



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Tuesday, October 9, 2012

5:00 PM

City Hall Council Chambers

5:00 pm CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Tuesday, October 9, 2012 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 pm PRESENTATIONS/PROCLAMATIONS

12-0624 Presentation by the Grand Rapids Players - "Closure" (10 minutes)

5:11 pm MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

5:20 pm APPROVAL OF MINUTES

12-0636 Approve the attached minutes for City Council on September 10, 2012 worksession and regular meetings and September 24, 2012 worksession and regular meetings.

Attachments: [September 10, 2012 Worksession](#)
[September 10, 2012 Regular Meeting](#)
[September 24, 2012 Worksession](#)
[September 24, 2012 Regular Meeting](#)

5:21 pm CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [12-0626](#) Consider approving the Certification of Adjusted Company Percentage for repayment of the PFA Loan for Public Utilities and authorize the Mayor and City Clerk to sign the Certification.
Attachments: [PFA Loan Certification Documents.pdf](#)
2. [12-0628](#) Void lost Payroll checks #73020 & #75600, issuing new checks and waiving bond requirements for checks issued to April Longmore in the amounts of \$87.79 & \$90.05 and void lost Payroll checks #75696, 75635, 75601 & 73558, issuing new checks and waiving bond requirements for checks issued to Parker Havel in the amounts of \$68.54, 13.81, 10.38 & 16.75.
3. [12-0638](#) Approve hiring of part time employees with the Grand Rapids Park and Recreation Department
4. [12-0639](#) Consider adopting a Resolution Awarding the Sale of, and Providing the Form, Terms, Covenants and Directions for the Issuance of its \$176,000 Taxable Limited Revenue Note Series 2012.
Attachments: [Resolution Authorizing Abatement Note Cutsforth.pdf](#)
5. [12-0641](#) A resolution to effect acquisition of certain property by donation, negotiation, or through exercise of the city's power of eminent domain.
Attachments: [10-9-12 Resolution Airport Eminent Domain.pdf](#)
6. [12-0642](#) A resolution to reduce a special assessment related to CP 2001-14, 14th Street to Ridgewood Road, Phase 2.
Attachments: [10-9-12 Resolution Goeheing Credit.pdf](#)
7. [12-0644](#) Appoint Jim Nardone to serve as election judge on November 6, 2012.
8. [12-0645](#) A public easement to be granted to the City of LaPrairie
Attachments: [10-9-12 GRPU Easement.pdf](#)
9. [12-0649](#) Adopt a Resolution to accept donations to the Fire Department
10. [12-0652](#) Approve Letter of Understanding between Arbo Township, the American Federation of State, County and Municipal Employees and the City of Grand Rapids.
Attachments: [Arbo Letter of Understanding](#)
11. [12-0655](#) Approve Taxi License for A-B Taxi LLC contingent upon payment of fees and satisfactory background check.
Attachments: [A-B Taxi LLC](#)

5:23 SETTING OF REGULAR AGENDA

pm

This is an opportunity to approve the regular agenda as presented or add/delete by a

majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

12. [12-0653](#) Acknowledge minutes for Boards & Commission.
Attachments: [August 8, 2012 Library Board](#)
[August 15, 2012 HRA](#)
[August 16, 2012 Central School Minutes](#)
[August 21, 2012 Golf Board minutes](#)

5:24 DEPARTMENT HEAD REPORT pm

13. [12-0654](#) Finance Department Report
Attachments: [Finance Department Report.pdf](#)

5:34 VERIFIED CLAIMS pm

14. [12-0651](#) Consider approving the verified claims for the period September 18, 2012 to October 1, 2012 in the total amount of \$1,406,432.49.
Attachments: [10/09/2012 BILL LIST.pdf](#)

5:35 ADJOURNMENT pm

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 22, 2012, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0624 **Version:** 1 **Name:** Presentation by the Grand Rapids Players - "Closure"

Type: Agenda Item **Status:** Filed

File created: 9/21/2012 **In control:** Administration

On agenda: 10/9/2012 **Final action:** 10/9/2012

Title: Presentation by the Grand Rapids Players - "Closure" (10 minutes)

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Received and Filed	

Presentation by the Grand Rapids Players - "Closure" (10 minutes)



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0636 **Version:** 1 **Name:** Council Minutes
Type: Minutes **Status:** Passed
File created: 9/27/2012 **In control:** Administration
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Approve the attached minutes for City Council on September 10, 2012 worksession and regular meetings and September 24, 2012 worksession and regular meetings.

Sponsors:

Indexes:

Code sections:

Attachments: [September 10, 2012 Worksession](#)
[September 10, 2012 Regular Meeting](#)
[September 24, 2012 Worksession](#)
[September 24, 2012 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved As Presented	Pass

Approve the attached minutes for City Council on September 10, 2012 worksession and regular meetings and September 24, 2012 worksession and regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, September 10, 2012

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, September 10, 2012 at 4:00 p.m. in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Gary McInerney

Discussion Items

1. Active Living Center
Betsy McBride, YMCA Executive Director, reviewed "Ready for Change" report, discussed findings and possible commitment of funds from Township Hall sale. Governance Board would consist of two City representatives, two YMCA representatives, two Elder Circle representatives and one board member at large. A memorandum of understanding should be in place.
2. Review capital campaign feasibility study for Active Living Center at the YMCA.
Campaign will span approximately 1.5 years, seeking federal and state dollars and a community-wide campaign to start next spring.
3. Discuss 2012 and 2013 audit costs.
Finance Director Shirley Miller discussed 2012 & 2013 audit costs. Forwarded to next Council meeting for consideration.

ADJOURN

There being no further business, the worksession adjourned at 5:00 p.m.

Respectfully submitted: Lynn DeGrio, Human Resources Director



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, September 10, 2012

5:00 PM

City Hall Council Chambers

5:00 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, September 10, 2012 - 5:03 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 p.m. CALL OF ROLL

Present 5 -

Councilor Gary McNerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:02 p.m. PRESENTATIONS/PROCLAMATIONS

Proclaim September 17th through 23rd, 2012 as Constitution Week.

Adopted

5:07 p.m. MEETING PROTOCOL POLICY

5:08 p.m. PUBLIC FORUM

Barb Anderson, 1025 SW 2nd Avenue, updated the Council on "Project Smile."

Todd Christenson, Local Boy Sanitation, requested clarification regarding Waste Management contract and service to city residents.

Bovey City Councilor, Bob Stein, expresses appreciation for collaboration efforts with the City of Grand Rapids, specifically City Administrator Gillen, Finance Director Miller and staff and the outstanding job.

5:13 p.m. COUNCIL REPORTS

Councilor Zabinski discusses LMC statutory changes in Human Resources and data practices. Also provides update on business roundtable regarding building permit issues.

Councilor Christy provides update on Pokegama Lake Association upper Mississippi Task Force and effects of flooding. Also discussed recent Cable Commission meeting.

Mayor Adams provides update regarding PUC.

5:18 APPROVAL OF MINUTES
p.m.

Approve Council minutes for August 27, 2012 worksession and regular meetings.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, to approve Council minutes for August 27, 2012 worksession and regular meetings as presented. The motion PASSED by unanimous vote.

5:19 CONSENT AGENDA
p.m.

1.

Request by the Police Department to approve the resolution accepting a donation of \$700.00 from the Itasca Vintage Car Club for the Grand Rapids Police Reserves equipment fund.

Adopted Resolution 12-82 by consent roll call.

2.

Request by the Grand Rapids Police Department to consider approving a Resolution and authorize the Grand Rapids City Mayor, Grand Rapids Police Chief and City Administrator to sign the attached Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension and the City of Grand Rapids, Police Department.

Adopted Resolution 12-83 by consent roll call.

3.

Consider approving a Subordination Agreement pertaining to Glen's Army/Navy Small Cities Development Program (SCDP) Commercial Rehabilitation loan.

Approved by consent roll call.

4.

Consider approving issuance of the Central School Adaptive Re-Use RFP

Approved by consent roll call.

5.

Request by the Police Department to apply for a 2012 Enbridge Safe Community Grant.

Approved by consent roll call.

6.

Consider adopting a resolution accepting a grant from IRRRB for site development costs associated with the DC Manufacturing project and transferring the grant proceeds to GREDA for contracting and project administration, and further to

authorize the Mayor and City Administrator's execution of the grant agreement.

Adopted Resolution 12-84 by consent roll call.

7. Entering into rental agreements with area businesses for advertising at the IRA Civic Center.
Approved by consent roll call.
8. Consider approving a Satisfaction of Mortgage for homeowner with household number 019643 who has satisfied the requirements of the Department of Trade and Economic Development Home Rehabilitation Grant Program and authorizing the necessary signatures.
Approved by consent roll call.
9. Approve the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning September 11, 2012.
Approved by consent roll call.
10. Consider adopting a resolution approving an operating transfer from the Permanent Improvement Revolving Fund to the Grand Rapids Public Library Fund in the amount of \$6,476.50.
Adopted Resolution 12-85 by consent roll call.
11. Accept the capital campaign feasibility study for the Active Living Center at the YMCA.
Approved by consent roll call.
12. Approve Customized Training Income Contract with Mesabi Range Community & Technical College.
Approved by consent roll call.
13. Change Order 1 and Work Order 1 related to CP 2011-6, Horseshoe Lake Road Improvements.
Approved by consent roll call.
14. A resolution committing to the local match for a MN DNR Legacy Trail Grant for CP 2012-7, TH 169 Multi-Use Trail, Phase 3.
Adopted Resolution 12-87 by consent roll call.
15. MacRostie Art Center request for Temporary Liquor License for October 5, 2012, November 2, 2012 and December 7, 2012.
Approved by consent roll call.
16. Appointments to Boards and Commissions.

Appointed Jackie Dowell to Housing & Redevelopment Authority, term to expire March 1, 2016 and Karen Noyce to Human Rights Commission, term to expire March 1, 2013, by consent roll call.

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:24 SETTING OF REGULAR AGENDA
p.m.

A motion was made by Councilor Gary McInerney, seconded by Councilor Dale Christy, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

5:25 DEPARTMENT HEAD REPORT
p.m.

17.

Department Head Report-Police
Received and Filed

5:35 COMMUNITY DEVELOPMENT
p.m.

18.

Appointment of Travis Cole to the position of Building Official.

A motion was made by Councilor McInerney, seconded by Councilor Christy, to appoint Travis Cole to the position of Building Official. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:40 FINANCE DEPARTMENT
p.m.

19.

Consider approving a resolution adopting the 2012 proposed levy/collectible in 2012 and setting December 10, 2012 at 6 p.m. to discuss the proposed budget, levy and allow for public comment and December 17, 2012 for the subsequent meeting to adopt the final levy and budget.

A motion was made by Councilor Christy, seconded by Councilor Chandler, to adopt Resolution 12-86 adopting 2012 proposed levy/collectible in 2012 and set December 10, 2012 budget, levy meeting for public comment. The motion

carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:50 ADMINISTRATION DEPARTMENT

p.m.

20. Commit funds from sale of old Grand Rapids Township Hall to the Active Living Center Capital Campaign.

A motion was made by Councilor Zabinski, seconded by Councilor Chandler, that this Agenda Item be Referred to the Policy and Ordinance Review Committee, due back on 9/24/2012. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Recess regular meeting for scheduled public hearings.

6:00 PUBLIC HEARINGS

p.m.

21. Conduct a public hearing to consider granting an Economic Development Tax Abatement within the context of a Purchase and Development Contract between Cutsforth Holdings LLC, GREDA, the City and Itasca County.

Community Development Director, Rob Mattei, provides background.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, that this Agenda Item be Postponed. The motion PASSED by unanimous vote.

22. Conduct a public hearing to consider a business subsidy within the context of a Purchase and Development Contract between Cutsforth Holdings LLC, GREDA, the City and Itasca County.

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, that this Public Hearing be Open . The motion PASSED by an unanimous vote.

A motion was made by Councilor Gary McInerney, seconded by Councilor Dale Christy, that this Agenda Item be Postponed. The motion PASSED by unanimous vote.

6:30 Reconvene regular meeting.

p.m.

**6:30 COMMUNITY DEVELOPMENT
p.m.**

23. Consider adopting a resolution granting a property tax abatement and approving a Purchase and Development Contract (Including a Business Subsidy Agreement) for certain property in the City of Grand Rapids, subject to approval by GREDA and the Itasca County Board.

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, that this Agenda Item be Tabled. The motion PASSED by unanimous vote.

**6:35 VERIFIED CLAIMS
p.m.**

24. Consider approving the verified claims for the period August 21, 2012 to August 31, 2012 in the total amount of \$1,023,680.12.

A motion was made by Councilor Zabinski, seconded by Councilor McInerney, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**6:36 ADJOURNMENT
p.m.**

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, to adjourn the meeting at 6:11 p.m. The motion PASSED by unanimous vote.

Respectfully submitted: Lynn DeGrio, Human Resources Director



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, September 24, 2012

4:00 PM

City Hall Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a **Special Meeting/Worksession of the Grand Rapids City Council** was held on **Monday, September 24, 2012 at 4:00 p.m. in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Gary McInerney

Discussion Items

1. Interlocal Agreement Between City of Grand Rapids and Township of Arbo for Public Works Maintenance Services.
City Administrator Gillen reviews the proposed Arbo contract, specifically discussing terms regarding joint employee, seasonal duties, etc. The contract is on the Consent agenda for consideration at the 5:00 p.m. meeting.

ADJOURN

Attest:

Shawn Gillen, City Administrator

Council discussed letter received from Planning Commission regarding Wheelchair's Plus zoning request to sell vehicles in recent months. Various options are reviewed.

Update on budget, cleanup funds and grant money.

Reviewed agenda items for 5:00 p.m. regular meeting.

There being no further business, the worksession adjourned at 4:55 pm.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, September 24, 2012

5:00 PM

City Hall Council Chambers

5:00 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, September 24, 2012 - 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

5:01 p.m. CALL OF ROLL

Present 5 -

Councilor Gary McNerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:02 p.m. PRESENTATIONS/PROCLAMATIONS

Proclaim Wednesday, September 26, 2012 Spare Key Appreciation Day in Grand Rapids

Received and Filed

5:07 p.m. MEETING PROTOCOL POLICY

5:08 p.m. PUBLIC FORUM

5:13 p.m. COUNCIL REPORTS

Councilor Chandler announces open house for HRA on October 17th. The public is encouraged to attend.

5:18 p.m. CONSENT AGENDA

1. Hire part time employees with the Grand Rapids Park and Recreation Department

Approved by consent roll call

2. Part Time Payroll Rate Change

Approved by consent roll call

3. Approve hiring of part time employee with the Grand Rapids Park and Recreation Department
Approved by consent roll call
4. A resolution authorizing the submittal of a grant application to the IRRRB for CP 2012-6, ICC/Glenwood Drive Signal
Adopted Resolution 12-88 by consent roll call
5. Purchase of permanent easement from the Estate of Robert Winkleblack on Mornes Road
Approved by consent roll call
6. Allow for the Fire Department to Establish an Eligibility List for Hire.
Approved by consent roll call
7. Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning September 25, 2012.
Approved by consent roll call
8. Consider entering into an Amended Contract for Auditing Services with HLB Tautges Redpath, Ltd. for 2012 and 2013 for an amount not to exceed \$49,500 each year.
Approved by consent roll call
9. Entering into rental agreements with area businesses for advertising at the IRA Civic Center.
Approved by consent roll call
10. Void lost Payroll check #75003, Accounts Payable checks #103263 and #100065, issuing new checks and waiving bond requirements for checks issued to Brielle Christy in the amount of \$282.22, Kevin Koetz in the amount of \$100.25 and James Denny in the amount of \$48.00.
Approved by consent roll call
11. Consider appointing Melanie Church to the Central School Commission.
Approved by consent roll call
- 11a. Contract with the State of Minnesota as a Regional Hazardous Materials Team
Adopted Resolution 12-89 by consent roll call
- 11b. Consider hiring Public Works part-time employees for the 2012 Fall maintenance season.

Approved by consent roll call

- 11c. Interlocal Agreement Between City of Grand Rapids and Township of Arbo for Public Works Maintenance Services.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zabinski, seconded by Councilor Christy, to approve the Consent agenda as amended. The motion carried by the following vote

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:23 SETTING OF REGULAR AGENDA
p.m.

A motion was made by Councilor Dale Christy, seconded by Councilor Joe Chandler, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

5:24 ACKNOWLEDGE BOARDS & COMMISSIONS
p.m.

Acknowledge Boards and Commissions

5:25 DEPARTMENT HEAD REPORT
p.m.

- 12. Community Development Department - Rob Mattei
Received and Filed

5:35 COMMUNITY DEVELOPMENT
p.m.

- 13. Consider the Planning Commission's recommendation for approval, regarding a request to amend the approved Conditional Use Permit, granted to TeriDon Properties, LLP, d.b.a. L & M Fleet Supply in September 2008, for property located at: 1400 Pokegama Avenue South.

A motion was made by Councilor McInerney, seconded by Councilor Christy, to adopt Resolution 12-90 amendment for an approved C.U.P. granted to TeriDon Properties, LLP d.b.a. L&M Fleet Supply. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:45 ENGINEERING

p.m.

14. A professional services agreement with TKDA for design services related to the 8 & 10 Hanger Ramp Replacement at the Airport.

A motion was made by Councilor Christy, seconded by Councilor McInerney, to approve services agreement with TKDA as it pertains to 8 & 10 Hanger Ramp Replacement at the Airport. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:55 ADMINISTRATION DEPARTMENT

p.m.

15. Commit funds from sale of old Grand Rapids Township Hall to the Active Living Center Capital Campaign.

A motion was made by Councilor Chandler, seconded by Councilor Christy, to commit funds from the sale of the Township Hall to the Active Living Center Capital Campaign. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

8:00 VERIFIED CLAIMS

p.m.

Consider approving the verified claims for the period September 1, 2012 to September 17, 2012 in the total amount of \$532,696.46.

A motion was made by Councilor Zabinski, seconded by Councilor McInerney to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

6:00 PUBLIC HEARINGS

p.m.

16. Reconvene the public hearing to consider granting an Economic Development Tax Abatement within the context of a Purchase and Development Contract between Cutsforth Holdings LLC, GREDA, the

City and Itasca County.

Community Development Director Rob Mattei, provides background information on DC Manufacturing Company and specific request for Economic Development Tax Abatement.

A motion was made by Councilor Joe Chandler, seconded by Councilor Gary McInerney, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

Mayor Adams states that this is the time and the place to address the City Council with issues, whether in support or opposition.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

17.

Reconvene the public hearing to consider a business subsidy within the context of a Purchase and Development Contract between Cutsforth Holdings LLC, GREDA, the City and Itasca County.

Mr. Mattei provides background information regarding business subsidy.

A motion was made by Councilor Joe Chandler, seconded by Councilor Gary McInerney, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

Mayor Adams states that this is the time and the place to address the City Council with issues, whether in support or opposition.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Joe Chandler, seconded by Councilor Gary McInerney, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

**6:20 COMMUNITY DEVELOPMENT
p.m.**

18.

Reconvene tabled action to consider adopting a resolution granting a property tax abatement and approving a Purchase and Development Contract (Including a Business Subsidy Agreement) for certain property in the City of Grand Rapids, subject to approval by GREDA and the Itasca County Board.

A motion was made by Councilor Christy, seconded by Councilor McInerney, to adopt Resolution 12-91 granting property tax abatement & approving purchase and development contract for certain property in Grand Rapids. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**6:30 PUBLIC HEARINGS
p.m.**

19. A public hearing to consider final assessments on CP 2010-3, 19th Avenue NW Rail Crossing Improvements/Closures

City Engineer Tom Pagel presents final assessments.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

Mayor Adams states that this is the time and the place to address the City Council with issues, whether in support or opposition.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

6:45 ENGINEERING

p.m.

20. A resolution adopting final assessments for CP 2010-3, 19th Avenue NW Rail Crossing Improvements/Closures

A motion was made by Councilor Zabinski, seconded by Councilor McInerney to adopt Resolution 12-92 adopting assessments related to CP 2010-3. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

7:00 PUBLIC HEARINGS

p.m.

21. A public hearing to consider final assessments on CP 2011-4, Horseshoe-Isleview Partial Reconstruction

Correspondence has been received and will be acknowledged following the opening of the public hearing.

Mr. Pagel provides background.

Attorney Sterle explains the appeal process for residents who are opposed to assessments.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

Correspondence received by affected property owners and noted for the record:

Patrick & Cheryle Bleth, September 24, 2012

Julie Dagenais, September 24, 2012

Mark McBride Jr. & Debra O'Fallon, September 18, 2012

Robert Ward, September 20, 2012

Robert Ward Jr., September 17, 2012 (2 letters for separate parcels)

Patrick Bleth, 106 Sunset View Road, speaks on behalf of himself and Julie Dagenais, 100 Sunset View Road, in opposition to assessment. Mr. Bleth states that he was advised by a property appraiser that this project would not increase the value of the property and therefore feels they should not be charged for the improvements.

No one else wished to speak, therefore the following motion was made.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

**7:15 ENGINEERING
p.m.**

- 22.** A resolution adopting final assessments for CP 2011-4, Horseshoe-Isleview Partial Reconstruction

A motion was made by Mayor Adams, seconded by Councilor McInerney, to adopt Resolution 12-93 adopting assessments related to CP 2011-4. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**7:30 PUBLIC HEARINGS
p.m.**

- 23.** A public hearing to consider final assessments on CP 2014-1, 1st Avenue NE Reconstruction

Mr. Pagel provides background information.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

Mayor Adams states that this is the time and the place to address the City Council with issues, whether in support or opposition.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

**7:45 ENGINEERING
p.m.**

- 24.** A resolution adopting final assessments for CP 2014-1, 1st Avenue NE Reconstruction

A motion was made by Councilor Christy, seconded by Councilor McInerney, to adopt Resolution 12-94 adopting assessments related to CP 2014-1. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski,
Councilor Joe Chandler, and Mayor Dale Adams

8:01 ADJOURNMENT

p.m.

A motion was made by Councilor Gary McInerney, seconded by Councilor Dale Christy, to adjourn the meeting at 7:22 p.m. The motion PASSED by unanimous vote.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0626 **Version:** 1 **Name:** PFA Loan PUC Adjusted Percentage
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Finance
On agenda: 10/9/2012 **Final action:** 10/9/2012

Title: Consider approving the Certification of Adjusted Company Percentage for repayment of the PFA Loan for Public Utilities and authorize the Mayor and City Clerk to sign the Certification.

Sponsors:

Indexes:

Code sections:

Attachments: [PFA Loan Certification Documents.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Consider approving the Certification of Adjusted Company Percentage for repayment of the PFA Loan for Public Utilities and authorize the Mayor and City Clerk to sign the Certification.

Background Information:

In 2009, the City issued a \$28,507,779 Taxable General Obligation Wastewater Revenue Note for the Public Utilities new wastewater treatment plant. The Bonds were purchased by the Minnesota Public Facilities Authority (PFA). There was a Demand Charge Agreement between the City, PUC, and UPM Blandin Paper Company regarding the payment of the debt service on the Bonds and the percentage to be paid by PUC and Blandin Paper Company. The Agreement stated Blandin Paper Company would pay 90% of the debt service and PUC would pay 10% of the debt service during the construction phase of the project. Upon completion of the project, there would be a final determination made of the Adjusted Company Percentage based upon the actual construction costs of the Company Project Components and the City Project Components.

The Certification provides documentation showing the calculation of each entities responsibility for repayment of the PFA loan, certifies the adjusted percentage for each entity, and provides a final Loan amortization schedule. The Certification is a component of the Loan closing process.

The calculation indicates that Blandin Paper Company is responsible for 91.8% and Public Utilities is responsible for 8.2% of the Loan. Principal and interest payments made prior to Certification require UPM Blandin to make a lump sum payment to the Public Utilities of \$81,356 to reconcile the amortization.

Requested City Council Action

Consider approving the Certification of Adjusted Company Percentage for repayment of the PFA Loan for Public Utilities and authorize the Mayor and City Clerk to sign the Certification.

Certificate of Adjusted Company Percentage

Wells Fargo Bank, N.A.
625 Marquette Avenue
MAC N311-115
Minneapolis, MN 55479
Attn: Jeffrey K. Carlson

We, the undersigned Authorized Representatives of the City of Grand Rapids, Minnesota (the "City"), the Grand Rapids Public Utility Commission (the "PUC"), and Blandin Paper Company (the "Company"), pursuant to Section 1.5 of that certain Demand Charge Agreement between the City, the PUC, and the Company, dated as of December 1, 2009, hereby certify that the Adjusted Company Percentage, as defined in the Demand Charge Agreement and in that certain Indenture of Trust between the City and Wells Fargo Bank, National Association as Trustee, dated as of December 1, 2009, has been determined to be ninety-one and 8/10ths percent (91.8%). Calculations supporting the determination of said Adjusted Company Percentage are attached as Schedule A hereto. A final debt service schedule, including calculations of debt service payable by the City and Company on each Payment Date based on the Adjusted Company Percentage, is attached as Schedule B hereto.

Approved this ___ day of _____, 2012.

CITY OF GRAND RAPIDS, MINNESOTA

By _____
Its Mayor

By _____
Its City Clerk

COPY

Approved this ___ day of _____, 2012.

BLANDIN PAPER COMPANY

By _____
Its _____

By _____
Its _____

Approved this ___ day of _____, 2012.

**GRAND RAPIDS PUBLIC UTILITIES
COMMISSION**

By _____
Its President

By _____
Its Secretary

COPIES

[Blandin Paper Company and Grand Rapids Public Utilities Commission Signature Page to Certificate of Adjusted Company Percentage]

SCHEDULE A

**Project Cost Status and Cost Share
Wastewater Treatment Facility
Grand Rapids Public Utilities**

3/21/2012

Construction Contract	Amount
Original Contract	\$26,264,000.00
Change Orders 1-4	-\$432,038.00
Change Order 5	\$120,941.00
Current Contract (with Change Orders 1 thru 5)	\$25,952,903.00
Total Change Order Value to Date	-\$311,097.00

PFA Total Project Award	Amount
PFA Loan Award	\$28,509,779.00
Green Grant Award	\$1,684,178.00
Total Project Award	\$30,193,957.00
Disbursement Requests To Date	\$28,054,409.24
Estimated Total Remaining Costs	\$0.00
Final Project Disbursement Request	\$28,054,409.24
Projected Amount Left from Total Project Award	\$2,139,547.76

Total Project Cost Minus Grants	Amount
Project Disbursement Request	\$28,054,409.24
Green Grant Award	-\$1,684,178.00
Total Projected Loan Amount	\$26,370,231.24
GRPUC Non Loan Eligible Costs	\$44,166.77
Total Project Cost Minus Grants (STAG and Green)	\$26,414,398.01

Final Project Cost Share (UPM 91.8%/GRPUC 8.2%)	Amount
UPM-Blandin Cost Share (91.8%)	\$24,248,417.37
GRPUC Cost Share (8.2%)	\$2,165,980.64

SCHEDULE A

Grand Rapids WWTF Improvements Project
 PFA Loan Cost Share Breakdown Summary
 MPPA-07-0016-R-FY10ARRA-09-0018-R-FY2010

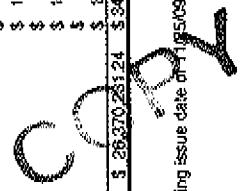
Account Item	Description	Scheduled Construction Value	Fraction of Scheduled Construction	Mobilization/ Insurance and Bonds	Startup & Testing	Fraction of Electrical	Electrical Construction Value	Total Construction Value	Change Orders	Construction Value with Change Orders	PFA Requested Engineering/ Legal / Admin	PFA Requested Misc. Construction Costs	UPM Share %	Domestic Share %	UPM-Blandin Amount	Domestic Amount	Total Amount
1100	Combined Lift Station	\$300,000	0.046	\$5,897	\$992	0.018	\$53,358	\$410,926	\$2,413,500	\$2,814,426	\$48,000.00	\$89,389.89	100	0	\$71,024.71	\$5,000	\$71,024.71
1200	WWTF Service Center	\$1,400,000	0.088	\$169,744	\$4,444	0.023	\$238,860	\$1,644,388	\$4,971,000	\$6,615,376	\$213,695.04	\$79,354.00	91	9	\$1,964,331.72	\$188,503.36	\$2,152,835.08
1300	Sanitary Lift Station	\$200,000	0.031	\$10,000	\$1,000	0.002	\$15,000	\$211,000	\$1,000,000	\$1,211,000	\$15,000.00	\$10,000.00	100	0	\$10,000.00	\$5,000	\$15,000.00
1400	Sanitary Lift Station	\$200,000	0.031	\$10,000	\$1,000	0.002	\$15,000	\$211,000	\$1,000,000	\$1,211,000	\$15,000.00	\$10,000.00	100	0	\$10,000.00	\$5,000	\$15,000.00
1500	Sanitary Lift Station	\$725,000	0.035	\$30,000	\$3,248	0.032	\$126,240	\$858,248	\$8,170,000	\$9,028,248	\$100,000.00	\$100,000.00	100	0	\$100,000.00	\$100,000.00	\$200,000.00
1600	Sanitary Lift Station	\$40,000	0.002	\$2,400	\$124	0.002	\$3,000	\$43,424	\$1,000,000	\$1,043,424	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
1700	Primary Clarifier	\$2,800,000	0.138	\$321,708	\$8,943	0.188	\$259,878	\$3,130,651	\$10,875,000	\$14,005,651	\$49,384.51	\$49,384.51	100	0	\$49,384.51	\$49,384.51	\$98,769.02
1800	Aeration Tank Inflow	\$400,000	0.022	\$4,400	\$124	0.002	\$0	\$44,524	\$1,000,000	\$1,044,524	\$5,211.25	\$5,211.25	100	0	\$5,211.25	\$5,211.25	\$10,422.50
1900	Primary Sludge Pumping Station	\$1,150,000	0.055	\$120,855	\$3,603	0.067	\$192,828	\$1,466,806	\$7,000,000	\$8,466,806	\$175,000.00	\$175,000.00	100	0	\$175,000.00	\$175,000.00	\$350,000.00
2000	Solids Powering Bldg	\$5,550,000	0.265	\$514,672	\$17,225	0.319	\$625,387	\$7,177,924	\$60,000,000	\$67,177,924	\$84,750.00	\$84,750.00	100	0	\$84,750.00	\$84,750.00	\$171,500.00
2100	Sanitary Lift Station	\$175,000	0.008	\$13,472	\$340	0.010	\$124,168	\$202,972	\$1,000,000	\$1,202,972	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2200	WAS Transfer Pump Station	\$275,000	0.012	\$7,200	\$2,200	0.028	\$112,566	\$294,766	\$1,000,000	\$1,294,766	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2300	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2400	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2500	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2600	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2700	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2800	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
2900	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3000	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3100	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3200	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3300	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3400	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3500	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3600	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3700	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3800	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
3900	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4000	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4100	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4200	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4300	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4400	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4500	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4600	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4700	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4800	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
4900	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5000	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5100	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5200	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5300	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5400	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5500	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5600	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5700	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5800	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
5900	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
6000	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
6100	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
6200	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$10,000.00	100	0	\$10,000.00	\$10,000.00	\$20,000.00
6300	WAS Storage Tank	\$250,000	0.011	\$10,000	\$1,000	0.015	\$0	\$260,000	\$1,000,000	\$1,260,000	\$10,000.00	\$1					

SCHEDULE B

Exhibit A MN Public Facilities Authority Loan Authorization Schedule 11/15/2009 Clean Water Revolving Fund
 Grand Rapids, City of funding dates / amounts: 28,508,779.00
 MPFA-07-0018-R-FY10 Aug-12 (2,139,547.76)
 Loan date: final loan amount: 28,370,231.24

Date Effective Source	Disbursement	Rate	Accrual date: immediate	2.900%	Principal	Interest	City of GR (0.2%)			MPMBlansin Paper Co. (91.8%)				
							Repayment	Interest	Principal	Repayment	Interest	Principal		
Final Loan Amount	\$ 28,370,231.24													
2/20/2010	\$ 21,689.67				\$ 21,689.67	\$ 1,778.55	\$ 1,778.55	\$ 1,778.55	\$ 19,911.12	\$ 19,911.12	\$ 19,911.12	\$ 1,991.12	\$ 1,991.12	
8/20/2010	\$ 653,418.22				\$ 653,418.22	\$ 12,516.42	\$ 12,516.42	\$ 12,516.42	\$ 783,436.02	\$ 783,436.02	\$ 783,436.02	\$ 140,122.90	\$ 140,122.90	
2/20/2011	\$ 312,918.99				\$ 312,918.99	\$ 25,659.36	\$ 25,659.36	\$ 25,659.36	\$ 287,259.63	\$ 287,259.63	\$ 287,259.63	\$ 314,919.95	\$ 314,919.95	
8/20/2011	\$ 1,461,060.05				\$ 1,461,060.05	\$ 28,130.19	\$ 28,130.19	\$ 28,130.19	\$ 1,341,243.95	\$ 1,341,243.95	\$ 1,341,243.95	\$ 317,878.29	\$ 317,878.29	
2/20/2012	\$ 346,287.20				\$ 346,287.20	\$ 28,383.91	\$ 28,383.91	\$ 28,383.91	\$ 317,878.29	\$ 317,878.29	\$ 317,878.29	\$ 328,057.58	\$ 328,057.58	
8/20/2012	\$ 524,425.03				\$ 524,425.03	\$ 29,124.97	\$ 29,124.97	\$ 29,124.97	\$ 499,422.18	\$ 499,422.18	\$ 499,422.18	\$ 511,240.59	\$ 511,240.59	
2/20/2013	\$ 339,042.04				\$ 339,042.04	\$ 27,801.45	\$ 27,801.45	\$ 27,801.45	\$ 311,240.59	\$ 311,240.59	\$ 311,240.59	\$ 311,240.59	\$ 311,240.59	
8/20/2013	\$ 1,425,251.78				\$ 1,425,251.78	\$ 27,801.45	\$ 27,801.45	\$ 27,801.45	\$ 1,397,450.13	\$ 1,397,450.13	\$ 1,397,450.13	\$ 1,410,251.78	\$ 1,410,251.78	
2/20/2014	\$ 323,335.50				\$ 323,335.50	\$ 26,513.51	\$ 26,513.51	\$ 26,513.51	\$ 296,821.99	\$ 296,821.99	\$ 296,821.99	\$ 296,821.99	\$ 296,821.99	
8/20/2014	\$ 1,438,335.50				\$ 1,438,335.50	\$ 17,943.51	\$ 17,943.51	\$ 17,943.51	\$ 1,420,391.99	\$ 1,420,391.99	\$ 1,420,391.99	\$ 1,438,335.50	\$ 1,438,335.50	
2/20/2015	\$ 307,168.00				\$ 307,168.00	\$ 25,187.78	\$ 25,187.78	\$ 25,187.78	\$ 281,980.22	\$ 281,980.22	\$ 281,980.22	\$ 281,980.22	\$ 281,980.22	
8/20/2015	\$ 1,454,168.00				\$ 1,454,168.00	\$ 23,823.99	\$ 23,823.99	\$ 23,823.99	\$ 1,430,344.01	\$ 1,430,344.01	\$ 1,430,344.01	\$ 1,454,168.00	\$ 1,454,168.00	
2/20/2016	\$ 290,596.50				\$ 290,596.50	\$ 23,823.99	\$ 23,823.99	\$ 23,823.99	\$ 266,772.51	\$ 266,772.51	\$ 266,772.51	\$ 266,772.51	\$ 266,772.51	
8/20/2016	\$ 1,471,536.50				\$ 1,471,536.50	\$ 22,419.78	\$ 22,419.78	\$ 22,419.78	\$ 1,449,116.72	\$ 1,449,116.72	\$ 1,449,116.72	\$ 1,471,536.50	\$ 1,471,536.50	
2/20/2017	\$ 273,412.00				\$ 273,412.00	\$ 22,419.78	\$ 22,419.78	\$ 22,419.78	\$ 250,992.22	\$ 250,992.22	\$ 250,992.22	\$ 250,992.22	\$ 250,992.22	
8/20/2017	\$ 1,488,412.00				\$ 1,488,412.00	\$ 20,975.15	\$ 20,975.15	\$ 20,975.15	\$ 1,467,436.83	\$ 1,467,436.83	\$ 1,467,436.83	\$ 1,488,412.00	\$ 1,488,412.00	
2/20/2018	\$ 255,794.50				\$ 255,794.50	\$ 19,488.90	\$ 19,488.90	\$ 19,488.90	\$ 234,245.63	\$ 234,245.63	\$ 234,245.63	\$ 234,245.63	\$ 234,245.63	
8/20/2018	\$ 1,505,794.50				\$ 1,505,794.50	\$ 17,959.85	\$ 17,959.85	\$ 17,959.85	\$ 1,487,835.68	\$ 1,487,835.68	\$ 1,487,835.68	\$ 1,505,794.50	\$ 1,505,794.50	
2/20/2019	\$ 237,669.50				\$ 237,669.50	\$ 15,105.00	\$ 15,105.00	\$ 15,105.00	\$ 222,564.50	\$ 222,564.50	\$ 222,564.50	\$ 222,564.50	\$ 222,564.50	
8/20/2019	\$ 1,523,669.50				\$ 1,523,669.50	\$ 13,781.00	\$ 13,781.00	\$ 13,781.00	\$ 1,510,888.50	\$ 1,510,888.50	\$ 1,510,888.50	\$ 1,523,669.50	\$ 1,523,669.50	
2/20/2020	\$ 219,022.50				\$ 219,022.50	\$ 18,075.50	\$ 18,075.50	\$ 18,075.50	\$ 201,947.00	\$ 201,947.00	\$ 201,947.00	\$ 201,947.00	\$ 201,947.00	
8/20/2020	\$ 1,543,022.50				\$ 1,543,022.50	\$ 16,385.61	\$ 16,385.61	\$ 16,385.61	\$ 1,526,636.39	\$ 1,526,636.39	\$ 1,526,636.39	\$ 1,543,022.50	\$ 1,543,022.50	
2/20/2021	\$ 199,824.50				\$ 199,824.50	\$ 14,766.19	\$ 14,766.19	\$ 14,766.19	\$ 185,058.31	\$ 185,058.31	\$ 185,058.31	\$ 185,058.31	\$ 185,058.31	
8/20/2021	\$ 1,561,824.50				\$ 1,561,824.50	\$ 13,099.21	\$ 13,099.21	\$ 13,099.21	\$ 1,548,725.10	\$ 1,548,725.10	\$ 1,548,725.10	\$ 1,561,824.50	\$ 1,561,824.50	
2/20/2022	\$ 180,075.50				\$ 180,075.50	\$ 13,099.21	\$ 13,099.21	\$ 13,099.21	\$ 166,975.90	\$ 166,975.90	\$ 166,975.90	\$ 166,975.90	\$ 166,975.90	
8/20/2022	\$ 1,582,075.50				\$ 1,582,075.50	\$ 11,384.68	\$ 11,384.68	\$ 11,384.68	\$ 1,570,690.82	\$ 1,570,690.82	\$ 1,570,690.82	\$ 1,582,075.50	\$ 1,582,075.50	
2/20/2023	\$ 159,746.50				\$ 159,746.50	\$ 9,820.20	\$ 9,820.20	\$ 9,820.20	\$ 149,920.62	\$ 149,920.62	\$ 149,920.62	\$ 149,920.62	\$ 149,920.62	
8/20/2023	\$ 1,601,746.50				\$ 1,601,746.50	\$ 8,620.20	\$ 8,620.20	\$ 8,620.20	\$ 1,593,120.42	\$ 1,593,120.42	\$ 1,593,120.42	\$ 1,601,746.50	\$ 1,601,746.50	
2/20/2024	\$ 138,837.50				\$ 138,837.50	\$ 7,804.60	\$ 7,804.60	\$ 7,804.60	\$ 131,025.82	\$ 131,025.82	\$ 131,025.82	\$ 131,025.82	\$ 131,025.82	
8/20/2024	\$ 1,622,837.50				\$ 1,622,837.50	\$ 6,620.20	\$ 6,620.20	\$ 6,620.20	\$ 1,616,217.62	\$ 1,616,217.62	\$ 1,616,217.62	\$ 1,622,837.50	\$ 1,622,837.50	
2/20/2025	\$ 117,319.50				\$ 117,319.50	\$ 5,936.88	\$ 5,936.88	\$ 5,936.88	\$ 111,384.74	\$ 111,384.74	\$ 111,384.74	\$ 111,384.74	\$ 111,384.74	
8/20/2025	\$ 1,644,319.50				\$ 1,644,319.50	\$ 5,036.88	\$ 5,036.88	\$ 5,036.88	\$ 1,639,282.62	\$ 1,639,282.62	\$ 1,639,282.62	\$ 1,644,319.50	\$ 1,644,319.50	
2/20/2026	\$ 85,178.00				\$ 85,178.00	\$ 4,014.06	\$ 4,014.06	\$ 4,014.06	\$ 81,164.76	\$ 81,164.76	\$ 81,164.76	\$ 81,164.76	\$ 81,164.76	
8/20/2026	\$ 1,666,178.00				\$ 1,666,178.00	\$ 3,376.00	\$ 3,376.00	\$ 3,376.00	\$ 1,662,802.00	\$ 1,662,802.00	\$ 1,662,802.00	\$ 1,666,178.00	\$ 1,666,178.00	
2/20/2027	\$ 72,398.50				\$ 72,398.50	\$ 2,035.57	\$ 2,035.57	\$ 2,035.57	\$ 70,363.93	\$ 70,363.93	\$ 70,363.93	\$ 70,363.93	\$ 70,363.93	
8/20/2027	\$ 1,688,398.50				\$ 1,688,398.50	\$ 1,712.00	\$ 1,712.00	\$ 1,712.00	\$ 1,686,686.50	\$ 1,686,686.50	\$ 1,686,686.50	\$ 1,688,398.50	\$ 1,688,398.50	
2/20/2028	\$ 48,952.00				\$ 48,952.00	\$ 1,404.06	\$ 1,404.06	\$ 1,404.06	\$ 47,547.94	\$ 47,547.94	\$ 47,547.94	\$ 47,547.94	\$ 47,547.94	
8/20/2028	\$ 1,712,952.00				\$ 1,712,952.00	\$ 1,161.00	\$ 1,161.00	\$ 1,161.00	\$ 1,711,791.00	\$ 1,711,791.00	\$ 1,711,791.00	\$ 1,712,952.00	\$ 1,712,952.00	
2/20/2029	\$ 24,824.00				\$ 24,824.00	\$ 1,712.00	\$ 1,712.00	\$ 1,712.00	\$ 23,112.00	\$ 23,112.00	\$ 23,112.00	\$ 23,112.00	\$ 23,112.00	
8/20/2029	\$ 1,736,824.00				\$ 1,736,824.00	\$ 1,424.00	\$ 1,424.00	\$ 1,424.00	\$ 1,735,400.00	\$ 1,735,400.00	\$ 1,735,400.00	\$ 1,736,824.00	\$ 1,736,824.00	
Totals	\$ 28,370,231.24				\$ 28,370,231.24	\$ 664,037.73	\$ 664,037.73	\$ 664,037.73	\$ 2,828,396.69	\$ 2,828,396.69	\$ 2,828,396.69	\$ 3,453,953.11	\$ 3,453,953.11	

Weighted avg maturity (assuming issue date of 7/15/2009): 11.82 years Estimated interest savings: \$4,842,749





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0628 **Version:** 1 **Name:** LOST PAYROLL CHECKS
Type: Agenda Item **Status:** Passed
File created: 9/26/2012 **In control:** Finance
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Void lost Payroll checks #73020 & #75600, issuing new checks and waiving bond requirements for checks issued to April Longmore in the amounts of \$87.79 & \$90.05 and void lost Payroll checks #75696, 75635, 75601 & 73558, issuing new checks and waiving bond requirements for checks issued to Parker Havel in the amounts of \$68.54, 13.81, 10.38 & 16.75.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Void lost Payroll checks #73020 & #75600, issuing new checks and waiving bond requirements for checks issued to April Longmore in the amounts of \$87.79 & \$90.05 and void lost Payroll checks #75696, 75635, 75601 & 73558, issuing new checks and waiving bond requirements for checks issued to Parker Havel in the amounts of \$68.54, 13.81, 10.38 & 16.75.

Background Information:

Payroll checks #73020 & #75600 issued to April Longmore on August 13, 2010 and October 7, 2011 are lost. April Longmore has completed an Affidavit of lost check for each one of the checks.

Payroll checks #75696, 75635, 75601 & 73558 issued to Parker Havel on November 18, 2011, October 21, 2011, October 7, 2011 & November 5, 2010 are lost. Parker Havel has completed an Affidavit of lost check for each one of the checks.

Requested City Council Action

Consider voiding Payroll checks #73020 & #75600, issuing new checks and waiving bond requirements for checks issued to April Longmore in the amounts of \$87.79 & \$90.05 and consider voiding lost Payroll checks #75696, 75635, 75601 & 73558, issuing new checks and waiving bond requirements for checks issued to Parker Havel in the amounts of \$68.54, 13.81, 10.38 & 16.75.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0638 **Version:** 1 **Name:** Hiring Part Time Employees With Park and Recreation
Type: Agenda Item **Status:** Passed
File created: 10/2/2012 **In control:** Civic Center, Parks & Recreation
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Approve hiring of part time employees with the Grand Rapids Park and Recreation Department
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Approve hiring of part time employees with the Grand Rapids Park and Recreation Department

Background Information:

The following employees will serve as assistants, attendants, or coaches with the Grand Rapids Park and Recreation Department. These positions are part of the Recreation Program and Administrative Budgets.

Hours will be typically less than 20 hours a week. The hourly wage will vary with each position worked.

Kyra Odegaard	Assistant, Attendant, Coach	\$7.25 to \$9.00 per hour
Pat Rajala	Assistant, Attendant, Coach	\$7.25 to \$9.00 per hour
Kyle Schlink	Assistant, Attendant, Coach	\$7.25 to \$9.00 per hour

Staff Recommendation:

Consider approving the hiring of part time employees listed above with the Grand Rapids Park and Recreation Department

Requested City Council Action

Consider approving the hiring of part time employees listed above with the Grand Rapids Park and Recreation Department



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0639 **Version:** 1 **Name:** Resolution Awarding Sale of \$176,000 Revenue Note
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Finance
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Consider adopting a Resolution Awarding the Sale of, and Providing the Form, Terms, Covenants and Directions for the Issuance of its \$176,000 Taxable Limited Revenue Note Series 2012.
Sponsors:
Indexes:
Code sections:
Attachments: [Resolution Authorizing Abatement Note Cutsforth.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Consider adopting a Resolution Awarding the Sale of, and Providing the Form, Terms, Covenants and Directions for the Issuance of its \$176,000 Taxable Limited Revenue Note Series 2012.

Background Information:

The City and Itasca County have approved a tax abatement for property currently owned by Grand Rapids Economic Development Authority (GREDA) and to be purchased by Cursforth Holding, LLC (for DC Manufacturing) pursuant to a Purchase and Development Contract between the City, the County, the GREDA, and Cutsforth Holding, LLC. The Contract provides for the issuance by the City of its Taxable Limited Revenue Note, Series 2012 in the principal amount of \$176,000 upon closing on the Property.

The City will issue the Note to Cutsforth Holdings, LLC pursuant to the terms of the Contract. The Note will be dated as of the date of Closing, and shall bear interest from the date of issue at a rate of 3.0 percent annum to the earlier of maturity or prepayment. The City shall receive in exchange for the sale of the Note the evidence that the Owner has closed on its acquisition of the Property as provided in the Contract.

A copy of the Taxable Limited Revenue Note is attached.

Requested City Council Action

Consider adopting a Resolution Awarding the Sale of, and Providing the Form, Terms, Covenants and Directions for the Issuance of its \$176,000 Taxable Limited Revenue Note Series 2012.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION AWARDING THE SALE OF, AND PROVIDING
THE FORM, TERMS, COVENANTS AND DIRECTIONS FOR
THE ISSUANCE OF ITS \$176,000 TAXABLE LIMITED
REVENUE NOTE, SERIES 2012**

BE IT RESOLVED BY the City Council (the "Council") of the City of Grand Rapids, Minnesota (the "City") as follows:

Section 1. Authorization; Award of Sale.

1.01. Authorization. The City and Itasca County (the "County") have heretofore approved a tax abatement for certain property located in the City (the "Property"), pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, as memorialized in a Purchase and Development Contract (the "Contract") between the City, the County, the Grand Rapids Economic Development Authority, and Cutsforth Holdings, LLC (the "Owner"). The Contract provides for issuance by the City of its Taxable Limited Revenue Note, Series 2012 (the "Note"), in the principal amount of \$176,000, upon closing on the conveyance of the Property to the Owner ("Closing").

1.02. Issuance and Terms of the Note. The City will issue the Note to Cutsforth Holdings, LLC (the "Owner") pursuant to the terms of the Contract. The Note shall be dated as of the date of Closing, and shall bear interest from the date of issue at the rate of 3.0 percent annum to the earlier of maturity or prepayment. The City shall receive in exchange for the sale of the Note the evidence that the Owner has closed on its acquisition of the Property as provided in the Contract.

Section 2. Form of Note. The Note shall be in substantially the following form:

(The remainder of this page is intentionally left blank.)

**UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF ITASCA
CITY OF GRAND RAPIDS, MINNESOTA**

No. R-1

\$176,000

**TAXABLE LIMITED REVENUE NOTE
SERIES 2012**

Interest Rate:
3.0%

Date of
Original Issue

The City of Grand Rapids, Minnesota (the "Issuer"), hereby acknowledges itself to be indebted and, for value received, promises to pay to the order of Cutsforth Holdings, LLC, or registered assigns (the "Owner"), solely from the source, to the extent and in the manner hereinafter provided, the principal sum in an amount not to exceed \$176,000, together with interest at the rate of 3.0% per annum. This Note is given in accordance with that certain Purchase and Development Contract between the Issuer, Itasca County (the "County"), the Grand Rapids Economic Development Authority, and the Owner dated as of September 27, 2012 (the "Contract"). Capitalized terms used and not otherwise defined herein shall have the meaning provided for such terms in the Contract unless the context clearly requires otherwise.

Payments of principal and accrued interest on this Note (each a "Payment") shall be payable in semi-annual installments payable on each February 1 and August 1, (the "Payment Dates") commencing August 1, 2015 and ceasing no later than February 1, 2030 (the "Final Maturity Date"), each Payment being in the amount of Available Abatement, as defined herein. Payments are subject to prepayment at the option of the Issuer in whole or in part on any date after the date of original issue.

Each payment on this Note is payable in any coin or currency of the United States of America which on the date of such payment is legal tender for public and private debts and shall be made by check or draft made payable to the Owner and mailed to the Owner at its postal address within the United States which shall be designated from time to time by the Owner.

Payments on this Note are payable solely from "Available Abatement," which shall mean, on each Payment Date, the sum of the City Tax Abatements and County Tax Abatements generated in the preceding six (6) months with respect to the Development Property and remitted to the Issuer by the County. The pledge of Available Abatement is subject to all the terms and conditions of the City Abatement Resolution, the County Abatement Resolution and the Contract.

The Issuer shall have no obligation to make any Payment on any Payment Date if, as of such date there has occurred and is continuing any Event of Default on the part of the Owner as defined in the Contract. If the Event of Default is thereafter cured in accordance with the Agreement, the City Tax Abatement and County Tax Abatement as of such Payment Date shall be deferred and paid on the next Payment Date after the Event of Default is cured. If an Event of Default is not timely cured and either the City or the County elects to terminate their respective obligations under the Contract, the Issuer shall have no further obligations to make Payments hereunder from City Tax Abatement or County Tax Abatement, as the case may be. If an Event of Default is not timely cured and both the Issuer and County terminate their respective obligations under the Contract, the Contract and the Note shall be deemed terminated and

the Issuer shall have no further obligations hereunder. Except as otherwise provided in Section 3.9(c) of the Contract, the Issuer may not terminate the Note unless the Issuer and the County have terminated their obligations under the Contract.

This Note shall terminate and be of no further force and effect as of the earlier of: (1) the last Payment Date; (2) the date the Payments shall have been paid in full; or (3) the date the Contract and the Note have been terminated in accordance with the Contract. The Issuer makes no representation or covenant, express or implied, that the City Tax Abatement or the County Tax Abatement will be sufficient to pay, in whole or in part, the amounts which are or may become due and payable hereunder. The Issuer shall have no obligation to pay any portion of the Payments that remains unpaid after February 1, 2030.

Any estimates of Abatement prepared by the Issuer, the County or their respective financial advisors in connection with the Available Abatement and the Contract are for the benefit of the Issuer and County only, and are not intended as representations on which the Owner may rely.

THE ISSUER AND THE COUNTY MAKE NO REPRESENTATIONS OR WARRANTIES THAT THE AVAILABLE ABATEMENT WILL BE SUFFICIENT TO PAY THE PRINCIPAL OF OR INTEREST ON THIS NOTE.

This Note is issued pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, and pursuant to the resolution of the Issuer adopted on October 9, 2012 (the "Resolution") duly adopted by the Issuer pursuant to and in full conformity with the Constitution and laws of the State of Minnesota. This Note is a limited obligation of the Issuer, payable solely from moneys pledged to the payment of the Note under the Resolution. The Note shall not be deemed to constitute a general obligation of the State of Minnesota, or any political subdivision thereof, including, without limitation, the Issuer and the County. Neither the State of Minnesota, nor any political subdivision thereof, including, without limitation, the Issuer and the County, shall be obligated to pay the principal of or interest on this Note or other costs incident hereto except from the revenues and receipts pledged therefor, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof, including, without limitation, the Issuer, is pledged to the payment of the principal of or interest on this Note or other costs incident hereto.

This Note is issuable only as a fully registered note without coupons. This Note is transferable upon the books of the Issuer kept for that purpose at the principal office of the Registrar, by the Owner hereof in person or by such owner's attorney duly authorized in writing, upon surrender of this Note together with a written instrument of transfer satisfactory to the Issuer, duly executed by the Owner. Upon such transfer or exchange and the payment by the Owner of any tax, fee, or governmental charge required to be paid by the Issuer with respect to such transfer or exchange, there will be issued in the name of the transferee a new Note of the same aggregate principal amount, bearing interest at the same rate, and maturing on the same dates.

This Note shall not be transferred to any person or entity unless the Issuer has been provided with an opinion of counsel or a certificate of the transferor, in a form satisfactory to the Issuer, that such transfer is exempt from registration and prospectus delivery requirements of federal and applicable state securities laws. Transfer of the ownership of this Note to a person other than one permitted by this paragraph without the written consent of the Issuer shall relieve the Issuer of all of its obligations under this Note.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to have happened, and to be performed precedent to and in the issuance of this Note have been done, have happened, and have been performed in

regular and due form, time, and manner as required by law; and that this Note, together with all other indebtedness of the Issuer outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the Issuer to exceed any constitutional or statutory limitation thereon.

IN WITNESS WHEREOF, the City Council of the City of Grand Rapids, Minnesota has caused this Note to be executed by the manual signatures of the Mayor and City Administrator of the Issuer and has caused this Note to be dated as of the Date of Original Issue specified above.

CITY OF GRAND RAPIDS, MINNESOTA

By _____
Its Mayor

By _____
Its City Administrator

REGISTRATION PROVISIONS

The ownership of the unpaid balance of the within Note is registered in the bond register of the City Finance Director in the name of the person last listed below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Finance Director</u>
_____	Cutsforth Holdings, LLC Federal ID # _____	_____

Section 3. Terms, Execution and Delivery.

3.01. Denomination, Payment. The Note shall be issued as a single typewritten note numbered R-1.

The Note shall be issuable only in fully registered form. Principal of and interest on the Note shall be payable by check or draft issued by the Registrar described herein.

3.02. Dates; Interest Payment Dates. Principal of and interest on the Note shall be payable by mail to the owner of record thereof as of the close of business on the fifteenth day of the month preceding the Payment Date, whether or not such day is a business day.

3.03. Registration. The City hereby appoints the City Finance Director to perform the functions of registrar, transfer agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its office a bond register in which the Registrar shall provide for the registration of ownership of the Note and the registration of transfers and exchanges of the Note.

(b) Transfer of Note. Upon surrender for transfer of the Note duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form reasonably satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, a new Note of a like aggregate principal amount and maturity, as requested by the transferor. Notwithstanding the foregoing, the Note shall not be transferred to any person other than an affiliate, or other related entity, of the Owner unless the City has been provided with an opinion of counsel or a certificate of the transferor, in a form satisfactory to the City, that such transfer is exempt from registration and prospectus delivery requirements of federal and applicable state securities laws. The Registrar may close the books for registration of any transfer after the fifteenth day of the month preceding each Payment Date and until such Payment Date.

(c) Cancellation. The Note surrendered upon any transfer shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(d) Improper or Unauthorized Transfer. When the Note is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Note or separate instrument of transfer is legally authorized. The Registrar shall incur no liability for its refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(e) Persons Deemed Owners. The City and the Registrar may treat the person in whose name the Note is at any time registered in the bond register as the absolute owner of the Note, whether the Note shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Note and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability of the City upon such Note to the extent of the sum or sums so paid.

(f) Taxes, Fees and Charges. For every transfer or exchange of the Note, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to such transfer or exchange.

(g) Mutilated, Lost, Stolen or Destroyed Note. In case any Note shall become mutilated or be lost, stolen, or destroyed, the Registrar shall deliver a new Note of like amount, maturity dates and tenor in exchange and substitution for and upon cancellation of such mutilated Note or in lieu of and in substitution for such Note lost, stolen, or destroyed, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case the Note lost, stolen, or destroyed, upon filing with the Registrar of evidence satisfactory to it that such Note was lost, stolen, or destroyed, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance, and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. The Note so surrendered to the Registrar shall be cancelled by it and evidence of such cancellation shall be given to the City. If the mutilated, lost, stolen, or destroyed Note has already matured or been called for redemption in accordance with its terms, it shall not be necessary to issue a new Note prior to payment.

3.04. Preparation and Delivery. The Note shall be prepared under the direction of the City Administrator and shall be executed on behalf of the City by the signatures of its Mayor and City Administrator. In case any officer whose signature shall appear on the Note shall cease to be such officer before the delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. When the Note has been so executed, it shall be delivered by the City Administrator to the Owner thereof in accordance with the Contract.

Section 4. Security Provisions.

4.01. Pledge. The City hereby pledges to the payment of the principal of and interest on the Note all Available Abatement as defined in the Note, subject to the provisions of Section 4.02 hereof.

Available Abatement shall be applied to payment of the principal of and interest on the Note in accordance with the terms of the form of Note set forth in Section 2 of this resolution.

4.02. Bond Fund. Until the date the Note is no longer outstanding and no principal thereof or interest thereon (to the extent required to be paid pursuant to this resolution) remains unpaid, the City shall maintain a separate and special "Bond Fund" to be used for no purpose other than the payment of the principal of and interest on the Note. The City irrevocably agrees to appropriate to the Bond Fund on or before each Payment Date the Available Abatement. Any Available Abatement remaining in the Bond Fund shall be allocated on a pro rata basis to the City and County upon the termination of the Note in accordance with its terms.

4.03. Additional Obligations. The City and County may not issue any additional obligations secured by Available Abatement.

Section 5. Certification of Proceedings.

5.01. Certification of Proceedings. The officers of the City are hereby authorized and directed to prepare and furnish to the Owner of the Note certified copies of all proceedings and records of the City, and such other affidavits, certificates, and information as may be required to show the facts relating to the legality and marketability of the Note as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates, and affidavits,

including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

Section 6. Effective Date. This resolution shall be effective upon Closing, or the date of this resolution, whichever is later.

Adopted this 9th day of October, 2012.

CITY OF GRAND RAPIDS, MINNESOTA

Mayor

ATTEST:

City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0641 **Version:** 1 **Name:** RNWY 5-23 Property Acquisition
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Engineering
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: A resolution to effect acquisition of certain property by donation, negotiation, or through exercise of the city's power of eminent domain.

Sponsors:

Indexes:

Code sections:

Attachments: [10-9-12_Resolution Airport Eminent Domain.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

A resolution to effect acquisition of certain property by donation, negotiation, or through exercise of the city's power of eminent domain.

Background Information:

The Grand Rapids - Itasca County Airport has developed Runway 5/23, also known as the "crosswind" runway. Runway 5/23, through Federal Aviation Administration (FAA) and Minnesota Department of Transportation (MNDOT) rules, Minnesota Statutes Chapter 360 sections 360.061 to 360.074, and Minnesota Rules, Chapter 8800.2400, is required to have Airport Safety A & B Zones. Runway 5/23, is also required to have an approach glide slope free of obstructions with Precision Approach Path Indicators (PAPI), in accordance with the FAA Advisory Circular 150/5340-30F, Design and Installation for Airport Visual Aids, to improve the safety of aircraft approaching the runway.

There are portions of two parcels of property to be acquired that have obstructions within the approach glide slope which prohibit the PAPI to operate impacting aircraft safety. The FAA has notified the Grand Rapids - Itasca County Airport that no further FAA Entitlements funds can be expended at the airport until the necessary property is acquired, obstructions removed, and the PAPI activated.

The Grand Rapids - Itasca County Airport has followed the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and the Regulations of the Office of the Secretary of Transportation, 49 CFR Park 24, in accordance with the FAA Advisory Circular 150/5100-17, and has negotiated with the property owners in good faith since April of 2009.

Staff Recommendation:

City staff is recommending that the attached resolution be passed so that the property can be acquired through eminent domain and allow the court to determine the final value.

Requested City Council Action

Consider approving the attached resolution to effect acquisition of certain property by donation, negotiation, or through exercise of the city's power of eminent domain and approve the payment to the courts for said property acquisition.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 12-_____

A RESOLUTION TO EFFECT ACQUISITION OF CERTAIN PROPERTY BY DONATION, NEGOTIATION OR THROUGH EXERCISE OF THE CITY'S POWER OF EMINENT DOMAIN

WHEREAS, the Grand Rapids – Itasca County Airport has developed Runway 5/23, also known as the “crosswind runway”; and

WHEREAS, Runway 5/23, through Federal Aviation Administration (FAA) and Minnesota Department of Transportation (MNDOT) rules, Minnesota Statutes Chapter 360 sections 360.061 to 360.074, and Minnesota Rules, Chapter 8800.2400, is required to have Airport Safety A & B Zones; and

WHEREAS, portions of property to be acquired are located within the Airport Safety A & B Zones; and

WHEREAS, Runway 5/23, is also required to have an approach glide slope free of obstructions with Precision Approach Path Indicators (PAPI), in accordance with the FAA Advisory Circular 150/5340-30F, Design and Installation for Airport Visual Aids, to improve the safety of aircraft approaching the runway; and

WHEREAS, the portions of property to be acquired have obstructions within the approach glide slope which prohibit the PAPI to operate impacting aircraft safety; and

WHEREAS, the FAA has notified the Grand Rapids – Itasca County Airport that no further FAA Entitlements funds can be expended at the airport until the necessary property is acquired, obstructions removed, and the PAPI activated; and

WHEREAS, The Grand Rapids – Itasca County Airport has followed the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and the Regulations of the Office of the Secretary of Transportation, 49 CFR Part 24, in accordance with the FAA Advisory Circular 150/5100-17, and has negotiated with the property owners in good faith since April of 2009; and

WHEREAS, as of August of 2012 property owners have been non-responsive in negotiations; and

WHEREAS, the City of Grand Rapids finds that the foregoing improvements are necessary and in the best interests of the public and the City and in accord with the public purposes and provisions of applicable law; and

WHEREAS, the City of Grand Rapids finds that acquisition of property interests described in Exhibit "A" are necessary for the purpose of making the improvements and in the best interests of the public and the City and in accord with the public purposes and provisions of applicable laws; and

WHEREAS, a qualified appraiser is completing appraisals with respect to the property interests to be acquired estimating the fair market value for those property interests; and

WHEREAS, an owner whose land is being acquired through the use of eminent domain is by law entitled to receive "just compensation."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA AS FOLLOWS:

1. That the acquisition by the City of the property interests set forth in Exhibit "A" is necessary for the purpose of making the foregoing improvements and in the best interests of the public and the City and in accord with the public purposes and provisions of applicable laws.
2. That the City Engineer and the City Attorney are authorized and directed on behalf of the City to acquire the property interests above-described by donation, negotiation or through the exercise of the City's power of eminent domain and to take title and possession of that land prior to the filing of an award by the Court-appointed Commissioners, pursuant to Minnesota law, including Minnesota Statutes Section 117.042. The City Engineer and the City Attorney are further authorized to take all actions necessary and desirable to carry out the purpose of this resolution.
3. That the appraisals of value for each of the property interests to be determined by a commercial appraiser are hereby approved.
4. That the appraisals of fair market value for each property interest to be acquired are hereby determined to be and adopted as "just compensation" for the taking of each property interest.
5. That the City's staff and its attorneys are hereby authorized to make offers to purchase those property interests for an amount not to exceed the amount of "just compensation" for each property interest as set forth in Exhibit "A."

Adopted by the City Council this ____ day of _____, 2012.

Dale Adams, Mayor

ATTEST:

Kimberly Johnson-Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____ whereby the resolution was declared duly passed and adopted.

Resolution No. _____

EXHIBIT “A”
To
A RESOLUTION TO EFFECT ACQUISITION OF CERTAIN
PROPERTY BY DONATION, NEGOTIATION OR THROUGH
EXERCISE OF THE CITY’S POWER OF EMINENT DOMAIN

PIN NO.	NAME	APPRAISED VALUE
91-033-1204	Harley and Ellen Edverson	\$131,000.00
91-033-1302	Itasca Progressive Co., LLC	\$181,200.00



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0642 **Version:** 1 **Name:** CP 2001-14 Goerhing Credit
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Engineering
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: A resolution to reduce a special assessment related to CP 2001-14, 14th Street to Ridgewood Road, Phase 2.

Sponsors:

Indexes:

Code sections:

Attachments: [10-9-12_Resolution Goeheing Credit.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

A resolution to reduce a special assessment related to CP 2001-14, 14th Street to Ridgewood Road, Phase 2.

Background Information:

The City has an assessment policy that provides credit towards special assessments related to the new construction of municipal sanitary sewer collection systems and water distribution systems for properties that have installed new wells and septic systems installed within 20 years of the installation of the new public infrastructure. The current owner of property with a PIN # of 91-015-3211, currently owned by William Goehring, has provided evidence, in the form of original receipt, of installing a new well in 1992 in an amount of \$2,369. Special assessments related to CP 2001-14, were levied for the new construction of water main in 2009, thus allowing for three years of credit towards said special assessment. Three years of credit equates to \$355.35.

Staff Recommendation:

City staff is recommending the attached resolution crediting the principal amount of the special assessment by an amount of \$355.35.

Requested City Council Action

Consider the attached resolution to reduce a special assessment related to CP 2001-14, 14th Street to Ridgewood Road, Phase 2, in an amount of \$355.35.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 12-_____

**A RESOLUTION TO REDUCE A SPECIAL ASSESSMENT
RELATED TO CP 2001-14,
14TH STREET TO RIDGEWOOD ROAD PHASE 2**

WHEREAS, the Grand Rapids has adopted a Special Assessment Policy; and

WHEREAS, said policy allows for credit towards special assessments related to the new construction of municipal sanitary sewer collection systems and water distribution systems for properties that have installed new wells and septic systems installed within 20 years of the installation of the new public infrastructure; and

WHEREAS, the credit shall be based on a 20 year straight line depreciation of the original installation cost of the well or septic system; and

WHEREAS, the current owner of property with a PIN # of 91-015-3211, currently owned by William Goehring, has provided evidence, in the form of original receipt, of installing a new well in 1992 in an amount of \$2,369; and

WHEREAS, Special assessments related to CP 2001-14, were levied for the new construction of water main in 2009, thus allowing for three years of credit towards said special assessment; and

WHEREAS, three years of credit equates to \$355.35.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA AS FOLLOWS:

1. That the remaining principal amount of said special assessment on PIN#91-015-3211 shall be reduced by \$355.35.
2. That no consideration shall be made regarding interest paid on the \$355.35 since the adoption of said special assessment.

Adopted by the City Council this ____ day of _____, 2012.

Dale Adams, Mayor

ATTEST:

Kimberly Johnson-Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____ whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0644 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Administration
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Appoint Jim Nardone to serve as election judge on November 6, 2012.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Appoint Jim Nardone to serve as election judge on November 6, 2012.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0645 **Version:** 1 **Name:** GRPUC LaPrairie Easement
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Engineering
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: A public easement to be granted to the City of LaPrairie
Sponsors:
Indexes:
Code sections:
Attachments: [10-9-12 GRPU Easement.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

A public easement to be granted to the City of LaPrairie

Background Information:

Attached is a public easement that would grant the City of LaPrairie permission to place utilities on property owned by the City. Please note that the property is in the City's name only because the GRPUC can not own property. The GRPUC has approved the execution of the easement.

Staff Recommendation:

City staff is recommending the approval and execution of the attached easement to the City of LaPrairie.

Requested City Council Action

Consider approval and execution of the attached easement to the City of LaPrairie.

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE made and entered into this 12th day of September, 2012 by and between The City of Grand Rapids and the Grand Rapids Public Utilities Commission, political subdivisions of the State of Minnesota, as Grantors and The City of La Prairie, a political subdivision and road authority of the State of Minnesota, as Grantee.

WITNESSETH that whereas said Grantors are the fee simple owners of a tract of land in the County of Itasca, State of Minnesota, described as follows:

**CITY OF GRAND RAPIDS
PARCEL NO. 93-022-3101**

EXISTING LEGAL DESCRIPTION (Trustee's Deed No. 572431)

Lot Two (2) North of Hoolihan's Second Addition to Grand Rapids, Section Twenty-two (22), Township Fifty-five (55) North, Range Twenty-five (25), West of the Fourth Principal Meridian LESS That part of Government Lot 2, Section 22, Township 55 North, Range 25, West of the Fourth Principal Meridian, described as follows:

Beginning at the Northwest corner of said Government Lot 2; thence North 88 degrees 11 minutes 26 seconds East, assumed bearing along the North line of said Government Lot 2, a distance of 524.80 feet to intersect the east line of the West 524.60 feet of the SE ¼ NW ¼ of said Section 22; thence South 24 degrees 15 minutes 53 seconds West, 323.44 feet to the Northeast corner of Lot 2, Hoolihan's Second Addition to Grand Rapids; thence North 66 degrees 01 minutes 27 seconds West, 428.32 feet along the North line of Lots 1 and 2 of said plat to the West line of said Government Lot 2; thence North 0 degrees 08 minutes 27 seconds West 104.25 feet along said west line to the point of beginning.

Together with and subject to easements, restrictions and reservations of record.

NOW THEREFORE, Grantors, in consideration of One Dollar (\$1.00) and other good and valuable consideration, to them in hand paid by said Grantee, the receipt of

assigns, a **permanent easement** for the purpose of public service and infrastructure within the perpetual easement described as follows:

PERMANENT EASEMENT

A 20.00 foot wide strip of land that lies within the above described existing legal description, the centerline of said 20.00 foot wide strip of land is described as follows: **COMMENCING** at the northwest corner of said Government Lot 2; thence North 88 degrees 11 minutes 26 seconds East, assumed bearing along the north line of said Government Lot 2, a distance of 524.80 feet to intersect the east line of the West 524.60 feet of the Southeast Quarter of the Northwest Quarter of said Section 22; thence South 24 degrees 15 minutes 53 seconds West, 98.75 feet to the point of beginning of the centerline to be herein described; thence North 50 degrees 35 minutes 52 seconds East 70.11 feet; thence North 00 degrees 57 minutes 19 seconds West 17.10 feet and said described centerline there terminating.

The sidelines of said 20.00 foot wide strip of land shall be prolonged or shortened to terminate on the west line of the above described existing legal description.

AND

The South 25.00 feet of the West 385.00 feet of the above described existing legal description. (Note: the south line of the above described existing legal description is the north line of Hoolihan's Second Addition to Grand Rapids.)

Grantors, for their heirs, executors and administrators, do covenant with the Grantee, its successors and assigns, that they are the owner of said lands and have good right to convey an easement and option in manner and form herein, and the same is free from all encumbrances.

Grantors agree that all rights, title, interests and privileges granted to Grantee by this Agreement shall run with the land and shall be binding upon and inure to the benefit of the parties, their respective heirs, executors, administrators, successors, assigns, and legal representatives.

Grantee agrees that the Grantors shall have the right to grant other non-exclusive easements in, along or upon the easement premises, provided however that:

1. Any other such easements shall be subject to the easement granted to Grantee by this Agreement; and
2. Grantee shall have first consented in writing to the terms, nature and location of any such other easements to determine that the easements do not interfere with Grantee's rights granted by this Agreement.

Grantors reserve the right to use the easement premises in any manner that will not prevent or interfere with the rights granted to Grantee by this Agreement; provided, however, that Grantors shall not obstruct or permit the obstruction of the easement premises at any time without the express prior written consent of the Grantee.

TO HAVE AND TO HOLD SAID EASEMENT, unto said Grantee, its assigns and successors, as appurtenant to said land.

IN WITNESS WHEREOF, said Grantors have hereunto set their hands and seals the date and year first above written.

City of Grand Rapids

By: _____
Its Mayor

Attest: _____
Its Clerk

Grand Rapids Public Utilities Commission

By: _____
Its President

Attest: _____
Its General Manager

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

The foregoing instrument was acknowledged before me on this ____ day of _____, 20____, by _____ and _____ the Mayor and Clerk of the City of Grand Rapids, a political subdivision of the State of Minnesota, on behalf of the City.

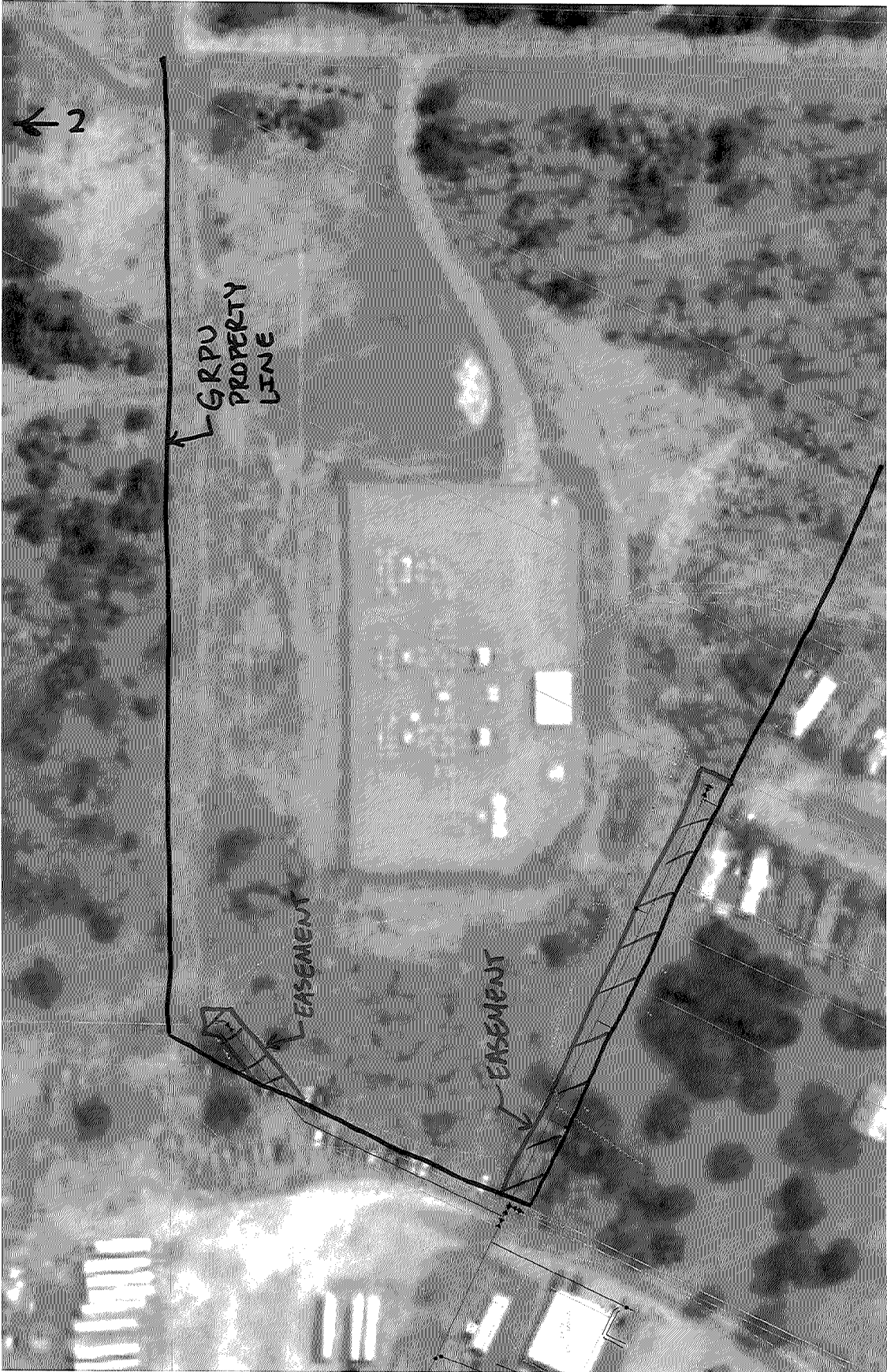
Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF ITASCA)

The foregoing instrument was acknowledged before me on this ____ day of _____, 20____, by _____ and _____ the President and the General Manager of the Grand Rapids Public Utilities Commission, a political subdivision of the State of Minnesota, on behalf of the Commission.

Notary Public

THIS DOCUMENT WAS DRAFTED BY:
Matt Wegwerth, PE
City Engineer
City of LaPrairie
15 Park Drive
LaPrairie, MN 55744





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0649 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Passed
File created: 10/3/2012 **In control:** Fire
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Adopt a Resolution to accept donations to the Fire Department

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Adopt a Resolution to accept donations to the Fire Department

Background Information:

The Trenti Law Firm has made a donation in the amount of \$150, Affinity Plus Federal Credit Union has made a \$100 donation, David and Peggy Prestidge have made a donation in the amount of \$50 and the Blandin Foundation has donated \$250 to the Grand Rapids Fire Department to be used for the needs of the Fire Prevention and Education Program.

Requested City Council Action

Consider adopting a resolution to accept the donations from the Trenti Law Firm, Affinity Plus Federal Credit Union, David & Peggy Prestidge and the Blandin Foundation to the Grand Rapids Fire Department Prevention and Education Program.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0652 **Version:** 1 **Name:** Arbo Letter of Understanding
Type: Agenda Item **Status:** Passed
File created: 10/4/2012 **In control:** Administration
On agenda: 10/9/2012 **Final action:** 10/9/2012

Title: Approve Letter of Understanding between Arbo Township, the American Federation of State, County and Municipal Employees and the City of Grand Rapids.

Sponsors:

Indexes:

Code sections:

Attachments: [Arbo Letter of Understanding](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Approve Letter of Understanding between Arbo Township, the American Federation of State, County and Municipal Employees and the City of Grand Rapids.

LETTER OF UNDERSTANDING

This Letter of Understanding is by and between Arbo Township ("Arbo"), the American Federation of State, County and Municipal Employees ("AFSCME") and the City of Grand Rapids ("City").

The parties agree that the current collective bargaining agreement between Arbo and AFSCME will remain in full force and effect until the expiration date specified in the existing contract, at which time the collective bargaining agreement will terminate and will not be replaced.

Arbo's current employee, who has previously retired, will maintain all rights and privileges under the collective bargaining agreement and Arbo shall maintain responsibility for the employee.

Dated: _____, 2012

Dated: October 1, 2012

Dated: OCT 4, 2012

Dale Adams, City of Grand Rapids Mayor

Tarry L. Edington, Chair
Tarry Edington, Arbo Township Supervisor

Mark Mandich
Mark Mandich, AFSCME



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0655 **Version:** 1 **Name:** Taxi License
Type: Agenda Item **Status:** Passed
File created: 10/4/2012 **In control:** Administration
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Approve Taxi License for A-B Taxi LLC contingent upon payment of fees and satisfactory background check.

Sponsors:

Indexes:

Code sections:

Attachments: [A-B Taxi LLC](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved	Pass

Approve Taxi License for A-B Taxi LLC contingent upon payment of fees and satisfactory background check.

CITY OF GRAND RAPIDS

TAXICAB LICENSE APPLICATION

Business Phone Number 218-256-8773 Applicant's Home Phone Number 218-259-7009

1. I, Anthony Jerome Bourassa, as individual owner
(Individual owners, Officer or Partner)

for and in behalf of A-B Taxi LLC
(Legal name and Trade Name, if any)

hereby apply for a Taxicab license to be located at 20482 River Rd.

in the City of Grand Rapids, Minnesota, in accordance with the City Taxicab Chapter 14, Article III, commencing October 8th, 2012, and ending December 31st 2012

2. Give applicant's date of birth [REDACTED]

3. Are any drivers or operators addicted to the excessive use of intoxicating liquors or narcotics? Yes _____ No X

4. Are all drivers or operators in possession of a current valid Minnesota Class C drivers license? Yes _____ No X *Have standard Class B license. Hauling less than 15 passengers & under commercial veh. wt. limit.*

5. Are all drivers and operators citizens of the United States and of legal age to own and operate a motor vehicle? Yes X No _____

6. Are taxicabs equipped with two-way communication equipment of sufficient capability to communicate anywhere within the City with any other place in the City, to accommodate dispatching? Yes X No _____

7. Are taxicabs in good, safe operating condition and comply with all federal, state and local laws and regulations pertaining to the condition and operation of a motor vehicle to be operated on streets? Yes X No _____

8. Do the taxicabs display a lighted "taxicab" or "taxi" device on the outside roof of the vehicle? Yes X No _____

9. Does each vehicle display the designation "taxicab" or "taxi" in plain, visible letters not less than four inches in height, on each side of the taxicab? Yes X No _____

10. Does each vehicle have an accurately functioning taximeter which is located so as to be plainly visible and readable to passengers, a card printed in plain, legible letters stating the number of the taxicab license, the maximum rates of fare to be charged, and a statement that any

package or article left in the taxicab must be returned by the taxicab driver to the police station of the City of Grand Rapids, where it may be identified and claimed.? Yes No _____

11. Does each taxicab have four doors at a minimum? Yes No _____

12. Is each taxicab insured for not less than State Statute amount as listed in Minnesota State Section 466.04.

Yes No _____

I hereby swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all ordinances under which this license is granted.

Signed: 

Company: A-B Taxi LLC


Date: 9/18/12

✓

CITY OF GRAND RAPIDS

TAXICAB VEHICLE REPORT

1. Address of Registered owner of vehicle: 20482 River Rd Grand Rapids, MN.
2. Vehicle Make and Year: Chevrolet Venture 2002
3. State License Number: 2678704
4. Class of Vehicle and Passenger Carrying Capacity: Passenger / 7 w/o driver
5. Length of time vehicle has been in use: New
6. Vehicle Engine Number: 1GN0V03E62D185314
7. Serial Number of Vehicle: _____
8. Is Vehicle Mortgaged? No
9. Name and Address of Mortgagee and amount of Mortgage N/A
10. Holder of Legal Title to Vehicle if other than applicant Brittany Adams
11. Is Vehicle Leased, Licensed or under any form of contract permitted to be used and operated by some other person than the one holding the legal title? No
12. What person collects the revenues from the operation of said taxicab and pays the expenses of operating the same? Anthony Bourassa

Signed: 
Company: A-B Taxi
Date: 9-18-12



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0653 **Version:** 1 **Name:** Board & Commission minutes
Type: Minutes **Status:** Approved
File created: 10/4/2012 **In control:** Administration
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Acknowledge minutes for Boards & Commission.

Sponsors:

Indexes:

Code sections:

Attachments: [August 8, 2012 Library Board](#)
 [August 15, 2012 HRA](#)
 [August 16, 2012 Central School Minutes](#)
 [August 21, 2012 Golf Board minutes](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Acknowledge Boards and Commissions	

Acknowledge minutes for Boards & Commission.

Grand Rapids Area Library Board Regular Meeting August 8, 2012

Members present: Cheryl Stephens, Max Peters, Abby Kuschel,
John Soll, David Yankowiak, Shannon Benolken, Vicki Harding

Members Absent: Dennis Jerome, Jemma Baker

Staff present: Amy Dettmer

The monthly board meeting was called to order at 5:00 pm by Cheryl Stephens

Agenda: Abby Kuschel moved to approve the agenda; second by Vicki Harding.
Motion passed unanimously

Minutes: The minutes of the July board meeting needed to be clarified in that the budget that was approved was the “proposed” budget that was submitted to the Grand Rapids City Council. Shannon Benolken moved to approve the minutes of the July board meeting with that clarification; second by David Yankowiak.
Motion passed unanimously.

Communications: Amy Dettmer reported that the library had received the payment from Itasca County and that she had provided the city council with appropriate budget notes and explained about the library reserve fund.

Financial Report:

Invoices due on or before August 8, 2012

Ameripride Linen & Apparel	34.60
Arrowhead Library System	86.44
Baker & Taylor, Inc.	1,525.17
Burgraff’s Ace Hardware	11.99
Busy Bees Cleaning	1,700.00
Cole Hardware	3.78
City of Grand Rapids	586.27
Grand Rapids City Payroll	34,135.32
Grand Rapids Newspapers	60.00
Bonnie Henriksen	18.98
Itasca Area Schools	425.00
Minnesota Energy Resources	27.11
MN State Retirement System	320.42
Minuteman Press	28.75
Minitex	1,685.00
Nextera Communications	100.13

Northern Business Products, Inc.	1,340.13
Personnel Dynamics	181.61
Pizza Works	11.99
P.U.C.	3,597.72
Recorded Books	2,580.00
Michael Russell	641.00
SVL Service Corp.	2,476.00
Scheck Industrial Corp.	1,291.26
SIM Supply	180.22
Stokes Printing	4.79
Tru North Electric	120.00
Verizon Wireless	114.78
Village Book Store	68.73
VISA	91.48
Waste Management	213.25
Xerox Corp.	25.21
Steve Anderson	200.00
Christina Martin	200.00

TOTAL \$ 54,087.13

Motion was made by Abby Kuschel to approve the financial report after certain line items were explained by Amy Dettmer; second by David Yankowiak. Roll call vote was approved unanimously

Cheryl Stephens reported that book sales netted more than \$8,000 but sales were not as good as last year.

Staff Report: Amy Dettmer noted that public works had not installed a cement pad for the solar panel; she gave an update on the display with the Children's Museum and the photo contest reception. She also noted that there were two winners in the short film contest and that a teen blog was promoting the library.

It was mentioned that board member Abby Kuschel recently moved to Harris Township and thus would not be able to represent the City of Grand Rapids on the board.

Old Business: None to report

New Business: Consent Agenda

1. Approve payment of late bills
2. Approve contracts
 - a. Treuer program Sept. 20, \$250 plus mileage
 - b. Anderson Book Collecting program Aug. 2, \$200 honorarium
 - c. 4 Shillings Short Aug. 10, \$200 honorarium
3. Approve Resolution 2012-08 accepting donations
 - a. \$25 from Dennis Legan, undesignated

b. \$50 from Suzette Bennett in honor of Pat Cromell, undesignated

A motion was made by Shannon Benolken to approve the consent agenda; a second was made by Vicki Harding. Roll call vote was approved by all present.

Regular Agenda:

Discussion was held regarding a Grand Rapids replacement for Abby Kuschel because of her recent move to Harris Township. The board was not certain when her resignation should become effective so a motion was made by Vicki Harding to table acceptance of her resignation until the next board meeting. The motion was seconded by Max Peters. Motion passed unanimously. Abby indicated that she was willing to continue on the board.

Cheryl Stephens adjourned the meeting at 5:30 pm.

Next meeting will be September 12, 2012 at 5:00 pm.

Respectfully submitted

Jeff Wartchow

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING August 15, 2012**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Sanderson, at 4:00 p.m. in the Community Room, located at the Community Room, 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Barb Sanderson - Commissioner Chris Henrichsen – Commissioner Justin Eichorn - Commissioner Marilyn Rossman – Commissioner Joe Chandler

Absent: Commissioner Salmela

HRA: Executive Director Jerry Culliton

PUBLIC FORUM

None

APPROVAL OF MINUTES

Commissioner Eichorn made a motion to approve the regular meeting minutes of July 18, 2012 as presented. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Executive Director and Board members on the preliminary financial reports for July, 2012 for the General Fund, Public Housing Fund, Crystal Lake Townhomes Fund, Pooled Housing Fund. After answering questions, Commissioner Chandler made a motion to approve all financial reports as presented. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Rossman made a motion to approve the Public Housing verified claims in the amount of \$32,446.53. Seconded by Commissioner Eichorn. Voting Aye, all. Motion carried. Commissioner Rossman made a motion to approve the Crystal Lake Townhomes verified claims in the amount of \$28,875.03 along with an invoice from Sterle Law office in the amount of \$195 and also an invoice New Site Landscape in the amount of \$40,509.61. Seconded by Commissioner Eichorn. Voting Aye, all. Motion carried. Commissioner Rossman made a motion to approve the Pooled Housing verified claims in the amount of \$51,896.26. Seconded by Commissioner Eichorn. Voting Aye, all. Motion carried.

APPROVED

PUBLIC HOUSING REPORT

Director Culliton stated we are 100 % occupied with waiting lists, and construction is about to commence after Labor Day at the 401 River building for the kitchen remodel project. Director Culliton had a meeting with the 401 tenants along with the architect and general contractor to go over how the project would proceed, the scheduling by apartment number, and to answer questions by the tenants.

CONSIDER GRAND RAPIDS HRA LEVY

After discussion among the Board members on the financial condition of the HRA, as well as consideration of levying for the coming fiscal year. No action was taken.

CONSIDER GENERAL FUND BUDGET FOR FISCAL YEAR 2013

Commissioner Chandler made a motion to accept the general fund fiscal year 2013 budget as presented. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have two units unoccupied, we are continuing to advertise to fill the vacant units, the retaining wall project has been completed, he had met with an individual from Minnesota Housing and did an inspection of the property on Tuesday, August 14th. Hawkinson Construction will also be getting back to the HRA with a date for the black topping.

POOLED HOUSING REPORT

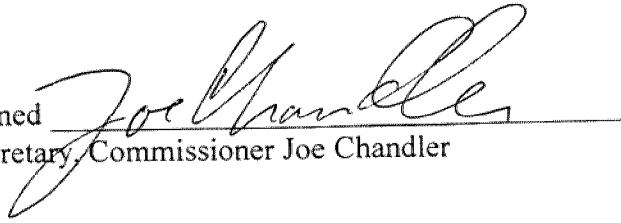
Director Culliton gave a report stating; we are 100% occupied with small waiting list, caretakers Terri and Jeff Lane are on vacation for two weeks, otherwise operations are normal and routine at both buildings.

OTHER MATTERS

None

There being no further information of the HRA of Grand Rapids for August 15, 2012, Commissioner Eichorn made a motion to adjourn the meeting at 4:35 p.m. Seconded by Commissioner Chandler. Voting Aye, all. Motion carried.

Signed


Secretary, Commissioner Joe Chandler

APPROVED

APPROVED

**CENTRAL SCHOOL COMMISSION
THURSDAY, AUGUST 16 2012
CONFERENCE ROOM 2A, CITY HALL
GRAND RAPIDS, MINNESOTA
AT 9:00 A.M.**

CALL TO ORDER:

Pursuant to due notice and call thereof, a regular meeting of the Central School Commission was held Thursday, August 16, 2012, at 9:00 a.m., in Conference Room 2A, City Hall, Grand Rapids, Minnesota.

CALL OF ROLL:

On a Call of Roll, the following members were present: Commission Chair Denny Brown, Commissioners: Robert Drake, Trudy Hasbargen, Jean Halverson & Dale LaRoque. Absent: None.

Others present: Shirley Miller, Ron Edminster, Tom Schmoll.

Additions:

- **City Council Worksession – budget discussion**
- **Leasing Agent**
- **Wedding Request**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO APPROVE THE MINUTES OF JULY 19, 2012 AS PRESENTED. The following voted in favor thereof: Drake, Hasbargen, Brown, Halverson, LaRoque. Opposed: None; motion passed.

APPROVE PAYMENT OF BILLS:

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HALVERSON TO APPROVE PAYMENT OF CLAIMS IN THE AMOUNT OF \$25,865.92 AS PRESENTED:

Ameripride Linen & Apparel	40.40	Centurylink Inc.	46.87
Davis Contracting	14,400.00	Deer River Hired Hands	32.00
Robert Drake	51.89	Filthy Clean	1,251.56
Gartner Refrigeration Co.	3,901.49	City of Grand Rapids	1,435.62
Grand Rapids Newspapers Inc.	88.80	Johnson Lock & Safe Inc.	35.00
MN Energy Resources	31.70	Occupational Development Ctr.	69.47
Otis Elevator Company	2,285.64	Paul Bunyan Communications	75.18
Rapid Pest Control Inc.	61.45	Rapids Plumbing & Heating Inc.	817.00
SIM Supply Inc.	159.45	Venture Electric LLC	420.17
Visa	30.00	Waste Management	632.23

The following voted in favor thereof: Drake, Hasbargen, LaRoque, Halverson, Brown. Opposed: None; motion passed.

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO APPROVE PAYMENT OF INVOICE TO DAVIS CONTRACTING IN THE AMOUNT OF \$23,600.00. The following voted in favor thereof: Drake, Hasbargen, LaRoque, Halverson, Brown. Opposed: None; motion passed.

Review RFP for Adaptive Re-Use of Central School.

Community Development Director, Rob Mattei, reviewed draft request for proposals with Commission. Mr. Mattei will develop time frame for moving forward.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HASBARGEN TO AUTHORIZE MR. MATTEI TO MAKE NECESSARY CHANGES AND MOVE FORWARD. The following voted in favor thereof: Drake, Hasbargen, LaRoque, Halverson, Brown. Opposed: None; motion passed.

Building Maintenance Report:

Update on current projects, condensation issues, loose shingle on roof.

Management Report:

Mr. Schmoll provided update on tenant activities, advertising and marketing and various building maintenance issues. Also discussed storage space within the building and usage by tenants. Manager will work with Commission volunteer to review space available, and return to Commission with recommendation. A full copy of the report is on file in the Administration Department.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HASBARGEN TO REVIEW MANAGEMENT CONTRACT. The following voted in favor thereof: Drake, Hasbargen, Halverson, Brown, LaRoque. Opposed: None, motion passed.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HASBARGEN TO APPOINT TRUDY HASBARGEN TO WORK WITH MANAGER TO AND MAKE DETERMINATION ON STORAGE USAGE AND ADVISE COMMISSION. The following voted in favor thereof: Hasbargen, Halverson, Drake, LaRoque, Brown. Opposed: None, motion passed.

The bakery shop has stored a large freezer in open rental space without authorization. This will be addressed by Commissioner members and manager.

Update on First Fridays:

August event had no music. No need to provide beverage as long as the bakery is in operation. Commissioner Drake asks Commissioners to assist with September First Friday. Discussed Pat Surface performing at First Friday in May 2013. The cost is \$250. Discussed talking to tenants to determine if there would be a willingness to pay half the fee for musical entertainment. This item will be discussed further at the September 2012 meeting.

Historic Preservation Conference:

Commissioner Drake recommends the City pay registration for one day, but not mileage. Discussed options for asking a member of the community who has shown interest in Central School, to volunteer to attend conference if the Commission pays for registration and individual would pay for mileage. After consideration, the item will be dismissed.

2013 Budget:

Discussed percentage options for rent increase. Commissioner Hasbargen departed at 10:45 a.m.

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER DRAKE TO INCREASE CENTRAL SCHOOL RENT BY 2% FOR 2013.

Commissioner Drake believes the increase should exceed 2%.

The following voted in favor thereof: Halverson, LaRoque, Brown. Opposed: Drake, motion passed.

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER DRAKE TO APPROVE THE BUDGET FOR 2013. The following voted in favor thereof: LaRoque, Halverson, Drake, Brown. Opposed: None, motion passed.

Property taxes in rent:

Finance Director Miller recommends this issue be reviewed at a later date.

Renting empty rooms short term during Nov. – Dec.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER HALVERSON TO ALLOW SHORT TERM RENTAL OF VACANT ROOMS AT A 30 DAY MINIMUM AND INCREASE AT CURRENT CHARGE. The following voted in favor thereof: LaRoque, Halverson, Drake, Brown. Opposed: None, motion passed.

City Council Worksession – Budget Update:

The City will make a determination regarding contribution to Historical Society after they determine whether they will remain in Central School or move. 2012 budget included Chamber, but as they did not move in, the budget changes and there may be a large deficit.

Leasing Agent:

Discussed advantage of having an experienced sales person showing and renting vacant space. Financial incentive would be required. No action taken at this time.

Wedding Request:

A request has been made to find out the possibility of hosting a wedding in the Central School. More details are needed and staff will have to find out requirements.

There being no further business, the meeting adjourned at 11:10 a.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
August 21, 2012
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Kelly Hain, Larry O'Brien

Absent: None

Staff: Bob Cahill – Director of Golf
Steve Ross – Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Jeff Ericson made a motion to accept the minutes of the July 17, 2012 Board meeting. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Steve Forneris made a motion to approve the bill list. Jeff Ericson seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	57.50
BLUE CROSS & BLUE SHIELD OF MN	1,202.50
BURGGRAF'S ACE HARDWARE INC	445.91
ROBERT CAHILL	80.00
CITY OF COHASSET	75.00
COLE HARDWARE INC	266.81
DELTA DENTAL OF MINNESOTA	106.40
EDWARDS OIL INC	2,772.05
ESC SYSTEMS	384.75
CITY OF GRAND RAPIDS	1,001.68
GRAND RAPIDS CITY PAYROLL	24,451.24
GRAND RAPIDS STATE BANK	1,576.38
L&M SUPPLY	85.26
MN DEPT OF LABOR & INDUSTRY	20.00
MINNESOTA SALES & USE TAX	4,807.94
MINNESOTA TORO	2,419.16
NEXTERA COMMUNICATIONS LLC	4.32
NORTHERN LAKES WINDOW CLEANING	144.28
NORTHERN SAFETY CO. INC.	73.30
PIONEER MUTUAL LIFE INS CO	4.10
PRESTO PRINT	18.76
P.U.C.	2,489.60
NORTHERN MN WATER COND DBA	255.77
RAPID SUPPLY INC	300.00
REMER IRON WORKS INC	1,394.75
SIM SUPPLY INC	60.82
STOKES PRINTING COMPANY	44.97
TDS Metrocom	239.53
TESSMAN SEED COMPANY	737.13
VERIZON WIRELESS	34.51
VISIT GRAND RAPIDS	380.00
WASTE MANAGEMENT	250.09
WILLETT GORHAM	1,056.99
TOTAL ALL VENDORS:	47,241.50

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. The greens have been vertically cut the past few weeks and will continue to be vertically cut a few more weeks. The green speed has been greatly improved. Herbicides will be applied over the next couple weeks.
- VI. Concessions: No report.
- VII. Director of Golf: Bob Cahill reported. Revenue is ahead of last year at this time. The Grand Slam was a success this past weekend. Bob and Larry will meet with the Bastians to review their contract and consider renewal. An update will be presented at the September meeting.
- VIII. Old Business: Kelly Hain made a motion to purchase a new greens aerifier pending Council approval. Jeff Ericson seconded the motion. The motion passed.
- IX. New Business: None.
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Jeff Ericson made a motion to adjourn the meeting. Steve Forneris seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0654 **Version:** 1 **Name:** Finance Department Head Report
Type: Agenda Item **Status:** Filed
File created: 10/4/2012 **In control:** Finance
On agenda: 10/9/2012 **Final action:** 10/9/2012
Title: Finance Department Report

Sponsors:

Indexes:

Code sections:

Attachments: [Finance Department Report.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Received and Filed	

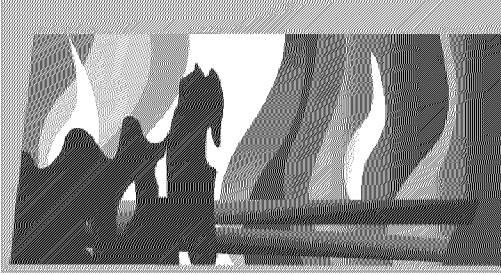
Finance Department Report

Background Information:

Attached please find the Finance Department Report.

Requested City Council Action

Finance Department Report.



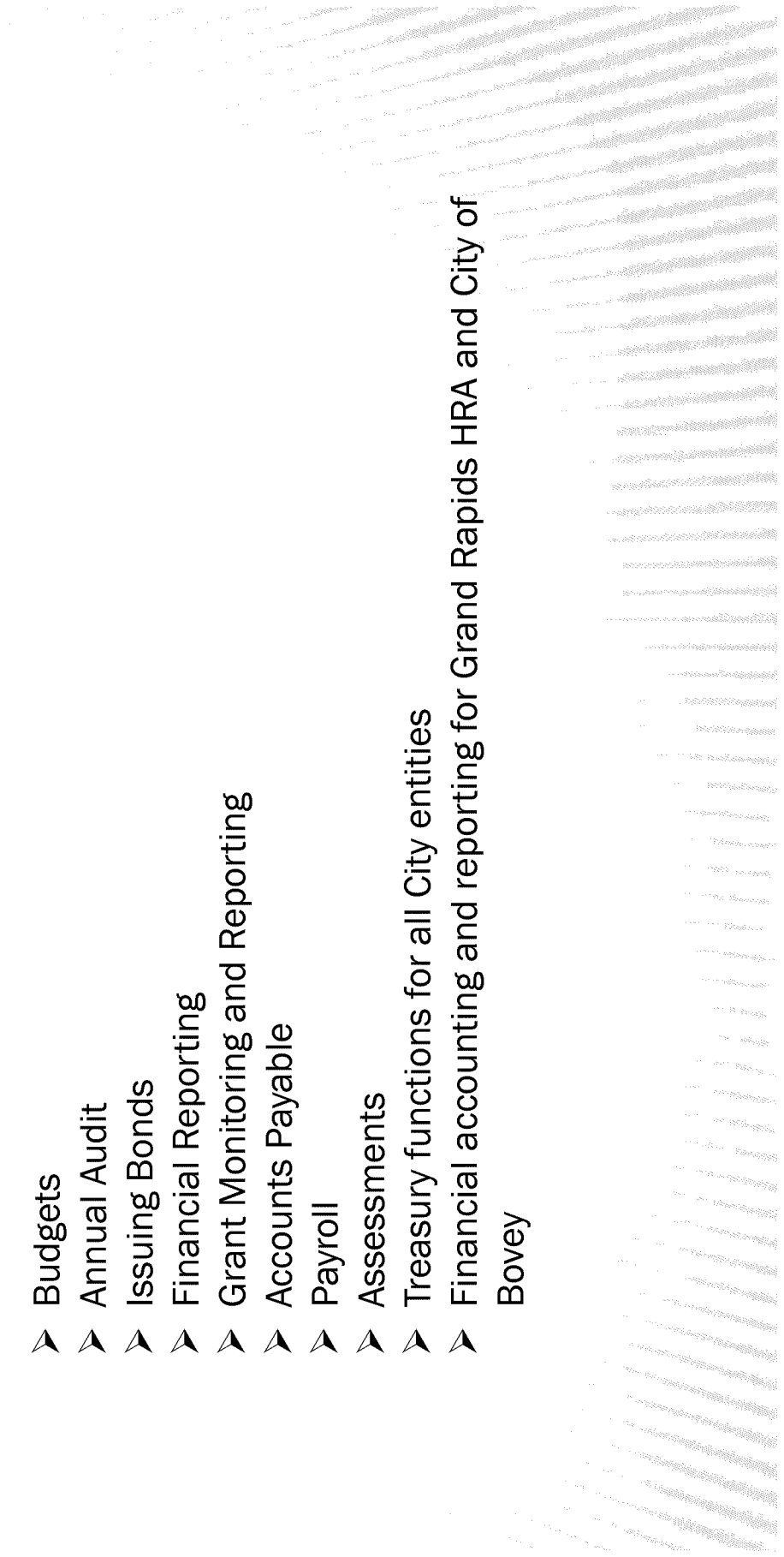
CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

FINANCE DEPARTMENT

FINANCE DEPARTMENT REPORT

On an annual basis the Finance Department is involved in many re-occurring projects:

- Budgets
- Annual Audit
- Issuing Bonds
- Financial Reporting
- Grant Monitoring and Reporting
- Accounts Payable
- Payroll
- Assessments
- Treasury functions for all City entities
- Financial accounting and reporting for Grand Rapids HRA and City of Bovey



FINANCE DEPARTMENT REPORT

Tonight I would like to discuss 2012 financial information through September 30, 2012 for the General Fund and some of the Special Revenue Funds

GENERAL FUND REVENUE THROUGH SEPTEMBER 30, 2012

- **Taxes - \$2,084,824 or 59% of budget.** The City receives half of the tax apportionment payment in June and December. The first half of the tax apportionment payment was \$79,000 higher than budgeted for the year for the annexation payment.
- **PILOT-PUC & HRA - \$617,250 or 72% of budget (HRA pays their PILOT in October)**
- **Licenses & Permits - \$120,760 or 45% of budget.** Building permits are at 50% of budget (\$109,884) and liquor licenses totaling approximately \$35,000 will be received in December.

FINANCE DEPARTMENT REPORT

- **Intergovernmental - \$718,464 or 50% of budget.** First half of LGA (\$481,705) received in July and 2nd half received in December. Police PERA aid (\$115,000) and Fire Relief 2% (88,000) received in October.
- **Charges for services - \$241,617 or 32% of budget.** Majority of charges for services are received in December – Finance & Engineering charges for projects, GIS data fees charged to PUC & Storm Water Utility, township and unorganized township fire contract fees.
- **Fines and Forfeits - \$78,525 or 67% of the budget.** Court fines are 67% through August and Administrative fines are at 36% of budget.
- **Miscellaneous - \$44,828 or 106% of budget.** Includes \$14,000 in unbudgeted grant income.
- **TOTAL - General Fund Revenue is \$3,911,700 or 55% of budget.**

FINANCE DEPARTMENT REPORT

GENERAL FUND EXPENDITURES

- **General Government - \$1,882,140 or 77% of budget.** Includes Administration, Community Development, Council, Finance, IT, City Hall City Wide & Transfers. Transfers & City Wide are almost at 100%.
- **Public Safety - \$1,734,000 or 68% of budget.** Includes Police & Fire. Some larger items in the Fire Department (Fire Relief payment of \$90,000 have not been made yet)
- **Public Works - \$1,514,600 or 79% of budget.** Includes Engineering, Fleet Maintenance and Public Works. Public Works alone is at 79% of budget.
- **Recreation - \$129,190 or 75% of budget.**
- **TOTAL - Total General Fund expenditures are \$5,259,900 or 74% of budget.**

FINANCE DEPARTMENT REPORT

- Total Revenue over Expenditures is (\$1,348,200)
- Due to the higher than budgeted annexation apportionment, it is anticipated that the revenues will be higher than budgeted. Those additional funds will help offset other line items that will be under budget.
- Unless there are unforeseen circumstances, it is anticipated that all departments will come in close to their budgeted amount. Public Works will be over due to the flooding and the July 2nd storm, but we anticipate additional revenue to help offset those costs.

FINANCE DEPARTMENT REPORT

Grand Rapids Public Library

- **Revenue - \$424,190 - 58% of budget.** Like the General Fund, the Library receives half of the tax apportionment and payment from ALS in June and December. Taxes and ALS payment comprises about 89% of the Library's revenue budget.
- **Expenditures - \$545,740 - 75% of budget.**
- **Revenue vs Expenditures = (\$121,550)**
- **The Library budget included using approximately \$35,000 of fund balance.**

FINANCE DEPARTMENT REPORT

CENTRAL SCHOOL

- Revenue - \$65,990 – 67% of budget
- Expenditures - \$107,280
- Revenue vs Expenditures = (\$41,290)
- Central School budget included using \$58,100 in fund balance for 2012.

FINANCE DEPARTMENT REPORT

Civic Center

- Revenues - \$482,330 – 70% of budget
- Expenditures - \$488,280 – 72% of budget
- Revenue vs Expenditures = \$(5,950)
- Civic Center receives approximately 50% of ice revenues in last three months of the year.

FINANCE DEPARTMENT REPORT

GRAND RAPIDS/ITASCA COUNTY AIRPORT

- Revenues - \$146,000 - 63% of budget
- Expenditures - \$141,340 - 61% of budget
- Revenue over Expenditures = \$4,660

FINANCE DEPARTMENT REPORT

POKEGAMA GOLF COURSE

- Revenues - \$490,850 – 94% of budget
- Expenses - \$420,790 – 78% of budget (includes depreciation-\$64,780)
- Revenue vs Expenses = \$70,060
- Current cash balance \$253,000

FINANCE DEPARTMENT REPORT

QUESTIONS?





CITY OF
GRAND RAPIDS
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0651 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Passed
File created: 10/4/2012 **In control:** Finance
On agenda: 10/9/2012 **Final action:** 10/9/2012

Title: Consider approving the verified claims for the period September 18, 2012 to October 1, 2012 in the total amount of \$1,406,432.49.

Sponsors:

Indexes:

Code sections:

Attachments: [10/09/2012 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
10/9/2012	1	City Council	Approved As Presented	Pass

Consider approving the verified claims for the period September 18, 2012 to October 1, 2012 in the total amount of \$1,406,432.49.

Consider approving the verified claims for the period September 18, 2012 to October 1, 2012 in the total amount of \$1,406,432.49.

COUNCIL BILL LIST - OCTOBER 9, 2012

DATE: 10/03/2012
 TIME: 15:56:09
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/09/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1309161	MINNESOTA COMMERCE DEPARTMENT	2.64
1415377	NORTHERN BUSINESS PRODUCTS INC	703.24
TOTAL CITY WIDE		705.88
ADMINISTRATION		
1309161	MINNESOTA COMMERCE DEPARTMENT	10.00
1321525	MUNICIPAL CODE CORPORATION LLC	2,759.52
1415377	NORTHERN BUSINESS PRODUCTS INC	99.98
1920240	STERLE LAW OFFICE	162.50
TOTAL ADMINISTRATION		3,032.00
BUILDING MAINTENANCE-CITY HALL		
0103325	ACHESON TIRE COMPANY INC	748.13
0113233	AMERIPRIDE LINEN & APPAREL	25.40
0315455	COLE HARDWARE INC	9.60
1909510	SIM SUPPLY INC	217.61
TOTAL BUILDING MAINTENANCE-CITY HALL		1,000.74
COMMUNITY DEVELOPMENT		
0300200	CDW GOVERNMENT INC	438.19
0920060	ITASCA COUNTY TREASURER	72.65
1415377	NORTHERN BUSINESS PRODUCTS INC	121.74
1920240	STERLE LAW OFFICE	315.00
TOTAL COMMUNITY DEVELOPMENT		947.58
ENGINEERING		
1920240	STERLE LAW OFFICE	325.00
TOTAL ENGINEERING		325.00
FINANCE		
0700035	GASB	225.00
1415377	NORTHERN BUSINESS PRODUCTS INC	534.36
TOTAL FINANCE		759.36

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/09/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0112220	ALERT ALL CORPORATION	2,184.00
0221650	BURGGRAF'S ACE HARDWARE INC	92.28
0312110	CLAREY'S SAFETY EQUIPMENT INC	293.38
0401804	DAVIS OIL	233.00
1309281	MN DEPT OF NATURAL RESOURCES	2,262.72
1721360	QUILL CORPORATION	47.55
1920555	STOKES PRINTING COMPANY	21.78
2209421	VIKING ELECTRIC SUPPLY INC	54.21
2300600	W.P. & R.S. MARS COMPANY	62.46
TOTAL FIRE		5,251.38
PUBLIC WORKS		
0100002	3D SPECIALTIES	858.98
0103325	ACHESON TIRE COMPANY INC	1,826.54
0121721	AUTO VALUE - GRAND RAPIDS	187.39
0205535	BENTZ OIL COMPANY INC	70.93
0215900	BOYER FORD TRUCKS INC.	505.09
0221650	BURGGRAF'S ACE HARDWARE INC	29.88
0301685	CARQUEST AUTO PARTS	85.03
0305526	CENTRAL TURF & IRRIGATION	125.57
0315455	COLE HARDWARE INC	261.97
0401425	DAKOTA SUPPLY GROUP	2,548.53
0401804	DAVIS OIL	318.60
0421695	DUST B GONE	730.40
0513233	EMERGENCY AUTOMOTIVE TECH INC	54.61
0718215	GREEN AGAIN LAWN & AERATION	1,913.39
0801535	HAMMERLUND CONSTRUCTION INC	831.50
0805093	HEADWATERS IRRIGATION	726.82
0821705	HUSKY SPRING	768.96
0920040	ITASCA COUNTY FARM SERVICE	56.11
1309355	MINNESOTA TORO	538.19
1415030	NORD AUTO PARTS	306.39
1503150	OCCUPATIONAL DEVELOPMENT CTR	769.50
1609550	PIONEER ELECTRIC, INC	216.24
1621125	PUBLIC UTILITIES COMMISSION	7,236.29
1908248	SHERWIN-WILLIAMS	254.14
2118225	URETEK ICR-NORTHERN US LLC	720.00
2305453	WESCO RECEIVABLE CORP	666.61
TOTAL PUBLIC WORKS		22,607.66
FLEET MAINTENANCE		
0121721	AUTO VALUE - GRAND RAPIDS	138.98

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/09/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0121725	AUTOMOTIVE ELECTRIC SERVICE	519.27
0301685	CARQUEST AUTO PARTS	780.02
1301015	MACQUEEN EQUIPMENT INC	58.77
1415640	NORTRAX EQUIPMENT COMPANY	3,091.38
	TOTAL FLEET MAINTENANCE	4,588.42
POLICE		
0121721	AUTO VALUE - GRAND RAPIDS	166.50
0221650	BURGGRAF'S ACE HARDWARE INC	32.04
0301685	CARQUEST AUTO PARTS	126.18
0409501	DIMICH LAW OFFICE	5,250.00
1209523	LIND ELECTRONIC DESIGN CO INC	114.30
1309160	MN COUNTY ATTORNEYS	235.14
1309495	MINUTEMAN PRESS	65.73
1415377	NORTHERN BUSINESS PRODUCTS INC	2,173.84
1506265	NORTHERN OFFICE OUTFITTER INC	71.60
1801609	RAPIDS TOWING	596.88
1920233	STREICHER'S INC	350.60
1920240	STERLE LAW OFFICE	747.50
2000400	T J TOWING	300.00
	TOTAL POLICE	10,230.31
RECREATION		
0718060	GRAND RAPIDS NEWSPAPERS INC	32.50
1105444	KELLER FENCE COMPANY	895.00
1415377	NORTHERN BUSINESS PRODUCTS INC	113.23
	TOTAL RECREATION	1,040.73
AIRPORT		
0504825	EDWARDS OIL INC	629.82
1015331	JOHNSON LOCK & SAFE INC	105.69
1920240	STERLE LAW OFFICE	2,762.50
	TOTAL	3,498.01
CIVIC CENTER		
0718038	GRAND RAPIDS JAYCEES	100.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/09/2012

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
	TOTAL	100.00
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	160.50
0205153	BECKER ARENA PRODUCTS INC	1,158.53
0218575	BROTHERS FIRE PROTECTION	500.00
0221525	BUNES SEPTIC SERVICE INC	160.00
0221650	BURGGRAF'S ACE HARDWARE INC	144.16
0605670	FERRELLGAS	68.40
0718060	GRAND RAPIDS NEWSPAPERS INC	32.50
1605611	PEPSI-COLA	304.88
1901535	SANDSTROM COMPANY INC	849.99
1909510	SIM SUPPLY INC	306.73
2605225	ZEE SERVICE COMPANY	38.60
	TOTAL GENERAL ADMINISTRATION	3,724.29
STATE HAZ-MAT RESPONSE TEAM		
0121721	AUTO VALUE - GRAND RAPIDS	13.56
1301168	MARKETPLACE FOODS	39.87
	TOTAL	53.43
CEMETERY		
0103325	ACHESON TIRE COMPANY INC	171.00
0315455	COLE HARDWARE INC	38.97
1920240	STERLE LAW OFFICE	130.00
	TOTAL	339.97
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	12.31
0705531	GENERAL PET SUPPLY	70.00
1415048	NORTH COUNTRY VET CLINIC	89.30
	TOTAL	171.61

COUNCIL BILL LIST - OCTOBER 9, 2012

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/09/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL CAPITAL IMPRV PROJECTS		
1621125	PUBLIC UTILITIES COMMISSION	200,000.00
	TOTAL	200,000.00
YMCA ACTIVE LIVING CENTER		
2500050	ITASCA COUNTY FAMILY YMCA INC	2,111.90
	TOTAL YMCA ACTIVE LIVING CENTER	2,111.90
MUNICIPAL STATE AID STRT-CONST NO PROJECT		
T000857	ROBERT WINKLEBLACK SR ESTATE	4,140.00
	TOTAL NO PROJECT	4,140.00
PARK ACQUISITION & DEVELOPMENT PARK IMPROVEMENTS		
0221650	BURGGRAF'S ACE HARDWARE INC	67.59
1908248	SHERWIN-WILLIAMS	363.21
	TOTAL PARK IMPROVEMENTS	430.80
2012 INFRASTRUCTURE BONDS 2004-3 4TH ST SE & POK TO 6TH		
0801535	HAMMERLUND CONSTRUCTION INC	565,913.87
	TOTAL 2004-3 4TH ST SE & POK TO 6TH	565,913.87
2011-6 HORSESHOE IMPROVEMENTS		
0218115	BRAUN INTERTEC CORPORATION	4,070.64
0301705	CASPER CONSTRUCTION INC	294,952.81
1309360	MN DEPT OF TRANSPORTATION	693.43
	TOTAL 2011-6 HORSESHOE IMPROVEMENTS	299,716.88
2011-4 HORSESHOE/ISLEVIEW		
0218115	BRAUN INTERTEC CORPORATION	618.18
0801825	HAWKINSON CONSTRUCTION CO INC	5,772.24
	TOTAL 2011-4 HORSESHOE/ISLEVIEW	6,390.42

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VENDOR #	NAME	AMOUNT DUE
STORM WATER UTILITY		
1621125	PUBLIC UTILITIES COMMISSION	3,700.67
	TOTAL	3,700.67
	TOTAL UN-PAID TO BE APPROVED	1,140,780.91
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	1,420.00
0212751	BLUE CROSS BLUE SHIELD	163.50
0301705	CASPER CONSTRUCTION INC	1,000.00
0305530	CENTURYLINK INC	7.85
0308343	CHILDRENS HEALTH CARE	47.52
0308344	CHILDRENS HEALTH CARE	559.44
0405305	LYNN DEGRIO	40.00
0405447	DELTA DENTAL OF MINNESOTA	2,281.25
0504610	RON EDMINSTER	120.44
0519655	ESSENTIA HEALTH	16.00
0519700	ESSENTIA HEALTH	93.58
0612095	STEVEN FLAHERTY	244.22
0709456	SHAWN J GILLEN	1,225.00
0712550	GLOBE DRUG/MEDICAL EQUIP	9.47
0717996	GRAND ITASCA CLINIC	547.34
0717997	GRAND ITASCA HOSPITAL	2,533.00
0718015	GRAND RAPIDS CITY PAYROLL	187,694.56
0718070	GRAND RAPIDS STATE BANK	25.00
0815464	SARA HOLUM	40.00
0900060	ICTV	40,137.59
0920036	ITASCA COUNTY ATTORNEY OFFICE	8,015.76
0920055	ITASCA COUNTY RECORDER	92.00
1201402	LAKE COUNTRY POWER	35.80
1205090	LEAGUE OF MINNESOTA CITIES	345.00
1209516	LINCOLN NATIONAL LIFE	763.07
1301320	SHAWN MAHANEY	40.00
1305245	LOIS MEYER	36.00
1309199	MINNESOTA ENERGY RESOURCES	1,554.10
1309266	MN DEPT OF LABOR & INDUSTRY	260.00
1309335	MINNESOTA SALES & USE TAX	7,362.99
1315630	ASHLEY MORAN	40.00
1405435	JEREMY NELSON	40.00
1405550	NEOPOST INC	1,000.00
1415494	NORTHERN PINES ORTHOPAEDICS CL	233.97
1415530	NORTHLAND COUNSELING CENTER	27.00
1518550	MATTHEW O'ROURKE	40.00
1601750	PAUL BUNYAN COMMUNICATIONS	976.12
1609557	PIONEER MUTUAL LIFE INS CO	253.79
1609561	PIONEER TELEPHONE	8.01

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INVOICES DUE ON/BEFORE 10/09/2012

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL	APPROVAL	
PRIOR APPROVAL		
1621130	P.U.C.	3,811.53
1801206	RADIOLOGIST ASSOC. IN DULUTH	22.93
1801239	RADTKE PHYSICAL THERAPY	81.29
1901820	WILLIAM SAW	40.00
1913344	HEATH SMITH	40.00
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	118.92
2301700	WASTE MANAGEMENT	1,176.94
T000858	JAMES BRUBAKER	1,000.00
	TOTAL PRIOR APPROVAL	265,651.58
	TOTAL ALL DEPARTMENTS	1,406,432.49