Foss Move Over Day</b> August 31, 2012 (optional) Can not exceed: 7 hours	7		#DIV/0!
<b>Hours Outside of Waves</b> Can not exceed: 35 hours	35		#DIV/0!
<b>October Seatbelt</b> October 14 - 27, 2011 (50% of the hours must occur between 16:00 and 01:00)	65		#DIV/0!
<b>December Impaired Driving</b> Weekends in December, 2011 (20% of the hours must be high visibility impaired driving saturations)	62		#DIV/0!
<b>May Seatbelt</b> May 21 - June 3, 2012 (50% of the hours must occur between 16:00 and 01:00)	68		#DIV/0!
<b>July Speed and Motorcycle</b> 7 days between July 1 - 31, 2012	31		#DIV/0!
<b>Labor Day Impaired Driving</b> August 17 - September 3, 2012 (20% of the hours must be high visibility impaired driving saturations)	74		#DIV/0!
<b>Distracted Driving Day</b> April 21, 2012	9		#DIV/0!

## 2012 Sustained Impaired Driving Enforcement Plan (NightCAP)

The top 13 counties with the highest number of people killed and severely injured in an alcohol-related crash over the past three years are eligible for additional impaired driving funding to conduct year-long enforcement saturations. If you are determined to be in this top 13, it is encouraged that you apply for this additional funding to participate in NightCAP saturations. The counties listed below are eligible for this additional funding.

Anoka	Hennepin	Rice	Sherburne	Wright
Carver	Olmsted	St Louis	Stearns	
Dakota	Ramsey	Scott	Washington	

The following seven counties are eligible for up to \$15,000 to conduct impaired driving saturations during months when alcohol-related fatalities and severe injuries most often occur.

Becker	Cass	Hubbard	Itasca	Otter Tail
Beltrami	Crow Wing			

All enforcement activity must include participation by state, county and city law enforcement agencies. Enforcement events must use high visibility tactics including saturation enforcement. Enforcement teams that frequently meet to plan, organize and review activity is strongly encouraged and often leads to more successful outcomes.

The table below will assist in developing a sustained impaired driving enforcement plan for October 1, 2011 through September 30, 2012 and determine the funding needed to implement the plan. Detailed planning will be required prior to implementation.

The average overtime enforcement salary and fringe of officers that will be working the grant program, number of saturations, number of officers expected to work the saturations and length of shifts will calculate the overtime enforcement funding.

Overtime Enforcement Funding  
Based on hours in plan and average salary \$ 15,360.00

Average hourly overtime enforcement salary and fringe: \$ 48.00

Total Hours of Overtime Enforcement: 320

Event	Number of Saturations	Number of Officers Participating	Length of Shifts
Impaired Driving Saturation Events October 1 - September 30, 2012	10	4	8



## 2012 Rural Seat Belt Enforcement Plan

The top 10 counties with the highest number of unbelted people that are killed and severely injured in the past three years are eligible to work an additional seat belt wave. Enforcement activity must occur within the hours of 14:00 and 18:00 to cover after school and work hours. The counties listed below are eligible for this additional funding.

Cass	Mille Lacs	Olmsted	Rice	Stearns
Itasca	Morrison	Renville	St Louis	Winona

The table below will assist in determining a funding request. To be most effective with the funding, planning enforcement and education on the effort will be required prior to implementation.

The average overtime enforcement salary and fringe of officers that will be working the grant program and the hours being requested will calculate your overtime enforcement funding request.

<b>Overtime Enforcement Funding</b>	
Based on hours in plan and average salary	\$ 2,544.00
<b>Average hourly overtime enforcement salary and fringe:</b>	<input type="text" value="\$ 48.00"/>
<b>Rural seat belt enforcement wave - April 2 through April 8, 2012</b>	
Can not exceed: 53 Hours	<input type="text" value="53"/>
50% of the enforcement effort is required to occur in areas and times when 16-19 year-old drivers are most commonly driving.	



## 2012 Traffic Safety Enforcement Budget

Overtime Enforcement		
Seat belt, speed, distractive driving, and "move over" enforcement	\$	8,615
Rural Seat Belt	\$	2,544
Impaired driving enforcement	\$	23,545
<b>Total Overtime Enforcement Funding</b>	<b>\$</b>	<b>34,704</b>
Dispatch, Administration and Equipment		
No more than \$ 3,470.40 can be used for dispatch, administration and equipment		
Dispatch:		
Equipment:	\$	1,800
Administration: No more than \$ 1,041.12		
must have 5 or more agencies in the grant		\$ 996
<b>Total Dispatch, Administration and Equipment</b>	<b>\$</b>	<b>2,796</b>
<b>Total Funding Requested for Grant</b>	<b>\$</b>	<b>37,500</b>



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1761      **Version:** 1      **Name:** Golf Course Dock Asset Disposal  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 9/7/2011      **In control:** Golf Course  
**On agenda:** 9/12/2011      **Final action:**  
**Title:** Golf Course Dock asset disposal  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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### Title

Golf Course Asset Disposal

### Body

#### Background Information:

The golf course staff requests authorization to dispose of or sell our docks. The docks were purchased in 1998 and 2000 at a total cost of \$5,060. They are unsafe, worn beyond repair, and are in need of replacement.

We will attempt to salvage some value from the docks if we can locate a buyer. If not we will dispose of them.

#### Staff Recommendation:

#### Requested City Council Action

Consider approving the disposal or sale of the golf course docks as described above.



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1762      **Version:** 1      **Name:** Golf Course Walk-in Cooler disposal  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 9/7/2011      **In control:** Golf Course  
**On agenda:** 9/12/2011      **Final action:**  
**Title:** Golf Course Walk-in cooler disposal

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Title

Golf Course Walk-in cooler disposal

Body

Background Information:

The pokegama golf staff is requesting authorization to sell or dispose of the Kolpak walk-in cooler. The cooler was purchased in 1998 at the price of \$2,481.57. The cooler was used effectively in the old clubhouse but we are finding that it is not needed in the new building. We will attempt to salvage some value from the cooler or dispose of it if we cannot locate a buyer.

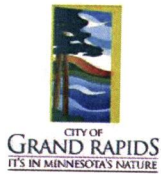
Staff Recommendation:

[Enter Recommendation Here]

Requested City Council Action

Consider selling or disposing of the 1998 Kolpak walk-in cooler from the Pokegama Golf Course clubhouse.





# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1767 **Version:** 1 **Name:** CP 2004-3 Acknowledgment of Petition  
**Type:** Agenda Item **Status:** Consent Agenda  
**File created:** 9/7/2011 **In control:** Engineering  
**On agenda:** 9/12/2011 **Final action:**  
**Title:** Acknowledgment of receipt of notice of hearing on petition related to CP 2004-3, Pokegama Avenue Reconstruction.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [9-12-11 Attachment CP 2004-3 Petition.pdf](#)

Date	Ver.	Action By	Action	Result
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### *Title*

Acknowledgment of receipt of notice of hearing on petition related to CP 2004-3, Pokegama Avenue Reconstruction.

### *Body*

#### **Background Information:**

MnDOT is in the process of cleaning up title issues on right of way along the Pokegama Avenue corridor from River Road to Golf Course Road. The City has been identified as having potential interest in five parcels under the existing MnDOT right of way. As a result, the City has been included in a condemnation lawsuit. The pertinent documents are attached.

#### **Staff Recommendation:**

City staff is recommending that the council authorize the Mayor to sign the document acknowledgment of receipt of notice of hearing on petition. There are no concerns regarding this lawsuit. It is simply an administrative process to clean up title work.

#### **Requested City Council Action**

Consider authorizing the Mayor to sign the document acknowledgment of receipt of notice of hearing on petition cleaning up title work along the right of way of Pokegama Avenue from River Road to Golf Course Road.

STATE OF MINNESOTA  
COUNTY OF ITASCA

State of Minnesota,  
by its Commissioner of Transportation,

Petitioner,

vs.

John G. McAuliffe, et al.

Respondents.

IN THE MATTER OF THE CONDEMNATION OF  
CERTAIN LANDS FOR TRUNK HIGHWAY PURPOSES

NOTICE

To: City of Grand Rapids, Mayor, Grand Rapids City Hall, 420 N. Pokegama, Grand Rapids, Minnesota 55744-2662  
Parcel(s): 3115-905-0044, 3115-905-0051, 3115-905-0051A, 3115-905-0055, 3115-906-0017

The enclosed Notice of hearing on petition is served pursuant to Rule 4.05 of the Minnesota Rules of Civil Procedure.

You must complete the acknowledgment part of this form and **return one copy of the completed form to the sender within 20 days.**

**Signing this Acknowledgment of Receipt is only an admission that you have received the Notice of hearing on petition, and does not waive any other defenses.**

You must sign and date the acknowledgment. If you are served on behalf of a corporation, unincorporated association (including a partnership), or other entity, you must indicate under your signature your relationship to that entity. If you are served on behalf of another person and you are authorized to receive process, you must indicate under your signature your authority.

**If you do not complete and return the form to the sender within 20 days, you (or the party on whose behalf you are being served) may be required to pay any expenses incurred in serving a Notice of hearing on petition in any other manner permitted by law.**

I declare, under penalty of perjury, that this Notice and Acknowledgment of Receipt of Notice of hearing on petition was mailed on August 31, 2011.

*Kathleen R. Huonder*  
Signature

August 31, 2011  
Date of Signature

ACKNOWLEDGMENT OF RECEIPT OF NOTICE OF HEARING ON PETITION

I declare, under penalty of perjury, that I received a copy of the Notice of hearing on petition in the above captioned matter at the address given above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Relationship to Entity/Authority  
to Receive Service of Process

\_\_\_\_\_  
Date of Signature

FEE ACQUISITION

Parcel 44 C.S. 3115 (169=35) 905

S.P. 3115-51

All of the following:

That part of Lots 5 and 6, Block 24, CENTRAL DIVISION OF GRAND RAPIDS, shown as Parcel 44 on Minnesota Department of Transportation Right of Way Plat Numbered 31-159 as the same is on file and of record in the office of the County Recorder in and for Itasca County, Minnesota.

Names of parties interested in the above described land and nature of interest:

Unknown heirs of H. E. Binet, also known  
as Henry Edward Binet, deceased

Record Fee

City of Grand Rapids

Possible Claimant of an  
Interest

County of Itasca

Taxes



FEE ACQUISITION

Parcel 51 C.S. 3115 (169=035) 905

S.P. 3115-51

All of the following:

That part of Lot 12, Block 8, and vacated Southwest Fourth Street, CENTRAL DIVISION OF GRAND RAPIDS, shown as Parcel 51 on Minnesota Department of Transportation Right of Way Plat Numbered 31-159 as the same is on file and of record in the office of the County Recorder in and for Itasca County, Minnesota.

Names of parties interested in the above described land and nature of interest:

Unknown successors in interest to  
Northern Counties Land Company,  
an inactive Minnesota corporation

Record Fee

City of Grand Rapids

Possible Claimant of an  
Interest

County of Itasca

Taxes

FEE ACQUISITION

Parcel 51A C.S. 3115 (169=35) 905

S.P. 3115-51

All of the following:

That part of Lot 11, Block 8, and vacated Southwest Fourth Street, CENTRAL DIVISION OF GRAND RAPIDS, shown as Parcel 51A on Minnesota Department of Transportation Right of Way Plat Numbered 31-159 as the same is on file and of record in the office of the County Recorder in and for Itasca County, Minnesota.

Names of parties interested in the above described land and nature of interest:

Unknown heirs of Jo Ann Hoffman, deceased  
James F. Hoffman

Record Fee

City of Grand Rapids

Possible Claimant of an  
Interest

County of Itasca

Taxes

FEE ACQUISITION

Parcel 55 C.S. 3115 (169=35) 905

S.P. 3115-51

All of the following:

That part of Lot 12 and vacated alley, Block 21, and vacated Southwest Fourth Street, CENTRAL DIVISION OF GRAND RAPIDS, shown as Parcel 55 on Minnesota Department of Transportation Right of Way Plat Numbered 31-159 as the same is on file and of record in the office of the County Recorder in and for Itasca County, Minnesota.

Names of parties interested in the above described land and nature of interest:

Rogna G. Moen

Record Fee

City of Grand Rapids

Possible Claimant of an Interest

County of Itasca

Taxes



## EASEMENT ACQUISITION

Parcel 17 C.S. 3115 (169=35) 906

S.P. 3115-51

All of Tract A described below:

Tract A. The east 40 feet of the west 90 feet of the north 33 feet of the Southeast Quarter of the Southwest Quarter of Section 28, Township 55 North, Range 25 West, Itasca County, Minnesota;

containing 0.03 acre, more or less.

Names of parties interested in the above described land and nature of interest:

Unknown heirs of Clayton M. Andrews,  
also known as C.M. Andrews, deceased  
Unknown heirs of Mamye S. Jackson, deceased

Fee

Robert Hoppe

Claimant of an Interest

Eleanore S. Andrews

Claimant of an Interest

Sara Jane Andrews

Possible Claimant of an  
Interest

City of Grand Rapids

Easement

County of Itasca

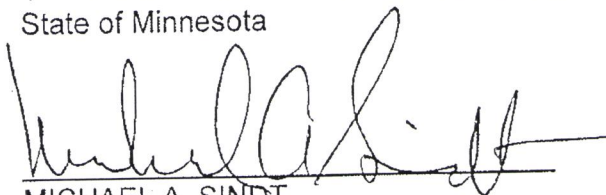
Taxes

WHEREFORE, Your petitioner prays that commissioners be appointed to appraise the damages which may be occasioned by such taking, and that such proceedings may be had herein as are provided by law.

Dated: 8/15/2011

Respectfully submitted,

OFFICE OF THE ATTORNEY GENERAL  
State of Minnesota



MICHAEL A. SINDT  
Assistant Attorney General  
Atty. Reg. No. 222331

445 Minnesota Street, Suite 1800  
St. Paul, MN 55101-2134  
(651) 757-1341 (Voice)  
(651) 282-2525 (TTY)

ATTORNEY FOR PETITIONER

This instrument was drafted by the  
State of Minnesota, Department of  
Transportation, Legal and Property  
Management Unit, M.S. 632  
St. Paul, Minnesota 55155  
100407

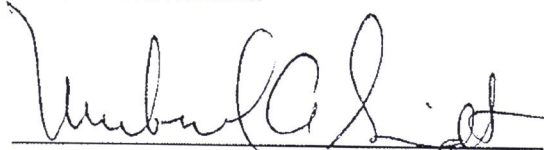
MINN. STAT. § 549.211

ACKNOWLEDGMENT

The party or parties on whose behalf the attached document is served acknowledge through their undersigned counsel that sanctions may be imposed pursuant to Minn. Stat. § 549.211.

Dated: 9/15/2011

OFFICE OF THE ATTORNEY GENERAL  
State of Minnesota

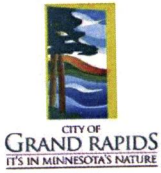


MICHAEL A. SINDT  
Assistant Attorney General  
Atty. Reg. No. 222331

445 Minnesota Street, Suite 1800  
St. Paul, MN 55101-2134  
(651) 757-1341 (Voice)  
(651) 282-2525 (TTY)

ATTORNEY FOR PETITIONER





# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1771      **Version:** 1      **Name:**  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 9/8/2011      **In control:** Administration  
**On agenda:** 9/12/2011      **Final action:**  
**Title:** Authorize the City Administrator to approve temporary 3.2 Malt Liquor Licenses.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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### Title

Authorize the City Administrator to approve temporary 3.2 Malt Liquor Licenses.



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

<b>File #:</b>	11-1773	<b>Version:</b>	1	<b>Name:</b>	Authorizing the police department to purchase a Centurion Scout Mobile Security System from Stop Tech Ltd at the purchase price of \$5,609.50.
<b>Type:</b>	Agenda Item	<b>Status:</b>			Consent Agenda
<b>File created:</b>	9/8/2011	<b>In control:</b>			Police
<b>On agenda:</b>	9/12/2011	<b>Final action:</b>			
<b>Title:</b>	Request by the police department to purchase a Centurion Scout Mobile Security System.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Scout 1</a> <a href="#">Scout 2</a> <a href="#">Scout Quote</a>				

Date	Ver.	Action By	Action	Result
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### *Title*

Request by the police department to purchase a Centurion Scout Mobile Security System.

### *Body*

#### **Background Information:**

The Centurion Scout is a portable, wireless communication security system that helps law enforcement monitor high-risk situations, while facilitating immediate response in the event of an alarm. Typical use situations:

- Frequent vandalism or burglary sites
- Repeat domestic violence treats
- High-risk retail locations
- Witness protection
- Construction sites
- Schools

A location-specific voice message, triggered by a door contact, a motion detector or various other sensors, is received via officers' existing two-way radios, pagers, cell phones, or email virtually the moment the button is activated. Officers know immediately where they're needed. The Centurion Scout allows personnel to conduct normal activities, yet respond quickly and effectively to an emergency call.

The purchase price of this system with sensors is \$5,609.50 plus applicable taxes. The police department does have budgeted funds available to purchase this system.

#### **Requested City Council Action**

Consider authorizing the police department to purchase a Centurion Scout Mobile Security System from Stop Tech Ltd at the purchase price of \$5,609.50 plus applicable taxes.





## CENTURION SCOUT® WIRELESS SECURITY FOR HIGH-RISK SITUATIONS

### Armed and Ready as Needed.

The Centurion Scout® is a portable, wireless communication security system that helps law enforcement monitor high-risk situations, while facilitating immediate response in the event of an alarm.

Typical use situations:

- Frequent vandalism or burglary sites
- Repeat domestic violence threats
- High-risk retail locations
- Witness protection
- Construction sites
- Schools

A location-specific voice message, triggered by a door contact, a motion detector or various other sensors, is received via officers' existing two-way radios, pagers, cell phones, or email virtually the moment the button is activated. Officers know immediately where they're needed.



  
**CENTURION®**  
**SCOUT**  
Mobile Security System





## Features

- Transmits pinpointed voice/text messages without delay to two-way radios, pagers, landline or mobile phones, and/or text capable devices, enabling targeted response with real-time information. Centurion Scout tells what is happening, when and where – as it is happening.
- Centurion Scout allows different communication paths to be programmed for each sensor. For example:
  - Motion detector #1 sends alert to officer's two-way radio
  - Door contact #2 sends alert to sheriff's cell phone
- Centurion Scout transmissions can be scheduled to automatically broadcast on differing devices (Radio 1, Radio 2, Phone, Pager) dependant on time of day.
  - For example, the message can be sent 9:00 am – 5:00 pm via pager and 5:01 pm – 8:59 am via phone.
  - The message can be sent to multiple devices; different ones during each programmed period.
- Flash memory allows for effortless upgrading of operating software via integrated modem.
- Centurion Scout Mobile Security System is self-contained in a rugged Pelican® brand carrying case.

## Centurion Scout

The Centurion Scout Wireless Security System is the fastest wireless duress alarm system on the market, transmitting unique pinpointed messages without delay to facility personnel and/or officers by way of two-way radios, pagers, phones, and email. Centurion Scout allows personnel to conduct normal activities, yet respond quickly and effectively to an emergency call.

### Here's How It Works:

A location-specific voice message is recorded on the Centurion Scout System. That message, which is triggered by a wireless sensor, is transmitted to law enforcement by way of two-way radio, pager, phone (landline or mobile), and/or email in seconds. Officers know immediately where they're needed without any dispatch delay. Centurion Scout tells what is happening, when, and where – as it is happening. It's about time!

## Technical Specifications

- System is password protected
- 16-key keypad and LCD screen for simplicity and ease of use
- Integrated "Flash Memory Upgrade" capability means your Centurion Scout system can evolve easily with your needs.
- Sensor types include the following, and others, in any combination: motion detector, motion activated digital camera, glass break detector, bill trap detector, door/window contact, temperature detector, duress button, smoke detector.
- System continuously monitors active sensors providing assurance of sensor monitoring performance. Sensor "low battery" and "missing" events are monitored and recorded in Alarm History Log. Continuous "signal strength level" monitoring of events can be displayed on LCD.
- Built-in relays enable Centurion Scout to activate 4 external systems such as lights, alarms or video cameras.
- System is operable from either the built-in battery, from a typical direct current automobile power outlet, or from a 110V wall outlet. Battery charging occurs during 110V or DC usage. Notification of "power source" and "battery status" provided via LCD.
- One year limited warranty



365 Industrial Road, Harrison, OH 45030  
513 202 5500 • 800 537 0102 • [www.stoptechltd.com](http://www.stoptechltd.com)





101-80-01-20-2075

Quote by: Brent Jones

Date: Sept. 7, 2011

StopTech, Ltd.

Fax: 513-202-0240

**Customer Information**

Ship To: Grand Rapids Police Department

Name: Chief Jim Denny

Address: 420 N. Pokegama Ave.

City: Grand Rapids

State: MN

Zip: 55744

Phone #: 218-326-7653

Fax #:

E-Mail:

Bill To: Grand Rapids Police Department

Name: Chief Jim Denny

Address: 420 N. Pokegama Ave.

City: Grand Rapids

State: MN

Zip: 55744

Phone #: 218-326-7653

Fax #:

E-Mail:

SYSTEM CONFIGURATION	Part Number	Unit Price	Qty.	Total Price
<b>Centurion Scout II</b> Portable Alert System **30 day money back guarantee**	<b>R2100</b>	<b>\$2,475.00</b>	<b>1</b>	<b>\$2,475.00</b>
Motorola XTS1500/2500 Kit (Includes: XTS Series Mic Cord, Coax Cable, Antenna Adapter, Battery Eliminator, Bulkhead Connector and Antenna)	R7102	\$330.00	1	\$330.00
<b>Sensors:</b>				
Duress Button - Single	R4036	\$85.00		\$0.00
Duress Button - Double/Single Function	R4035	\$85.00		\$0.00
Door/Window Contact	R4028	\$70.00	4	\$280.00
Motion Detector Sharpshooter PIR Indoor	R4041	\$155.00		\$0.00
Motion Detector Ceiling Mount 360° PIR Indoor	R4043	\$180.00	1	\$180.00
Motion Detector PIR Outdoor (40 feet/90°)	R5055	\$345.00		\$0.00
Motion Detector PIR Outdoor (80 feet/3°)	R5032	\$305.00		\$0.00
Wireless Bill Trap	R4051	\$135.00	1	\$135.00
Tilt Switch	R5047	\$75.00		\$0.00
DC Lighter Attachment	R6022	\$26.00		\$0.00
External Battery Cable Assembly	R6023	\$30.00		\$0.00
Motion Activated Digital Camera - Memo Cam B/W X, 0.003 Lux (low light)	R5049	\$680.00	1	\$680.00
Motion Activated Digital Camera - Trail Cam (4 mega pixel) and B/W (2 mega pixel)	R5052	\$360.00	1	\$360.00
Smoke Detector	R4039	\$160.00		\$0.00
Glass Break Detector	R4040	\$160.00		\$0.00
Universal Transmitter	R4027	\$70.00		\$0.00
Trip Beam (190' IS/90' OS)	R5044	\$345.00		\$0.00
Trip Beam (390' IS/190' OS)	R5045	\$355.00	1	\$355.00
Pressure Mat	R5054	\$190.00	1	\$190.00
Car Counter	R5058	\$180.00		\$0.00
Signal Booster (Includes: Waterproof Case and Battery Backup)	R4047	\$585.00	1	\$585.00
Scout II Sensor Accessory Case	R5035	\$145.00		\$0.00
<b>Sub-Total</b>				<b>\$5,570.00</b>
<b>Total Centurion Scout Security System</b>				<b>\$5,570.00</b>

One Year warranty includes: parts, labor, and free operating software updates.

\* A credit will be issued if the customer provides a radio or we have to purchase one for them.

\*\* Customer supplying their own radio must also supply or purchase from StopTech, Ltd. a Mic Cord and Battery Eliminator.





**Customer Information**

StopTech, Ltd.

Fax: 513-202-0240

Ship To: Grand Rapids Police Department  
Name: Chief Jim Denny  
Address: 420 N. Pokegama Ave.  
City: Grand Rapids  
State: MN  
Zip: 55744  
Phone #: 218-326-7653  
Fax #:  
E-Mail:

Bill To: Grand Rapids Police Department  
Name: Chief Jim Denny  
Address: 420 N. Pokegama Ave.  
City: Grand Rapids  
State: MN  
Zip: 55744  
Phone #: 218-326-7653  
Fax #:  
E-Mail:

Centurion Scout II Security System: \$5,570.00

Shipping and Handling: \$39.50

Grand Total: \$5,609.50

Quote by: Brent Jones

Signature:

Date: Sept. 7, 2011

**Radio Information:**

Transmit Frequency:

Receive Frequency:

PL Tone:

Authorizing Signature:

Date:

PO #:

VISA/MC #:

EXPIRATION DATE:

Terms and Conditions: Unless otherwise stated, sales are U.S. Dollars, EXW Harrison, OH.  
Payment Net 30 days from ship date. Quotation is valid 30 days from date above.



365 Industrial Drive Harrison, Ohio 45030 USA Phone: 800-537-0102 www.stoptechltd.com  
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Assembled in U.S.A.

Revised: 06/01/2011



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1765      **Version:** 1      **Name:** September 2011 Community Development Department Head Report  
**Type:** Department Head Report      **Status:** Filed  
**File created:** 9/7/2011      **In control:** Community Development  
**On agenda:** 9/12/2011      **Final action:** 9/12/2011  
**Title:** September 2011 Community Development Department Head Report  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Dept. Head Report -September 2011](#)  
[Powerpoint-Dept. Head Report -September 2011](#)

Date	Ver.	Action By	Action	Result
9/12/2011	1	City Council		

### *Title*

September 2011 Community Development Department Head Report

### *Body*

#### **Background Information:**

September 2011 Community Development Department Head Report



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

COMMUNITY DEVELOPMENT DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

September 12, 2011

## MEMORANDUM

TO: Mayor Adams  
City Council Members  
Shawn Gillen, City Administrator

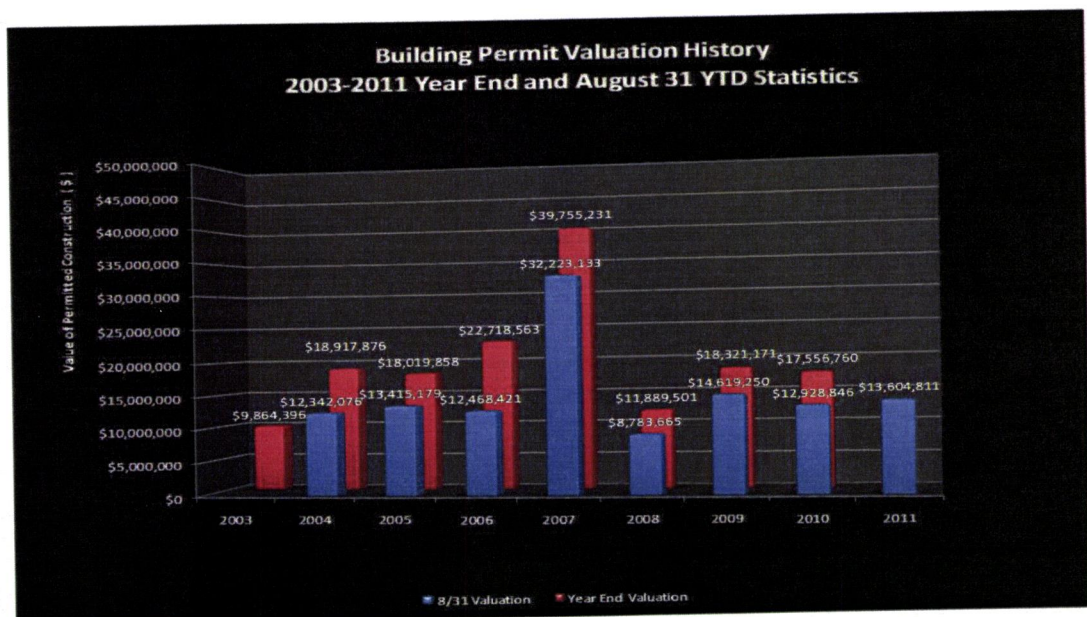
FROM: Rob Mattei, Community Development Director

RE: Community Development Department Head Report

This memo is intended to provide a report on the activities of the Community Development Department. The report summarizes the Department's activities during the first eight months of this year, and provides an update on our current and future activities, under our three main categories of service.

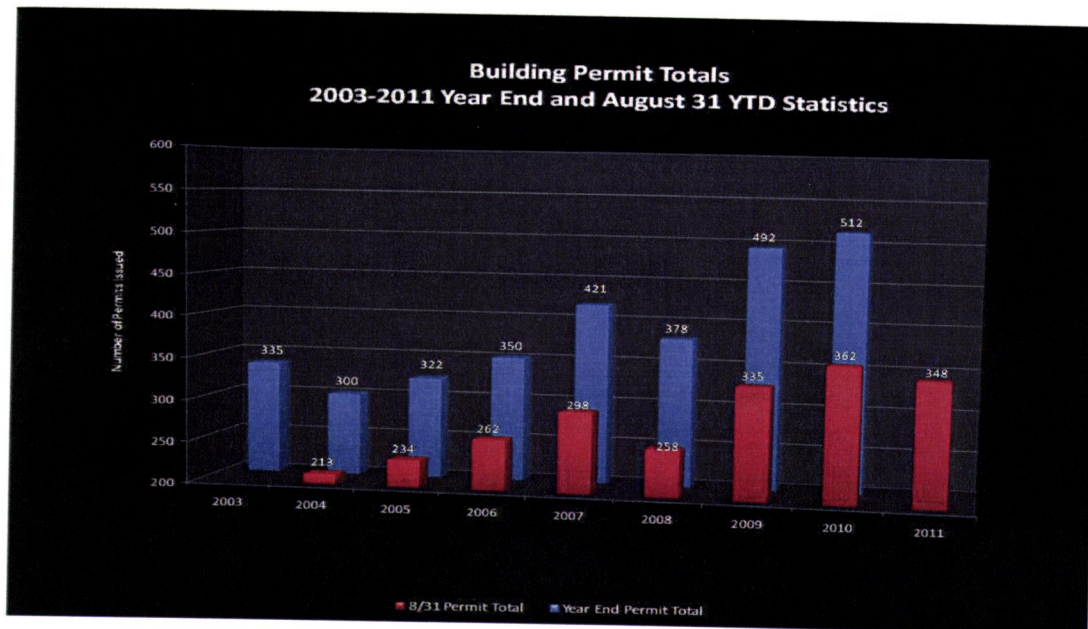
### Code Enforcement Activities

The following graphs illustrate the 2003 through 2011 year end and August 31<sup>st</sup> year to date statistics for permit valuation and numbers.



AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER





In addition to the Building Permits issued in 2011, 57 Zoning Permits have also been issued, having a total construction valuation of \$90,220. As a reminder, Zoning Permits are issued for improvements that are governed by the Zoning Ordinance but not the State Building Code.

Additional Building Code Enforcement statistics:

- Addressed 4 Hazardous Building/Property Maintenance Code violations.
- Performed 849 on-site Building Permit construction inspections.
- Completed 87 Commercial Plan reviews and 137 Residential Plan reviews.

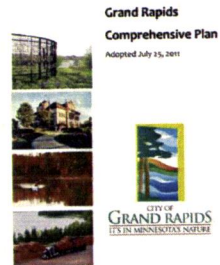
Of the 348 Building Permits issued to date in 2011:

- Single Family Residential: 5 permits have been issued for new single family dwellings (2 manufactured and 3 site built), at a combined value of \$485,370. (16 – homes YTD 2009, 15 homes YTD 2010, Eight year average = 23).
- Major Commercial remodels/additions:
  - AT & T Store (Former Movie Gallery building)– Interior Build-out- \$150,000
  - River South Apartments – Exterior remodel- \$1,350,000
  - Garden Chateau (assisted living facility) – 8-bed addition - \$492,000
  - Glorvigen Properties (Thunder Alley) – Interior/exterior remodel- \$169,340
  - TNT Real Estate (Slumberland Furniture) – Addition- \$961,000
  - Jerry Minor Realty (Pokegama Plaza) – Exterior remodel/re-roofing- \$340,000
  - Glen's Army/Navy – Addition/exterior remodel- \$120,000 *\*SCDP Project*
- Major New Commercial
  - Daylight Donuts – new retail store- \$332,000
  - Deerwood Bank – new bank facility- \$1,700,000
  - Lakewood Heights Properties – 29-unit apartment building- \$1,600,000
- Commercial Demolitions
  - UPM Blandin – Demo 3-buildings- \$1,200,000

- Governmental/Institutional
  - ICC – Re-roofing/windows- \$550,000
  - Grace House - Change is use/remodel- \$110,000
  - Itasca County (Court House)- HVAC upgrades- \$381,000
  - Grand Rapids Baptist Church – Addition/parking lot- \$192,836
  - HRA building (Crystal Lake Townhomes) – foundation restoration- \$113,000
  - City of Grand Rapids – Library Energy Project- \$439,900

### **Community Planning/Zoning Activities**

A large portion of 2011 was dedicated to the completion of the Comprehensive Plan Update Project. CR Planning, Inc. was hired in January 2010 to assist in the preparation of an updated Comprehensive Plan. The City Council approved the adoption of the updated Comprehensive Plan on July 25, 2011. The updated Comprehensive Plan is accessible through the City's web page, and in hard copy form at the Library.



Staff has been assisting the Planning Commission in the following areas relative to Community Planning and Zoning:

- In 2011, a number of zoning requests, either; petitioned by the general public, or initiated through the Planning Commission and City Council, have been addressed. The zoning requests addressed to date fell into the following categories:
  - 3 Text Amendments, 2 Rezoning, and 4 Right-of-Way Vacations.
  - The relatively low number of petitioned land use/zoning requests, made to the Planning Commission, can be directly attributed to the lack of variance requests in 2011. The 2010 MN Supreme Court's decision on *Krummenarcher vs. City of Minnetonka* severely limited a municipality's ability to grant variances. On May 5, Governor Dayton signed 2011 Minnesota Laws, Chapter 19, amending *Minnesota Statutes*, section 462.357, subdivision 6 to restore municipal variance authority. The City subsequently amended its Municipal Code to reflect the changes in state statute on July 25<sup>th</sup>.
- Staff has been working on and off for the past 1 ½ years on the updating of the City's Subdivision Ordinance. It is intended that a draft of the updated Subdivision Ordinance will be ready for the Planning Commission's review and recommendation in late 2011 or early 2012.

### **Economic Development Activities**

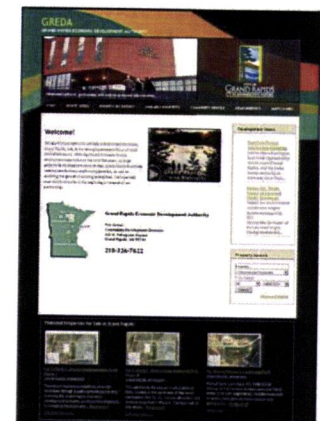
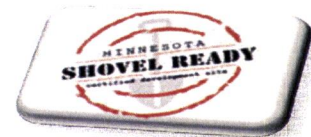
Staff has been working with the Grand Rapids Economic Development Authority on the implementation of their 2011 Work Plan. The highlights of those activities include:

- Administration of the Blandin Foundation Minnesota Intelligent Rural Communities (MIRC) \$100K Grant
  - Five selected projects focused on improving access and usage of broadband.
    - KOOTASCA Inc. – project providing 25+ refurbished PCs and internet subscriptions to qualified recipients
    - ElderCircle – Senior citizen focused general internet training & e-financial training
    - YMCA – Portable computer lab, Wi-Fi, and internet training at Bruce Bauer



#### Senior Center

- ICTV – Equipment upgrades to allow improved video streaming of government programming.
- Grand Rapids/Itasca County Area Libraries – Portable Computer lab and internet training.
- Providing technical, marketing and pre-development due diligence support focused on re-development of the former St. Josephs Block.
  - Executed agreement with St. Josephs – reimbursement at sale
  - Contracted for the preparation of a Phase I Environ. Assessment, Hazardous Material Survey and Commercial Appraisal.
  - Provided information and assistance to potential developers
- Staff continued participation in the Itasca Eco Industrial Park Task Force
  - Group assembled at the time of IEDC acquisition of former Ainsworth to advise IEDC in the process of redeveloping the site.
- Supported the Central School Great Space Giveaway Contest
  - \$5,000 Business Loan
- Analyzing the cost and benefits of obtaining “Shovel-Ready” Certification of GREDA sites, through DEED.
- Investigating the feasibility of developing a community recycling facility
  - Contracting for the preparation of preliminary site development and building cost estimates.
  - Working with Springsted to estimate tenant lease payments and lease revenue bonding costs.
- Examining options for continued leasing or purchase of Block 36 (Kremers Block)
- Developing a new GREDA Web Page
- Supporting the Mississippi Riverfront Committee



In conclusion, I would like to compliment the efforts of the Community Development Department staff: Mike Rice, Building Official, Travis Cole, Building/Fire Inspector, Eric Trast, Community Development Specialist, and Aurimy Groom, Community Development Administrative Assistant. Their hard work and dedication has allowed for a significant amount to be accomplished thus far this year.





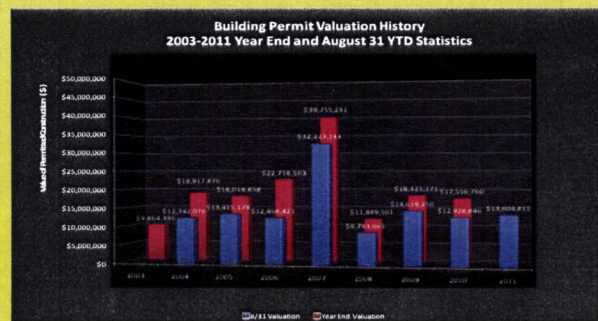
# **Community Development**

**Department Report  
September 12, 2011**

Community Development Department



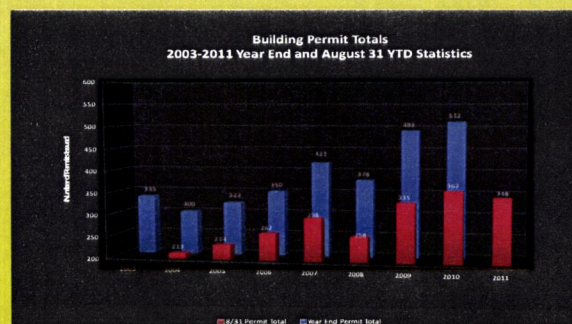
## Building Safety Activity Permit Valuation Year End & Aug. 31 Statistics



Community Development Department



## Building Safety Activity Building Permit Year End & Aug. 31 Statistics



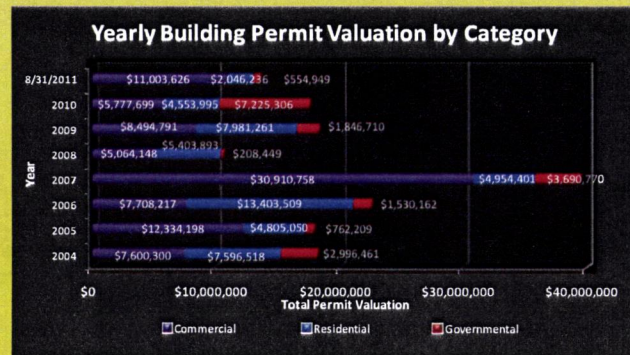
Previous charts do not take account of 57 Zoning Permits for projects valued at \$90,220

Community Development Department





## Building Safety Activity Year End & Aug. 31 Statistics



Community Development Department



## Building Safety Activity Permit Highlights

- ❖ **5 New Single Family (2 manufactured & 3 site built)- \$485K**
  - (16 in 2009, 15 in 2010, Eight year average = 23)
- ❖ **Major Commercial Remodels/Additions**
  - AT&T Store interior build out - \$150K
  - River South Apartments exterior remodel - \$1.35M
  - Garden Chateau assisted living facility 8 bed addition - \$492K
  - Slumberland Furniture addition - \$961K
  - Thunder Alley interior/exterior remodel - \$169K
  - Glen's Army/Navy addition/exterior remodel - \$340K
- ❖ **Major New Commercial**
  - Daylight Donuts- \$332K
  - Deerwood Bank - \$1.7M
  - Lakewood Heights Apartments (first of two 29 unit apart.) - \$1.6M
- ❖ **Government/Institutional**
  - ICC roofing/windows - \$550K
  - Courthouse HVAC upgrades - \$381K
  - Grand Rapids Baptist Church addition - \$193K
  - Library Energy building - \$440K

Community Development Department



## **Building Safety Activity YTD Code Enforcement Activities**

- ❖ Addressed 4 Hazardous Building/Property Maintenance Code violations
- ❖ Performed 849 on-site Building Permit construction inspections
- ❖ Completed 87 Commercial plan reviews and 137 residential plan reviews

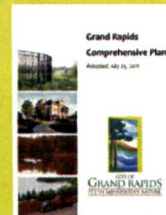
Community Development Department



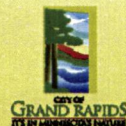


## Planning/Zoning Activity

- ❖ **2011 YTD Zoning Requests Addressed by the Commission**
  - 2 Rezoning – 4 Vacations – 3 Text Amendments
- ❖ **Completion of Revised Comprehensive Plan**
  - 16 month planning process concluded with adoption by the City Council on July 25<sup>th</sup>.
  - Accessible through City web page, and in hard copy form at library
- ❖ **Subdivision Ordinance Revision**
  - Ongoing, in-house, update and revision to be presented to Planning Commission this fall.



Community Development Department



## Economic Development Activity

### ❖ Administration of the Blandin Foundation Minnesota Intelligent Rural Communities (MIRC) \$100K Grant

- Five selected projects focused on improving access and usage of broadband.
  - KOOTASCA Inc. – project providing 25+ refurbished PCs and internet subscriptions to qualified recipients
  - ElderCircle – Senior citizen focused general internet training & e-financial training
  - YMCA – Portable computer lab, Wi-Fi, and internet training at Bruce Bauer Senior Center
  - ICTV – Equipment upgrades to allow improved video streaming of government programming.
  - Grand Rapids/Itasca County Area Libraries – Portable Computer lab and internet training.

### ❖ Providing Technical, Marketing and Pre-development Due Diligence Support focused on re-development of the former St. Josephs Block.

- Executed agreement with St. Josephs – reimbursement at sale
- Contracted for the preparation of a Phase I Environ. Assessment, Hazardous Material Survey and Commercial Appraisal.
- Provided information and assistance to potential developers

Community Development Department



## Economic Development Activity

- ❖ **Staff continued participation in the Itasca Eco Industrial Park Task Force**
  - Group assembled at the time of IEDC acquisition of former Ainsworth to advise IEDC in the process of redeveloping the site.
- ❖ **Supported the Central School Great Space Giveaway Contest**
  - \$5,000 Business Loan
- ❖ **Small Cities Development Program Commercial Rehab. and GREDA Commercial Building Improvement Loan Program.**
  - Glen's Army/Navy remodel (one of six projects in SCDP)
  - 218 N. Pokegama Ave. remodel (CBIL)
- ❖ **Analyzing the cost and benefits of obtaining "Shovel-Ready" Certification of GREDA sites, through DEED.**



Community Development Department





## Economic Development Activity

- ❖ **Investigating the feasibility of developing a community recycling facility**
  - Contracting for the preparation of preliminary site development and building cost estimates.
  - Working with Springsted to estimate tenant lease payments and lease revenue bonding costs.
- ❖ **Examining options for continued leasing or purchase of Block 36 (Kremers Block)**
- ❖ **Developing a new GREDA Web Page**
- ❖ **Supporting the Mississippi Riverfront Committee**



Community Development Department



## **Community Development Dept. Staff**

- ❖ **Aurimy Groom – Administrative Assistant**
- ❖ **Travis Cole – Building/Fire Inspector**
- ❖ **Eric Trast – Community Development Specialist**
- ❖ **Mike Rice – Building Official**

Community Development Department



# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

<b>File #:</b>	11-1757	<b>Version:</b>	1	<b>Name:</b>	1st/2nd Storm Manhole Repair
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Passed
<b>File created:</b>	9/6/2011	<b>In control:</b>		<b>In control:</b>	Engineering
<b>On agenda:</b>	9/12/2011	<b>Final action:</b>		<b>Final action:</b>	9/12/2011
<b>Title:</b>	Storm Water Repairs at intersection of 2nd Street NE/1st Avenue NE.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Pipe Failure.jpg</a> <a href="#">Manhole with Utilities.JPG</a>				

Date	Ver.	Action By	Action	Result
9/12/2011	1	City Council		

### *Title*

Storm Water Repairs at intersection of 2nd Street NE/1st Avenue NE.

### *Body*

#### **Background Information:**

A storm water trunk interceptor inlet and outlet pipe failed at a manhole located on the NE corner of the intersection of 2nd Street NE/1st Avenue NE. The failure was due to differential ground settlement of wood chips underneath the pipe but not the manhole. See attached picture for pipe failure.

The difficulty with the repair is the close proximity of underground electric, street lighting, three communication providers, and natural gas. See attached picture.

Because of the utility obstructions and the need to quickly repair the storm water trunk main, staff directed Hammerlund Construction to repair the failure on a time and material basis. The City Engineering Department monitored the work and has reviewed/approved the daily expense logs of the contractor. The contractors invoice and daily logs are attached.

The total cost to repair the trunk storm sewer and manhole is \$61,049.64. Because the Storm Water Utility has limited funds available, it is recommended to utilize funds from the MSAS maintenance account.

#### **Staff Recommendation:**

City staff is recommending payment to Hammerlund Construction in an amount of \$61,049.64 for storm sewer repair's at the intersection of 2nd Street NE/1st Avenue NE with funds from the MSAS Maintenance Account.

#### **Requested City Council Action**

Consider approval of payment to Hammerlund Construction in an amount of \$61,049.64 for storm sewer repair's at the intersection of 2nd Street NE/1st Avenue NE with funds from the MSAS Maintenance Account.













# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1766      **Version:** 1      **Name:** Appointment of Marty Cole to Firefighter Trainee position.  
**Type:** Agenda Item      **Status:** Passed  
**File created:** 9/7/2011      **In control:** Administration  
**On agenda:** 9/12/2011      **Final action:** 9/12/2011  
**Title:** Appointment of Marty Cole to Firefighter Trainee position.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
9/12/2011	1	City Council		

### *Title*

Appointment of Marty Cole to Firefighter Trainee position.

### *Body*

#### **Background Information:**

With the retirement of Firefighter William Olson on November 30, 2011, there will be a vacancy. At the August 22, 2011 City Council meeting, the Council established an eligibility list of potential firefighters. Fire Chief Steve Flaherty has reviewed the list of candidates and would like to recommend Marty Cole to the position of Firefighter Trainee effective September 13, 2011.

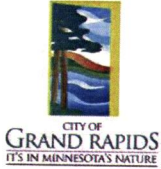
Marty graduated from Warroad High School and attended Bemidji State University where he received a Bachelors Degree in Construction Management. He has recently been employed by Casper Construction as an Estimator/Project Manager. Prior to his employment with Casper Construction, Marty was a Construction Specialist with MNDot.

#### **Staff Recommendation:**

#### **Requested City Council Action**

Consider appointing Marty Cole to the position of Firefighter Trainee effective September 13, 2011 at the current rate of \$16.2467 per hour.





# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1770      **Version:** 1      **Name:** Airport JPA  
**Type:** Agenda Item      **Status:** Passed  
**File created:** 9/7/2011      **In control:** Administration  
**On agenda:** 9/12/2011      **Final action:** 9/12/2011

**Title:** Airport Joint Powers Agreement.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [09102011 airport agreement Gillen](#)

Date	Ver.	Action By	Action	Result
9/12/2011	1	City Council		

### Title

Airport Joint Powers Agreement.

### Body

#### Background Information:

To streamline the operations at the airport we would like to change the governance structure of the airport by making some changes to the Airport Joint Powers Agreement. These changes would make the current Airport Commission an advisory only board that would make recommendations to the City Council on CIP matters, etc. The City Council would approve all payments, contracts, etc. In some circumstances, such as decisions on leases, the City Council and the County Board would both have to approve. We have simplified the operations of the airport enough that the need for the current Commission no longer exists. The time spent preparing for Commission meetings is unnecessary and can be eliminated through this change. If the County Board does not approve these changes, staff recommends that the City notify the County that it wishes to terminate the joint powers agreement. The termination notice must be made one calendar year in advance of the termination.

#### Requested City Council Action

Consider approval of changes to the Airport Joint Powers Agreement and authorize the City Administrator to notify the County that the City wishes to terminate the Joint Powers Agreement if the County fails to approve the changes by October 31, 2011.

## GRAND RAPIDS/ITASCA COUNTY JOINT AIRPORT AGREEMENT

By entitled Agreement the County of Itasca and the City of Grand Rapids established the Joint Powers Board for the purpose of acquisition of the necessary lands and for the joint construction and operation of an Airport by said City and County, and setting out the terms pursuant to Chapter 303, Section 20, Laws of 1945 and laws amendatory and supplementary thereto;

WHEREAS, pursuant to County Board Resolution No. \_\_\_\_\_, the County Attorney and the Grand Rapids City Attorney prepared, approved and submitted this revised agreement for the continuation of joint County and City ownership, maintenance and operation of the Grand Rapids airport;

NOW, THEREFORE, the County and the City agree as follows:

1. In General. The City and the County agree with the other to participate as hereinafter provided in the joint maintenance and operation of the airport as hereinafter provided.

This agreement will be effective upon execution hereof and shall continue in effect for a period of five (5) years unless terminated earlier pursuant to paragraph 9 of this agreement..

The City and the County agree each with the other that the City will continue to be the Airport's fiscal agent and administer personnel and human resources pursuant to City Personnel Policies or appropriate collective bargaining agreements.

All airport staff shall be within the City's Public Works Department. The Support personnel shall provide staff support and technical expertise to the Advisory Board. The Airport personnel shall report to the Public Works Department

2. Contribution of capital costs. In consideration of the mutual benefits to be derived by the City and County, through their participation in a joint City-County airport program, the City of Grand Rapids shall lease to the County of Itasca, for the sum of One (1) Dollar, an undivided one-half (1/2) interest in the land heretofore used by the City of Grand Rapids for airport purposes described as follows, to-wit:

Government Lot Four (4), Southeast Quarter of the Southeast Quarter (SE ¼ of SE ¼), Section Twenty-Eight (28), Township Fifty-five (55) North, Range Twenty-five (25) West.

Government Lots Five (5), Eight (8), and Nine (9), Southwest Quarter of the Southwest Quarter (SW ¼ of SW ¼), Section Twenty-Seven (27), Township Fifty-Five (55) North, Range Twenty-Five (25) West.



South One-Half (S 1/2) of the Northwest Quarter (NW 1/4), Northwest Quarter of Northwest Quarter (NW 1/4 of NW 1/4), Section Thirty-Four (34), Township Fifty (55) North, Range Twenty-Five (25) West.

North One-Half (N 1/2) of Southwest Quarter (SW 1/4), Southeast Quarter of Southwest Quarter (SE 1/4 of SW 1/4), Section Thirty-Four (34), Township Fifty-Five (55) North, Range Twenty-five (25) West.

East One Hundred Sixty-six feet (E. 166') of North Seven Hundred Eighty-one feet (N. 781') of the Northeast Quarter of Northeast Quarter (NE 1/4 of NE 1/4) of Section Thirty-three (33), Township Fifty-Five (55) North, Range Twenty-five (25) West.

All real property acquired by the Itasca County-Grand Rapids Airport Commission as outlined in attachment A shall be held by the County and City as tenants in common. Upon termination of this agreement all real property as listed on attachment A shall revert as follows: One-half interest in all such property shall revert to the County of Itasca and one-half interest shall revert to the City of Grand Rapids.

3. Advisory Board. The existing Airport Commission is hereby eliminated and replaced with an Advisory Board. . The Board shall consist of six (6) members as follows: three (3) members appointed by the City Council and three (3) members appointed by the County Board. All terms shall be for the term of this agreement, or five (5) years. In the event an appointee is not able to complete his appointment, his/her vacancy shall be filled for the unexpired portion of the term by the appropriate appointing body. The appointment date for all six (6) members shall be on the same date each year after establishment of this agreement. Members shall receive such compensation as the City Council and the County Board shall determine. The Board shall choose one of its members as Chairman and one to act as temporary secretary. In the event the volume of work handled by the Board shall require it, a paid secretary may be requested by the Board.

The Advisory Board will operate and conduct its business under bylaws established by the Board and jointly approved by the County Board and City Council, and under all applicable federal regulations, State of Minnesota rules and statutes, and the rules and ordinances established by the County and City.

The established Board bylaws will be reviewed annually by the Board and will recommend changes to the County Board and City Council for approval and adoption.

4. Powers of the Advisory Board. The Advisory Board shall act solely in an advisory capacity to the City and County. The Board will have no formal powers and shall take no formal action other than recommending a course of action. The Board shall not have the authority to make or enter into contracts, to hire agents or fire agents or employees, to



incur debts or liabilities related to the purpose of this agreement, or to take any legal action on behalf of the joint powers authority.

The Board shall meet quarterly make recommendations to the City Council relating to airport staffing requirements. the Airport Capital Improvement Plan. All airport employees shall be subject to the City's Personnel Policies and Procedures, or appropriate collective bargaining agreements.

5. Real Property. No real property, airport, restricted landing area, air protection privilege, or personal property costing in excess of Fifteen Thousand Dollars (\$15,000) shall be acquired and no condemnation proceedings shall be instituted except after authority to do so has been granted in each individual case by the City Council and the County Board. Condemnation proceedings shall be instituted in the names of the City and the County jointly. The provisions of Laws 1945, Chapter 303, Section 11, Subdivision 2, and laws amendatory and supplementary thereto, shall apply to such proceedings. Real property acquired under this agreement shall be held by the City and the County as tenants in common. The City shall own fifty (50) percent interest in the property acquired hereunder and the County shall own a fifty (50) percent interest.

6.

The Board shall not itself levy taxes or borrow money; and it shall not approve any claims nor incur any obligations for expenditures unless there is unencumbered cash in the airport fund to the credit of the Board with which to pay the same. Any surplus in revenues over the cost of maintenance and operating expenses of the properties acquired under this agreement may be transferred by the Board to the City and the County in the same proportion..

7. Finances. For the purpose of financing the necessary expenditures in carrying out the provisions of this agreement, there are hereby created in the City accounts and treasury a special fund called "The Joint Airport Fund." All receipts belonging to the Board shall be deposited intact into a bank account to the credit of the airport fund and no disbursement shall be made from this bank account except by check, nor unless a verified claim for services and commodities actually rendered or delivered has been first submitted to and approved for payment by the City Council as authenticate day signature of the Mayor-Chairman and City AdministratorSecretary. The City Administrator shall account for the fund and the custody of the cash and the bank checking accounts shall be in the hands of the City Administrator. The Officers shall make reports to the Board at reasonable intervals as determined by the Board. For purposes of budgeting, accounting and reporting, the fiscal year of the Board and the Fund shall be January 1 through December 31. An audit of the funds shall be made annually. Such audits shall be made independently of or in conjunction with any audit which may be made of the funds of the



City. Any employee of the Board who handles cash in the process of collection shall furnish a surety bond in such amount as is determined by the City Council.

8. Reports. The City shall, as soon as possible after the end of each fiscal year, prepare and present to the City Council and the County Board, a comprehensive annual report of its activities and finances. The City shall also prepare and present to Federal and State officials such reports as may be required by law, regulation or control.
9. Termination. This agreement shall be in full force and effect for five (5) years, from the date of this agreement, unless terminated by written notice from either party to the other party at least one (1) year in advance of such termination. Notwithstanding termination, powers of the Board under this agreement shall continue to the extent necessary to maintain and operate the airport until disposition under paragraph 10 of the property acquired under this agreement.
10. Disposition of Property Upon Termination. As soon as practicable after termination of this agreement, the City Council and County Board shall dispose of all property acquired by this agreement, excepting the original plots of land which the City leased in part to the County as covered in paragraph 2. These parcels of land shall revert to City ownership as they originally were. All other property, surplus funds, or any other disposable property acquired under this agreement shall be disposed of in any manner they shall agree upon. If no agreement as to disposition is reached within three (3) months after termination of this agreement, the City Council shall, within thirty (30) days thereafter, appoint some person, who may be a City Official, as its representative; the County shall similarly appoint a representative; and the Minnesota Commissioner of Aeronautics shall appoint a third person, who shall together constitute an advisory board on disposition of the airport property. This board shall, as soon as possible, prepare and recommend to the City Council and County Board a complete plan for the disposition of all property acquired under this agreement, and such plan shall provide for the continuation of the use of the property as a public airport, if practicable. Upon termination of this agreement each party shall provide for the payment of principal and interest on its outstanding bonds issued as a result of this agreement, and in the absence of another arrangement mutually agreed upon, each party shall assume the payment of debts and liabilities incurred by the Commission in the same proportion as it is required to contribute to the joint current airport fund under Section 6B.
11. Enforcement. Specific performance of the provisions of this agreement may be enforced against either party by the other party.
12. Amendments. This agreement shall be in full force and effect upon approval by, and the signatures of, the proper officers of the respective governing bodies of said City and County.

IN WITNESS WHEREOF, this agreement is entered into by the action of the governing body of the County of Itasca and the City of Grand Rapids, and attestation thereof this instrument is signed in their respective names.

ITASCA COUNTY:

By: \_\_\_\_\_

Chairperson  
Itasca County Board of Commissioners

Attest: \_\_\_\_\_

Clerk to the County Board

Date: \_\_\_\_\_

CITY OF GRAND RAPIDS:

By: \_\_\_\_\_

Hon. Dale Adams, Mayor

Attest: \_\_\_\_\_

Shawn Gillen  
City Administrator

Date: \_\_\_\_\_





# CITY OF GRAND RAPIDS

CITY COUNCIL CHAMBERS  
420 NORTH POKEGAMA  
AVE.

## Legislation Details (With Text)

**File #:** 11-1769      **Version:** 1      **Name:** VERIFIED CLAIMS  
**Type:** Agenda Item      **Status:** Passed  
**File created:** 9/7/2011      **In control:** Finance  
**On agenda:** 9/12/2011      **Final action:** 9/12/2011  
**Title:** Consider approving the verified claims for the period August 16, 2011 to September 2, 2011 in the total amount of \$2,462,872.07.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [09/12/2011 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
9/12/2011	1	City Council		

### *Title*

Consider approving the verified claims for the period August 16, 2011 to September 2, 2011 in the total amount of \$2,462,872.07.

### **Requested City Council Action**

Consider approving the verified claims for the period August 16, 2011 to September 2, 2011 in the total amount of \$2,462,872.07.

## COUNCIL BILL LIST - SEPTEMBER 12, 2011

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CITY OF GRAND RAPIDS  
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INVOICES DUE ON/BEFORE 09/12/11

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
0201660	BARTHE & WAHRMAN INC	2,250.00
0801661	HARRIS	3,040.59
1415377	NORTHERN BUSINESS PRODUCTS INC	908.44
2018225	TREASURE BAY PRINTING INC	3.21
TOTAL CITY WIDE		6,202.24
ADMINISTRATION		
0718060	GRAND RAPIDS NEWSPAPERS INC	304.75
0813550	HMONG CULTURAL CENTER	400.25
1415377	NORTHERN BUSINESS PRODUCTS INC	30.04
1920240	STERLE LAW OFFICE	260.00
TOTAL ADMINISTRATION		995.04
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	50.80
0522103	EVANS ELECTRIC INC	96.00
0920060	ITASCA COUNTY TREASURER	1,311.27
1301168	MARKETPLACE FOODS	92.48
1801555	RAPID PEST CONTROL INC	58.78
1909510	SIM SUPPLY INC	157.26
TOTAL BUILDING MAINTENANCE-CITY HALL		1,766.59
COMMUNITY DEVELOPMENT		
0300049	CR PLANNING INC	3,290.00
TOTAL COMMUNITY DEVELOPMENT		3,290.00
COUNCIL/COMMISSION/BOARDS		
1301168	MARKETPLACE FOODS	54.95
1920240	STERLE LAW OFFICE	455.00
TOTAL COUNCIL/COMMISSION/BOARDS		509.95
ENGINEERING		
1900225	SEH-RCM	442.50
TOTAL ENGINEERING		442.50

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VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FINANCE		
0401900	DAY-TIMERS INC	34.18
0405450	DELUXE	750.44
0718060	GRAND RAPIDS NEWSPAPERS INC	14.37
1415377	NORTHERN BUSINESS PRODUCTS INC	37.01
1920240	STERLE LAW OFFICE	260.00
TOTAL FINANCE		1,096.00
FIRE		
0113233	AMERIPRIDE LINEN & APPAREL	6.96
0221650	BURGGRAF'S ACE HARDWARE INC	255.31
0315455	COLE HARDWARE INC	154.32
0401804	DAVIS OIL	170.72
0805350	HEIMAN INC	677.25
0900085	IPMA	298.00
1301168	MARKETPLACE FOODS	72.58
1401120	NATIONAL FIRE PROTECTION ASSOC	303.65
1415484	NORTHERN LIGHTS TRUCK	91.25
1415580	NORTHSIDE LUMBER COMPANY	14.71
1920240	STERLE LAW OFFICE	65.00
2301906	WAYNE'S AUTOMOTIVE	201.59
TOTAL FIRE		2,311.34
PUBLIC WORKS		
0100002	3D SPECIALTIES	495.38
0103325	ACHESON TIRE COMPANY INC	684.37
0113240	AMERICAN PUBLIC WORKS ASSOC	297.50
0121721	AUTO VALUE - GRAND RAPIDS	137.54
0200012	B & L UTILITY MAINTENANCE	8,335.00
0205535	BENTZ OIL COMPANY INC	283.49
0212553	BLOOMERS GARDEN CENTER	76.31
0221650	BURGGRAF'S ACE HARDWARE INC	8.54
0315455	COLE HARDWARE INC	71.15
0401804	DAVIS OIL	123.78
0409125	DIAMOND VOGEL PAINTS	1,170.17
0601690	FASTENAL COMPANY	24.58
0612083	FLAGSHIP RECREATION LLC	138.30
0718021	GRAND RAPIDS GM INC	48.25
0718105	GRAYBAR ELECTRIC COMPANY INC	71.44
0718215	GREEN AGAIN LAWN & AERATION	3,083.54
0801535	HAMMERLUND CONSTRUCTION INC	2,471.53
0801825	HAWKINSON CONSTRUCTION CO INC	1,680.00
0821705	HUSKY SPRING	900.68



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VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
1000080	J T SERVICES OF MN INC	839.01
1309355	MINNESOTA TORO	123.91
1415030	NORD AUTO PARTS	552.27
1415484	NORTHERN LIGHTS TRUCK	2,495.78
1415640	NORTRAX EQUIPMENT COMPANY	131.35
1503150	OCCUPATIONAL DEVELOPMENT CTR	102.09
1618564	PRO-BUILD NORTH LLC	31.21
1801585	RAPIDS ELECTRIC INC	74.79
1801610	RAPIDS PLUMBING & HEATING INC	200.00
1908248	SHERWIN-WILLIAMS	212.50
1920240	STERLE LAW OFFICE	260.00
2300600	W.P. & R.S. MARS COMPANY	101.00
2305453	WESCO RECEIVABLE CORP	1,430.82
2403150	XCCEENT INC	990.73
TOTAL PUBLIC WORKS		27,647.01
FLEET MAINTENANCE		
0114203	ANDERSON LUBRICANTS INC	932.27
0121721	AUTO VALUE - GRAND RAPIDS	893.14
0301685	CARQUEST AUTO PARTS	295.61
0312750	CLUSIAU SALES	198.79
0315455	COLE HARDWARE INC	115.92
0805640	HERC-U-LIFT	128.88
1201850	LAWSON PRODUCTS INC	451.89
1415030	NORD AUTO PARTS	61.14
1415484	NORTHERN LIGHTS TRUCK	367.99
1415536	NORTHLAND HYDRAULIC SERVICE	913.58
1415640	NORTRAX EQUIPMENT COMPANY	149.59
2114381	UNITED TRUCK BODY COMPANY INC	336.56
TOTAL FLEET MAINTENANCE		4,845.36
POLICE		
0221650	BURGGRAF'S ACE HARDWARE INC	15.44
0301685	CARQUEST AUTO PARTS	24.97
0315585	COP STOP	89.99
0409300	DIGITAL ALLY INC	67.50
0409501	DIMICH LAW OFFICE	6,250.00
0609457	FILTHY CLEAN	402.00
0701480	GALLS, AN ARAMARK COMPANY	37.41
0920059	ITASCA COUNTY SHERIFFS DEPT	624.00
1415048	NORTH COUNTRY VET CLINIC	806.50
1415377	NORTHERN BUSINESS PRODUCTS INC	13.89

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VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
POLICE		
1503240	OFFICE DEPOT	189.32
1605665	PERSONNEL DYNAMICS, LLC	936.00
1801609	RAPIDS TOWING	825.00
1801612	RAPIDS RENTAL	20.97
1920233	STREICHER'S INC	1,131.65
TOTAL POLICE		11,434.64
RECREATION		
0312109	CLAFTON SALES - CLAFTON SKATE	5,208.00
0321709	CUSTOM LANYARDS PLUS	450.00
0401804	DAVIS OIL	25.00
TOTAL RECREATION		5,683.00
PUBLIC LIBRARY		
0801820	HAWK CONSTRUCTION INC	60,146.00
TOTAL		60,146.00
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	97.01
0205153	BECKER ARENA PRODUCTS INC	522.30
0218575	BROTHERS FIRE PROTECTION	500.00
0221650	BURGGRAF'S ACE HARDWARE INC	60.98
0315455	COLE HARDWARE INC	79.48
0315508	COMPUTER ENTERPRISES	102.59
0405223	DEER RIVER HIRED HANDS INC	8.00
0501656	THE EARTHGRAINS COMPANY INC	27.64
0605670	FERRELLGAS	256.50
0701650	GARTNER REFRIGERATION CO	5,384.68
0805640	HERC-U-LIFT	127.00
1301168	MARKETPLACE FOODS	8.13
1415655	NORVEND INC	108.75
1605611	PEPSI-COLA	384.21
1901500	SAMMY'S PIZZA	1,514.71
1901535	SANDSTROM COMPANY INC	900.96
1909510	SIM SUPPLY INC	428.47
2116600	UPPER LAKE FOODS INC	477.44
2209421	VIKING ELECTRIC SUPPLY INC	276.35
2605225	ZEE SERVICE COMPANY	65.60

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INVOICES DUE ON/BEFORE 09/12/11

VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER GENERAL ADMINISTRATION		
TOTAL GENERAL ADMINISTRATION		11,330.80
RECREATION PROGRAMS		
1605665	PERSONNEL DYNAMICS, LLC	1,185.60
T000762	ANITA MENDONSA	25.00
T000763	BILL WESTERBERG	55.00
TOTAL		1,265.60
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	388.66
0421455	DULUTH NEWS TRIBUNE	232.96
1503150	OCCUPATIONAL DEVELOPMENT CTR	1,725.00
2009725	TITAN MACHINERY INC	52.02
TOTAL		2,398.64
DOMESTIC ANIMAL CONTROL FAC		
0221650	BURGGRAF'S ACE HARDWARE INC	18.16
1415048	NORTH COUNTRY VET CLINIC	47.15
TOTAL		65.31
TIF 1-6 OLD HOSPITAL BONDS		
0718060	GRAND RAPIDS NEWSPAPERS INC	7.19
TOTAL		7.19
TIF 1-7 BLK 37 REDEVELOPMENT		
0718060	GRAND RAPIDS NEWSPAPERS INC	14.37
TOTAL		14.37
TIF 1-6 OLD HOSP HSING PAYGO		



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VENDOR #	NAME	AMOUNT DUE
TIF 1-6 OLD HOSP HSING PAYGO		
0718060	GRAND RAPIDS NEWSPAPERS INC	7.19
	TOTAL	7.19
TIF 1-5 BLK BEAR HOMES		
0718060	GRAND RAPIDS NEWSPAPERS INC	14.37
	TOTAL	14.37
TIF #1-4 OAKWOOD TERRACE		
0718060	GRAND RAPIDS NEWSPAPERS INC	14.36
	TOTAL	14.36
GENERAL CAPITAL IMPRV PROJECTS		
NEIGHBORHOOD & ECON DEV		
0100004	4TH STREET MARKETING	400.00
0221697	BUSINESS NORTH INC	380.00
0718060	GRAND RAPIDS NEWSPAPERS INC	423.00
1609545	THE PIONEER	546.25
	TOTAL NEIGHBORHOOD & ECON DEV	1,749.25
MUNICIPAL STATE AID STRT-CONST		
NO PROJECT		
0801535	HAMMERLUND CONSTRUCTION INC	61,049.64
T000764	JOANNE MICHELETTI	2,714.00
	TOTAL NO PROJECT	63,763.64
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-IT DEPT		
0315508	COMPUTER ENTERPRISES	5,347.90
	TOTAL CAPITAL OUTLAY-IT DEPT	5,347.90
CAPITAL OUTLAY-PUBLIC WORKS		
1301015	MACQUEEN EQUIPMENT INC	93,796.71

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VENDOR #	NAME	AMOUNT DUE
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-PUBLIC WORKS		
TOTAL CAPITAL OUTLAY-PUBLIC WORKS		93,796.71
2010 INFRASTRUCTURE BONDS		
RROAD CROSSING PJT		
0221652	BNSF RAILWAY COMPANY	3,840.45
0801535	HAMMERLUND CONSTRUCTION INC	92,268.41
1309360	MN DEPT OF TRANSPORTATION	599.05
1900225	SEH-RCM	25,473.69
TOTAL RROAD CROSSING PJT		122,181.60
2004-2B MULTI USE TRAIL		
0801535	HAMMERLUND CONSTRUCTION INC	58,738.69
1900225	SEH-RCM	7,978.97
TOTAL 2004-2B MULTI USE TRAIL		66,717.66
2011 INFRASTRUCTURE BONDS		
2014-1 NE 1ST AVENUE		
0218115	BRAUN INTERTEC CORPORATION	641.50
0801535	HAMMERLUND CONSTRUCTION INC	180,023.95
1900225	SEH-RCM	1,542.00
TOTAL 2014-1 NE 1ST AVENUE		182,207.45
2009-4 FOREST HILLS AVE		
0218115	BRAUN INTERTEC CORPORATION	867.46
1900225	SEH-RCM	877.50
TOTAL 2009-4 FOREST HILLS AVE		1,744.96
2010-3 19TH AVE NW		
0801535	HAMMERLUND CONSTRUCTION INC	417,018.37
1900225	SEH-RCM	4,665.00
TOTAL 2010-3 19TH AVE NW		421,683.37
2011-4 HORSESHOE/ISLEVIEW		
0801825	HAWKINSON CONSTRUCTION CO INC	168,399.12

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VENDOR #	NAME	AMOUNT DUE
2011 INFRASTRUCTURE BONDS		
2011-4 HORSESHOE/ISLEVIEW		
1900225	SEH-RCM	45,671.36
T000616	RONALD BEIER	792.00
T000721	KENNETH PATZOLDT	1,141.00
T000752	JAMES ALSTAD	4,447.00
T000753	AMERICAN HOME MORTGAGE	1,835.00
T000754	GREGORY CARLSON	2,655.00
T000755	RANDY MELQUIST	1,533.00
T000756	JOHN D ALLEN JR, PRESTON ALLEN	4,044.00
T000757	JERRIAN BARSNESS	2,121.56
T000758	STEVEN HALLAM	2,117.00
T000759	JAMES DINGMAN	9,952.00
T000760	CRAIG SIMON	187.00
TOTAL 2011-4 HORSESHOE/ISLEVIEW		244,895.04
2012 INFRASTRUCTURE BONDS		
2004-3 SE 4TH STREET		
1900225	SEH-RCM	1,453.84
TOTAL 2004-3 SE 4TH STREET		1,453.84
STORM WATER UTILITY		
0205535	BENTZ OIL COMPANY INC	172.58
0301705	CASPER CONSTRUCTION INC	251.16
0401804	DAVIS OIL	460.29
0801535	HAMMERLUND CONSTRUCTION INC	787.40
0801835	HAWKINSON REDI-MIX	178.35
0920040	ITASCA COUNTY FARM SERVICE	89.56
1621125	PUBLIC UTILITIES COMMISSION	1,500.00
1900225	SEH-RCM	1,132.50
TOTAL		4,571.84
TOTAL UN-PAID TO BE APPROVED		1,351,600.76
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114213	STEVE ANDERSON	126.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	30,571.00
0305530	CENTURYLINK	7.20
0315105	COALITION OF GREATER MN CITIES	820.00
0315548	CONSULTING RADIOLOGISTS	3.88
0405305	LYNN DEGRIO	30.00
0405447	DELTA DENTAL OF MINNESOTA	2,097.70



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VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
	PRIOR APPROVAL	
0405506	JAMES DENNY/PETTY CASH	1,000.00
0405537	DENVER CHIROPRACTIC CLINIC	43.81
0504610	RON EDMINSTER	82.70
0519700	ESSENTIA HEALTH	34.62
0605191	FIDELITY SECURITY LIFE INS CO	71.61
0709225	WILBERT GIESE	88.36
0709455	SHAWN GILLEN	567.14
0709456	SHAWN J GILLEN	1,025.00
0715561	MATTHEW GOOKINS	30.00
0717996	GRAND ITASCA CLINIC	288.99
0717997	GRAND ITASCA HOSPITAL	126.00
0718015	GRAND RAPIDS CITY PAYROLL	198,583.39
0718070	GRAND RAPIDS STATE BANK	30.70
0801545	BRANDY HANSON	60.00
0815464	SARA HOLUM	30.00
0900060	ICTV	4,797.70
0920036	ITASCA COUNTY ATTORNEY OFFICE	15,957.19
0920055	ITASCA COUNTY RECORDER	1,426.00
1015337	MICHELLE JOHNSON	140.74
1201402	LAKE COUNTRY POWER	51.81
1201455	LAKEWOOD SURGERY CENTER	94.62
1209516	LINCOLN NATIONAL LIFE	769.29
1303018	DR SCOTT MCBRIDE	6.16
1305210	MESABI RANGE COMMUNITY &	75.00
1309079	S.MILLER - PETTY CASH FUND	52.37
1309199	MINNESOTA ENERGY RESOURCES	808.27
1309332	MN STATE RETIREMENT SYSTEM	2,136.00
1309335	MINNESOTA SALES & USE TAX	8,971.52
1315295	CHAD MOEN	30.00
1415496	NORTHERN ORTHOTIC & PROSTHETIC	43.51
1502645	GARY O'BRIEN	60.00
1516220	OPERATING ENGINEERS LOCAL #49	26,464.00
1518550	MATTHEW O'ROURKE	30.00
1518725	ORTHOPAEDIC ASSOC OF DULUTH PA	30.16
1609557	PIONEER MUTUAL LIFE INS CO	254.82
1621125	PUBLIC UTILITIES COMMISSION	803,890.39
1621130	P.U.C.	3,365.84
1805225	REED DRUG INC	213.26
1809149	MICHAEL RICE	115.44
1821510	ERIC RUNDELL	61.05
1901337	ST LUKES CLINICS	53.17
1901500	SAMMY'S PIZZA	79.90
1901519	SANFORD CLINIC FARGO REGION	11.99
1901820	WILLIAM SAW	30.00
1903321	STEVEN SCHAAR	83.96
2000100	TASC	30.15

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VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
2000490	TDS Metrocom	1,796.26
2008650	THREE RIVERS PATHOLOGY, PA	54.46
2114360	UNITED PARCEL SERVICE	119.45
2205637	VERIZON WIRELESS	2,021.97
2209658	VIRTUAL RADIOLOGIC	23.30
2301700	WASTE MANAGEMENT	1,200.53
2405650	XEROX CORPORATION	21.58
T000086	HEATHER SWANSON	75.00
T000750	SHANNON WOURMS	15.00
T000751	DEBBIE HILL	65.00
T000761	ROBERT DRAKE CONSTRUCTION	26.35
TOTAL PRIOR APPROVAL		1,111,271.31
TOTAL ALL DEPARTMENTS		2,462,872.07