



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, December 10, 2012

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, December 10, 2012 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

5:05 PM APPROVAL OF MINUTES

[12-0739](#) Approve Council minutes for Monday, November 26, 2012 regular meeting.

Attachments: [November 26, 2012 Regular Meeting](#)

5:06 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [12-0736](#) Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.

Attachments: [Grand Rapids Website Redevelopment Contract.pdf](#)

2. [12-0738](#) Approve theatre license renewal for Mann Theatres Inc. located at 113 21st Street SE, Grand Rapids M. for the period of January 1, 2013 through December 31, 2013.

Attachments: [Mann Theatres Inc. Theatre Application](#)

3. [12-0746](#) Approve hiring Part Time Employees with Park & Recreation Department as listed.

4. [12-0750](#) Resolution Accepting a Donation from Walmart to the Fire Department
5. [12-0753](#) Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety.
Attachments: [Car Seat Grant Request](#)
6. [12-0755](#) Consider extending Public Works part-time employee through January 31, 2013.
7. [12-0760](#) Approve the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning December 11, 2012.

**5:10 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

**5:11 ACKNOWLEDGE BOARDS & COMMISSIONS
PM**

8. [12-0759](#) Acknowledge the attached minutes for Boards & Commissions.
Attachments: [January 10, 2012 Police Civil Service](#)
[January 24, 2012 Police Civil Service](#)
[February 14, 2012 Police Civil Service](#)
[March 13, 2012 Police Civil Service](#)
[April 10, 2012 Police Civil Service](#)
[August 7, 2012 Police Civil Service](#)
[September 4, 2012 GREDA Minutes](#)
[September 13, 2012 GREDA Minutes](#)
[September 27, 2012 GREDA Minutes](#)
[October 11, 2012 GREDA Minutes](#)
[November 8, 2012 GREDA Minutes](#)
[September 19, 2012 HRA](#)
[October 17, 2012 HRA](#)
[June 7, 2012 Planning Commission](#)
[September 6, 2012 Planning Commission](#)

**5:13 DEPARTMENT HEAD REPORT
PM**

9. [12-0762](#) Information Technology Department Head Report

**5:23 ADMINISTRATION DEPARTMENT
PM**

10. [12-0756](#) Appointment of Mr. Jeffrey Wilson to the position of Public Works Maintenance I - Arbo and creation of two-year eligibility list.

**5:30 VERIFIED CLAIMS
PM**

11. [12-0761](#) Consider approving the verified claims for the period November 20, 2012 to December 3, 2012 in the total amount of \$681,746.34.

Requested City Council Action

Consider approving the verified claims for the period November 20, 2012 to December 3, 2012 in the total amount of \$681,746.34.

Attachments: [12/10/2012 BILL LIST.pdf](#)

**6:00 TRUTH IN TAXATION
PM**

12. [12-0751](#) Public comment on 2012 Levy Payable in 2013 and 2013 Budget at 6 p.m. as stated in the Truth in Taxation statements.

**7:00 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 17, 2012, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest:

Shawn Gillen, City Administrator



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0739 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 11/27/2012 **In control:** Administration
On agenda: 12/10/2012 **Final action:**
Title: Approve Council minutes for Monday, November 26, 2012 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [November 26, 2012 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Title
Approve Council minutes for Monday, November 26, 2012 regular meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, November 26, 2012

5:00 PM

City Hall Council Chambers

5:00 pm CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, November 26, 2012 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

MEETING PROTOCOL POLICY

5:02 pm PUBLIC FORUM

5:07 pm COUNCIL REPORTS

5:10 pm APPROVAL OF MINUTES

Approve the following Council Minutes:

Monday, October 29, 2012 Special Meeting
Tuesday, November 13, 2012 Worksession and Regular Meetings
Monday, November 19, 2012 Special Meeting

A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McInerney, to approve Council minutes as presented. The motion PASSED by unanimous vote.

5:11 pm CONSENT AGENDA

1.

Request by the Police Department to adopt a resolution accepting \$1,100.00 dollars in donations from Cap Baker Lions, Meds 1, and Grand Rapids Fire Department Relief Association.

Adopted Resolution 12-110 by consent roll call.

2.

Approve issuance of 2013 liquor license renewals as described in the

attachment, contingent up receipt of fees and all required documentation.

Approved by consent roll call.

3. A resolution approving the Master Partnership Agreement with MNDOT

Adopted Resolution 12-111 by consent roll call.

4. Work Order 3 related to CP 2011-6, Horshoe Lake Road Reconstruction

Approved by consent roll call.

5. A resolution ordering the feasibility report for CP 2012-3, 4th Street NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.

Adopted Resolution 12-112 by consent roll call.

6. A resolution ordering the feasibility report for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-Deschepper Overlays - Rural.

Adopted Resolution 12-113 by consent roll call.

- 6a. Accepti tihe resignation of Lee Longoria from tihe position of HazMati Training/Equipmenti Assiantanti with tihe Grand Rapids Fire Departmenti

Approved by consent roll call.

Approval of the Consent Agenda

A motion was made by Councilor McInerney, seconded by Councilor Chandler, to Approve the consent agenda as amended, pulling item #7 and adding item #6a. The motion carried by the following vote

Aye 4 -

Councilor Gary McInerney, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:13 SETTING OF REGULAR AGENDA pm

A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McInerney, that this be Approved As Presented . The motion PASSED by unanimous vote.

5:14 ACKNOWLEDGE BOARDS & COMMISSIONS pm

8. Acknowledge minutes for Boards & Commissions.

Council acknowledge the following minutes:

**August 29, 2012 Human Rights Commission
October 16, 2012 Golf Board**

October 17, 2012 PUC
October 18, 2012 Central School Commission

Councilor Christy arrived at 5:12 p.m.

**5:15 DEPARTMENT HEAD REPORT
pm**

9. Department Head Report: Library

Received and Filed

**5:25 ADMINISTRATION DEPARTMENT
pm**

10. Consider donating up to \$2,000 to the Itasca County Historical Society to assist with their move to a new location.

A motion was made by Councilor Zabinski, seconded by Councilor Christy, to approve donating \$2000 to the Historical Society to assist with their move. The motion carried by the following vote.

Aye 4 -
Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Nay 1 -
Councilor Gary McInerney

**5:30 VERIFIED CLAIMS
pm**

11. Consider approving the verified claims for the period November 6, 2012 to November 19, 2012 in the total amount of \$786,274.50.

A motion was made by Councilor Christy, seconded by Councilor McInerney to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 -
Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:35 ADJOURNMENT
pm**

There being no further business, the meeting adjourned at 5:32 pm.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk



CITY OF
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IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0736 **Version:** 1 **Name:** Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.

Type: Agenda Item **Status:** Consent Agenda

File created: 11/21/2012 **In control:** Information Technology

On agenda: 12/10/2012 **Final action:**

Title: Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Rapids Website Redevelopment Contract.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider entering into contract for City Website Redevelopment project with e3 Consulting Services.

Body

Background Information:

During the November 13th meeting of the City Council, item number 12-0712 to accept the bid from e3 Consulting Services was approved. A detailed contract has been drafted and needs to be executed for the project to start.

Requested City Council Action

Consider accepting contract with e3 Consulting Services and authorize the Mayor to sign necessary documents.

Website Development Agreement



Company/Client: City of Grand Rapids

Contact: Erik Scott, IT Director / Shawn Gillen, Administrator

Address: 420 N. Pokegama Avenue

City, State, Zip: Grand Rapids, MN 55744

Phone: 218-326-7618

E-mail address: escott@ci.grand-rapids.mn.us

Web Application Development Agreement

1. Authorization:

The above Client is engaging E3 Consulting Services (hereinafter referred to as "Developer"), located at 419 5th Avenue NE, Grand Rapids, MN 55744, as an independent contractor for the specific purpose of developing and/or revising an existing website. The website is to be installed on a web server provided by E3 Consulting Services (requires a separate service agreement).

The City of Grand Rapids (hereinafter referred to as "Client") hereby authorizes E3 Consulting Services to access this account, and authorize the Website hosting service provider to provide E3 Consulting Services with "write permission" for your web page directory, cgi-bin directory, and any other directories or programs which need to be accessed for the above said purpose.

2. Description of Work:

Developer will develop a custom website for Client. The details of this project are specified in *Appendix A: Website Development Specifications – City of Grand Rapids, MN*, attached to this agreement.

3. Domain Name Registration:

Developer will secure a domain name (www.myname.com) for Client at Client's request. All charges incurred in doing so will be billed to Client in addition to the base price contemplated by this agreement. If Client already has a domain name, the Developer will coordinate redirecting the address to the new host. Should Client desire a specific domain name which is already owned by another party and negotiations for said domain name must be undertaken by the Developer, additional charges may apply. Client will be contacted in advance before any negotiations of this nature are undertaken or charges are incurred.

4. Timeliness of Content Provided to Developer:

If Client does not supply Developer with the complete information and content for the Website within the timeline set forth in Appendix A, a continuation fee of 2% of the total contract price will be assessed each month until the Website content is delivered.

5. Client Amends:

E3 Consulting Services prides itself in providing excellent customer service. That is the spirit of this agreement and the spirit of E3 Consulting Services' business. To that end, we encourage input from Client during the overall design and project specification process. E3 Consulting Services understands, however, that Clients may request significant design or functionality changes to pages that have already built to Client's specification. To that end, please note that our agreement does not include a provision for "significant project modification" or creation of additional functionality in excess of our agreed project specifications. If significant project modification is requested after or while the site is being built to Client's specification, charges will be incurred by Client.

If significant project modification is requested by Client that is not included in the outlined project specifications, those project changes will be detailed and priced in written Change Requests that must be signed off by both parties before proceeding with the changes. Changes that are deemed reasonable and moderate by the Developer will be covered during the development phase of the application. Changes that are deemed reasonable and moderate by the Developer after the completion of the site will be covered by our 45 days of free maintenance. Training to include 4 - 3 hour hands on staff training sessions with an additional 2 hours of individualized training as needed. Again, we strive to accommodate the needs of each Client and we maintain a liberal redevelopment policy.

6. Completion Date:

Developer and Client will work together expeditiously to complete the Website no later than nine months after Developer receives ALL information, text, graphics, and/or photographic images from Client in final form.

7. Assignment of Project:

Developer reserves the right to assign certain subcontractors to this project to insure the right fit for the job as well as on-time completion. Developer warrants all work completed by subcontractors for this project.

8. Additional Expenses:

Client agrees to reimburse Developer for any critical Client-requested expenses necessary for the completion of the project. Examples would be:

- Purchase of specific fonts at Client's request,
- Purchase of specific photography or images at Client's request.
- Purchase of specific software, plugins or extensions at Client's request.

Developer must obtain prior written permission from Client before charges are incurred.

9. Payment of Fees:

Fees to Developer are due and payable on the following schedule: 30% upon Client's consent to this agreement, 10% monthly payments for the next five consecutive months and 20% when the site has been constructed according to the specifications and is launched live.

10. Initial Payment and Refund Policy:

This agreement begins with an initial payment of 30% of the cost of the website. If Client halts work and applies for a refund via certified mail within 30 days of the contract signing date to Developer at 419 NE 5th Avenue, Grand Rapids, MN 55744; work completed shall be billed at an hourly rate of \$110.00, and deducted from the initial payment, the balance of which shall be returned, subject to a 25% of total project cancellation fee. If, at the time of the request for refund, work has been completed beyond the amount covered by the initial payment or more than 30 days have passed since signing the contract; no refund will be given and Client shall be liable to pay for all work completed at the hourly rate stated above. If Client cancels the project before the development team starts working on it, Developer will provide a refund check for the amount paid minus a 25% total project cancellation fee.

11. Maintenance and Hourly Rate:

Developer will offer to maintain Client's Website after it is placed online at the cost of \$110.00 per hour.

12. Delinquent Bills:

In order for Developer to remain in business, payments must be made promptly. Delinquent bills will be assessed a 10% charge if payment is not received within 130 days of the invoice date. If payment is not made within 45 days of the invoice date, simple interest will accrue on the balance owed at a rate of 18% from the date the 10% penalty was levied. Developer reserves the right to remove all web content from the Internet if payment is not made within 30 days of the invoice date, until final payment is made. This action includes modifying usernames and passwords in order to protect the property and product of the Developer. If collection proceedings prove necessary, Client agrees to pay all fees incurred by that process. Regardless of the place of agreement, Client agrees that for purposes of venue, this contract was entered into in Grand Rapids, Minnesota, USA and any dispute will be litigated or arbitrated in Itasca County, Minnesota. Please pay on time.

13. Privacy and Confidential Information:

Developer acknowledges and agrees that the source materials and technical and marketing plans or other sensitive information, as specified by Client, including all materials containing such information, supplied by Client to Developer or developed by Developer in the course of creating the website are to be considered as confidential information. Developer will not disclose or use any proprietary or confidential information of Client without Client's prior permission except to the extent necessary to perform services on Client's behalf. Information shall not be considered confidential if it is already publicly known through no act of the Developer. Upon Client's acceptance of the final version of the website, or upon the termination or cancellation of the project, E3 Consulting Services will return all copies and originals of the source material used in development to Client.

14. Legal:

Developer warrants that the functions contained in the website will meet Client's original needs/requirements. The entire risk as to the quality and performance of the website is with Client following final delivery of project and payment to Developer. In no event will Developer be liable to Client or any third party for any damages, including any lost profits, lost savings or other incidental, consequential or special damages arising out of the operation of or inability to operate these web pages or website, even if Developer has been advised of the possibility of such damages. If any provision of this agreement shall be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.

15. Intellectual Property Ownership:

Developer assigns to Client all patent, copyright, trademark and trade secret rights, and intellectual property rights in anything created or developed by Developer for Client under this agreement. Developer shall help prepare any papers that Client considers necessary to secure any patents, copyrights, trademarks or other proprietary rights at no charge to Client. Developer and its subcontractors retain the right to display graphics and other web elements created for Client as examples of their work in portfolios.

16. Copyrights and Trademarks:

Client represents to Developer and unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to Developer for inclusion in Client's web site are owned by Client, or that Client has permission from the rightful owner to use each of these elements, and will hold harmless, protect, and defend Developer and its subcontractors from any claim or suit arising from the use of such elements furnished by Client.

17. Limited Liability:

Client agrees that any material submitted for publication will not contain anything leading to an abusive or unethical use of the Web Hosting Service, the Host Server or Developer. Abusive and unethical materials and uses include, but are not limited to, pornography, obscenity, nudity, violations of privacy, computer viruses, harassment, any illegal activity, spamming, advocacy of an illegal activity, and any infringement of privacy. Client hereby agrees to indemnify and hold harmless Developer from any claim resulting from Client's publication of material or use of those materials. It is also understood that Developer will not publish information over the Internet which may be used by another party to harm another.

18. Insurance and Indemnification:

Developer agrees that it shall defend, indemnify, save and hold Client harmless from any and all demands, liabilities, losses, costs and claims, including reasonable attorney's fees associated with Developer's development of Client's web site. This includes Liabilities asserted against Client, its subcontractors, its agents, its Developer's, servants, officers and employees, that may arise or result from any service provided or performed or agreed to be performed or any product sold by the Developer, its agents, employee or assigns. This includes infringing on the proprietary rights of a third party, copyright infringement, and delivering any defective product or misinformation which is detrimental to another person, organization, or business.

19. Laws Affecting Electronic Commerce:

Client agrees that it is solely responsible for complying with the laws, taxes, and tariffs related to ecommerce, and will hold harmless, protect, and defend the Developer and its subcontractors from any claim, suit, penalty, tax, or tariff arising from Client's use of Internet electronic commerce. Client also understands that the Developer cannot provide legal advice.

20. Termination of Agreement:

In the event that Client or Developer breaches any material provision of this Agreement and fails to cure such breach within fifteen (15) days after written notice thereof, the non-breaching party may terminate this Agreement immediately by written notice to the other party. In the event that Client or Developer (i) becomes insolvent; (ii) files a petition in bankruptcy for Chapter 7 relief, or has such a petition filed against it (and fails to lift any stay imposed thereby within sixty (60) days after such stay becomes effective); (iii) has a receiver appointed with respect to all or substantially all of its assets; (iv) makes an assignment for the benefit of creditors or (v) ceases to do business in the ordinary course, the other may terminate this Agreement immediately by notifying the other in writing. All notices required by this Section shall be in accordance with the notice requirements of Section 15.

21. Sole Agreement:

This contract and the Appendices attached thereto constitute the sole agreement between the Developer and Client regarding this project. It becomes effective only when signed by both parties. It is the spirit of this agreement that this will be a mutually beneficial arrangement for Client and the Developer. Details of our agreement will be attached as *Appendix A (Website Development Specifications – City of Grand Rapids, MN)*.

Both parties warrant that they have read and understand the terms set forth in this agreement. This agreement shall be governed and construed in accordance with the laws of the State of Minnesota.

CLIENT / CUSTOMER

By: _____

Title: _____

Date signed: _____

City of Grand Rapids
420 N. Pokegama Ave
Grand Rapids, MN 55744
Phone: 218-326-7620
Fax: 218-326-7608
escott@ci.grand-rapids.mn.us
<http://www.grandrapidsmn.org>

DEVELOPER

By: _____

Title: _____

Date signed: _____

E3 Consulting Services
419 NE 5th Avenue
Grand Rapids, MN 55744
Phone: 218-326-0728
Fax: 218-326-8021
info@e3cs.com

Appendix A: Website Development Specifications – City of Grand Rapids, MN

This appendix is intended to define the scope of the Website Development project as defined in the attached Agreement.

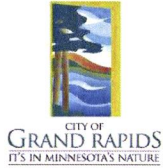
Client and Developer agree that all deliverables outlined here are to be defined as “in-scope” and included in the original project specifications. The project timeline is defined as nine (9) months in duration.

- 1) Developer will develop, as a part of this project, a website including the following pages as well as the sub-sections found therein:
 - a. Home
 - b. Community Overview
 - c. City Council
 - d. Boards and Commissions
 - e. City Ordinances
 - f. Site Index
 - g. FAQ (Most Requested Information)
 - h. Contact information
 - i. City Departments
 - i. Administration
 - ii. Airport
 - iii. Community Development
 - iv. Engineering
 - v. Finance
 - vi. Fire Department
 - vii. Grand Rapids Area Library
 - viii. Information Technology
 - ix. IRA Civic Center
 - x. Parks & Recreation
 - xi. Pokegama Golf Course
 - xii. Police
 - xiii. Public Works
- 2) Integrate the following current City web applications into new site:
 - a. GIS maps
 - b. Crime Statistics
 - c. Legislative Management system (Legistar)
 - d. Municipal Code listing
 - e. Staff Webmail
 - f. Staff and Vendor VPN Portal

g. ZixMail Encrypted Email service

- 3) Provide an easy to use Content Management System for City Staff to add, delete and modify site content including multimedia
- 4) Provide a system for City staff to develop electronic newsletters for publishing (on site) and electronic distribution with an accompanying opt-in/opt-out system for the public to subscribe to email based information updates from the City
- 5) Registration/reservation and payments systems for the following departments:
 - a. IRA Civic Center (integration with current software solution)
 - b. Parks & Recreation (integration with current software solution)
 - c. Golf Course (Integration with current software solution)

Purchase costs for City owned software modules is not included in contract price.
- 6) Provide an application to facilitate secure exchange of large documents between staff and outside individuals. This should include a means by which staff can create user accounts with an automatic expiration date and apply read or write permissions to a specific file or set of files.
- 7) Provide a system for collection of page view counters and usage information
- 8) Provide a cohesive system for delivery of online forms. The system should provide a means of automation of data submission, tracking and retention. It should also provide the City with a straight forward means of creating new forms as needed in the future.
- 9) Provide the ability for the public to pull RSS feeds for things such as breaking news, upcoming events, etc.
- 10) Provide the ability to electronically perform surveys and easily compile results
- 11) Integrate our current social media efforts into the new site
- 12) Provide a system for the public to report minor issues in the community directly to City staff. (I.E. Pothole reporting, streetlight outages etc.)
- 13) Provide a blogging platform for City staff to BLOG about daily activities around the City
- 14) Provide an easy to manage and easy to digest calendar for posting meetings and other City events
- 15) Provide prominent placement on the site for a news and announcements feature
- 16) Provide a place on the site for an attractive Photo/video gallery
- 17) This site should provide multi-lingual support for those who would like to display content in a different language



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0738 **Version:** 1 **Name:** Movie Theatre License Renewal
Type: Agenda Item **Status:** Consent Agenda
File created: 11/27/2012 **In control:** Administration
On agenda: 12/10/2012 **Final action:**
Title: Approve theatre license renewal for Mann Theatres Inc. located at 113 21st Street SE, Grand Rapids M. for the period of January 1, 2013 through December 31, 2013.
Sponsors:
Indexes:
Code sections:
Attachments: [Mann Theatres Inc. Theatre Application](#)

Date	Ver.	Action By	Action	Result
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Title

Approve theatre license renewal for Mann Theatres Inc. located at 113 21st Street SE, Grand Rapids M. for the period of January 1, 2013 through December 31, 2013.

STATE OF MINNESOTA)
) ss
COUNTY OF ITASCA)

TO THE CITY COUNCIL OF THE CITY OF GRAND RAPIDS

The undersigned hereby applies for a license to carry on the business of theatre at 113 21st Street SE in the City of Grand Rapids, Itasca County, Minnesota, for the term of one year from the 1st day of January, 2013, subject to the Laws of Minnesota and the Ordinances of said City, and herewith tenders \$75.00 per each theatre screen, as the license fee therefore.

Date: 11/19/12


Signature President

Mann Theatres Inc
Company
900 East 80th Street
Bloomington, MN 55420
Address

State of Minnesota
License Applicant Information

Under Minnesota Law (M.S. 270.72), the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we must advise you that:

- This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of revenue delinquent taxes, penalties or interest;
- The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service;
- Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please fill in the following information and return this form along with your application to the agency issuing the license. Do not return this form to the department of revenue.

Please print or type

Name of license being applied for and license number

Theatre

Licensing authority (name of city, county or state agency issuing license)

City of Grand Rapids

License renewal date

1/1/13

Personal Information:

Applicant's last name

First name and initial

Social Security Number

Applicant's address

City

State

Zip Code

Business information (if applicable):

Business name

Mann Theatres Inc dba Grand Rapids Cinema

Business address

City

State

Zip Code

900 East 80th Street

Bloomington

MN

55420

Minnesota tax identification number

Federal tax identification number

2406328

36-3606469

If a Minnesota tax identification number is not required, please explain on the reverse side of this form.

Signature

President
Title

11/19/12
Date

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKERS' COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: Travelers Indemnity Co. of America

(**NOT** the insurance agent)

Policy Number: UB-5124P89-2-12

Dates of Coverage: 1/21/12 to 1/21/13

or

I am not required to have workers' compensation liability coverage because:

- I have no employees.
- I am self-insured (include permit to self-insure)
- I have no employees who are covered by the workers' compensation law (these include: spouse, parents, children and certain farm employees)


I certify that the information provided above is accurate and complete and that a valid workers' compensation policy will be kept in effect at all times as required by law.

Applicant's Name: Stephen Mann

Business Name: Mann Theatres Inc

Business Address: 900 East 80th Street

City: Bloomington State: MN Zip: 55420

Signature:  Date: 11/19/12

Office of County Auditor/Treasurer
Itasca County
Grand Rapids, Minnesota

State of Minnesota)
County of Itasca))SS

Certificate

I, JEFFREY T. WALKER, COUNTY AUDITOR, IN AND FOR THE COUNTY OF ITASCA, STATE OF MINNESOTA, hereby certify that the property taxes for 2012 owned by MANN FAMILY LIMITED PARTNERSHIP LP are paid in full:

Parcel Number(s): 91-543-0110

Legal Description(s): Lot 1, Blk 1, Grand Rapids Commercial Addition, 113 SE 21st Street

Sec/Twp/Rge: 28/55/25

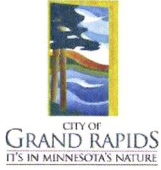
Dated at Grand Rapids, Minnesota, this 19 Day of November 2012

Jeffrey T. Walker

Auditor/Treasurer of Itasca County, MN

Deputy Auditor/Treasurer

By: *Marcia Greig*



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0746 **Version:** 1 **Name:** Park and Recreation Department Part Time Employees
Type: Agenda Item **Status:** Consent Agenda
File created: 11/29/2012 **In control:** Civic Center, Parks & Recreation
On agenda: 12/10/2012 **Final action:**
Title: Approve hiring Part Time Employees with Park & Recreation Department as listed.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Approve hiring Part Time Employees with Park & Recreation Department as listed.

Body

Background Information:

The following individuals will be hired with the Grand Rapids Park and Recreation Department and are part of the 2012-2013 approved operating budgets.

Employees may be asked to perform a variety of duties such as coach, instructor, lifeguard, and/or facility attendant. Starting date from October 2012 through December 2013

Hourly wages will be determined by the position worked.

Ivy Hickerson	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Angela Robertson	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Sydney Schlauderaff	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Luci Kangas-Olson	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Allie Bean	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Daulton Anderson	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Dylan Maki	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Daulton Calicher	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Callie Anderson	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Jace Luoma	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
James Jyla	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Chase Hince	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Derek Brink	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Conner Hoolihan	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Benjamin Simula	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Cole Clusiau	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Nevada Smith	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour

Staff Recommendation:

Approve the hiring of part time employees with the Grand Rapids Park and Recreation Department

Requested City Council Action

Consider approving the hiring of part time employees with the Grand Rapids Park and Recreation Department



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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0750 **Version:** 1 **Name:** Wal-Mart Donation
Type: Agenda Item **Status:** Consent Agenda
File created: 12/4/2012 **In control:** Fire
On agenda: 12/10/2012 **Final action:**
Title: Resolution Accepting a Donation from Walmart to the Fire Department

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Resolution Accepting a Donation from Walmart to the Fire Department

Body

Background Information:

Walmart Corporation has made a donation to the Grand Rapids Fire Department in the amount of \$750.00 to help provide education materials for the Fire Prevention and Education Program.

Requested City Council Action

Consider adopting a resolution to accept a donation in the amount of \$750.00 from Walmart Corporation to the Grand Rapids Fire Department Fire Prevention and Education Program.



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Legislation Details (With Text)

File #: 12-0753 **Version:** 1 **Name:** Request to apply for a Child Passenger Safety Seat Grant
Child Passenger Safety Program Grant

Type: Agenda Item **Status:** Consent Agenda

File created: 12/5/2012 **In control:** Police

On agenda: 12/10/2012 **Final action:**

Title: Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety.

Sponsors:

Indexes:

Code sections:

Attachments: [Car Seat Grant Request](#)

Date	Ver.	Action By	Action	Result
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Title

Request by the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety.

Body

Background Information:

The Police Department has coordinated a Child Passenger Safety Seat Program since 2001. This program allows families who meet the HeadStart Program income guidelines to receive a child seat at no expense. There are currently 2 police department employees currently certified to distribute the seats. Clients must first attend an educational presentation and installation demonstration before they are given a seat. We are currently distributing an average of 10 seats per month.

The MN Department of Public Safety offers a grant program where agencies with certified personnel can receive seats instead of money for the purchase of seats. The grant indicates that an agency most likely will not receive more than 10 seats.

Requested City Council Action

Consider a request from the Police Department to apply for a MN Child Passenger Safety Program grant from the MN Department of Public Safety-Office of Traffic Safety and allow the proper signatures on the grant application.

**Minnesota Child Passenger Safety Program
Application and Letter of Agreement - 2013**
Minnesota Child Passenger Restraint and Education Account
M. S. 169.685, Subdivision 7

Minnesota's Child Passenger Safety Program receives funding from several resources. Funding for the Child Safety Seat Grant is primarily funded by collecting fines from individuals cited for illegal or unsafe transportation of a child in a motor vehicle. Legislative language describes the requirements for seat distribution. In particular, the seats distributed from this program must:

Be distributed to low-income families
Be distributed with an approved educational component

In addition, the Minnesota Child Passenger Safety Program requires that any person involved in the distribution of safety seats through a grant obtained from the Office of Traffic Safety must:

Be current in child passenger safety certification

Grant Requirements:

- *Applicant must agree to show the video, *Don't Risk Your Child's Life, VII* or *Simple Steps to Child Passenger Safety* during the educational component.
- *Applicant must agree to follow the educational outline, provided with this application.
- *Applicant must agree to conduct the educational outline prior to distributing any car seat from this program.
- *Applicant must follow a low-income guideline to identify appropriate recipients of the car seats.
- *Applicant must provide samples of any child passenger safety print materials that will be distributed to the coordinator of the Minnesota Child Passenger Safety Program.
- *Distribute these seats to Minnesota families.

A completed application which includes a signed letter of agreement and sample list of print materials must be received by the program coordinator by **February 1, 2013, 4:30 p.m.** Failure to submit a complete application will result in a rejected application. Falsification of any information will result in a rejected application.

Submission of an application does not guarantee approval. An award letter will be sent to all agencies receiving a grant. Every program that meets the criteria for application will be considered. It is the responsibility of the applicant to resubmit an application yearly. If you have any questions, please feel free to contact me.

Heather Darby
Child Passenger Safety & Occupant Protection Coordinator
Minnesota Department of Public Safety - Traffic Safety
445 Minnesota Street, Suite 150
St. Paul, MN 55101
Office: 651-201-7068
Fax: 651-297-4844
Email: heather.darby@state.mn.us

Name of Contact Person Troy Scott
Name of Organization Grand Rapids Police Dept.
Street Address 420 Pokegama Ave N.
City Grand Rapids Zip 55744
Phone (218) 326-3464 Fax (218) 326-7610 County Hasca
Email tscott@ci.grand-rapids.mn.us

Please indicate the number of seats you can reasonably distribute in one year. **Most grant awards will not exceed 10 total car seats:**

- 20 Convertible seat with 5-pt. harness (order in multiples of 2)
_____ Combination seat with 5-pt. harness (5 pt. harness to 40lbs, which converts to booster) (order in multiples of 2)
_____ Booster, high back (order in multiples of 2)
_____ Booster, no-back (order in multiples of 4)

Do you currently possess a copy of the video *Don't Risk Your Child's Life Video*, version VII or *Simple Steps to Child Passenger Safety*? yes _____ no

If no, do you plan to obtain one? *Contact the Office of Traffic Safety to obtain one
_____ yes _____ no

Print the name(s) of current CPS trained staff responsible for car seat distribution:

Troy Scott & Jackie Heinrich

RESOURCE SUGGESTIONS

If you are looking for materials for your program, don't worry about recreating the wheel. The following web sites are places to get current, solid materials. Additionally, many are available without cost to your program. Remember, review your materials every year and destroy out-dated pieces.

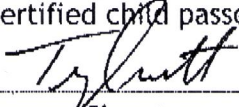
www.buckleupkids.state.mn.us
www.nhtsa.dot.gov
www.carseat.org
www.safekids.org
www.carseatmadesimple.org

**REQUIRED OUTLINE FOR DISTRIBUTION OF CHILD SAFETY RESTRAINTS
UNDER THE MN CHILD PASSENGER RESTRAINT AND EDUCATION ACCOUNT**

This educational outline must be followed for the distribution of each seat from this program. Between demonstration of the various components on the safety restraint, viewing the video, and presentation, this class should take at least 60 - 90 minutes. Due to the educational requirement, these seats cannot be distributed through a routine fitting station or clinic appointment when an unsafe seat may be discovered during an inspection.

- *View *Don't Risk Your Child's Life*, VII or *Simple Steps to Child Passenger Safety* video
- *Assess child's age, height and weight for appropriate child restraint selection
- *Parent to complete registration card. Explain if recall occurs, parent will be notified at address listed. The organization is responsible to mail registration card.
- *Explain the current MN child restraint law and why it is a **minimum** safety standard.
- *Explain appropriate restraint choice and how the restraint will change as child grows:
 - **Rear-facing until at least one year-old and 20lbs. Encourage longer use rear-facing.
 - **Straps at or below shoulder for rear-facing and why.
 - **Straps at or above shoulder for forward-facing and why.
 - **Consult manufacturer instructions to determine which slots are reinforced for forward-facing.
 - **After child reaches 40lb. harness limit, explain why child needs to use a booster seat until 80-100lbs and 4'9" tall. **Encourage usage.**
- *Explain expiration dates of child restraints. Show parent the expiration date.
- *Discourage use of second-hand seats with unknown history.
- *Explain that seats involved in a crash must never be reused.
- *Explain proper placement and use of the retainer clip.
- *Explain and demonstrate need for harness straps to be snug. Should not be able to pinch any excess harness fabric in the straps.
- *Explain and demonstrate Tether anchors and when to use.
- *Explain and demonstrate LATCH system and when to use.
- *Explain when to use locking clip. Locate where the clip is stored on the child restraint.
- *Ensure proper fit of child while indoors prior to installation of seat, if possible.
- *Discuss vehicle seat belt systems: ELR, ALR and Switchable belts and latch plates.
- *Explain how a child restraint is installed dependent upon the seat belt system:
 - **Demonstrate and instruct on proper installation and positioning of child restraint in vehicle. Demonstration can be done on a vehicle demo seat or in the actual vehicle.
 - **Parent performs installation of child restraint.
- *Remind parent that child needs to be properly restrained every time, no matter the distance traveled.
- *Instruct parent to never remove child from child restraint while vehicle is in motion.
- *Give parent appropriate instruction manual for child restraint. Also review car owner's manual.
- *Provide parent with appropriate reference materials.
- *Answer any further questions.

This agency accepts the requirements of the Minnesota Child Restraint and Education Account grant to distribute seats using the required educational outline, using only approved written materials, following a low-income guideline to determine client eligibility, under the expertise of currently certified child passenger safety advocates.

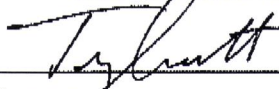

Agency Signature

12-4-12
Date

Troy Scott
Printed Name

**MINNESOTA CHILD RESTRAINT EDUCATION ACCOUNT
CAR SEAT GRANT PROGRAM AGREEMENT
YEAR 2013**

1. I assure the Minnesota Department of Public Safety-Office of Traffic Safety that the child safety restraints we receive and use in our distribution program will meet federal motor vehicle safety standards.
2. I understand and agree that the child car seats we receive from the Minnesota Department of Public Safety-Office of Traffic Safety will not be sold for a profit.
3. I understand and agree that the Minnesota Department of Public Safety-Office of Traffic Safety is a public service in the interest of safety and is not a dealer in these types of goods and makes no warranty, expressed or implied, regarding the fitness of the child safety restraints.
4. I understand and agree to provide correct use education and all the necessary parts needed with every seat distributed. The education provided will be current and accurate.
5. I understand and agree to identify the recipients of child safety restraints from this program as low-income recipients. I further understand and agree that the seats received from the Minnesota Department of Public Safety-Office of Traffic Safety will be distributed with a comprehensive educational component not less than one-hour of education per recipient.
6. I understand and agree that any staff member involved in providing education and distribution of the child safety restraints will have current child passenger safety certification.
7. I understand and agree to forever refrain from instituting, pressing or in any way, aiding in a claim, demand, action or course against the Minnesota Department of Public Safety-Office of Traffic Safety, any member thereof for damages, costs, loss of services, expenses or compensation for, on account of or in any way growing out of the use of the child safety restraints.
8. I further understand and agree that this agreement is binding on any applicants, heirs, successors or assigns.
9. *Upon receipt of the seats, I will immediately notify the Office of Traffic Safety by either email or fax that seats have been received and/or are missing or damaged.*

	Police Officer
Signature	Title
Grand Rapids Police Dept.	12-4-12
Agency/Organization Name	Date

Child safety restraint orders will be placed for the soonest delivery date unless a later delivery date is indicated here: _____

VERIFICATION OF SHIPPING ADDRESS

AGENCY REPRESENTATIVE NAME Troy Scott

AGENCY NAME Grand Rapids Police Dept

STREET ADDRESS (NO P. O. BOXES PLEASE) 420 Pokegama Ave N

CITY, STATE, ZIP Grand Rapids, MN 55744 EMAIL tscott@ci.grand-rapids-mn.us

Return this form to the MN Child Passenger Safety Program
445 Minnesota Street, Suite 150, St. Paul, MN 55101
651-297-4844 (fax)
651-201-7068



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Legislation Details (With Text)

File #: 12-0755 **Version:** 1 **Name:** Consider extending Public Works part-time employee

Type: Agenda Item **Status:** Consent Agenda

File created: 12/5/2012 **In control:** Public Works

On agenda: 12/10/2012 **Final action:**

Title: Consider extending Public Works part-time employee through January 31, 2013.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Consider extending Public Works part-time employee through January 31, 2013.

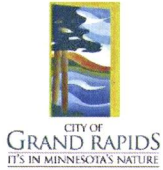
Body

Background Information:

The Public Works Department hires part-time employees throughout the year. The Building Maintenance Department gave Valeria Lopez-Cortez data to enter for the Green Steps Program. This data consists of all utility costs for a three year period for all City buildings. The employee will continue to earn \$9.00 per hour until January 31, 2013. The cost for this part-time worker is included in the budget.

Requested City Council Action

Authorize extending Public Works part-time employee, Valeria Lopez-Cortez' employment through January 31, 2013.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0760 **Version:** 1 **Name:** Conc. Hire-Klatt, Trevor
Type: Agenda Item **Status:** Consent Agenda
File created: 12/6/2012 **In control:** Civic Center, Parks & Recreation
On agenda: 12/10/2012 **Final action:**
Title: Approve the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning December 11, 2012.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Approve the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning December 11, 2012.

Body

Background Information:

Trevor Klatt will be hired to work at the IRA Civic Center and Grand Rapids Sports Complex starting at \$7.25 an hour as a concession worker. He will be an additional employee to those who currently work at the IRA Civic Center and Grand Rapids Sports Complex. This expense is covered in the 2012 budget.

Requested City Council Action

Consider approving the hiring of a temporary employee with the IRA Civic Center and Grand Rapids Sports Complex beginning December 11, 2012.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 12-0763

File ID: 12-0763	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: Administration
		File Created: 12/07/2012
File Name: Temp. Liquor License		Final Action:
Title: Approve temporary liquor license for MacRostie Art Center dates as requested.		

Notes:

Sponsors:

Enactment Date:

Attachments: MacRostie Art Center Temp. Liq. License

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 12-0763

Approve temporary liquor license for MacRostie Art Center dates as requested.

The MacRostie Art Center has submitted an application for a temporary liquor license for events to be held on January 1st, February 1st, March 1st, and April 5th, 2013.

..Requested City Council Action

Approve temporary liquor license for MacRostie Art Center for dates as requested.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>MacRostie Art Center</i>		DATE ORGANIZED <i>1970</i>	TAX EXEMPT NUMBER <i>23-7105948</i>	
STREET ADDRESS <i>405 NW 1st Avenue</i>		CITY <i>Grand Rapids</i>	STATE <i>MN</i>	ZIP CODE <i>55744</i>
NAME OF PERSON MAKING APPLICATION <i>Katie Marshall</i>		BUSINESS PHONE <i>(218) 326-2697</i>	HOME PHONE <i>(218) 326-2046</i>	
DATES LIQUOR WILL BE SOLD <i>1/4/2013; 2/1/2013; 3/1/2013; 4/5/2013</i>		TYPE OF ORGANIZATION CLUB CHARITABLE RELIGIOUS <u>OTHER NONPROFIT</u>		
ORGANIZATION OFFICER'S NAME <i>Katherine Sedore</i>		ADDRESS <i>1104 NW 2nd Avenue Grand Rapids, MN 55744</i>		
ORGANIZATION OFFICER'S NAME <i>Carmen Haugen</i>		ADDRESS <i>1417 Knollwood Dr. Grand Rapids, MN 55744</i>		
ORGANIZATION OFFICER'S NAME <i>Katie Tierney</i>		ADDRESS <i>P.O. Box 340 Grand Rapids, MN 55744</i>		
Location license will be used. If an outdoor area, describe <i>In gallery at MacRostie Art center, 405 NW 1st Ave, Grand Rapids, MN 55744</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>NO</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>Yes - coverage under current insurance policy with United Fire Group. General liability \$1,000,000</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____				
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

UNITED FIRE & CASUALTY COMPANY
 PO Box 73909, Cedar Rapids, IA 52407

POLICY NUMBER: 60392970

ACCOUNT NUMBER: 3000186336 (2) COMMERCIAL GENERAL LIABILITY
COMMERCIAL GENERAL LIABILITY COVERAGE PART
 DIRECT BILL -

ISSUE DATE 03-12-2012 TR1 REPLACEMENT OF 0105 60392970 DECLARATIONS RENEWAL EXTENSION

NAMED MACROSTIE ART CENTER INSURED AND MAILING 405 NW 1ST AVE ADDRESS GRAND RAPIDS MN 55744-2617	AGENCY & CODE 220014 GREATER INS SERVICE 407 S POKEGAMA AVENUE GRAND RAPIDS MN 55744
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POLICY 12:01 A.M. Standard time **FROM:** 04-15-2012 **TO:** 04-15-2013
PERIOD: at your mailing address shown above. And for successive policy periods as stated below.

We will provide the insurance described in this policy in return for the premium and compliance with all applicable policy provisions. If we elect to continue this insurance, we will renew this policy if you pay the required renewal premium for each successive policy period, subject to our premiums, rules and forms then in effect. You must pay us prior to the end of the current policy period or else this policy will terminate after any statutorily required notices are mailed to you. An insufficient funds check is not considered payment.

LIMITS OF INSURANCE

GENERAL AGGREGATE LIMIT (Other than Products-Completed Operations)	\$ 2,000,000
PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT	\$ 2,000,000
PERSONAL AND ADVERTISING INJURY LIMIT (Any one person or organization)	\$ 1,000,000
EACH OCCURRENCE LIMIT	\$ 1,000,000
DAMAGE TO PREMISES RENTED TO YOU LIMIT (Any one premises)	\$ 100,000
MEDICAL EXPENSE LIMIT (Any one person)	\$ 5,000

RETROACTIVE DATE (CG 00 02 Only) Coverage A of this insurance does not apply to "bodily injury" or "property damage" which occurs before the Retroactive Date, if any, shown here. (enter date or "None" if no Retroactive Date applies)
 NONE

BUSINESS DESCRIPTION ART CENTER
FORM OF BUSINESS: ___ Individual ___ Joint Venture ___ Partnership X Corporation ___ Other

Classifications and Locations of All Premises You Own, Rent or Occupy	Codes	Premium Basis	Rates		Advance Premiums	
			Pr/CO	All Other	Pr/CO	All Other
MN LOC# 01 405 NW 1ST AVE GRAND RAPIDS, MN 55744						
ART GALLERIES NON-PROFIT	10066S)	165,332	0.117	0.345	19	161MP
HIRED AUTO AND NON-OWNED LIABILITY						120

PREMIUM BASIS DEFINITIONS a) Area per 1000 sq ft c) Total Cost per \$1000 g) Gallons per 1000 m) Admissions per 1000 p) Payroll per \$1000 s) Gross Sales per \$1000 t) Defined Above u) Units per unit

Premium Charge Forms SEE UW7002	Advance Premium	Premium Charge Forms	Advance Premium
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Other Forms SEE UW7002

Amend Reason

PREMIUM FOR THIS COVERAGE PART \$ 300 MP
Endorsement Adjustment Premium \$

This Declarations Page supersedes and replaces any preceding declarations page bearing the same policy number for this policy period. **X**
 (COUNTERSIGNED BY AUTHORIZED REPRESENTATIVE)

CG 70 01 02 05

INSURED COPY

05005250





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Legislation Details (With Text)

File #: 12-0759 **Version:** 1 **Name:** Board & Commision Minutes
Type: Minutes **Status:** Acknowledged
File created: 12/5/2012 **In control:** Administration
On agenda: 12/10/2012 **Final action:**
Title: Acknowledge the attached minutes for Boards & Commissions.

Sponsors:

Indexes:

Code sections:

Attachments: [January 10, 2012 Police Civil Service](#)
[January 24, 2012 Police Civil Service](#)
[February 14, 2012 Police Civil Service](#)
[March 13, 2012 Police Civil Service](#)
[April 10, 2012 Police Civil Service](#)
[August 7, 2012 Police Civil Service](#)
[September 4, 2012 GREDA Minutes](#)
[September 13, 2012 GREDA Minutes](#)
[September 27, 2012 GREDA Minutes](#)
[October 11, 2012 GREDA Minutes](#)
[November 8, 2012 GREDA Minutes](#)
[September 19, 2012 HRA](#)
[October 17, 2012 HRA](#)
[June 7, 2012 Planning Commission](#)
[September 6, 2012 Planning Commission](#)

Date	Ver.	Action By	Action	Result
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Title
Acknowledge the attached minutes for Boards & Commissions.

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, JANUARY 10, 2012 – 4:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, January 10, 2012 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commission Chair Wanda Bunes and Commissioner Dave Wigfield. Absent: Commissioner Jim Martinetto.

Others Present: Police Chief Jim Denny, Assistant Chief Steve Schaar, Human Resources Director Lynn DeGrio.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER WIGFIELD, SECOND BY COMMISSIONER BUNES, TO APPROVE THE MINUTES OF October 12, 2011, October 20, 2011 interviews & special meeting and November 18, 2011 AS PRESENTED. The following voted in favor thereof: Bunes and Wigfield. Opposed: None, motion passed.

4. Police Officer Hiring Process

Discussed points scale designation to applicants based on application submitted and moving forward through hiring process.

5. Test Date for Applicants.

Test date is set for January 13, 2012 at 2:00 p.m. at the Pokegama Golf Course. Commissioner Bunes will not be present.

6. Interview Dates of Applicants.

Dates will be set after testing complete. Assistant Chief Schaar will advise Commission in the next week.

7. Discussion possible Sgt. Promotion.

This would consist of an additional Sergeant in investigations, performing as 3rd investigator. One position in investigations should be supervisory and will handle more administration during daytime hours. Chief Denny discussed with City Administrator and was authorized to approach the Commission. Recommendation to Council needs to come from Commission. City growth is possible with contracting with other municipalities and case load may increase requiring another investigator.

MOTION BY COMMISSIONER WIGFIELD, SECOND BY COMMISSIONER BUNES TO RECOMMEND TO THE CITY COUNCIL

PROMOTION OF A PATROL OFFICER SERGEANT IN THE POLICE DEPARTMENT TO WITH PRIMARY DUTIES IN INVESTIGATIONS. The following voted in favor thereof: Bunes, Wigfield. Opposed: None, whereby the motion passed unanimously.

8. Police Department comments or concerns.

Discussed Human Rights Commission procedure regarding Hate Crimes.

Special meeting scheduled for January 24, 2012 at 3:00 p.m.

The next regularly scheduled meeting will be February 14, 2012 unless otherwise noted.

The meeting was adjourned at 4:31 p.m.

Respectfully submitted:

Lynn DeGrio, Recorder

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, JANUARY 24, 2012 – 3:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a special meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, January 24, 2012 at 3:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Dave Wigfield, Wanda Bunes. Absent: Commissioner Jim Martinetto.

1. Interview dates of applicants.

For the record, Commissioner Bunes indicated that she is interested in seeking the best possible candidate and hopes the Commission can agree not to focus on any specific minority factor.

MOTION BY COMMISSIONER WIGFIELD, SECOND BY COMMISSIONER BUNES TO CONDUCT INTERVIEWS ON FEBRUARY 8 & 9, 2012 FOR 19 APPLICANTS SCORING A TOTAL OF 50 POINTS OR MORE. The following voted in favor thereof: Wigfield, Bunes. Opposed: None, motion passed unanimously.

2. Possible time change of regular scheduled meetings.

The time for the regular meeting will be changed to 3:00 p.m.

MOTION BY COMMISSIONER WIGFIELD, SECOND BY COMMISSIONER BUNES TO CHANGE THE MEETING TIME FOR THE REGULAR POLICE CIVIL SERVICE MEETINGS TO 3:00 P.M. The following voted in favor thereof: Wigfield, and Bunes. Opposed: None, motion passed unanimously.

There being no further business, the meeting adjourned at 3:20 p.m.

Respectfully submitted:

Lynn DeGrio, Recorder

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, FEBRUARY 14, 2012 – 4:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, February 14, 2012 at 3:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Dave Wigfield and Jim Martinetto. Absent: Commissioner Wanda Bunes.

Others Present: Police Chief Jim Denny and Assistant Chief Steve Schaar.

Commissioner Wigfield acted as presiding officer and called meeting to order at 3:10 p.m.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD, TO APPROVE THE MINUTES OF JANUARY 10, 2012 REGULAR MEETING AND JANUARY 24, 2012 SPECIAL MEETING AS PRESENTED. The following voted in favor thereof: Martinetto and Wigfield. Opposed: None, motion passed.

4. Discuss Sergeant Application, Test & Interview Dates.

Chief Denny named five applicants received in alphabetical order: Andy Morgan, Brian Mattson, Jeremy Nelson, Troy Scott and Bob Stein. Responsibilities in this newly created position would be investigation and administrative duties. Fifty questions will count two points each for a total of 100 points. The following are tentative dates assigned

:

March 13	regular meeting to approve test questions
March 23	applicant testing
April 10	interviews followed by regular Commission meeting
April 23	go to Council with appointment and start date of June 1, 2012

5. Discuss Patrol Officer Interviews.

Assistant Chief Schaar stated one applicant was willing to move his interview forward to 8:40 a.m. on February 15, 2012. Panel of interviewers are: Andy Morgan, Commissioners Martinetto and Wigfield and Assistant Chief Schaar. Special meeting following interviews on Thursday, February 16, 2012 at which time Commissioners will certify three names. Background checks will then follow and plan to recommend to City Council end of March of first part of April.

6. Setting of Special Meetings if needed.

A special meeting will need to be posted for April 10, 2012 for sergeant interviews.

7. Police Department Comments or Concerns.

City Council did approve Lexipol policy manual to be put into effect immediately. Updates will be sent to work emails. Cost is \$5,000 per year with training bulletins.

Special meeting scheduled for February 16, 2012 after interviews.

The next regularly scheduled meeting will be March 13, 2012 unless otherwise noted.

The meeting was adjourned at 3:38 p.m.

Respectfully submitted:

Dawn Schaefer, Recorder

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, MARCH 13, 2012 – 3:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, March 13, 2012 at 3:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Wanda Bunes and Jim Martinetto. Absent: Commissioner Dave Wigfield.

Others Present: Police Chief Jim Denny, Assistant Chief Steve Schaar, Lynn DeGrio, Human Resources Director.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER BUNES, TO APPROVE THE MINUTES OF FEBRUARY 14, 2012 REGULAR MEETING AS PRESENTED. The following voted in favor thereof: Martinetto and Bunes. Opposed: None, motion passed.

Hiring Status of new officer:

Background check still in progress.

Sergeants test: Review test, set dates for testing and interviews:

Draft test distributed for review. Test date is set for March 23, 2012 at 11:00 a.m.

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER BUNES TO SET THE MINIMUM PASSING SCORE FOR SERGEANTS TEST AT 75%. The following voted in favor thereof: Martinetto, Bunes. Opposed: None, motion passed.

Interviews will be conducted on April 10, 2012 for all qualifying applicants.

Police Department comments and concerns:

Request for copies of current statutes. Chief Denny will provide.

Appointment of new chair at next meeting.

The next regularly scheduled meeting will be April 10, 2012 unless otherwise noted.

The meeting was adjourned at 3:14 p.m.

Respectfully submitted:

Kimberly Johnson-Gibeau, City Clerk

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, APRIL 10, 2012 – 3:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, April 10, 2012 at 3:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Wanda Bunes, Dave Wigfield and Jim Martinetto. Absent: None.

Others Present: Police Chief Jim Denny, Assistant Chief Steve Schaar, Lynn DeGrio, Human Resources Director.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD TO APPROVE THE MINUTES OF MARCH 13, 2012 REGULAR MEETING WITH CORRECTION TO COMMISSIONER WIGFIELD'S NAME AS NOTED. The following voted in favor thereof: Martinetto, Wigfield and Bunes. Opposed: None, motion passed.

Certify three Sergeant Candidates:

Point noted for applicants is:

Troy Scott – 188, Jeremy Nelson – 260, Robert Stein – 270, Brian Mattson – 264

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD TO CERTIFY APPLICANTS, IN ALPHABETICAL ORDER, BRIAN MATTSON, JEREMY NELSON AND ROBERT STEIN, TO THE ELIGIBILITY LIST FOR THE POSITION OF PATROL SERGEANT. The following voted in favor thereof: Wigfield, Martinetto, Bunes. Opposed: None, motion passed.

Consider change to certified list for Police Officer position:

Clarification regarding certifying list of possible officers. No action needed at this time.

Police Department comments and concerns:

Sec. 16 of Civil Service Rules will be reviewed by attorney and revised as necessary.

Commissioner Dave Wigfield is appointed Chair.

The next regularly scheduled meeting will be May 8, 2012 unless otherwise noted.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, AUGUST 7, 2012 – 3:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, August 7, 2012 at 3:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Dave Wigfield and Jim Martinetto. Absent: Commissioner Wanda Bunes.

Others Present: Police Chief Jim Denny, Lynn DeGrio, Human Resources Director.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD TO APPROVE THE MINUTES OF APRIL 10, 2012 REGULAR MEETING AS PRESENTED. The following voted in favor thereof: Martinetto, Wigfield. Opposed: None, motion passed.

Discuss changes to Civil Service rules Section 16.

Chief Denny reviews section 16 and recommended language changes. This will require legal review.

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD TO REQUEST CITY ATTORNEY REVIEW AND DRAFT LANGUAGE CHANGES TO CLARIFY AND BE CONSISTENT WITH BARGAINING UNIT CONTRACTS. The following voted in favor thereof: Wigfield, Martinetto. Opposed: None, motion passed.

The next regularly scheduled meeting will be September 11, 2012 unless otherwise noted.

The meeting was adjourned at 3:25 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
SPECIAL MEETING
TUESDAY, SEPTEMBER 4, 2012
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2B
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Tuesday, September 4, 2012 at 4:00 p.m. in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Ed Zabinski, Michael Stefan, Sholom Blake, Chris Lynch, Cheryl Gullickson Absent: Mike Przytarski, Gary McInerney.

Staff present: Rob Mattei

Review the Business Assistance Application, submitted by Cutsforth Inc. (dba DC Manufacturing), for the proposed development of a 13,500 sf manufacturing facility on GREDA property at Co. Rd. 63 and consider an advisory recommendation to the City Council to the City Council to either deny or approve the request.

Community Development Director Mattei reviewed the business assistance review worksheet for commercial / industrial projects with the GREDA. The DC Manufacturing project scored very high over all with 31 points.

Commissioner McInerney joined the meeting at 4:11 p.m.

The GREDA reviewed the tax abatement policies. When using tax abatement as opposed to tax increment financing, you do not have to apply the “but for test”.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER BLAKE TO RECOMMEND APPROVAL OF THE TAX ABATEMENT REQUEST FROM CUTSFORTH INC. DBA DC MANUFACTURING. The following roll call vote was taken: Yea: Lynch, Gullickson, Stefan, Blake, McInerney, Zabinski. Nay: None, passed unanimously.

Review and discuss the Draft Purchase and Development Contract between : GREDA, the City of Grand Rapids, Itasca County and Cutsforth Holdings LLC.

Community Development Director Mattei provided a draft copy to each of the Commissioners for their review. If they should have any questions or recommended changes they should contact him by the end of the week.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER BLAKE TO AJOURN THE MEETING AT 4:38 P.M. The following voted in favor thereof: Zabinski, Lynch, McInerney, Blake, Stefan, Gullickson. Opposed: None, passed unanimously.

The next scheduled meeting is Thursday, September 13, 2012 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, SEPTEMBER 13, 2012
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2B
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, September 13, 2012 at 4:00 p.m. in Conference Room 2B of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Ed Zabinski, Michael Stefan, Sholom Blake, Cheryl Gullickson, Gary McInerney. Absent: Mike Przytarski, Chris Lynch.

Staff present: Rob Mattei

SETTING OF REGULAR AGENDA: Approved without addition.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER GULLICKSON TO APPROVE THE MINUTES OF THE AUGUST 15, 2012 AND SEPTEMBER 4, 2012 SPECIAL MEETINGS. The following voted in favor thereof: Gullickson, Stefan, Blake, McInerney, Zabinski. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER STEFAN TO APPROVE CLAIMS IN THE AMOUNT OF \$54,744.15.

Casper Construction	\$39,820.61	Kennedy & Graven	\$180.00
Kootasca	\$1,627.51	Rayno Lillo	\$12,738.48
Sterle Law Office	\$227.50	Visa	\$150.05

The following voted in favor thereof: McInerney, Blake, Zabinski, Gullickson, Stefan. Opposed: None, passed unanimously.

Conduct a public hearing to consider approval of a Purchase and Development Contract with and conveyance of property to Cutsforth Holdings LLC dba DC Manufacturing.

Due to a reduction in building size the GREDA will need to postpone the public hearing. DC Manufacturing has changed the size from 13,000 square feet to 9,800 square feet. The County Assessor will provide a revised assessed value which Mr. Mattei will forward to Springsted so the contract can be amended.

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER MCINERNEY TO OPEN THE PUBLIC HEARING. The following voted in favor thereof: Blake, Zabinski, Gullickson, Stefan, McInerney. Opposed: None, passed unanimously.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER GULLICKSON TO POSTPONE THE PUBLIC HEARING TO THE NEXT REGULAR GREDA MEETING THURSDAY, SEPTEMBER 27, 2012. The following voted in favor thereof: Stefan, Blake, Gullickson, McInerney, Zabinski. Opposed: None, passed unanimously.

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER MCINERNEY TO TABLE ADOPTING A RESOLUTION APPROVING A PURCHASE AND DEVELOPMENT CONTRACT WITH AND CONVEYANCE OF PROPERTY TO CUTSFORTH HOLDINGS LLC DBA DC MANUFACTURING. The following voted in favor thereof: Blake, Zabinski, Gullickson, McInerney, Stefan. Opposed: None, passed unanimously.

Updates:

Downtown redevelopment-former St. Joe's Block-An additional \$41,000.00 in grant money has been secured. The developer is waiting on an appraisal before they execute the purchase agreement.

MOTION BY COMMISSIONER GULLICKSON, SECOND BY COMMISSIONER BLAKE TO AJOURN THE MEETING AT 4:18 P.M. The following voted in favor thereof: Zabinski, McInerney, Blake, Stefan, Gullickson. Opposed: None, passed unanimously.

The next scheduled meeting is Thursday, September 27, 2012 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, SEPTEMBER 27, 2012
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, September 27, 2012 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Chris Lynch, Mike Przytarski, Sholom Blake, Gary McInerney. Absent: Ed Zabinski, Cheryl Gullickson, Michael Stefan.

Staff present: Rob Mattei

SETTING OF REGULAR AGENDA: Approved without addition.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER BLAKE TO APPROVE THE MINUTES OF THE SEPTEMBER 13, 2012 REGULAR MEETING. The following voted in favor thereof: Przytarski, Lynch, Blake, McInerney. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER STEFAN TO APPROVE CLAIMS IN THE AMOUNT OF \$1,652.50.

Grand Rapids Newspapers	\$115.00	SEH	\$180.00
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The following voted in favor thereof: McInerney, Blake, Lynch, Przytarski. Opposed: None, passed unanimously.

Review the revised Tax Abatement Review Worksheet and consider reaffirming the GREDA recommendation to the City Council for approval of Tax Abatement.

Community Development Director Mattei removed this item from the agenda.

Reconvene a public hearing to consider approval of a Purchase and Development Contract with and conveyance of property to Cutsforth Holdings LLC, dba DC Manufacturing.

MOTION BY COMMISSIONER MCINERNEY SECOND BY COMMISSIONER PRZYTARSKI TO RECONVENE THE PUBLIC HEARING. The following roll call vote was taken: Yea: Przytarski, Lynch, McInerney, Blake. Nay: None, passed unanimously.

Community Development Director Mattei provided background information. GREDA would be selling an 8.3 acre parcel to DC Manufacturing with an option for them to buy an additional 3.4 acres. The cost of the building would be 1.66 million dollars and with the cost of manufacturing equipment the total cost would be around 2 million dollars.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER PRZYTARSKI TO CLOSE THE PUBLIC HEARING. The following roll call vote was taken: Yea: McInerney, Lynch, Przytarski, Blake. Nay: None, passed unanimously.

Community Development Director noted for the record an letter was received in support of this project from IEDC.

Consider adopting a resolution approving a Purchase and Development Contract with and conveyance of property to Cutsforth Holdings LLC, dba DC Manufacturing.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER PRZYTARSKI TO ADOPT A RESOLUTION APPROVING A PURCHASE AND DEVELOPMENT CONTRACT WITH AND CONVEYANCE OF PROPERTY TO CUTSFORTH HOLDINGS LLC, DBA DC MANUFACTURING. The following voted in favor thereof: Blake, Lynch McInerney, Przytarski. Opposed: None, passed unanimously.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER PRZYTARSKI TO AJOURN THE MEETING AT 4:11 P.M. The following voted in favor thereof: Blake, McInerney, Lynch, Przytarski. Opposed: None, passed unanimously.

The next scheduled meeting is Thursday, October 11, 2012 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, OCTOBER 11, 2012
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, October 11, 2012 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Chris Lynch, Mike Przytarski, Sholom Blake, Gary McInerney, Cheryl Gullickson, Ed Zabinski, Michael Stefan. Absent: None.

Staff present: Rob Mattei

SETTING OF REGULAR AGENDA: Approved without addition.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER GULLICKSON, SECOND BY COMMISSIONER MCINERNEY TO APPROVE THE MINUTES OF THE OCTOBER 11, 2012 REGULAR MEETING. The following voted in favor thereof: Przytarski, Lynch, Blake, McInerney, Stefan, Gullickson, Zabinski. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER STEFAN TO APPROVE CLAIMS IN THE AMOUNT OF \$1,947.08.

Braun Intertec Corporation \$1,947.08

The following voted in favor thereof: Gullickson, Stefan, Zabinski, McInerney, Blake, Lynch, Przytarski. Opposed: None, passed unanimously.

Consider the award of a contract to Casper Construction Inc. for the DC Manufacturing Site Work Project.

Community Development Director Mattei provided a memorandum to the Commissioners outlining the timeline for this project and the bid abstract for the site work. Casper Construction was the low bidder at \$255,000.00.

Updates:

DC Manufacturing Project-With the award of the contract Casper Construction will begin the site work portion of the project. The closing on the sale of the land is set for the end of October.

Retail Market Analysis Project- The scope of this project has changed which will increase the cost from a \$1000.00 to \$3000.00. Mr. Mattei has contacted Visit Grand Rapids and the chamber of commerce to see if they are interested in contributing to this project. Visit Grand Rapids said they would contribute, Mr. Mattei has not heard back from the chamber of commerce.

St. Joes Block- The developer has signed the purchase agreement on this project and they are hoping to break ground next spring.

There being no further business, the meeting was adjourned at 4:29 p.m.

The next scheduled meeting is Thursday, October 11, 2012 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, NOVEMBER 8, 2012
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, November 8, 2012 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Gary McInerney, Cheryl Gullickson, Ed Zabinski, Michael Stefan. Absent: Mike Przytarski, Chris Lynch.

Staff present: Rob Mattei

SETTING OF REGULAR AGENDA: Approved with addition.

- Approve payment to Casper Construction in the amount of \$22,866.50.
- Approve payment to Kootasca in the amount of \$2,288.99.
- 2013 Work Plan Development.

Commissioner Lynch joined the meeting at 4:05 p.m.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER MCINERNEY TO APPROVE THE MINUTES OF THE OCTOBER 11, 2012 REGULAR MEETING. The following voted in favor thereof: Lynch, Blake, McInerney, Stefan, Gullickson, Zabinski. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER GULLICKSON TO APPROVE CLAIMS IN THE AMOUNT OF \$11,770.50.

Braun Intertec Corporation	\$920.00	City of Grand Rapids	\$1044.75
Grand Rapids Newspapers Inc	\$74.75	Kennedy & Graven	\$306.00
SEH-RCM	\$9,165.00	Sterle Law Office	\$260.00

The following voted in favor thereof: Gullickson, Stefan, Zabinski, McInerney, Blake, Lynch. Opposed: None, passed unanimously.

Consider entering into a professional engineering services agreement with SEH for the preparation of bidding documents, bid letting and administration of a contract for hazardous material abatement and demolition of structures on the former St. Josephs block.

Community Development Director Mattei provided background information. In order to move forward with this project the developer is asking that GREDA cover \$5,300.00 of the cost for the

bidding of the project. The Commissioners discussed the risk involved. The developer suggested splitting the cost three ways however the church was not willing to pay a portion of the cost.

MOTION BY COMMISSIONER MCINERNEY, SECOND BY COMMISSIONER BLAKE TO ENTER INOT A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH SEH FOR THE PREPARATION OF BIDDING DOCUMENTS, BID LETTING AND ADMINISTRATION OF A CONTRACT FOR HAZARDOUS MATERIAL ABATEMENT AND DEMOLITION OF STRUCTURES ON THE FORMER ST. JOSEPHS BLOCK AND ASSUME \$5300.00 OF THE COST. The following roll call vote was taken: Yea: Lynch, Blake, Gullickson, Stefan, McInerney. Nay: None, Zabinski abstained.

Approve payment to Casper Construction in the amount of \$22,886.50.

MOTION BY COMMISSONER BLAKE, SECOND BY COMMISSIONER MCINERNEY TO APPROVE PAYMENT IN THE AMOUNT OF \$22,886.50. The following voted in favor thereof: McInerney, Stefan, Gullickson, Zabinski, Blake, Lynch. Opposed: None, passed unanimously.

Approve payment to Kootasca in the amount of \$2,288.99.

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER GULLICKSON TO APPROVE PAYMENT TO KOOTASCA IN THE AMOUNT OF \$2,288.99. The following voted in favor thereof: Lynch, Blake, Zabinski, Gullickson, Stefan, McInerney. Opposed: None, passed unanimously.

Due to the Thanksgiving Holiday the GREDA only had one meeting in the month of November. The Commissioners decided to schedule a special meeting for November 29th at 4:00 to discuss the 2013 work plan.

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER MCINERNEY TO ADJOURN THE MEETING AT 4:40 P.M. The following voted in favor thereof: Lynch, Blake, Zabinski, Gullickson, Stefan, McInerney. Opposed: None, passed unanimously.

The next scheduled meeting is Thursday, November 29, 2012 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING September 19, 2012**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Sanderson, at 4:07 p.m. in the Community Room, located at the Community Room, 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Barb Sanderson - Commissioner Chris Henrichsen – Commissioner Justin Eichorn - Commissioner Marilyn Rossman – Commissioner Joe Chandler – Commissioner Jackie Dowell – Commissioner Len Salmela

HRA: Administrative Assistant, Kathy Tatro

Absent: Director Jerry Culliton

PUBLIC FORUM

None

APPROVAL OF MINUTES

Commissioner Eichorn made a motion to approve the regular meeting minutes of August 15, 2012 as presented. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among Board members on the preliminary financial reports for August, 2012 for the General Fund, Public Housing Fund, Crystal Lake Townhomes Fund, Pooled Housing Fund. Commissioner Chandler made a motion to approve all financial reports as presented. Seconded by Commissioner Salmela. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Chandler made a motion to approve the Public Housing verified claims in the amount of \$134,193.08. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Crystal Lake Townhomes verified claims in the amount of \$60,862.74. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Pooled Housing verified claims in the amount of \$30,165.86. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

PUBLIC HOUSING REPORT

Administrative Assistant, Kathy Tatro stated we are 100 % occupied with waiting lists, and construction is proceeding at the 401 River building for the kitchen remodel project.

CONSIDER 401 RIVER ROAD SURPLUS PROERTY

Commissioner Rossman made a motion to approve and authorize the Executive Director to sell or donate surplus property owned by the HRA. Seconded by Commissioner Chandler. Voting aye, all. Motion carried.

CRYSTAL LAKE HOUSING REPORT

Discussion was held on the open house for Crystal Lake Townhomes and it was agreed to have the open house after the October 17th regular Board meeting, which will be held in a vacant apartment, and have it from 4:30 p.m.to 6:00 p.m., serving coffee and cookies.

CONSIDER APPROVING REVISED PAVING BID AT CRYSTAL LAKE TOWNHOMES

After discussion on the bid, Commissioner Chandler made a motion to approve Hawkinson Construction's revised paving bid of \$22,880. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

CONSIDER AUTHORIZING LANDSCAPE AND SIGNAGE

Discussion was held among the Board as to whether the striping would be done on both the east and west paving lot and extra monies from the IRRR should be spent to make sure that it is done. If that is done then Commissioner Salmela made a motion to approve concrete, signage and possible landscape work to be done at Crystal Lake Townhomes with the remaining grant from IRRR. Seconded by Commissioner Chandler. Voting Aye, all. Motion carried.

POOLED HOUSING REPORT

Administrative Assistant, Kathy Tatro gave a report stating; we are 100% occupied with small waiting list, otherwise operations are normal and routine at both buildings.

CONSIDER RENTAL INCREASE ADJUSTMENT FOR LSP AND FPW

After discussion among the Board, Commissioner Salmela made a motion to approve a 1% rental adjustment for Lake Shore Place and Forest Park West. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

**HRA of Grand Rapids
Meeting Minutes 09/19/2012
Page 3**

OTHER MATTERS

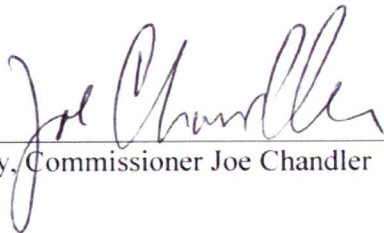
Commissioner Chandler made a motion to approve an Affidavit for lost check for Marilyn Rossman in the amount of \$45. Seconded by Commissioner Salmela. Voting Aye, all. Motion carried. Also noted was an error in the term expiration date for Marilyn Rossman which was corrected to read 03/01/2016.

Discussion was held regarding the future locations for the regular meeting and it was agreed by the Board that the October Board meeting would be at Crystal Lake Townhomes, November Board meeting at 401 River Road, December Board meeting at Lake Shore Place and the January Board meeting at Forest Park West.

There being no further information of the HRA of Grand Rapids for September 19, 2012, Commissioner Chandler made a motion to adjourn the meeting at 4:40 p.m. Seconded by Commissioner Eichorn. Voting Aye, all. Motion carried.

Signed _____

Secretary, Commissioner Joe Chandler

A handwritten signature in cursive script, appearing to read "Joe Chandler", is written over a horizontal line. The signature is written in black ink and is positioned to the right of the "Signed" label.

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING October 17, 2012**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Sanderson, at 4:00 p.m. in Apt. H1, located at Crystal Lake Townhomes, 203 NW 14th Street, Grand Rapids, MN

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Barb Sanderson - Commissioner Chris Henrichsen – Commissioner Justin Eichorn - Commissioner Marilyn Rossman – Commissioner Joe Chandler – Commissioner Jackie Dowell – Commissioner Len Salmela

HRA: Jerry Culliton, Executive Director

PUBLIC FORUM

None

APPROVAL OF MINUTES

Commissioner Salmela made a motion to approve the regular meeting minutes of September 19, 2012 as presented with a correction that Jerry Culliton was absent and Administrative Assistant Kathy Tatro was present. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among Board members on the preliminary financial reports for September, 2012 for the General Fund, Public Housing Fund, Crystal Lake Townhomes Fund, Pooled Housing Fund. Commissioner Eichorn made a motion to approve all financial reports as presented. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Chandler made a motion to approve the Public Housing verified claims in the amount of \$160,478.67. Seconded by Commissioner Salmela. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Crystal Lake Townhomes verified claims in the amount of \$22,836.37. Seconded by Commissioner Salmela. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Pooled Housing verified claims in the amount of \$70,721.78. Seconded by Commissioner Salmela. Voting Aye, all. Motion carried.

**HRA of Grand Rapids
Meeting Minutes 10/17/2012
Page 2**

PUBLIC HOUSING REPORT

Director Culliton stated we are 100 % occupied with waiting lists, construction is proceeding at the 401 River building for the kitchen remodel project and it will be approximately three weeks for completion otherwise operations are normal and routine at both buildings.

CONSIDER APPROVING AFFIDAVIT OF LOST CHECK #10588

Commissioner Rossman made a motion to approve affidavit of lost check #10588 to Justin Eichorn and re-issue a check in the amount of \$45 to Justin Eichorn. Seconded by Commissioner Dowell. Voting aye, all with Justin Eichorn abstaining. Motion carried.

CONSIDER APPROVING AFFIDAVIT OF LOST CHECK #500326

Commissioner Salmela made a motion to approve affidavit of lost check #500326 to The Senior Reporter and re-issue a check in the amount of \$25 to The Senior Reporter. Seconded by Commissioner Chandler. Voting aye, all. Motion carried.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating that there are four vacant units which we are calling on based on the waiting list and that we will also be doing some training in the office with Affordable Housing Connections and will be signing a Letter of Agreement with them. The training will be held at the 411 office.

POOLED HOUSING REPORT

Director Culliton gave a report stating; we are 100% occupied with small waiting list, we are replacing some furnaces at Forest park West based upon an inspection that was done, otherwise operations are normal and routine at both buildings.

CONSIDER APPROVAL OF 2013 FPW BUDGET

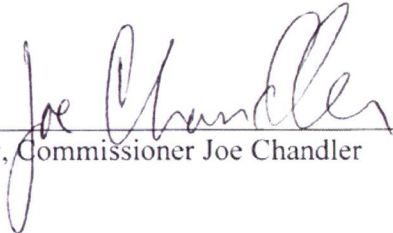
After discussion among the Board, on both the 2013 Forest Park West budget as well as the 2013 Lake Shore Place budgets, Commissioner Salmela made several comments about the medical insurance budget as well as other general maintenance and repairs and some building maintenance repairs and asking questions on the budgetary items compared to years past. It was also discovered that page 23 of the budget was missing from the agendas and therefore, Commissioner Henrichsen made a motion to table this until the November meeting, and then it would be reviewed for approval. Seconded by Commissioner Chandler. Voting Aye, all. Motion carried.

**HRA of Grand Rapids
Meeting Minutes 10/17/2012
Page 3**

OTHER MATTERS

Discussion was held on correspondence received from Chairperson Sanderson, representing the Itasca County HRA and Diane Larson, Executive Director; it was decided that the Grand Rapids HRA Executive Director would talk to Diane Larson before a joint meeting and the Itasca County HRA Board would be invited to November 13, 2012 joint meeting at 4:00 p.m. and tentatively to be at the Grand Rapids Public Library. The meeting was reset for Thursday, November 15th at 4:00 p.m. at the Itasca County HRA.

There being no further information of the HRA of Grand Rapids for October 17, 2012, Commissioner Salmela made a motion to adjourn the meeting at 4:50 p.m. Seconded by Commissioner Eichorn. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Joe Chandler



CITY OF GRAND RAPIDS

NOTICE OF MEETING
PLANNING COMMISSION

Minutes - Final Planning Commission

*COUNCIL CHAMBERS
CITY HALL - 420 N. Pokegama Ave.
Grand Rapids, MN 55744*

Thursday, June 7, 2012

4:00 PM

Council Chambers

Call To Order

Call of Roll

- Present** 5 - Commissioner Shane McKellep, Commissioner Ron Niemala, Chairperson Michael Twite, Commissioner Mark Gothard, and Commissioner Marn Flicker
- Absent** 2 - Commissioner Lee Anderson, and Commissioner Julie Fedje-Johnston

Setting of Agenda - This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Commissioners present.

Approval of Minutes

Approve the minutes of the May 3, 2012 3:30 pm worksession, and 4:00 pm regular meeting.

A motion was made by Commissioner Ron Niemala, seconded by Commissioner Marn Flicker, that this Minutes be Approved as Presented by Commission . The motion PASSED by an unanimous vote.

General Business

Consider a recommendation to the City Council regarding the vacation of the platted Division Avenue right-of-way within McKinney Lake Addition to Grand Rapids.

Motion by Commissioner Niemala, second by Commissioner McKellep that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to approve the vacation of public right-of-way described as:

That part of Division Avenue lying southerly of the easterly extension of the north line of Lot 17, McKinney Lake Addition, Itasca county, Minnesota.

Commissioner Niemala read his considerations for the record:

1. Is the street right-of-way needed for traffic purposes?
No, the street right-of-way is not needed for traffic purposes.
2. Is the street right-of-way needed for pedestrian purposes?
No, the street right-of-way is not needed for pedestrian purposes.
3. Is the street right-of-way needed for utility purposes?
No, the street right-of-way is not needed for utility purposes.
4. Would vacating the street right-of-way place additional land on the tax rolls?
Yes, the vacated street right-of-way would increase the tax base.
5. Would vacating the street right-of-way facilitate economic development in the City?
Yes, the proposed vacation is in the best interest of the City due to increasing the tax roll and fostering additional development on the vacated right-of-way.

The following voted in favor thereof: McKellep, Niemala, Twite, Gothard, Flicker.

Opposed: None, passed unanimously.

Consider a recommendation to the City Council regarding the rezoning of a 9.9 acre parcel of land from I-2 (General Industrial Park) to R-4 (Multiple-family Residential-high density).

Motion by Commissioner Niemala, Second by Commissioner Flicker that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to approve the rezoning of property, as petitioned by Mr. Harley Edvenson, and as expanded by the Planning Commission, legally described as;

E 440ft. of W 880ft. of the N 30 acres of the NW NE, AND N 318ft. of NW NE LYG E of W 880ft. Thereof, all in Section 33, Township 55N, Range 25W, Itasca County, Minnesota

AND

E 766.9 ft. of S 563ft. of SW SE Less N 284.5ft. of E 346.9ft. Thereof, and as shown in the maps presented here today, from the established I-2 (General Industrial Park) to R-4 (Multiple-Family Residential-high density), as recommended by the Comprehensive Plan

AND

additionally extend the 60 day rule an additional 30 days, as per Minnesota statute 15.99,subd.3 (f).

Commissioner Niemala read his considerations for the record:

- 1. Will the change affect the character of the neighborhoods?
No, not at all the character will remain the same.**
- 2. Would the change foster economic growth in the community?
Yes, it allows other uses rather than just industrial.**
- 3. Would the proposed change be in keeping with the spirit and intent of the ordinance?
Yes, it matches everything that we have been looking for and coordinates with the existing R-4.**
- 4. Would the change be in the best interest of the general public?
Yes, it would, it will provide another area for high density housing.**
- 5. Would the change be consistent with the Comprehensive Plan?
Yes, it will provide additional areas that will meet the considerations of the Comprehensive Plan.**

Public Input

Miscellaneous\Updates

Adjourn

Motion by Commissioner Niemala, Second by Commissioner McKellep to adjourn the meeting at 4:32 p.m.

The following voted in favor thereof: Niemala, McKellep, Twite, Gothard, Flicker. Opposed: None, passed unanimously.



CITY OF GRAND RAPIDS

NOTICE OF MEETING
PLANNING COMMISSION

Minutes - Final Planning Commission

COUNCIL CHAMBERS
CITY HALL - 420 N. Pokegama Ave.
Grand Rapids, MN 55744

Thursday, September 6, 2012

4:00 PM

Council Chambers

Call To Order

Call of Roll

Present 7 - Commissioner Lee Anderson, Commissioner Julie Fedje-Johnston, Commissioner Shane McKellep, Commissioner Ron Niemala, Chairperson Michael Twite, Commissioner Mark Gothard, and Commissioner Marn Flicker

Setting of Agenda - This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Commissioners present.

Motion by Commissioner Anderson, Second by Commissioner Flicker to approve the agenda as presented. The following voted in favor thereof: Gothard, Flicker, Anderson, Twite, Fedje-Johnston, McKellep, Niemala. Opposed: None, passed unanimously.

Approval of Minutes

Approve the minutes of the June 7, 2012, 4:00 pm regular meeting.

Motion by Commissioner Anderson, Second by Commissioner McKellep to approve the minutes of the June 7, 2012 regular meeting. The following voted in favor thereof: Gothard, Anderson, Twite, Fedje-Johnston, McKellep, Niemala, Flicker. Opposed: None, passed unanimously.

Public Hearings

Conduct a public hearing to consider a recommendation to the City Council regarding a request to amend the approved Conditional Use Permit granted to Teridon Properties, LLP, d.b.a. L & M Fleet Supply in September 2008.

Motion by Commissioner Fedje-Johnston, Second by Commissioner Anderson to open the public hearing. The following voted in favor thereof: Niemala, McKellep, Fedje-Johnston, Twite, Anderson, Flicker, Gothard. Opposed: None, passed unanimously.

Ms. Holly Quigg provided correspondence opposing the amendment request from L&M Supply.

Eric Andersen, L&M Supply would like to hear the concerns expressed by Holly Quigg. Addressing Ms. Quiggs concerns Mr. Andersen stated that there will be visibility at least 100 feet prior to the intersection so that is not a concern. As for the utilization of space L&M is currently at capacity and is in need of an over flow building.

Motion by Commissioner Flicker, Second by Commissioner Anderson to close the public hearing. The following voted in favor thereof: Gothard, Flicker, Anderson, Twite, Fedje-Johnston, McKellep, Niemala. Opposed: None, passed unanimously.

Consider a recommendatton tto tthe City Council regarding a requestt to amendmentt tthe approved Condittonal Use Permitt grantedt to Teridon Propertyt L.L.P. d.b.a. L & M Fleett Supply in Septtembe2008.

Motion by Commissioner Niemala second by Commissioner Anderson that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby recommend that the City Council grant the following amendment to the Conditional Use Permit, approved under City Resolution No. 08-119, to TeriDon Properties, L.L.P., for the property legally described within the petition attachments:

- For the placement of one 20' X 112' storage building as described within the CUP application.

Commissioner Niemala read his considerations for the record.

1. Will not be detrimental to the public health, safety, morals, or general welfare.

No, it will not be detrimental to the public health, safety, morals, or general welfare.

2. Will not cause undue traffic congestion or hazards and will not result in a parking shortage.

No, adequate visibility for entry and exit traffic.

3. Will not be injurious to the use and enjoyment or result in a decrease in value of other property in the area.

No, it is located in the GB zoning district.

4. Will not impede the orderly development of other property in the area.

No, it will not impede the orderly development of other property in the area.

5. Will not impose an excessive burden on parks and other public facilities and utilities.

No, it will not impose excessive burden on parks and other public facilities and utilities.

6. Is consistent with the Comprehensive Plan.

Yes, it is consistent with the Comprehensive Plan

The following voted in favor thereof: Niemala, McKellep, Fedje-Johnston, Twite, Anderson, Flicker, Gothard. Opposed: None, passed unanimously.

Conductt a Public Hearing tto consider a variance petttton submitted by Jeff Petterson
Petterson Contracttngn behalff off Clementtne Ward

Motion by Commissioner Niemala, Second by Commissioner McKellep to open the public hearing. The following voted in favor thereof: Niemala, McKellep, Fedje-Johnston, Twite, Anderson, Flicker, Gothard. Opposed: None, passed unanimously.

Jeff Peterson, Peterson Contracting applied for the variance for Clemintine Ward. Mr. Peterson worked with the truss company trying to find a way to feasiabliy rebuild the roof the proposed plan is the would be the best option. The proposed plan will not encroach the alley and there will not be any excess run off.

Motion by Commissioner Niemala, Second by Commissioner Flicker to close the public hearing. The following voted in favor thereof: Gothard, Flicker, Anderson, Twite, Fedje-Johnston, McKellep, Niemala. Opposed: None, passed unanimously.

Consider tthe approval or denial off a variance petttton submitted by Jeff Petterson
Petterson Contracttngn behalff off Clementtne Ward

Motion by Commissioner Niemala, second by Commisisoner Anderson that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby grant the following variances to Clementine Ward (property owner) applied for by Jeff Peterson, d.b.a. Peterson Contracting for the property legally described as:

Lots 7-8, Block 10, Earl Addition to Grand Rapids, Itasca County, Minnesota

- to allow a one time waiver of the requirements of Section 30-512-Table 2-A and Section 30-458(c)1 for the encroachment of a 83 sq. ft. addition to the existing home into the required 30 ft. rear yard setback area of the property, as described within the variance application submitted by Mrs. Clementine Ward and Mr. Jeff Peterson, Contractor.

Commissioner Niemala read his considerations for the record.

1. Is this an "Area" variance rather than a "Use" variance?

This is an area variance.

2. Does the proposal put property to use in a reasonable manner?

Yes, it keeps the property residential and only enhances rather than detracts from the neighborhood.

3. Is the owner's plight due to circumstances which are unique to the property and which are not self-created by the owner?

Yes, the storm of July 2, 2012 created the circumstances and the owner is trying to find the best practice to re-build.

4. Is the variance in harmony with the purposes and intent of the ordinance?

Yes.

5. Will the variance, if granted, alter the essential character of the locality?

No, the property is R-1 and will remain R-1.

6. Is the variance consistent with the comprehensive plan?

Yes, this is consistent with the comprehensive plan.

General Business

Consider a recommendation to the City Council regarding amendments to the text of the Zoning Ordinance which would permit the sale of automobiles within the BP/SBP (Business Park/Shoreland Business Park) zoning district

Motion by Commissioner Fedje-Johnston, second by Commissioner Niemala that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward a unfavorable recommendation to the City Council regarding an amendment to the Zoning Ordinance which would permit the sale of automobiles within the BP/SBP (Business Park/Shoreland Business Park) zoning district.

Commissioner Fedje-Johnston read her considerations for the record.

1. Will the change affect the character of neighborhoods?

Yes, it will change the character of the neighborhood auto sales require large parking areas with many cars.

2. Would the change foster economic growth in the community?

Yes, it will as handicap accessible cars will be purchased locally.

3. Would the proposed change be in keeping with the spirit and intent of the ordinance?

No, Business Park offers offices, limited production, small wholesale use, limited retail, training facilities. Car sales are much more high visibility.

4. Would the change be in the best interest of the general public?

Although the applicants use may have nominal impact with allowing for a use change would open the door for automobile dealers in this area which is an ill suited fit due to high traffic volume and traffic control surrounding the businesses.

5. Would the change be consistent with the Comprehensive Plan?

No, the change is inconsistent, the newly zoned Business Park category was

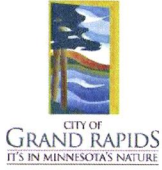
developed to recognize the encroachment of smaller business office types into former industrial parks.

Public Input

Miscellaneous\Updates

Comprehensive Plan

Adjourn



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0762 **Version:** 1 **Name:** Information Technology Department Head Report
Type: Agenda Item **Status:** Department Head Report
File created: 12/6/2012 **In control:** Information Technology
On agenda: 12/10/2012 **Final action:**
Title: Information Technology Department Head Report

Sponsors:

Indexes:

Code sections:

Attachments:

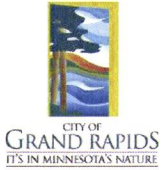
Date	Ver.	Action By	Action	Result
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Title

Information Technology Department Head Report

Body

NA



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	12-0756	Version:	1	Name:	Appointment of Mr. Jeffrey Wilson to the position of Public Works Maintenance I - Arbo and creation of two-year eligibility list.
Type:	Agenda Item	Status:		Administration Department	
File created:	12/5/2012	In control:		Administration	
On agenda:	12/10/2012	Final action:			
Title:	Appointment of Mr. Jeffrey Wilson to the position of Public Works Maintenance I - Arbo and creation of two-year eligibility list.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Appointment of Mr. Jeffrey Wilson to the position of Public Works Maintenance I - Arbo and creation of two-year eligibility list.

Body

Background Information:

At the August 27, 2012 City Council meeting, the Council authorized staff to begin the process of filling the position of Public Works Maintenance I - Arbo. The position has been posted, the applications were ranked, and interviews were held on November 29, 2012 and second interviews were held on December 4, 2012. The interview committee consisting of Public Works Director Jeff Davies, Facilities Maintenance Manager Ron Edminster, Arbo Township Supervisors Carter Pettersen, Tarry Edington, Kurt Stanley, and Human Resources Director Lynn DeGrio, is recommending the appointment of Mr. Jeffrey Wilson to the position of Public Works Maintenance I.

Jeff was born and raised in Grand Rapids, graduated from Grand Rapids High School, and attended Itasca Community College and Century College where he received a Journeyman Carpenter certificate. Jeff also attended Hibbing Community College where he learned furnace repair and installation. Jeff also has a rural water license and OSHA training.

Jeff was owner/operator of Wilson Construction from 2005 until 2012, and was most recently employed by the City of Cohasset as a Public Works/Public Utilities employee. Jeff has also been a seasonal Snow Plow Driver for the City of Grand Rapids for the past three winters.

Staff Recommendation:

The interview committee would like to place the following candidates on a one-year eligibility list (in alphabetical order) to utilize in the event of further vacancies in the Public Works Maintenance Department:

1. Bruce Baird
2. Daniel Oberg

Requested City Council Action

Consider the appointment of Mr. Jeffrey Wilson to the position of Public Works Maintenance I - Arbo effective January 1, 2013 at a rate of \$17.5770 per hour according to the Public Works Union contract and create an eligibility list of

candidates.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0761 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 12/6/2012 **In control:** Finance
On agenda: 12/10/2012 **Final action:**
Title: Consider approving the verified claims for the period November 20, 2012 to December 3, 2012 in the total amount of \$681,746.34.

Requested City Council Action
 Consider approving the verified claims for the period November 20, 2012 to December 3, 2012 in the total amount of \$681,746.34.

Sponsors:

Indexes:

Code sections:

Attachments: [12/10/2012 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider approving the verified claims for the period November 20, 2012 to December 3, 2012 in the total amount of \$681,746.34.

Requested City Council Action

Consider approving the verified claims for the period November 20, 2012 to December 3, 2012 in the total amount of \$681,746.34.

COUNCIL BILL LIST - DECEMBER 10, 2012

DATE: 12/06/2012
 TIME: 10:04:53
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/10/2012

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0904227	INDENTIFIX INC	1,698.60
1309332	MN STATE RETIREMENT SYSTEM	120,000.00
2114371	U.S. POLICE CANINE ASSOC INC	55.00
	TOTAL	121,753.60
CITY WIDE		
1920240	STERLE LAW OFFICE	520.00
	TOTAL CITY WIDE	520.00
SPECIAL PROJECTS-NON BUDGETED		
1916650	SPRINGSTED	3,964.09
	TOTAL SPECIAL PROJECTS-NON BUDGETED	3,964.09
ADMINISTRATION		
1415377	NORTHERN BUSINESS PRODUCTS INC	49.48
1920240	STERLE LAW OFFICE	1,397.50
	TOTAL ADMINISTRATION	1,446.98
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	24.83
	TOTAL BUILDING MAINTENANCE-CITY HALL	24.83
COMMUNITY DEVELOPMENT		
0315455	COLE HARDWARE INC	64.08
1309495	MINUTEMAN PRESS	107.14
1415377	NORTHERN BUSINESS PRODUCTS INC	117.54
	TOTAL COMMUNITY DEVELOPMENT	288.76
COUNCIL/COMMISSION/BOARDS		
1920240	STERLE LAW OFFICE	227.50
	TOTAL COUNCIL/COMMISSION/BOARDS	227.50

11/20 - 12/3/2012 -0- INVESTMENTS

COUNCIL BILL LIST - DECEMBER 10, 2012

DATE: 12/06/2012
 TIME: 09:56:52
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/10/2012

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0904227	INDENTIFIX INC	1,698.60
1309332	MN STATE RETIREMENT SYSTEM	120,000.00
2114371	U.S. POLICE CANINE ASSOC INC	55.00
	TOTAL	121,753.60
CITY WIDE		
1920240	STERLE LAW OFFICE	520.00
	TOTAL CITY WIDE	520.00
SPECIAL PROJECTS-NON BUDGETED		
1916650	SPRINGSTED	3,964.09
	TOTAL SPECIAL PROJECTS-NON BUDGETED	3,964.09
ADMINISTRATION		
1415377	NORTHERN BUSINESS PRODUCTS INC	49.48
1920240	STERLE LAW OFFICE	1,397.50
	TOTAL ADMINISTRATION	1,446.98
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	24.83
	TOTAL BUILDING MAINTENANCE-CITY HALL	24.83
COMMUNITY DEVELOPMENT		
0315455	COLE HARDWARE INC	64.08
1309495	MINUTEMAN PRESS	107.14
1415377	NORTHERN BUSINESS PRODUCTS INC	117.54
	TOTAL COMMUNITY DEVELOPMENT	288.76
COUNCIL/COMMISSION/BOARDS		
1920240	STERLE LAW OFFICE	227.50
	TOTAL COUNCIL/COMMISSION/BOARDS	227.50

DATE: 12/06/2012
TIME: 09:56:52
ID: AP443000.CGR

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 12/10/2012

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
ENGINEERING		
1900225	SEH-RCM	4,496.32
	TOTAL ENGINEERING	4,496.32
FINANCE		
1920240	STERLE LAW OFFICE	65.00
	TOTAL FINANCE	65.00
FIRE		
0221650	BURGGRAF'S ACE HARDWARE INC	351.59
0401804	DAVIS OIL	241.35
0718060	GRAND RAPIDS NEWSPAPERS INC	482.80
1301168	MARKETPLACE FOODS	-40.24
1301252	CHRIS MATTFIELD	275.00
1605611	PEPSI-COLA	203.92
2018335	TRI AIR TESTING INC	145.00
2300600	W.P. & R.S. MARS COMPANY	67.43
	TOTAL FIRE	1,726.85
INFORMATION TECHNOLOGY		
0400015	D.C.R. COMMUNICATIONS INC	65.00
	TOTAL INFORMATION TECHNOLOGY	65.00
PUBLIC WORKS		
0100046	ASV, INC.	544.66
0121721	AUTO VALUE - GRAND RAPIDS	274.46
0205535	BENTZ OIL COMPANY INC	128.53
0221650	BURGGRAF'S ACE HARDWARE INC	13.34
0301685	CARQUEST AUTO PARTS	5.97
0305520	CENTRAL PARTS WAREHOUSE	462.89
0315455	COLE HARDWARE INC	741.69
0401804	DAVIS OIL	963.37
0601690	FASTENAL COMPANY	10.31
1000065	J.J. KELLER & ASSOC INC	330.99
1415640	NORTRAX EQUIPMENT COMPANY	95.88
1421155	NUCH'S IN THE CORNER	321.26
1503150	OCCUPATIONAL DEVELOPMENT CTR	1,891.69
1609600	PIPELINE SUPPLY INC	5.16
1618564	PRO-BUILD NORTH LLC	16.33

DATE: 12/06/2012
TIME: 09:56:53
ID: AP443000.CGR

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 12/10/2012

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
1621125	PUBLIC UTILITIES COMMISSION	3,045.15
1800655	R & R SPECIALTIES	2,047.88
1801550	RAPID GARAGE DOOR	1,020.00
1801897	RAY JOHNSON STUMP GRINDING	110.00
2300600	W.P. & R.S. MARS COMPANY	216.43
	TOTAL PUBLIC WORKS	12,245.99
FLEET MAINTENANCE		
0103325	ACHESON TIRE COMPANY INC	427.50
0121721	AUTO VALUE - GRAND RAPIDS	492.00
0121725	AUTOMOTIVE ELECTRIC SERVICE	212.87
0301685	CARQUEST AUTO PARTS	654.62
0315455	COLE HARDWARE INC	68.89
1415030	NORD AUTO PARTS	100.24
1415367	NORTHERN ACCENTS CUSTOM	327.75
	TOTAL FLEET MAINTENANCE	2,283.87
POLICE		
0103325	ACHESON TIRE COMPANY INC	20.00
0221650	BURGGRAF'S ACE HARDWARE INC	3.20
0301685	CARQUEST AUTO PARTS	543.43
0409501	DIMICH LAW OFFICE	5,250.00
1309495	MINUTEMAN PRESS	247.19
1506265	NORTHERN OFFICE OUTFITTER INC	170.99
1801570	RAPIDS AUTO WASH	55.00
1801609	RAPIDS TOWING	70.00
1920233	STREICHER'S INC	45.98
2000400	T J TOWING	105.00
	TOTAL POLICE	6,510.79
RECREATION		
0221650	BURGGRAF'S ACE HARDWARE INC	10.68
0315455	COLE HARDWARE INC	98.28
	TOTAL RECREATION	108.96
AIRPORT		
0609648	FIRE FIGHTER & DETECT ALARM	1,974.15

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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VENDOR #	NAME	AMOUNT DUE
AIRPORT		
1920240	STERLE LAW OFFICE	32.50
	TOTAL	2,006.65
TERMINAL EXPENDITURES		
2005655	TERMINAL VENTURES LLC	2,500.00
	TOTAL TERMINAL EXPENDITURES	2,500.00
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	84.79
0116605	APPERTS INC	351.55
0221650	BURGGRAF'S ACE HARDWARE INC	47.00
0501656	THE EARTHGRAINS COMPANY INC	66.96
0605670	FERRELLGAS	615.60
0718010	CITY OF GRAND RAPIDS	798.12
0914235	INFINITY GRAPHIX	30.00
1105640	KERNEL CONCESSION SUPPLY	680.50
1200500	L&M SUPPLY	45.68
1201799	TERRY LAVALLE	361.09
1301168	MARKETPLACE FOODS	120.90
1415655	NORVEND INC	114.00
1605611	PEPSI-COLA	2,062.04
1801610	RAPIDS PLUMBING & HEATING INC	889.95
1901535	SANDSTROM COMPANY INC	3,395.73
1909510	SIM SUPPLY INC	230.78
2116600	UPPER LAKE FOODS INC	722.48
	TOTAL GENERAL ADMINISTRATION	10,617.17
STATE HAZ-MAT RESPONSE TEAM		
2300600	W.P. & R.S. MARS COMPANY	87.05
	TOTAL	87.05
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	45.55
0315455	COLE HARDWARE INC	43.25
1415590	NORTHWEST GAS	1,033.59

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VENDOR #	NAME	AMOUNT DUE
CEMETERY		
1920555	STOKES PRINTING COMPANY	97.11
2018225	TREASURE BAY PRINTING INC	145.57
TOTAL		1,365.07
DOMESTIC ANIMAL CONTROL FAC		
1401650	NARDINI FIRE EQUIPMENT CO. INC	204.33
1415048	NORTH COUNTRY VET CLINIC	47.15
TOTAL		251.48
MUNICIPAL STATE AID STRT-CONST NO PROJECT		
0920055	ITASCA COUNTY RECORDER	138.00
TOTAL NO PROJECT		138.00
PARK ACQUISITION & DEVELOPMENT SPORTS COMPLEX IMPROVEMENTS		
0315455	COLE HARDWARE INC	0.55
TOTAL SPORTS COMPLEX IMPROVEMENTS		0.55
PARK IMPROVEMENTS		
0205153	BECKER ARENA PRODUCTS INC	496.43
0315455	COLE HARDWARE INC	8.07
0601690	FASTENAL COMPANY	373.64
TOTAL PARK IMPROVEMENTS		878.14
AIRPORT CAPITAL IMPRV PROJECTS 2011 LAND ACQUISITION		
1900225	SEH-RCM	1,472.50
1920240	STERLE LAW OFFICE	2,080.00
TOTAL 2011 LAND ACQUISITION		3,552.50
2011 INFRASTRUCTURE BONDS 2010-3 19TH AVE NW		

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VENDOR #	NAME	AMOUNT DUE
2011	INFRASTRUCTURE BONDS	
2010-3	19TH AVE NW	
1900225	SEH-RCM	16,596.61
	TOTAL 2010-3 19TH AVE NW	16,596.61
2012	INFRASTRUCTURE BONDS	
2004-3	4TH ST SE & POK TO 6TH	
0801535	HAMMERLUND CONSTRUCTION INC	121,225.46
1309362	MN DEPT OF TRANSPORTATION	759.88
1900225	SEH-RCM	43,446.57
	TOTAL 2004-3 4TH ST SE & POK TO 6TH	165,431.91
2011-6	HORSESHOE IMPROVEMENTS	
0301705	CASPER CONSTRUCTION INC	36,463.28
1900225	SEH-RCM	21,930.61
	TOTAL 2011-6 HORSESHOE IMPROVEMENTS	58,393.89
2011-4	HORSESHOE/ISLEVIEW	
1900225	SEH-RCM	21,114.35
1920240	STERLE LAW OFFICE	325.00
	TOTAL 2011-4 HORSESHOE/ISLEVIEW	21,439.35
STORM WATER UTILITY		
0401804	DAVIS OIL	220.18
0801535	HAMMERLUND CONSTRUCTION INC	3,327.67
0801825	HAWKINSON CONSTRUCTION CO INC	11,480.00
1621125	PUBLIC UTILITIES COMMISSION	1,500.00
	TOTAL	16,527.85
	TOTAL UN-PAID TO BE APPROVED	455,514.76
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	4,940.00
0200024	BP	49.23
0212751	BLUE CROSS BLUE SHIELD	163.50
0218100	BRENT BRADLEY	120.00
0218359	MARTY BRINK	1,000.00
0301650	JEFF CARLSON	40.00

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/10/2012

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0305530	CENTURYLINK INC	7.85
0315454	TRAVIS COLE	185.94
0405305	LYNN DEGRIO	80.00
0405447	DELTA DENTAL OF MINNESOTA	2,305.50
0405537	DENVER CHIROPRACTIC CLINIC	69.40
0409655	TIMOTHY DIRKES	855.00
0504610	RON EDMINSTER	131.54
0524600	EXPERT BUILDING SERVICES	1,000.00
0605191	FIDELITY SECURITY LIFE INS CO	40.78
0709133	DAVID GIBEAU	40.00
0709456	SHAWN J GILLEN	1,225.00
0717996	GRAND ITASCA CLINIC	23.76
0717997	GRAND ITASCA HOSPITAL	75.25
0718015	GRAND RAPIDS CITY PAYROLL	181,591.24
0801760	GARY HAUSLADEN	39.87
0805528	HENNIPIN TECHNICAL COLLEGE	195.00
0900060	ICTV	1,376.78
0920055	ITASCA COUNTY RECORDER	92.00
0920113	ITASCA SKI & OUTING CLUB	205.00
1015337	MICHELLE JOHNSON	162.94
1115643	ADAM KORTEKAAS	20.35
1201402	LAKE COUNTRY POWER	56.07
1201429	LAKE SUPERIOR COLLEGE	180.00
1209516	LINCOLN NATIONAL LIFE	796.07
1301168	MARKETPLACE FOODS	457.04
1301320	SHAWN MAHANEY	40.00
1305210	MESABI RANGE COMMUNITY &	2,500.00
1309079	S.MILLER - PETTY CASH FUND	4.55
1309199	MINNESOTA ENERGY RESOURCES	5,478.68
1405435	JEREMY NELSON	855.00
1405550	NEOPOST USA INC	1,000.00
1503151	OCCUPATION DEVELOPMENT CENTER	86.00
1518550	MATTHEW O'ROURKE	40.00
1601750	PAUL BUNYAN COMMUNICATIONS	213.75
1609557	PIONEER MUTUAL LIFE INS CO	249.69
1609925	PIZZA WORKS	29.88
1621130	P.U.C.	16,629.93
1621225	JEREMIAH PUELSTON	311.11
1903321	STEVEN SCHAAR	34.68
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	101.98
2301700	WASTE MANAGEMENT	888.30
2308227	GARY WHEELOCK, DC	6.23
T000867	JANET STEJSKAL	146.09
T000868	2012 DULUTH DETECTOR TRIAL	60.00
TOTAL PRIOR APPROVAL		226,231.58
TOTAL ALL DEPARTMENTS		681,746.34



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 12-0751 **Version:** 1 **Name:** Public Comment on 2013 Budget and 2012 Levy
Type: Agenda Item **Status:** Public Hearing
File created: 12/4/2012 **In control:** Finance
On agenda: 12/10/2012 **Final action:**
Title: Public comment on 2012 Levy Payable in 2013 and 2013 Budget at 6 p.m. as stated in the Truth in Taxation statements.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Public comment on 2012 Levy Payable in 2013 and 2013 Budget at 6 p.m. as stated in the Truth in Taxation statements.

Body

Background Information:

Discuss the 2012 Levy Payable in 2013 and 2013 proposed budget at 6 p.m. as stated in the Truth in Taxation statements. Public input will be taken after the presentation.

Requested City Council Action

Public comment on 2012 Levy Payable in 2013 and 2013 Budget at 6 p.m. as stated in the Truth in Taxation statements.