



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council Work Session

Monday, June 25, 2012

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council will be held on Monday, June 25, 2012 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

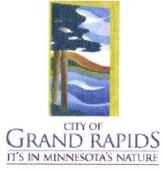
Discussion Items

1. [12-0384](#) Discussion with Representative Tom Anzelc.
2. [12-0399](#) Discuss Compensation Study - Ann Antonsen, Springsted
3. [12-0400](#) Honeywell Updated Project Development Agreement
Attachments: [PDA Final 6 19 12](#)
4. [12-0410](#) Discuss GRAHA request to use Sports Complex until midnight for event.

ADJOURN

Attest:

Shawn Gillen, City Administrator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0384 **Version:** 1 **Name:**
Type: Agenda Item **Status:** CC Worksession
File created: 6/11/2012 **In control:** City Council Work Session
On agenda: 6/25/2012 **Final action:**
Title: Discussion with Representative Tom Anzelc.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Discussion with Representative Tom Anzelc.



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Legislation Details (With Text)

File #: 12-0399 **Version:** 1 **Name:** Discuss Compensation Study - Ann Antonsen, Project Manager, Springsted
Type: Agenda Item **Status:** CC Worksession
File created: 6/21/2012 **In control:** City Council Work Session
On agenda: 6/25/2012 **Final action:**
Title: Discuss Compensation Study - Ann Antonsen, Springsted
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Discuss Compensation Study - Ann Antonsen, Springsted



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GRAND RAPIDS
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0400 **Version:** 1 **Name:** Honeywell Updated Project Development Agreement
Type: Agenda Item **Status:** CC Worksession
File created: 6/21/2012 **In control:** City Council Work Session
On agenda: 6/25/2012 **Final action:**
Title: Honeywell Updated Project Development Agreement
Sponsors:
Indexes:
Code sections:
Attachments: [PDA Final 6 19 12](#)

Date	Ver.	Action By	Action	Result
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Title

Honeywell Updated Project Development Agreement

Project Development Agreement (PDA)

City of Grand Rapids
420 N. Pokegama Avenue
Grand Rapids, MN 55744

Honeywell
1985 Douglas Drive N
Golden Valley, Minnesota 55422

Honeywell agrees to undertake a Comprehensive Facility Analysis of the City of Grand Rapids Facilities as identified on page 2.

This analysis will determine the energy consumption and operational characteristics of the facilities and will identify the energy efficiency measures, facility improvements, utility procurement alternatives and operating and efficiency procedures that will reduce the City of Grand Rapids' energy and operating costs, and reduce planned capital dollars.

The City of Grand Rapids intends to negotiate a contract with Honeywell utilizing MN Statute 471.345 which provides a framework for a guaranteed energy savings project. The City of Grand Rapids intends to negotiate with Honeywell in good faith and will execute a contract if Honeywell can provide the necessary documentation to meet the following objectives:

1. Provide a list of specific energy efficiency measures, indoor air quality improvements, deferred maintenance, ventilation needs, infrastructure solutions and other facility improvements that Honeywell proposes to implement.
2. Provide a description of the operating and maintenance procedures that will reduce the energy and operating costs of the facilities.
3. Identify the energy and operating costs that will be saved by the proposed improvements and procedures at the facilities.
4. Identify any alternative utility procurement strategies that will reduce the unit cost of utilities at the facilities.
5. Identify the costs for implementing the proposed improvements and procedures recommended.
6. Provide a cash flow analysis that identifies how the cost for the recommended program will be paid for with energy and operating savings, and other approved funding mechanisms generated by the reported recommendations.

If Honeywell is unable to deliver a report that meets the aforementioned objectives, the City of Grand Rapids will have the option to cancel this agreement with Honeywell and will incur no cost. In addition, Honeywell will provide an initial assessment to the Council at the Work Session on August 13, 2012. The assessment will validate the opportunity provided in the preliminary study completed March 2012 to determine the viability, or lack thereof, to continue with the Comprehensive Audit. If either party determines there is not sufficient merit to continue with the complete audit, the contract may be cancelled. The City of Grand Rapids would not incur any cost.

If Honeywell is able to deliver a report that does meet the aforementioned objectives and City of Grand Rapids elects not to enter into an agreement with Honeywell, the City of Grand Rapids will be obligated to reimburse Honeywell \$29,000 for the costs they incurred performing the Comprehensive Facility Analysis.

If after reviewing Honeywell's final Comprehensive Facility Analysis report, the City of Grand Rapids enters into an agreement with Honeywell to implement the proposed recommendations, the actual cost for the Comprehensive Facility Analysis will be included in the total program.

City of Grand Rapids

Date

Honeywell

Date

Project Development Agreement (PDA)

City of Grand Rapids Facilities

Facility	Location	Square Footage
City Hall		14,400
Itasca County Airport (Terminal)		9,994
Airport Maintenance Building		6,750
Airport Elect Bldg (Runway lighting)		NA
Airport Hangers		
Fire Department		10,000
Library		26,000
IRA Civic Center		49,200
Blandin Beach Park		2,025
Grand Rapids Sports Complex		2,000
Pokegama Golf Course- Club House		5,465
Pokegama Golf Course- Maint Bldg		5,400
Pokegama Golf Course- Misc		
Public Works & PUC Service Center		60,000
Central School		26,000
Cemetery		
Animal Control Shelter		6,750
Impound Lot		
Township Hall		
Street Lighting		City-wide
TOTAL		223,984



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0410 **Version:** 1 **Name:**
Type: Agenda Item **Status:** CC Worksession
File created: 6/21/2012 **In control:** City Council Work Session
On agenda: 6/25/2012 **Final action:**
Title: Discuss GRAHA request to use Sports Complex until midnight for event.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Discuss GRAHA request to use Sports Complex until midnight for event.