



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, August 6, 2012

4:30 PM

Conference Room 2A

Special Meeting

4:30 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council will be held on Monday, August 6, 2012 at 4:30 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

1. [12-0470](#) A resolution accepting a grant from the State of MN for the purchase of a tractor/flail mower.

Attachments: [8-6-12 Attachment Tractor Flail Mower Resolution.pdf](#)
[8-6-12 Attachment Tractor Flail Mower State agreement.pdf](#)

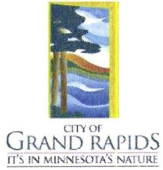
2. [12-0472](#) Discuss 2013 Budget

Attachments: [08/06/2012 Budget Work Papers.pdf](#)

5:30 p.m. ADJOURNMENT

Attest:

Shawn Gillen, City Administrator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0470 **Version:** 1 **Name:** State Grant Tractor/Flail Mower
Type: Agenda Item **Status:** Passed
File created: 8/1/2012 **In control:** Airport
On agenda: 8/6/2012 **Final action:** 8/6/2012
Title: A resolution accepting a grant from the State of MN for the purchase of a tractor/flail mower.

Sponsors:

Indexes:

Code sections:

Attachments: [8-6-12 Attachment Tractor Flail Mower Resolution.pdf](#)
[8-6-12 Attachment Tractor Flail Mower State agreement.pdf](#)

Date	Ver.	Action By	Action	Result
8/6/2012	1	City Council		

Title

A resolution accepting a grant from the State of MN for the purchase of a tractor/flail mower.

Body

Background Information:

Previously the City and County authorized the purchase of a new tractor/flail mower for the airport. The attached agreement between the State of MN and the City of Grand Rapids provides \$59,776.32 in a State grant to the airport for the purchase of the tractor/flail mower.

Staff Recommendation:

City staff is recommending the approval of the attached resolution and execution of agreement accepting a grant from the State for the purchase of a new tractor/flail mower in an amount of \$59,776.32.

Requested City Council Action

Consider the approval of the attached resolution and execution of agreement accepting a grant from the State for the purchase of a new tractor/flail mower in an amount of \$59,776.32.

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Grand Rapids as follows:

1. That the state of Minnesota Agreement No. 01788,

"Grant Agreement for Airport Improvement Excluding Land Acquisition," for
State Project No. A3101-90 at the Grand Rapids-Itasca County Airport is
accepted.

2. That the _____ and _____ are
(Title) (Title)

authorized to execute this Agreement and any amendments on behalf of the

City of Grand Rapids.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
 EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation (“State”), and the **City of Grand Rapids** (“Recipient”).

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project (“Project”) as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until **June 30, 2014**.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
John Deere tractor & Tiger rear & front flail mower (\$122,568.48)	n/a	2/3	1/3
Trade in New Holland tractor and mowers (-\$36,560.00)	n/a	60%	40%

3. The Project costs will not exceed **\$86,008.48**. The proportionate shares of the Project costs are: Federal: **\$n/a**, State: **\$59,776.32**, and Recipient: **\$26,232.16**. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the “Project Engineer”) to oversee the Project work. If, with the State’s approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the “Project Engineer” will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State’s Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.
 - b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).

- c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.
 13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.

14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any cost incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800. The Catalog of Federal Domestic Assistance (CFDA) number for the federal Airport Improvement Program is 20.106.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: _____

Date: _____

MAPS Order No: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management

as to form & execution

By: _____

Date: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0472 **Version:** 1 **Name:** 2013 Budgets
Type: Agenda Item **Status:** Filed
File created: 8/1/2012 **In control:** Finance
On agenda: 8/6/2012 **Final action:** 8/6/2012
Title: Discuss 2013 Budget

Sponsors:

Indexes:

Code sections:

Attachments: [08/06/2012 Budget Work Papers.pdf](#)

Date	Ver.	Action By	Action	Result
8/6/2012	1	City Council		

Title

Discuss 2013 Budget

**PROJECTED LEVY & TAX RATE
CITY OF GRAND RAPIDS
PREVIOUSLY CERTIFIED LEVIES AND 2012 PROPOSED LEVY**

	<u>2008 Levy Payable 2009</u>	<u>2009 Levy Payable 2010</u>	<u>2010 Levy Payable 2011</u>	<u>2011 Levy Payable 2012</u>	<u>2012 Levy Payable 2013</u>	
General Fund	3,388,239	3,202,531	3,466,821	3,309,756	3,450,516	4.25%
Library Fund	577,376	519,716	534,716	524,716	574,332	9.46%
Cemetery	-	-	175,000	175,000	159,000	-9.14%
GREDA Levy	45,000	45,000	50,000	50,000	50,000	0.00%
Levy for Internal Loan-2011 Eq	-	-	-	136,000	141,588	
Special Levies	8,000	8,000	8,000	-	-	
Bonded Indebtedness	824,333	1,151,272	\$1,093,789	1,127,071	1,323,800	17.45%
GROSS LEVY	4,842,948	4,926,519	5,328,326	5,322,543	5,699,236	7.08%
Less:						
Fund Balance Contribution	-	-	-	-	-	
CERTIFIED LEVY	\$4,842,948	\$4,926,519	\$5,328,326	5,322,543	5,699,236	
		1.73%	8.16%	-0.11%	7.08%	

2011 ESTIMATED TAX CAPACITY AND PROPOSED LEVY

TAX CAPACITY	\$8,560,033		CERTIFIED LEVY	\$5,699,236
Less:			Less:	
JOBZ	(7,876)	Area 5	Fiscal disparities distribution levy	(448,536)
TIF Captured tax increment	(130,251)			
Fiscal Disparities contribution	(1,075,326)			
Taxable tax capacity*	\$7,346,580		Net amount levied to property owners	\$5,250,700

**2002 - 2010 TAXABLE TAX CAPACITY, CERTIFIED LEVY and CITY TAX RATE
and 2011 ESTIMATED TAXABLE TAX CAPACITY
and 2011 ESTIMATED LEVY and CITY TAX RATE**

<u>TAX YEAR PAYABLE</u>	<u>TAXABLE TAX CAPACITY</u>	<u>NET CERTIFIED LEVY</u>	<u>CITY TAX RATE</u>	<u>CITY/TOWNSHIP TAX RATE</u>	<u>TOTAL TAX RATE</u>
2002	\$ 4,013,622	\$ 3,221,066	80.169	2.696	82.865
2003	4,667,797	3,487,514	76.387	5.031	81.418
2004	4,883,098	3,774,982	79.273	4.625	83.898
2005	5,402,830	3,868,947	71.339	4.603	75.942
2006	5,692,534	3,977,337	69.869	4.452	74.321
2007	6,224,893	4,091,108	65.722	2.972	68.694
2008	6,851,971	4,503,251	65.722	3.834	69.556
2009	7,919,927	4,677,712	59.063	1.841	60.904
2010	7,115,267	4,631,705	65.095	1.271	66.366
2011	7,647,353	4,885,894	61.602	2.288	63.890
2012	7,014,456	4,874,006	67.218	2.267	69.485
2013	\$7,346,580	\$5,250,700	69.307	2.164	71.471

Reduced City 2012 tax capacity by \$220,000 and Area 5 tax capacity of \$580,000 by \$20,000

CITY OF GRAND RAPIDS
2013 RECAP OF REVENUES, EXPENDITURES AND LEVY REQUIREMENTS

	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed	Increase/ (Decrease) over 2012	Percent Increase
NON TAX REVENUES:							
Annexation	\$ 210,425	\$ 270,381	\$ 326,175	\$ 250,000	\$ 275,000	\$ 25,000	10.00%
Payment in Lieu of Taxes (PILOT)	854,072	853,542	854,710	855,000	900,000	45,000	5.26%
Licenses and Permits	270,376	254,002	225,828	268,250	247,275	(20,975)	-7.82%
Local Government Aid (LGA)	1,280,888	963,410	963,410	963,000	963,000	-	0.00%
Intergovernmental Revenues	412,304	782,091	801,380	481,420	525,648	44,228	9.19%
Charges for Services	636,168	653,822	696,372	745,550	693,154	(52,396)	-7.03%
Fines and Forfeitures	129,839	101,829	108,983	117,000	105,500	(11,500)	-9.83%
Interest Income	47,987	23,498	20,342	25,000	28,829	3,829	15.32%
Miscellaneous	22,643	35,384	38,482	17,380	13,550	(3,830)	-22.04%
Other Financing Sources	86,675	589,605	91,711	29,322	19,351	(9,971)	-34.01%
Transfers In	3,500	3,500	3,500	3,500	3,500	-	0.00%
Total non-tax revenues	3,954,877	4,531,066	4,130,893	3,755,422	3,774,807	19,385	-8.62%
EXPENDITURES:							
Administration	445,868	443,132	461,742	463,065	448,175	(14,890)	-3.22%
Building Maintenance	200,145	202,320	220,709	228,297	213,519	(14,779)	-6.47%
Community Development	306,006	350,024	344,944	333,541	341,235	7,694	2.31%
Council/Boards	116,490	113,392	114,738	112,533	115,086	2,553	2.27%
Engineering	340,682	261,348	290,629	264,236	289,375	25,139	9.51%
Finance	447,447	368,823	391,332	395,052	403,732	8,680	2.20%
Fire	597,527	546,722	603,124	595,590	590,918	(4,672)	-0.78%
Fleet Maintenance	480,582	592,303	233,869	210,266	240,690	30,424	14.47%
Information Technology	170,617	158,077	176,837	172,043	188,045	16,002	9.30%
Police	2,093,945	1,904,374	1,905,091	2,009,733	2,075,876	66,143	3.29%
Public Works	1,654,774	1,622,751	1,564,901	1,447,470	1,438,370	(9,100)	-0.63%
Recreation	162,496	166,154	152,183	172,830	171,831	(999)	-0.58%
City Wide	-	-	348,323	396,322	389,972	(6,350)	-1.60%
Special Projects-Council	13,713	-	-	-	-	-	-
Special Projects-Non-Budgeted	8,407	123,902	6,485	-	-	-	-
Airport Joint Zoning Board	-	-	-	-	-	-	-
Total Department Expenditures	7,038,699	6,853,322	6,814,906	6,800,978	6,906,823	105,845	1.56%
Transfers Out							
Transfer to Capital Equipment	100,000	60,000	-	18,200	-	(18,200)	-100.00%
Transfer to Civic Center	27,335	-	12,000	27,000	27,000	-	-
Transfer to Itasca Historical Soc	12,000	12,000	17,000	17,000	17,000	-	0.00%
Transfer to Debt Service	150,000	190,000	150,000	150,000	150,000	-	-
Transfer to Airport	91,550	20,000	10,000	10,000	10,000	-	0.00%
Transfer to Golf Course	175,000	175,000	-	-	-	-	-
Transfer to DACF	42,000	40,000	20,000	27,000	24,500	(2,500)	-
Transfers-Other	97,497	87,007	156,449	-	-	-	-
Transfer to Street Light Utility Fund	161,195	-	-	-	-	-	-
Mt. Itasca contribution	-	-	15,000	15,000	15,000	-	-
Fund Balance Payback	-	-	-	-	75,000	-	-
Total Expenditures and Other Uses	7,895,276	7,437,329	7,180,355	7,065,178	7,225,323	85,145	0.63%
Net Levy Required for General Fund	3,388,239	3,202,531	3,077,449	3,309,756	3,450,516	140,761	4.25%
Net Levy for Library	577,376	534,716	534,716	524,716	574,332	49,616	9.46%
Net Levy for Cemetery	-	-	175,000	175,000	159,000	(16,000)	-
GREDA Levy Request	45,000	50,000	50,000	50,000	50,000	-	0.00%
Levy for equipment certificates	-	-	-	-	-	-	-
Total Levy Required for Operations	\$ 4,010,615	\$ 3,787,247	\$ 3,837,165	\$ 4,059,472	\$ 4,233,848	\$ 174,376	4.30%

**CITY OF GRAND RAPIDS
ADMINISTRATION DEPARTMENT**

ACTUAL 2009-2011 EXPENDITURES, 2012 BUDGET, YEAR TO DATE, PROPOSED 2013 AND 2014 BUDGETS

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	ACTUAL YTD 6/30/2012	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
PERSONNEL							
Salary-Fulltime	237,963	245,437	252,138	251,522	124,486	259,557	
Salary-Overtime	477	15	-	-	-	-	
Salary-Parttime	18,289	9,730	15,807	20,302	4,177	-	
Election Judges	-	11,559	-	12,000	-	-	
PERA	16,936	17,804	19,339	19,707	9,197	18,818	
FICA	14,818	14,708	15,373	16,853	7,429	16,093	
Medicare	3,466	3,440	3,595	3,941	1,738	3,764	
Health Insurance	38,945	40,800	41,097	37,356	13,566	43,717	
Life Insurance	2,101	586	573	590	351	584	
Dental Insurance	432	541	526	593	296	593	
Unemployment	49	6	-	-	2,406	-	
Workers Compensation	1,468	1,695	1,908	1,700	1,541	1,700	
TOTAL PERSONNEL	334,942	346,322	350,356	364,565	165,187	344,825	-
SUPPLIES & MATERIALS							
Office Supplies	3,243	1,159	1,674	2,200	1,228	2,000	
Copy Supplies	217	150	68	200	(4)	150	
Computer Supplies	276	291	1,258	500	-	500	
Computer Software	-	1,163	-	-	-	-	
Training Supplies	227	85	-	-	-	-	
Assets between \$700-\$4,999	2,887	4,115	721	-	1,847	3,500	
Inventorial Supplies	3,514	1,075	848	3,500	-	-	
Operating Supplies	340	-	-	-	-	-	
Human Rights Commission	44	-	-	-	-	-	
TOTAL SUPPLIES/MATERIALS	10,748	8,038	4,569	6,400	3,072	6,150	-
OTHER CHARGES & SERVICES							
Elections	-	2,181	2,661	2,500	496	-	
Professional Services	1,705	7	4,079	-	-	-	
Legal-Civil	43,016	35,509	41,050	40,000	29,235	45,000	
Legal-Employment Negotiator	10,671	13,801	17,250	10,000	5,066	10,000	
Recording Fees	-	-	46	-	-	-	
Municipal Code Update	3,650	2,018	1,292	2,000	550	2,000	
Rental Expense	8,500	-	-	-	-	-	
Telephone	3,400	2,423	2,483	2,000	924	2,000	
Postage/Freight	689	219	1,213	500	92	500	
Prof Administrator Expense	5,900	11,600	12,350	12,900	7,200	15,400	
Seminar/Meetings/Schools	5,652	5,383	7,339	5,000	4,999	5,000	
Staff Training	144	1,311	800	1,000	-	1,000	
Auto Mileage	846	602	-	-	-	-	
Publishing & Advertising	3,855	3,483	4,321	4,000	2,146	4,000	
City Newsletter	-	-	-	-	-	-	
General Insurance	1,268	1,348	940	1,400	2,031	1,500	
Microfilming Services	-	-	-	-	-	-	
Maintenance Contracts	1,614	901	1,263	1,500	-	1,500	
Building Maint/Repairs	-	-	-	-	-	-	
Computer Maint/Repairs	-	-	-	-	-	-	
Gen Equip Maint/Repair	-	-	-	-	-	-	
Miscellaneous	-	-	30	-	171	-	
Dues & Subscriptions	1,892	1,924	1,598	1,800	985	1,800	
Copy Machine Lease	4,506	4,514	4,514	4,500	2,257	4,500	
Human Rights Commission	2,871	1,549	3,588	3,000	1,885	3,000	
TOTAL OTHER CHARGES/SER	100,178	88,772	106,817	92,100	58,036	97,200	-
GRAND TOTAL	445,868	443,132	461,742	463,065	226,294	448,175	-

CITY OF GRAND RAPIDS
ADMINISTRATION EXPENDITURES
YEAR TO DATE THROUGH **DECEMBER 31, 2011**

Account Number	Account Description	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-10-01-10-1010	SALARY-FULLTIME	251,355	252,138	100%
101-10-01-10-1030	SALARY-PARTTIME	4,293	15,807	368%
101-10-01-10-1055	ELECTION JUDGES	-	-	0%
101-10-01-10-1210	PERA	18,534	19,339	104%
101-10-01-10-1220	FICA	15,850	15,373	97%
101-10-01-10-1250	MEDICARE	3,707	3,595	97%
101-10-01-10-1310	HEALTH INSURANCE	43,356	41,097	95%
101-10-01-10-1330	LIFE INSURANCE	589	573	97%
101-10-01-10-1335	DENTAL INSURANCE	565	526	93%
101-10-01-10-1420	UNEMPLOYMENT	-	-	0%
101-10-01-10-1510	WORKERS COMPENSATION	1,650	1,908	116%
101-10-01-20-2010	OFFICE SUPPLIES	3,000	1,674	56%
101-10-01-20-2020	COPY SUPPLIES	350	68	19%
101-10-01-20-2060	COMPUTER SUPPLIES	500	1,258	252%
101-10-01-20-2075	ASSETS BEWEEN \$700-\$4999	-	721	0%
101-10-01-20-2090	INVENTORIAL SUPPLIES	3,000	848	28%
101-10-01-20-2100	OPERATING SUPPLIES	400	-	0%
101-10-01-30-3000	PROFESSIONAL SERVICES	-	4,079	0%
101-10-01-30-3025	ELECTIONS	-	2,661	0%
101-10-01-30-3040	LEGAL	48,000	41,050	86%
101-10-01-30-3047	LEGAL-PERSONNEL NEGOTIATIONS	12,000	17,250	144%
101-10-01-30-3080	RECORDING FEES	-	46	0%
101-10-01-30-3090	MUNICIPAL CODE UPDATE	3,650	1,292	35%
101-10-01-30-3210	TELEPHONE	2,500	2,483	99%
101-10-01-30-3220	POSTAGE/FREIGHT	500	1,213	243%
101-10-01-30-3225	PROF ADMINISTRATOR EXPENSES	11,850	12,350	104%
101-10-01-30-3230	SEMINAR/MEETINGS/SCHOOL	7,500	7,339	98%
101-10-01-30-3255	STAFF TRAINING	1,086	800	0%
101-10-01-30-3310	AUTO MILEAGE	500	-	0%
101-10-01-30-3510	PUBLISHING & ADVERTISING	4,000	4,321	108%
101-10-01-30-3610	GENERAL INSURANCE	1,800	940	52%
101-10-01-30-4000	MAINTENANCE CONTRACTS	1,700	1,263	74%
101-10-01-30-4300	MISCELLANEOUS	-	30	0%
101-10-01-30-4330	DUES & SUBSCRIPTIONS	2,000	1,598	80%
101-10-01-30-4340	COPY MACHINE LEASE	4,500	4,514	100%
101-10-01-30-4350	HUMAN RIGHTS COMM OTHER CHRGS	4,000	3,588	90%
	TOTAL EXPENDITURES	452,735	461,742	102%

**CITY OF GRAND RAPIDS
COUNCIL
ACTUAL 2009-2011 EXPENDITURES, 2012 BUDGET, YEAR TO DATE, PROPOSED 2013
AND 2014 BUDGETS**

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	ACTUAL YTD 6/30/2012	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
PERSONNEL							
Salary-Fulltime	38,400	38,400	38,400	38,400	19,200	38,400	
PERA	1,380	1,440	1,440	1,512	720	1,512	
FICA	670	595	595	1,042	298	1,042	
Medicare	557	557	557	557	278	557	
Life Insurance	347	98	98	123	49	123	
Workers Compensation	59	78	95	100	83	100	
TOTAL PERSONNEL	41,412	41,168	41,185	41,733	20,629	41,733	-
SUPPLIES & MATERIALS							
Office Supplies	329	-	-	-	-	-	
Copy Supplies	304	66	62	-	-	-	
Training Supplies	-	-	-	-	-	-	
Inventorial Supplies	-	-	736	-	-	-	
Operating Supplies	39	-	41	-	-	-	
TOTAL SUPPLIES & MATERIALS	672	66	839	-	-	-	-
OTHER CHARGES & SERVICES							
Community Celebrations	3,500	3,500	3,500	3,500	3,500	3,500	
Professional Services	-	-	-	-	-	-	
Legal	32,340	34,355	34,388	33,000	18,783	33,000	
Postage/Freight	8	46	26	-	-	-	
Seminar/Meetings/Schools	2,363	415	2,452	1,400	49	1,400	
Board Training	-	-	-	-	-	-	
Publishing & Advertising	184	-	-	-	-	-	
General Insurance	9,558	8,798	8,300	10,150	10,037	10,150	
Maintenance Contracts	2,051	388	667	400	-	400	
Gen'l Equipment Maint/Rprs	208	-	-	-	-	-	
Miscellaneous	50	-	-	-	-	-	
Dues & Subscriptions	22,789	23,522	22,331	22,350	23,903	23,903	
Itasca County Historical Soc	-	-	-	-	-	-	
Contribution to Itasca Cty Ag A	-	-	-	-	-	-	
Truth in Taxation	1,004	1,051	1,051	-	-	1,000	
Volunteer Recognition	350	85	-	-	-	-	
TOTAL OTHER CHARGES & SERV	74,406	72,159	72,714	70,800	56,272	73,353	-
TOTAL EXPENDITURES	116,490	113,392	114,738	112,533	76,901	115,086	-

CITY OF GRAND RAPIDS
 COUNCIL, COMMISSIONS & BOARDS EXPENDITURES
 YEAR TO DATE THROUGH **DECEMBER 31, 2011**

DisplayAccountNum	AccountDesc	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-06-00-00-3075	BUS SUBSIDY APP EXPENDITURES	-	126	0%
101-07-00-00-4300	SPECIAL PROJ-BUDGETED	15,000	15,000	100%
101-30-01-10-1010	SALARY-FULLTIME	38,400	38,400	100%
101-30-01-10-1210	PERA	1,440	1,440	100%
101-30-01-10-1220	FICA	595	595	100%
101-30-01-10-1250	MEDICARE	557	557	100%
101-30-01-10-1330	LIFE INSURANCE	123	98	80%
101-30-01-10-1510	WORKERS COMPENSATION	100	95	95%
101-30-01-30-2560	COMMUNITY CELEBRATIONS	3,500	3,500	100%
101-30-01-30-3040	LEGAL	33,000	34,388	104%
101-30-01-30-3230	SEMINARS/MEETNGS/SCHOOLS	2,231	2,452	110%
101-30-01-30-3610	GENERAL INSURANCE	10,000	8,300	83%
101-30-01-30-4000	MAINTENANCE CONTRACTS	1,500	667	44%
101-30-01-30-4330	DUES & SUBSCRIPTIONS	23,000	22,331	97%
101-30-01-30-4595	TRUTH IN TAXATION	800	1,051	131%
	TOTAL EXPENDITURES	130,246	136,223	105%

**CITY OF GRAND RAPIDS
CITY WIDE
ACTUAL 2008-2011 EXPENDITURES, 2012 BUDGET, AND PROPOSED 2013 AND 2014 BUDGETS**

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
Classification contingency	-	-	-		10,000	10,000	
Work Comp Deductible	2,362	5,187	500		-	-	
Health Co-pay-49'rs	8,800	7,819	7,433	13,562	10,000	10,000	
Employee Assistance Program	1,607	1,964	1,944	1,944	-	2,000	
Miscellaneous	(213)	10,150	810	7,262	-	-	
Professional Services	-	440	323		-	-	
Flex Benefit Plan	1,356	1,380	1,260	1,160	1,500	1,500	
Long Term Disability	-	-	4,044	3,852	5,000	4,000	
City's Add'l 20/80 Ins Deduct	28,543	41,030	28,365	37,793	35,000	40,000	
Health Insurance Deduct Contri	140,388	139,587	141,279	117,580	144,800	128,000	
Contribution to medical svgs acc	61,409	41,522			-	-	
Health & Wellness Program	1,630	7,667	8,017	3,629	5,000	7,500 *	
Computer Replacement	-	-		5,302	18,000	14,000 *	
Computer Maitenance	-	-		-	-	5,000 *	
IEDC Fed EDA Grant Exp	-	-	727		-	-	
Bldg Condemnation/Judgements	-		83,220		-	-	
Pmt to Component Unit	-	179,353			-	-	
Retirees Insurance	701	1,724	754	6,150	4,700	6,150	
Retirees Ins Contribution	-	62,500	115,000	122,500	120,000	120,000	70,000
Admin Fee-EDA lease rev bonds	1,338	1,338	1,338		-	-	
MC/VISA charges	-	1,597	2,102	1,407	3,000	2,500	
Electric-PD Impound Lot	-			394		-	
Accounting software upgrades	-			6,108		-	
Police & Fire Radio depreciation	-			19,323	19,322	19,322	
Website Design	-			358	20,000	20,000	
	<u>247,921</u>	<u>503,256</u>	<u>397,115</u>	<u>348,323</u>	<u>396,322</u>	<u>389,972</u>	<u>70,000</u>

*Added \$2,500 for another walking work station per Shawn

*Added \$4,000 to computer replacement per Erik Scott-will be discussed at IT budget meeting

*Added \$5,000 for city wide computer maintenance

CITY OF GRAND RAPIDS
CITY WIDE EXPENDITURES
YEAR TO DATE THROUGH **DECEMBER 31, 2011**

Account Number	Account Description	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-01-00-00-1000	CLASSIFICATION CONTINGENCY	5,000	-	0%
101-01-00-00-1100	CASH (OVER)/SHORT	-	(5)	0%
101-01-00-00-1110	CITY WIDE SALARY ADJUSTMENTS	-	-	0%
101-01-00-00-1150	ACCOUNTING SOFTWARE UPGRADES	6,000	6,108	102%
101-01-00-00-1310	WORKER COMP DEDUCTIBLE	3,000	-	0%
101-01-00-00-1320	49er's HEALTH CO-PAY	10,000	13,562	136%
101-01-00-00-1330	EMPLOYEE ASSISTANCE PROGRAM	2,000	1,944	97%
101-01-00-00-1450	COMPUTER REPLACEMENT	6,000	5,302	88%
101-01-00-00-1900	MISCELLANEOUS	-	7,267	0%
101-01-00-00-3000	PROFESSIONAL SERV/WEB DESIGN	-	358	0%
101-01-00-00-3056	FLEX BENEFIT PLAN FEE	-	1,160	0%
101-01-00-00-3058	LONG TERM DISABILITY INS	5,000	3,852	77%
101-01-00-00-3060	CITY'S ADD'L 20/80 INS DEDUCT	40,000	37,793	94%
101-01-00-00-3065	HEALTH INS DEDUCTIBLE CONTRIB	143,000	117,580	82%
101-01-00-00-3071	HEALTH & WELLNESS PROGRAM	5,000	3,629	73%
101-01-00-00-3810	ELECTRIC - PD IMPD BLDG	-	394	0%
101-01-00-00-4160	MC/VISA BANK CHARGES	3,000	1,407	47%
101-01-00-00-4310	ADMIN FEE-EDA LEASE REV BONDS	1,500	-	0%
101-01-00-00-5800	RADIO DEPRECIATION	19,322	19,323	100%
101-01-57-00-1060	RETIREEES PERSONNEL	2,000	6,150	308%
101-01-57-00-1065	RETIREEES INS CONTRIBUTION	122,500	122,500	100%
	TOTAL EXPENDITURES	373,322	348,323	93%

**CITY OF GRAND RAPIDS
COMMUNITY DEVELOPMENT DEPARTMENT
ACTUAL 2009-2011 EXPENDITURES, 2012 BUDGET, YEAR TO DATE, PROPOSED 2013
AND 2014 BUDGETS**

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	ACTUAL YTD 6/30/2012	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
PERSONNEL							
Salary-Fulltime	200,972	222,777	226,522	223,017	129,635	231,047	-
Salary-Fulltime/Overtime	-	-	-	3,000	212	3,000	-
Salary-Parttime	9,485	-	-	-	-	-	-
Contracted Services/personn	-	-	-	750	-	750	-
PERA	13,638	15,438	16,384	16,386	7,137	16,968	-
FICA	11,698	12,872	13,240	14,013	7,547	14,511	-
Medicare	2,736	3,010	3,097	3,277	1,765	3,394	-
Health Insurance	30,640	30,689	32,065	32,695	19,542	32,802	-
Life Insurance	320	114	94	100	110	100	-
Dental Insurance	310	677	989	989	519	1,037	-
Workers Compensation	1,175	1,814	1,913	1,500	918	1,650	-
TOTAL PERSONNEL	270,974	287,192	294,303	295,728	167,385	305,260	-
SUPPLIES & MATERIALS							
Office Supplies	895	1,090	1,036	1,100	218	800	-
Copy Supplies	892	492	140	650	-	650	-
Printing & Binding	3	-	32	-	-	400	-
Computer Supplies	1,170	223	1,337	1,200	216	1,100	-
Assets between \$700-\$4,999	1,028	-	-	-	-	-	-
Inventorial Supplies	937	468	325	300	145	1,275	-
Other Supplies/Materials	499	489	-	400	-	400	-
TOTAL SUPPLIES/MATERIALS	5,424	2,761	2,871	3,650	579	4,625	-
OTHER CHARGES & SERVICES							
Professional Services	-	165	185	-	-	-	-
Legal	9,263	3,488	9,620	10,500	2,623	10,500	-
Zoning Projects	-	-	-	-	-	-	-
Comprehensive Planning Prc	-	37,183	21,511	-	-	-	-
Other Contracted Services	-	-	-	-	-	-	-
Telephone	2,761	2,909	3,479	3,500	1,305	3,500	-
Postage/Freight	1,081	4,116	536	1,200	21	1,000	-
Seminar/Meetings/Schools	6,945	1,485	3,590	6,650	3,436	6,700	-
Board Member Training	-	180	139	-	-	-	-
Auto Mileage	1,612	2,200	1,946	3,000	440	2,500	-
Publishing & Advertising	1,638	993	529	1,200	414	1,100	-
General Insurance	1,074	1,107	683	1,200	1,467	1,200	-
Maintenance Contracts	3,039	4,520	2,897	4,000	-	2,400	-
Computer Maint/Repairs	-	-	-	-	-	-	-
Equipment Rental	1,255	1,257	1,257	1,300	628	1,300	-
Miscellaneous	357	230	244	-	62	-	-
Dues & Subscriptions	584	239	620	600	605	650	-
Mircofilming Services	-	-	534	500	266	500	-
TOTAL OTHER CHARGES/SERV	29,607	60,072	47,770	33,650	11,267	31,350	-
TOTAL EXPENDITURES	306,006	350,024	344,944	333,028	179,232	341,235	-

Budget Target: 332,762

~~Preliminary Proposed Budget v Budget Target~~ 8,473

* Budget reduction of \$1,325 in non-personnel items did not reach the target which would require \$9,798 in cuts. The choices left would be to reduce Legal to a figure that I believe will be below expected actual cost and eliminate a considerable portion of staff training budget under Seminar/

8/1/2012

CITY OF GRAND RAPIDS
COMMUNITY DEVELOPMENT EXPENDITURES
YEAR TO DATE THROUGH DECEMBER 31, 2011

Account Number	Account Description	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-25-01-10-1010	SALARY-FULLTIME	223,017	226,522	102%
101-25-01-10-1020	SALARY-FULLTIME/OVERTIME	3,000	-	0%
101-25-01-10-1030	SALARY-PARTTIME	-	-	0%
101-25-01-10-1050	CONTRACTED SERVICES/PERSONNEL	750	-	0%
101-25-01-10-1210	PERA	16,386	16,384	100%
101-25-01-10-1220	FICA	14,013	13,240	94%
101-25-01-10-1250	MEDICARE	3,278	3,097	94%
101-25-01-10-1310	HEALTH INSURANCE	32,695	32,065	98%
101-25-01-10-1330	LIFE INSURANCE	100	94	94%
101-25-01-10-1335	DENTAL INSURANCE	989	989	100%
101-25-01-10-1510	WORKERS COMPENSATION	1,500	1,913	128%
101-25-01-20-2010	OFFICE SUPPLIES	1,100	1,036	94%
101-25-01-20-2020	COPY SUPPLIES	650	140	22%
101-25-01-20-2030	PRINTING & BINDING	-	32	0%
101-25-01-20-2060	COMPUTER SUPPLIES	1,200	1,337	111%
101-25-01-20-2075	ASSETS BETWEEN \$700-\$4999	-	-	0%
101-25-01-20-2090	INVENTORIAL SUPPLIES	300	325	108%
101-25-01-20-2190	OTHER SUPPLIES/MATERIALS	400	-	0%
101-25-01-30-3000	PROFESSIONAL SERVICES	-	185	0%
101-25-01-30-3040	LEGAL	10,500	9,620	92%
101-25-01-30-3050	ZONING PROJECTS	-	-	0%
101-25-01-30-3080	COMPREHENSIVE PLANNING PROJ	17,000	21,511	127%
101-25-01-30-3210	TELEPHONE	3,500	3,479	99%
101-25-01-30-3220	POSTAGE/FREIGHT	1,200	536	45%
101-25-01-30-3230	SEMINAR/MEETING/SCHOOL	6,650	3,590	54%
101-25-01-30-3240	BOARD MEMBER TRAINING	-	139	0%
101-25-01-30-3310	AUTO MILEAGE	3,000	1,946	65%
101-25-01-30-3510	PUBLISHING & ADVERTISING	1,200	529	44%
101-25-01-30-3610	GENERAL INSURANCE	1,200	683	57%
101-25-01-30-4000	MAINTENANCE CONTRACTS	4,000	2,897	72%
101-25-01-30-4150	EQUIPMENT RENTAL	1,300	1,257	97%
101-25-01-30-4300	MISCELLANEOUS	-	244	0%
101-25-01-30-4330	DUES & SUBSCRIPTIONS	600	620	103%
101-25-01-30-4350	MICROFILMING SERVICES	500	534	107%
	TOTAL EXPENDITURES	350,028	344,944	99%

**CITY OF GRAND RAPIDS
ENGINEERING DEPARTMENT
ACTUAL 2009-2011 EXPENDITURES, 2012 BUDGET, YEAR TO DATE ACTUAL, PROPOSED 2013
AND 2014 BUDGETS**

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	ACTUAL YTD 6/30/2012	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
PERSONNEL							
Salary-Fulltime	200,890	155,834	162,033	153,971	77,483	158,915	
Salary-Parttime	5,843	13,040	26,141	9,454	12,783	9,620	
Contracted Services	10,752	-	-	-	-	-	
PERA	13,560	10,907	12,548	11,163	5,509	11,521	
FICA	12,368	10,133	11,376	10,132	5,410	10,449	
Medicare	2,892	2,370	2,661	2,370	1,265	2,444	
Health Insurance	20,538	21,535	23,175	22,850	11,524	23,470	
Life Insurance	319	60	60	60	30	60	
Dental Insurance	231	271	283	296	148	296	
Workers Compensation	801	1,138	1,361	1,200	946	1,200	
TOTAL PERSONNEL	268,194	215,288	239,636	211,496	115,098	217,976	-
SUPPLIES & MATERIALS							
Office Supplies	859	252	300	1,000	289	500	
Copy Supplies	512	260	317	1,400	-	500	
Printing & Binding	-	56	-	-	-	-	
Drafting Supplies	1,142	77	133	1,000	-	200	
Computer Supplies	539	266	2,054	-	-	2,100	
Assets between \$700-\$4,999	2,317	851	1,351	1,000	802	1,500	
Inventorial Supplies	890	160	405	1,000	160	405	
Operating Supplies	-	-	-	500	-	-	
Motor Fuels	-	-	54	-	-	54	
Survey Supplies	-	-	-	-	-	-	
TOTAL SUPPLIES & MATERIALS	6,259	1,921	4,614	5,900	1,251	5,259	-
OTHER CHARGES & SERVICES							
Professional Services	1,188	-	3,592	9,500	750	3,600	
Engineering Fees	25,749	15,816	14,746	12,000	9,605	15,000	
Legal	10,608	9,264	10,836	5,000	1,314	11,000	
Telephone	2,921	2,857	3,710	1,000	1,682	3,500	
Postage/Freight	1,277	4,685	1,916	2,000	418	2,000	
Seminar/Meetings/Schools	14,691	1,415	1,970	2,000	1,078	2,000	
Auto Mileage	88	456	851	1,000	166	1,000	
Publishing & Advertising	791	241	127	1,800	273	500	
General Insurance	1,890	1,524	1,072	2,000	1,906	2,000	
Maintenance Contracts	5,574	6,298	5,026	5,740	-	5,740	
Computer Maint/Repair	-	-	858	1,000	-	-	
GIS Maintenance-Server	-	-	-	1,000	-	17,000	
Gen Equip Maint/Repair	-	-	118	-	-	-	
Equipment Rental	1,255	1,257	1,257	2,000	628	2,000	
Miscellaneous	21	188	240	500	2	500	
Dues & Subscriptions	175	136	60	300	196	300	
TOTAL OTHER CHARGES/SERV	66,229	44,139	46,379	46,840	18,017	66,140	-
TOTAL EXPENDITURES	340,682	261,348	290,629	264,236	134,366	289,375	-

11/28/11 10% of Tom's wages went to the Airport budget.

CITY OF GRAND RAPIDS
ENGINEERING DEPARTMENT EXPENDITURES
YEAR TO DATE THROUGH DECEMBER 31, 2011

Account Number	Account Description	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-40-01-10-1010	SALARY-FULLTIME	161,687	162,033	100%
101-40-01-10-1020	SALARY-OVERTIME	-	-	0%
101-40-01-10-1030	SALARY-PARTTIME	8,302	26,141	315%
101-40-01-10-1210	PERA	11,722	12,548	107%
101-40-01-10-1220	FICA	10,539	11,376	108%
101-40-01-10-1250	MEDICARE	2,465	2,661	108%
101-40-01-10-1310	HEALTH INSURANCE	22,955	23,175	101%
101-40-01-10-1330	LIFE INSURANCE	60	60	100%
101-40-01-10-1335	DENTAL INSURANCE	283	283	100%
101-40-01-10-1510	WORKERS COMPENSATION	1,200	1,361	113%
101-40-01-20-2010	OFFICE SUPPLIES	1,000	300	30%
101-40-01-20-2020	COPY SUPPLIES	1,400	317	23%
101-40-01-20-2050	DRAFTING SUPPLIES	1,000	133	13%
101-40-01-20-2060	COMPUTER SUPPLIES	-	2,054	0%
101-40-01-20-2075	ASSETS BETWEEN \$700-\$4999	1,000	1,351	135%
101-40-01-20-2090	INVENTORIAL SUPPLIES	1,000	405	41%
101-40-01-20-2100	OPERATING SUPPLIES	500	-	0%
101-40-01-20-2120	MOTOR FUELS	-	54	0%
101-40-01-30-3000	PROFESSIONAL SERVICES	9,500	3,592	38%
101-40-01-30-3030	ENGINEERING FEES	12,000	14,746	123%
101-40-01-30-3040	LEGAL	5,000	10,836	217%
101-40-01-30-3210	TELEPHONE	1,000	3,710	371%
101-40-01-30-3220	POSTAGE/FREIGHT	2,000	1,916	96%
101-40-01-30-3230	SEMINAR/MEETINGS/SCHOOL	2,000	1,970	99%
101-40-01-30-3310	AUTO MILEAGE	1,000	851	85%
101-40-01-30-3510	PUBLISHING & ADVERTISING	1,800	127	7%
101-40-01-30-3610	GENERAL INSURANCE	2,000	1,072	54%
101-40-01-30-4000	MAINTENANCE CONTRACTS	5,740	5,026	88%
101-40-01-30-4020	COMPUTER MAINT/REPAIRS	1,000	-	0%
101-40-01-30-4025	COMPUTER PROGRAM UPGRADES	-	858	0%
101-40-01-30-4030	GIS MAINTENANCE-SERVER	1,000	-	0%
101-40-01-30-4070	GENL EQUIPMENT MAINT/REPAIRS	-	118	0%
101-40-01-30-4150	EQUIPMENT RENTAL	2,000	1,257	63%
101-40-01-30-4300	MISCELLANEOUS	500	240	48%
101-40-01-30-4330	DUES & SUBSCRIPTIONS	300	60	20%
	TOTAL EXPENDITURES	271,953	290,629	107%

**CITY OF GRAND RAPIDS
FINANCE DEPARTMENT
ACTUAL 2009-2011 EXPENDITURES, 2012 BUDGET, YEAR TO DATE, PROPOSED 2013 AND 2014 BUDGETS**

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	ACTUAL YTD 6/30/2012	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
PERSONNEL							
Salary-Fulltime	276,297	240,154	246,283	246,893	121,212	255,346	
Salary-Overtime	30		-	-	-	-	
PERA	18,561	16,782	17,855	17,781	8,788	18,437	
FICA	16,049	14,071	14,365	15,307	7,154	15,767	
Medicare	3,753	3,291	3,359	3,580	1,673	3,687	
Health Insurance	47,078	36,312	38,699	38,356	19,178	38,954	
Life Insurance	462	98	98	98	49	98	
Dental Insurance	437	551	565	593	296	593	
Unemployment	-	-	0	-	-	-	
Workers Compensation	1,656	1,653	1,869	1,670	1,343	1,600	
TOTAL PERSONNEL	364,324	312,922	323,095	324,279	159,693	334,482	-
SUPPLIES & MATERIALS							
Office Supplies	1,540	741	927	1,500	652	1,200	
Copy Supplies	192	344	311	400	-	350	
Printing/Binding	678	385	688	700	328	400	
Computer Supplies	2,178	2,020	2,043	2,500	927	2,300	
Training Supplies	130	25	-	-	-	-	
Assets between \$700-\$4,999	3,763	1,103	6,675	693	1,159	1,000	
Inventorial Supplies	966	359	795	1,000	627	1,000	
TOTAL SUPPLIES & MATERIAL	9,448	4,978	11,438	6,793	3,693	6,250	-
OTHER CHARGES & SERVICES							
Professional Services	5,200	-	1,700	-	-	-	
Auditing/Accounting	36,426	26,687	26,687	28,000	23,957	30,000	
Legal	3,903	1,600	644	2,500	65	1,200	
Telephone	1,973	1,869	2,115	2,100	733	2,150	
Postage/Freight	1,635	1,546	2,057	2,200	8	2,200	
Seminar/Meetings/Schools	2,161	135	2,662	2,100	374	2,100	
Publishing & Advertising	812	817	746	1,000	300	800	
General Insurance	1,369	1,126	844	1,300	1,787	1,500	
Microfilming Services	7,228	-	-	-	-	-	
Maintenance Contracts	11,515	15,271	17,770	23,200	17,579	21,650	
Computer Maint/Repairs	-	-	174	-	15	-	
General Eqpt Maint/Rpairs	64	352	-	-	-	-	
Miscellaneous	-	-	-	-	-	-	
Dues & Subscriptions	1,390	1,520	1,400	1,580	1,215	1,400	
TOTAL OTHER CHARGES & SE	73,676	50,922	56,799	63,980	46,034	63,000	-
CAPITAL OUTLAY							
Computer Equipment	-	-	-	-	-	-	
TOTAL EXPENDITURES	447,447	368,823	391,332	395,052	209,420	403,732	-
				Budget Target		394,129	
				Overage		9,603	

Personnel costs increased \$10,203 from 2012

CITY OF GRAND RAPIDS
FINANCE DEPARTMENT EXPENDITURES
YEAR TO DATE THROUGH DECEMBER 31, 2011

Account Number	Account Description	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-50-01-10-1010	SALARY-FULLTIME	246,234	246,283	100%
101-50-01-10-1210	PERA	17,852	17,855	100%
101-50-01-10-1220	FICA	15,267	14,365	94%
101-50-01-10-1250	MEDICARE	3,570	3,359	94%
101-50-01-10-1310	HEALTH INSURANCE	38,693	38,699	100%
101-50-01-10-1330	LIFE INSURANCE	98	98	100%
101-50-01-10-1335	DENTAL INSURANCE	566	565	100%
101-50-01-10-1510	WORKERS COMPENSATION	1,500	1,869	125%
101-50-01-20-2010	OFFICE SUPPLIES	1,500	927	62%
101-50-01-20-2020	COPY SUPPLIES	250	311	124%
101-50-01-20-2030	PRINTING/BINDING	700	688	98%
101-50-01-20-2060	COMPUTER SUPPLIES	2,000	2,043	102%
101-50-01-20-2075	ASSETS BETWEEN \$700-\$4999	-	6,675	0%
101-50-01-20-2090	INVENTORIAL SUPPLIES	100	795	795%
101-50-01-30-3000	PROFESSIONAL SERVICES	5,500	1,700	31%
101-50-01-30-3010	AUDITING/ACCOUNTING	28,000	26,687	95%
101-50-01-30-3040	LEGAL	2,500	644	26%
101-50-01-30-3210	TELEPHONE	1,775	2,115	119%
101-50-01-30-3220	POSTAGE/FREIGHT	2,200	2,057	93%
101-50-01-30-3230	SEMINAR/MEETINGS/SCHOOL	2,100	2,662	127%
101-50-01-30-3510	ADVERTISING/PROMOTIONS	1,000	746	75%
101-50-01-30-3610	GENERAL INSURANCE	1,500	844	56%
101-50-01-30-4000	MAINTENANCE CONTRACTS	16,000	17,770	111%
101-50-01-30-4020	COMPUTER MAINT/REPAIRS	-	174	0%
101-50-01-30-4330	DUES & SUBSCRIPTIONS	1,310	1,400	107%
	TOTAL EXPENDITURES	390,215	391,332	100%

CITY OF GRAND RAPIDS
INFORMATION TECHNOLOGY DEPARTMENT
ACTUAL 2009-2011 EXPENDITURES, 2012 BUDGET, YEAR TO DATE, PROPOSED 2013
AND 2014 BUDGETS

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	ACTUAL YTD 6/30/2012	PROPOSED 2013 BUDGET	PROPOSED 2014 BUDGET
PERSONNEL							
Salary-Fulltime	104,947	53,552	80,364	101,537	49,481	110,124	
Salary-Fulltime Overtime	-	-	-	-	-	-	
PERA	6,490	3,748	5,826	7,361	3,585	7,984	
FICA	5,733	3,248	4,904	6,295	3,018	6,828	
Medicare	1,341	760	1,147	1,472	706	1,597	
Health Insurance	7,627	3,672	3,818	3,710	1,855	3,895	
Life Insurance	162	25	35	49	25	49	
Dental Insurance	344	271	283	593	148	593	
Workers Compensation	668	371	417	675	592	675	
TOTAL PERSONNEL	127,313	65,646	96,794	121,693	59,411	131,745	-
SUPPLIES & MATERIALS							
Office Supplies	243	62	307	200	-	100	
Copy Supplies	22	5	4	50	-	50	
Printing/Binding	-	-	56	-	-	-	
Computer Supplies	167	106	125	200	23	-	
Assets between \$700-\$4,999	4,133	-	-	-	-	4,000	
Inventorial Supplies	1,831	-	890	2,000	236	800	
Maint Tools/Supplies	20	366	-	400	-	200	
TOTAL SUPPLIES & MATERIALS	6,416	539	1,382	2,850	259	5,150	-
OTHER CHARGES & SERVICES							
Professional Service/Web Page	2,186	2,069	-	2,100	700	700	
Legal	65	65	195	100	-	200	
Telephone	1,981	1,862	2,024	2,000	983	2,000	
Postage	18	73	10	-	8	-	
Seminar/Meetings/Schools	344	-	7,539	-	-	-	
Auto Mileage	176	-	-	500	-	-	
Publishing/Advertising	73	-	209	-	-	-	
General Insurance	531	437	351	600	748	-	
Dept Maintenance Contracts	146	30	40	100	-	-	
System Maintenance Contracts	10,235	28,608	35,964	33,000	24,045	38,000	
Telephone System Maint/Repair	125	80	45	400	503	400	
Computer Service Contract	15,250	52,365	28,000	-	-	-	
Computer Maint/Repairs	3,175	3,740	887	3,000	1,739	3,000	
* Network Internet Services	2,330	2,513	3,348	5,200	2,852	6,300	
Equipment Maint/Repairs	150	-	-	500	18	500	
Miscellaneous	6	-	-	-	-	-	
Dues/Subscriptions/License Fee	98	50	50	-	50	50	
TOTAL OTHER CHARGES & SERV	36,889	91,892	78,661	47,500	31,646	51,150	-
CAPITAL OUTLAY							
Computer Equipment	-	-	-	-	2,286	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	2,286	-	-
TOTAL EXPENDITURES	170,617	158,077	176,837	172,043	93,802	188,045	-

CITY OF GRAND RAPIDS
 INFORMATION TECHNOLOGY EXPENDITURES
 YEAR TO DATE THROUGH **DECEMBER 31, 2011**

Account Number	Account Description	2011 Budget	JAN-DEC 11	4th QTR 11 % REV/EXPS
101-65-01-10-1010	SALARY-FULLTIME	54,947	80,364	146%
101-65-01-10-1210	PERA	3,984	5,826	146%
101-65-01-10-1220	FICA	3,407	4,904	144%
101-65-01-10-1250	MEDICARE	796	1,147	144%
101-65-01-10-1310	HEALTH INSURANCE	3,815	3,818	100%
101-65-01-10-1330	LIFE INSURANCE	25	35	139%
101-65-01-10-1335	DENTAL INSURANCE	282	283	100%
101-65-01-10-1510	WORKERS COMPENSATION	675	417	62%
101-65-01-20-2010	OFFICE SUPPLIES	200	307	154%
101-65-01-20-2020	COPY SUPPLIES	75	4	5%
101-65-01-20-2030	PRINTING/BINDING	-	56	0%
101-65-01-20-2060	COMPUTER SUPPLIES	200	125	63%
101-65-01-20-2075	ASSETS BETWEEN \$700-\$4999	-	-	0%
101-65-01-20-2090	INVENTORIAL SUPPLIES	600	890	148%
101-65-01-20-2150	MAINT TOOLS/SUPPLIES	125	-	0%
101-65-01-30-3000	PROFESSIONAL SERV/WEB PAGE	2,100	-	0%
101-65-01-30-3040	LEGAL	-	195	0%
101-65-01-30-3210	TELEPHONE	1,500	2,024	135%
101-65-01-30-3220	POSTAGE	50	10	20%
101-65-01-30-3230	SEMINARS/MEETINGS/SCHOOLS	7,500	7,539	101%
101-65-01-30-3310	AUTO MILEAGE	300	-	0%
101-65-01-30-3510	PUBLISHING/ADVERTISING	-	209	0%
101-65-01-30-3610	GENERAL INSURANCE	600	351	59%
101-65-01-30-4000	DEPT MAINT CONTRACTS	150	40	27%
101-65-01-30-4012	SYSTEM MAINT CONTRACTS	28,050	35,964	128%
101-65-01-30-4015	TELEPHONE SYSTEM MAINT/REPAIR	400	45	11%
101-65-01-30-4020	COMPUTER SERVICE CONTRACT	60,000	28,000	47%
101-65-01-30-4025	COMPUTER MAINT/REPAIRS	3,000	887	30%
101-65-01-30-4030	NETWORK INTERNET SERVICES	4,000	3,348	84%
101-65-01-30-4070	EQUIPMENT MAINT/REPAIRS	300	-	0%
101-65-01-30-4330	DUES/SUBSCRIPTIONS	-	50	0%
	TOTAL EXPENDITURES	177,081	176,837	100%