



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, July 9, 2012

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, July 9, 2012 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:00 MEETING PROTOCOL POLICY
p.m.

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

5:10 APPROVAL OF MINUTES
p.m.

[12-0417](#) Approve Council Minutes for Monday, June 25, 2012 Worksession and Regular meeting and June 29, 2012 Special Meeting.

Attachments: [June 25, 2012 Worksession](#)
[June 25, 2012 Regular Meeting](#)
[June 29, 2012 Special Meeting](#)

5:11 CONSENT AGENDA
p.m.

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [12-0414](#) Request by the Police Department to re-hire a part-time Domestic Animal Control Facility Assistant.

2. [12-0418](#) Approve Resolution Accepting Grant for Library Programming

Attachments: [Lib Blandin Gnt Res](#)

3. [12-0423](#) A resolution supporting the development of the Mississippi River Trail (MRT).
Attachments: [7-9-12 Attachment MRT 2012May - Executive summary.pdf](#)
[7-9-12 Attachment MRT Grand Rapids City.pdf](#)
[7-9-12 MN USBR ResolutionTemplate2 3 .pdf](#)
4. [12-0425](#) Allow the Grand Rapids Sports Complex to be remain open until midnight on Saturday, August 11, 2012 for a concert event sponsored by the Grand Rapids Amateur Hockey Association.
5. [12-0426](#) Consider approving Amendment No. 1 to the DEED Grant for the Grand Rapids Housing and Redevelopment Authority in the amount of \$16,500 and approving a resolution accepting the \$16,500 grant.
Attachments: [Resolution-DEED Amendment No 1 for HRA Grant \\$16,500.pdf](#)
[DEED Grant Amendment No 1 for HRA Grant \\$16,500.pdf](#)
6. [12-0428](#) Consider authorizing a letter of support for the Woodland Manor and Lakewood Townhomes state tax credit applications
Attachments: [Woodland Manor and Lakewood Townhomes Support Letter 7-9-12.pdf](#)
7. [12-0430](#) Approve seasonal employment for Marty Laakso, Haley Ross, and Brandon Pierzina, golf employees
8. [12-0434](#) Consider approving Andy Istvanovich as a part-time summer maintenance staff for the Public Works Department summer maintenance season to assist with the clean up efforts from the July 2nd, 2012 storm.

5:12 SETTING OF REGULAR AGENDA

p.m.

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:13 ACKNOWLEDGE BOARDS & COMMISSIONS

p.m.

9. [12-0437](#) Acknowledge minutes for Boards & Commissions.
Attachments: [May 16, 2012 PUC Minutes](#)
[May 17, 2012 Central School](#)
[May 30, 2012 Human Rights](#)

5:14 COMMUNITY DEVELOPMENT

p.m.

10. [12-0429](#) Authorize the execution of a corrective quit claim deed from the City to GREDA.
Attachments: [Corrective Deed City to GREDA.pdf](#)

5:20 ENGINEERING
p.m.

11. [12-0421](#) A resolution awarding a project to Hammerlund Construction related to CP 2004-3, 4th Street SW/SE Improvements.
Attachments: [7-9-12 Resolution CP 2004-3 Award Bid.pdf](#)

5:25 VERIFIED CLAIMS
p.m.

12. [12-0436](#) Approve verified claims for July 9, 2012.
Attachments: [Council Bill List July 9, 2012.pdf](#)

Recess meeting for scheduled public hearing.

6:00 PUBLIC HEARINGS
p.m.

13. [12-0420](#) Conduct a Public Hearing to consider giving host city approval to the issuance of revenue bonds by the City of Hibbing for Minnesota Diversified Industries.

Reconvene regular meeting.

14. [12-0422](#) Consider adopting a resolution giving Host Approval to the Issuance of a series 2012 Tax-exempt Manufacturing Facilities Revenue Note Under Minnesota Statutes, Sections 469.152 through 469.1651 (Minnesota Diversified Industries Project).
Attachments: [MDI Resolution Giving Host City Approval .pdf](#)

6:30 ADJOURNMENT
p.m.

NEXT REGULAR MEETING IS SCHEDULED FOR JULY 23, 2012, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest:

Shawn Gillen, City Administrator



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0417 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 6/27/2012 **In control:** Administration
On agenda: 7/9/2012 **Final action:**
Title: Approve Council Minutes for Monday, June 25, 2012 Worksession and Regular meeting and June 29, 2012 Special Meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [June 25, 2012 Worksession](#)
[June 25, 2012 Regular Meeting](#)
[June 29, 2012 Special Meeting](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Approve Council Minutes for Monday, June 25, 2012 Worksession and Regular meeting and June 29, 2012 Special Meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, June 25, 2012

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, June 25, 2012 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Gary McInerney

Discussion Items

1. Discussion with Representative Tom Anzelc.

Postponed

2. Discuss Compensation Study - Ann Antonsen, Springsted
Ann Antonsen, Springsted, presents Compensation Study recently completed and recommendations for increases to specified positions. This will be addressed on the Consent Agenda.
3. Honeywell Updated Project Development Agreement
Administrator Gillen and Attorney Sterle review proposed contract and provide clear information regarding departmental involvement.
4. Discuss GRAHA request to use Sports Complex until midnight for event.

Dale Anderson, Civic Center, Parks & Recreation Director, presents request by GRAHA to host an outdoor concert at the Sports Complex on August 11, 2012 and remain in operation until 12:00 a.m. Council will consider at next meeting.

ADJOURN

Attest:

Shawn Gillen, City Administrator

Council reviews regular agenda, making noted changes.

There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, June 25, 2012

5:00 PM

City Hall Council Chambers

5:00 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, June 25, 2012 at 5:32 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

MEETING PROTOCOL POLICY

PUBLIC FORUM

COUNCIL REPORTS

Councilor Zabinski participated on the Joint City/County Board and provides update on collaboration issues.

5:08 p.m. APPROVAL OF MINUTES

Approve Council minutes for June 11, 2012 Worksession and Regular Meetings.

A motion was made by Councilor Gary McInerney, seconded by Councilor Ed Zabinski, to approve the minutes of Monday, June 11, 2012 worksession and regular agenda as presented. The motion PASSED by unanimous vote.

5:09 p.m. CONSENT AGENDA

1. Airport Master Agreement for Land Leases

Approved by consent roll call

2. Request by the Police Department to authorize the Mayor and City Clerk to sign the Resolution of the Itasca County/City of Grand Rapids - At Risk Youth Multi - Disciplinary Team

Adopted Resolution 12-59 by consent roll call

3. Authorizing the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2012-2013 school year.

Approved by consent roll call

4. Request by the Police Department to approve and sign an agreement with Itasca County for the use of the City of Grand Rapids Animal Control Facility.

Approved by consent roll call

5. Authorize Library Staff to submit application to the Blandin Foundation for support for adult and children's programs.

Approved by consent roll call

6. Consider approving a resolution stating the City of Grand Rapids has adopted and implemented 10 performance measures developed by the Council on Local Results and Innovation.

Adopted Resolution 12-60 by consent roll call

7. Consider accepting the 2011 Comprehensive Annual Financial Report, the Report on Internal Controls, and the Report on Compliance with Minnesota Legal Compliance Audit Guide.

Approved by consent roll call

8. Allow the Fire Department to Submit a Request for Proposal as a Chemical Assessment Team.

Adopted Resolution 12-61 by consent roll call

9. Purchase easements related to CP 2011-6, Horseshoe Lake Road Improvements

Approved by consent roll call

10. Appointment of John Linder to the position of Captain for the Grand Rapids Fire Department.

Approved by consent roll call

11. Employment Contract Extension Agreement for City Administrator Shawn Gillen.

Approved by consent roll call

12. Compensation Study Final Report and recommended adjustments.

Approved by consent roll call

12a.

Authorize the Police Department to purchase a Speed Alert 18 Radar Message Sign from All Traffic Solutions.

Approved by consent roll call

- 12b. Approve the rehiring of three temporary employees (Jordan Stejskal, Jenna Holt, and Morgan Illikainen) with the IRA Civic Center and Grand Rapids Sports Complex beginning June 26, 2012

Approved by consent roll call

- 12c. Consider adoption of a resolution issuing an order to raze or remove structures upon property located at: 2402 NW 3rd Street Grand Rapids, Minnesota.

Adopted Resolution 12-62 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor McInerney, to approve the Consent Agenda as amended. The motion carried by the following vote

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:10 SETTING OF REGULAR AGENDA p.m.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler to adopt the Regular Agenda as amended. The motion PASSED by unanimous vote.

5:11 ACKNOWLEDGE BOARDS & COMMISSIONS p.m.

13. Acknowledge the attached minutes for Boards and Commissions.

Acknowledge Boards and Commissions

5:12 DEPARTMENT HEAD REPORT p.m.

14. Civic Center, Park & Recreation - Dale Anderson

Received and Filed

5:25 ADMINISTRATION DEPARTMENT p.m.

16. Authorization to begin the process of filling the Building Official vacancy.

A motion was made by Councilor Chandler, seconded by Councilor McInerney, to authorize staff to move forward with the hiring process for a new Building Official and appoint Councilor Joe Chandler to the Search Committee. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:30 VERIFIED CLAIMS
p.m.

17. Consider approving the verified claims for the period June 5, 2012 to June 18, 2012, in the total amount of \$ 717,353.38.

A motion was made by Councilor McInerney, seconded by Councilor Christy, to approve the verified claims as presented . The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

6:00 PUBLIC HEARINGS
p.m.

Recess regular meeting for 1st scheduled public hearing.

18. Conduct a public hearing to consider the vacation of platted right-of-way within McKinney Lake Addition to Grand Rapids.

Community Development Director Rob Mattei provides background information regarding vacation request.

The Mayor indicates that this is the proper time and place for the public to come forward and present any questions or concerns.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

Recovene Regular meeting.

19. Consider the adoption of a resolution either approving or denying the vacation of

the platted Division Avenue right-of-way within McKinney Lake Addition to Grand Rapids.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to adopt Resolution 12-63 - approving vacation of platted Division Avenue right-of-way within McKinney Lake Addition. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Recess regular meeting for 2nd scheduled public hearing.

20.

Conduct a public hearing to consider the rezoning of three properties from their current zoning designation of I-2 (General Industrial Park) to R-4 (Multiple-family Residential- high density).

Community Development Director Rob Mattei provides background information regarding rezoning request.

The Mayor indicates that this is the proper time and place for the public to come forward and present any questions or concerns.

A motion was made by Councilor Joe Chandler, seconded by Councilor Gary McInerney, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

Recovene Regular meeting.

21.

Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map by rezoning three properties from their current zoning designation of I-2 (General Industrial Park) to R-4 (Multiple-family Residential- high density).

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to adopt City Ordinance 12-06-09 - rezoning three properties from I-2 to R-4. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

7:00 ADJOURNMENT
p.m.

There being no further business, meeting adjourned at 6:19 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Friday, June 29, 2012

7:30 AM

Conference Room 2A

SPECIAL MEETING

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Friday, June 29, 2012 at 7:35 a.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 -

Councilor Gary McInerney, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Absent 1 -

Councilor Dale Christy

FIRE DEPARTMENT

1. Approve Short-term Contract extension

Fire Chief Flaherty provides background information regarding contract extension request and the current RFP process.

A motion was made by Councilor Zabinski, seconded by Councilor McInerney to approve this agenda item as presented. The motion carried by the following vote.

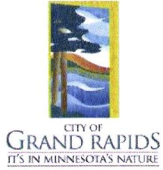
Aye 4 -

Councilor Gary McInerney, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

ADJOURNMENT

There being no further business, the meeting adjourned at 7:45 a.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0414 **Version:** 1 **Name:** Request by the Police Department to re-hire a part-time Domestic Animal Control Facility Assistant.
Type: Agenda Item **Status:** Consent Agenda
File created: 6/25/2012 **In control:** Administration
On agenda: 7/9/2012 **Final action:**
Title: Request by the Police Department to re-hire a part-time Domestic Animal Control Facility Assistant.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Request by the Police Department to re-hire a part-time Domestic Animal Control Facility Assistant.

Body

Background Information:

The Police Department currently has a part-time Domestic Animal Control Facility Assistant. The Police Department has used a part-time assistant at the Animal Control Facility for several years. The assistant is used to care for the animals and clean the facility on weekends and holidays. Without this assistant the Community Assistance Officer would not get any days off. The assistant works 2 hours each day. The assistant would not typically fill in any other days but in extenuating circumstances may be used as needed.

There are times, however, when both the Community Assistance Officer and the part-time Domestic Animal Control Assistant have requested days off. We would like to re-hire Danielle Schaar as an additional back-up for the Domestic Animal Control Facility Assistant, as she has already been trained and is available.

This is a budgeted item.

Requested City Council Action

Consider re-hiring Danielle Schaar to fill the vacant Domestic Animal Control Facility Assistant position at a rate of \$7.50 per hour effective June 28, 2012.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0418 **Version:** 1 **Name:**

Type: Resolution **Status:** Consent Agenda

File created: 6/27/2012 **In control:** Library

On agenda: 7/9/2012 **Final action:**

Title: Approve Resolution Accepting Grant for Library Programming

Sponsors:

Indexes:

Code sections:

Attachments: [Lib Blandin Gnt Res](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Approve Resolution Accepting Grant for Library Programming

Body

Background Information:

The Blandin Foundation has awarded \$10,000 for adult and children's programming at the Library for 2012-2013.

Staff Recommendation:

Requested City Council Action

Approve resolution accepting grant of \$10,000 from the Blandin Foundation for programming at the Library.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 12-

A RESOLUTION ACCEPTING A \$10,000 DONATION FROM THE BLANDIN
FOUNDATION IN SUPPORT OF LIBRARY PROGRAMS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Blandin Foundation has awarded \$10,000 to the Grand Rapids Public Library for adult and children's programming.

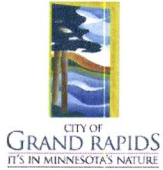
Adopted this 9th day of July, 2012

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0423 **Version:** 1 **Name:** Mississippi River Trail
Type: Agenda Item **Status:** Consent Agenda
File created: 7/2/2012 **In control:** Engineering
On agenda: 7/9/2012 **Final action:**
Title: A resolution supporting the development of the Mississippi River Trail (MRT).

Sponsors:

Indexes:

Code sections:

Attachments: [7-9-12 Attachment MRT 2012May - Executive summary.pdf](#)
[7-9-12 Attachment MRT Grand Rapids City.pdf](#)
[7-9-12 MN USBR ResolutionTemplate2_3 .pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

A resolution supporting the development of the Mississippi River Trail (MRT).

Body

Background Information:

MNDOT is in the process of further defining the MRT which utilizes roadways that generally follow the Mississippi River from Lake Itasca to the Gulf of Mexico. An information sheet providing greater detail is attached.

MNDOT has requested the City consider the attached resolution supporting the designation and signing of the MRT route.

Staff Recommendation:

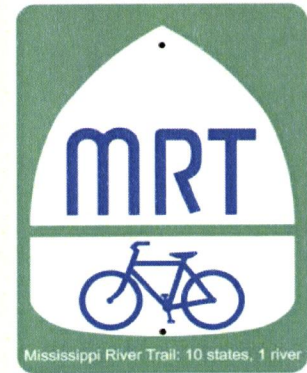
City staff recommends the attached resolution supporting the designation and signing of the MRT route through the City.

Requested City Council Action

Consider the attach resolution supporting the development of the Mississippi River Trail (MRT).

Rolling on the River! The Mississippi River Trail (MRT) is a world-class bicycle route that originates at the headwaters within Itasca State Park and continues through ten states to the Gulf of Mexico in Louisiana. It is a 3,000-mile network of bicycle-friendly roads and multi-use paths that provides a cross-section of America.

Within Minnesota, dip your wheel into the river's origins; ride through Paul Bunyan country; explore bicycle friendly communities; try local delicacies; rent a canoe; stay in comfortable north country accommodations or pitch a tent in a rustic setting; linger in bicycle-renowned Minneapolis-St. Paul and the Mississippi National River Recreation Area; and appreciate the grandeur of the river bluffs that frame your journey as you follow river boats to the Iowa border.



Minnesota MRT - MORE INFORMATION: Website: <http://www.dot.state.mn.us/bike/mrt.html>
Facebook: [Mississippi River Trail--Minnesota](#)

Bicycling is a unique way to experience the Mississippi River's natural wonders, recreational facilities, and cultural heritage

WHY "MRT?"

- **A great adventure!** Visitors and residents alike have a chance to explore America's cultural and natural heritage and see what tourists in an automobile will never see.
- **Additional local economic activity.** The MRT represents opportunities for businesses to profit from a new set of travelers seeking locally provided services. The University of Minnesota Tourism Center identifies bicycling as the state's second most popular outdoor recreation activity. In 2009, road bicyclists' total trip spending was \$337,641,000.
- **Better health.** At its core, the MRT encourages healthy and life-extending outdoor activity.
- **Enrichment and social cohesiveness.** The trail represents an opportunity to remember and celebrate important Mississippi River people, places, and stories that have made Minnesota's communities great. Through local interpretation, the bikeway can encourage a sense of community locally and with neighboring communities that share a common heritage.
- **Added value for roads and trails.** The Mississippi River Trail adds value to existing roads and trails by bringing new users to our existing transportation network.
- **Fulfillment of state statutes.** The MRT helps MnDOT fulfill its statutory requirements to develop bikeways (Statute 160.265), to encourage tourism through transportation, and promote and increase bicycling and healthy forms of transportation (Statute 174.01).

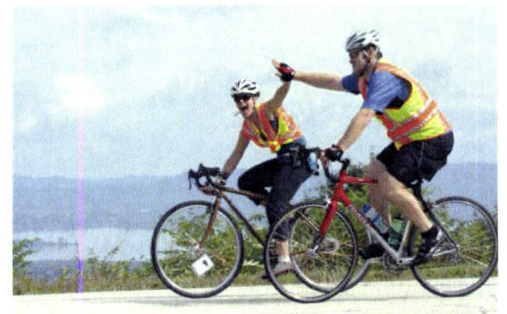
MRT COMPOSITION in MN

Approximately 15% of Minnesota's route is located on separated off-road paths and trails and 85% relies on road shoulders and relatively low-volume roads administered by numerous road authorities.



IT'S A BIKEWAY

Even though it's called the Mississippi River "Trail," this bikeway is different from exclusively off-road state trails largely built on abandoned railroad grades (such as the DNR-managed Paul Bunyan, Gateway, and Root River State Trails). Minnesota's route travels on both roads and trails taking advantage of existing facilities. The route will continue to change over time as improvements to roads and trails that can "host" the MRT are made. And even though additional off-road segments will be incorporated into the future MRT alignment, most of the route will continue to share the road right-of-way with cars and trucks.



The distance between the Headwaters in Itasca State Park and the Minnesota-Iowa border is approximately 575 miles however, with the miles of roads and trails Minnesota has added, riders in Minnesota can pedal a total of nearly 800 miles—the longest distance in any of the ten states. Riders between Bemidji and Brainerd can choose to ride portions of the Heartland and Paul Bunyan State Trails or choose a rustic on-road route. And bicyclists in the Twin Cities can ride both sides of the river, which offers the chance for a 144-mile Metro MRT loop.

MnDOT DOES NOT "OWN" THE MRT Only 21% of the route is located on state and U.S. highways. MnDOT's role has been and will continue to be that of the "convener." By bringing people together and encouraging public-private partnerships, MnDOT endeavors to ignite the fire of self-interest on the part of local governments, businesses and local residents for the common good of all involved.

Like the links of a chain, the route's appeal and success is tied to the enthusiasm and commitment of the authorities that administer the remaining 79% of the Mississippi River Trail. Moving forward MnDOT sees itself as a key partner with a lot to gain if the vision of a vibrant Mississippi River Trail is realized. For the Mississippi River Trail to be used, appreciated, and reach its full potential, all road and trail authorities will need to collaboratively manage and support the bike route. Now that the route is operational, MnDOT is bringing together MRT partners to discuss how to collaboratively make decisions related to maintenance, route adjustments, future improvements, marketing, and other efforts.

TARGET AUDIENCES Generally paralleling the motorist-oriented Great River Road and the canoe and boat-oriented Mississippi River Water Trail, the entire route has special appeal to adventurous bicyclists that are comfortable with and knowledgeable about sharing the road with vehicles. Off-road segments have been incorporated within the route, which are very popular with less experienced bicyclists (but none the less adventurous). The MRT has served as a venue for charitable bike rides, an avenue for recreation, and as an entry point for people rediscovering the joys of cycling. The hope is that it will contribute to more vibrant and healthy communities that take full advantage of the bicycle for travel and fun.



RECENT ACCOMPLISHMENTS

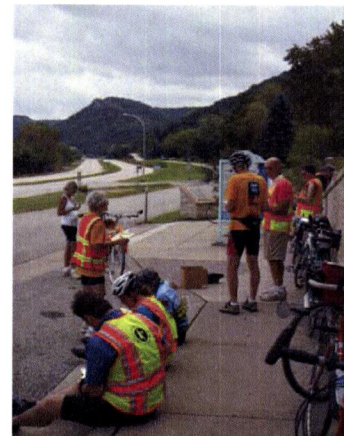
- Reviewed and refined the route based on collaborative statewide meetings;
- Conducted evaluation rides to confirm route decisions made in the meetings;
- Introduced the concept of bicycle-friendly communities along the route;
- Posted a GIS-interactive map and printable maps on MnDOT's website;
- Developed a marketing toolbox to enhance local marketing efforts and promote the MRT;
- Completed a signing plan for segments located on state highways;
- Received federal funding to permanently sign the entire route, print maps, and construct 6 MRT orientation kiosks along the route;
- Organized additional statewide route reviews to improve the alignment and coordinate

activities and expectations amongst MRT's road and trail authorities. Concentrated on: segments previously identified as needing additional review; the National Park Service's Mississippi National River and Recreation Area (MNRRA) in the Twin Cities; and on developing recommended design guidance for off-road segments;

- Applied to include southern third of route in U.S. Bicycle Route System (MN's first route);
- MRT legislatively authorized as Minnesota's first designated state bikeway (H.F. 2685).

PRESENT INITIATIVES (WINTER 2011-SPRING 2012)

- Implement marketing and outreach. Encourage formation of mutually beneficial marketing partnerships within the public and private sectors, and facilitate local marketing action plans (including a series of festive 2012 MRT Discovery Rides) in selected "MRT Host Communities", locate and design MRT orientation kiosks in six "MRT HUB Communities," and develop local bicycle-friendliness recommendations;
- Develop signing plan for road and off-road segments not located on state highways;
- Evaluate the need for/best elements of a printed map for general distribution;
- Develop and implement cooperative MRT management structure for road and trail authorities.



WORK STILL TO BE COMPLETED (SUMMER 2012-2013)

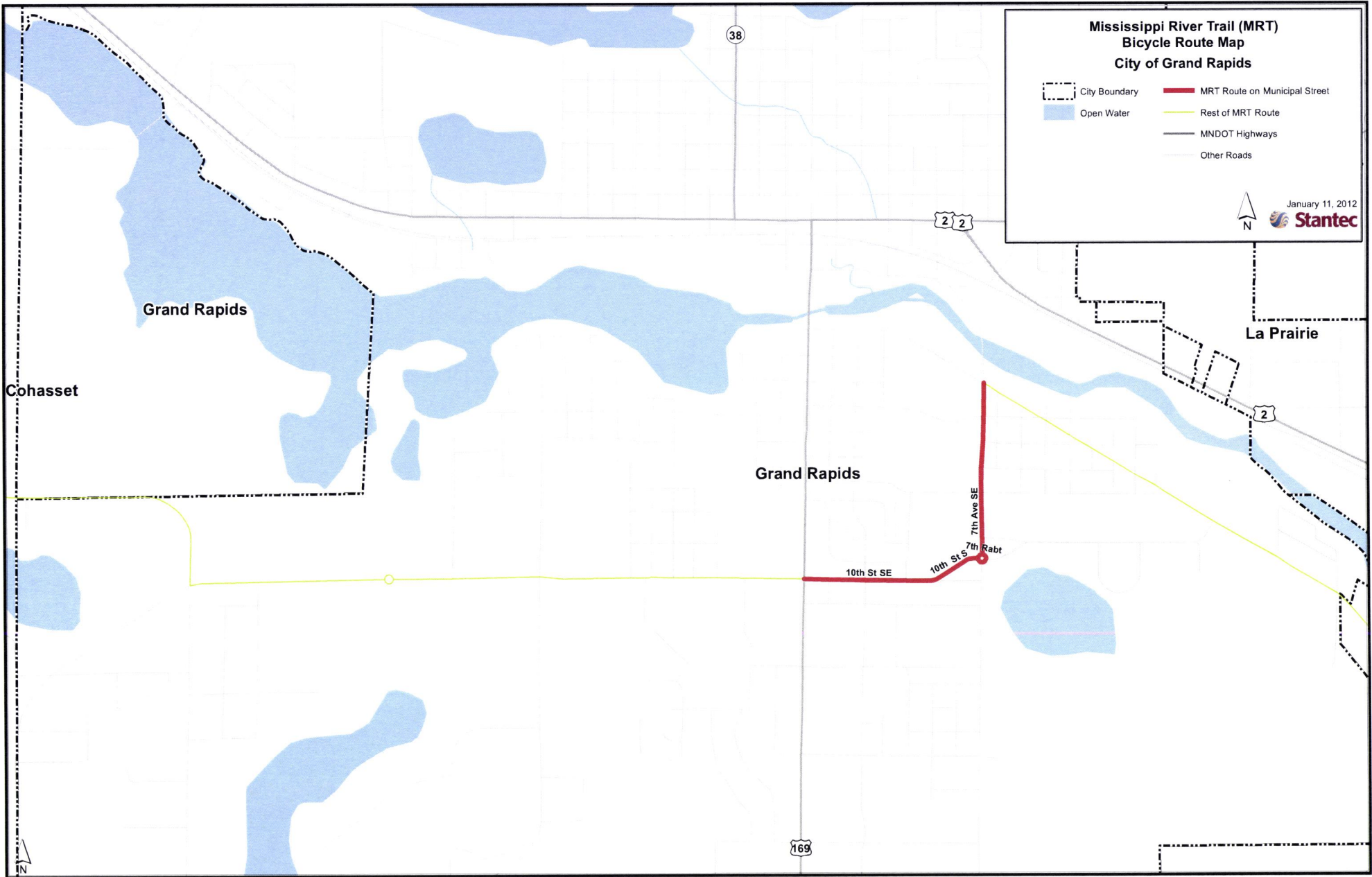
- Upgrade access to WEB based maps;
- Print maps;
- Install comprehensive route signing throughout MRT;
- Install MRT orientation kiosks in select communities.



MORE INFO:

Liz Walton, Landscape Architect Liz.Walton@state.mn.us 651-366-4186
Dan Collins, Principal Planner Daniel.Collins@state.mn.us 651-366-4179

Minnesota Department of Transportation
Office of Transit, Bicycle and Pedestrian Section, MS 315
395 John Ireland Boulevard St. Paul, MN 55155



A RESOLUTION OF (TOWNSHIP,CITY OR COUNTY) STATING ITS SUPPORT FOR THE DEVELOPMENT OF THE MISSISSIPPI RIVER TRAIL (U.S.BICYCLE ROUTE 45).

WHEREAS, bicycle tourism is a growing industry in North America, presently contributing approximately \$47 billion dollars a year nationally to the economies of communities that provide facilities for said tourism; and

WHEREAS, the American Association of State Highway and Transportation Officials (AASHTO) has designated a corridor along the Mississippi River to be developed as United States Bike Route 45; and

WHEREAS, the Minnesota Department of Transportation has convened several public meetings during the previous eighteen months locally and throughout the river's corridor to gather information, review route alternatives and to provide assistance; and

WHEREAS, the Minnesota Department of Transportation in cooperation with road and trail authorities have proposed a specific route to be designated as the Mississippi River Trail (USBR 45), a map of which is herein incorporated into this resolution by reference; and

WHEREAS, the proposed Mississippi River Trail (USBR 45) traverses through (TOWNSHIP,CITY OR COUNTY) and is expected to provide a benefit to local residents and businesses; and

WHEREAS, the Minnesota Department of Transportation will continue to maintain statewide mapping and information regarding Mississippi River Trail (USBR 45), convene meetings and facilitate the resolution of issues and future alignment revisions within the State,

WHEREAS, the (TOWNSHIP,CITY OR COUNTY) has duly considered said proposed route and determined it to be a suitable route through the (TOWNSHIP,CITY OR COUNTY) and desire that the route be formally designated so that it can be appropriately mapped and signed, thereby promoting bicycle tourism locally and throughout Minnesota along the Mississippi River.

NOW THEREFORE IT IS HEREBY RESOLVED by the (TOWNSHIP,CITY OR COUNTY) hereby expresses its approval and support for the development of the Mississippi River Trail (USBR 45) and requests that the appropriate government officials take action to officially designate the route accordingly as soon as possible.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0425 **Version:** 1 **Name:** Late Park Closure
Type: Agenda Item **Status:** Consent Agenda
File created: 7/2/2012 **In control:** City Council
On agenda: 7/9/2012 **Final action:**
Title: Allow the Grand Rapids Sports Complex to be remain open until midnight on Saturday, August 11, 2012 for a concert event sponsored by the Grand Rapids Amateur Hockey Association.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Allow the Grand Rapids Sports Complex to be remain open until midnight on Saturday, August 11, 2012 for a concert event sponsored by the Grand Rapids Amateur Hockey Association.

Background Information:

As part of the festivities following the Northern Minnesota Mudrun on August 11th, the Grand Rapids Amateur Hockey Association (GRAHA) would like to hold an outdoor concert at the Sports Complex. By ordinance, our City Parks close at 10:00 pm. Due to the nature of the event, GRAHA is requesting that the City allow the park to remain open until midnight. Consideration will given to adjacent residents when setting up the stage to reduce the level of noise.

Staff Recommendation:

Allow the Grand Rapids Sports Complex to be remain open until midnight on Saturday, August 11, 2012 for a concert event sponsored by the Grand Rapids Amateur Hockey Association.

Requested City Council Action

Consider allowing the Grand Rapids Sports Complex to be remain open until midnight on Saturday, August 11, 2012 for a concert event sponsored by the Grand Rapids Amateur Hockey Association.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	12-0426	Version:	1	Name:	DEED Grant Amendment & Resolution-HRA
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/2/2012	In control:		In control:	Finance
On agenda:	7/9/2012	Final action:		Final action:	
Title:	Consider approving Amendment No. 1 to the DEED Grant for the Grand Rapids Housing and Redevelopment Authority in the amount of \$16,500 and approving a resolution accepting the \$16,500 grant.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution-DEED Amendment No 1 for HRA Grant \$16,500.pdf DEED Grant Amendment No 1 for HRA Grant \$16,500.pdf				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider approving Amendment No. 1 to the DEED Grant for the Grand Rapids Housing and Redevelopment Authority in the amount of \$16,500 and approving a resolution accepting the \$16,500 grant.

Body

Background Information:

In November 2010, the City of Grand Rapids received a \$200,000 grant for the Crystal Lake Townhome Project that was intended to cover soft costs associated with the project. The City received the grant funds in December 2010. In 2012, the City was notified that soft costs are not eligible under HUD/CDBG requirements and the City would have to take corrective action to remain in compliance. It was DEED's recommendation that the City enter into a contract for professional services with an entity experienced in undertaking environmental, Davis Bacon and Related Acts corrective action and this cost would be covered in a future grant amendment when the actual cost of coming into compliance was determined.

On February 13, 2012, the City entered into a Contract for Administrative Services with the Southwest Minnesota Housing Partnership to make the corrective actions needed. They have almost completed their work and they estimate the cost to be approximately \$16,500. Attached is Grant Amendment No. 1 in the amount of \$16,500 to cover the cost of the corrective action needed. Also attached is a resolution accepting the additional \$16,500 grant.

Requested City Council Action

Consider approving Amendment No. 1 to the DEED Grant CDAP-10-0021-O-FY11 for the Grand Rapids Housing and Redevelopment Authority in the amount of \$16,500 and approving a resolution accepting the \$16,500 grant.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 12-

A RESOLUTION

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- \$16,500 – DEED Amendment No. 1 to CDAP-10-0021-O-FY11 for the Grand Rapids Housing and Redevelopment Authority Crystal Lake Townhome Project

Adopted this 9th day of July, 2012

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Amendment No. 1 to CDAP-10-0021-O-FY11 SC48686

Contract Start Date:	<u>09/30/2010</u>	Total Contract Amount:	<u>\$216,500</u>
Original Contract Expiration Date:	<u>12/31/2012</u>	Original Contract:	<u>\$200,000</u>
Current Contract Expiration Date:	<u>12/31/2012</u>	Previous Amendment(s) Total:	<u>\$0.00</u>
Requested Contract Expiration Date:	<u>N/A</u>	This Amendment:	<u>\$16,500</u>

This amendment is by and between the State of Minnesota, through its Commissioner of the Department of Employment and Economic Development (“State”) and City of Grand Rapids, 420 Pokegama Avenue, Grand Rapids, MN 55744 (“Grantee”).

Recitals

1. The State has a contract with the Grantee identified as CDAP-10-0021-O-FY11 (“Original Contract”) to provide assistance in rehabilitating a 48-unit affordable housing development.
2. The State is increasing the grant award.
3. The State and the Grantee are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment deleted contract terms will be **struck out** and the added or revised contract terms will be underlined

REVISION 1. Paragraph 5 is amended as follows:

The Grantor shall grant to the Grantee the total sum of ~~TWO HUNDRED THOUSAND DOLLARS (\$200,000)~~, TWO HUNDRED SIXTEEN THOUSAND FIVE HUNDRED DOLLARS, (\$216,500), which shall be federal funds appropriated to the State of Minnesota under the Community Development Block Grant Program. The Grantee shall perform the activities that are proposed in the application and further are specified under Grant Conditions during the period from September 30, 2010 through December 31, 2012 in accordance with all applicable provisions of Title 1 of the Housing and Community Development Act of 1974, as amended, its implementing regulations particularly federal statutes identified in Title 24 of the Code of Federal Regulations, Part 570, "Implementation Manual" provided by Grantor and all other applicable state and federal laws.

REVISION 2. “Grant Conditions” Clause 1 is amended as follows:

GRANT CONDITIONS

1. The following activities, goals, and budget costs are approved by the Grantor. Any modifications to the budget must have written Grantor approval prior to implementation.

Fed. Obj	Activity Code	Activity Title	Unit Goal	Number of households /persons served	Number of LMI households served	SCDP Funds	Other Funds	Total
LMH	14B	Rental Rehab Constr	48	48	48	\$200,000	4,479,811	4,679,811
LMH	04	Demolition					150,000	150,000
	21A	Administration				16,500	12,000	28,500
		Totals				\$216,500	\$4,641,811	\$4,858,311

Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§16A.15 and 16C.05.

Signed: _____

Date: 06/22/2012

CFMS Contract No. PO#3-54546

3. STATE AGENCY

Individual certifies the applicable provisions of Minn. Stat. §16C.08, subdivisions 2 and 3 are reaffirmed.

By: _____

(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

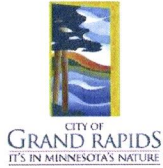
Title: _____

Date: _____

By: _____

Title: _____

Date: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0428 **Version:** 2 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 7/3/2012 **In control:** Community Development
On agenda: 7/9/2012 **Final action:**
Title: Consider authorizing a letter of support for the Woodland Manor and Lakewood Townhomes state tax credit applications
Sponsors:
Indexes:
Code sections:
Attachments: [Woodland Manor and Lakewood Townhomes Support Letter 7-9-12.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider authorizing a letter of support for the Woodland Manor and Lakewood Townhomes state tax credit applications

Body

Background Information:

Recently the City Council has taken action to approve resolutions supporting the Woodland Manor and Lakewood Townhome applications for state housing tax credits, administered by Minnesota Housing Finance Agency (MHFA). Although the Council is already on record with respect to their support, the MHFA process provides this additional opportunity for local jurisdictions to express support, and given the competitive nature of the process, it is advisable to take advantage of the opportunity. Staff has prepared the attached draft letter which expresses support for both projects, which, with the Council's authorization, would be executed by the Mayor.

Requested City Council Action

Consider authorizing the Mayor's execution and submittal of a letter of support for the Woodland Manor and Lakewood Townhomes state tax credit applications



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ADMINISTRATION DEPARTMENT

420 NORTH POKEGAMA AVENUE. GRAND RAPIDS. MINNESOTA 55744-2662

July 12, 2012

Minnesota Housing Finance Agency
Attn: Ms. Mary Hieb
400 Sibley Street, Suite 300
St. Paul, MN 55101-1998

RE: Woodland Manor Rehabilitation Project, Grand Rapids, MN
Lakewood Heights Townhome Project, Grand Rapids

Dear Ms. Hieb,

On behalf of the Grand Rapids City Council, I'm writing to express our full support for both the D.W. Jones, Inc. application for the rehabilitation of their Woodland Manor facility, and the application submitted by Lakewood Townhomes of Grand Rapids LLP for their development of 30 new affordable rental townhome units.

With high impact local projects in development, such as Magnetation and Essar Steel, providing new jobs in our area, the City of Grand Rapids is focused on the need for expanding affordable housing opportunities, as well as the importance of maintaining our existing rental housing stock. This community priority is affirmed within our *Grand Rapids 2011 Comprehensive Plan*, and is further documented within recent market studies, such as those presented with these applications.

Clearly the need for maintaining a supply of quality, affordable, multi-family housing units is an important issue in our community and clearly these projects will help address that need in two appropriate and distinctly different ways. We appreciate you're thoughtful consideration of these applications.

If we can be of further assistance, please don't hesitate to contact Rob Mattei, Community Development Director at (218) 326.7622

Sincerely,

Dale Adams
Mayor



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0430 **Version:** 1 **Name:** Seasonal Golf Employees
Type: Agenda Item **Status:** Consent Agenda
File created: 7/5/2012 **In control:** Golf Course
On agenda: 7/9/2012 **Final action:**
Title: Approve seasonal employment for Marty Laakso, Haley Ross, and Brandon Pierzina, golf employees
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Approve seasonal employment for Marty Laakso, Haley Ross, and Brandon Pierzina, golf employees

Body

Background Information:

The golf course staff requests approval of three new seasonal employees. All will have a starting hourly wage of \$7.25.

Marty Laakso, maintenance.

Haley Ross, maintenance.

Brandon Pierzina, maintenance.

Employment to begin July 10 and end no later than October 31, 2012.

Staff Recommendation:

[Enter Recommendation Here]

Requested City Council Action

Consider approving seasonal employment for Marty Laakso, Haley Ross, and Brandon Pierzina.

All three will be part of the Pokegama Golf Course grounds maintenance crew with a starting hourly wage of \$7.25.

Employment to begin July 10 and end no later than October 31, 2012.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0434 **Version:** 1 **Name:** PW PT Maintenance Hire-Andy Istvanovich
Type: Agenda Item **Status:** Consent Agenda
File created: 7/5/2012 **In control:** Public Works
On agenda: 7/9/2012 **Final action:**
Title: Consider approving Andy Istvanovich as a part-time summer maintenance staff for the Public Works Department summer maintenance season to assist with the clean up efforts from the July 2nd, 2012 storm.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider approving Andy Istvanovich as a part-time summer maintenance staff for the Public Works Department summer maintenance season to assist with the clean up efforts from the July 2nd, 2012 storm.

Body

Background Information:

The Public Works Department hires part-time maintenance workers for the spring and summer seasons for parks, athletic fields, right-of-ways and city property maintenance. Andy Istvanovich has been a winter maintenance worker for the Public Works Department for several years and he started July 5th, 2012, assisting our department with the clean up efforts from the July 2nd, 2012 storm. His wages will be \$13.75 per hour and the cost for this part-time employee is included in the 2012 PW Budget.

Requested City Council Action

Approve the hiring of Andy Istvanovich as a part-time summer maintenance staff for the Public Works Department summer maintenance season to assist with the clean up efforts from the July 2nd, 2012 storm.

8a

8a



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislative Master

File Number: 12-0439

File ID: 12-0439

Type: Agenda Item

Status: Consent Agenda

Version: 1

Reference:

In Control: Administration

File Created: 07/06/2012

File Name: Waste Management Contract

Final Action:

Title: Approve Refuse/Recycling Contract with Waste Management and authorize appropriate signatures.

Notes:

Sponsors:

Enactment Date:

Attachments: 2012-2016 WM contract

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 12-0439

Approve Refuse/Recycling Contract with Waste Management and authorize appropriate signatures.

8b

8b



CITY OF GRAND RAPIDS

Legislative Master

File Number: 12-0438

File ID: 12-0438	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: Administration
		File Created: 07/06/2012
File Name: Temporary Liquor License		Final Action:
Title: MacRostie Art Center request for Temporary Liquor License for August 3, 2012 and September 7, 2012.		

Notes:

Sponsors:

Attachments: MacRostie Art Center - First Friday Temp

Contact:

Drafter:

Enactment Date:

Enactment Number:

Hearing Date:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 12-0438

MacRostie Art Center request for Temporary Liquor License for August 3, 2012 and September 7, 2012.

Background Information:

The MacRostie Art Center has submitted an application for a temporary liquor license for events to be held on Friday, August 3, 2012 and September 7, 2012. This application is part of the First Fridays events held the first Friday of every month.

Requested City Council Action

Consider approving the application by MacRostie Are Center for a temporary liquor license for events to be held on August 3, 2012 and September 7, 2012 at the MacRostie Art Center.

8c

8c



CITY OF GRAND RAPIDS

Legislative Master

File Number: 12-0442

File ID: 12-0442	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: Community Development
		File Created: 07/09/2012
File Name:		Final Action:

Title: Consider authorizing a \$41K request to the IRRRB Commercial Redevelopment Grant Program for the redevelopment of the former St. Joes downtown block.

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
------------	--------------	-------	---------	----------	-----------	--------------	---------

Text of Legislative File 12-0442

Consider authorizing a \$41K request to the IRRRB Commercial Redevelopment Grant Program for the redevelopment of the former St. Joes downtown block.

Background Information:

Last year the City was awarded a \$250K Commercial Redevelopment Grant for a project that would redevelop the former St. Joes downtown block into two 18 unit market rate apartment buildings. The City also applied for a \$200K DEED Redevelopment Grant but was unsuccessful. With significant asbestos abatement and demolition tied to the land cost and absent the DEED grant, the purchase of the property by the developer has been on hold for the past several months. During that period, staff discussed with IRRRB representatives an additional request in this fiscal year. IRRRB staff encouraged the submittal of a second request of \$41,000 which would put IRRRB funding at their ceiling of 2/3 the estimated demolition and abatement cost. The potential for this additional funding and an anticipated request for tax abatement appears to be putting the project into a more financially feasible position for the developer.

Requested City Council Action

Consider authorizing a \$41K request to the IRRRB Commercial Redevelopment Grant Program for the redevelopment of the former St. Joes downtown block.

8d

8d



CITY OF GRAND RAPIDS

Legislative Master

File Number: 12-0441

File ID: 12-0441	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: Community Development
		File Created: 07/09/2012
File Name:		Final Action:

<p>Title: Consider authorizing a \$300K request to the IRRRB Public Works grant program for DC Manufacturing project</p>

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 12-0441

Consider authorizing a \$300K request to the IRRRB Public Works grant program for DC Manufacturing project

Background Information:

Staff has received a verbal indication and is anticipating a letter from DC Manufacturing formally stating their interest in developing an expanded 14,000 s.f. manufacturing facility on GREDA's Co. Rd. 63 site. One of the project funding components will entail a City sponsored request to IRRRB for a \$300,000 Public Works Grant to fund site infrastructure. Staff would like to prepare the grant application and submit it next week to allow the request to be addressed at the August 9th IRRRB Meeting.

Requested City Council Action

Consider authorizing a \$300K request to the IRRRB Public Works grant program for DC Manufacturing project

oe



CITY OF GRAND RAPIDS

Legislative Master

File Number: 12-0412

File ID: 12-0412	Type: Agenda Item	Status: Passed
Version: 1	Reference:	In Control: City Council Work Session
		File Created: 06/25/2012
File Name: Racing request		Final Action: 07/09/2012

Title: Discuss West Range Racing Association request for extended racing hours on July 19, 2012.

Notes:

Sponsors:	Enactment Date:
Attachments:	Enactment Number:
Contact:	Hearing Date:
Drafter:	Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council Work Session	07/09/2012					
	Notes:	<i>Jim Wimmer, West Range Racing Association, apologized for running over on opening night. Requesting authorization to run until 10:30 p.m. on July 19th for a special racing event. Moved to Consent Agenda as item 8e.</i>					
1	City Council	07/09/2012	Approved				Pass
	Action Text:	Approved by consent roll call. Aye: 5 Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams					

Text of Legislative File 12-0412

Discuss West Range Racing Association request for extended racing hours on July 19, 2012.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0437 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 7/5/2012 **In control:** Administration
On agenda: 7/9/2012 **Final action:**
Title: Acknowledge minutes for Boards & Commissions.

Sponsors:

Indexes:

Code sections:

Attachments: [May 16, 2012 PUC Minutes](#)
[May 17, 2012 Central School](#)
[May 30, 2012 Human Rights](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Acknowledge minutes for Boards & Commissions.

A regular meeting of the Grand Rapids Public Utilities Commission was held on May 16, 2012 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Hodgson, Commissioner Adams, Commissioner Johnson, Commissioner Chandler.

Members Absent: None.

Others Present: General Manager Ward, Finance Manager Betts, Wastewater Treatment Plant Manager Ackerman, Water/Wastewater Collection/Safety Manager Doyle, Administrative/HR Assistant Flannigan, Attorney Bengtson, Susan Gerchman of JDI Contracts, Inc.

Motion by Chandler to approve the minutes of the April 11, 2012 regular meeting. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Finance Manager Betts reviewed the April 2012 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Adams to approve the City Treasurer's Report and Investment Activity Report for April 2012. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

President Welliver acknowledged public forum. Mr. Gary Rosin and Attorney David White addressed the Commission concerning a claim for reimbursement of electric utility services by Rosin Trucking.

Commission Member Reports:

Commissioner Johnson reported the Personnel Committee had met recently to discuss Wastewater Treatment Facility and Electric Department staffing plans. The Committee had no recommendations at this time, and will meet again to further discuss the items.

Commissioner Adams reported the City of Grand Rapids had recently passed a "Green Step" initiative regarding energy usage, which requires certain energy savings steps be completed by the City. The completion of these items, some of which are mandatory, will allow the City to apply for available grants related to energy savings.

Administration:

Motion by Hodgson to approve adopting a utility wide mandatory direct deposit policy in lieu of issuing individual payroll checks. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Johnson to approve the proposal to provide utility billing services to the City of La Prairie, and authorize staff to draft an agreement to bring back to the Commission for approval upon acceptance of the proposal by the LaPrairie City Council. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Ward reviewed the progress on the 2012-2016 Five Year Capital Improvement Plan. The current plan is being transferred to the recently purchased "Plan-It" software. The five year cash flows will be updated after the Comprehensive Annual Financial Report for 2011 is reviewed and accepted for filing. A special meeting will be scheduled in June to review and consider adopting the final 2012-2016 Five Year Capital Improvement Plan.

Accounting and Finance:

Finance Manager Betts reviewed the April 2012 Operations Report with the Commission. The Comprehensive Annual Financial Report for 2011 will be available for review and acceptance by the June regular meeting date.

Electric Department:

Engineering Consultant Gerchman reviewed the April 2012 Operations Report with the Commission.

Motion by Johnson to approve awarding the contract for the Hwy 63 Bridge Crossing Project to Lake States Construction in the amount of \$41,325.00. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Wastewater Treatment Plant Operations:

Wastewater Treatment Plant Manager Ackerman reviewed the April 2012 Operations Report with the Commission.

Water/Wastewater Collection/Safety:

Water/Wastewater Collection/Safety Manager Doyle reviewed the April 2012 Operations Report with the Commission.

Motion by Hodgson to table awarding the contract for the "Lift Station #1 Improvements Project", at the request of management due to the low bid being \$187,514 over the engineer's estimate. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Safety Training Procedures and Updates:

Water/Wastewater Collection/Safety Manager Doyle reviewed the safety initiatives for the month.

GRPUC Discussion/Correspondence:

Gopher State One Call Dig Prevention Seminar, April 11, 2012, Grand Rapids, MN – John Hachey, Rodney Ruder, Jason Blanchard, Roger McLean, Mike Bader.

2012 MPCA Wastewater Pump Workshop, May 9, 2012, New Prague, MN-Tom Otten.

MMUA Personal and Protective Grounding Training, May 10, 2012, Grand Rapids, MN - John Hachey, Rodney Ruder, Jason Blanchard, Roger McLean, Mike Bader.

Change Orders: No items.

Claims for Payment:

Motion by Johnson to approve Pay Request #3 (Final) from Plackner Tree Care for the 2012 Vegetation Control Contract #14 in the amount of \$24,046.88. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to approve Pay Request #1 from Lake States Construction, Inc. for the Sub Loop XLP Cable Replacement Project in the amount of \$7,992.50. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve Pay Request #2 from Electrical Installation and Maintenance Co. (EIM) for the Secondary Aeration Motor Control Center Project in the amount of \$51,300.00. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve Pay Request #3 from Hammerlund Construction, Inc. for the Sludge Landfill Phase 8 Construction in the amount of \$286,009.38. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve a claim for payment in the amount of \$2,057.31 from Northern Business Products for various office supplies. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Adams and Chandler; Against: None; Abstained: Johnson, whereby the motion was declared duly passed and adopted.

Motion by Johnson to authorize the verified claims for payment in the amount of \$1,520,518.76 (\$1,202,332.76 computer checks and \$318,186.00 manual checks) per

attached lists. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Johnson at 5:20 PM to adopt a resolution to close the meeting to address the following issues:

- a. Determination of Property Selling Price:
Establish asking price for the property generally described as Part of Government Lot 4 East of the West 661 feet and Parcel #91-027-2101, (Generally that property east of the former Industrial Wastewater Treatment Facility and purchased by the GRPUC), Minnesota Statue Chapter 13D.05 Subdivision 3(c)(1)(2)(3), Appraisal and Sale of Property.
- b. Pending Legal Litigation:
Claim for reimbursement of electric utility services Rosin Trucking, Minnesota Statue Chapter 13D.05 Subdivision 3 (b), Attorney-Client Privilege

Motion by Hodgson at 6:04 PM to open the closed session. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

The next regular Commission meeting is Wednesday, June 13, 2012 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Upon a motion duly made and seconded, the meeting was adjourned at 6:05 PM.

Attest:

Stephen R. Welliver, President

Glen D. Hodgson, Secretary

**CENTRAL SCHOOL COMMISSION
THURSDAY, MAY 17, 2012
CONFERENCE ROOM 2A, CITY HALL
GRAND RAPIDS, MINNESOTA
AT 9:00 A.M.**

CALL TO ORDER:

Pursuant to due notice and call thereof, a regular meeting of the Central School Commission was held Thursday, May 17, 2012, at 9:00 a.m., in Conference Room 2A, City Hall, Grand Rapids, Minnesota.

CALL OF ROLL:

On a Call of Roll, the following members were present: Commission Chair Denny Brown, Commissioners: Robert Drake, Jean Halverson, Trudy Hasbargen, and Dale LaRoque. Absent: None.

Others present: Shirley Miller, Tom Schmoll

Presentations:

Mr. Aaron Squadroni speaks on behalf of local artist group and requests Commission support for placing an "Art Shanty" on the grounds of Central School. This will be open to the public and stationed on the premises for the month of June.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HASBARGEN TO SUPPORT THE "ART SHANTY" PROJECT. The following voted in favor thereof: Halverson, Drake, Hasbargen, LaRoque, Brown. Opposed: None, motion passed.

Mr. Mike Andrews presents results of work completed for strategic plan. Recommendation to seek Council support to authorize an RFP to complete a Market Research Analysis. Finance Director Miller will prepare request and presentation.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HALVERSON TO REQUEST AUTHORIZATION TO COMPLETE RFP PROCESS FOR A MARKET RESEARCH ANALYSIS FOR CENTRAL SCHOOL. The following voted in favor thereof: Halverson, Hasbargen, LaRoque, Drake, Brown. Opposed: None; motion passed.

Additions to agenda:

Commissioner LaRoque excused himself from the meeting.

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO ADD THE FOLLOWING ITEMS TO THE AGENDA: ADVERTISING, TALL TIMBER DAYS ALCOHOL POUR AND FIRST FRIDAYS FEE. The following voted in favor thereof: Halverson, Hasbargen, Drake, Brown. Opposed: None, motion passed.

Commissioner LaRoque returns to meeting.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HALVERSON TO APPROVE THE MINUTES OF APRIL 19, 2012 AS PRESENTED. The following voted in favor thereof: Halverson, Drake, Hasbargen, LaRoque, Brown. Opposed: None; motion passed.

APPROVE PAYMENT OF BILLS:

MOTION BY COMMISSIONER HASBARGEN, SECOND BY COMMISSIONER DRAKE TO APPROVE PAYMENT FOR THE FOLLOWING ADDITIONAL BILLS: YOU AND ME, LLC - \$175.05 AND JEAN HALVERSON, REIMBURSEMENT FOR WALMART PURCHASE FOR FIRST FRIDAY EVENT - \$23.92. The following voted in favor thereof: Drake, Halverson, Hasbargen, LaRoque, Denny. Opposed: None, motion passed.

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO APPROVE PAYMENT OF CLAIMS IN THE AMOUNT OF \$4,211.94:

Ameripride Linen & Apparel	80.80	Burggraf's Ace Hardware Inc.	4.26
Centurylink Inc.	46.03	Deer River Hired Hands	16.00
Filthy Clean	1,251.56	MN Energy Resources	1,210.75
Occupational Development Ctr.	69.47	Paul Bunyan Telephone	75.18
PUC	1,051.97	SIM Supply	107.11
Waste Management	298.81		

The following voted in favor thereof: Halverson, Drake, Hasbargen, LaRoque, Brown. Opposed: None; motion carried unanimously.

Building Maintenance Report: Ron Edminster not present. Bid opening for foundation work is scheduled for May 17, 2012 at 12:00 p.m.

Management Report: Updates: advertising & marketing, maintenance, Chamber not moving in, issue with unlocked doors has been addressed. Complete report on file in Administration.

Painting of Suite 1 by non-tenant

Insurance issues will need to be reviewed prior to making a determination.

Commissioner Hasbargen departed at 10:41 a.m.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HALVERSON TO APPROVE NON-TENANT TO PAINT GARDEN LEVEL RENTAL SPACE CONTINGENT UPON INSURANCE COVERAGE. The following voted in favor thereof: LaRoque, Halverson, Drake, Brown. Opposed: None, motion passed.

Update of First Fridays:

Discussed press release for First Fridays event. Tall Timber Days is interested in conducting a wine pour on behalf of Central School for First Friday in August. The First Friday group has a participation fee that includes advertising. Commissioner Drake is asking the Commission to approve payment.

Commissioner LaRoque departed at 10:54 a.m.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HALVERSON TO PAY FIRST FRIDAYS FEE. The following voted in favor thereof: Drake, Halverson, Brown. Opposed: None, motion passed.

Discussion regarding property tax inclusion in rent is tabled until the next meeting.

There being no further business, the meeting adjourned at 11:01 a.m.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION
CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVENUE
WEDNESDAY, MAY 30, 2012 – 4:05 P.M.

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Wednesday, May 30, 2012 at 4:05 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commission Chair: Freeman, Commissioners: Hall, Dowell, Learmont, Weidendorf and Sanderson. Absent: Commissioners Hain, Hendrickson and Mundt.

Staff Present: Lynn DeGrio, Kimberly Johnson-Gibeau

1. **CALL TO ORDER:** The meeting was called to order by Chair Freeman at 4:05 p.m.
2. **SETTING OF REGULAR AGENDA:** Agenda accepted as presented.
3. **APPROVAL OF MINUTES:** **April 25, 2012 regular meeting**

MOTION BY COMMISSIONER HALL, SECOND BY COMMISSIONER LEARMONT TO APPROVE THE MINUTES OF MAY 25, 2012 AS PRESENTED. The following voted in favor thereof: Sanderson, Weidendorf, Dowell, Freeman, Hall, and Learmont. Opposed: None, motion passed unanimously.

4. **CORRESPONDENCE:** Noted correspondence received from League of Minnesota Cities Human Rights Commission.
5. **PUBLIC COMMENT:** None.
6. **OLD BUSINESS:**
 - a. Human Rights Training Showcase – Rescheduled.
Received poster rescheduling. RSVP for new date by June 4, 2012.
 - b. 2012 Goals.
Discussed basic areas of discrimination. Reviewed past action plan items. Specific areas addressed: distribution of accessibility brochures, website development, rack card update, provide update on Human Rights to Council, booth at fair, Cityworks program, Facebook page/social media and networking, training, collaboration with other interested groups and potluck in the park, providing diverse cuisine with music.

There being no further business the meeting adjourned at 5:45 p.m.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0429 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Community Development
File created: 7/3/2012 **In control:** Community Development
On agenda: 7/9/2012 **Final action:**
Title: Authorize the execution of a corrective quit claim deed from the City to GREDA.
Sponsors:
Indexes:
Code sections:
Attachments: [Corrective Deed City to GREDA.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Authorize the execution of a corrective quit claim deed from the City to GREDA.

Body

Background Information:

Prior to GREDA's 2004 sale of a portion Lot 12, Industrial Park Addition to 4th Ave. Properties, the City transferred title of the tract to GREDA. With 4th Ave. Properties' pending sale of the site, title work revealed a discrepancy in the legal description on the original deed. This corrective deed, from the City to GREDA, is a necessary step toward addressing this deficiency.

Requested City Council Action

Authorize the execution of a corrective quit claim deed from the City to GREDA.

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED
Business Entity to Business Entity

Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2011)

DEED TAX DUE: \$ 1.65

DATE: _____
(month/day/year)

FOR VALUABLE CONSIDERATION, the City of Grand Rapids
(insert name of Grantor)

a municipal corporation under the laws of the State of Minnesota ("Grantor"),
hereby conveys and quitclaims to the Grand Rapids Economic Development Authority
(insert name of Grantee)

a public body corporate and politic under the laws of the State of Minnesota ("Grantee"),
real property in Itasca County, Minnesota, legally described as follows:

See legal description on Schedule "A" attached hereto. Legal consideration is \$500 or less.

THIS DEED IS GIVEN TO CORRECT THE LEGAL DESCRIPTION IN THAT DEED RECORDED
AUGUST 16, 2004, AS DOCUMENT NO. A000576111.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

(name of Grantor)

By: _____
(signature) Dale Adams

Its: Mayor
(type of authority)

By: _____
(signature) Shawn Gillen

Its: City Administrator
(type of authority)

State of Minnesota, County of Itasca

This instrument was acknowledged before me on _____, by Dale Adams

(month/day/year)

(name of authorized signer)

_____ as Mayor

(type of authority)

and by Shawn Gillen

(name of authorized signer)

as City Administrator of the City of Grand Rapids

(type of authority)

(name of Grantor)

(Seal, if any)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

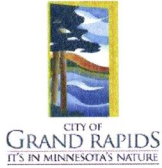
Chad B. Sterle (AIN #288330)
Sterle Law Office
502 NW Fifth Ave.
Grand Rapids, MN 55744
Telephone: 218.326.9646

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Grand Rapids Economic Devlepmnt Auth.
420 No. Pokegama Ave.
Grand Rapids, MN 55744

Schedule A Legal Description

Lot Twelve (12) of Industrial Park Addition to Grand Rapids Less the South One Hundred Eighty feet (S. 180') of the West Two Hundred feet (W. 200') and Less the East Two Hundred feet (E. 200').



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0421 **Version:** 1 **Name:** CP 2004-3 Award Bid
Type: Agenda Item **Status:** Engineering
File created: 7/2/2012 **In control:** Engineering
On agenda: 7/9/2012 **Final action:**
Title: A resolution awarding a project to Hammerlund Construction related to CP 2004-3, 4th Street SW/SE Improvements.
Sponsors:
Indexes:
Code sections:
Attachments: [7-9-12 Resolution CP 2004-3 Award Bid.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

A resolution awarding a project to Hammerlund Construction related to CP 2004-3, 4th Street SW/SE Improvements.

Body

Background Information:

Bids for the above referenced project were opened on June 12, 2011. The City received two bids from Hammerlund and Casper Construction. Hammerlunds bid was \$1,710,000 and Caspers bid was \$1,769,900.

Staff Recommendation:

City staff is recommending the attached resolution awarding a contract to Hammerlund Construction related to CP 2004-3, 4th Street SW/SE Improvements in an amount of \$1,710,000.

Requested City Council Action

Consider a resolution awarding a contract to Hammerlund Construction related to CP 2004-3, 4th Street SW/SE Improvements in an amount of \$1,710,000.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 12-__

**A RESOLUTION ACCEPTING BID FOR
4TH STREET SW/SE IMPROVEMENTS
CITY PROJECT 2004-3**

WHEREAS, pursuant to an advertisement for the 4th Street SW/SE Improvement project, which includes the reconstruction of street, street lighting, storm sewer, storm water treatment, water main, sanitary sewer, sidewalks, trails, and associated appurtenances. Bids were received, opened, and tabulated according to law, and the following bids were received complying with the advertisement:

Contractor	Total Bid
Hammerlund Construction	1,710,000.00
Casper Construction	1,769,900.00
Engineers Opinion of Construction	1,732,096.75

WHEREAS, the Engineering Department is recommending the Low Base Bid be awarded to Hammerlund Construction;

WHEREAS, it appears that Contractor is a responsible bidder, and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

The Mayor and Administrator are hereby authorized and directed to enter into a contract with Hammerlund Construction in the name of the City of Grand Rapids for Grand Rapids Project 2004-3 for a total contract amount of \$1,710,000.00, and in accordance to the plans and specifications therefore approved by the City Council and on file in the Office of the City Clerk.

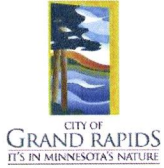
Adopted by the Council this 11th day of July, 2012.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0436 **Version:** 1 **Name:** Council Bill List 07/09/2012
Type: Agenda Item **Status:** Verified Claims
File created: 7/5/2012 **In control:** Finance
On agenda: 7/9/2012 **Final action:**
Title: Approve verified claims for July 9, 2012.

Sponsors:

Indexes:

Code sections:

Attachments: [Council Bill List July 9, 2012.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Approve verified claims for July 9, 2012.

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
CITY WIDE		
1915248	SOFTWARE HARDWARE INTEGRATION	3,516.19
	TOTAL CITY WIDE	3,516.19
ADMINISTRATION		
0718060	GRAND RAPIDS NEWSPAPERS INC	495.60
1415377	NORTHERN BUSINESS PRODUCTS INC	3.24
	TOTAL ADMINISTRATION	498.84
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	25.40
0601335	FAIRCHILD SIGN	1,027.71
0805640	HERC-U-LIFT	50.00
1801555	RAPID PEST CONTROL INC	64.12
1909510	SIM SUPPLY INC	93.83
	TOTAL BUILDING MAINTENANCE-CITY HALL	1,261.06
COMMUNITY DEVELOPMENT		
1303425	MCKOWN PLAN	525.63
1415377	NORTHERN BUSINESS PRODUCTS INC	64.10
	TOTAL COMMUNITY DEVELOPMENT	589.73
ENGINEERING		
0301200	CADD/ENGINEERING SUPPLY INC	193.88
	TOTAL ENGINEERING	193.88
FINANCE		
0405450	DELUXE	735.88
0715814	GOVERNMENT FINANCE OFFICERS	170.00
0801661	HARRIS	37.50
1415377	NORTHERN BUSINESS PRODUCTS INC	118.75
	TOTAL FINANCE	1,062.13
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	111.43

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0218350	BRIER CLOTHING	89.45
0301685	CARQUEST AUTO PARTS	2.80
0513231	EMERGENCY APPARATUS	1,005.17
1301024	MAINTENANCE ENGINEERING, LTD	602.74
1401650	NARDINI FIRE EQUIPMENT CO. INC	91.41
1909450	SILVERTIP GRAPHICS SIGNS	78.02
2300600	W.P. & R.S. MARS COMPANY	151.32
TOTAL FIRE		2,132.34
INFORMATION TECHNOLOGY		
0300200	CDW GOVERNMENT INC	353.58
0315508	COMPUTER ENTERPRISES	267.18
0400015	D.C.R. COMMUNICATIONS INC	260.00
TOTAL INFORMATION TECHNOLOGY		880.76
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	202.72
0121721	AUTO VALUE - GRAND RAPIDS	162.98
0212553	BLOOMERS GARDEN CENTER	94.50
0221650	BURGGRAF'S ACE HARDWARE INC	43.05
0301685	CARQUEST AUTO PARTS	62.26
0315455	COLE HARDWARE INC	81.49
0315481	COMMERCIAL ASPHALT REPAIR LLC	5,300.00
0401425	DAKOTA SUPPLY GROUP	1,035.83
0401804	DAVIS OIL	263.32
0409117	DIAMOND MOWER INC	1,111.99
0501650	EARL F ANDERSEN	123.97
0801535	HAMMERLUND CONSTRUCTION INC	1,000.00
1200500	L&M SUPPLY	320.58
1309355	MINNESOTA TORO	1,870.69
1618564	PRO-BUILD NORTH LLC	230.97
1621125	PUBLIC UTILITIES COMMISSION	1,877.12
1908248	SHERWIN-WILLIAMS	127.07
2300600	W.P. & R.S. MARS COMPANY	376.03
TOTAL PUBLIC WORKS		14,284.57
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	119.43
0315455	COLE HARDWARE INC	21.33
1301015	MACQUEEN EQUIPMENT INC	488.27

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FLEET MAINTENANCE		
1415030	NORD AUTO PARTS	173.97
1415640	NORTRAX EQUIPMENT COMPANY	3,454.62
	TOTAL FLEET MAINTENANCE	4,257.62
POLICE		
0118625	ARROW EMBROIDERY	19.95
0121721	AUTO VALUE - GRAND RAPIDS	50.41
0221650	BURGGRAF'S ACE HARDWARE INC	21.27
0301685	CARQUEST AUTO PARTS	99.33
0315455	COLE HARDWARE INC	8.19
0409300	DIGITAL ALLY INC	1,100.00
0409501	DIMICH LAW OFFICE	5,250.00
0601680	FASHION TO FIT	4.28
0920060	ITASCA COUNTY TREASURER	200.00
1415048	NORTH COUNTRY VET CLINIC	110.47
1415377	NORTHERN BUSINESS PRODUCTS INC	11.04
1801570	RAPIDS AUTO WASH	175.00
1801609	RAPIDS TOWING	290.00
2000400	T J TOWING	210.00
T0000007	RELIANCE TELEPHONE INC	120.00
	TOTAL POLICE	7,669.94
RECREATION		
1415377	NORTHERN BUSINESS PRODUCTS INC	203.57
	TOTAL RECREATION	203.57
AIRPORT		
0205535	BENTZ OIL COMPANY INC	71.00
0221650	BURGGRAF'S ACE HARDWARE INC	29.90
0315455	COLE HARDWARE INC	42.68
1309360	MN DEPT OF TRANSPORTATION	2,126.00
1601150	PACE ANALYTICAL	72.00
	TOTAL	2,341.58
TERMINAL EXPENDITURES		
2005655	TERMINAL VENTURES LLC	5,000.00
	TOTAL TERMINAL EXPENDITURES	5,000.00

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	29.34
0116605	APPERTS INC	100.37
0205153	BECKER ARENA PRODUCTS INC	2,409.58
0221650	BURGGRAF'S ACE HARDWARE INC	12.81
0315453	COLE-PARMER INSTRUMENT CO	491.57
0315455	COLE HARDWARE INC	8.00
0501656	THE EARTHGRAINS COMPANY INC	62.50
0805640	HERC-U-LIFT	50.00
1201730	LATVALA LUMBER COMPANY INC.	8.53
1301168	MARKETPLACE FOODS	14.69
1421155	NUCH'S IN THE CORNER	30.90
1605611	PEPSI-COLA	1,170.64
1615423	POKEGAMA ELECTRIC INC	1,524.70
1901535	SANDSTROM COMPANY INC	1,249.20
1909510	SIM SUPPLY INC	697.82
TOTAL GENERAL ADMINISTRATION		7,860.65
STATE HAZ-MAT RESPONSE TEAM		
1920555	STOKES PRINTING COMPANY	500.18
TOTAL		500.18
POLICE DESIGNATED FORFEITURES		
0112455	ALL TRAFFIC SOLUTIONS	5,245.00
0513233	EMERGENCY AUTOMOTIVE TECH INC	303.30
0605525	FENIEX INDUSTRIES INC	1,671.70
TOTAL		7,220.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	226.39
0801836	HAWKINSON SAND & GRAVEL	1,000.43
1200500	L&M SUPPLY	17.70
1615427	POKEGAMA LAWN AND SPORT	109.01
TOTAL		1,353.53
DOMESTIC ANIMAL CONTROL FAC		

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
0315455	COLE HARDWARE INC	2.05
0705531	GENERAL PET SUPPLY	70.00
1415048	NORTH COUNTRY VET CLINIC	59.75
TOTAL		131.80
GENERAL CAPITAL IMPRV PROJECTS		
0113233	AMERIPRIDE LINEN & APPAREL	9.37
1415377	NORTHERN BUSINESS PRODUCTS INC	57.39
TOTAL		66.76
YMCA ACTIVE LIVING CENTER		
2500050	ITASCA COUNTY FAMILY YMCA INC	658.11
T000433	ELDER CIRCLE	176.22
TOTAL YMCA ACTIVE LIVING CENTER		834.33
PARK ACQUISITION & DEVELOPMENT		
NO PROJECT		
1305083	MEMPHIS NET & TWINE CO INC	1,775.00
TOTAL NO PROJECT		1,775.00
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-POLICE		
1920234	STEIN SIGNS	1,000.00
TOTAL CAPITAL OUTLAY-POLICE		1,000.00
2011 INFRASTRUCTURE BONDS		
2014-1 NE 1ST AVENUE		
1809720	RITTER & RITTER INC	225.00
TOTAL 2014-1 NE 1ST AVENUE		225.00
2010-3 19TH AVE NW		
0801535	HAMMERLUND CONSTRUCTION INC	2,816.73
1309360	MN DEPT OF TRANSPORTATION	710.44

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE
2011	INFRASTRUCTURE BONDS 2010-3 19TH AVE NW	
	TOTAL 2010-3 19TH AVE NW	3,527.17
2012	INFRASTRUCTURE BONDS 2004-3 4TH ST SE & POK TO 6TH 0315455 COLE HARDWARE INC	114.78
	TOTAL 2004-3 4TH ST SE & POK TO 6TH	114.78
2011-4	HORSESHOE/ISLEVIEW 0218115 BRAUN INTERTEC CORPORATION 0801825 HAWKINSON CONSTRUCTION CO INC	4,340.18 364,625.10
	TOTAL 2011-4 HORSESHOE/ISLEVIEW	368,965.28
	POKEGAMA GOLF COURSE 1415377 NORTHERN BUSINESS PRODUCTS INC	9.28
	TOTAL	9.28
	STORM WATER UTILITY 0401804 DAVIS OIL 0801535 HAMMERLUND CONSTRUCTION INC 0801836 HAWKINSON SAND & GRAVEL 1621125 PUBLIC UTILITIES COMMISSION 1809720 RITTER & RITTER INC	604.28 2,873.50 290.55 1,500.00 281.25
	TOTAL	5,549.58
	TOTAL UN-PAID TO BE APPROVED	443,025.55
	CHECKS ISSUED-PRIOR APPROVAL PRIOR APPROVAL 0114210 D. ANDERSON - CHANGE FUND 0200024 BP 0212751 BLUE CROSS BLUE SHIELD 0301650 JEFF CARLSON 0305530 CENTURYLINK INC 0312104 TONY CLAFTON 0315454 TRAVIS COLE 0400029 DVS RENEWAL	3,000.00 19.19 163.50 40.00 7.35 40.00 294.02 86.00

COUNCIL BILL LIST - JULY 9, 2012

DATE: 07/05/2012
 TIME: 11:37:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 07/09/2012

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0401801	DAVIS CHIROPRACTIC HEALTH	32.77
0405447	DELTA DENTAL OF MINNESOTA	2,200.85
0504610	RON EDMINSTER	118.77
0605191	FIDELITY SECURITY LIFE INS CO	41.43
0612095	STEVEN FLAHERTY	219.35
0709134	JAMES GIBEAU	294.02
0709225	WILBERT GIESE	80.00
0709456	SHAWN J GILLEN	2,175.00
0717996	GRAND ITASCA CLINIC	156.10
0717997	GRAND ITASCA HOSPITAL	148.53
0718015	GRAND RAPIDS CITY PAYROLL	231,143.07
0718070	GRAND RAPIDS STATE BANK	143.22
0805358	JACKIE HEINRICH	40.00
0809115	HIBBING COMMUNITY COLLEGE A	715.00
0920036	ITASCA COUNTY ATTORNEY OFFICE	475.00
0920055	ITASCA COUNTY RECORDER	46.00
1101645	LASHA KARELS	40.00
1105230	CHAD KEECH	39.96
1201402	LAKE COUNTRY POWER	32.89
1201516	DUSTIN LANE	294.02
1209516	LINCOLN NATIONAL LIFE	820.45
1215530	LEE LONGORIA	294.02
1221552	RICK LUOMA	294.02
1309079	S.MILLER - PETTY CASH FUND	28.31
1309199	MINNESOTA ENERGY RESOURCES	767.54
1415035	NORTH COUNTRY BUSINESS PROD	3,270.70
1415496	NORTHERN ORTHOTIC & PROSTHETIC	12.15
1415532	NORTHLAND RECOVERY CENTER	61.04
1518550	MATTHEW O'ROURKE	40.00
1520720	KEVIN OTT	80.00
1609557	PIONEER MUTUAL LIFE INS CO	253.79
1621130	P.U.C.	3,472.87
1801239	RADTKE PHYSICAL THERAPY	22.24
1901500	SAMMY'S PIZZA	197.41
1901820	WILLIAM SAW	40.00
2000100	TASC	31.15
2000490	TDS Metrocom	698.40
2114360	UNITED PARCEL SERVICE	92.09
2621225	BRYAN ZUEHLKE	294.02
	TOTAL PRIOR APPROVAL	252,856.24
	TOTAL ALL DEPARTMENTS	695,881.79



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0420 **Version:** 1 **Name:** MDI Public hearing
Type: Public Hearing **Status:** Public Hearing
File created: 7/2/2012 **In control:** Finance
On agenda: 7/9/2012 **Final action:**
Title: Conduct a Public Hearing to consider giving host city approval to the issuance of revenue bonds by the City of Hibbing for Minnesota Diversified Industries.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Conduct a Public Hearing to consider giving host city approval to the issuance of revenue bonds by the City of Hibbing for Minnesota Diversified Industries.

Body

Background Information:

Minnesota Diversified Services, Inc., (MDI) a non-profit organization with manufacturing facilities located in Grand Rapids and Hibbing has proposed that the City of Hibbing issue a revenue note in one or more series, for a total amount not to exceed \$5,500,000 to refinance the manufacturing facilities located in Grand Rapids and Hibbing. Grand Rapids is considered a host city since there is a MDI facility in Grand Rapids located at 825 Lily Lane. As a host city, Grand Rapids needs to hold a public hearing to discuss the request.

The Tax-exempt Manufacturing Facilities Revenue Note will not constitute a charge, lien or encumbrance upon any property of the City and such obligation will not be a charge against the general credit or taxing powers of the City, but will be payable from sums to be paid by the Borrower pursuant to the revenue agreement.

Requested City Council Action

Conduct a Public Hearing to consider giving host city approval to the issuance of revenue bonds by the City of Hibbing for Minnesota Diversified Industries.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0422 **Version:** 1 **Name:** MDI Host City approval-adopting resolution
Type: Public Hearing **Status:** Public Hearing
File created: 7/2/2012 **In control:** Finance
On agenda: 7/9/2012 **Final action:**
Title: Consider adopting a resolution giving Host Approval to the Issuance of a series 2012 Tax-exempt Manufacturing Facilities Revenue Note Under Minnesota Statutes, Sections 469.152 through 469.1651 (Minnesota Diversified Industries Project).
Sponsors:
Indexes:
Code sections:
Attachments: [MDI Resolution Giving Host City Approval .pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider adopting a resolution giving Host Approval to the Issuance of a series 2012 Tax-exempt Manufacturing Facilities Revenue Note Under Minnesota Statutes, Sections 469.152 through 469.1651 (Minnesota Diversified Industries Project).

Body

Background Information:

The City of Grand Rapids held a Public Hearing (tonight) July 9, 2012, to consider approving the issuance of revenue bonds by the City of Hibbing for Minnesota Diversified Industries. Since Minnesota Diversified Industries, Inc. (MDI) has a manufacturing facility in Grand Rapids, the City is required to give host city approval before the bonds can be issued by adopting a resolution.

Requested City Council Action

Consider adopting a resolution giving Host Approval to the Issuance of a series 2012 Tax-exempt Manufacturing Facilities Revenue Note Under Minnesota Statutes, Sections 469.152 through 469.1651 (Minnesota Diversified Industries Project).

Extract of Minutes of a Meeting of the
City Council of the City of Grand Rapids, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Grand Rapids, Minnesota, was duly held at the City Hall in said City on Monday, July 9, 2012, at 5:00 P.M.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____
RESOLUTION GIVING HOST APPROVAL TO THE ISSUANCE
OF A SERIES 2012 TAX-EXEMPT MANUFACTURING FACILITIES REVENUE NOTE
UNDER MINNESOTA STATUTES, SECTIONS 469.152 THROUGH 469.1651
(MINNESOTA DIVERSIFIED INDUSTRIES PROJECT)

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

RESOLUTION GIVING HOST APPROVAL TO THE ISSUANCE
OF A SERIES 2012 TAX-EXEMPT MANUFACTURING FACILITIES REVENUE NOTE
UNDER MINNESOTA STATUTES, SECTIONS 469.152 THROUGH 469.1651
(MINNESOTA DIVERSIFIED INDUSTRIES PROJECT)

BE IT RESOLVED, by the City Council (the "Council") of the City of Grand Rapids, Minnesota (the "City") as follows:

Section 1. General Recitals. The purpose of Minnesota Statutes, Sections 469.152 through 469.1651 as amended, (the "Act"), is, among other things, to promote the welfare of the State of Minnesota (the "State") by the active attraction and encouragement and development of economically sound industry and commerce to prevent so far as possible the emergence of blighted and marginal lands and areas of chronic unemployment.

Section 2. Description of the Project.

(a) Minnesota Diversified Industries, Inc., MDI Commercial Services, and MDI Government Services (collectively, the "Borrower"), each a Minnesota nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), has proposed that the City of Hibbing, Minnesota (the "Issuer") issue a revenue note under the Act, in one or more series, in an aggregate amount not to exceed \$5,500,000 (the "Note") to refinance the manufacturing facilities located in Grand Rapids and Hibbing, Minnesota (collectively, the "Project"). The Project is owned and operated by the Borrower.

(b) The City has been advised that the Note or other obligations, as and when issued, will not constitute a charge, lien or encumbrance upon any property of the City or the Issuer, except the Project and the revenues to be derived from the Project. Such Note or obligations will not be a charge against the general credit or taxing powers of the City or the Issuer, but is payable from sums to be paid by the Borrower pursuant to a revenue agreement.

Section 3. Recital of Representations Made by the Borrower.

(a) The Borrower has agreed to pay any and all costs incurred by the City in connection with the issuance of the Note, whether or not such issuance is carried to completion.

(b) The Borrower has represented to the City that no public official of the City has either a direct or indirect financial interest in the Project nor will any public official either directly or indirectly benefit financially from the Project.

Section 4. Public Hearing.

(a) As required by the Act and Section 147(f) of the Code, a Notice of Public Hearing was published in the City's official newspaper and newspaper of general circulation, for a public hearing on the proposed issuance of the Note and the proposal to undertake and finance the Project.

(b) As required by the Act and Section 147(f) of the Code, the City Council has on this same date held a public hearing on the issuance of the Note and the proposal to undertake

and finance the portion of the Project located within the jurisdictional limits of the City, at which all those appearing who desired to speak were heard and written comments were accepted.

Section 5. Host Approval. The City Council hereby gives the host approval required under Section 147(f) of the Code and, pursuant to Minnesota Statutes §471.656, Subd. 2(2), the City Council hereby consents to the issuance of the Note.

Mayor

ATTEST:

City Clerk

STATE OF MINNESOTA
COUNTY OF ITASCA
CITY OF GRAND RAPIDS

I, the undersigned, being the duly qualified and acting City Clerk of the City of Grand Rapids, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, insofar as such minutes relate to granting host approval to the issuance of a revenue note for a project in the City.

WITNESS my hand this ____ day of July, 2012.

City Clerk