



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, November 26, 2012

5:00 PM

City Hall Council Chambers

5:00 pm CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, November 26, 2012 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:02 pm PUBLIC FORUM

5:07 pm COUNCIL REPORTS

5:10 pm APPROVAL OF MINUTES

12-0725

Approve the following Council Minutes:

Monday, October 29, 2012 Special Meeting

Tuesday, November 13, 2012 Worksession and Regular Meetings

Monday, November 19, 2012 Special Meeting

Attachments: [October 29, 2012 Special Meeting](#)

[November 13, 2012 Canvass Board Meeting](#)

[November 13, 2012 Regular Meeting](#)

[November 19, 2012 Special Meeting](#)

5:11 pm CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **12-0727** Request by the Police Department to adopt a resolution accepting \$1,100.00 dollars in donations from Cap Baker Lions, Meds 1, and Grand Rapids Fire Department Relief Association.

Attachments: [Flyer](#)
[PD CopShop Res](#)

2. [12-0728](#) Approve issuance of 2013 liquor license renewals as described in the attachment, contingent up receipt of fees and all required documentation.
Attachments: [LIQUOR LICENSE RENEWAL For Council](#)

3. [12-0730](#) A resolution approving the Master Partnership Agreement with MNDOT
Attachments: [11-26-12 MNDOT Master Partnership Contract Resolution.pdf](#)

4. [12-0731](#) Work Order 3 related to CP 2011-6, Horshoe Lake Road Reconstruction
Attachments: [11-26-12 Attachment CP 2011-6 WO 3.pdf](#)

5. [12-0734](#) A resolution ordering the feasibility report for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.
Attachments: [11-26-12 Resolution CP 2012-3 & 2013-1 Order Feasibility.pdf](#)

6. [12-0735](#) A resolution ordering the feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural.
Attachments: [11-26-12 Resolution CP 2010-2 & 2012-4A Order Feasibility.pdf](#)

7. [12-0736](#) Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.

5:13 SETTING OF REGULAR AGENDA
pm

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:14 ACKNOWLEDGE BOARDS & COMMISSIONS
pm

8. [12-0726](#) Acknowledge minutes for Boards & Commissions.
Attachments: [August 29, 2012 Human Rights Meeting](#)
[October 16, 2012 Golf Board](#)
[October 17, 2012 PUC Meeting](#)
[October 18, 2012 Central School Minutes](#)

5:15 DEPARTMENT HEAD REPORT
pm

9. [12-0733](#) Department Head Report: Library
Attachments: [Library Report to Council Nov 2012](#)

5:25 ADMINISTRATION DEPARTMENT
pm

10. [12-0732](#) Consider donating up to \$2,000 to the Itasca County Historical Society to assist with their move to a new location.

5:30 VERIFIED CLAIMS
pm

11. [12-0729](#) Consider approving the verified claims for the period November 6, 2012 to November 19, 2012 in the total amount of \$786,274.50.
Attachments: [11/26/2012 BILL LIST.pdf](#)

5:35 ADJOURNMENT
pm

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 10, 2012, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest:

Shawn Gillen, City Administrator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0725 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 11/19/2012 **In control:** Administration
On agenda: 11/26/2012 **Final action:**
Title: Approve the following Council Minutes:
Monday, October 29, 2012 Special Meeting
Tuesday, November 13, 2012 Worksession and Regular Meetings
Monday, November 19, 2012 Special Meeting

Sponsors:

Indexes:

Code sections:

Attachments: [October 29, 2012 Special Meeting](#)
[November 13, 2012 Canvass Board Meeting](#)
[November 13, 2012 Regular Meeting](#)
[November 19, 2012 Special Meeting](#)

Date	Ver.	Action By	Action	Result
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Title

Approve the following Council Minutes:
Monday, October 29, 2012 Special Meeting
Tuesday, November 13, 2012 Worksession and Regular Meetings
Monday, November 19, 2012 Special Meeting



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, October 29, 2012

City Hall Council Chambers

Immediately following the closed meeting.

CALL TO ORDER: Pursuant to due notice and call thereof a **Special Meeting of the Grand Rapids City Council** was held on **Monday, October 29, 2012 at 4:14 p.m.** in **Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

CALL OF ROLL

Present 4 -

Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Absent 1 -

Councilor Gary McInerney

1.

Consider adopting a resolution allowing City Administrator, or his designee, to negotiate leases, recruit property management firms, and otherwise perform tasks for the benefit of the Central School subject to final approval of the City Council.
City Administrator reviews tenant situation at Central School and future plans.

A motion was made by Councilor Zabinski, seconded by Councilor Chandler, to adopt Resolution 12-103 as presented. The motion carried by the following vote.

Aye 4 -

Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

2.

Presentation by Megan Christianson for the Community Marketing Taskforce.

Megan Christianson, Visit Grand Rapids, is coordinator for marketing taskforce for Grand Rapids. Taskforce is seeking funding in the amount of \$2000 per year for three years from the City.

3.

2013 Budget Discussion.

Finance Director Miller & Administrator Gillen review latest updates to proposed 2013 budget.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:27 pm.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Tuesday, November 13, 2012

4:00 PM

Conference Room 2A

CANVASS BOARD MEETING

CALL TO ORDER: Pursuant to due notice and call thereof a Canvass Board Meeting of the Grand Rapids City Council was held on Tuesday, November 13, 2012 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Canvass and declare results by resolution of the November 6, 2012 City of Grand Rapids General Election.

A motion was made by Councilor Chandler, seconded by Councilor McInerney, to adopt Resolution 12-104 - declaring results of 2012 General Election. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

ADJOURNMENT

A motion was made by Councilor McInerney, second by Councilor Christy to adjourn the Canvass Board meeting at 4:03 p.m. The motion passed by unanimous vote.

Re-open Meeting

The meeting re-opened at 4:04 p.m.

Reconvene

Discussion regarding Benson Lane

Engineer Tom Pagel and Community Development Director Rob Mattei provide background information regarding the Benson Lane road project. Also reviewed future plans for Golf Course Road.

Adjourn

There being no further business, the meeting adjourned at 5:03 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Tuesday, November 13, 2012

5:00 PM

City Hall Council Chambers

AMENDED AGENDA

5:00 p.m. CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Tuesday, November 13, 2012 at 5:07 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

MEETING PROTOCOL POLICY

PUBLIC FORUM

COUNCIL REPORTS

Mayor Adams expresses appreciation to City staff for work on elections.

Councilor Zabinski notes meeting of Great Northern Transmission Line.

5:10 p.m. APPROVAL OF MINUTES

Approve Council minutes for Monday, October 22, 2012 worksession and regular meetings and Wednesday, October 17, 2012 special meeting.

A motion was made by Councilor Gary McInerney, seconded by Councilor Ed Zabinski, to approve Council minutes as Presented . The motion PASSED by unanimous vote.

5:11 p.m. CONSENT AGENDA

1. 2013-2015 Concessionaire Agreement

Approved by consent roll call

2. Final Payment and Balancing Change Order related to CP 2011-4, Horseshoe/Isleview Reconditioning Project

Approved by consent roll call

3. A Master Partnership Contract between the State of MN and City.

Approved by consent roll call

4. Park and Recreation Department Part Time Employees

Approved by consent roll call

5. Consider adopting a resolution approving a request from the property owner of Parcel Identification Number 91-030-4202 to defer assessments for City Project 2011-4 Horseshow/Isleview partial reconstruction in the amount of \$1,762.55 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.

Adopted resolutoin 12-105 by consent roll call

6. Consider authorizing the Public Works Dept to place the above list of surplus items on the on-line auction site hosted by Oberfoell Auctioneers called Do-Bid.com and authorize staff to delete from the Fixed Asset List.

Approved by consent roll call

7. Consider approving the list of part-time intermittent maintenance workers for the 2012-13 snow removal season.

Approved by consent roll call

8. Void lost Account payable check #110151, issue a new check and waiving bond requirements for check issued to Waste Management in the amount of \$604.98.

Approved by consent roll call

9. Consider approving the rate increases for services at the Itasca Calvary Cemetery.

Approved by consent roll call

10. Consider approving the updated Itasca Calvary Cemetery Rules and Regulations.

Approved by consent roll call

11. Request by the Police Department to adopt a resolution accepting a \$1000.00

dollar grant from Enbridge Inc.

Adopted resolutoin 12-106 by consent roll call

- 12. Consider adopting a resolution accepting a grant from IRRRB for demolition and hazardous material abatement costs associated with the redevelopment of the former St. Josephs School/Church site and transferring the grant poceeds to GREDA for contracting and project administrantion, and further to authorize the Mayor and City Administrator's execution of the grant agreement.

Adopted resolutoin 12-107 by consent roll call

- 13. Completion of Introductory Period for Police Officers Jeremy Nelson and Timothy Dirkes.

Approved by consent roll call

- 14. Approve the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning November 14, 2012.

Approved by consent roll call

- 15. Waiving the statutory tort liability to the extent of the coverage purchased.

Approved by consent roll call

- 16. Authorize Mayor to sign Acknowledgement of insurance placement that is not subject to the protection and benefit of the state insurance guaranty associations.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to Approve the consent agenda as presented. The motion carried by the following vote

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:13 SETTING OF REGULAR AGENDA
p.m.**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McInerney, to approve the regular agenda as presented. The motion PASSED by unanimous vote.

**5:14 DEPARTMENT HEAD REPORT
p.m.**

- 17. Pokegama Golf Course - Bob Cahill, Director of Golf

Received and Filed**5:24 ENGINEERING
p.m.**

18. A resolution authorizing municipal consent to proposed improvements on CSAH 23 (Golf Course Road).

A motion was made by Councilor Zabinski, seconded by Councilor McInerney, to adopt resolutions 12-108 & 12-109 as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:30 FIRE DEPARTMENT
p.m.**

19. Purchase of Gear Lockers for the Fire Department

A motion was made by Councilor McInerney, seconded by Councilor Christy, to approve the purchase of gear lockers as presented. The motion carried by the following vote.

Aye 4 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

Nay 1 -

Councilor Joe Chandler

20. Sale of Fire Dept Gear Lockers

A motion was made by Councilor McInerney, seconded by Councilor Christy, to approve the sale of old gear lockers as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:40 INFORMATION TECHNOLOGY
p.m.**

21. Consider accepting bid from e3 Consulting Services for professional services relating to the City's website reconstruction project.

A motion was made by Councilor Christy, second by Councilor Chandler to accept bid from e3 Consulting Services as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:45 ADMINISTRATION DEPARTMENT

p.m.

22.

Appointment of Mr. Nathan Morlan to the position of Building/Fire Inspector.

A motion was made by Councilor Chandler, seconded by Councilor McInerney, to appoint Nathan Morlan to the position of Building/Fire Inspector as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:50 VERIFIED CLAIMS

p.m.

23.

Consider approving the verified claims for the period October 16, 2012 to November 5, 2012 in the total amount of \$1,922,650.72.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

6:00 ADJOURNMENT

p.m.

There being no further business, the meeting adjourned at 6:12 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, November 19, 2012

4:30 PM

Conference Room 2A

Special Meeting

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Monday, November 19, 2012 4:45 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

1. Discuss 2013 Capital Requests and Proposed 5-Year Infrastructure CIP.

Engineer Tom Pagel reviews 2013 equipment CIP and proposed GO debt levy. Specific projects are discussed and reviewed. Council received reports and will follow up in final budgeting/levy process.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:10 pm

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	12-0727	Version:	1	Name:	Shop With A Cop Donations
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	11/20/2012	In control:		In control:	Police
On agenda:	11/26/2012	Final action:		Final action:	
Title:	Request by the Police Department to adopt a resolution accepting \$1,100.00 dollars in donations from Cap Baker Lions, Meds 1, and Grand Rapids Fire Department Relief Association.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Flyer PD CopShop Res				

Date	Ver.	Action By	Action	Result
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Title

Request by the Police Department to adopt a resolution accepting \$1,100.00 dollars in donations from Cap Baker Lions, Meds 1, and Grand Rapids Fire Department Relief Association.

Body

Background Information:

The Grand Rapids Police Department is conducting its First Annual Shop with a Cop Event. This event will be taking place December 9, 2012 at the Grand Rapids Wal-Mart. The police department has secured donations from Grand Rapids Wal-Mart, Grand Rapids Area Jaycees, Cap Baker Lions Club, Meds 1 Ambulance Service, Ryan Riley Memorial Fund and Grand Rapids Fire Department Relief Association.

With these donations, children will be given a \$100.00 dollar gift card. These children will be paired with an officer and the child and officer will then Christmas shop for the child's family members.

Upon completion of shopping, the child will be directed to a designated check out area where the child's presents will be gift wrapped by Wal-mart staff. The children will enjoy refreshments and tours of emergency vehicles followed by a brief visit with Santa Claus. Santa will be providing each child a personal Christmas gift for them to enjoy.

Children have been selected for this event with the cooperation of the Grand Rapids Police Department, Itasca County Social Services and Kootasca.

Requested City Council Action

Consider adopting a resolution accepting \$1,100.00 dollars in donations from Cap Baker Lions, Meds 1, and Grand Rapids Fire Department Relief Association.

Shop With a Cop

**Congratulations You Have Been Selected to Participate
in the 1st Annual Shop with A Cop Event!**

When: Sunday December 9th 2012

Time: 9:00am

Where: Wal-Mart

100 Southeast 29th Street
Grand Rapids MN 55744

Sponsored By:



Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 12-

A RESOLUTION ACCEPTING A \$500 DONATION FROM CAP BAKER LIONS CLUB,
\$500 DONATION FROM MEDS 1 AND A \$100 DONATION FROM THE GRAND
RAPIDS FIRE DEPARTMENT FOR THE GRAND RAPIDS POLICE DEPARTMENT
FIRST ANNUAL SHOP WITH A COP EVENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Cap Baker Lions Club has donated \$500, Meds 1 has donated \$500 and the Grand Rapids Fire Department has donated \$100 to the Grand Rapids Police Department First Annual Shop with a Cop Event.

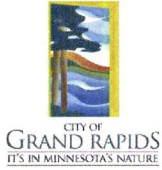
Adopted this 26th day of November, 2012

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0728 **Version:** 1 **Name:** Liquor License Renewal
Type: Agenda Item **Status:** Consent Agenda
File created: 11/20/2012 **In control:** Administration
On agenda: 11/26/2012 **Final action:**
Title: Approve issuance of 2013 liquor license renewals as described in the attachment, contingent up receipt of fees and all required documentation.
Sponsors:
Indexes:
Code sections:
Attachments: [LIQUOR LICENSE RENEWAL For Council](#)

Date	Ver.	Action By	Action	Result
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Title

Approve issuance of 2013 liquor license renewals as described in the attachment, contingent up receipt of fees and all required documentation.

Body

Attached is the listing of submitted renewal for liquor licenses within the City of Grand Rapids. Upon Council approval and receipt of all required documentation and paid fees, renewal will be forwarded to the State of Minnesota Alcohol and Gambling Enforcement Division.

Requested Council Action

Approve issuance of 2013 liquor license renewals as described in the attachment, contingent up receipt of fees and all required documentation.

LIQUOR LICENSE RENEWAL

Club On-Sale & Sunday

1. American Legion, McVeigh-Dunn Post 60
2. LOOM Lodge 2023 Moose Lodge
3. VFW 1720 Ponti Peterson Post

Wine License

1. TKM&M Inc. – Sammy’s Pizza, with Strong Beer Authorization

On-Sale Liquor

1. Madden’s Dutch Room Bar
2. Apple Minnesota LLC, Applebee’s
3. Barboza LLC, El Potro Mexican Restaurant
4. S. Bastian Companies LLC, Pokegama Grill
5. FOE Aerie 2469, Eagles Club
6. Forest Lake Restaurant Inc.
7. Grand Hospitality LLC, Timberlake Lodge
8. Grand Rapids Development Corp., Sawmill Inn
9. Grand Rapids Ground Round Inc.
10. Thunder Alley XL
11. Toivo’s LLC

Off-Sale Liquor

1. Wal-Mart Stores Inc., Wal-Mart Supercenter
2. TG&S Inc., Superamerica
3. Pokegama Plaza Liquors Inc.
4. Jerry’s Warehouse Liquor Inc.
5. Frontier Liquors Inc.
6. Madden’s Dutch Room Bar

On-Sale 3.2 Malt Liquor

1. Sky Ventures LLC, Pizza Hut #13783
2. Rafferty’s Pizza
3. Itasca Curling Club
4. TKM&M Inc. - Sammy’s Pizza

Off-Sale 3.2 Malt Liquor

1. Holiday Stationstores Inc. – Holiday Stationstore #162
2. Holiday Stationstores Inc. – Holiday Stationstore #248



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0730 **Version:** 1 **Name:** MNDOT Master Partnership Resolution
Type: Agenda Item **Status:** Consent Agenda
File created: 11/20/2012 **In control:** Engineering
On agenda: 11/26/2012 **Final action:**
Title: A resolution approving the Master Partnership Agreement with MNDOT

Sponsors:

Indexes:

Code sections:

Attachments: [11-26-12 MNDOT Master Partnership Contract Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

A resolution approving the Master Partnership Agreement with MNDOT

Body

Background Information:

At the November 13, 2012, regular council meeting, the City Council approved the Master Partnership Agreement with MNDOT. However, City staff did not include the resolution that also needed council approval as part of the agreement.

Attached is the resolution for the Master Partnership Agreement.

Staff Recommendation:

City staff is recommending approval of the attached resolution approving the Master Partnership Agreement with the State/MNDOT.

Requested City Council Action

Consider approval of the attached resolution approving the Master Partnership Agreement with the State/MNDOT.

Sample resolution

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the **City/County/Other Local Government of _____** enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the **[Board/Council]**.
2. That the proper **[City/County/Other Local Government]** officers are authorized to execute such contract, and any amendments thereto.
3. That the **[City/County/Other Local Government] Engineer/Title of Other Official** is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the **[City/County/Other Local Government] Engineer/Title of Other Official** may execute such work order contracts on behalf of the **City/County/Other Local Government of _____** without further approval by this **[Board/Council]**.

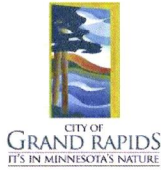
Approved this ____ day of _____, 201__.

Attest:

By: _____

Title: _____

Date: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0731 **Version:** 1 **Name:** WO 3 CP 2011-6
Type: Agenda Item **Status:** Consent Agenda
File created: 11/20/2012 **In control:** Engineering
On agenda: 11/26/2012 **Final action:**
Title: Work Order 3 related to CP 2011-6, Horshoe Lake Road Reconstruction
Sponsors:
Indexes:
Code sections:
Attachments: [11-26-12 Attachment CP 2011-6 WO 3.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Work Order 3 related to CP 2011-6, Horshoe Lake Road Reconstruction

Body

Background Information:

Work Order 3 was required to eliminate the need of lower existing water main by relaying storm sewer to a different grade. In order to lower the water main, flow of water to Grand Itasca Clinic and Hospital would have been at unacceptable levels. More detail is included with the attached work order.

Staff Recommendation:

City staff is recommending the approval of Work Order 3 related to CP 2011-6, Horshoe Lake Road Reconstruction with Casper Construction.

Requested City Council Action

Consider approval of Work Order 3 related to CP 2011-6, Horshoe Lake Road Reconstruction with Casper Construction.

STATE AID FOR LOCAL TRANSPORTATION
WORK ORDER FOR MINOR EXTRA WORK

Nov 2007

City/County of City of Grand Rapids

Work Order No. 3


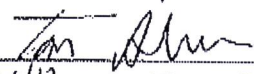
FEDERAL PROJECT NO.	STATE PROJECT NO. SAP 129-143-002	LOCAL PROJECT NO. GRANR 118053	CONTRACT NO. 2011-6
CONTRACTOR NAME AND ADDRESS Casper Construction PO Box 480 Grand Rapids, MN 55744		LOCATION OF WORK Horseshoe Lake Road	
		TOTAL WORK ORDER AMOUNT \$4,605.73	

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.
The project plans had originally called out lowering the existing water main along Golf Course Road to allow for the installation of the new storm sewer system. During construction it was determined that additional costs, estimated at \$10,000, would be incurred if the water main would need to be lowered due to water pressure issues at Grand Itasca Medical Center. In lieu of disturbing the water main, changes to the storm sewer design were made to eliminate disturbing the water main and limit additional costs. This work order covers the changes to the storm sewer design. The storm sewer modifications line item includes: re-laying 55 lf of storm sewer pipe, lowering 2 storm structures and locating existing utilities.

COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 002					
2503.601	STORM SEWER MODIFICATIONS	LUMP SUM	\$4,191.73	1	\$4,191.73
2504.602	LOWER WATERMAIN	EACH	(\$6,286.00)	1	(\$6,286.00)
2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	EACH	\$1,500.00	1	\$1,500.00
2506.502	CONST DRAINAGE STRUCTURE DES 60-4020	EACH	\$3,600.00	1	\$3,600.00
2506.516	CASTING ASSEMBLY	EACH	\$800.00	2	\$1,600.00
Funding Category No. 002 Total:					\$4,605.73
Work Order No. 3 Total:					\$4,605.73

* Funding category is required for federal projects.

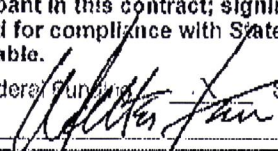
Approved By Project Engineer: Tom Pagel	Approved By Contractor: Casper Construction
Signed 	Signed 
Date: <u>12/19/12</u> Phone: (218) 326-7801	Date: <u>11/15/12</u> Phone: (218) 326-9637

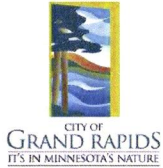
Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This project is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer:  Date: 11/15/12



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0734 **Version:** 1 **Name:** CP 2012-3 & 2013-1 Order Feasibility
Type: Agenda Item **Status:** Consent Agenda
File created: 11/21/2012 **In control:** Engineering
On agenda: 11/26/2012 **Final action:**
Title: A resolution ordering the feasibility report for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.
Sponsors:
Indexes:
Code sections:
Attachments: [11-26-12 Resolution CP 2012-3 & 2013-1 Order Feasibility.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

A resolution ordering the feasibility report for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.

Body

Background Information:

Attached is a resolution order a feasibility report for for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction. It is intended to bid these projects together as one contract in calendar year 2013.

Staff Recommendation:

City staff is recommending the approval of a resolution ordering the feasibility report for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.

Requested City Council Action

Consider a resolution ordering the feasibility report for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION 12-__

**Resolution Ordering Preparation of Report on Improvement
4th Avenue NE Reconstruction
Project 2012-3
And
7th Avenue NE Reconstruction
Project 2013-1**

WHEREAS, it is proposed to improve 4th Avenue NE from TH 2 to 7th Street NE and 7th Avenue NW from TH 2 to 6th Street NW by reconstructing streets, storm sewer, sanitary sewer, water main, street lights, sidewalks, and associated appurtenances in the limits described above, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

That the proposed improvement be referred to Tom Pagel, P.E., City Engineer, for study and that he is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

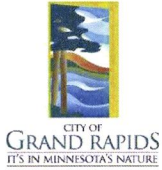
Adopted by the council this 26th day of November, 2012.

Dale Adams, Mayor

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof:

; and the following voted against same:



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0735 **Version:** 1 **Name:** CP 2010-2 & 2012-4A Order Feasibility Report
Type: Agenda Item **Status:** Consent Agenda
File created: 11/21/2012 **In control:** Engineering
On agenda: 11/26/2012 **Final action:**
Title: A resolution ordering the feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural.
Sponsors:
Indexes:
Code sections:
Attachments: [11-26-12 Resolution CP 2010-2 & 2012-4A Order Feasibility.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

A resolution ordering the feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural.

Body

Background Information:

Attached is a resolution ordering the preparation of a feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural. Because the construction techniques are identical it is proposed to bid them as one contract in calendar year 2013.

Staff Recommendation:

City staff is recommending the approval of a resolution ordering the preparation of a feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural.

Requested City Council Action

Consider a resolution ordering the preparation of a feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION 12-__

**Resolution Ordering Preparation of Report on Improvement
City Wide Overlays - Urban
Project 2010-2
And
Remer-Deschepper Overlays - Rural
Project 2012-4A**

WHEREAS, it is proposed to improve 13th Street SE from Pokegama Avenue to 7th Avenue, 21st Street SE from Pokegama Avenue to 2nd Avenue SE, 4th Avenue SE from 13th Street to 17th Street, 5th Avenue SE from 14th Street to 15th Street, 6th Avenue SE from 14th Street to 17th Street, 14th Street SE from 4th Avenue to 7th Avenue, 15th Street SE from 5th Avenue to 6th Avenue, and all streets located within the plat of Remer-DeSchepper Addition by applying bituminous overlays of streets, partial reconstruction of streets, reconstructing storm sewer, street lights, sidewalks/trails, and associated appurtenances in the limits described above, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

That the proposed improvement be referred to Tom Pagel, P.E., City Engineer, for study and that he is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the council this 26th day of November, 2012.

Dale Adams, Mayor

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof:

; and the following voted against same:



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0736 **Version:** 1 **Name:** Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.
Type: Agenda Item **Status:** Consent Agenda
File created: 11/21/2012 **In control:** Information Technology
On agenda: 11/26/2012 **Final action:**
Title: Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.

Body

Background Information:

During the November 13th meeting of the City Council, item number 12-0712 to accept the bid from e3 Consulting Services was approved. A detailed contract has been drafted and needs to be executed for the project to start.

Requested City Council Action

Consider accepting contract with e3 Consulting Services and authorize the Mayor to sign necessary documents.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0726 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 11/19/2012 **In control:** Administration
On agenda: 11/26/2012 **Final action:**
Title: Acknowledge minutes for Boards & Commissions.

Sponsors:

Indexes:

Code sections:

Attachments: [August 29, 2012 Human Rights Meeting](#)
[October 16, 2012 Golf Board](#)
[October 17, 2012 PUC Meeting](#)
[October 18, 2012 Central School Minutes](#)

Date	Ver.	Action By	Action	Result
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Title
Acknowledge minutes for Boards & Commissions.

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION
CONFERENCE ROOM 2B – 420 NORTH POKEGAMA AVENUE
WEDNESDAY, AUGUST 29, 2012 – 4:00 P.M.

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, on Wednesday, August 29, 2012 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commission Chair: Freeman, Commissioners: Hall, Dowell, Hendrickson, Weidendorf and Sanderson. Absent: Commissioners: Mundt and Learmont.

Staff Present: Lynn DeGrio, Kimberly Johnson-Gibeau

CALL TO ORDER: The meeting was called to order by Chair Freeman at 4:00 p.m.

SETTING OF REGULAR AGENDA: Additions to regular agenda:

- Library Program Committee – Request for funds sponsorship

APPROVAL OF MINUTES: July 25, 2012 regular meeting

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER DOWELL TO APPROVE THE MINUTES OF JULY 25, 2012 AS PRESENTED. Motion passed by unanimous vote.

Library Program Committee – Request for funds.

Correspondence received from Stephanie Kessler asking that the Human Rights Commission consider participating in the up-coming program at the Grand Rapids Area Library featuring speaker Mr. Anton Treuer. The committee is requesting funds in the amount of \$150.00.

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER WEIDENDORF TO SPONSOR SPEAKER ANTON TREUER FOR LIBRARY PROGRAM ON SEPTEMBER 20, 2012 IN THE AMOUNT OF \$150.00. Motion passed unanimously.

Diversity Jelly Beans – Update.

These will not be available for shipping until the first week in September. The bags have arrived. Staff will follow up when jelly beans arrive.

Commissioner Hendrickson arrived at 4:15 p.m.

OLD BUSINESS:

Work plan.

Work plan items are discussed, including: website presence and changes/additions, updating brochures & community distribution, Human Rights space at Library, update with City Council,

and speakers bureau. Commissioners Hall & Weidendorf volunteer to participate in the speakers bureau. Also discussed under training were terminology education and the powerful effect of words, health care issues and how people are treated differently and possible Church involvement with Human Rights.

NEW BUSINESS:

Commission Applicant:

Commission discussed application received by Karen Noyce. Commission would support Council appointment of Ms. Noyce.

There being no further business the meeting adjourned at 5:00 p.m.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
October 16, 2012
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Larry O'Brien

Absent: Kelly Hain

Staff: Bob Cahill – Director of Golf

- I. Pat Pollard called the meeting to order.
- II. Steve Forneris made a motion to accept the minutes of the September 21, 2012 Board meeting. Jeff Ericson seconded the motion. The motion passed.
- III. Consideration of monthly bills: Jeff Ericson made a motion to approve the bill list. Steve Forneris seconded the motion. The motion passed.

9TH AVENUE WELDING & MACHINE	191.38
AMERIPRIDE LINEN & APPAREL	115.00
ARROWHEAD TRANSIT	800.00
BLUE CROSS & BLUE SHIELD OF MN	1,202.50
BURGGRAF'S ACE HARDWARE INC	40.20
CHAMBER OF COMMERCE	400.00
CITY OF COHASSET	81.99
DELTA DENTAL OF MINNESOTA	106.40
EAGLE RIDGE GOLF COURSE	2,075.00
CITY OF GRAND RAPIDS	32.31
GRAND RAPIDS CITY PAYROLL	21,722.29
GRAND RAPIDS STATE BANK	1,951.54
HAWKINSON SAND & GRAVEL	296.53
HOPKINS ELECTRIC	156.00
ITASCA COUNTY RESORT & TOURISM	100.00
L&M SUPPLY	199.01
M & R ENTERPRISES	1,205.25
MINNESOTA SALES & USE TAX	5,988.77
MINNESOTA TORO	22,470.23
NEXTERA COMMUNICATIONS LLC	2.17
NORTHERN LAKES WINDOW CLEANING	144.28
NORTHERN OFFICE OUTFITTER INC	256.46
PIONEER ELECTRIC, INC	178.90
PIONEER MUTUAL LIFE INS CO	4.10
P.U.C.	2,737.77
NORTHERN MN WATER COND DBA	32.34
RAPID SUPPLY INC	300.00
RUTTGER'S SUGAR LAKE LODGE	8,625.00
WILLIAM J SCHWARTZ & SON'S	76.15
SIM SUPPLY INC	88.58
STOKES PRINTING COMPANY	69.70
TDS Metrocom	240.92
TESSMAN SEED COMPANY	8,705.66
TWINCITIESGOLF.COM	225.00
VERIZON WIRELESS	34.90
VISA	2,753.84
WASTE MANAGEMENT	254.33

TOTAL ALL VENDORS: 83,864.50

- IV. Visitors: None
- V. Grounds Superintendent: Bob Cahill reported. Study continues on a variety of new types of bathrooms to replace the existing outhouses. Detail on several options will be presented at the next meeting.
- VI. Concessions: Bob Cahill reported. A contract extension for the Bastians, with minor changes, was presented and discussed. Jeff Ericson made a motion to approve the contract. Steve Forneris seconded the motion. The motion passed. The new contract will be given to the Council for final approval.
- VII. Director of Golf: Bob Cahill reported. Revenue continues to be strong. The greens have been aerated and the fairways are having chemicals applied. A list of capital improvements and purchases was discussed and will be presented to the Council.
- VIII. Old Business: The 2013 budget was presented and discussed. Steve Forneris made a motion to approve the 2013 budget. Jeff Ericson seconded the motion. The motion passed.
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Jeff Ericson made a motion to adjourn the meeting. Steve Forneris seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

A regular meeting of the Grand Rapids Public Utilities Commission was held on October 17, 2012 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Hodgson, Commissioner Adams, Commissioner Johnson, Commissioner Chandler.

Members Absent: None.

Others Present: General Manager Ward, Finance Manager Betts, Wastewater Treatment Facility Manager Ackerman, Water/Wastewater Collection/Safety Manager Doyle, Administrative/HR Assistant Flannigan, Attorney Bengtson, Roger Hoyum of JDI Contracts, Inc., HR Consultant George Stunyo.

Motion by Hodgson to approve the minutes of the September 12, 2012 regular meeting, the September 12, 2012 special meeting, and the September 5, 2012 emergency meeting. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Finance Manager Betts reviewed the September 2012 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Chandler to approve the City Treasurer's Report and Investment Activity Report for September 2012. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

President Welliver acknowledged public forum. None present.

Commission Member Reports: Commissioner Johnson reported on the personnel Committee meeting on September 20, 2012 and recommendations to be addressed later in the meeting regarding remuneration of management staff for additional hours worked during the outage of the week of July 2 - July 7, 2012.

Administration:

Motion by Adams to approve the position description, declare a vacancy exists, and authorize the posting/advertising to fill the position of Maintenance II at the Wastewater Treatment Facility. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Adams, Hodgson and Johnson; Against: None; Abstained: Chandler, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve for filing the Report on Federal Awards for the year ended December 31, 2011. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Ward reviewed amendments proposed by the City of Cohasset to the Cooperative Sewage Agreement. Attorney Bengtson will review and revise the Agreement and bring the revisions back to the Commission for their consideration.

Motion by Hodgson to approve a recommendation from the Personnel Committee for remuneration of management staff to allow compensatory time off equivalent to the additional hours worked during the week of July 2nd-7th, and pay lump sums in the amount of \$1,000.00 to General Manager Ward and Water/Wastewater Collection/Safety Manager Doyle for additional time worked over 25 hours and \$500.00 to Manager Betts and Administrative/HR Assistant Flannigan for additional time worked under 25 hours. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Accounting and Finance:

Finance Manager Betts reviewed the September 2012 Operations Report with the Commission.

Motion by Chandler to authorize the write-off of uncollectible accounts in the amount of \$285.22. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to waive the bond requirement and issue duplicate checks for the attached list of four checks as part of the unclaimed property process in the total amount of \$139.99. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Electric Department:

Engineering Consultant Hoyum reviewed the September 2012 Operations Report with the Commission.

Wastewater Treatment Facility Operations:

Manager Ackerman reviewed the September 2012 Operations Report with the Commission.

Water/Wastewater Collection/Safety:

Water/Wastewater Collection/Safety Manager Doyle reviewed the September 2012 Operations Report with the Commission.

Safety Training Procedures and Updates:

Water/Wastewater Collection/Safety Manager Doyle reviewed the safety initiatives for the month. There were no reports of injury in the month of September.

GRPUC Discussion/Correspondence:

2012 MMUA Job Training & Safety-15th Edition APPA Safety Manual Update-September 13, 2012, Grand Rapids, MN – Roger McLean, John Hachey, Roger Hoyum, Rodney Ruder, Mike Bader, Dennis Doyle.

APPA Webinar-Understanding Payments in Lieu of Taxes and Other Contributions Made by Public Power, September 12, 2012, Grand Rapids, MN – Anthony Ward, Christine Flannigan

Change Orders:

Motion by Chandler to approve Change Order #2 from Hammerlund Construction, Inc. for the Sludge Landfill Phase 8 Construction in the amount of \$32,175.95 for extra work and pumping primarily due the rain events in May and June. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Claims for Payment:

Motion by Johnson to approve Pay Request # 5 in the amount of \$75,782.73 from Hammerlund Construction, Inc. for the Sludge Landfill Phase 8 Construction. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to approve a claim for payment in the amount of \$470.65 from Northern Business Products for various office supplies. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Adams, Hodgson and Chandler; Against: None: Abstained: Johnson, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to authorize the verified claims for payment in the amount of \$1,670,197.89 (\$1,245,994.75 computer checks and \$424,203.14 manual checks) per attached lists. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.


Motion by Chandler to close the meeting at 5:10 PM to discuss labor contract negotiation strategies (Minnesota Statutes 13D.03). Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

In attendance at the close of the meeting were President Welliver, Secretary Hodgson, Commissioner Adams, Commissioner Johnson, Commissioner Chandler, General Manager Ward, and HR Consultant Stunyo.

At 6:15 PM the meeting was declared open, upon a motion duly made and seconded.

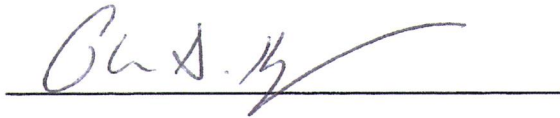
The next regular Commission meeting is Wednesday, November 14, 2012 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Upon a motion duly made and seconded, the meeting was adjourned at 6:20 PM.

A handwritten signature in blue ink, appearing to read "Stephen R. Welliver", written over a horizontal line.

Stephen R. Welliver, President

Attest:

A handwritten signature in black ink, appearing to read "Glen D. Hodgson", written over a horizontal line.

Glen D. Hodgson, Secretary

GRAND RAPIDS
PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
SEPTEMBER 2012

NAME	AMOUNT	NAME	AMOUNT
9th Ave Welding & Machine	50.00	L & M Supply	390.82
Acheson Tire	1,047.38	L & S Electric Inc	828.58
Jim Ackerman	122.66	Lano, O'toole, Bengston	1,195.00
Advantage Systems Group	790.92	Lease Landscaping Inc	4,934.39
AE2S	13,480.75	Anne Lewis	125.00
Alcola Solutions	22,581.73	Locators & Supplies Inc	138.01
American Payment Centers	142.00	Maki Body & Glass	2,097.49
American Public Power Assoc.	89.00	Measurement Specialties	2,202.04
American Water Works Assoc	310.00	Mine Safety Appliance Co	470.90
AmeriPride Services	96.03	Minnesota Dept of Health	150.00
Autumn Creek Consulting	1,409.10	Minnesota Municipal Utilities	4,400.00
Avetmet Web Solutions	650.00	Minnesota Office of Ent Tech	108.00
Baker Tilly Virchow Krause	1,233.00	Minnesota Pollution Ctrl Agency	23.00
Bell Lumber & Pole Co	14,321.25	Minnesota Power	847,367.71
Blackmon Electronics Inc	2,019.94	Minuteman Press	81.22
Border States	556.91	The Motor Shop	16.03
Bunes Septic	60.00	Nalco Company	432.40
Burggrafs Ace Hardware	1,361.87	Nelson Roofing	164.86
Call Net	995.00	Neo Solutions	41,389.99
Casper Construction	13,943.62	Nextera	813.07
Citi Lites	7,465.00	Nord Auto	38.04
City of Grand Rapids	9,900.40	North American Salt Co	4,367.19
The Clean Advantage	2,003.91	North Central Laboratories	1,708.87
Cole Hardware	766.08	Northern Dewatering Inc	5,764.84
Cogsdale	10,596.25	Northern Drug Screening	76.00
Davis Oil	1,215.92	NTS	6,352.75
Dennis Doyle	117.11	ODC	464.91
DSC Communications	239.12	Pace Analytical	630.68
Dust Be Gone	1,563.35	Personnel Dynamics	322.40
Era Laboratories	250.00	Pitney Bowes	2,860.21
Energy Management Solutions	1,802.50	Polydyne Inc	49,243.94
Express Services Inc	2,689.56	Public Utilities Commission	2,679.07
First American Title Company	75.00	R K Hillman	228.00
Gopher State One-Call	771.40	Radtke Trucking	14,254.98
Grand Rapids Herald Review	128.50	Rapid Pest Control	98.85
Great Engravings	61.47	Rapids Printing	341.70
Great Northern Services	3,269.94	Rapid Rooter Inc	760.00
Green Again Lawn & Aeration	2,100.00	Red Rock Radio	1,100.00
Hach Company	147.83	Resco Electric Supply	8,385.82
Hammerlund Construction Inc	10,290.00	River Road Market	2,003.05
Harcros Chemicals	41,161.94	Sandstroms	213.51
Hawkins Inc	3,171.62	Scheck Industrial	40.07
Hearing Associates	25.75	S EH	12,780.00
Bob Howendobler	2,585.00	Selectacct	303.00
Industrial Fluid Tech	348.88	Seton Identification	161.60
Itasca Computer Resources	1,912.84	State Industrial Products	617.22
Itasca County Resource Ctr	2,671.95	Stokes Printing	44.65
Itasca County Treasurer	2,414.42	Stuart Irby Co	5,545.24
Itasca Utilities Inc	2,145.00	TJ Towing	69.13
JDI Contracts Inc	9,098.61	Telcologix	125.00
JDI Contracts Inc	3,918.74	Total Tool	300.90
KOZY	1,020.00	Treasure Bay Printing	5.34

GRAND RAPIDS
PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
SEPTEMBER 2012

NAME	AMOUNT	NAME	AMOUNT
Turf & Tree Inc	1,977.19		
USA Bluebook	447.27		
Viking Electric Supply	217.67		
Waste Management	1,649.94		
Wells Fargo	1,360.24		
Wenck Associates	4,560.53		
Wesco	2,826.78		
Wisconsin Energy Conserv Corp	1,972.40		
Xerox	248.54		
Zee Medical Service	69.47		
Energy Star Rebates:			
Patricia Erven	130.00		
Shirley Kleffman	50.00		
Lawrence Virkus	80.00		
Total	<u>1,245,994.75</u>		
Northern Business Products	470.65		
(Revised Total)			

* * * GRAND RAPIDS PUBLIC UTILITIES * * *
ACCOUNTS PAYABLE CHECK REGISTER 9/30/2012
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
MANUAL CHECKS				
2175	9/07/2012	700	MINNESOTA DEPT OF REVENUE	3,468.26
2176	9/07/2012	1232	WELLS FARGO BANK	18,795.95
2177	9/07/2012	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	11,412.36
2178	9/07/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	6,003.62
2179	9/02/2012	1613	DELTA DENTAL OF MINNESOTA	3,326.00
2180	9/07/2012	1612	SELECTACCOUNT	2,410.88
2181	9/10/2012	1611	SELECTACCOUNT	622.33
2182	9/18/2012	890	MINNESOTA DEPARTMENT OF REVENUE	69,960.00
2183	9/20/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	2,611.60
2184	9/21/2012	700	MINNESOTA DEPT OF REVENUE	3,431.61
2185	9/21/2012	1232	WELLS FARGO BANK	18,773.16
2186	9/21/2012	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	11,409.82
2187	9/24/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	5,968.24
2188	9/21/2012	1611	SELECTACCOUNT	1,500.00
2189	9/24/2012	1612	SELECTACCOUNT	2,410.88
61861	9/04/2012		WICK, CHRISTINA M	22.96
61862	9/04/2012	570	U S POST OFFICE	2,000.00
61863	9/04/2012		SOMETHING ORIGINAL	35.40
61864	9/06/2012		US DEPT OF HUD	102.23
61868	9/06/2012	1572	MINNESOTA ENERGY RESOURCES CORP	14.26
61869	9/06/2012	1835	VERIZON WIRELESS	239.22
61870	9/07/2012	570	U S POST OFFICE	644.69
61871	9/14/2012	603	WARD, ANTHONY T.	87.84
61872	9/14/2012	921	UNITED PARCEL SERVICE	113.62
61873	9/14/2012	1199	GREEN, DOUG	640.02
61975	9/14/2012	576	UTILITY SYSTEMS OF AMERICA	227,230.50 *
61976	9/18/2012	570	U S POST OFFICE	551.12
61977	9/18/2012		MCCARTNEY, MICHELE L	43.81
61978	9/19/2012	1773	WELLS FARGO ADVISORS	100,000.00
61979	9/19/2012		COUNTRY VILLAGE APARTMENTS	149.51
61980	9/19/2012		DW JONES MGMT	28.72
61981	9/19/2012		GULSVIG, DAVID	53.18
61982	9/19/2012		KELLIN, MICHAEL	25.54
61984	9/19/2012		EIGHTH DAY PROPERTIES LLC	49.23
61986	9/19/2012		NORDQUIST, AMBER	111.00
61987	9/19/2012		ACHESON TRAILER COURT	13.01
61988	9/20/2012	367	MINNESOTA DEPT OF HEALTH	5,023.00
61993	9/24/2012	100	CITY OF GRAND RAPIDS	43.45
61994	9/25/2012	570	U S POST OFFICE	727.46
61995	9/25/2012	1059	ITASCA COUNTY ABSTRACT TRUST ACCOUNT	39,886.61
61996	9/27/2012	1199	GREEN, DOUG	95.46
61997	9/27/2012		POKEGAMA SQUARE APTS	11.50
61998	9/28/2012		BABICH, RICHARD J	10.82
61999	9/28/2012	100	CITY OF GRAND RAPIDS	41,653.73
62000	9/28/2012	1572	MINNESOTA ENERGY RESOURCES CORP	31.84
62001	9/28/2012	921	UNITED PARCEL SERVICE	119.10

* * * GRAND RAPIDS PUBLIC UTILITIES * * *
ACCOUNTS PAYABLE CHECK REGISTER 9/30/2012
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
62002	9/28/2012	1585	STANDARD INSURANCE COMPANY	896.34
62003	9/28/2012		AFFINITY PLUS FED CREDIT UNION	21.58
62004	9/28/2012		DOUST, DAVID	68.85
62005	9/30/2012	100	CITY OF GRAND RAPIDS	68,583.33
Manual Checks Previously approved 9/12/12				227,230.50 *
Manual Checks to be approved				424,203.14
Total				651,433.64

**CENTRAL SCHOOL COMMISSION
THURSDAY, OCTOBER 18, 2012
CONFERENCE ROOM 2A, CITY HALL
GRAND RAPIDS, MINNESOTA
AT 9:00 A.M.**

CALL TO ORDER:

Pursuant to due notice and call thereof, a regular meeting of the Central School Commission was held Thursday, October 18, 2012, at 9:00 a.m., in Conference Room 2A, City Hall, Grand Rapids, Minnesota.

CALL OF ROLL:

On a Call of Roll, the following members were present: Commissioners: Trudy Hasbargen, Jean Halverson, Dale LaRoque, Robert Drake. Absent: Commission Chair Denny Brown and Commissioner Melanie Church.

Staff: Barb Baird, Ron Edminster, Tom Schmoll.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER LAROQUE TO APPROVE THE MINUTES OF SEPTEMBER 20, 2012 AS PRESENTED. The following voted in favor thereof: Drake, Hasbargen, LaRoque, Halverson. Opposed: None; motion passed.

APPROVE PAYMENT OF BILLS:

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO APPROVE PAYMENT OF CLAIMS IN THE AMOUNT OF \$4,285.33 AS PRESENTED:

Ameripride Linen & Apparel	188.02	Centurylink Inc.	46.53
Deer River Hired Hands	24.00	Filthy Clean	1,251.56
Grand Rapids Newspaper	179.00	Minnesota Energy Resources	7.93
Minnesota Sales & Use Tax	4.82	Occupational Development Ctr.	65.00
Paul Bunyan Communications	75.18	P.U.C.	1,644.81
Rapids Pest Control Inc.	61.45	Rapids Plumbing & Heating	412.75
Waste Management	324.28		

The following voted in favor thereof: Drake, Hasbargen, Halverson, LaRoque. Opposed: None; motion passed.

Discuss 3rd Quarter Financial Report: Assistant Finance Director Baird reviews financials. Discussed possible financial shortfalls and procedures for making up the difference in the budget.

Management Report: Mr. Schmoll provides full written report and provides review in summary form.

Building Maintenance Report: Update on hot water heater failure & repair. Damage to woodwork in rooms used by Historical Society. Deductions for damage should be taken from deposit.

Vacancy Showcase Recommendations: Walkthrough on vacant spaces completed. Discussed options & expenses to prepare spaces for showing. Direct Manager Schmoll to work on lowering cost for update of building spaces.

MOTION BY COMMISSIONER HASBARGEN, SECOND BY COMMISSIONER HALVERSON TO AUTHORIZE FUNDS TO PAINT AND CLEAN 2 VACANT SPACES FOR AN AMOUNT NOT TO EXCEED \$1500. The following voted in favor thereof: Halverson, LaRoque, Hasbargen, Drake. Opposed: None, motion passed.

Update on RFP process: No update at this time.

November & December First Fridays: Performers set. Request for refreshment cost paid by Commission for December 1st Friday event.

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO ALLOW \$200 EXPENDITURE FOR REFRESHMENTS AT THE DECEMBER FIRST FRIDAY EVENT. The following voted in favor thereof: Halverson, Hasbargen, LaRoque, Drake. Opposed: None, motion passed.

Discuss option for twice-monthly meetings: Various options discussed. No decision to move forward with adding meetings on a regular basis.

Review Scheiman contract and other leasing ideas: Discussed proposed contract for hiring a realtor to act as leasing agent for Central School, costs associated and other ideas for filling vacancies.

There being no further business, the meeting adjourned at 10:10 a.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0733 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Department Head Report
File created: 11/21/2012 **In control:** Library
On agenda: 11/26/2012 **Final action:**
Title: Department Head Report: Library

Sponsors:

Indexes:

Code sections:

Attachments: [Library Report to Council Nov 2012](#)

Date	Ver.	Action By	Action	Result
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Title
 Department Head Report: Library
 Body



Library Department Head Report

November 26, 2012



Our summer and fall have been filled with programs and activities around the Library. We continue to focus on the goals identified in our strategic plan, and on creating a welcoming place for our community.

Strategic Plan Implementation Update

The Library Board, supporting organizations and staff developed a strategic plan in early 2009 and we continue to implement that plan. Library Board members and staff met in April to review progress for the year and develop action plans for the upcoming year.

Goal 1: *Parents will feel supported in preparing their preschoolers for learning success, and primary students will develop a love of reading and learning.*

- We received a **Smart Play Spot** from the Minnesota Children's Museum, with support from the Blandin Foundation, the Northland Foundation, MN Legacy funding, the Grand Rapids Area Library Foundation, and the Friends of the Grand Rapids Area Library.
 - The Smart Play Spot features many early literacy learning elements that promote the acquisition of skills needed to become proficient in reading and learning such as: recognizing letters, using books, telling stories, building vocabulary and hearing sounds.
- We Received 2 Young Explorer educational computers for young children from IBM.
- Our **Story Times** continue every Saturday throughout the year, having become a part of the Saturday routine of many families. 30-60 people attend each week. Our Monday Book Times continue to be popular.
- We have monthly **Family Movie Nights**, with attendance ranging from 10 to 70 people
- 774 children participated in the 2012 **summer reading program: Dream Big – Read!** and the attendance at summer programs was outstanding, including:
 - Planting sunflowers, Theater, Cake Decorating, Comedians, Musicians, Magicians and a Mad Scientist, Storytellers, and visits with 2 local authors.
- We collaborated with KAXE to use their tent for 3 children's programs this summer.
- We continue to take advantage of Programs provided through the Arrowhead Regional Library System and Funded by **Legacy**-dollars, including: A visit by animals from the Lake Superior Zoo, Glen Everhart's Heebie Jeebies, musicians from the CaravanSerai project, and a "Fleece to Felt" workshop from the Duluth Art Institute.
- Our **winter reading program** for kids begins December 15 with the theme "Winter Escape."
- **Upcoming Programs** for Children this winter include: ventriloquist James Wedgewood, and the Duluth Playhouse production of "Ellie the Elephant," both Legacy-funded events.
- In February the Children's Library will collaborate with other agencies in the Greater Grand Rapids area to celebrate the second annual "**Grand SnowFolk Festival.**" The library's event will include snowfolk construction on library grounds, snowflake construction with the artists of the Creativity Tank in the library community room, hot cocoa and cookies.

Goal 2: *Individuals will be supported in their personal search for knowledge and development of skills.*

- We are one of 4 libraries in the state participating in a **Civil War discussion** series with a grant from the National Endowment for the Humanities. We received multiple copies of several books on the topic, and Judge John Maturi led discussions this fall. As part of the series, we also hosted a speaker on the U.S Dakota War of 1862, and borrowed an educational display from the Nicolet County Historical Society



Library Department Head Report

November 26, 2012



that many people were able to view. We also invited historical re-enactors to portray Civil War soldiers, one from Virginia and one from the First Minnesota Regiment

- A recent experiment was the forum on the new health care laws, which included a panel of experts in the health care field sponsored by several organizations. At the request of the Bigfork Valley Hospital, we **live-streamed the program**. The set up also allowed people to log in and view the speakers online. As a result, 97 people were in the Library and the hospital, and 50 more people logged in to view it online. The panel appeared again the next day at ICC. This was a success in community collaboration.
- Other **recent programming** for adults has included programs on water quality in collaboration with the Itasca Water Legacy Partnership, cooking with raw foods, and book collecting
- Online Databases provide 24/7 access to a wealth of research and learning opportunities.
- **Upcoming programs** include a
 - Living History-the Civil War: The First MN Regiment
 - Hoarding and Garbage and Clutter Houses
 - Hearts and Chocolate
 - Bears of the Wild

Goal 3: *Individuals will have access to online resources that connect them to their community and the world*

- Our computers continue to be used often by people taking online classes, or doing homework for local classes.
- We have been offering **beginning computer classes** including:
 - *Computer 101 for Beginners, Internet 101 for Beginners, Email 101 for Beginners, Using Google Tools, Social Networking 101 for Beginners, Online Banking & Online Bill Pay*
 - So far this fall we have had 40 participants in 6 classes, and we have 6 classes remaining in November and December.
 - We collaborated with ICTV this summer to provide a video workshop and contest for teens.
- The focus this year for our limited technology budget dollars has been maintaining computer infrastructure and ensuring circulation computers are robust. None of our public computers has been replaced.

Goal 4: *Individuals will enjoy varied options that enrich their leisure time, broaden their world view, and inspire their creativity.*

- **Sidewalk poetry (First Friday collaboration)**
Members of our volunteer program committee worked with arts organizations and downtown businesses to celebrate poetry on July 6. Joyce Sutphen, MN Poet Laureate, presented a poetry workshop on Friday afternoon. Because of rainy weather, the sidewalk poetry turned into poetry on chalkboards and butcher paper in Central School. There were poetry readings at Central School and MacRostie. Ms Sutphen's visit was made possible by Legacy dollars.
- Recent **author visits** include: Darby Nelson, Ellen Sandbeck, Anton Treuer, Pat McGauley, and Mary Casanova.
- Other **Recent programs** have included: Writing Workshops for teens and adults, 10 films in the *Indies on Tuesday* International independent film series at the Reif during the summer, and photographers
- **Legacy-Funded Programs:** We have been able to host several adult programs arranged by Arrowhead Regional Library System and funded by the MN Arts and Culture Fund, including Cal Rice on Bhutan



Library Department Head Report

November 26, 2012



- We continue to offer **museum passes** good for a variety of attractions throughout the region, and occasional event passes to family events in the area.
- **Alternate Formats:** We are expanding our collection of *Playaway* audio book devices, thanks to the Library Foundation. Circulation of downloadable eBooks and audio books has skyrocketed. 9249 audio and ebook titles have been checked out by Grand Rapids patrons this year. The ebooks and audiobooks are purchased by the regional library system and available to everyone in the region. Currently we have roughly 4500 downloadable ebook titles and 5500 downloadable audiobook titles. Circulation of downloadable material regionwide is expected to top 100,000 this year.
- **Upcoming Programs:**
 - 50 Gazillion things to do with a mason jar
 - Publishing a book on your own (Kate Leibfried)
 - David Lien and his Grand Canyon adventures
 - Mark Munger on writing part time in a full time world
 - Display of photos of Morocco in conjunction with CaravanSerai at the Reif
 - *Rapids Reads* in March

Riverfront Energy Center:

The Energy Center, using heat from wastewater discharged from the UPM Blandin plant, came online in early January. The system required tweaking for awhile, but performed better than expected, providing the major heat source for the Library when temperatures were as low as 10 degrees.

The heat exchanger is back up and running well this fall. We used no natural gas in October, compared with using 203 therms last year, thus reducing our gas bill by \$152.66 compared with the bill for last October

The Library Foundation continues to raise money for additions to the educational portion of the project, which includes demonstration solar and wind power generation. The next phase is the purchase and development of the Dashboard, which will provide an interactive educational experience and remote observation of energy consumption and CO2 production. The first of 3 solar sunflowers was erected this summer. Each sunflower will have 4 solar panels and all 12 panels need to be generating power before there is enough to feed the electricity into the building for consumption. We need to raise additional money to raise the 2nd and 3rd sunflowers.

Communications about library news

We have over 450 names on our general email newsletter list for announcing news, upcoming events and volunteer opportunities. People can now easily subscribe to the newsletter list from our web site and from our blog. Several staff members rotate responsibility for a regular column, *@your library*, in the Herald Review. We have a Grand Rapids Area Library Facebook page maintained by a volunteer. We continue to update our Library blog. We also do regular news releases to local papers and talk regularly with local radio stations. We now have a twitter feed. We also had a table at Itasca Community Connect this fall to promote Library services.

Community Education

Community organizations regularly provide displays in the Library, including: NAMI for Mental Health Awareness month, Disability Awareness, and 4-H groups in the region taking turns creating a display for their space.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0732 **Version:** 1 **Name:** Request donation to Historical Society
Type: Agenda Item **Status:** Administration Department
File created: 11/20/2012 **In control:** Administration
On agenda: 11/26/2012 **Final action:**
Title: Consider donating up to \$2,000 to the Itasca County Historical Society to assist with their move to a new location.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Consider donating up to \$2,000 to the Itasca County Historical Society to assist with their move to a new location.

Body

Background Information:

The City has had some serious inquires into the second floor currently occupied by the Historical Society whose lease runs through December 31, 2012. In an effort to facilitate their timely move out of the space and getting it ready for potentially new tenants, we are requesting the City Council consider a donation of up to \$2,000 to assist the Historical Society with their move. The funds would be paid on a reimbursement basis and could be funded through the General Fund Balance.

Requested City Council Action

Consider donating up to \$2,000 to the Itasca County Historical Society to assist with their move to a new location.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0729 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 11/20/2012 **In control:** Finance
On agenda: 11/26/2012 **Final action:**
Title: Consider approving the verified claims for the period November 6, 2012 to November19, 2012 in the total amount of \$786,274.50.
Sponsors:
Indexes:
Code sections:
Attachments: [11/26/2012 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approving the verified claims for the period November 6, 2012 to November19, 2012 in the total amount of \$786,274.50.

Body

Requested City Council Action

Consider approving the verified claims for the period November 6, 2012 to November19, 2012 in the total amount of \$786,274.50.

CITY OF GRAND RAPIDS BILL LIST - NOVEMBER 26, 2012

DATE: 11/20/2012
 TIME: 12:51:32
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/26/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
2301445	WAL-MART STORE #01-1609	1,100.00
	TOTAL	1,100.00
CITY WIDE		
0718015	GRAND RAPIDS CITY PAYROLL	35.00
1405550	NEOPOST USA INC	50.00
	TOTAL CITY WIDE	85.00
SPECIAL PROJECTS--NON BUDGETED		
1105530	KENNEDY & GRAVEN	108.00
	TOTAL SPECIAL PROJECTS--NON BUDGETED	108.00
ADMINISTRATION		
0315455	COLE HARDWARE INC	13.88
0421455	DULUTH NEWS TRIBUNE	140.40
0718060	GRAND RAPIDS NEWSPAPERS INC	556.00
1201705	LASER PROS INTERNATIONAL	138.81
1916650	SPRINGSTED	21,116.90
1920240	STERLE LAW OFFICE	2,500.00
1920555	STOKES PRINTING COMPANY	12.93
	TOTAL ADMINISTRATION	24,478.92
BUILDING MAINTENANCE--CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	24.83
0315455	COLE HARDWARE INC	61.61
0920060	ITASCA COUNTY TREASURER	133.83
1909510	SIM SUPPLY INC	202.30
	TOTAL BUILDING MAINTENANCE--CITY HALL	422.57
COUNCIL/COMMISSION/BOARDS		
1920240	STERLE LAW OFFICE	2,500.00
	TOTAL COUNCIL/COMMISSION/BOARDS	2,500.00
ENGINEERING		

CITY OF GRAND RAPIDS BILL LIST - NOVEMBER 26, 2012

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/26/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
ENGINEERING		
0920060	ITASCA COUNTY TREASURER	43.72
1200800	LHB ENGINEERS & ARCHITECTS	1,183.40
TOTAL ENGINEERING		1,227.12
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	217.78
0221650	BURGGRAF'S ACE HARDWARE INC	341.78
0920060	ITASCA COUNTY TREASURER	119.76
1305199	METRO FIRE	80.04
1901309	SAIGER'S STEAM CLEAN LLC	431.69
TOTAL FIRE		1,191.05
INFORMATION TECHNOLOGY		
0300200	CDW GOVERNMENT INC	160.31
1915248	SOFTWARE HARDWARE INTEGRATION	214.82
TOTAL INFORMATION TECHNOLOGY		375.13
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	288.56
0121721	AUTO VALUE - GRAND RAPIDS	80.12
0221650	BURGGRAF'S ACE HARDWARE INC	10.63
0301685	CARQUEST AUTO PARTS	159.33
0315455	COLE HARDWARE INC	286.85
0315481	COMMERCIAL ASPHALT REPAIR LLC	10,600.00
0401804	DAVIS OIL	420.65
0501650	EARL F ANDERSEN	101.92
0518366	ERICKSON'S ITASCA LUMBER INC	116.76
0718060	GRAND RAPIDS NEWSPAPERS INC	769.50
0801535	HAMMERLUND CONSTRUCTION INC	14,000.00
0920040	ITASCA COUNTY FARM SERVICE	7.70
0920060	ITASCA COUNTY TREASURER	1,288.94
1200500	L&M SUPPLY	60.58
1415640	NORTRAX EQUIPMENT COMPANY	102.66
1801615	RAPIDS WELDING SUPPLY INC	28.34
2018560	TROUT ENTERPRISES INC	750.00
2205525	VENTURE ELECTRIC LLC	7,997.81
2300600	W.P. & R.S. MARS COMPANY	1,022.72
2305453	WESCO RECEIVABLE CORP	429.17
2605225	ZEE SERVICE COMPANY	73.05
TOTAL PUBLIC WORKS		38,595.29

CITY OF GRAND RAPIDS BILL LIST - NOVEMBER 26, 2012

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/26/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	80.40
2301906	WAYNE'S AUTOMOTIVE	47.89
TOTAL FLEET MAINTENANCE		128.29
POLICE		
0121721	AUTO VALUE - GRAND RAPIDS	19.54
0301685	CARQUEST AUTO PARTS	82.68
0315455	COLE HARDWARE INC	8.98
0920060	ITASCA COUNTY TREASURER	4,794.56
1503240	OFFICE DEPOT	178.73
1801609	RAPIDS TOWING	430.00
2000400	T J TOWING	100.00
TOTAL POLICE		5,614.49
RECREATION		
0221650	BURGGRAF'S ACE HARDWARE INC	252.01
1309296	MINNESOTA WISCONSIN PLAYGROUND	872.00
1309495	MINUTEMAN PRESS	1,130.30
TOTAL RECREATION		2,254.31
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE INC	16.01
0315455	COLE HARDWARE INC	11.75
0318885	CRYOTECH DEICING TECHNOLOGY	2,414.05
0415550	DOOR SERVICE INC	503.75
0504825	EDWARDS OIL INC	825.14
1015335	JUNE JOHNSON	100.00
2018680	TRU NORTH ELECTRIC LLC	909.60
TOTAL		4,780.30
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	29.34
0114200	ANDERSON GLASS	603.00
0221650	BURGGRAF'S ACE HARDWARE INC	41.65
0405223	DEER RIVER HIRED HANDS INC	8.00
0415650	DORHOLT TILE & HOME CENTER	980.42

CITY OF GRAND RAPIDS BILL LIST - NOVEMBER 26, 2012

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/26/2012

VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER		
GENERAL ADMINISTRATION		
0501656	THE EARTHGRAINS COMPANY INC	33.80
0701650	GARTNER REFRIGERATION CO	452.00
1015331	JOHNSON LOCK & SAFE INC	90.69
1605611	PEPSI-COLA	473.86
1615423	POKEGAMA ELECTRIC INC	1,023.10
1618568	PROGUARD SPORTS INC	130.60
1901500	SAMMY'S PIZZA	137.50
1901535	SANDSTROM COMPANY INC	699.45
1909510	SIM SUPPLY INC	254.90
TOTAL GENERAL ADMINISTRATION		4,958.31
STATE HAZ-MAT RESPONSE TEAM		
1305056	MEDIMPEX UNITED INC	209.00
TOTAL		209.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	111.59
0920060	ITASCA COUNTY TREASURER	392.21
1615427	POKEGAMA LAWN AND SPORT	3,912.23
2205525	VENTURE ELECTRIC LLC	2,590.74
TOTAL		7,006.77
DOMESTIC ANIMAL CONTROL FAC		
0705531	GENERAL PET SUPPLY	84.00
0920060	ITASCA COUNTY TREASURER	197.87
1909510	SIM SUPPLY INC	192.80
TOTAL		474.67
AIRPORT CAPITAL IMPRV PROJECTS		
2011 CIP		
2000425	TKDA	518.74
TOTAL 2011 CIP		518.74

CITY OF GRAND RAPIDS BILL LIST - NOVEMBER 26, 2012

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INVOICES DUE ON/BEFORE 11/26/2012

VENDOR #	NAME	AMOUNT DUE
AIRPORT CAPITAL IMPRV PROJECTS		
8/10	T-HANGAR APRON RECONST	
2000425	TKDA	1,000.00
TOTAL 8/10 T-HANGAR APRON RECONST		1,000.00
2012 SNO-GO MP318 BLOWER		
1301015	MACQUEEN EQUIPMENT INC	231,445.29
TOTAL 2012 SNO-GO MP318 BLOWER		231,445.29
2012 INFRASTRUCTURE BONDS		
2011-6 HORSESHOE IMPROVEMENTS		
0218115	BRAUN INTERTEC CORPORATION	16,434.55
0301705	CASPER CONSTRUCTION INC	121,542.41
TOTAL 2011-6 HORSESHOE IMPROVEMENTS		137,976.96
STORM WATER UTILITY		
0301705	CASPER CONSTRUCTION INC	2,095.61
0801535	HAMMERLUND CONSTRUCTION INC	5,838.25
2018560	TROUT ENTERPRISES INC	530.00
TOTAL		8,463.86
TOTAL UN-PAID TO BE APPROVED		474,914.07
		Allowed in the sum of
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	3,100.00
0215800	CITY OF BOVEY	1,577.35
0305530	CENTURLINK INC	268.08
0315451	CITY OF COLERAINE	839.91
0401801	DAVIS CHIROPRACTIC HEALTH	22.66
0405200	CITY OF DEER RIVER	672.16
0405305	LYNN DEGRIO	78.55
0409655	TIMOTHY DIRKES	80.00
0519700	ESSENTIA HEALTH	139.41
0612224	FLEET SERVICES	1,924.68
0709455	SHAWN GILLEN	241.33
0712550	GLOBE DRUG/MEDICAL EQUIP	30.95
0717996	GRAND ITASCA CLINIC	782.77
0718015	GRAND RAPIDS CITY PAYROLL	187,484.81
0805358	JACKIE HEINRICH	40.00
0809445	CITY OF HILL CITY	995.68

CITY OF GRAND RAPIDS BILL LIST - NOVEMBER 26, 2012

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/26/2012

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0900060	ICTV	13,379.15
0920036	ITASCA COUNTY ATTORNEY OFFICE	157.00
0920055	ITASCA COUNTY RECORDER	46.00
0920059	ITASCA COUNTY SHERIFFS DEPT	1,453.96
0920106	ITASCA SURGICAL CLINIC PA	81.31
1015323	KIM JOHNSON-GIBEAU	32.19
1201402	LAKE COUNTRY POWER	44.89
1201455	LAKEWOOD SURGERY CENTER	85.16
1300031	MCFOA	35.00
1301320	SHAWN MAHANAY	64.00
1305193	MESABA CLINIC	59.40
1309073	SHIRLEY MILLER	85.47
1309098	MINNESOTA DEPT OF ADMN	590.00
1309172	MINNESOTA DEPARTMENT OF HEALTH	266.00
1309199	MINNESOTA ENERGY RESOURCES	581.66
1309332	MN STATE RETIREMENT SYSTEM	2,054.00
1309335	MINNESOTA SALES & USE TAX	1,756.43
1315630	ASHLEY MORAN	64.00
1315650	ANDY MORGAN	24.00
1315752	MOUNT ITASCA NORDIC SKI ASSOC	2,712.50
1405435	JEREMY NELSON	80.00
1405850	NEXTERA COMMUNICATIONS LLC	494.90
1415494	NORTHERN PINES ORTHOPAEDICS CL	27.91
1502645	GARY O'BRIEN	80.00
1503151	OCCUPATION DEVELOPMENT CENTER	20.75
1516220	OPERATING ENGINEERS LOCAL #49	28,746.00
1609561	PIONEER TELEPHONE	8.76
1621130	P.U.C.	9,462.37
1801206	RADIOLOGIST ASSOC. IN DULUTH	11.81
1805225	REED DRUG INC	236.91
1903557	TROY SCOTT	80.00
1913344	HEATH SMITH	80.00
2000490	TDS Metrocom	950.81
2008650	THREE RIVERS PATHOLOGY, PA	9.95
2205637	VERIZON WIRELESS	1,237.75
2209665	VISA	5,131.14
2209705	VISIT GRAND RAPIDS	42,429.33
2305447	WELLS FARGO BANK NA	400.00
2405650	XEROX CORPORATION	21.58
	TOTAL PRIOR APPROVAL	311,360.43
	TOTAL ALL DEPARTMENTS	786,274.50

Allowed in
the sum of