



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, January 28, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, January 28, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:02 PM PRESENTATIONS/PROCLAMATIONS

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:05 PM PUBLIC FORUM

5:10 PM COUNCIL REPORTS

5:15 PM APPROVAL OF MINUTES

13-0036 Approve Council minutes for Monday, January 14, 2013 Special and Regular meetings.

Attachments: [January 14, 2013 Special Meeting](#)
[January 14, 2013 Regular Meeting](#)

5:16 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **13-0034** Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on January 29, 2013 and end on February 22, 2013.

2. **13-0040** A GIS Service Agreement with the City of Cohasset

Attachments: [1-28-13 Attachment Cohasset GIS.pdf](#)

3. [13-0042](#) Consider approving the five year Extension of the Itasca County Contract for Municipal Services which allows City Hall to be connected to their emergency generator.

Attachments: [2007 Contract for Municipal Services-Generator Backup](#)
[2013 1-28 Addendum for Extension of Contract for Municipal Services](#)

4. [13-0043](#) Entering into rental agreements with area businesses for advertising at the IRA Civic Center.

Attachments: [GRHS Hockey Online-2013-prtl signed.doc](#)

5. [13-0044](#) Hire Temporary Employees for Park & Recreation.

6. [13-0046](#) Consider the adoption of an ordinance renaming city streets: County Road 443 ("A") and County Road 906 ("B").

Attachments: [Ordinance w/Exhibit - County Rd. Renaming](#)

5:18 SETTING OF REGULAR AGENDA
PM

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:19 ACKNOWLEDGE BOARDS & COMMISSIONS
PM

7. [13-0037](#) Acknowledge minutes for Boards & Commissions

Attachments: [December 18, 2012 Golf Board minutes](#)
[November 15, 2012 Central School Minutes](#)
[August 7, 2012 Civil Service Meeting](#)
[December 12, 2012 PUC Special Meeting](#)
[December 12, 2012 PUC Regular Meeting](#)

5:20 DEPARTMENT HEAD REPORT
PM

8. [13-0054](#) Department Head Report - Jerry Culliton, HRA

5:25 ENGINEERING
PM

9. [13-0039](#) A resolution accepting the feasibility report and calling for a public hearing on CP 2012-3 & 2013-1

Attachments: [1-28-13 Resolution - CP 2012-3 & 2013-1 Rec Feasb Report & Call for Hearing.](#)
[1-28-13 CP 2012-3 Feasibility Report.pdf](#)

**5:30 ADMINISTRATION DEPARTMENT
PM**

10. [13-0050](#) Appointment of Jeffrey McCartney and Chad Troumbly to Firefighter Trainee positions.
11. [13-0052](#) Appointment of Tom Foss to the position of Janitorial Maintenance with the Grand Rapids Fire Department.
12. [13-0053](#) Accept the resignation of Shawn Gillen from the position of City Administrator.

**6:00 PUBLIC HEARINGS
PM**

13. [13-0047](#) Conduct a public hearing to consider the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.
- Attachments:** [UPM Vacation Request-Maps](#)
[City Resolution No. 01-83](#)
[UPM Vacation-Staff Review Committee Comments](#)
[UPM Public Vacation Request Application](#)

**6:30 COMMUNITY DEVELOPMENT
PM**

14. [13-0048](#) Consider the adoption of a resolution either approving or denying the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.
- Attachments:** [Resolution - UPM Vacation Request 1-28-13](#)

**6:35 VERIFIED CLAIMS
PM**

15. [13-0051](#) Consider approving the verified claims for the period January 8, 2013 to January 18, 2013 in the total amount of \$2,607,665.82, of which \$2,467,772.92 are debt service payments.

Requested City Council Action

Consider approving the verified claims for the period January 8, 2013 to January 18, 2013 in the total amount of \$2,607,665.82, of which \$2,467,772.92 are debt service payments.

Attachments: [01/28/2013 BILL LIST.pdf](#)

**6:36 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR MONDAY, FEBRUARY 11, 2013 AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are

interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.



CITY OF
GRAND RAPIDS
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0036 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 1/15/2013 **In control:** Administration
On agenda: 1/28/2013 **Final action:**
Title: Approve Council minutes for Monday, January 14, 2013 Special and Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [January 14, 2013 Special Meeting](#)
[January 14, 2013 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Title
Approve Council minutes for Monday, January 14, 2013 Special and Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, January 14, 2013

4:00 PM

City Hall Council Chambers

Special Meeting

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Monday, January 14, 2013 at 4:02 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

Absent 1 -

Councilor Joe Chandler

Mayor Elect Adams and Councilors Elect Dale Christy and Ed Zabinski -
Oath of Office

Mayor and Council perform official Oath of Office for terms to begin January 1, 2013.

ADJOURNMENT

The meeting adjourned at 4:05 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, January 14, 2013

5:00 PM

City Hall Council Chambers

AMENDED AS OF FRIDAY, JANUARY 11, 2013

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, January 14, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

ORGANIZATIONAL MEETING

A. Designate Mayor Pro-Tem

A motion was made by Councilor Gary McInerney, seconded by Councilor Dale Christy, to appoint Councilor Ed Zabinski as Mayor Pro-Tem. The motion PASSED by unanimous vote.

B. Consider appointing the following financial institutions as depository designations for 2013: American Bank, Deerwood Bank, Grand Rapids State Bank, Grand Rapids State Investments, Morgan Stanley Smith Barney, U.S. Bank, and Wells Fargo Bank Minnesota.

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to appoint American Bank, Deerwood Bank, Grand Rapids State Bank, Grand Rapids State Investments, Morgan Stanley Smith Barney, U.S. Bank, and Wells Fargo Bank Minnesota as depository designations. The motion PASSED by unanimous vote.

C. Designation of Official Newspaper

A motion was made by Councilor Joe Chandler, seconded by Councilor Gary McInerney, to designate the Grand Rapids Herald Review as the official newspaper for the City of Grand Rapids. The motion PASSED by unanimous vote.

D. Adopting City Council By-Laws

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to adopt the City Council By-Laws as presented. The motion

PASSED by unanimous vote.

- E. Appoint Council representatives to Boards and Commissions.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Gary McInerney, to approve the following appointments:
Parks/Rec/Civic Center Board, Gary McInerney
GREDA, Dale Christy and Joe Chandler
HRA, Joe Chandler
Public Utilities Commission, Ed Zabinski
Cable Commission, Dale Christy
Airport Advisory, Gary McInerney
The motion PASSED by unanimous vote.

- F. Appointment of Special Council Representatives to selected agencies.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, to approve the following appointments for City Council representation:
RAMS, Ed Zabinski
CGMC, Joe Chandler
City/County, Dale Christy & Dale Adams
Joint Mine Pit Board, Dale Adams
League of MN Cities, Ed Zabinski
Fire Relief Association, Joe Chandler & Shirley Miller
ARDC, Dale Adams
WMMPB, Dale Adams & Gary McInerney
The motion PASSED by an unanimous vote.

- G. 2013 City Calendar

A motion was made by Councilor Joe Chandler, seconded by Councilor Gary McInerney, to approve the 2013 City Calendar as presented. The motion PASSED by unanimous vote.

MEETING PROTOCOL POLICY

PUBLIC FORUM

Barb Gunderson, 33220 State HWY 6, Deer River, MN addresses Item #23.

COUNCIL REPORTS

Best wishes for new appointments to Boards, Commissions and special agency committees.

5:30 PM APPROVAL OF MINUTES

Approve Council minutes for Monday, December 17, 2012 Worksession & Regular Meeting.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe

Chandler, to approve Council minutes for December 17, 2012 worksession and regular meetings as presented. The motion PASSED by unanimous vote.

**5:31 CONSENT AGENDA
PM**

1. Approve refund for 2013 3.2 Beer License in the amount of \$275.00 for Sky Ventures LLC dba Pizza Hut.
Approved by consent roll call

2. Resoluton establishing 2013 compensaton for City of Grand Rapids Non-Represented Employees.
Adopted Resolution 13-1 by consent roll call.

3. Request by the Police Department to authorize the Mayor and City Clerk to sign the Resolution of the Itasca County/City of Grand Rapids - At Risk Youth Multi - Disciplinary Team
Adopted Resolution 13-2 by consent roll call.

4. Request by the Police Department to approve the yearly pet cremation contract with At-Rest Pet Cremation at a cost of \$ 1,400.00
Approved by consent roll call

5. Consider approving a contribution of \$15,000 to the Mt. Itasca Ski and Outing Club.
Approved by consent roll call

6. Consider approving computer software service agreements for 2013 with Harris Computer Systems \$18,487.39.
Approved by consent roll call

7. Consider adopting a resolution authorizing establishing a Fund Management Savings Account at Grand Rapids State Bank and designate the City Administrator, Finance Director, and Assistant Finance Director as authorized signers.
Adopted Resolution 13-3 by consent roll call.

8. Accept the resignation of firefighter Brian Whitney.
Approved by consent roll call

9. Authorize grant application to the Blandin Foundation in the amount of \$5,000.00 in support of the Itasca Area Government Collaboration Task Force.
Approved by consent roll call

10. Consider adopting the 2013 Central School Budget.
- Adopted Resolution 13-4 by consent roll call.**
11. Approve hiring of temporary employee with the Grand Rapids Parks and Recreation Department beginning January 15, 2013.
- Approved by consent roll call**
12. A grant agreement with IRRRB related to CP 2012-6, ICC/Glenwood Intersection Improvements
- Approved by consent roll call**
13. A three year agreement with the City of Nashwauk for GIS ELA services
- Approved by consent roll call**
14. A natural gas franchise agreement with the City of Cohasset
- Motion by Councilor Joe Chandler, second by Councilor Gary McInerney to table item #14. The motion passed by unanimous vote.**
15. Accept resignations of Jackie Dowell from the Housing & Redevelopment Authority and Trudy Hasbargen from Central School Commission and authorize staff to fill the vacancy.
- Approved by consent roll call**
16. Approve Facility Rental Agreement between the City of Grand Rapids and Jeff Britten and Melanie Church for a wedding on January 26, 2013.
- Approved by consent roll call**
17. Approve temporary liquor license for Itasca County Historical Society for an event on February 28, 2013 at 201 North Pokegama Avenue.
- Approved by consent roll call**
18. Consider extending Public Works part-time employee from January 1st through May 31, 2013.
- Approved by consent roll call**
- 18a. Accept the resignation of firefighter Tony McInerney.
- Approved by consent roll call**
- 18b. A land lease agreement with the MN DNR at the airport.
- Approved by consent roll call**

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor McInerney, to Approve the amended Consent agenda items 1-13, 15-18b, and table item #14. The motion carried by the following vote

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:33 SETTING OF REGULAR AGENDA
PM**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler, to approve the regular agenda as amended. The motion PASSED by unanimous vote.

**5:34 ACKNOWLEDGE BOARDS & COMMISSIONS
PM**

19. Acknowledge minutes for Boards & Commissions.

*Acknowledged minutes:
November 14, 2012 Library Board
November 14, 2012 PUC
November 20, 2012 Golf Board*

Received and Filed

**5:35 DEPARTMENT HEAD REPORT
PM**

20. Shawn Gillen - Administration Department

Received and Filed

**ENGINEERING
ENGINEERING**

20a. A Land Owner Permit between the City and Drift Skippers Snowmobile Club

A motion was made by Councilor Zabinski, seconded by Councilor Chandler, to approve this agenda item contingent upon review and approval of City Attorney. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

FIRE DEPARTMENT

20b. Approve the sale of the Fire Department's 1992 Ford L-8000 Rescue Truck #114.

A motion was made by Councilor Chandler, seconded by Councilor McInerney, to approve this agenda item as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:45 PUBLIC WORKS
PM**

21. Consider authorizing the Public Works Department's purchase of a 2013 Crosswind J Street Sweeper from MacQueen Equipment, Inc., for the purchase price including tax and licensing of \$189,197.02 and also authorize the trade-in of the PW existing 2005 Crosswind Sweeper as part of purchase price.

A motion was made by Councilor Zabinski, seconded by Councilor Christy, to approve this agenda item as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:50 ADMINISTRATION DEPARTMENT
PM**

22. Appointment of Jeffrey Ingle to Firefighter position and Anthony (Tony) Clifton and Nathan Morlan to Firefighter Trainee positions.

Fire Chief Flaherty notes that due to recently submitted resignations, the requested Council action is to appoint all three candidates to the position of Firefighter and no trainee appointment at this time.

A motion was made by Councilor Chandler, seconded by Councilor McInerney, to appoint Jeffrey Ingle, Anthony Clifton and Nathan Morlan to fill three open positions for Firefighter. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

23. Reorganization and reclassification of City staff.

A motion was made by Councilor Chandler, seconded by Councilor Zabinski, to approve this agenda item as presented. The motion carried by the following vote.

Aye 4 -

Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Nay 1 -

Councilor Gary McInerney

**5:58 VERIFIED CLAIMS
PM**

24. Consider approving the verified claims for the period December 11, 2012 to January 7, 2013 in the total amount of \$527,608.37.

A motion was made by Councilor Christy, seconded by Councilor McInerney to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**6:00 PUBLIC HEARINGS
PM**

Recess regular meeting for Public Hearing

25. Conduct a public hearing to consider granting an Economic Development Tax Abatement within the context of a Contract for Private Development between Innovative Developers, LLP, the City and Itasca County.
Community Development Director Rob Mattei presents background information and answers Council inquiries.

A motion was made by Councilor Gary McInerney, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Gary McInerney, seconded by Councilor Dale Christy, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

26. Consider adopting a resolution granting a property tax abatement and approving a contract for private development for certain property in the City of Grand Rapids.

A motion was made by Councilor Christy, seconded by Councilor McInerney, to adopt Resolution 13-5 granting property tax abatement. The motion carried by the following vote.

Aye 5 -

Councilor Gary McInerney, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**7:00 ADJOURNMENT
PM**

There being no further business, the meeting adjourned at 6:24 pm.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0034 **Version:** 1 **Name:** Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on January 29, 2013 and end on February 22, 2013.

Type: Agenda Item **Status:** Consent Agenda

File created: 1/14/2013 **In control:** Police

On agenda: 1/28/2013 **Final action:**

Title: Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on January 29, 2013 and end on February 22, 2013.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on January 29, 2013 and end on February 22, 2013.

Body

Background Information:

The police department has used auctions in the past to dispose of forfeited and impounded vehicles. The police department would like to use Mid-State Auto Auction this year to dispose of our vehicles. The auction will start on January 29, 2013 at their facility, located in New York Mills, MN and end on February 22, 2013. Notifications have been sent to the registered owners of the impounded vehicles as required by state statute. The forfeited vehicles have been awarded to the city by the court and have been titled in the city's name. This auction allows us to sell these vehicles with the expectation of good revenue due to the high demand for used cars in today's market. Some of the better vehicles will be moved (by Mid-State Auto) to their location and the rest will be left at our site.

Requested City Council Action

The description of vehicles is as follows:

ICR#	MAKE/MODEL	VIN#	
12007959	1995 CHEVY BLZ	1GNDDT13W7S2119743	FORFEITED
12000241	1994 FORD PICKUP	1FTCR15X5RPB38345	FORFEITED
12002331	1993 CHEVY PICKUP	1GCEK14Z6PZ156337	FORFEITED
12006230	1999 DODGE INTREP	2B3HD46R3XH518678	FORFEITED
12008775	2002 GMC PICKUP	1GTDT19W628120492	FORFEITED
12009802	1999 FORD CR VIC	2FAFP71W5XX201640	FORFEITED
12011374	1993 FORD EXPL	1FMDU34X7PUB77822	FORFEITED
12009332	1993 CHEVY LUM	2G1WL54T0P1157389	IMPOUND

12008745	1988 FORD PICKUP	1FTEF14Y0JKA71506	IMPOUND
12010953	1995 BUICK PARK	1G4CU5219SH601332	IMPOUND
12008338	1998 HONDA CIVIC	1HGEJ8641WL001596	IMPOUND



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0040 **Version:** 1 **Name:** Cohasset GIS Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 1/18/2013 **In control:** Engineering
On agenda: 1/28/2013 **Final action:**
Title: A GIS Service Agreement with the City of Cohasset

Sponsors:

Indexes:

Code sections:

Attachments: [1-28-13 Attachment Cohasset GIS.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

A GIS Service Agreement with the City of Cohasset

Body

Background Information:

The City of Grand Rapids has developed a web based GIS application that can be utilized by other communities. The City of Cohasset wishes to utilize the City's GIS system. The attached agreement authorizes this GIS use by the City of Cohasset. The annual fee on this three year agreement is \$3,779.50.

Staff Recommendation:

City staff recommends approval of the GIS Service Agreement with the City of Cohasset.

Requested City Council Action

Consider approval of the GIS Service Agreement with the City of Cohasset.

GIS SERVICE AGREEMENT

GIS SERVICE AGREEMENT between the City of Grand Rapids, hereinafter referred to as "Grand Rapids" and City of Cohasset, hereinafter referred to as "the Member."

WHEREAS, Grand Rapids and the Member have a mutual interest in the advancement of Geographic Information Systems, hereinafter referred to as "GIS" and the Member agrees to cost participate with Grand Rapids to store and make available GIS data to the Member via the internet.

WHEREAS, Grand Rapids and the Member view this collaboration as a means to reduce the cost of GIS technology of each participant to make available GIS data to staff and the public; and

WHEREAS, the collaboration efforts by this agreement will further the GIS technological advancement objectives of each participating member.

NOW, THEREFORE, the parties hereto agree as follows:

1. **STATEMENT OF WORK.** Grand Rapids agrees to use its best efforts to make available GIS data from the Member to a website or websites for purposes of staff or public viewing or the modification of data. The Member may at anytime contact or request a meeting with Grand Rapids to make changes to a website or website(s) after the initial design and implementation of the Member's GIS data. Grand Rapids will provide the member with training and technical assistance to employees for guidance through the website(s) processes and functionality. The Member may at anytime provide Grand Rapids with additional GIS data to be appended to existing GIS data. However, at the time of delivery the data must be formatted in accordance with existing GIS data. Grand Rapids will not be held liable for any inaccuracies or corrupted data provided by third party consultants. Any requests for changes to website(s) outside the description of the "Statement of work" or that require additional software programming beyond current software configuration are subject to an additional fee at rate in accordance with the City of Grand Rapids fee schedule. This GIS Agreement does not include the collection of GIS information
2. **THE COLLABORATION.** The purpose of the collaboration is to address the need of GIS technology for both organizations. The benefit of GIS technology of both entities is essential to assist in the efficiency of everyday workflow processes. Both organizations acknowledge that the cost of effectively maintaining GIS infrastructure would better suit both organizations by cost sharing of software and hardware needed to maintain GIS data.
3. **SUPERVISION.** Website(s) and GIS data will be maintained by Grand Rapids Staff. In the event the Member would like to request a change or report a problem they may contact:

Michael LeClaire
GIS Manager
City of Grand Rapids
420 N Pokegama Ave
Grand Rapids MN 55744
218-326-7618
mleclaire@ci.grand-rapids.mn.us

4. PERIOD OF PARTICIPATION. This GIS Agreement shall be for the three year period beginning January 1st, 2013 through December 31st 2015 and shall be subject to renewal only by mutual agreement of the parties six months from the termination date.
5. FEES. The Member, as its share of the Collaboration expenses, will pay to Grand Rapids each year during the three year term the sum of explained fees below:

ESRI Small Government ELA (ELA): This program from ESRI is offered to small local governments and allows access unlimited amounts of ArcGIS software throughout the organization over the span of three years. The ELA plan in which the collaboration qualifies is for governments with a population of up to 25,000. Therefore, participation members shall pay an annual fee of \$1.00 for each resident based on the 2010 census count or the Minnesota State Demographer's projection of the year the Member enters into the GIS Agreement.

Server Hardware & Server Software (Server): The Collaboration will require Grand Rapids to upgrade servers to provide internet access to all members, as well as additional software for access and protection of the GIS data. Participation members shall pay \$1.00 for each resident based on the 2010 census count or the Minnesota State Demographer's projection of the year the Member enters into the GIS Agreement. This fee will be spread out over the term of the contract.

Data//Web Maintenance (Maintenance): The more data on the server requires additional maintenance to provide and make certain the GIS data is accessible to participating members. The fee will be based on \$0.25 per Megabyte (MB) stored on the server with a maximum fee of \$1,000. The first year will be based on an estimated storage. Each remaining year will be based on the previous year's storage. Upon renewal of the agreement the fee will be based on the last year of the agreements storage.

The fees will be used by Grand Rapids for the direct costs of making changes to websites and enhancing functionality along with continued maintenance to sustain adequate availability to all participating members.

6. PAYMENT. Annual payments shall be made to Grand Rapids by the Member, in full within 30 calendar days of receipt of invoices submitted by Grand Rapids. Invoice for services will be mailed in January of each year.

Annual Payment:

<u>2013</u>	
<u>ELA:</u>	<u>2,706 population * \$1.00 = \$2,706</u>
<u>Server:</u>	<u>2,706 population * \$1.00 / 3 yrs = \$902</u>
<u>Maintenance</u>	<u>686 MB * \$.25 = \$171.50</u>
<u>Total</u>	<u>\$3,779.50</u>

<u>2014</u>	
<u>ELA:</u>	<u>2,706 population * \$1.00 = \$2,706</u>
<u>Server:</u>	<u>2,706 population * \$1.00 / 3 yrs = \$902</u>
<u>Maintenance</u>	<u>686 MB * \$.25 = \$171.50*</u>
<u>Total</u>	<u>\$3,779.50*</u>

Insert Year 3

<u>ELA:</u>	<u>2,706 population * \$1.00 = \$2,706</u>
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<u>Server:</u>	<u>2,706 population * \$1.00 / 3 yrs = \$902</u>
<u>Maintenance</u>	<u>686 MB * \$.25 = \$171.50*</u>
<u>Total</u>	<u>\$3,779.50*</u>

* Fee subject to change based on MB storage on the server.

7. **TERMINATION.** The Member may elect not to continue participation in this GIS Agreement upon written notice to Grand Rapids six months prior to the end of any year in accordance of the terms of the agreement. Upon the date of termination all website(s) will become inactive and the GIS data will be returned to the Member in an electronic format. Grand Rapids may terminate the GIS Agreement upon written notice to the Members if conditions preclude continuation of the program and in such case uncommitted fees shall be returned to the Member on a pro rata basis.
8. **DATA RIGHTS.** The Member is the sole owner of their GIS data. Grand Rapids does not have the right to distribute or sell GIS data of any participating member without authorization of the Member. Each participating member has the right to request GIS at any time. The member is required to list two staff members below that may give Grand Rapids permission to release GIS data to other organizations or person(s).

Name	<u>Andy Hasey</u>	<u>Greg Hasey</u>
Title	<u>Mayor</u>	
Signature	<u>Andy Hasey</u>	

Name	_____
Title	_____
Signature	_____

9. **LIABILITY.** Grand Rapids makes no representation or warranty with regard to the accuracy or completeness of the GIS databases referred to in this agreement and assumes NO liability or responsibility for any associated, direct, indirect, or consequential damages that may result from its use or misuse. Grand Rapids shall not be liable for any indirect, special, incidental, compensatory or consequential damages or any third party claims which may result from the use of the GIS data, even if it has been advised of the possibility of such potential loss or damage.

10. **General Provisions:**

- Scope of Service Order. This Service Order embodies all of the terms binding between Grand Rapids and the Member, and replaces all provisions, representations or proposals not embodied herein.
- Amendment. Any modification to this GIS Agreement shall operate only if in writing and executed by Grand Rapids and the Member.

- Waiver. Any waiver in regard to the performance of this GIS Agreement shall operate only in writing and executed by Grand Rapids and the Member.

Severability. In the event any provision of this GIS Agreement shall be held invalid and unenforceable, the remaining provisions shall remain binding upon Grand Rapids and the Member.

IN WITNESS WHEREOF, the City of Grand Rapids and the City of Member have caused this GIS Agreement to be duly executed by their respective authorized officers.

City of Grand Rapids

Name Greg Hasy
Title Mayor
Signature [Handwritten Signature]

City of Cohasset

Name _____
Title _____
Signature _____

GIS SERVICE AGREEMENT

GIS SERVICE AGREEMENT between the City of Grand Rapids, hereinafter referred to as "Grand Rapids" and City of Cohasset, hereinafter referred to as "the Member."

WHEREAS, Grand Rapids and the Member have a mutual interest in the advancement of Geographic Information Systems, hereinafter referred to as "GIS" and the Member agrees to cost participate with Grand Rapids to store and make available GIS data to the Member via the internet.

WHEREAS, Grand Rapids and the Member view this collaboration as a means to reduce the cost of GIS technology of each participant to make available GIS data to staff and the public; and

WHEREAS, the collaboration efforts by this agreement will further the GIS technological advancement objectives of each participating member.

NOW, THEREFORE, the parties hereto agree as follows:

1. STATEMENT OF WORK. Grand Rapids agrees to use its best efforts to make available GIS data from the Member to a website or websites for purposes of staff or public viewing or the modification of data. The Member may at anytime contact or request a meeting with Grand Rapids to make changes to a website or website(s) after the initial design and implementation of the Member's GIS data. Grand Rapids will provide the member with training and technical assistance to employees for guidance through the website(s) processes and functionality. The Member may at anytime provide Grand Rapids with additional GIS data to be appended to existing GIS data. However, at the time of delivery the data must be formatted in accordance with existing GIS data. Grand Rapids will not be held liable for any inaccuracies or corrupted data provided by third party consultants. Any requests for changes to website(s) outside the description of the "Statement of work" or that require additional software programming beyond current software configuration are subject to an additional fee at rate in accordance with the City of Grand Rapids fee schedule. This GIS Agreement does not include the collection of GIS information
2. THE COLLABORATION. The purpose of the collaboration is to address the need of GIS technology for both organizations. The benefit of GIS technology of both entities is essential to assist in the efficiency of everyday workflow processes. Both organizations acknowledge that the cost of effectively maintaining GIS infrastructure would better suit both organizations by cost sharing of software and hardware needed to maintain GIS data.
3. SUPERVISION. Website(s) and GIS data will be maintained by Grand Rapids Staff. In the event the Member would like to request a change or report a problem they may contact:

Michael LeClaire
GIS Manager
City of Grand Rapids
420 N Pokegama Ave
Grand Rapids MN 55744
218-326-7618
mleclaire@ci.grand-rapids.mn.us

4. PERIOD OF PARTICIPATION. This GIS Agreement shall be for the three year period beginning January 1st, 2013 through December 31st 2015 and shall be subject to renewal only by mutual agreement of the parties six months from the termination date.
5. FEES. The Member, as its share of the Collaboration expenses, will pay to Grand Rapids each year during the three year term the sum of explained fees below:

ESRI Small Government ELA (ELA): This program from ESRI is offered to small local governments and allows access unlimited amounts of ArcGIS software throughout the organization over the span of three years. The ELA plan in which the collaboration qualifies is for governments with a population of up to 25,000. Therefore, participation members shall pay an annual fee of \$1.00 for each resident based on the 2010 census count or the Minnesota State Demographer's projection of the year the Member enters into the GIS Agreement.

Server Hardware & Server Software (Server): The Collaboration will require Grand Rapids to upgrade servers to provide internet access to all members, as well as additional software for access and protection of the GIS data. Participation members shall pay \$1.00 for each resident based on the 2010 census count or the Minnesota State Demographer's projection of the year the Member enters into the GIS Agreement. This fee will be spread out over the term of the contract.

Data//Web Maintenance (Maintenance): The more data on the server requires additional maintenance to provide and make certain the GIS data is accessible to participating members. The fee will be based on \$0.25 per Megabyte (MB) stored on the server with a maximum fee of \$1,000. The first year will be based on an estimated storage. Each remaining year will be based on the previous year's storage. Upon renewal of the agreement the fee will be based on the last year of the agreements storage.

The fees will be used by Grand Rapids for the direct costs of making changes to websites and enhancing functionality along with continued maintenance to sustain adequate availability to all participating members.

6. PAYMENT. Annual payments shall be made to Grand Rapids by the Member, in full within 30 calendar days of receipt of invoices submitted by Grand Rapids. Invoice for services will be mailed in January of each year.

Annual Payment:

<u>2013</u>	
<u>ELA:</u>	<u>2,706 population * \$1.00 = \$2,706</u>
<u>Server:</u>	<u>2,706 population * \$1.00 / 3 yrs = \$902</u>
<u>Maintenance</u>	<u>686 MB * \$.25 = \$171.50</u>
<u>Total</u>	<u>\$3,779.50</u>

<u>2014</u>	
<u>ELA:</u>	<u>2,706 population * \$1.00 = \$2,706</u>
<u>Server:</u>	<u>2,706 population * \$1.00 / 3 yrs = \$902</u>
<u>Maintenance</u>	<u>686 MB * \$.25 = \$171.50*</u>
<u>Total</u>	<u>\$3,779.50*</u>

Insert Year 3

<u>ELA:</u>	<u>2,706 population * \$1.00 = \$2,706</u>
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<u>Server:</u>	<u>2,706 population * \$1.00 / 3 yrs = \$902</u>
<u>Maintenance</u>	<u>686 MB * \$.25 = \$171.50*</u>
<u>Total</u>	<u>\$3,779.50*</u>

* Fee subject to change based on MB storage on the server.

7. **TERMINATION.** The Member may elect not to continue participation in this GIS Agreement upon written notice to Grand Rapids six months prior to the end of any year in accordance of the terms of the agreement. Upon the date of termination all website(s) will become inactive and the GIS data will be returned to the Member in an electronic format. Grand Rapids may terminate the GIS Agreement upon written notice to the Members if conditions preclude continuation of the program and in such case uncommitted fees shall be returned to the Member on a pro rata basis.
8. **DATA RIGHTS.** The Member is the sole owner of their GIS data. Grand Rapids does not have the right to distribute or sell GIS data of any participating member without authorization of the Member. Each participating member has the right to request GIS at any time. The member is required to list two staff members below that may give Grand Rapids permission to release GIS data to other organizations or person(s).

Name Greg Hays
 Title Mayor
 Signature Greg Hays

Name _____
 Title _____
 Signature _____

9. **LIABILITY.** Grand Rapids makes no representation or warranty with regard to the accuracy or completeness of the GIS databases referred to in this agreement and assumes NO liability or responsibility for any associated, direct, indirect, or consequential damages that may result from its use or misuse. Grand Rapids shall not be liable for any indirect, special, incidental, compensatory or consequential damages or any third party claims which may result from the use of the GIS data, even if it has been advised of the possibility of such potential loss or damage.

10. **General Provisions:**

- Scope of Service Order. This Service Order embodies all of the terms binding between Grand Rapids and the Member, and replaces all provisions, representations or proposals not embodied herein.
- Amendment. Any modification to this GIS Agreement shall operate only if in writing and executed by Grand Rapids and the Member.

- Waiver. Any waiver in regard to the performance of this GIS Agreement shall operate only in writing and executed by Grand Rapids and the Member.

Severability. In the event any provision of this GIS Agreement shall be held invalid and unenforceable, the remaining provisions shall remain binding upon Grand Rapids and the Member.

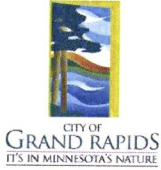
IN WITNESS WHEREOF, the City of Grand Rapids and the City of Member have caused this GIS Agreement to be duly executed by their respective authorized officers.

City of Grand Rapids

Name _____
Title _____
Signature _____

City of Cohasset

Name Gregory T. Hagy
Title Mayor
Signature [Handwritten Signature]



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	13-0042	Version:	1	Name:	Contract Addendum for County Emergency Generator
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	1/22/2013	In control:		In control:	Public Works
On agenda:	1/28/2013	Final action:		Final action:	
Title:	Consider approving the five year Extension of the Itasca County Contract for Municipal Services which allows City Hall to be connected to their emergency generator.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2007 Contract for Municipal Services-Generator Backup 2013 1-28 Addendum for Extension of Contract for Municipal Services				

Date	Ver.	Action By	Action	Result
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Title

Consider approving the five year Extension of the Itasca County Contract for Municipal Services which allows City Hall to be connected to their emergency generator.

Body

Background Information:

In August of 2007, the City and Itasca County entered into an agreement for the City connection to the County's emergency generator. This five year agreement expired and on January 8th, 2013, the Itasca County Board approved an Addendum for the Extension of Contract for Municipal Services which extends our agreement for connection to the County's emergency generator through 2017. The addendum for extension has been reviewed by City Attorney, Chad Sterle and is a budgeted expenditure. Please see attachments.

Staff Recommendation:

Staff recommendation is to authorize the Mayor to sign the extension agreement for connection to the County's emergency generator system through 2017.

Requested City Council Action:

Approve the five year Extension of the Itasca County Contract for Municipal Services which allows City Hall to be connected to their emergency generator.

CONTRACT FOR MUNICIPAL SERVICES

THIS CONTRACT is made and entered into as of the 14th day of August, 2007 by and between the **City of Grand Rapids**, a Minnesota municipal corporation, hereinafter referred to as "City", and **Itasca County**, hereinafter referred to as "County".

1. The City wishes to make a connection to the County's Courthouse Main Generator for the purpose of providing a backup power source for the Grand Rapids City Hall and the Grand Rapids Fire Hall located on N. Pokegama Ave. and NE 5th St.
2. All costs of the connection for the City, to the transformer box, located on 5th St. and NW 1st Ave. and to the termination points at the City Hall and the Fire Hall, will be the responsibility of the City, including engineering fees, as needed by the Grand Rapids Public Utilities Commission, switching devices, meters, wiring and construction.
3. The City agrees to pay to Itasca County an amount equal to \$400.00 per month (\$4,800.00 per year) for the City's use of the generator which is to be paid on a quarterly basis. There will be an increase of 3% per calendar year beginning January 1, 2009.
4. The County agrees to maintain the Courthouse Main Generator in good working order, with proper maintenance, regularly scheduled testing to assure its performance for emergency use and assume all fuel costs. A notification of 24-48 hours shall be given to the City's Information Technology Systems Administrator for any non-emergency work that may need to be completed that could potentially impact the system. This will allow time to coordinate activities to insure that future failures will not occur.
5. Either party may cancel this Contract (or any part thereof) at any time by giving written notice to the other party at least one hundred eighty (180) calendar days. This time line could be waived upon agreement by both parties. The term of this contract shall expire on December 31, 2012, at which time a new contract may be negotiated.
6. The City shall agree to hold harmless Itasca County for any electrical faults, power interruptions or electronic damage caused by the City's connection to the Courthouse Main Generator.
7. City's designated contact with regard to this Contract shall be the Information Technology Department's Systems Administrator.
8. It is understood and agreed that the entire Contract of the parties is contained herein and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous contracts presently in effect between City and County relating to the subject matter hereof.

City and County have executed this agreement by the authorized signatures below.

DATE: August 14, 2007

CITY OF GRAND RAPIDS, MINNESOTA

BY: Gary McInerney
Gary McInerney, Mayor Pro-Tem

ATTEST: Shawn Gillen
Shawn Gillen, City Administrator

DATE: August 14, 2007

ITASCA COUNTY, MINNESOTA:

BY: Catherine McLynn
Catherine McLynn, Board Chairman

ATTEST: Robert Olson
Robert Olson, Itasca County Coordinator

Approved as to form
City Attorneys
Dimich, Swanson & Sterle

BY: Charles J. Sterle

Date: Sept. 30, 2007

**ADDENDUM
EXTENSION OF CONTRACT FOR MUNICIPAL SERVICES**

This Agreement is between the County of Itasca ("County") through its Administrative Services Department and the City of Grand Rapids, a Minnesota municipal corporation ("City") hereafter for the purposes of the Agreement and Extension to provide Municipal Services to the City.

1. **Extension.** The County and City agree to extend the Contract for Municipal Services between the parties dated August 14, 2007 (herein after "Contract") between the County and City termed August 14, 2007 through December 31, 2012.
2. **Date of Term.** The extension shall be in effect from January 1, 2013 through December 31, 2017, unless terminated sooner or extended into the future as provided in the Contract.
3. **Contract Fee.** Delete Section 3. of the Contract and replace with:

The city agrees to pay on a quarterly basis to Itasca County for the City's use of the generator an annual fee in each year of the term of this Contract as follows:

<u>2012</u>	<u>\$5402.44</u>
<u>2013</u>	<u>\$5564.51</u>
<u>2014</u>	<u>\$5731.45</u>
<u>2015</u>	<u>\$5903.39</u>
<u>2016</u>	<u>\$6080.49</u>
<u>2017</u>	<u>\$6262.90</u>

4. **Indemnification.** Delete Section 6. of the Contract and replace with:

City shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the City, its agents, servants or employees, arising from the City's use of the municipal facilities pursuant to this Contract.

The City hereby expressly forever releases County from any claims, demands, injuries, damages, actions or causes of action whatsoever for any acts of active or passive negligence on the part of the County, its servants, agents, employees, and officers arising out of or connected with the use of the municipal facilities or the site pursuant to this Contract.

Liability herein shall be limited by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law.

5. **Term conditions.** The County and City agree, except as modified herein, all of the terms and conditions contained in the Contract between the parties August 14, 2007, shall remain in full force and effect unless otherwise amended by mutual agreement of the parties or by law.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

CITY:
City of Grand Rapids

COUNTY:
Itasca County

By _____
Signature -

By _____
Signature - Chair
Itasca County Board of Commissioners

Date _____

Date _____

By _____

By _____
Trish Klein, Administrator

Approved as to form:

John J. Muhar, #75942
Itasca County Attorney
123 NE 4th Street
Grand Rapids, MN 55744



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0043 **Version:** 1 **Name:** 2013 Adv. Contract-GRHS Hockey Online
Type: Agenda Item **Status:** Consent Agenda
File created: 1/23/2013 **In control:** Civic Center, Parks & Recreation
On agenda: 1/28/2013 **Final action:**
Title: Entering into rental agreements with area businesses for advertising at the IRA Civic Center.

Sponsors:

Indexes:

Code sections:

Attachments: [GRHS Hockey Online-2013-prtl signed.doc](#)

Date	Ver.	Action By	Action	Result
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Title

Entering into rental agreements with area businesses for advertising at the IRA Civic Center.

Body

Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating cost. As part of this policy, agreements are renewed at the end of each term. The following is a new agreement:

GRHS Hockey Online, January 1, 2013 - December 31, 2014 - dashboard - \$800 for 2013 and \$800 for 2014

Staff Recommendation:

Pass a motion authorizing appropriate signatures for an advertising rental agreement at the IRA Civic Center.

Requested City Council Action

Consider passing a motion authorizing appropriate signatures for an advertising rental agreement at the IRA Civic Center.

AGREEMENT FOR RENTAL OF WALL LIGHTED SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the interior walls and/or dasherboards the IRA Civic Center for a certain period of years; and

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and **GRHS Hockey Online** that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

1. Signs will be placed on the interior walls and/or dasherboards of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the interior walls and/or dasherboards of the IRA Civic Center.
2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$800.00 in cash to the Lessor at the commencement of the rental term as set forth below.
3. The Lease term for the advertising space shall be as follows: January 1, 2013 through December 31, 2014. This contract will automatically be renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2014, the Lessee must notify the Lessor in writing no later than December 1, 2013 for cancellation effective December 31, 2013.
4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due August 30, 2011. The Lessor reserves the right to sell sign space if the payment is not received by August 30, 2011,
5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.
6. The expense of setup and art work of the sign shall be borne by the Lessee.

7. This agreement shall not be changed unless done so in writing by the Lessee.
8. The Lessee's advertising space cannot be sublet or resold.
9. All signs and materials are the property of the Lessor.
10. All maintenance of the signs will be the responsibility of the IRA Civic Center.
11. Lease rates and terms are \$800.00 for 2013, and \$800 for 2014 for a total of \$1,600.00 for a 4 x 5 interior wall sign and/or dasherboard advertisement.

BY: J. How
Lessee

DATE: 11/30/12

CITY OF GRAND RAPIDS (Lessor)

BY: _____
Mayor

DATE: _____

City Clerk/Administrator

Dated this _____ day of _____, 2011.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0044 **Version:** 1 **Name:** Simonson Hire
Type: Agenda Item **Status:** Consent Agenda
File created: 1/23/2013 **In control:** Civic Center, Parks & Recreation
On agenda: 1/28/2013 **Final action:**
Title: Hire Temporary Employees for Park & Recreation.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Hire Temporary Employees for Park & Recreation.

Body

Background Information:

The following individuals will be hired with the Grand Rapids Park and Recreation Department and are part of the Recreation Department Budget.

Curtis Simonson Various Part Time Positions Hourly Range: \$7.50 to \$9.00 per hour

Staff Recommendation:

Consider approving the hiring of the part time employees listed above with the Grand Rapids Park and Recreation Department.

Requested City Council Action

Consider approving the hiring of the part time employees listed above with the Grand Rapids Park and Recreation Department



CITY OF
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	13-0046	Version:	1	Name:	Consider the adoption of an ordinance renaming city streets: County Road 443 ("A") and County Road 906 ("B").
Type:	Agenda Item	Status:			Consent Agenda
File created:	1/23/2013	In control:			Community Development
On agenda:	1/28/2013	Final action:			
Title:	Consider the adoption of an ordinance renaming city streets: County Road 443 ("A") and County Road 906 ("B").				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Ordinance w/Exhibit - County Rd. Renaming				

Date	Ver.	Action By	Action	Result
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Title

Consider the adoption of an ordinance renaming city streets: County Road 443 ("A") and County Road 906 ("B").

Body

Background Information:

On January 1, 2010 the City of Grand Rapids completed the orderly annexation of Grand Rapids Township. Through the annexation, the city took over maintenance and upkeep of County Road 443 (also known as County Road A- generally located on the eastern edge of the Itasca County Fairgrounds) and County Road 906 (also known as County Road B- generally located on the eastern edge of the Itasca Community College/University of MN Agricultural School's research fields).

The Itasca County Highway Department has communicated a desire to have these former county roads renamed to eliminate continued public perception that they are county roads. Staff agrees with their request, and has proposed the following name changes:

1. County Road 443 ("A") is renamed 7th Avenue NE
2. County Road 906 ("B") is renamed 27th Avenue NE

The road name changes will only affect the "road name" in property owners addresses and not any of the building/house numbers (or fire numbers). Additionally, staff has been in communication with the US Post Office and Itasca County Sheriff's Department regarding the name changes. The Post Office has requested a list of addresses, with the road name changes, and will make the changes internally so residents will not be required to fill out a "change of address" form.

Staff will mail an informational letter to affected property owners, informing them of the road name changes, and their few responsibilities.

Requested City Council Action

Consider the adoption of an ordinance renaming city streets: County Road 443 ("A") and County Road 906 ("B"), and authorize publication in summary form.

Council member _____ introduced the following Ordinance and moved for its adoption:

ORDINANCE NO. 13-_____

AN ORDINANCE OF THE CITY OF GRAND RAPIDS, MINNESOTA, APPROVING THE RENAMING OF COUNTY ROADS: 443 "A" AND 906 "B"

WHEREAS, Minnesota Statutes 412.221, Subd. 18. governs the procedures for naming and/or renaming streets within a city, and

WHEREAS, Itasca County turned back County Road 443 (also known as County Road A) and County Road 906 (also known as County Road B) to the City of Grand Rapids on January 1, 2010, and

WHEREAS, the Itasca County Highway Department has communicated a desire to have these former county roads renamed to eliminate continued public perception that they are county roads, and

WHEREAS, the City of Grand Rapids, Minnesota desires to change the names of County Road 443 ("A") and County Road 906 ("B") to more accurately reflect the City's street naming system, as well as the jurisdiction which maintains the subject roadways.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

That the names of the roadways described as County Road 443 ("A") and County Road 906 ("B"), and as shown on the attached "Exhibit A", are hereby changed as follows:

1. County Road 443 ("A") is renamed 7th Avenue NE
2. County Road 906 ("B") is renamed 27th Avenue NE

This Ordinance shall become effective after its passage and publication.

Adopted by the Council this 28th day of January, 2013.

Dale Adams, Mayor

ATTEST:

Kim Gibeau-Johnson, City Clerk

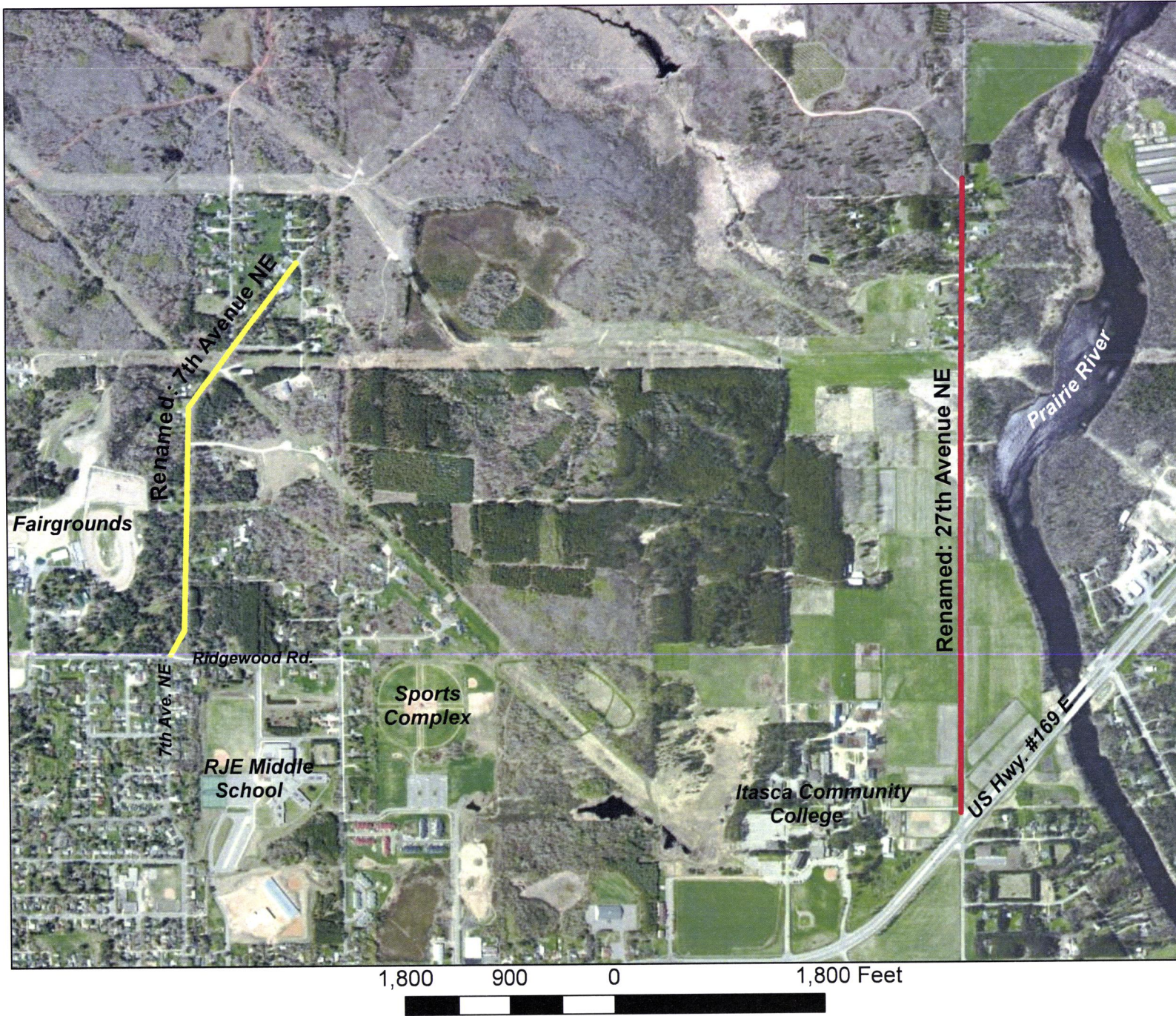
Council member _____ seconded the foregoing Ordinance and the following voted in favor thereof _____; and the following voted against same _____; whereby the Ordinance was declared duly passed and adopted.

Renaming of County Roads: 443 "A" and 906 "B"

EXHIBIT "A"



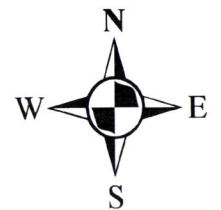
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Legend

7th Avenue NE

27th Avenue NE





CITY OF
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IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0037 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 1/15/2013 **In control:** Administration
On agenda: 1/28/2013 **Final action:**
Title: Acknowledge minutes for Boards & Commissions

Sponsors:

Indexes:

Code sections:

Attachments: [December 18, 2012 Golf Board minutes](#)
[November 15, 2012 Central School Minutes](#)
[August 7, 2012 Civil Service Meeting](#)
[December 12, 2012 PUC Special Meeting](#)
[December 12, 2012 PUC Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Title
Acknowledge minutes for Boards & Commissions



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Consent

Legislative Master

File Number: 13-0055

File ID: 13-0055

Type: Agenda Item

Status: Draft

Version: 1

Reference:

In Control: Finance

File Created: 01/25/2013

File Name: Quote-Central School Painting

Final Action:

Title: Consider accepting quotes from Mangseth Painting in the amount of \$14,390 for painting at Central School.

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 13-0055

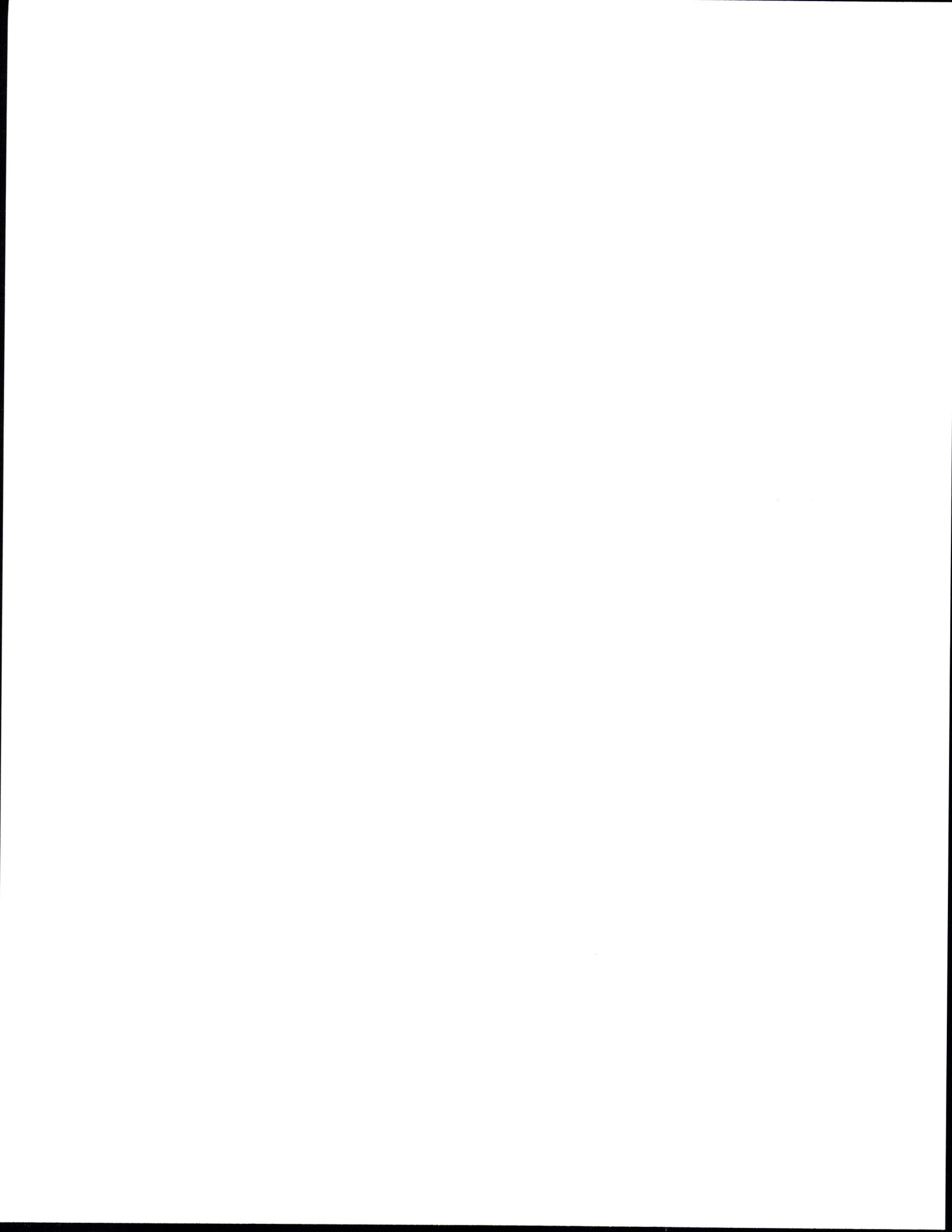
Consider accepting quotes from Mangseth Painting in the amount of \$14,390 for painting at Central School.

Background Information:

All of the rooms, ceilings, and common area on the second floor of Central School need to be painted after the Historical Society moved out. There is also one vacant room on the first floor that needs to be painted. There are potential tenants for several of the spaces, so we need to have the painting done before anyone moves in. We received two quotes, one from Filthy Clean for \$15,200 and one from Mangseth Painting for \$14,390. We are recommending accepting the low quote from Mangseth Painting. The funds will come from the Central School Capital Reserve account.

Requested City Council Action

Consider accepting quotes from Mangseth Painting in the amount of \$14,390 for painting at Central School.



GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
December 18, 2012
7:30 AM

Present: Pat Pollard, Jeff Ericson, Steve Forneris, Larry O'Brien, Kelly Hain

Absent: None

Staff: Bob Cahill – Director of Golf

- I. Pat Pollard called the meeting to order.
- II. Jeff Ericson made a motion to accept the minutes of the November 20, 2012 Board meeting. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Steve Forneris made a motion to approve the bill list. Jeff Ericson seconded the motion. The motion passed. Jeff Ericson made a motion to approve an additional bill from Quality Refrigeration for \$200.55. Steve Forneris seconded the motion. The motion passed.

ANDERSON GLASS	79.20
BUNES SEPTIC SERVICE INC	751.31
BURGGRAF'S ACE HARDWARE INC	67.27
CITY OF COHASSET	234.20
COLE HARDWARE INC	31.14
DELTA DENTAL OF MINNESOTA	106.40
GRAND RAPIDS CITY PAYROLL	9,152.60
HYDROBLAST DEGREASING INC	425.00
L&M SUPPLY	23.50
MINNESOTA SALES & USE TAX	502.83
NARDINI FIRE EQUIPMENT CO. INC	567.34
NEXTERA COMMUNICATIONS LLC	2.16
PIONEER MUTUAL LIFE INS CO	4.10
P.U.C.	1,018.58
RUTTGER'S SUGAR LAKE LODGE	8,625.00
STERLE LAW OFFICE	32.50
TDS METROCOM	229.77
VERIZON WIRELESS	34.57
WASTE MANAGEMENT	254.33
TOTAL ALL VENDORS:	22,141.80

- IV. Visitors: None
- V. Grounds Superintendent: No Report
- VI. Concessions: No report.
- VII. Director of Golf: Bob Cahill reported. A group of interested people gathered to discuss the construction of new bathrooms on the course. The group included Dale Adams, Bob Cahill, Debby Vergin, and Janelle Bastian. The group came to consensus that the new bathrooms should include running water, septic system, electricity, potential for vending machines, a drinking fountain, and should visually fit in with the surrounding golf course. Kelly Hain made a motion to provide golf course funding. The golf course would provide matching funding, dollar for dollar not to exceed a golf course expenditure of \$30,000 i.e. total project cost not to exceed \$60,000. Steve Forneris seconded the motion. The motion passed.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Hain made a motion to adjourn the meeting. Jeff Ericson seconded the motion.
The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

**CENTRAL SCHOOL COMMISSION
THURSDAY, NOVEMBER 15, 2012
CONFERENCE ROOM 2A, CITY HALL
GRAND RAPIDS, MINNESOTA
AT 9:00 A.M.**

CALL TO ORDER:

Pursuant to due notice and call thereof, a regular meeting of the Central School Commission was held Thursday, November 15, 2012, at 9:00 a.m., in Conference Room 2A, City Hall, Grand Rapids, Minnesota.

CALL OF ROLL:

On a Call of Roll, the following members were present: Commissioners: Trudy Hasbargen, Melanie Church, Jean Halverson, Dale LaRoque, Robert Drake. Absent: None.

Staff: Shirley Miller, Ron Edminster, Tom Schmoll.

SET AGENDA: Postpone discussion on facebook page.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO APPROVE THE MINUTES OF OCTOBER 18, 2012 AS PRESENTED. The motion passed by unanimous vote.

APPROVE PAYMENT OF BILLS:

MOTION BY COMMISSIONER HALVERSON, SECOND BY COMMISSIONER HASBARGEN TO APPROVE PAYMENT OF CLAIMS IN THE AMOUNT OF \$13,751.07 WITH ADDITION OF INVOICES FOR DEER RIVER HIRED HANDS FOR \$16.00 AND JOHNSON LOCK & SAFE FOR \$129.61 AS PRESENTED:

Ameripride Linen & Apparel	188.02	Centurylink Inc.	46.64
Cole Hardware	1.21	Filthy Clean	1,251.56
City of Grand Rapids	8,600.00	Grand Rapids Newspaper	248.00
Mangseth Painting Inc.	1,400.00	Minnesota Energy Resources	76.24
MN Dept of Labor & Ind.	20.00	Occupational Development Ctr.	4.47
Old School Pastries & Gifts	170.92	Paul Bunyan Communications	78.92
P.U.C.	1,176.82	Rapid Pest Control Inc.	61.45
SIM Supply	102.06	Waste Management	324.76

**The following voted in favor thereof: Church, Drake, Hasbargen, Halverson, LaRoque.
Opposed: None; motion passed.**

Building Maintenance Report: Light replacement needed for non-compliant fixtures. Sprinkler system is being reviewed for possible updates.

Management Report: Mr. Schmoll distributes full written report and provides review in summary form. Specifically noted are advertising options discussed by tenants, tables and chair cost estimates, completed paint job and Christmas lighting.

First Fridays: Lower turnout in November. Discussed upcoming December events.

Storage Closets: Identified additional storage space. Will remain first come/first serve until this becomes an issue.

Chairman Brown's resignation: Chair Denny Brown has submitted his resignation from the Commission effective November 1, 2012. Commissioner Halverson will send a card of thanks on behalf of Commission.

City Administration letter: Discussed letter and the intention to expedite the rental of open space in building.

Historical Society: CD was used for rental deposit. Ms. Miller will research information for deposit and liability for repairs to damaged woodwork and any other damage to space. City staff will contact ICHS and discuss deposit and room condition. Commission By-laws need to be addressed as ICHS representation should no longer be required. Flooring in these areas are also in need of cleaning/buffing. Manager Schmoll will follow up on repair needs.

2013 Cleaning contract: Current contract with Filthy Clean expires at the end of 2012. Staff recommend extending contract for 1 year and then discuss bid process for 2014.

MOTION BY COMMISSIONER HASBARGEN, SECOND BY COMMISSIONER HALVERSON TO ADVISE COUNCIL OF INTENTION TO EXTEND CLEANING CONTRACT FOR ONE YEAR. The motion passed by unanimous vote.

Role/duties of Central School Commission: Ms. Miller suggest members consider what the role should be in the future and look at opening Commission membership up to all interested persons regardless of city resident status. Also discussed were the difference between a Commission and Advisory Board.

MOTION BY COMMISSIONER DRAKE, SECOND BY COMMISSIONER CHURCH TO DISCUSS AND VOTE ON CHANGE OF ROLE AND STRUCTION OF CENTRAL SCHOOL COMMISSION AT THE DECEMBER MEETING. The motion passed by unanimous vote.

There being no further business, the following motion was made:

MOTION BY COMMISSIONER LAROQUE, SECOND BY COMMISSIONER HASBARGEN TO ADJOURN THE MEETING AT 10:02 A.M. The motion passed by unanimous vote.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, AUGUST 7, 2012 – 3:00 P.M.
CONFERENCE ROOM 2B
CITY HALL – 420 NORTH POKEGAMA AVENUE

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, August 7, 2012 at 3:00 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Dave Wigfield and Jim Martinetto. Absent: Commissioner Wanda Bunes.

Others Present: Police Chief Jim Denny, Lynn DeGrio, Human Resources Director.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD TO APPROVE THE MINUTES OF APRIL 10, 2012 REGULAR MEETING AS PRESENTED. The following voted in favor thereof: Martinetto, Wigfield. Opposed: None, motion passed.

Discuss changes to Civil Service rules Section 16.

Chief Denny reviews section 16 and recommended language changes. This will require legal review.

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER WIGFIELD TO REQUEST CITY ATTORNEY REVIEW AND DRAFT LANGUAGE CHANGES TO CLARIFY AND BE CONSISTENT WITH BARGAINING UNIT CONTRACTS. The following voted in favor thereof: Wigfield, Martinetto. Opposed: None, motion passed.

The next regularly scheduled meeting will be September 11, 2012 unless otherwise noted.

The meeting was adjourned at 3:25 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk

12/12/12

A special meeting of the Grand Rapids Public Utilities Commission was held on December 12, 2012 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, MN.

Members present: President Welliver, Secretary Hodgson, Commissioner Adams, Commissioner Johnson, Commissioner Chandler.

Others Present: General Manager Ward, Finance Manager Betts, Wastewater Treatment Facility Manager Ackerman, Water/Wastewater Collection/Safety Manager Doyle, Administrative/HR Assistant Flannigan, Roger Hoyum of JDI Contracts, Inc.

President Welliver acknowledged the posting of the special meeting date, time and purpose. The purpose of the meeting was stated to review and discuss the 2013 Budget.

General Manager Ward reviewed the proposed 2013 Budget and Budget Summary, projecting a total net operating cash flow of \$1,493,611. Discussion followed on projected electric revenue calculations, the purchased power contract renewal, and capital expenditures. The electric rate study is scheduled for completion in March 2013. Water and Wastewater Collection rates will be reviewed in January.

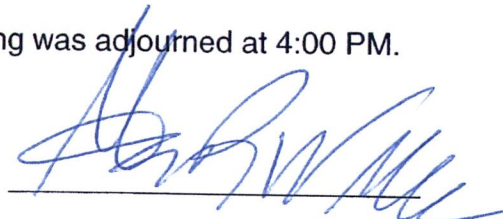
Manager Betts reviewed the restricted and unrestricted reserves, projecting a total reserve balance of \$7,068,035 for 12/31/13.

Roger Hoyum reviewed the Electric Department Budget.

Manager Doyle reviewed the Water and Wastewater Collection Department Budgets.

Manager Ackerman reviewed the Wastewater Treatment Facility Budget. Discussion followed on the completion of the Industrial Force Main Replacement Project. Phase A of this project was completed in 2012. Discussion followed on the cost of the project, estimated to \$2,500,000, and completion of rest of the project in its entirety. Manager Ackerman will review the plan with the Minnesota Pollution Control Agency and forward their response to the Commission.

Upon a motion duly made and seconded, the meeting was adjourned at 4:00 PM.



Stephen R. Welliver, President

Attest:


Glen D. Hodgson, Secretary

A regular meeting of the Grand Rapids Public Utilities Commission was held on December 12, 2012 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Hodgson, Commissioner Adams, Commissioner Johnson, Commissioner Chandler.

Members Absent: None.

Others Present: General Manager Ward, Finance Manager Betts, Wastewater Treatment Facility Manager Ackerman, Water/Wastewater Collection/Safety Manager Doyle, Administrative/HR Assistant Flannigan, Attorney Bengtson, Roger Hoyum of JDI Contracts, Inc.

Motion by Johnson to approve the minutes of the November 14, 2012 regular meeting, noting a correction to the roll call to state Commissioner Chandler absent and Commissioner Johnson present. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Finance Manager Betts reviewed the November 2012 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Hodgson to approve the City Treasurer's Report and Investment Activity Report for November 2012. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

President Welliver acknowledged public forum. None present.

Commission Member Reports: Commissioner Hodgson and Wastewater Treatment Facility Manager Ackerman met with the Iron Range Engineering students who completed the study of financial and technical aspects of an outfall generator at the Wastewater Treatment Facility. The students were invited to present their report at the January 2013 regular Commission meeting. Commissioner Adams reported on the City Council Truth in Taxation meeting, and requested that agenda item 7.b considering a resolution establishing cost recovery riders be tabled and discussed with the City Council at their meeting next Monday.

Agenda items 9 a. and 9 b. were moved up to accommodate Mr. Michael Kane of Greater Insurance Service. Mr. Kane presented and reviewed the quotations for the 2013 General Liability and Commercial Property Insurance and the 2013 Worker's Compensation Insurance with the Commission.

Motion by Adams to accept a quotation from Employers Mutual Casualty Insurance Company to provide the 2013 General Liability and Commercial Property Insurance for an annual premium in the amount of \$93,173.00. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and

adopted. Motion by Hodgson to accept a quotation from the League of Minnesota Cities Insurance Trust to provide the 2013 Worker's Compensation Insurance in the amount of \$95,561.00. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Administration:

Motion by Chandler to confirm hiring the Selection Committee's preferred applicant, Doug Gustafson, to the position of Water/Wastewater Collection Maintenance. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Adams to table considering adopting Resolution 12-12-2012-03 establishing cost recovery riders for unfunded government and/or regulatory agency mandates. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Accounting and Finance:

Finance Manager Betts reviewed the November 2012 Operations Report with the Commission.

Motion by Chandler to authorize the write-off of uncollectible accounts in the amount of \$1,040.98. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Electric Department:

Engineering Consultant Hoyum reviewed the November 2012 Operations Report with the Commission. Quotations for the purchase of transformers are currently being reviewed.

Wastewater Treatment Facility Operations:

Manager Ackerman reviewed the November 2012 Operations Report with the Commission.

Motion by Adams to award contracts to Mesabi Brushing (John Radtke), the sole bidder, for the 2013 Sludge Landfill Contract A: Sludge Placement in the amount of \$69,660.00 and Contract B: Leachate Collection/Transport/ Discharge in the amount of \$182,910.00. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Water/Wastewater Collection/Safety:

Water/Wastewater Collection/Safety Manager Doyle reviewed the November 2012 Operations Report with the Commission.

Motion by Hodgson to authorize the purchase of a 30 HP spare pump for the Lift Station #1 from Quality Flow Systems, Inc. in the amount of \$16,823.00 plus tax. Motion seconded by Johnson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Safety Training Procedures and Updates:

Water/Wastewater Collection/Safety Manager Doyle reviewed the safety initiatives for the month.

GRPUC Discussion/Correspondence: No items.

Change Orders:

Motion by Chandler to approve Change Order #1 from Utility Systems of America, Inc. for the Lift Station #1 Improvements in the amount of \$6,235.49. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Johnson to approve Change Order #4 from Lake States Construction, Inc. for the Horseshoe Lake Road 4kV to 23 kV Conversion Project in the amount of \$32,410.25. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Claims for Payment:

Motion by Adams to approve Pay Request #2 in the amount of \$43,813.57 from Casper Construction, Inc. for the Industrial Force Main Replacement-Segment A. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve Pay Request #3 in the amount of \$24,805.53 from Utility Systems of America, Inc. for the Lift Station #1 Improvements. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to approve Pay Request #2 in the amount of \$32,410.25 from Lake States Construction, Inc. for the Horseshoe Lake Road 4kV to 23 kV Conversion Project. Motion seconded by Johnson and upon roll call the following voted in favor

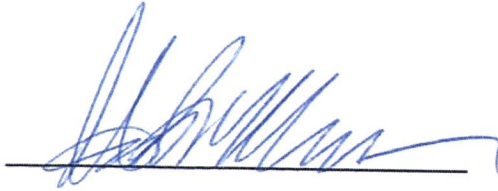
thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve a claim for payment in the amount of \$1,331.66 from Northern Business Products for various office supplies. Motion seconded by Adams and upon roll call the following voted in favor thereof: Welliver, Adams and Hodgson; Against: None: Abstained: Johnson, whereby the motion was declared duly passed and adopted.

Motion by Johnson to authorize the verified claims for payment in the amount of \$2,172,575.78 (\$1,309,385.60 computer checks and \$863,190.18 manual checks) per attached lists. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Adams, Johnson and Chandler; Against: None, whereby the motion was declared duly passed and adopted.

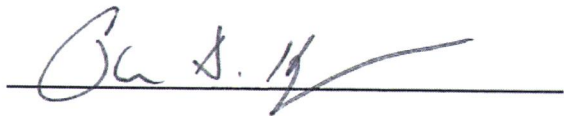
The next regular Commission meeting is Wednesday, January 16, 2013 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Upon a motion duly made and seconded, the meeting was adjourned at 5:50 PM.



Stephen R. Welliver, President

Attest:



Glen D. Hodgson, Secretary

GRAND RAPIDS
PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
NOVEMBER 2012

NAME	AMOUNT	NAME	AMOUNT
9th Ave Welding & Machine	150.00	Johnson Killen & Seiler	1,465.00
A G O'Brien	201.00	Keys Well Drilling Company	34,235.00
Abbottfield Industrial Training	20.00	Kootasca	4,780.00
Jim Ackerman	102.12	KOZY	816.00
AE2S	8,757.65	L & M Supply	156.93
Alcola Solutions	21,434.51	L & S Electric Inc	863.34
AmeriPride Services	96.03	Lano, O'toole, Bengston	2,831.00
Autumn Creek Consulting	1,221.00	Latvala Lumber Co	115.49
Benes Well Drilling Inc	440.00	Lease Landscaping	2,547.70
Blackmon Electronics Inc	70.52	Manning Environmental	148.01
Jim Bocinsky	94.99	Marco Inc	831.38
Border States	621.11	McGrann Shea Carnival, Straugn.	73.75
Braun Intertec	730.00	Milsoft Utility Solutions	2,534.38
Bunes Septic Service	60.00	Minnesota Dept of Commerce	2,786.52
Burggrafs Ace Hardware	92.94	Minnesota Municipal Utilities	102.00
Busy Bees Quality Cleaning	1,964.36	Minnesota Office of Ent Tech	36.00
Call Net	995.00	Minnesota Pollution Control Ag	300.00
Casper Construction	17,339.00	Minnesota Power	876,220.44
Chemsearch	636.25	Nelson Roofing	6,350.00
Citi Lites	2,355.00	Neo Solutions	33,094.25
City of Grand Rapids	5,791.37	Nexgen Utility Management	14,400.00
Clement Communications	378.02	Nextera	809.29
Cogsdale	39,495.00	North American Salt Co	4,321.69
Cole Hardware	898.26	North Central Laboratories	504.63
DCR Communications	97.50	Northeast Technical Services	2,959.00
Davis Oil	1,223.93	Pace Analytical	300.65
Door Service Inc	1,555.08	Pitney Bowes	123.88
Dennis Doyle	71.60	Polydyne Inc	48,315.62
Dynamic Machining	168.85	Public Utilities Commission	3,049.84
Edelmann & Associates Inc	1,043.28	Quality Flow Systems Inc	280.03
En Pointe Technologies Sales	1,271.63	R K Hillman	228.00
Energy Management Solutions	5,328.04	Radtke Trucking	13,584.68
Era Laboratories	2,150.00	Rapids Process Equipment	1,894.05
Express Services Inc	7,294.80	Rapids Rental & Supply	29.22
Finance & Commerce Inc	137.75	Rapids Welding Supply	28.73
Rick Fox	94.99	Red Rock Radio	880.00
Global Rental Co Inc	1,763.44	Resco Electric Supply	450.48
Gopher State One-Call	455.30	River Road Market	1,728.11
Grainger	425.86	Rodney Ruder	142.36
Grand Rapids Herald Review	163.50	Safety Kleen	1,961.61
Great Northern Services	2,242.97	St Joseph's Catholic Church	4,409.52
Doug Green	105.00	Sandstroms	228.70
Hach	228.45	Scheck	9,639.36
John Hachey	190.25	S E H	8,246.50
Harris Computer Systems	5,748.96	Selectaccount	155.50
Hawkins Inc	5,406.97	Stuart Irby Co	2,030.31
HD Waterworks	8,534.32	T & R Electric	16.03
Hope Health	35.53	Thermography & Ultrasound Diag	14,467.00
ISD 318	2,233.26	USA Bluebook	185.11
Itasca Computer Resources	5,730.04	Vessco Inc	357.58
Itasca County Farm Service	1,390.18	Viking Electric Supply	666.34
Itasca County Treasurer	1,900.94	Viking Electric Supply	243.60
Itasca Utilities Inc	14,964.30	Waste Management	1,640.67
JDI Contracts Inc	5,568.75	Wells Fargo	1,963.81

GRAND RAPIDS
PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
NOVEMBER 2012

NAME	AMOUNT
Wesco	6,608.97
Wisconsin Energy Conserv Corp	1,108.75
WP & RS Mars	5,232.91
Xerox	121.28
Ziegler Power Systems	3,925.00
Energy Star Rebates:	
Tom & Jennifer Otten	50.00
Anthony Ruff	30.00
Loren & Ardith Voehl	50.00
Todd & Jodi Janecke	130.00
Wanda Ulseth	100.00
Kathleen Chesness	30.00
Total	<u>1,309,385.60</u>
Northern Business Products	1,331.66

* * * GRAND RAPIDS PUBLIC UTILITIES * * *
ACCOUNTS PAYABLE CHECK REGISTER 11/30/2012
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
MANUAL CHECKS				
2217	11/02/2012	700	MINNESOTA DEPT OF REVENUE	3,646.96
2218	11/02/2012	1232	WELLS FARGO BANK	19,823.88
2219	11/02/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	6,303.52
2220	11/02/2012	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	11,943.43
2221	11/02/2012	1613	DELTA DENTAL OF MINNESOTA	3,542.00
2222	11/14/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	2,045.16
2223	11/08/2012	1611	SELECTACCOUNT	1,166.68
2224	11/08/2012	1612	SELECTACCOUNT	2,460.88
2225	11/16/2012	1612	SELECTACCOUNT	2,460.88
2226	11/16/2012	700	MINNESOTA DEPT OF REVENUE	3,633.38
2227	11/16/2012	1232	WELLS FARGO BANK	19,939.49
2228	11/16/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	6,289.80
2229	11/16/2012	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	11,923.09
2230	11/19/2012	890	MINNESOTA DEPARTMENT OF REVENUE	55,039.00
2231	11/14/2012	1611	SELECTACCOUNT	231.57
2233	11/30/2012	67	BLUE CROSS BLUE SHIELD	51,457.52
2234	11/30/2012	936	US BANK N.A.	320,360.00
2235	11/30/2012	700	MINNESOTA DEPT OF REVENUE	4,094.69
2236	11/30/2012	1232	WELLS FARGO BANK	22,137.07
2237	11/30/2012	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	12,401.47
2238	11/30/2012	1734	ING INSTITUTIONAL PLAN SERVICES LLC	6,592.92
62161	11/01/2012		LAVALLE, TERRY	306.88
62162	11/01/2012	921	UNITED PARCEL SERVICE	119.18
62163	11/01/2012	1906	DAVID BRUCE CANVAS & UPHOLSTERY	225.00
62164	11/01/2012	1835	VERIZON WIRELESS	241.98
62165	11/02/2012	570	U S POST OFFICE	732.44
62166	11/02/2012	1814	BOREALIS CATERING COMPANY	181.29
62167	11/02/2012		NEWTON, LORI C	69.57
62171	11/05/2012		RANTALA, PHYLLIS L	7.01
62172	11/05/2012	936	US BANK N.A.	26,143.76
62173	11/02/2012	570	U S POST OFFICE	641.22
62174	11/14/2012	65	BLANDIN PAPER COMPANY	101,783.28
62175	11/15/2012	1589	HEINRITZ, RICHARD	231.67
62176	11/15/2012	1572	MINNESOTA ENERGY RESOURCES CORP	14.26
62177	11/15/2012	835	UNITED STATES POSTAL SERVICE	2,000.00
62178	11/15/2012	234	HAMMERLUND CONSTRUCTION	13,498.27 *
62179	11/15/2012	576	UTILITY SYSTEMS OF AMERICA	279,352.25 *
62180	11/15/2012	92	CASPER CONSTRUCTION INC	269,313.84 *
62181	11/15/2012	1305	RAPID PEST CONTROL INC.	88.17 *
62182	11/15/2012		HURTGEN, BERNADETTE & BRIAN	1,349.99 *
62183	11/15/2012		DOWLING, KRISTY	177.77 *
62184	11/15/2012	12	ACKERMAN, JAMES	251.55
62185	11/16/2012	570	U S POST OFFICE	548.76
62191	11/19/2012	1752	BADER, MICHAEL L	137.04
62192	11/19/2012	1232	WELLS FARGO BANK	5,000.00
62299	11/20/2012	1059	ITASCA COUNTY ABSTRACT	28,778.51

* * * GRAND RAPIDS PUBLIC UTILITIES * * *
ACCOUNTS PAYABLE CHECK REGISTER 11/30/2012
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
62300	11/26/2012	570	U S POST OFFICE	727.17
62301	11/27/2012	805	O.D.C.	2,993.27
62302	11/27/2012		POKEGAMA SQUARE APTS	9.82
62303	11/27/2012		RENDLE, PAT & VALERIE	4.13
62304	11/27/2012		ESTATE OF CINDY L NELSON	13.88
62305	11/27/2012	287	AMERICAN BANK	65.33
62306	11/28/2012	1572	MINNESOTA ENERGY RESOURCES CORP	30.77
62307	11/28/2012	1585	STANDARD INSURANCE COMPANY	950.40
62308	11/28/2012	921	UNITED PARCEL SERVICE	28.56
62309	11/30/2012	100	CITY OF GRAND RAPIDS	68,583.33
62311	11/30/2012		ERICKSON, KATRINA E	77.22
62312	11/30/2012	570	U S POST OFFICE	637.00
62313	11/30/2012		ITASCA CTY HABITAT FOR HUMANITY	39.30
62314	11/30/2012	100	CITY OF GRAND RAPIDS	39,461.25
62315	11/30/2012	1218	CITY OF LAPRAIRIE	13,963.71
62316	11/30/2012	1218	CITY OF LAPRAIRIE	102.76
62317	11/30/2012		JAMEN FOODS & SNACKS	399.24
2239	11/30/2012	1611	SELECTACCOUNT	196.25
			Manual Checks previously approved 11/14/12	563,780.29 *
			Manual Checks to be approved	<u>863,190.18</u>
			Total	1,426,970.47



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0054 **Version:** 1 **Name:** Department Head Report - Jerry Culliton, HRA
Type: Department Head Report **Status:** Department Head Report
File created: 1/24/2013 **In control:** Administration
On agenda: 1/28/2013 **Final action:**
Title: Department Head Report - Jerry Culliton, HRA

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title
Department Head Report - Jerry Culliton, HRA



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0039 **Version:** 1 **Name:** CP 2012-3 & 2013-1 feasibility report public hearing
Type: Agenda Item **Status:** Engineering
File created: 1/18/2013 **In control:** Engineering
On agenda: 1/28/2013 **Final action:**
Title: A resolution accepting the feasibility report and calling for a public hearing on CP 2012-3 & 2013-1
Sponsors:
Indexes:
Code sections:
Attachments: [1-28-13 Resolution - CP 2012-3 & 2013-1 Rec Feasb Report & Call for Hearing.pdf](#)
[1-28-13 CP 2012-3 Feasibility Report.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

A resolution accepting the feasibility report and calling for a public hearing on CP 2012-3 & 2013-1

Body

Background Information:

The feasibility report for CP 2012-3, 4th Avenue NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction is complete and the project is ready for a public hearing. The attached resolution completes this project task.

Staff Recommendation:

City staff is recommending a resolution accepting the feasibility report and calling for a public hearing on CP 2012-3 & 2013-1.

Requested City Council Action

Consider a resolution accepting the feasibility report and calling for a public hearing on CP 2012-3 & 2013-1.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-__

**A RESOLUTION RECEIVING THE REPORT AND
CALLING FOR A HEARING FOR
4th AVENUE NE RECONSTRUCTION
PROJECT 2012-3
AND
7th AVENUE NW RECONSTRUCTION
PROJECT 2013-1**

WHEREAS, a report has been prepared by the City Engineer with reference to the 4th Avenue NE Reconstruction Improvements and 7th Avenue NW Reconstruction Improvements, and

WHEREAS, this report was received by the Council on January 28, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The council will consider the above-mentioned improvement in accordance with the Feasibility Report and the assessment of benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvement of \$1,553,577.
2. A Public Hearing shall be held on such proposed improvement on the 25th day of February, 2013, in the council chambers located at the Grand Rapids City Hall at 6:00 p.m., and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 28th day of January, 2013.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Feasibility Report

For:

**4th Avenue NE Reconstruction
and
7th Avenue NW Reconstruction**

City Project 2012-3 & 2013-1

January 28, 2013

Contents

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EXECUTIVE SUMMARY

City Project 2012-3, 4th/5th Avenue NE Reconstruction, and City Project 2013-1, 7th Avenue NE Reconstruction, involves the reconstruction of street, sidewalk, sanitary sewer, water main, street lighting, storm sewer, and associated appurtenances. The improvements are located on 4th Avenue NE from TH 2 to 7th Street NE and 7th Avenue NW between TH 2 and 6th Street NW. *The locations and detail associated with the proposed improvements are represented on the figures within the body of this report.*

The Engineering Departments opinion of cost for City Project 2012-3 and 2013-1 follows:

Opinion of Cost

Construction	1,139,395
10% Contingency	113,939
Engineering	227,879
Legal/Publishing	4,000
Administration	22,788
Cost of Issuance	45,576
Land	0
TOTAL	\$1,553,577

In accordance with the City Special Assessment Policy, this project will be financed as follows:

Proposed Financing

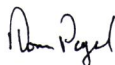
(1) Assessments	259,761
Storm Water Utility	147,052
GRPU Sanitary	120,309
GRPUC Water	171,022
G.O. Levy Bonding	855,433
TOTAL	1,553,577

1) \$8,369 of the assessments is levied against City properties.

This project is feasible. It will reconstruct streets that were constructed in 1955 and 1957 that have exceeded their life cycle. The project will also reconstruct storm sewer, sanitary sewer and water main that are in excess of 70 years of age.

If you have any questions regarding this project, please contact me.

Regards,

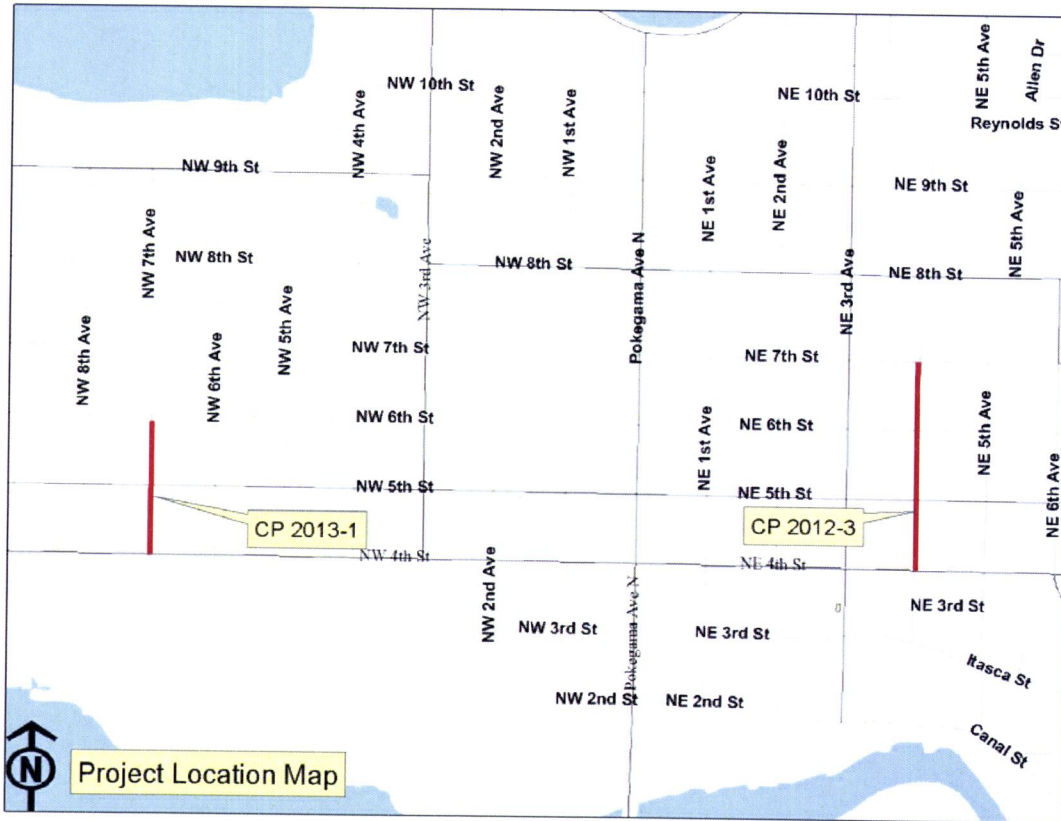


Tom Pagel, P.E.
City Engineer

Cc: Shawn Gillen, City Administrator
Shirley Miller, Finance Director
Jeff Davies, Public Works Director
Anthony Ward, GRPU General Manager
Dennis Doyle, Water and Sewer Department Manager

PROJECT BACKGROUND AND SCOPE

The reconstruction of infrastructure related to this project will generally occur on 4th Avenue NE from TH 2/169 to 7th Street NE and 7th Avenue NW between TH 2 and 6th Street NW. The project will include the reconstruction of street, sidewalk, sanitary sewer, water main, street lighting, storm sewer, widening of street to accommodate angle parking, and associated appurtenances. See figure below for general location



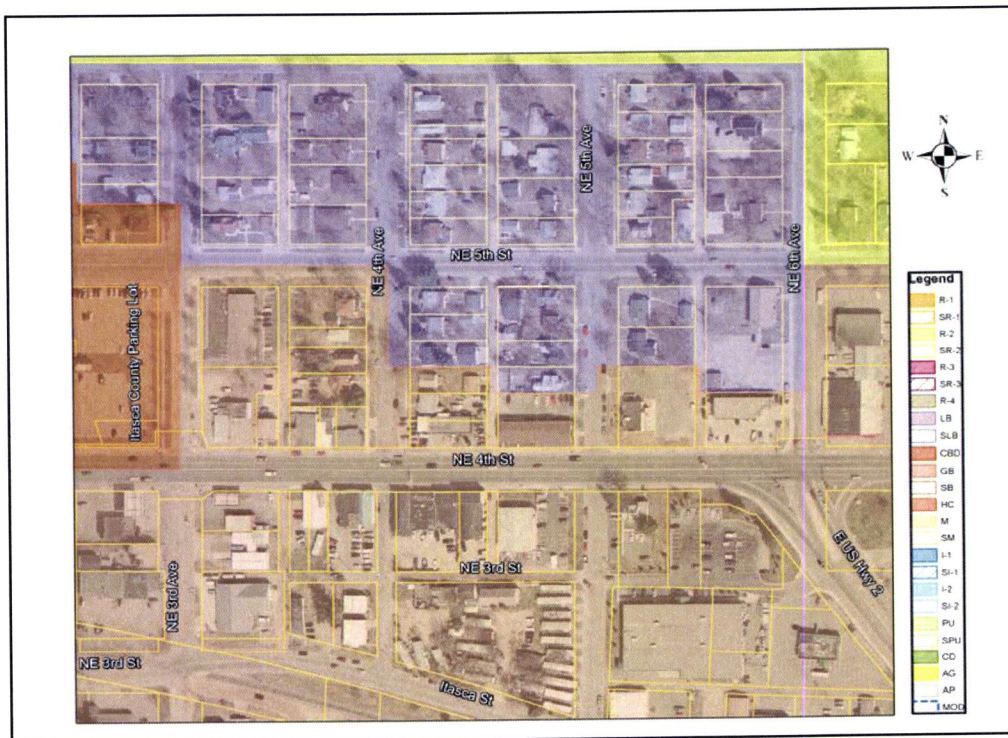
PROJECT DESCRIPTION

STREET

City Project 2012-3, Fourth Avenue NE was originally constructed with bituminous pavement in 1957. The existing width of the street is approximately 40 feet from flow line of curb to flow line of curb. The pavement structure has deteriorated to a point where it needs to be reconstructed. The following picture identifies the typical pavement condition on 4th Avenue NE.

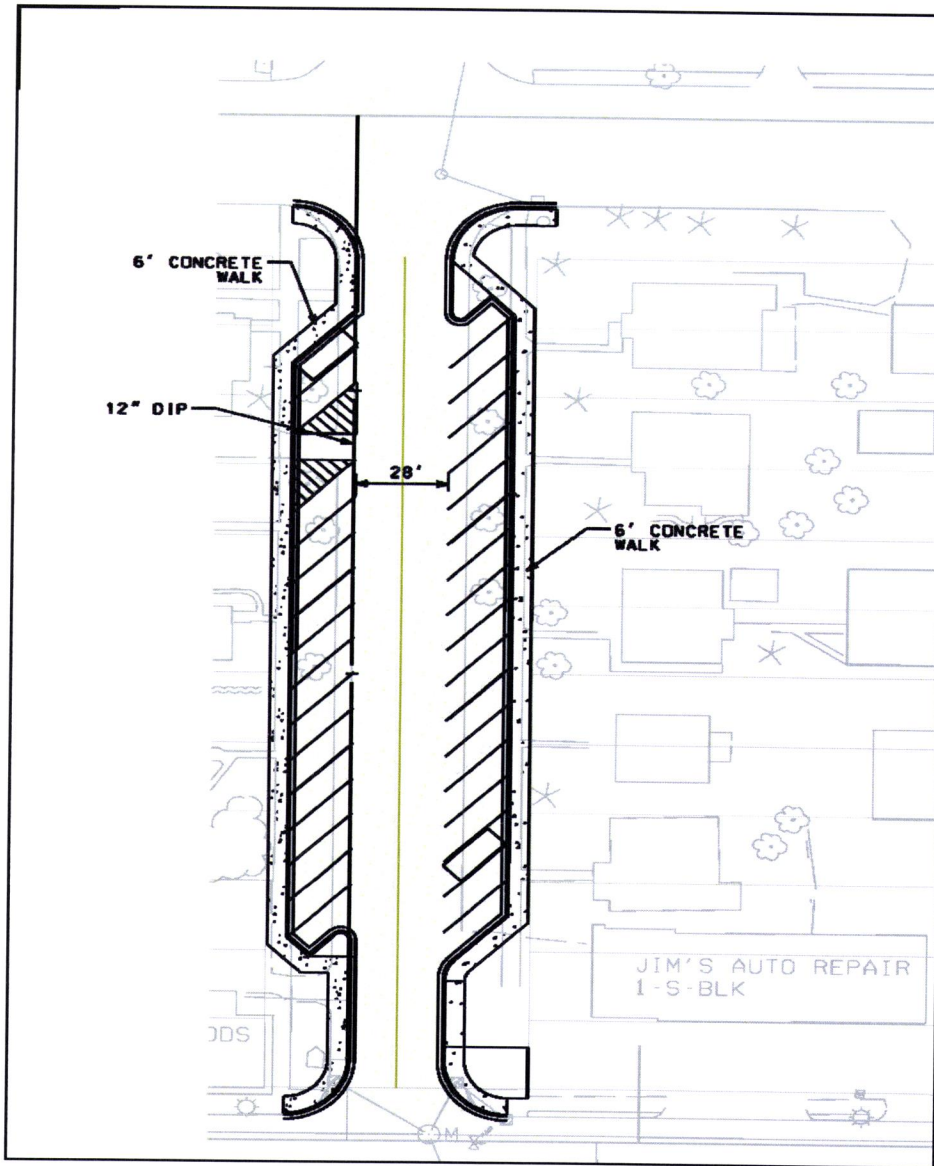


The zoning within the project area is a mix of General Business and Limited Business. The existing use of property is a mix of business and residential with the residential homes transitioning to business. See zoning map below.

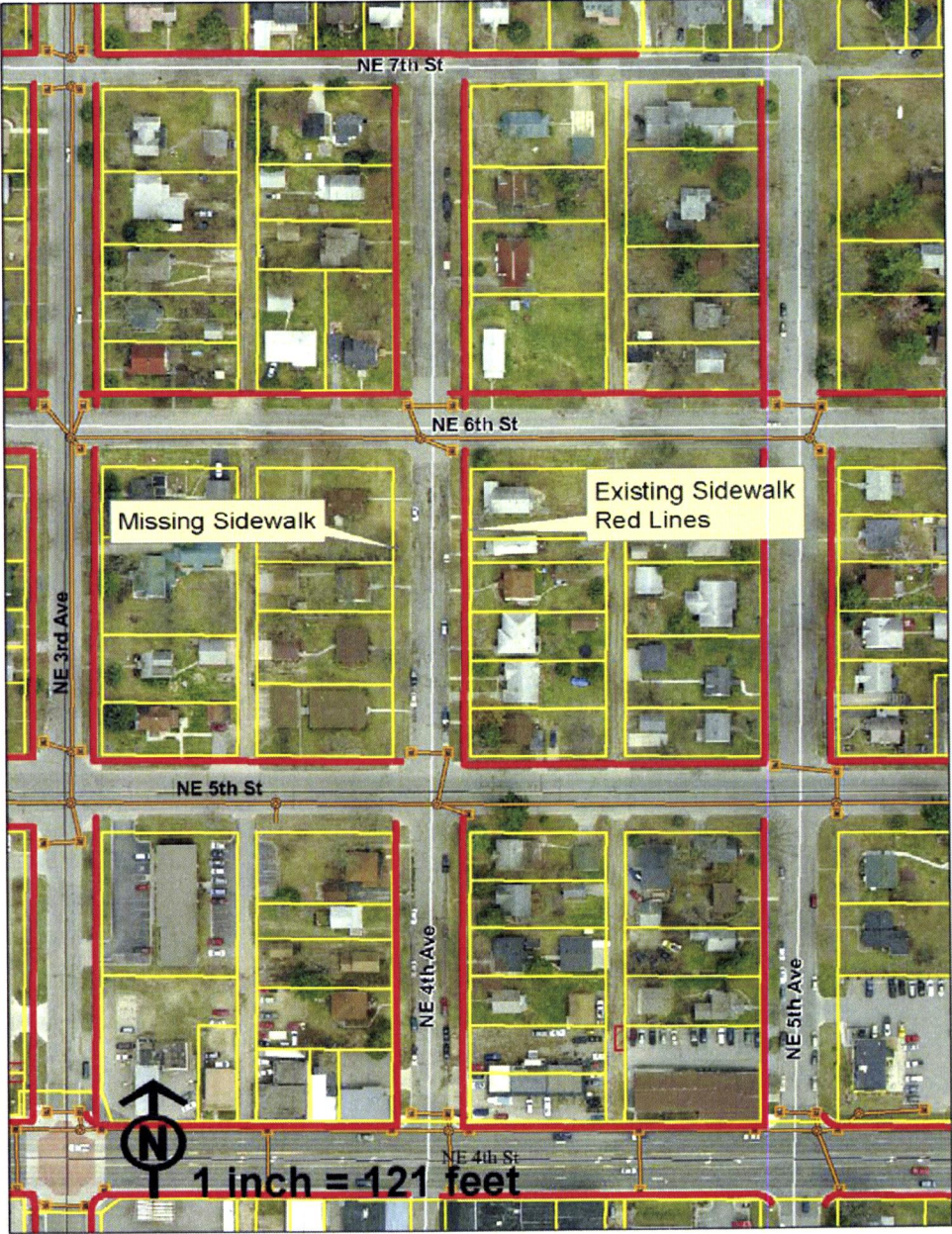


Because of the transition from residential to business, along with the elimination of parking on TH 2/169 by MNDOT, there are more vehicles parking on 4th Avenue NE between TH 2/169 and 5th Street NE. The existing street width accommodates 2-12 foot wide driving lanes and 2-8 foot wide parallel parking lanes. Currently, the street can accommodate 19 parked vehicles between TH 2/169 and 5th Street NE.

With the existing street needing to be replaced, there is an opportunity to widen the street, convert to angle parking, and increase the parking on the 4th Avenue NE by approximately 14 stalls. See drawing below for the proposed street layout.



Fourth Avenue NE from 5th Street NE to 7th Street NE is currently 40 feet wide. This segment of 4th Avenue NE accommodates local residential traffic. The average daily traffic on this segment of street is typically 100 vehicles per day. Like most city streets, city staff receives complaints of vehicles driving too fast. One way to curb speed, reduce cost of construction and on-going maintenance is to reduce the width of the street. With this project it is proposed to reduce the street width to 32 feet from 5th Street NE to 7th Street NE. A missing gap of sidewalk along the west side of 4th Avenue NE from 5th Street NE to 6th Street NE will also be replaced. See graphic below for location.



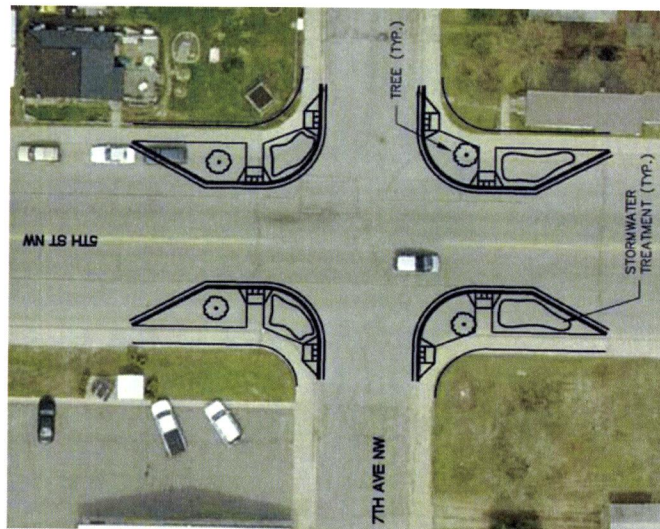
CP 2013-1, 7th Avenue NW Reconstruction, was originally constructed with bituminous pavement in 1955. The existing width of the street is approximately 32 feet from flow line of curb to flow line of curb. The pavement structure has deteriorated to a point where it needs to be reconstructed. The following picture identifies the typical pavement condition on 7th Avenue NW.

The existing Avenue NW is 32 feet from flow of curbs. The widths are six feet of the street is right of way and conflicts. It is proposed to reconstruct the 32 feet with 6



width of 7th Avenue NW is approximately 32 feet from line to flow line existing sidewalk. Widening is proposed to street to a width of 64 feet with 6 foot sidewalks.

When 5th Street NW was reconstructed in the late 1980's it was constructed to a width of 64 feet. This width is extremely oversized for today's average daily traffic (ADT) and the foreseeable ADT's that would utilize 5th Street NW. Because of this over sizing, there is an opportunity to make some minor modifications to the intersection of 7th Avenue NW and 5th Street that will improve vehicular and pedestrian safety, along with storm water quality improvements. The following drawing identifies the proposed intersection improvements.



With the modifications pedestrian safety will be improved by 1) shortening the street crossing from 64 feet to 36 feet; 2) Narrowing 5th

proposed above safety will be Shortening the length from 64 feet and 2) Street NW will

slow vehicular traffic down. There is very little room to address storm water treatment within the 7th Avenue NW right of way. The proposed intersection allows for two rain gardens to cool and treat the storm water runoff. A final benefit is visual with the narrowing of 5th Street NW and planting some trees and shrubs.

STORM SEWER

With CP 2012-3, there are no existing storm sewer mains located within 4th Avenue NE from TH 2/169 to 7th Street NE. Storm sewer reconstruction will be limited to the construction of small diameter leads and catch basins that will be connected to mains in TH 2/169 and 5th Street NE, and 6th Street NE. The main located in the intersection of 4th Avenue NE/6th Street NE will be replaced in the areas of reconstruction. With the narrowing of the street it is proposed to construct rain gardens between the sidewalk and curb in locations near proposed catch basins. Exact locations will be determined during design. An example of a typical rain garden is located below.



On CP 2013-1, 7th Avenue NW Reconstruction, catch basins and leads will be replaced along with the implementation of rain gardens at the intersection of 7th Avenue NW and 5th Street NW as identified earlier in this report.

WATER MAIN

CP 2012-3, water main located in 4th Avenue NE, between TH 2/169 and 5th Street, consists of 4 inch diameter cast iron pipe. Records do not identify the date of original construction but it is estimated that it is older than 70 years. It is proposed to replace this main with a 12 inch ductile iron pipe as recommended in the updated water model. Water services along 4th Avenue NE, from TH 2/169 to 7th Street NE will also be replaced and potentially reconnected to the proposed and existing 12 inch main so that the 4 inch water main, between 5th Street NE and 6th Street NE, can be abandoned.

Water main on **CP 2013-1, located in 7th Avenue NW**, between TH 2/169 and 6th Street, consists of 6 inch diameter cast iron pipe. Records do not identify the date of original construction but it is estimated that it is older than 70 years. It is proposed to replace this main with an 8 inch ductile iron pipe. Services will also be replaced.



SANITARY SEWER

CP 2012-3 sanitary sewer is only located within the 4th Avenue NE right of way north of 6th Street NE. The remaining properties on both sides of 4th Avenue NE are served by mains located in the alleyways. It is proposed to replace the existing 6 inch vitrified clay pipe with an 8 inch PVC main. Services connected to this main will also be replaced. The location of this main is identified below.



On CP 2013-1, sanitary sewer within the 7th Avenue NE right of way from TH 2 to 6th Street NW consists of 8 inch VCP. It is proposed to replace the existing 8 inch VCP with an 8 inch PVC main. Services connected to this main will also be replaced. The location of this main is identified below.

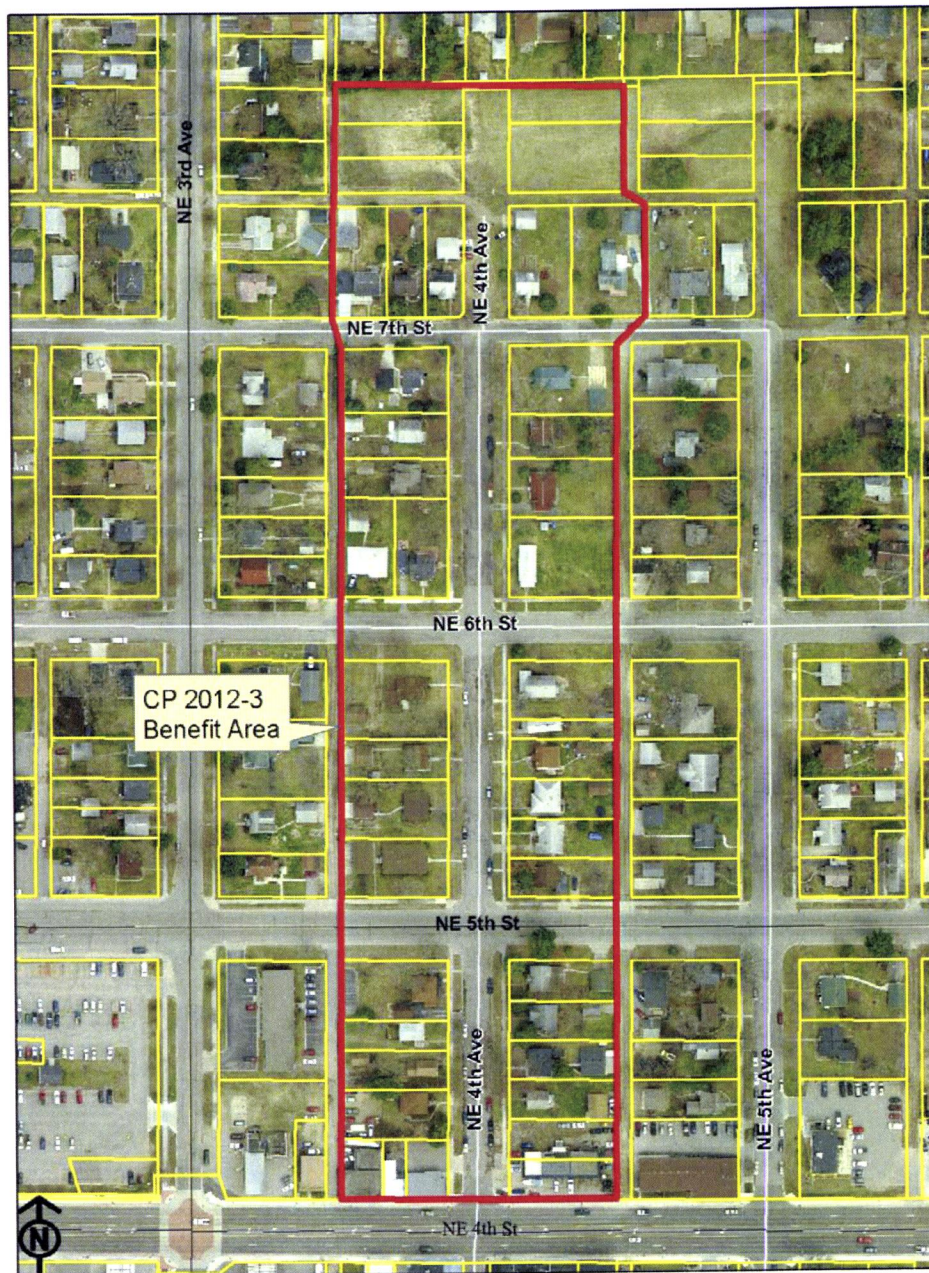


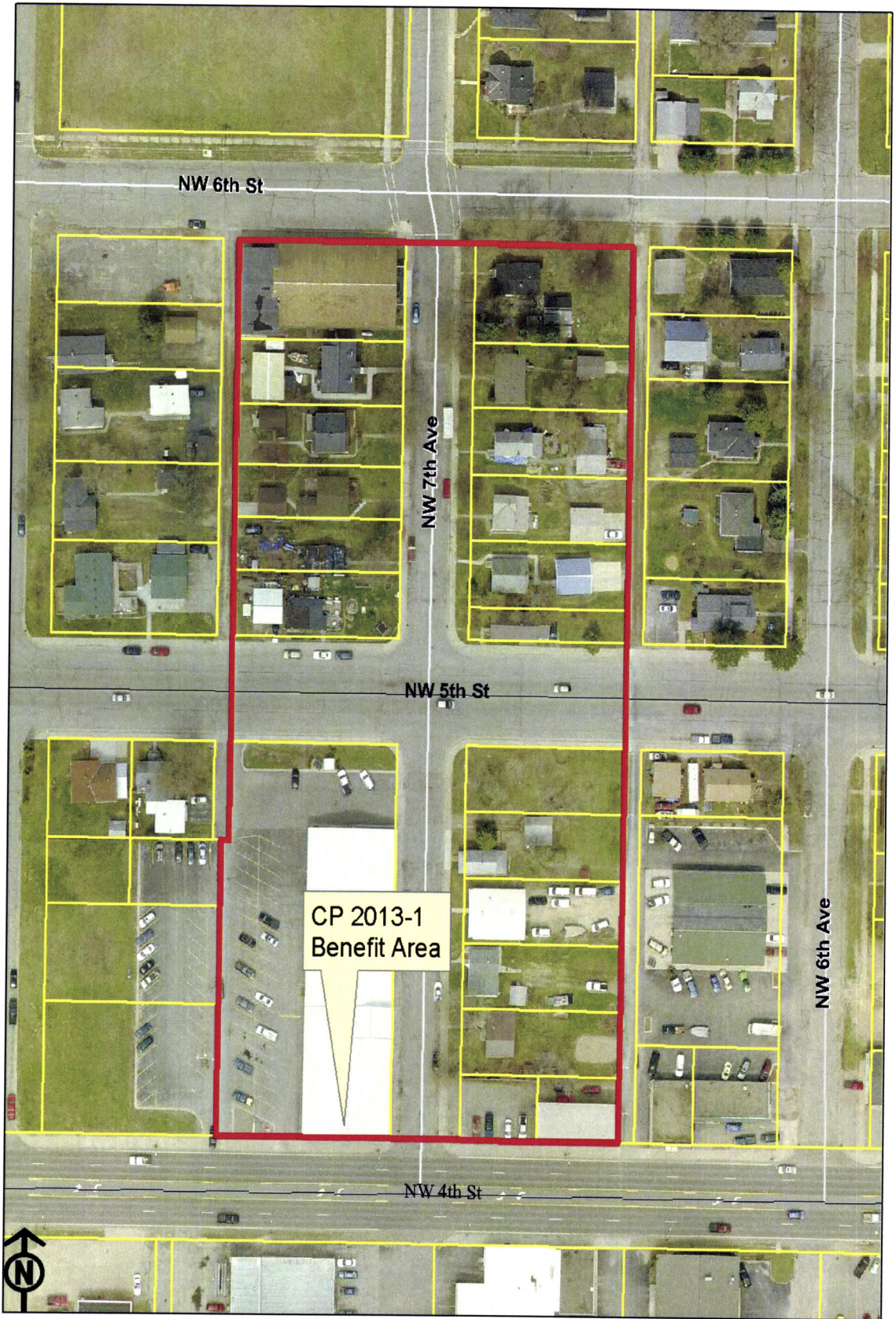
PROJECT INITIATION

On November 26, 2012, the City Council passed a resolution ordering the preparation of this feasibility report. This project must be considered as a City initiated project and would, therefore, require a favorable 4/5th vote of the City Council to advance.

BENEFIT AREA

The benefit areas for this project are identified below. The areas are consistent with the Special Assessment Policy adopted on November 8, 1993, and amended on April 26, 2004, and December 8, 2008. (For detailed assessment calculations see Appendix C).





PUBLIC MEETINGS

A neighborhood meeting was conducted on Tuesday, January 8, 2012. About eight property owners attended the meeting. Their main questions were related to how special assessments are calculated. Staff also received a phone call from a resident on 4th Avenue NW who is opposed to sidewalk on the west side from 5th Street NE to 6th Street NE.

Staff did receive three calls regarding the proposed bump out at 7th Avenue NW and 5th Street NW. Two of the adjacent property owners like the concept and feel it will slow down traffic. One of the adjacent property owners is concerned with losing on-street parking. Staff addressed the impact of on-street parking by reducing the size of the bump out on the NE quadrant.

PROJECT SCHEDULE

The project is tentatively scheduled to advance as follows:

Feasibility Report to council	January 28, 2013
Public Hearing	February 25, 2013
Order Plans & Specifications	February 25, 2013
Approve Plans and Advertise for Bids	March 25, 2013
Open Bids	April 18, 2013
Award Contract	April 22, 2013
Construction Begins	Summer of 2013
Substantial Completion	Fall, 2013

PROJECT COST AND FINANCING

The Engineering Departments opinion of cost for City Project 2012-3 and 2013-1 follows:

Opinion of Cost	
Construction	1,139,395
10% Contingency	113,939
Engineering	227,879
Legal/Publishing	4,000
Administration	22,788
Cost of Issuance	45,576
Land	0
TOTAL	\$1,553,577

In accordance with the City Special Assessment Policy, this project will be financed as follows:

Proposed Financing

(1) Assessments	259,761
Storm Water Utility	147,052
GRPU Sanitary	120,309
GRPUC Water	171,022
G.O. Levy Bonding	855,433
TOTAL	1,553,577

1) \$8,369 of the assessments is levied against City properties.

PROJECT NEED

The streets on 4th Avenue NE and 7th Avenue NW have exceeded their lifecycle and are in need of replacement. The demands for on street parking continue to grow as the benefitting properties transition from residential to business uses. Utilities proposed to be replaced are over 70 years of age and need replacing.

The Engineering Department supports the improvements as described in this report.

COST EFFECTIVENESS

The materials and methods that will be employed to construct these improvements have been proven to be a cost effective means by which to provide adequate pavements and storm mains.

APPENDIX A -Detailed Project Costs

Description	Units	Contract Quantity	Unit Price	Total Price
CONSTRUCTION SURVEYING	LUMP SUM	1	\$20,000.00	\$20,000.00
MOBILIZATION	LUMP SUM	1	\$35,000.00	\$35,000.00
CLEARING	TREE	29	\$200.00	\$5,800.00
GRUBBING	TREE	29	\$200.00	\$5,800.00
REMOVE WATER MAIN	LIN FT	1028	\$6.00	\$6,168.00
REMOVE SEWER PIPE (STORM)	LIN FT	513	\$6.00	\$3,078.00
REMOVE SEWER PIPE (SANITARY)	LIN FT	1501	\$4.00	\$6,004.00
REMOVE CURB AND GUTTER	LIN FT	3,554.00	\$2.50	\$8,885.00
REMOVE CONCRETE PAVEMENT	SQ YD	2,167.00	\$3.25	\$7,042.75
REMOVE BITUMINOUS PAVEMENT	SQ YD	6,600.00	\$2.00	\$13,200.00
REMOVE MANHOLE OR CATCH BASIN	EACH	17	\$300.00	\$5,100.00
REMOVE SIGN TYPE C	EACH	13	\$75.00	\$975.00
REMOVE HYDRANT	EACH	2.00	\$250.00	\$500.00
SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	575	\$3.00	\$1,725.00
COMMON EXCAVATION	CU YD	5,900.00	\$7.00	\$41,300.00
SUBGRADE EXCAVATION	CU YD	5,400.00	\$8.00	\$43,200.00
SELECT GRANULAR BORROW (CV)	CU YD	5,400.00	\$12.00	\$64,800.00
TOPSOIL BORROW (LV)	CU YD	600	\$25.00	\$15,000.00
SUBGRADE PREPARATION	ROAD STA	17	\$150.00	\$2,550.00
AGGREGATE BASE (CV) CLASS 5	CU YD	1,964.00	\$25.00	\$49,100.00
TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	800	\$70.00	\$56,000.00
TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	1250	\$72.00	\$90,000.00
CRUSHED ROCK (CV)	CU YD	400	\$15.00	\$6,000.00
TRENCH BACKFILL (CV)	CU YD	400	\$10.00	\$4,000.00
CASTING ASSEMBLY	EACH	20	\$500.00	\$10,000.00
4" CONCRETE WALK	SQ FT	17,836.00	\$4.25	\$75,803.00
6" CONCRETE WALK	SQ FT	2,550.00	\$6.00	\$15,300.00
CONCRETE CURB & GUTTER DESIGN B618	LIN FT	3,900.00	\$12.00	\$46,800.00
6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	177	\$40.00	\$7,080.00
8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	127	\$45.00	\$5,715.00
TRUNCATED DOMES	SQ FT	192	\$30.00	\$5,760.00
LIGHTING UNIT TYPE SPECIAL 1	EACH	8	\$3,000.00	\$24,000.00
LIGHT BASE DESIGN E	EACH	8	\$600.00	\$4,800.00
2" NON-METALLIC CONDUIT	LIN FT	1,300.00	\$5.00	\$6,500.00
UNDERGROUND WIRE 1 COND NO 4	LIN FT	4,000.00	\$2.00	\$8,000.00
UNDERGROUND WIRE 1 COND NO 6	LIN FT	1,300.00	\$1.75	\$2,275.00
UNDERGROUND WIRE 1 COND NO 12	LIN FT	1,300.00	\$1.00	\$1,300.00
SERVICE CABINET	EACH	1	\$4,500.00	\$4,500.00
EQUIPMENT PAD	EACH	1	\$300.00	\$300.00
HANDHOLE	EACH	3	\$400.00	\$1,200.00
TRAFFIC CONTROL	LUMP SUM	1	\$15,000.00	\$15,000.00
SIGN PANELS TYPE SPECIAL	SQ FT	45	\$70.00	\$3,150.00
SIGN PANELS TYPE C	SQ FT	60	\$50.00	\$3,000.00
DECIDUOUS TREE 1.5" CAL CONT	TREE	50	\$350.00	\$17,500.00
SILT FENCE, TYPE MACHINE SLICED	LIN FT	1,250.00	\$2.50	\$3,125.00
STORM DRAIN INLET PROTECTION	EACH	49	\$250.00	\$12,250.00
TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	13	\$750.00	\$9,750.00
SODDING TYPE LAWN	SQ YD	5,400.00	\$3.50	\$18,900.00
EROSION CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00
4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	400	\$1.00	\$400.00
4" SOLID LINE WHITE-EPOXY	LIN FT	300	\$1.00	\$300.00

4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	400	\$2.00	\$800.00
Sanitary Sewer Service Cleanout	EACH	24	\$250.00	\$6,000.00
CONNECT TO EXISTING SANITARY SEWER	EACH	8	\$750.00	\$6,000.00
CONNECT TO EXISTING SANITARY SEWER SER	EACH	24	\$150.00	\$3,600.00
8"X4" PVC WYE	EACH	24	\$150.00	\$3,600.00
SANITARY SEWER INSPECTION	LIN FT	1185	\$0.75	\$888.75
8" PVC PIPE SEWER	LIN FT	1185	\$45.00	\$53,325.00
4" PVC SANITARY SERVICE PIPE	LIN FT	840	\$30.00	\$25,200.00
CONSTRUCT SANITARY MANHOLE	EACH	4	\$2,500.00	\$10,000.00
CONSTRUCT SANITARY MANHOLE	LIN FT	5	\$200.00	\$1,000.00
4" PERF PE PIPE DRAIN	LIN FT	400	\$5.00	\$2,000.00
15" RC PIPE SEWER DES 3006 CL V	LIN FT	391	\$35.00	\$13,685.00
18" RC PIPE SEWER DES 3006 CL V	LIN FT	70	\$38.00	\$2,660.00
CONNECT TO EXISTING STORM SEWER	EACH	8	\$750.00	\$6,000.00
CONST DRAINAGE STRUCTURE DESIGN G	EACH	14	\$1,800.00	\$25,200.00
CONST DRAINAGE STRUCTURE DES 48-4020	EACH	4	\$2,400.00	\$9,600.00
SEAL CATCH BASIN	EACH	18	\$300.00	\$5,400.00
TEMPORARY WATER SERVICE	LUMP SUM	1	\$15,000.00	\$15,000.00
CONNECT TO EXISTING WATER MAIN	EACH	5	\$700.00	\$3,500.00
CONNECT TO EXISTING WATER SERVICE	EACH	34	\$150.00	\$5,100.00
HYDRANT	EACH	2	\$2,800.00	\$5,600.00
1" CORPORATION STOP	EACH	34	\$150.00	\$5,100.00
6" GATE VALVE AND BOX	EACH	2	\$1,200.00	\$2,400.00
8" GATE VALVE AND BOX	EACH	4	\$1,700.00	\$6,800.00
12" GATE VALVE AND BOX	EACH	1	\$2,500.00	\$2,500.00
1" CURB STOP & BOX	EACH	34	\$200.00	\$6,800.00
1" TYPE K COPPER PIPE	LIN FT	1275	\$35.00	\$44,625.00
6" WATERMAIN DUCTILE IRON CL 52	LIN FT	40	\$40.00	\$1,600.00
8" WATERMAIN DUCTILE IRON CL 52	LIN FT	700	\$45.00	\$31,500.00
12" WATERMAIN DUCTILE IRON CL 52	LIN FT	345	\$55.00	\$18,975.00
2" INSULATION	SQ YD	200	\$20.00	\$4,000.00
WATERMAIN FITTINGS	POUND	700	\$10.00	\$7,000.00
TOTAL CONSTRUCTION				\$1,139,394.50

APPENDIX B - Preliminary Assessment Calculations

Street Assessment Calculation					
Residential TCI					
Total Length of Project in feet	1895.00				
					Total
Standard 32' Wide Street		Quantity	Total	Opinion of	Opinion of
Description	Unit	Per LF	Quantity	Unit Price	Cost
Remove Curb & Gutter	LF	2.00	3790.00	\$2.50	\$9,475
Remove Bituminous Pavement	SY	3.22	6101.90	\$2.00	\$12,204
Sawcut Bituminous	LF/LF	0.21	403.64	\$3.00	\$1,211
Common Excavation	CY/LF	0.65	1227.96	\$7.00	\$8,596
Aggregate Base Class 5 (road)	CY/LF	0.65	1227.96	\$25.00	\$30,699
Mobilization	LS	0.00	1.00	\$5,400.00	\$5,400
Contractor Staking	LS	0.00	1.00	\$2,500.00	\$2,500
B618 Concrete Curb & Gutter	LF/LF	2.00	3790.00	\$12.00	\$45,480
Type 61 Bituminous Wear (1")	TON/LF	0.19	350.58	\$70.00	\$24,540
Type 31 Bituminous Base (3")	TON/LF	0.53	1008.14	\$72.00	\$72,586
4" Concrete Sidewalk w/4" agg base	SF/LF	0.56	1053.62	\$4.25	\$4,478
Traffic Control	LS	0.00	1.00	\$1,000.00	\$1,000
Sod, Type Lawn (includes 3" topsoil)	SY/LF	1.33	2526.04	\$3.50	\$8,841
				Residential TCI Cost	\$227,010
				Non Construction Cost	\$93,375
				Total Project TCI Cost	\$320,385
				30% Assessed	\$96,115
				Total Assessable Footage	3731.00
				Residential Rate per Foot	\$25.7613

Street - Non Residential	
Construction Cost	\$748,761
Non- Construction	\$149,752
Total Street	\$898,513
40% Assessed	\$359,405
Assessable Footage	3,781
Assessment Rate	\$95.0556

Construction Cost	\$38,400
Non- Construction	\$7,680
Total Sanitary Services	\$46,080
GRPU 60%	\$27,648
Assessed	\$18,432
Number of Services	24
Assessment Rate	\$768.00

Construction Cost	\$61,625
Non- Construction	\$12,325
Total Water Services	\$73,950
GRPU 60%	\$44,370
Assessed	\$29,580
Number of Services	34
Assessment Rate	\$870.00

2012-3

Reconstruction

Parcel Number	Owner Name	Assessment
91-415-2605	KUSCHEL, ROBERT & LUANNE	\$8,767.17
91-415-2635	LAMPI, DR LAUREN	\$6,866.16
91-415-2630	ATOL, RONALD G & PEGGY J	\$6,866.15
91-415-2535	DANIELSON, BRUCE B	\$6,390.77
91-415-2536	DANIELSON, BRUCE B	\$6,349.29
91-415-2625	BARTON, JAMES E	\$4,490.04
91-415-0360	FIRMAN, JOHANNA	\$4,214.13
91-415-1910	FORD, WAYNE R & VERNA J	\$4,214.13
91-465-0260	KUTZ, MARK A	\$4,136.92
91-465-0280	CITY OF GRAND RAPIDS	\$3,905.02
91-415-0390	EIGHTH DAY PROPERTIES LLC	\$3,871.23
91-465-0270	ALLISON, MELANIE A	\$3,724.69
91-415-0405	LEGUERI, MARGARET J	\$3,698.47
91-415-0370	AULTMAN, SHANNON M	\$3,570.11
91-415-2050	HALL, JAMIE & SCHERFENBERG, E	\$3,570.10
91-415-1940	FIEREK, R JAMES & IRENE TRUST	\$3,569.93
91-415-1930	DRAKE, ROBERT	\$3,540.03
91-465-0360	HAROLDSON, JAMES W & JILL M	\$3,461.57
91-415-0425	FAGRE, ARLAN & RUTH TRUSTEE	\$3,441.30
91-415-0420	CAGLE, JAMES M & TRUDY A	\$3,441.29
91-415-2620	NUBSON, DARLA M	\$3,248.08
91-415-0410	ROTH, GENE F	\$3,132.16
91-415-0380	MOSTOLLER, ROBIN L	\$3,080.63
91-465-0310	CITY OF GRAND RAPIDS	\$2,957.11
91-465-0340	TEREBAYZA, WILLIAM & JANET	\$2,930.10
91-415-2025	GROPP, TIMOTHY A & GABRIELLE	\$2,926.10
91-415-2035	BORCHARDT, DANA & SHERRY	\$2,926.08
91-465-0350	YOST, TREON B & SUSAN	\$2,926.08
91-415-2550	LEBLANC, JOSEPH D & CHENOA L	\$2,926.08
91-415-2540	DANIELSON, BRUCE B	\$2,926.07
91-415-0415	AMARAL, DOROTHY & PATTERSO	\$2,926.07
91-415-2615	SCHUSTER PROPERTIES LLC	\$2,926.06
91-415-1920	TRAST, NEIL A	\$2,926.06
91-415-2555	DADE, BERT W & PATRICIA	\$2,926.06

2012-3

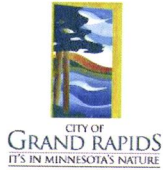
Reconstruction

Parcel Number	Owner Name	Assessment
91-415-2545	DAIGLE, LEONARD L & JULIA K	\$2,926.05
91-415-2030	KRUSE, JOHN R & BRITTA E	\$2,926.05
91-415-2040	BARSNESS, JACOB & BECKY	\$2,926.05
91-465-0290	CITY OF GRAND RAPIDS	\$2,826.18
91-465-0330	CITY OF GRAND RAPIDS	\$2,771.58
91-465-0320	CITY OF GRAND RAPIDS	\$2,771.58
91-415-2610	HERNESMAN, JOANNE & ROBERT	\$2,604.05
91-415-2045	BOOKEY, MARK	\$2,282.04
Total Assesment		\$155,804.82

2013-1

Reconstruction

Parcel Number	Owner Name	Assessment
91-420-2105	GLENS ARMY NAVY STORE	\$30,156.59
91-420-1205	PRZYTARSKI, STEVEN M & LINDA	\$9,660.10
91-420-2035	ANDERSON, GERALD C & BONNIE	\$6,390.80
91-420-2055	NORTHERN 2-WAY SERVICE	\$6,390.77
91-420-2040	ANDERSON, GERALD C & BONNIE	\$6,390.76
91-420-1330	HUNTER, WILLIAM K & SUSAN L	\$4,014.40
91-420-1355	SCHUSTER PROPERTIES LLC	\$3,570.10
91-420-1345	FELIX, TERRY & BRENDA	\$2,926.07
91-420-1225	LARSON, BENJAMIN P & CAROL J	\$2,926.07
91-420-2050	PURO, DELBERT W & DIANE M	\$2,926.07
91-420-1206	TEMPLIN, JAIME	\$2,926.06
91-420-1340	FELIX, CLARENCE	\$2,926.06
91-420-1335	YOUNG, ANTHONY C	\$2,926.06
91-420-2065	PEAVEY, HELLEN	\$2,926.06
91-420-2060	PEAVEY, THOMAS & HELLEN	\$2,926.06
91-420-2045	HIRT, ROYAL R & HEDWIG & KATH	\$2,926.06
91-420-1350	HOLMAN, CATHLEEN A	\$2,926.06
91-420-1210	MJOLSNESS, HAROLD & HELEN	\$2,797.26
91-420-1220	LEHTINEN, JOHN	\$2,686.04
91-420-1215	JOHNSON, LUCILLE	\$2,639.22
Total Assesement		\$103,956.67



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0050 **Version:** 1 **Name:** Appointment of Jeffrey McCartney and Chad Troumbly to Firefighter Trainee positions
Type: Agenda Item **Status:** Administration Department
File created: 1/24/2013 **In control:** Administration
On agenda: 1/28/2013 **Final action:**
Title: Appointment of Jeffrey McCartney and Chad Troumbly to Firefighter Trainee positions.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Appointment of Jeffrey McCartney and Chad Troumbly to Firefighter Trainee positions.

Body

Background Information:

With the recent resignations of Brian Whitney and Tony McInerney, there are two openings for Firefighter Trainees. At the December 17, 2012 City Council meeting, the Council established an eligibility list of potential firefighters. Fire Chief Steve Flaherty has reviewed the list of candidates and would like to recommend Jeffrey McCartney and Chad Troumbly to the positions of Firefighter Trainee effective January 29, 2013.

Jeffrey McCartney is a graduate of Grand Rapids Senior High and is currently employed at Terex as a Welding Supervisor.

Chad Troumbly is a graduate of Greenway High School and received a Bachelors Degree from the University of Grand Forks-North Dakota in Electrical Engineering and a Masters Degree from Nova Southeastern in Business Administration. Chad served in the Air Force where he specialized as an Imagery Interpreter Journeyman and reserved several medals including the National Defense Service Medal, Humanitarian Service Medal, Air Force Outstanding Unit Award, and Air Force Good Conduct Medal. He has training in EMT Basic, Firefighter 1, and Hazmat Operations. He is currently employed with the City of Robins (Iowa) Fire Department as a Firefighter/EMT and will be relocating back to Minnesota upon hire.

Staff Recommendation:

Requested City Council Action

Consider appointing Jeffrey McCartney and Chad Troumbly to the vacant Firefighter Trainee positions effective January 29, 2013 at the current rate of \$17.0687 per hour.



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0052 **Version:** 1 **Name:** Appointment of Tom Foss to the position of Janitorial Maintenance with the Grand Rapids Fire Department.

Type: Agenda Item **Status:** Administration Department

File created: 1/24/2013 **In control:** Administration

On agenda: 1/28/2013 **Final action:**

Title: Appointment of Tom Foss to the position of Janitorial Maintenance with the Grand Rapids Fire Department.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Appointment of Tom Foss to the position of Janitorial Maintenance with the Grand Rapids Fire Department.

Body

Background Information:

The interviewing process has been completed by Fire Chief Steve Flaherty and 2nd Assistant Chief Mike Liebel for the Janitorial Maintenance position at the Grand Rapids Fire Department. They are recommending the appointment of Tom Foss to the vacant position.

Tom has been a firefighter with the Grand Rapids Fire Department since November 15, 2010.

The appointment will be effective January 29, 2013 with a salary of \$234.82 per month.

Staff Recommendation:

Requested City Council Action

Consider appointing Tom Foss to the Janitorial Maintenance position at the Grand Rapids Fire Department effective January 29, 2013 with a salary of \$234.82 per month.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0053 **Version:** 1 **Name:** Accept the resignation of Shawn Gillen from the position of City Administrator.
Type: Agenda Item **Status:** Administration Department
File created: 1/24/2013 **In control:** Administration
On agenda: 1/28/2013 **Final action:**
Title: Accept the resignation of Shawn Gillen from the position of City Administrator.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Accept the resignation of Shawn Gillen from the position of City Administrator.

Body

Background Information:

City Administrator Shawn Gillen has given his notice of resignation effective April 17, 2013, as he has accepted a position in Doraville, Georgia. Mr. Gillen was hired on July 30, 2007.

Staff Recommendation:

Requested City Council Action

Accept the resignation of Shawn Gillen from the position of City Administrator and allow the City Council along with the City Attorney and Human Resources Director to begin the process of filling the vacancy.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	13-0047	Version:	1	Name:	Conduct a public hearing to consider the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.
Type:	Public Hearing	Status:			Public Hearing
File created:	1/23/2013	In control:			Community Development
On agenda:	1/28/2013	Final action:			
Title:	Conduct a public hearing to consider the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	UPM Vacation Request-Maps City Resolution No. 01-83 UPM Vacation-Staff Review Committee Comments UPM Public Vacation Request Application				

Date	Ver.	Action By	Action	Result
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Title

Conduct a public hearing to consider the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.

Body

Background Information:

UPM Blandin Paper Co. submitted a valid petition on December 3, 2012 requesting the vacation of the following described public right-of-way:

N/S Alley LYG between Lots 1-12 & Lots 13-24, Block 17, Town of Grand Rapids, Itasca County, Minnesota;

and the vacation of the following described public use easement (public access- including parking):

on that portion of vacated 2nd Street N LYG between the W boundary of the N/S Alley within Block 17, plat of Town of Grand Rapids and the W boundary of 1st Avenue NW (as described in City Resolution No. 01-83)

As stated within the attached Public Vacation Application, the requested right-of-way and public use easement vacation, if approved, would allow the petitioner to secure and control access to its buildings and property in the immediate area.

In October of 2001, the City Council adopted Resolution No. 01-83 vacating portions of 2nd Street NW and 2nd Avenue NW (*see attached*). Described within the resolution, the public use easement (described above) was retained by the city, as well as an *easement to access and maintain the trunk storm sewer within the area (**this easement will continue to be retained*).

In 2001 the Paper Co. owned the property on both sides of the right-of-ways to be vacated, and requested the vacations in an effort to help ensure the safety of its employees as they crossed the public street/avenue back-and-forth between Paper Co. buildings for work purposes. Blandin Paper Co. currently owns all of the properties on Block 17, plat of Town of Grand Rapids.

As described in the attached email correspondence, the Public Utilities Commission supports the petitioned vacation, contingent on the City retaining utility easement over the entire area to be vacated, which is proposed in Blandin's vacation application. This easement would allow for the maintenance of any public or private utilities (natural gas, telephone, etc.) currently located within the area to be vacated.

There were no concerns or objections regarding the petitioned right-of-way vacation or the public use easement from the staff review committee which consists of the Public Works Department, Engineering Department, Community Development Department, Fire Department, Police Department, and the Grand Rapids Public Utilities Commission.

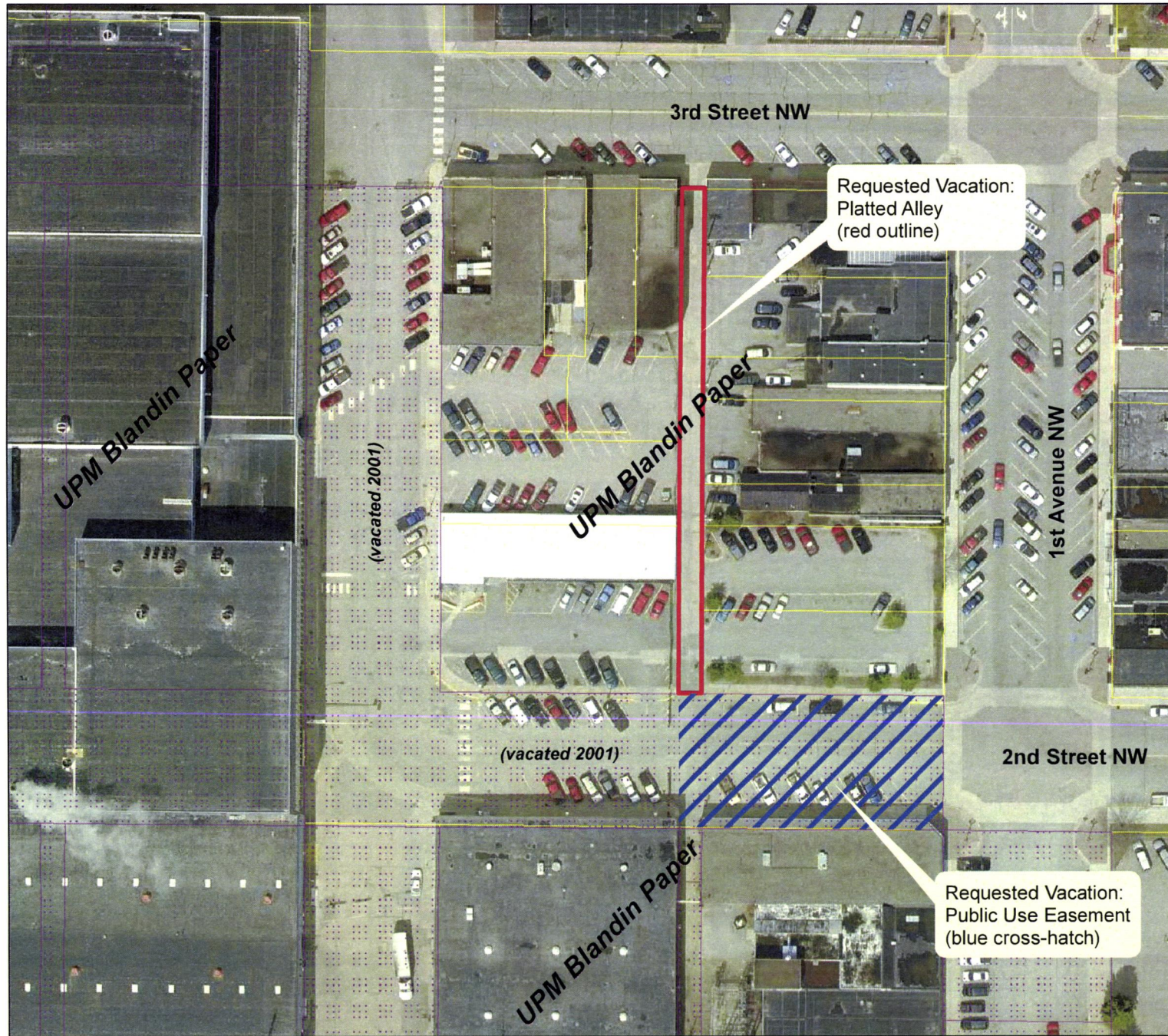
On January 15, 2015 the Planning Commission formally reviewed the proposed vacations and recommended to the City Council approval of both vacations as petitioned, based on certain findings of fact, which are incorporated into the draft resolution attached to the following agenda item.

Requested City Council Action

Conduct a public hearing to consider the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.

UPM Blandin Paper- Vacation Request

(platted alley & public use easement)



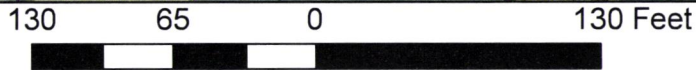
Legend

- Parcels
- Vacations

2009 Aerial Photo

RGB

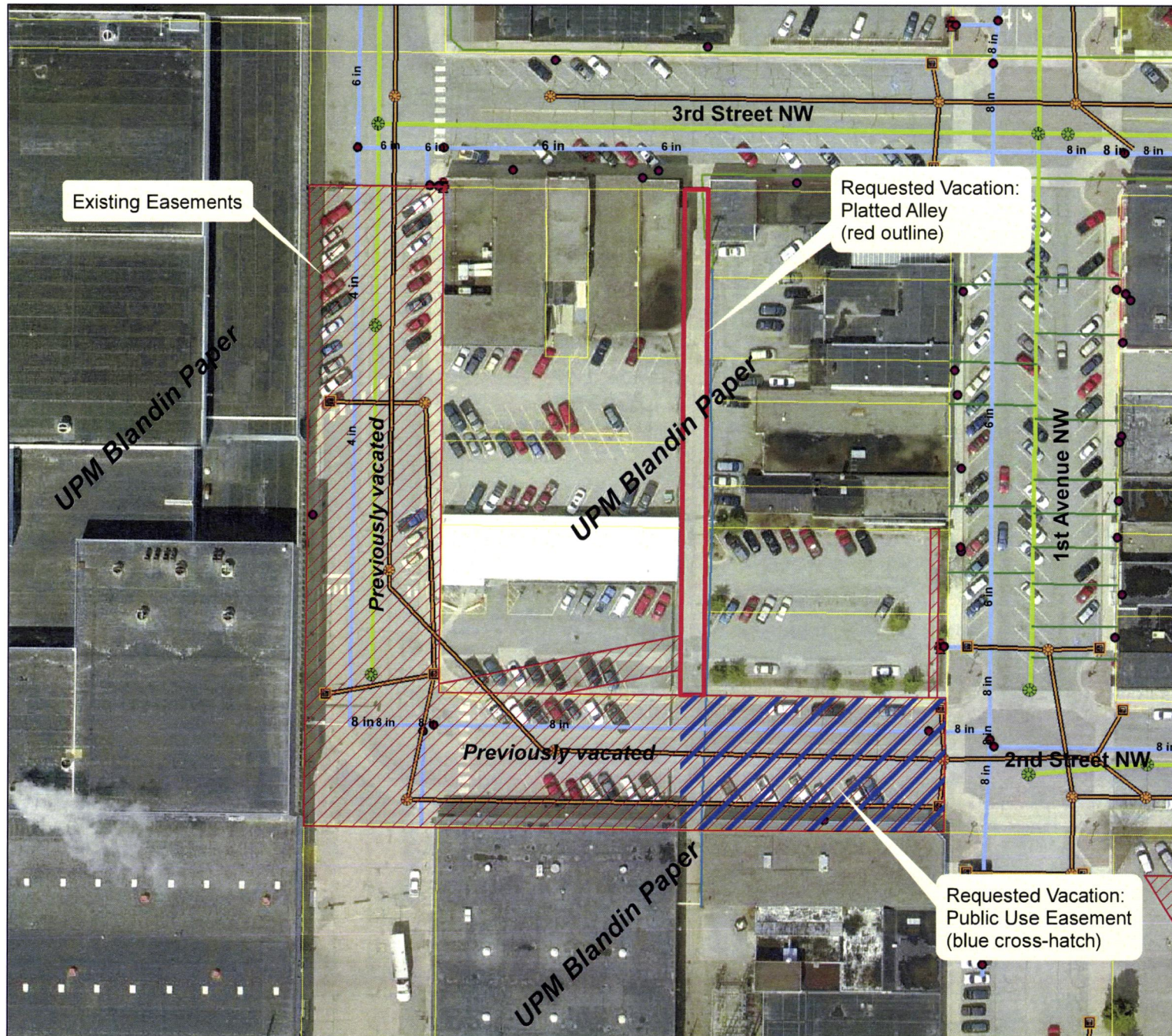
- Red: Band_1
- Green: Band_2
- Blue: Band_3



UPM Blandin Paper- Vacation Request (platted alley & public use easement)



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE



Existing Easements

Requested Vacation:
Platted Alley
(red outline)

Requested Vacation:
Public Use Easement
(blue cross-hatch)

Legend

- Parcels
- Easements
- Water Lines
- Manholes
- Sanitary Line
- Service Lines
- Storm Pipes

Primary Underground Conductor

- <all other values>

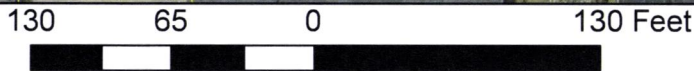
SubtypeCD

- Single Phase Primary Underground
- Three Phase Primary Underground
- Two Phase Primary Underground

2009 Aerial Photo

RGB

- Red: Band_1
- Green: Band_2
- Blue: Band_3



Councilmember Sanderson introduced the following resolution and moved for its adoption:

RESOLUTION NO 01-83

A RESOLUTION TO VACATE SECOND STREET NW BETWEEN THE WEST BOUNDARY LINE OF First Avenue NW extended and the west boundary line of Second Avenue NW extended and Second Avenue NW between the north boundary line of Second Street NW extended and the south boundary line of Third Street NW extended.

WHEREAS, the City Planning Commission, at their regular meeting on September 6, 2001, reviewed the vacation request of Second Street NW between the west boundary line of First Avenue NW extended and the west boundary line of Second Avenue NW extended and Second Avenue NW between the north boundary line of Second Street NW extended and the south boundary line of Third Street NW extended; and

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on the proposed vacation on October 22, 2001, to consider the vacation of Second Street NW between the west boundary line of First Avenue NW extended and the west boundary line of Second Avenue NW extended and Second Avenue NW between the north boundary line of Second Street NW extended and the south boundary line of Third Street NW extended; and

WHEREAS, all public who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council concurs with the Planning Commission's findings that this vacation is for the best interest of the public's health, safety, and general welfare, and hereby vacate the following described land:

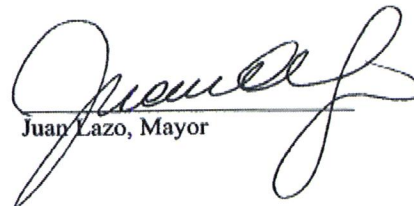
Second Street NW between the west boundary line of First Avenue NW extended and the west boundary line of Second Avenue NW extended and Second Avenue NW between the north boundary line of Second Street NW extended and the south boundary line of Third Street NW extended. **The city of Grand Rapids will retain an easement for public use on that portion of 2nd St. N lying between the west boundary of the north/south alley within Block 17 of the plat of Grand Rapids and the west boundary of NW 1st Avenue. In addition, the City of Grand Rapids will retain an easement to access and maintain the trunk storm sewer within the vacated area.**

BE IT FURTHER RESOLVED, that the City Council instructs the City Clerk to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 22nd day of October, 2001.

ATTEST:


Ed Treska, City Administrator/Clerk

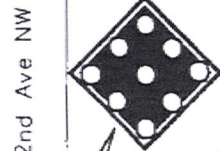
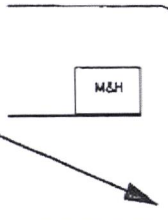

Juan Lazo, Mayor

Councilmember Drake seconded the foregoing resolution and the following voted in favor thereof: Drake, Sanderson, Fritz, Lazo; and the following voted against same: Zeige; whereby the resolution was declared duly passed and adopted.

EXISTING TRUCK ROUTE SIGNS TO BE REMOVED (POSSIBLY REPLACED WITH NEW SIGN)



BY CITY



BY CITY

4th Street NW

NO THRU TRAFFIC

BLANDIN TRAFFIC ONLY

SHOP / OFFICE

2nd Ave NW

HERALD-REVIEW

JERSEY BARRIER

3rd Street NW



BY CITY

JERSEY BARRIER



NO S OFFICE

ACE WAREHOUSE

1st Ave. NW

Pokegama Ave.



BY CITY

RE-REELER

2nd Street NW

JERSEY BARRIER



BLANDIN TRAFFIC ONLY

NO THRU TRAFFIC

SECURITY

COLE HARDWARE

RESEARCH

EXISTING TRUCK ROUTE SIGNS TO BE REMOVED (POSSIBLY REPLACED WITH NEW SIGN)

PUBLIC ACCESS EASEMENT INCLUDING PARKING

EricTrast

From: Rob Mattei
Sent: Friday, December 07, 2012 4:57 PM
To: EricTrast
Subject: Fwd: UPM Vacation Request

Sent from my Verizon Wireless 4G LTE DROID

----- Original Message -----

Subject: UPM Vacation Request

From: atward@grpuc.org

To: Rob Mattei <rmattei@ci.grand-rapids.mn.us>

CC: Denny Doyle <dmdoyle@grpuc.org>, rhoyum@jdicontracts.com

Rob,

GRPU staff has reviewed the UPM Blandin Paper Company request to vacate the platted alley and public use easement as per your memo dated December 4, 2012 referencing the subject. If utility easements for construction and maintenance of all water, sewer and electric lines located within the vacated areas are provided, GRPU does not object to the request.

Thank you for providing us an opportunity to review the vacation request.

Anthony T. Ward
General Manager
Public Utilities Commission
P. O. Box 658
Grand Rapids, MN 55744
218-326-7188

EricTrast

From: Rob Mattei
Sent: Friday, December 14, 2012 8:22 AM
To: EricTrast
Subject: FW:

Rob Mattei

Community Development Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7622
Mobile: 218-244-2924
Fax: 218-326-7621
rmattei@ci.grand-rapids.mn.us
www.grandrapidsmn.org



CITY OF
GRAND RAPIDS
THE INDEPENDENT CITY

From: Jeff Davies
Sent: Friday, December 14, 2012 8:11 AM
To: Rob Mattei
Subject:

Rob,

After reviewing the UPM Blandin Paper vacation request I fully support the proposed request. I see no negative impacts to the Public Works Department.

Jeff Davies

Public Works Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7480
Mobile: 218-259-8688
Fax: 218-326-7688
jdavies@ci.grand-rapids.mn.us
www.grandrapidsmn.org

EricTrast

From: Rob Mattei
Sent: Tuesday, December 04, 2012 3:47 PM
To: EricTrast
Subject: FW: Petitioned vacation of Platted Alley

Rob Mattei

Community Development Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7622
Mobile: 218-244-2924
Fax: 218-326-7621
rmattei@ci.grand-rapids.mn.us
www.grandrapidsmn.org



CITY OF
GRAND RAPIDS
MINN.

From: Jim Denny
Sent: Tuesday, December 04, 2012 3:43 PM
To: Rob Mattel
Subject: Petitioned vacation of Platted Alley

Rob,

I see no issue with UPM Blandin Paper's petition for vacation of a platted alley and public use easement, located on block 17, City of Grand Rapids.

Jim Denny

Chief of Police
Grand Rapids Police Department
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-3464
Mobile: 218-360-0174
Fax: 218-326-7610
jdenny@ci.grand-rapids.mn.us
www.grandrapidsmn.org



Public Vacation Application
 Community Development Department
 420 North Pokegama Ave.
 Grand Rapids, MN 55744
 Tel. (218) 326-7601 Fax (218) 326-7621
 Web Site: www.grandrapidsmn.org

General Information:

Blandin Paper Company
 Name of Applicant
115 SW First Street
 Address
Grand Rapids MN 55744
 City State Zip
218.327.6201/jim.kent@upm.com
 Business Telephone/Other Telephone/e-mail

 Name of Owner (If other than applicant)

 Address

 City State Zip

 Business Telephone/Other Telephone/e-mail

Please check which of the following you are applying for:

- Street Vacation Alley Vacation Easement Vacation

Provide a legal description of the property to be vacated (for example, the North-South alley adjacent to lots 8-12, block 5, Grand Rapids 5th Division). Attach an exhibit and/or electronic file if the legal description is lengthy. _____

Vacation of the entire north/south alley located in Block 17 of the Plat of Town of Grand Rapids with the vacation of the north/south alley in Block 17 but with the City retaining utility easement over the vacated alleyway; along with the vacation of a public use easement located on the vacated portion of 2nd Street NW lying between the west boundary of the north/south alley within Block 17 of the Plat of Town of Grand Rapids and the west boundary of 1st Avenue NW

I(we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

Joseph Maber
 Signature(s) of Applicant(s)

12/3/12
 Date

 Signature(s) of Owner(s)-(If other than applicant)

 Date

Office Use Only

Date Received DEC 3 2012 Certified Complete 12/3/12 Fee Paid \$505

Does the boundary of the requested vacation terminate at or abut a public water body: Yes No

Planning Commission Recommendation Approved _____ Denied _____ Meeting Date 1/3/2013

City Council Action Approved _____ Denied _____ Meeting Date _____

Summary of Special Conditions of Approval: _____

Required Submittals:

- Application Fee - \$505.00 *1
- Location Map
- Petition for Vacation
- Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**1 The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Vacation: Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public’s best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

_____ Since the easements were granted; UPM, Blandin has acquired all of the property on Block 17. Presently, UPM’s interest is in securing its facility and controlling access to its grounds and buildings; protecting the public from the risks and hazards associated with a working manufacturing facility.

Additional Instructions:

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Community Development Director. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right –of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission’s review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

Petition for Vacation

PETITION FOR VACATION OF (PART OF) __Block 17 public use easement_____ (STREET/ALLEY/EASEMENT) IN THE CITY OF GRAND RAPIDS.

To the City Council of Grand Rapids, Minnesota:

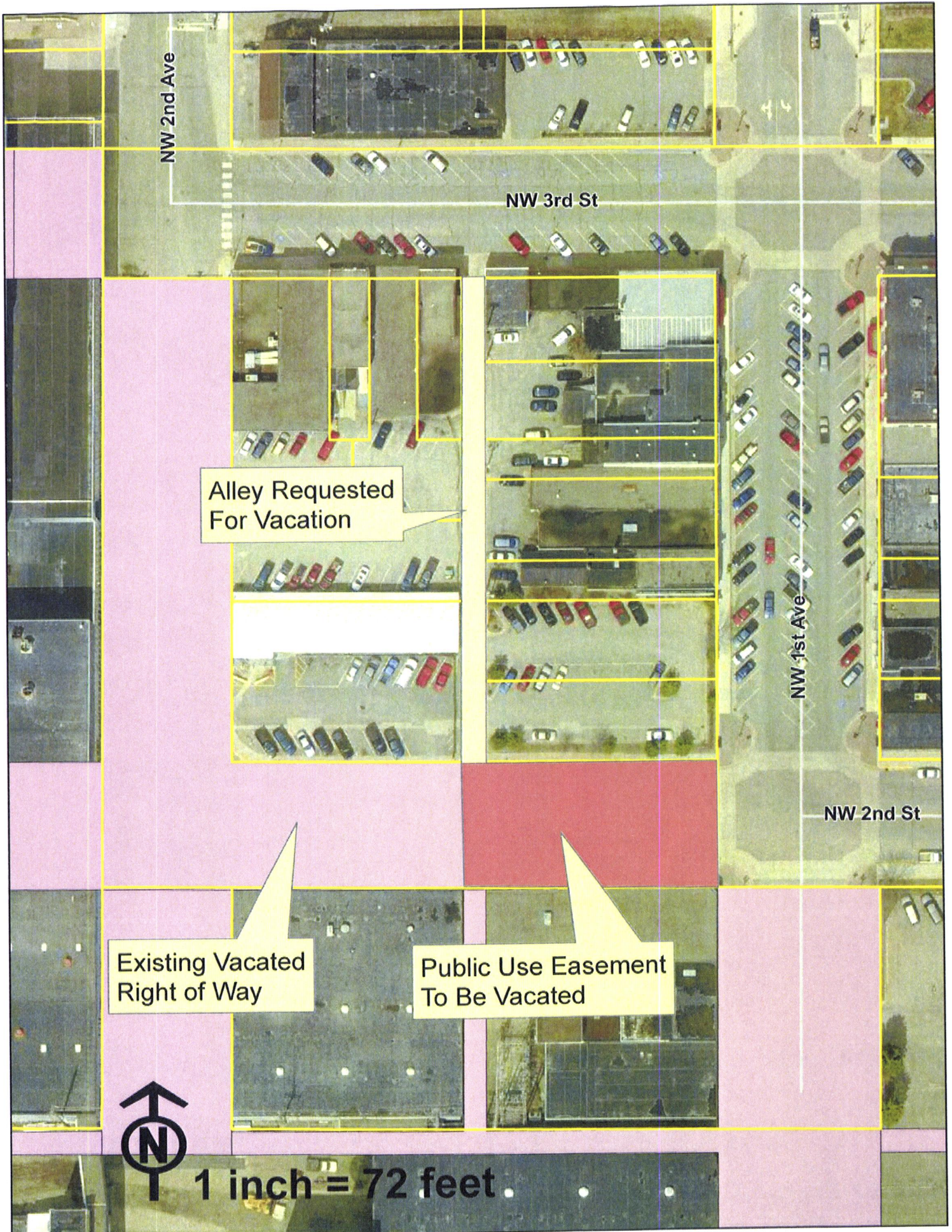
The undersigned, a majority of the owners of property as set forth opposite their respective names, abutting on __Block 17_____ (Street/Alley/Easement), respectfully petition the City Council to vacate the aforesaid (part of) __Block 17_____ (Street/Alley/Easement).

Names (If not owner, describe nature of the interest in this property)	Description of Property
UPM Blandin Paper Company by: _____	_100% of Block 17 _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Received on the _____ day of _____, 20__.

City Clerk

*This petition must be signed by at least **FIFTY PERCENT (50%)** of the property owners, or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).*



NW 2nd Ave

NW 3rd St

Alley Requested For Vacation

NW 1st Ave

NW 2nd St

Existing Vacated Right of Way

Public Use Easement To Be Vacated



1 inch = 72 feet



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	13-0048	Version:	1	Name:	Consider the adoption of a resolution either approving or denying the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.
Type:	Agenda Item	Status:			Community Development
File created:	1/23/2013	In control:			Community Development
On agenda:	1/28/2013	Final action:			
Title:	Consider the adoption of a resolution either approving or denying the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution - UPM Vacation Request 1-28-13				

Date	Ver.	Action By	Action	Result

Title

Consider the adoption of a resolution either approving or denying the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.

Body

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned right-of-way and public use easement vacation.

Requested City Council Action:

Consider the adoption of a resolution either approving or denying the vacation of a platted alley and a public use easement within the plat of Town of Grand Rapids.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-__

A RESOLUTION VACATING A PLATTED ALLEY AND A PUBLIC USE EASEMENT WITHIN THE PLAT OF TOWN OF GRAND RAPIDS

WHEREAS, the City Planning Commission, at a rescheduled, regular meeting on January 15, 2013 reviewed the vacation request for public right-of-way described as:

N/S Alley LYG between Lots 1-12 & Lots 13-24, Block 17, Town of Grand Rapids, Itasca County, Minnesota;

and the vacation of a public use easement (*public access- including parking*) described as:

on that portion of vacated 2nd Street N LYG between the W boundary of the N/S Alley within Block 17, plat of Town of Grand Rapids and the W boundary of 1st Avenue NW (as described in City Resolution No. 01-83)

WHEREAS, the Planning Commission found the vacations to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacations; and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on January 28, 2013, to consider the vacation of the public right-of-way and public use easement described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, it appears that it will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission's findings that these vacations are in the best interest of the public's health, safety, and general welfare, and hereby vacates the above described public right-of-way and public use easement based on the following findings of fact:

- The alley right-of-way is not needed for traffic purposes other than by the property owner, and the public use easement is not needed for traffic purposes, as the stub street is currently configured as a one-way, east bound, drive that would require traffic to make a u-turn to exit or use the alley to exit the area.
- The alley right-of-way is not needed for pedestrian purposes, and the public use easement

is not needed for pedestrian purposes other than by Blandin employees or company visitors.

- The alley right-of-way and the public use easement is needed for utility purposes, thus an easement shall be retained over the vacated alley and the existing easement retained within City Resolution No. 01-83 will remain in place for the maintenance of a trunk storm sewer line.
- Vacating the alley right-of-way and the public use easement will put additional land on the tax rolls.
- Vacating alley right-of-way and the public use easement will allow the property owner more use of their adjacent properties and potentially facilitating additional development in the vacated areas.

AND BE IT FURTHER RESOLVED, that;

1. That an easement be retained for utilities across the full width of the vacated alley right-of-way.
2. The City Council instructs City Staff to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 28th day of January, 2013.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Community Development Specialist
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0051 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 1/24/2013 **In control:** Finance
On agenda: 1/28/2013 **Final action:**
Title: Consider approving the verified claims for the period January 8, 2013 to January 18, 2013 in the total amount of \$2,607,665.82, of which \$2,467,772.92 are debt service payments.

Requested City Council Action

Consider approving the verified claims for the period January 8, 2013 to January 18, 2013 in the total amount of \$2,607,665.82, of which \$2,467,772.92 are debt service payments.

Sponsors:

Indexes:

Code sections:

Attachments: [01/28/2013 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approving the verified claims for the period January 8, 2013 to January 18, 2013 in the total amount of \$2,607,665.82, of which \$2,467,772.92 are debt service payments.

Requested City Council Action

Consider approving the verified claims for the period January 8, 2013 to January 18, 2013 in the total amount of \$2,607,665.82, of which \$2,467,772.92 are debt service payments.

COUNCIL BILL LIST - JANUARY 28, 2013

DATE: 01/24/2013
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 ID: AP443000.CGR

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INVOICES DUE ON/BEFORE 01/28/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1503245	OFFICE ENTERPRISES INC	299.72
	TOTAL CITY WIDE	299.72
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN	1,890.00
	TOTAL SPECIAL PROJECTS-NON BUDGETED	1,890.00
ADMINISTRATION		
0612085	FLAHERTY & HOOD	1,855.49
1105530	KENNEDY & GRAVEN	1,883.00
1920240	STERLE LAW OFFICE	2,500.00
	TOTAL ADMINISTRATION	6,238.49
BUILDING MAINTENANCE-CITY HALL		
0701650	GARTNER REFRIGERATION CO	1,145.85
0920060	ITASCA COUNTY TREASURER	110.15
	TOTAL BUILDING MAINTENANCE-CITY HALL	1,256.00
COUNCIL/COMMISSION/BOARDS		
1920240	STERLE LAW OFFICE	2,500.00
	TOTAL COUNCIL/COMMISSION/BOARDS	2,500.00
ENGINEERING		
0218115	BRAUN INTERTEC CORPORATION	1,937.52
0920060	ITASCA COUNTY TREASURER	37.78
1900225	SEH-RCM	5,485.00
	TOTAL ENGINEERING	7,460.30
FIRE		
0221650	BURGGRAF'S ACE HARDWARE INC	90.82
0809110	CITY OF HIBBING	1,400.00
0920060	ITASCA COUNTY TREASURER	99.43
1305199	METRO FIRE	7,175.35
1801615	RAPIDS WELDING SUPPLY INC	16.03

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GENERAL FUND		
FIRE		
2300600	W.P. & R.S. MARS COMPANY	27.77
	TOTAL FIRE	8,809.40
INFORMATION TECHNOLOGY		
0300200	CDW GOVERNMENT INC	269.73
	TOTAL INFORMATION TECHNOLOGY	269.73
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	218.06
0121721	AUTO VALUE - GRAND RAPIDS	94.50
0301655	CARGILL INCORPORATED	11,816.26
0301685	CARQUEST AUTO PARTS	57.65
0315455	COLE HARDWARE INC	1,021.08
0401804	DAVIS OIL	847.55
0514802	ENVIROTECH SERVICES INC	5,786.75
0801836	HAWKINSON SAND & GRAVEL	1,040.24
0920060	ITASCA COUNTY TREASURER	1,947.12
1200500	L&M SUPPLY	115.79
1301019	MADE IN USA FLAGS	520.00
1301213	DAN MARTIN	2,902.40
1415030	NORD AUTO PARTS	12.26
1415640	NORTRAX EQUIPMENT COMPANY	1,692.90
1421155	NUCH'S IN THE CORNER	221.81
1503150	OCCUPATIONAL DEVELOPMENT CTR	2,160.00
1609559	PIONEER RIM & WHEEL COMPANY	167.65
1612045	PLAGEMANNS LANDSCAPING	816.00
1618564	PRO-BUILD NORTH LLC	136.69
1621125	PUBLIC UTILITIES COMMISSION	3,558.56
1801595	RAPIDS HYDRAULIC & MACHINE INC	142.49
1805460	RELIABLE RACING SUPPLY INC	3,658.00
1909450	SILVERTIP GRAPHICS SIGNS	478.81
1920555	STOKES PRINTING COMPANY	3.41
2015600	TOPIARY ART WORK	907.69
2300600	W.P. & R.S. MARS COMPANY	245.17
2309548	WINTER EQUIPMENT CO INC	222.45
2605225	ZEE SERVICE COMPANY	27.84
	TOTAL PUBLIC WORKS	40,819.13
FLEET MAINTENANCE		
0114203	ANDERSON LUBRICANTS INC	426.23

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VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0121721	AUTO VALUE - GRAND RAPIDS	44.67
0215900	BOYER FORD TRUCKS INC.	220.89
0301685	CARQUEST AUTO PARTS	2.34
0315455	COLE HARDWARE INC	14.40
0513233	EMERGENCY AUTOMOTIVE TECH INC	72.62
1415030	NORD AUTO PARTS	27.78
1801590	RAPIDS FORD LINCOLN	225.96
1920070	STATE CHEMICAL MFG COMPANY	191.95
2300765	W.W. WALLWORK INC	377.56
TOTAL FLEET MAINTENANCE		1,604.40
POLICE		
0301685	CARQUEST AUTO PARTS	7.84
0409300	DIGITAL ALLY INC	395.00
0920060	ITASCA COUNTY TREASURER	4,845.22
1301168	MARKETPLACE FOODS	9.97
1415048	NORTH COUNTRY VET CLINIC	136.86
1503240	OFFICE DEPOT	126.02
1506265	NORTHERN OFFICE OUTFITTER INC	149.61
1605665	PERSONNEL DYNAMICS LLC	1,740.37
1801609	RAPIDS TOWING	100.00
1920233	STREICHER'S INC	159.94
2000400	T J TOWING	437.91
TOTAL POLICE		8,108.74
RECREATION		
0221650	BURGGRAF'S ACE HARDWARE INC	25.52
TOTAL RECREATION		25.52
AIRPORT		
0504825	EDWARDS OIL INC	658.60
TOTAL		658.60
TERMINAL EXPENDITURES		
1401650	NARDINI FIRE EQUIPMENT CO. INC	252.00
TOTAL TERMINAL EXPENDITURES		252.00

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VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	29.34
0116605	APPERTS INC	267.65
0218575	BROTHERS FIRE PROTECTION	2,650.00
0221650	BURGGRAF'S ACE HARDWARE INC	57.59
0300020	CTM SERVICES INC	92.92
0315495	COMMERCIAL REFRIGERATION	10,436.17
0405223	DEER RIVER HIRED HANDS INC	8.00
0501656	THE EARTHGRAINS COMPANY INC	34.66
0605670	FERRELLGAS	307.80
0618353	KEVIN FRIESEN	1,280.00
1301168	MARKETPLACE FOODS	121.43
1309240	MINNESOTA ICE ARENA MANAGERS	145.00
1309332	MN STATE RETIREMENT SYSTEM	889.97
1415655	NORVEND INC	80.00
1421155	NUCH'S IN THE CORNER	17.10
1605611	PEPSI-COLA	2,889.63
1901500	SAMMY'S PIZZA	110.00
1901535	SANDSTROM COMPANY INC	3,232.76
1909510	SIM SUPPLY INC	941.77
2023225	21ST CENTURY ELECTRONICS	298.25
2116600	UPPER LAKE FOODS INC	136.24
	TOTAL GENERAL ADMINISTRATION	24,026.28
RECREATION PROGRAMS		
T000600	SHARI SOLEM	50.00
	TOTAL	50.00
CEMETERY		
0103325	ACHESON TIRE COMPANY INC	1,151.00
0221650	BURGGRAF'S ACE HARDWARE INC	97.98
0920060	ITASCA COUNTY TREASURER	75.49
	TOTAL	1,324.47
DOMESTIC ANIMAL CONTROL FAC		
0705531	GENERAL PET SUPPLY	140.00
0815730	HOTSY EQUIPMENT OF MINNESOTA	275.95
0920060	ITASCA COUNTY TREASURER	117.69

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VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
1309495	MINUTEMAN PRESS	34.84
	TOTAL	568.48
2009D GO EQPT CERTIFICATE		
2305447	WELLS FARGO BANK NA	126,987.50
	TOTAL	126,987.50
SP ASSESS IMP BOND-2001B		
2100265	U.S. BANK	33,775.63
	TOTAL	33,775.63
SP ASSESS IMP BOND-2004		
2100265	U.S. BANK	265,003.13
	TOTAL	265,003.13
SP ASSESS IMP BOND-2005A		
2100265	U.S. BANK	273,247.50
	TOTAL	273,247.50
SP ASSESS IMP BOND-2006C		
2100265	U.S. BANK	207,500.00
	TOTAL	207,500.00
GO CIP REFUNDING BOND 2006B		
2100265	U.S. BANK	205,300.00
	TOTAL	205,300.00

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VENDOR #	NAME	AMOUNT DUE
SP ASSESS IMP BOND-2007A		
2305447	WELLS FARGO BANK NA	143,607.50
	TOTAL	143,607.50
SP ASSESS IMP BOND-2008C		
2305447	WELLS FARGO BANK NA	94,893.75
	TOTAL	94,893.75
GO STREET RECONST BNDS 2008B		
2305447	WELLS FARGO BANK NA	77,847.50
	TOTAL	77,847.50
GO IMP REFUNDING BOND-2009B		
2305447	WELLS FARGO BANK NA	210,256.25
	TOTAL	210,256.25
GO IMP BONDS 2009C		
2305447	WELLS FARGO BANK NA	383,481.25
	TOTAL	383,481.25
GO IMP, CIP & REFUNDING 2010A		
2305447	WELLS FARGO BANK NA	211,737.50
	TOTAL	211,737.50
GO IMP & RFNDING BONDS 2011B		
2305447	WELLS FARGO BANK NA	158,867.50
	TOTAL	158,867.50

1/8 - 1/18/13 -0- INVESTMENTS BOND PAYMENTS \$2,467,772.92

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VENDOR #	NAME	AMOUNT DUE

GO IMPROVEMENT BONDS 2012A		
2305447	WELLS FARGO BANK NA	38,389.58
	TOTAL	38,389.58
GO GRNT ANTICIPATION 2012C		
2305447	WELLS FARGO BANK NA	3,770.83
	TOTAL	3,770.83
TIF 1-6 OLD HOSPITAL BONDS		
2305447	WELLS FARGO BANK NA	33,107.50
	TOTAL	33,107.50
GENERAL CAPITAL IMPRV PROJECTS		
2012-6 ICC SIGNAL		
0218115	BRAUN INTERTEC CORPORATION	1,275.14
1900225	SEH-RCM	22,705.63
	TOTAL 2012-6 ICC SIGNAL	23,980.77
PARK ACQUISITION & DEVELOPMENT		
PARK IMPROVEMENTS		
0315455	COLE HARDWARE INC	192.33
1200500	L&M SUPPLY	3.89
	TOTAL PARK IMPROVEMENTS	196.22
AIRPORT CAPITAL IMPRV PROJECTS		
2011 CIP		
2000425	TKDA	2,102.03
	TOTAL 2011 CIP	2,102.03
8/10 T-HANGAR APRON RECONST		
2000425	TKDA	2,044.40
	TOTAL 8/10 T-HANGAR APRON RECONST	2,044.40

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VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1309098	MINNESOTA DEPT OF ADMN	120.00
1309147	MACTA	550.00
1309199	MINNESOTA ENERGY RESOURCES	455.34
1309256	MN MANAGEMENT & BUDGET	6,440.00
1309261	MPFF PAC FUND	65.00
1309332	MN STATE RETIREMENT SYSTEM	2,196.00
1309335	MINNESOTA SALES & USE TAX	2,565.23
1309357	STATE OF MINNESOTA	64.00
1309375	MINNESOTA UNEMPLOYMENT COMP FD	3,990.18
1309381	UNIVERSITY OF MINNESOTA	350.00
1315295	CHAD MOEN	150.00
1315630	ASHLEY MORAN	40.00
1315650	ANDY MORGAN	890.00
1315654	NATHAN MORLAN	281.21
1315665	KELLY MORRIS	753.88
1325445	RANDY MYHRER	350.00
1405435	JEREMY NELSON	930.00
1405550	NEOPOST USA INC	1,000.00
1405850	NEXTERA COMMUNICATIONS LLC	474.95
1415026	MICHELLE NORRIS	890.00
1502645	GARY O'BRIEN	890.00
1503151	OCCUPATION DEVELOPMENT CENTER	68.75
1516220	OPERATING ENGINEERS LOCAL #49	29,304.00
1518550	MATTHEW O'ROURKE	890.00
1520720	KEVIN OTT	890.00
1609561	PIONEER TELEPHONE	8.66
1609920	PIZZA HUT	275.00
1621130	P.U.C.	23,589.88
1901820	WILLIAM SAW	930.00
1903557	TROY SCOTT	890.00
1909500	TONY SIMONSON	150.00
1913344	HEATH SMITH	890.00
1920231	ROBERT STEIN	890.00
2000490	TDS Metrocom	950.76
2205637	VERIZON WIRELESS	1,143.91
2209665	VISA	1,254.48
2209705	VISIT GRAND RAPIDS	18,384.35
2309452	JEFF ERIK WILSON	150.00
2309538	ALLEN WINDT	150.00
2405650	XEROX CORPORATION	100.40
TOTAL PRIOR APPROVAL		508,565.60
TOTAL ALL DEPARTMENTS		3,116,231.42

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VENDOR #	NAME	AMOUNT DUE

2012	INFRASTRUCTURE BONDS	
	2004-3 4TH ST SE & POK TO 6TH	
	0221525 BUNES SEPTIC SERVICE INC	160.00
	1900225 SEH-RCM	4,415.49
	TOTAL 2004-3 4TH ST SE & POK TO 6TH	4,575.49
STORM WATER UTILITY		
	1309495 MINUTEMAN PRESS	832.73
	TOTAL	832.73
	TOTAL UN-PAID TO BE APPROVED	2,607,665.82
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
	0114210 D. ANDERSON - CHANGE FUND	4,880.00
	0114213 STEVE ANDERSON	190.00
	0201750 EVERETT BAUMGARNER	150.00
	0205640 LEAGUE OF MN CITIES INS TRUST	138,570.00
	0212750 BLUE CROSS & BLUE SHIELD OF MN	38,558.50
	0218100 BRENT BRADLEY	890.00
	0218359 MARTY BRINK	150.00
	0218755 CHARLES BRUEMMER	350.00
	0301530 CANON USA INC	2,407.89
	0301650 JEFF CARLSON	930.00
	0305530 CENTURYLINK INC	268.08
	0312104 TONY CLAFTON	40.00
	0315454 TRAVIS COLE	303.60
	0315470 JAMES COLUMBUS	150.00
	0409655 TIMOTHY DIRKES	930.00
	0615845 RAY FOX	150.00
	0709225 WILBERT GIESE	890.00
	0709455 SHAWN GILLEN	80.00
	0715818 GOVERNMENT TRAINING SERVICES	210.00
	0718015 GRAND RAPIDS CITY PAYROLL	197,480.01
	0805358 JACKIE HEINRICH	150.00
	0815545 LARRY HOOPMAN	150.00
	0900060 ICTV	13,968.38
	0920055 ITASCA COUNTY RECORDER	3.00
	1115230 KEVIN KOETZ	150.00
	1115643 ADAM KORTEKAAS	41.73
	1201402 LAKE COUNTRY POWER	48.43
	1221520 SHERRIE LUNDQUIST	150.00
	1301262 BRIAN MATTSON	890.00
	1301320 SHAWN MAHANEY	930.00
	1303352 MICHAEL J. MCINERNEY	150.00